

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 Charter Amendment Clarifications - The City Attorney will present and answer questions regarding the transition from a City Administrator to a City Manager.	October 19 - Study Session	Legal	David Lohman david.lohman@ashland.or.us	Study Session
2 Housing Program: Overview of Projects and Homeless Services Funding - Community Development staff will provide an overview of housing initiatives currently being undertaken by the department's long-range planning section and Planning Commission, as well as available funding sources and financial incentives available to address homeless and vulnerable populations.	October 19 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
3 COVID-19 Emergency Declaration - Review and potential extension of COVID-19 and Alameda Fire emergency declaration for another month.	October 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
4 Declaration and Authorization to Dispose of Surplus Property - Approval is being requested to declare surplus and dispose of City property through GovDeals, an online marketplace for government agencies to sell surplus property.	October 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
5 Resolution Authorizing Signatures - The City must update authorized bank signatures on the accounts for the City of Ashland. This resolution updates the list of authorizing signatures for the Council-Manager government change for January 1, 2021.	October 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Consent
6 Public Hearing and First Reading of Open Space Ordinance Amendment - This item is a public hearing and first reading regarding a series of ordinance amendments to the Ashland Municipal Code (AMC) Title 18 Land Use to update and clarify the open space requirements for multifamily and single-family housing developments.	October 20 - Regular Business Meeting	Community Development	Maria Harris maria.harris@ashland.or.us Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
7 Public Hearing for Resolution to Grant an Exemption for the APRC Japanese Garden Contract Approval - APRC is requesting an exemption to approve the General Contractor and Construction contract for the Japanese Garden renovation in Lithia Park. This project is grant funded from a donation to the Ashland Parks Foundation.	October 20 - Regular Business Meeting	Parks	Michael Black michael.black@ashland.or.us	Public Hearing and Resolution
8 Mayoral Appointment of Public Works Director - Council will be asked to approve the Mayoral appointment of Scott Fleury from Interim Public Works Director to Public Works Director.	October 20 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
9 First Reading of an Ordinance Amending Ashland Municipal Code for City Manager Charter Change - Legal will present an Ordinance that will update the Ashland Municipal Code to change City Administrator to City Manager to match up with the Charter change effective January 1, 2021.	October 20 - Regular Business Meeting	Legal	David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts



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10	Wildfire Safety Commission & City Vegetation Management - The Commission will present a set of requirements for enhanced community fuels reduction and City staff will present an update on Park and City vegetation management.	November 2 - Study Session	Fire	Chris Chambers chris.chambers@ashland.or.us Michael Black michael.black@ashland.or.us Scott Fleury scott.fleury@ashland.or.us	Study Session
11	Cancelled November 3 Business Meeting				
12	Strategic Planning Process - The Council will discuss the process of strategic planning for the Council.	November 16 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session
13	Annual Presentation by the Housing and Human Services Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 17 - Regular Business Meeting	Community Development	Linda Reid linda.reid@ashland.or.us	Presentation
14	Annual Presentation by the Public Arts Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 17 - Regular Business Meeting	Community Development	Aaron Anderson aaron.anderson@ashland.or.us	Presentation
15	COVID-19 Emergency Declaration - Review and potential extension of COVID-19 and Alameda Fire emergency declaration for another month.	November 17 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
16	Fourth Quarter 2020 and First Quarter 2021 Financial Review - The Finance Director will report the financial review for the Fourth Quarter of 2020 and the First Quarter of 2021.	November 17 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Presentation
17	Approval of a Contract for Utility Printing and Mailing Services - A five year contract is will need to be approved for utility bill printing and mailing services. More details to come as the RFP closes.	November 17 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Consent
18	Public Hearing and First Reading Amending the Land Use Ordinance Relating to Affordable Housing Standards - Revisions to the City's affordable housing resolution, resale restriction agreements, and the Ashland Land Use Ordinance relating to requirements for affordable housing.	November 17 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
19	Second Reading of an Ordinance Amending Ashland Municipal Code for City Manager Charter Change - Legal will present an Ordinance that will update the Ashland Municipal Code to change City Administrator to City Manager to match up with the Charter change effective January 1, 2021.	November 17 - Regular Business Meeting	Legal	David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
20		November 30 - Study Session			
21	Annual Presentation by the Planning Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
22	Lord Property Donation - Donation of 6.02 acres at the corner of North Mountain Avenue and Nepenthe Road to the Parks and Recreation Department. This donation is continous with North Mountain Park.	December 1 - Regular Business Meeting	Parks & Recreation	Michael Black michael.black@ashland.or.us	Consent



