

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

	AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	<b>Tentative: Frequently Asked Questions for City Manager Transition</b> - The City Attorney will present and answer questions regarding the transition from a City Administrator to a City Manager.	October 19 - Study Session	Legal	<b>David Lohman</b> david.lohman@ashland.or.us	Study Session
2	<b>Tentative: Housing Homeless Services Project and Financial Update</b> - Recap of recent and upcoming housing legislative activity and provide a recap and financial summary of homeless services program.	October 19 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
3	<b>COVID-19 Emergency Declaration</b> - Review and potential extension of COVID-19 and Alameda Fire emergency declaration for another month.	October 20 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
4	<b>Approval of a Contract for Utility Printing and Mailing Services</b> - A five year contract is will need to be approved for utility bill printing and mailing services. More details to come as the RFP closes.	October 20 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Consent
5	<b>Public Hearing and First Reading of Open Space Ordinance Amendment</b> - This item is a public hearing and first reading regarding a series of ordinance amendments to the Ashland Municipal Code (AMC) Title 18 Land Use to update and clarify the open space requirements for multifamily and single-family housing developments.	October 20 - Regular Business Meeting	Community Development	<b>Maria Harris</b> maria.harris@ashland.or.us <b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
6	<b>Public Hearing for Resolution to Grant an Exemption for the APRC Japanese Garden Contract Approval</b> - APRC is requesting an exemption to approve the General Contractor and Construction contract for the Japanese Garden renovation in Lithia Park. This project is grant funded from a donation to the Ashland Parks Foundation.	October 20 - Regular Business Meeting	Parks	<b>Michael Black</b> michael.black@ashland.or.us	Public Hearing and Contract
7	<b>First Reading of an Ordinance Amending Ashland Municipal Code for City Manager Charter Change</b> - Legal will present an Ordinance that will update the Ashland Municipal Code to change City Administrator to City Manager to match up with the Charter change effective January 1, 2021.	October 20 - Regular Business Meeting	Legal	<b>David Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
8	<b>Tentative: Wildfire Safety Commission &amp; City Vegetation Management</b> - The Commission will present a set of requirements for enhanced community fuels reduction and City staff will present an update on Park and City vegetation management.	November 2 - Study Session	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us <b>Michael Black</b> michael.black@ashland.or.us <b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
9	<b>Cancelled November 3 Business Meeting</b>				
10	<b>Strategic Planning Process</b> - The Council will discuss the process of strategic planning for the Council.	November 16 - Study Session	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Study Session
11	<b>Annual Presentation by the Housing and Human Services Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 17 - Regular Business Meeting	Community Development	<b>Linda Reid</b> linda.reid@ashland.or.us	Presentation



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12	<b>Annual Presentation by the Public Arts Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>November 17 - Regular Business Meeting</b>	Community Development	<b>Aaron Anderson</b> aaron.anderson@ashland.or.us	Presentation
13	<b>COVID-19 Emergency Declaration</b> - Review and potential extension of COVID-19 and Alameda Fire emergency declaration for another month.	<b>November 17 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
14	<b>Fourth Quarter 2020 and First Quarter 2021 Financial Review</b> - The Finance Director will report the financial review for the Fourth Quarter of 2020 and the First Quarter of 2021.	<b>November 17 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Presentation
15	<b>Public Hearing and First Reading Amending the Land Use Ordinance Relating to Affordable Housing Standards</b> - Revisions to the City's affordable housing resolution, resale restriction agreements, and the Ashland Land Use Ordinance relating to requirements for affordable housing.	<b>November 17 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
16	<b>Second Reading of an Ordinance Amending Ashland Municipal Code for City Manager Charter Change</b> - Legal will present an Ordinance that will update the Ashland Municipal Code to change City Administrator to City Manager to match up with the Charter change effective January 1, 2021.	<b>November 17 - Regular Business Meeting</b>	Legal	<b>David Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
17		<b>November 30 - Study Session</b>			
18	<b>Annual Presentation by the Planning Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>December 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
19	<b>Public Hearing for Annexation</b> - Annexation of 16.87 acres with a current zoning of Jackson County RR-5 (Rural Residential) and a proposed zoning of City of Ashland R-2 (Low Density, Multi-Family Residential) for the properties located at 1511 Highway 99 North.	<b>December 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing
20	<b>Resolution No. 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification</b> - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to "move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change".	<b>December 1 - Regular Business Meeting</b>	Administration	<b>Councilor Graham</b> tonya@council.ashland.or.us	Unfinished Business
21	<b>Adoption of Storm Drain Master Plan</b> - Staff is requesting Council adopt the Storm Drain Master Plan as a planning document for the City's storm drain management.	<b>December 1 - Regular Business Meeting</b>	Community Development	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
22		<b>December 14 - Study Session</b>			



