

CITY OF ASHLAND



Permit Fee		
Trench	Year Paved	Cost
#1		
#2		
#3		
Base Fee		\$236
Total		
Permit #		
* R-O-W Closure?		

Application For: Public Works Excavation Permit

This permit covers the cutting and excavation of streets or alleys within the City of Ashland. ***Applicants must provide a description of the purpose for the excavation and a legible site map showing the location of the excavation.*** Permission to cut the surface of streets must be in accordance with Ashland Municipal Code 13.12, the General Provisions Regulating the Cutting or Excavation of streets or alleys and the City of Ashland Standard Specifications for Public Works Construction. ***Applicants must call for any necessary inspections, a minimum of one business day, prior to those inspections being needed. All requests must be received during business hours. After-hours requests will be placed on the inspection schedule for the next business day. Day-of inspection requests will not be accepted and will also be scheduled for the next business day. For inspections call 541-488-5587.***

Owner Information

Owner's Name _____
 Mailing Address _____
 Phone Number _____

Contractor Information

Contractor's Name _____
 Mailing Address _____
 Office / Cell Phone Number _____
 CCB Number _____
 Paving Contractor _____ CCB# _____

Applicant Name _____ Applicant Signature _____ Date _____

Site Information

Site Address _____ Block (between X & Y Streets) _____
 Estimated Start Date _____ Estimated Project Duration _____

Project Information

Excavation to be within:

- Paved Street Non-paved Street Sidewalk
 Alley Non-paved Alley Other _____

Purpose:

- Sewer Line Water Line Storm Drain Electrical Gas Phone Cable Other _____

Trench #1 Size: L ___' x W ___' x D ___'

Trench #2 Size: L ___' x W ___' x D ___'

Trench #3 Size: L ___' x W ___' x D ___'

For Staff Use Only

Received by: _____ (provided Standard Specifications to client) Approved by: _____

Inspection	Comments	Approval / Signature	Date
Connection			
Backfill			
Paving			

Additional Conditions of Approval:

Provide traffic control plan per MUTCD standards

- Pre-Qualified
 Active Business License

DEPARTMENT OF
PUBLIC WORKS

20 East Main St
Ashland, Oregon 97520
www.ashland.or.us

Fax: 541-488-6006
TTY: 800-735-2900

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Street or Alley Excavation and Cut Permit \$236.00

This permit will be issued for the cutting and excavation of streets or alleys in the City of Ashland jurisdiction. The applicant must provide a description of the purpose for the excavation and also a site map showing the location of the excavation. Permission to cut the surface of streets must be in accordance with Ashland Municipal Code 13.12 and the General Provisions Regulating the Cutting or Excavation of Streets or Alleys and the City of Ashland Standard Specifications for Public Works Construction. Plowing of utility lines within City of Ashland Street rights-of-way, alleys, or public easements is not permitted.

Additional Street Cut Fee Table

The excavation and cut permit fee is \$236 plus the additional street cut fee as calculated based on the table below if the street is paved.

Age of Street Pavement*	Excavation Fee
Less than 5 years	\$7.00 / linear foot
Between 5 and 10 years	\$6.00 / linear foot
Between 10 and 15 years	\$4.00 / linear foot
Over 15 years	\$2.00 / linear foot

*Any trench cut that extends past the 8-foot mark from the curb, requires a right-of-way closure permit.

**Age of street pavement will be calculated based upon the length of time since the street where the excavation occurs was resurfaced, overlaid, or reconstructed. This will be measured from the fiscal year in which such work was completed to the fiscal year when a permit is issued for excavation. The City of Ashland will maintain these records.

***Fee is based upon a trench width of 36 inches or less. If the trench or cut is more than 36 inches in width, the fee will be recalculated based upon a pro-rated square foot basis.