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23	Public Hearing for Annexation - Annexation of 16.87 acres with a current zoning of Jackson County RR-5 (Rural Residential) and a proposed zoning of City of Ashland R-2 (Low Density, Multi-Family Residential) for the properties located at 1511 Highway 99 North.	December 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing
24	Resolution No. 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to “move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change”.	December 1 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
25	Adoption of Storm Drain Master Plan - Staff is requesting Council adopt the Storm Drain Master Plan as a planning document for the City's storm drain management.	December 1 - Regular Business Meeting	Community Development	Scott Fleury scott.fleury@ashland.or.us	New Business
26		December 14 - Study Session			
27	Annual Presentation by the Conservation and Climate Outreach Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 15 - Regular Business Meeting	Conservation	Stu Green stu.green@ashland.or.us	Presentation
28	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	December 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
29	Acceptance of Fiscal Year 2020 (2019/2020) Comprehensive Annual Financial Report (CAFR) and Component Unit Financial Report (CUFR) - The CAFR for the City and the CUFR for Parks and Recreation is prepared each year as part of the state-required audit by an independent, certified and municipally licensed auditor. Council must review and accept both reports annually.	December 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
30	Council Onboarding Presentations & Ceremonial Swearing In - The Council will be given a presentation on Public Records, Public Meetings, and Ethics Laws. The City Recorder will perform a ceremonial swear in for those newly elected.	January 4 - Study Session	Legal/ Recorder	David Lohman david.lohman@ashland.or.us Melissa Huhtala melissa.huhtala@ashland.or.us	Study Session
31	Possible Discussion on Council & Budget Committee Appointment Process - If members of the new Council held previous roles on Council or the Budget Committee, the Council will need to decide on a process for appointing those empty positions.	January 5 - Business Meeting	Admin/Legal	Adam Hanks adam.hanks@ashland.or.us David Lohman david.lohman@ashland.or.us	New Business
32	Budget Calendar and Assumptions - The Finance Director will present the calendar for the Budget meetings and any assumptions for the budget process.	January 5 - Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
33	Juneteenth Celebration Discussion - Council will discuss planning and implementing a celebration for Juneteenth.	January 5 - Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business



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34 No 1/18 Study Session - City Closed in Observance of Martin Luther King Jr. Day					
35	State of the City Address - The address will include a year in review, the Mayor's State of the City speech, and the Ragland and Bates Awards.	January 19 - Business Meeting	Administration	Mayor	Presentation
36	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	January 19 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
37	City Manager Recruitment Process and Job Description Discussion - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	January 19 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Unfinished Business
38		February 1 - Study Session			
39	Annual Presentation by the Transportation Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	February 2 - Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation
40 No 2/15 Study Session - City Closed in Observance of Presidents' Day					
41	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	February 16 - Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
42		March 1 - Study Session			
43	Possible Council & Budget Committee Appointment - If members of the new Council held previous roles on Council or the Budget Committee, the Council will need to appoint members to the vacancies of each.	March 2 - Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
44	Citizens' Budget Committee Onboarding - The Citizen's Budget Committee members will be invited to join the City Council for a presentation on the City's financial structure as well as the expectations and rules of the Citizens' Budget Committee.	March 15 - Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
45	Proclamation for Arbor Week - Proclamation recognizing Arbor Week in the City of Ashland	March 16 - Business Meeting	Administration	Mayor	Presentation
46	Annual Presentation by the Tree Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	March 16 - Business Meeting	Community Development	Aaron Anderson aaron.anderson@ashland.or.us	Presentation
47	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	March 16 - Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation