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23	<b>Annual Presentation by the Conservation and Climate Outreach Commission -</b> Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>December 15 - Regular Business Meeting</b>	Conservation	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
24	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>December 15 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
25	<b>Acceptance of Fiscal Year 2020 (2019/2020) Comprehensive Annual Financial Report (CAFR) and Component Unit Financial Report (CUFR)</b> - The CAFR for the City and the CUFR for Parks and Recreation is prepared each year as part of the state-required audit by an independent, certified and municipally licensed auditor. Council must review and accept both reports annually.	<b>December 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
26	<b>Council Onboarding Presentations &amp; Ceremonial Swearing In</b> - The Council will be given a presentation on Public Records, Public Meetings, and Ethics Laws. The City Recorder will perform a ceremonial swear in for those newly elected.	<b>January 4 - Study Session</b>	Legal/ Recorder	<b>David Lohman</b> david.lohman@ashland.or.us <b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Study Session
27	<b>Possible Discussion on Council &amp; Budget Committee Appointment Process</b> - If members of the new Council held previous roles on Council or the Budget Committee, the Council will need to decide on a process for appointing those empty positions.	<b>January 5 - Business Meeting</b>	Admin/Legal	<b>Adam Hanks</b> adam.hanks@ashland.or.us <b>David Lohman</b> david.lohman@ashland.or.us	New Business
28	<b>Budget Calendar and Assumptions</b> - The Finance Director will present the calendar for the Budget meetings and any assumptions for the budget process.	<b>January 5 - Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
29	<b>Juneteenth Celebration Discussion</b> - Council will discuss planning and implementing a celebration for Juneteenth.	<b>January 5 - Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
30	<b>No 1/18 Study Session - City Closed in Observance of Martin Luther King Jr. Day</b>				
31	<b>State of the City Address</b> - The address will include a year in review, the Mayor's State of the City speech, and the Ragland and Bates Awards.	<b>January 19 - Business Meeting</b>	Administration	<b>Mayor</b>	Presentation
32	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>January 19 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
33	<b>City Manager Recruitment Process and Job Description Discussion</b> - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	<b>January 19 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Unfinished Business
34		<b>February 1 - Study Session</b>			



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35	<b>Annual Presentation by the Transportation Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>February 2 - Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
36	<b>No 2/15 Study Session - City Closed in Observance of Presidents' Day</b>				
37	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>February 16 - Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
38		<b>March 1 - Study Session</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Study Session
39	<b>Possible Council &amp; Budget Committee Appointment</b> - If members of the new Council held previous roles on Council or the Budget Committee, the Council will need to appoint members to the vacancies of each.	<b>March 2 - Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
40	<b>Citizens' Budget Committee Onboarding</b> - The Citizen's Budget Committee members will be invited to join the City Council for a presentation on the City's financial structure as well as the expectations and rules of the Citizens' Budget Committee.	<b>March 15 - Study Session</b>			
41	<b>Proclamation for Arbor Week</b> - Proclamation recognizing Arbor Week in the City of Ashland	<b>March 16 - Business Meeting</b>	Administration	<b>Mayor</b>	Presentation
42	<b>Annual Presentation by the Tree Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>March 16 - Business Meeting</b>	Community Development	<b>Aaron Anderson</b> aaron.anderson@ashland.or.us	Presentation
43	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>March 16 - Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation

