

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	December 14 - Study Session			
2	<b>December 15 - Regular Business Meeting</b>	Conservation	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
3	<b>December 15 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
4	<b>December 15 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
5	<b>December 15 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
6	<b>December 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Consent
7	<b>December 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
8	<b>December 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
9	<b>December 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

10	<b>Second Reading and Findings Adoption of Grand Terrace Annexation</b> - A request for Annexation of a 16.87-acre parcel and Zone Change from County RR-5 Rural Residential) to City R-2 (Low Density, Multi-Family Residential) for the properties located at 1511 Highway 99 North. The annexation is to include adjacent railroad property and state highway right-of-way, and would remove the properties from Jackson County Fire District 5 as well. The application includes conceptual details for the future phased development of 196 apartments in 14 two-story buildings, however Outline Plan subdivision and Site Design Review development approvals are not requested here, and would be applied for subsequent to annexation.	<b>December 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
11	<b>Council Onboarding Presentations &amp; Ceremonial Swearing In</b> - The Council will be given a presentation on Public Records, Public Meetings, and Ethics Laws. The City Recorder will perform a ceremonial swear in for those newly elected.	<b>January 4 - Study Session</b>	Legal/ Recorder	<b>David Lohman</b> david.lohman@ashland.or.us <b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Study Session
12	<b>Discussion on Budget Committee Appointment Process</b> - As new members of the City Council were active citizen members on the Citizens' Budget Committee, the Council will need to decide on a process and timeline for filling those vacant positions. The new members to Council will still serve on the Committee as Councilors.	<b>January 5 - Regular Business Meeting</b>	Admin/Legal	<b>Adam Hanks</b> adam.hanks@ashland.or.us <b>David Lohman</b> david.lohman@ashland.or.us	New Business
13	<b>Budget Calendar and Assumptions</b> - The Finance Director will present the calendar for the Budget meetings and any assumptions for the budget process.	<b>January 5 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
14	<b>Election of Council President</b> - The Council will elect a Council President who will serve as the role of Mayor at meetings when the Mayor is absent.	<b>January 5 - Regular Business Meeting</b>	Administration	<b>Council</b> council@ashland.or.us	New Business
15	<b>Juneteenth Celebration Discussion</b> - Council will discuss planning and implementing a celebration for Juneteenth.	<b>January 5 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
16	<b>Second Reading of the Food &amp; Beverage Tax Allocation Ordinance</b> - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	<b>January 5 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
<b>17</b>	<b>No 1/18 Study Session - City Closed in Observance of Martin Luther King Jr. Day</b>				
18	<b>State of the City Address</b> - The address will include a year in review, the Mayor's State of the City speech, and the Ragland and Bates Awards.	<b>January 19 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
19	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>January 19 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation



# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

20	<b>Approval of a Professional Services Contract for Improvements to the Community Center and Pioneer Hall</b> - The Council will be asked to award a professional services contract for architectural and engineering services to develop plans, specification and estimates for improvements for both facilities to bring them up to full operational use.	<b>January 19 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
21	<b>Council Liaison Appointments</b> - The Mayor appoints Council members to be liaisons to attend City Advisory Body and regional meetings.	<b>January 19- Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	New Business
22	<b>City Manager Recruitment Process and Job Description Discussion</b> - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	<b>January 19 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Unfinished Business
23	<b>Wastewater Treatment Plant National Pollution Discharge Elimination System Permit (NPDES) Presentation</b> - A presentation to the Council on the status of the City's wastewater treatment plant NPDES permit update. The new regulatory permit developed by the Department of Environmental Quality has compliance activities that will need to be completed as part of the City's capital improvement program, including continued work on the shading program, relocation of the existing outfall from Ashland Creek to Bear Creek and construction of treatment wetlands.	<b>February 1 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
24	<b>Annual Presentation by the Transportation Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>February 2 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
25	<b>No 2/15 Study Session - City Closed in Observance of Presidents' Day</b>				
26	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>February 16 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
27	<b>Presentation on the Storm Drain Master Plan</b> - A presentation to Council on the outcomes of the newly developed Storm Drain Master Plan. The plan includes recommendations on code language revisions to be consistent with the City's new MS4 regulatory permit, capital project recommendations and associated financial plan.	<b>March 1 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
28	<b>Citizens' Budget Committee Appointments</b> - Two members of the Citizens' Budget Committee were elected to Council allowing for two citizen vacancies on the Committee. The two new Council members will still serve on the Committee as Councilors.	<b>March 2 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business



# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

29	<b>Adoption of the Capital Improvement Program</b> - A request for approval of the 20-Year Capital Improvements Program (CIP) for years 2021-2041. The CIP is based upon each enterprise fund's master plans or system plans, and operational requirements. The CIP provides a full context representation of a 20-year plan along with a focused and detailed 6-year project window.	<b>March 2 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
30	<b>Citizens' Budget Committee Onboarding</b> - The Citizen's Budget Committee members will be invited to join the City Council for a presentation on the City's financial structure as well as the expectations and rules of the Citizens' Budget Committee.	<b>March 15 - Study Session</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Study Session
31	<b>Proclamation for Arbor Week</b> - Proclamation recognizing Arbor Week in the City of Ashland	<b>March 16 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
32	<b>Annual Presentation by the Tree Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>March 16 - Regular Business Meeting</b>	Community Development	<b>Aaron Anderson</b> aaron.anderson@ashland.or.us	Presentation
33	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>March 16 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
34	<b>Adoption of the TAP Master Plan</b> - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	<b>March 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
35	<b>Review of Ordinance 3176</b> - Council had requested to have this review on now expired Ordinance 3176 when there was discussion of renewing the Ordinance in 2020.	<b>April 5 - Study Session</b>	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Study Session
36	<b>Proclamation for Independent Media Week</b> - Proclamation establishing Independent Media Week for the City of Ashland in 2021.	<b>April 6 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
37	<b>Adoption of the Storm Drain Master Plan</b> - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	<b>April 6 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
38		<b>April 19 - Study Session</b>			
39	<b>Annual Presentation by the Historic Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>April 20 - Regular Business Meeting</b>	Community Development	<b>Maria Harris</b> maria.harris@ashland.or.us	Presentation
40	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>April 20 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
41	<b>Annual Commission Reappointments</b> - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	<b>April 20 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent



# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

42	<b>Presentation on the Water and Storm Drain System Development Charge Updates</b>	<b>May 3 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
43	<b>Proclamation for National Historic Preservation Month</b> - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	<b>May 4 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
44	<b>First Reading of the Alarm Permits Ordinance</b>	<b>May 4 - Regular Business Meeting</b>	Police/Legal	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us <b>Katrina Brown</b> katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
45		<b>May 17 - Study Session</b>			
46	<b>Police Annual Report to Council (Formerly Use of Force Report)</b> - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	<b>May 18 - Regular Business Meeting</b>	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Presentation
47	<b>A Resolution Amending the Miscellaneous Fees and Charges Schedule and Repealing Resolution No. 2020-21</b> - Council will be asked to approve the annual update to the City and parks miscellaneous fees resolution and booklet	<b>May 18 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts

