

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

	AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	Strategic Planning Process - The Council will discuss the process of strategic planning for the Council.	August 31 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session
2	City Manager Recruitment Process and Job Description Discussion - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	August 31 - Study Session	Human Resources	Tina Gray tina.gray@ashland.or.us	Study Session
3	Proclamation for Home Inventory Week - Proclamation recognizing National Home Preparedness Month and Home Inventory Week in Ashland.	September 1 - Regular Business Meeting	Administration	Mayor Stromberg john@council.ashland.or.us	Presentation
4	Annual Presentation by the Climate Policy Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 1 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
5	National League of Cities Service Line Warranty Program-Marketing Agreement for Water and Wastewater Service Line Insurance - Utility Service Partners Private Label, Inc provides insurance on private property service lines (water and sewer). The marketing agreement allows Utility Service Partners Private Label, Inc a non-exclusive license to use the City's name and logo or other branding on letters, bills and marketing materials to be sent to property owners.	September 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
6	Mayoral Appointment of Finance Director - Council will be asked to approve the appointment of the Finance Director selected in the recent round of final interviews.	September 1 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Consent
7	Extension of an Airport Hangar Ground Lease with Valley Investments - A request to approve a ten-year airport hangar ground lease extension with Valley Investments.	September 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
8	Findings of 210 Alicia Avenue Land Use Appeal - Council will be asked to approve the findings including recounting of the decision points, adding the two conditions, and adopting the Planning Commission decision by reference.	September 1 - Regular Business Meeting	Community Development	Derek Severson derek.severson@ashland.or.us	Unfinished Business
9	Ambulance Service Financial Analysis Request for Proposal - Council will be presented with a revised draft Request for Proposals (RFP) for consultant services contract for a financial analysis of the Ambulance Service.	September 1 - Regular Business Meeting	Fire	David Shepherd david.shepherd@ashland.or.us	Unfinished Business



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10	Resolution 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to “move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change”.	September 1 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
11	Citizens' Budget Committee Appointments - The Mayor and Council will vote to appoint two members to the Citizens' Budget Committee filling the positions that previously had terms ending on June 30, 2020.	September 1 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
12	Adoption of the Airport Master Plan - Staff is requesting Council adopt the Airport Master Plan as the new planning document for the City's airport.	September 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
13	Contract Approval IBEW Clerical/Technical - Once a tentative agreement has been reached in negotiations, Council will be asked to ratify the agreements and authorize the City Administrator and Mayor to sign the new Labor Agreement with the IBEW Clerical/Technical Union.	September 1 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
14	Contract Approval IBEW Electrical - Once a tentative agreement has been reached in negotiations, Council will be asked to ratify the agreements and authorize the City Administrator and Mayor to sign the new Labor Agreement with the IBEW Electrical Union.	September 1 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
15	Management and Confidential Employees Resolution - The Management and Confidential Employees Resolution needs to be updated to reflect that no cost of living adjustment (COLA) was applied to wages July 1, 2020 for non-represented employees of the City. The non-represented employees also will increase their contribution on July 1, 2021. Changes to employee cost-share are reflected in the Resolution and need to be formally adopted by the Council.	September 1 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
16	Financial Update - This update will cover Food and Beverage tax and Transient Occupancy Tax (TOT) revenue in addition to an update on the Street Fund.	September 14 - Study Session	Finance/Public Works	Bryn Morrison bryn.morrison@ashland.or.us Scott Fleury scott.fleury@ashland.or.us	Study Session
17	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	September 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
18	Annual Presentation by the Airport Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation
19	Appointment of SDC Committee members for the Storm Drain Master Plan - The Mayor's recommendation for appointments to the System Development Charges (SDC) Review Committee for the Storm Drain Master Plan.	September 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent



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20	APRC Japanese Garden Contract Approval - APCR is requesting approval of a contract for the General Contractor and Construction of the Japanese Garden renovation in Lithia Park. This project is grant funded from a donation to the Ashland Parks Foundation.	September 15 - Regular Business Meeting	Parks	Michael Black michael.black@ashland.or.us	Consent
21	Approval of Contract for Selectron IVR Services - This is a new contract that will reduce our cost by using our internal phone system to provide one of the services that Selectron currently charges us for.	September 15 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Consent
22	Public Hearing and First Reading of Open Space Ordinance Amendment - This item is a public hearing and first reading regarding a series of ordinance amendments to the Ashland Municipal Code (AMC) Title 18 Land Use to update and clarify the open space requirements for multifamily and single-family housing developments.	September 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
23	City Manager Recruitment Process and Job Description Discussion - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	September 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Unfinished Business
24	Oregon Worker Relief Fund Discussion - Councilors Graham and Akins requested a discussion on supporting the Oregon Worker Relief Fund. The Fund will help immigrants who have been excluded from federal and state financial support during the COVID-19 pandemic.	September 15 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us Councilor Akins julie@ashland.or.us	Unfinished Business
25	Update on Pioneer Hall and the Community Center - Council will be presented with details on moving forward with repairing Pioneer Hall and the Community Center.	September 15 - Regular Business Meeting	Administration/ Public Works	Adam Hanks adam.hanks@ashland.or.us Scott Fleury scott.fleury@ashland.or.us	Unfinished Business
26	Draft Food and Beverage Ordinance – This item is intended to provide ordinance language options that modify the distribution of Food and Beverage Tax revenues to the Wastewater Fund and Street fund in order to resolve projected revenue shortfalls for the remainder of the 2019-21 Biennium. <u>Note: this is not first reading of the ordinance.</u>	September 15 - Regular Business Meeting	Legal	David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
27	TAP Master Plan Presentation - A presentation will be given regarding the Talent Ashland Phoenix Interie (TAP) water master plan.	October 5 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
28	Proclamation for Indigenous Peoples' Day - Proclamation recognizing Indigenous Peoples' Day in Ashland as the second Monday in October.	October 6 - Regular Business Meeting	Administration	Mayor Stromberg john@council.ashland.or.us	Presentation
29	Annual Presentation by the Public Arts Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 6 - Regular Business Meeting	Community Development	Aaron Anderson aaron.anderson@ashland.or.us	Presentation



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30	Resolution 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to “move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change”.	October 6 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
31		October 19 - Study Session			
32	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	October 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
33	Annual Presentation by the Historic Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 20 - Regular Business Meeting	Community Development	Maria Harris maria.harris@ashland.or.us	Presentation
34	Award of Final Engineering for Dam Safety Improvements	October 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
35		November 2 - Study Session			
36	Cancelled November 3 Business Meeting				
37		November 16 - Study Session			
38	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	November 17 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
39	Annual Presentation by the Housing and Human Services Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 17 - Regular Business Meeting	Community Development	Linda Reid linda.reid@ashland.or.us	Presentation
40		November 30 - Study Session			
41	Annual Presentation by the Planning Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
42	Miscellaneous Fees Resolution - A Resolution to approve changes to the Miscellaneous Fees and Charges Resolution.	December 1 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Public Hearing and Resolution



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43	Resolution 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to “move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change”.	December 1 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
44	Adoption of Storm Drain Master Plan - Staff is requesting Council adopt the Storm Drain Master Plan as a planning document for the City's storm drain management.	December 1 - Regular Business Meeting	Community Development	Scott Fleury scott.fleury@ashland.or.us	New Business
45		December 14 - Study Session 5:00 PM			
46	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	December 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
47	Annual Presentation by the Conservation and Climate Outreach Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 15 - Regular Business Meeting	Conservation	Stu Green stu.green@ashland.or.us	Presentation
48	Acceptance of Fiscal Year 2020 (2019/2020) Comprehensive Annual Financial Report (CAFR) and Component Unit Financial Report (CUFR) - The CAFR for the City and the CUFR for Parks and Recreation is prepared each year as part of the state-required audit by an independent, certified and municipally licensed auditor. Council must review and accept both reports annually.	December 15 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	New Business

