

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

	AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	Strategic Planning Process - The Council will discuss the process of strategic planning for the Council.	August 31 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session
2	City Manager Recruitment Process and Job Description Discussion - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	August 31 - Study Session	Human Resources	Tina Gray tina.gray@ashland.or.us	Unfinished Business
3	Annual Presentation by the Climate Policy Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 1 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
4	Proclamation for Home Inventory Week - Proclamation recognizing National Home Preparedness Month and Home Inventory Week in Ashland.	September 1 - Regular Business Meeting	Administration	Mayor Stromberg john@council.ashland.or.us	Presentation
5	National League of Cities Service Line Warranty Program-Marketing Agreement for Water and Wastewater Service Lines - Utility Service Partners Private Label, Inc provides insurance on private property service lines (water and sewer). The marketing agreement allows Utility Service Partners Private Label, Inc a non-exclusive license to use the City's name and logo or other branding on letters, bills and marketing materials to be sent to property owners.	September 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
6	Mayoral Appointment of Finance Director - Council will be asked to approve the appointment of the Finance Director selected in the recent round of final interviews.	September 1 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Consent
7	Resolution 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to "move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change".	September 1 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
8	Oregon Worker Relief Fund Discussion - Councilors Graham and Akins requested a discussion on supporting the Oregon Worker Relief Fund. The Fund will help immigrants who have been excluded from federal and state financial support during the COVID-19 pandemic.	September 1 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us Councilor Akins julie@ashland.or.us	Unfinished Business
9	Ambulance Service Financial Analysis Request for Proposal - Council will be presented with a revised draft Request for Proposals (RFP) for consultant services contract for a financial analysis of the Ambulance Service.	September 1 - Regular Business Meeting	Fire	David Shepherd david.shepherd@ashland.or.us	Unfinished Business



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10	Citizens' Budget Committee Appointments - The Mayor and Council will vote to appoint two members to the Citizens' Budget Committee filling the positions that previously had terms ending on June 30, 2020.	September 1 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
11	Adoption of the Airport Master Plan - Staff is requesting Council adopt the Airport Master Plan as the new planning document for the City's airport.	September 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
12	Contract Approval IBEW Clerical/Technical - Once a tentative agreement has been reached in negotiations, Council will be asked to ratify the agreements and authorize the City Administrator and Mayor to sign the new Labor Agreement with the IBEW Clerical/Technical Union.	September 1 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
13	Contract Approval IBEW Electrical - Once a tentative agreement has been reached in negotiations, Council will be asked to ratify the agreements and authorize the City Administrator and Mayor to sign the new Labor Agreement with the IBEW Electrical Union.	September 1 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
14	Review of Ordinance No. 3176 and Possible First Reading of Ordinance No. 3189 - This is a review of Ordinance No. 3176 which codified the offense of Failure to Provide Name and Date of Birth to a Peace Officer. Should Council desire to re-codify this offense, a draft of the new Ordinance No. 3189 will be provided for review and approval of first reading.	September 1 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Ordinances, Resolutions, and Contracts
15	Financial Update - This update will cover Food and Beverage tax and Transient Occupancy Tax (TOT) revenue in addition to an update on the Street Fund.	September 14 - Study Session	Finance/Public Works	Bryn Morrison bryn.morrison@ashland.or.us Scott Fleury scott.fleury@ashland.or.us	Study Session
16	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	September 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
17	Annual Presentation by the Airport Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation
18	Appointment of SDC Committee members for the Storm Drain Master Plan - The Mayor's recommendation for appointments to the System Development Charges (SDC) Review Committee for the Storm Drain Master Plan.	September 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
19	APRC Japanese Garden Contract Approval - APRC is requesting approval of a contract for the General Contractor and Construction of the Japanese Garden renovation in Lithia Park. This project is grant funded from a donation to the Ashland Parks Foundation.	September 15 - Regular Business Meeting	Parks	Michael Black michael.black@ashland.or.us	Consent
20	Approval of Contract for Selectron IVR Services - This is a new contract that will reduce our cost by using our internal phone system to provide one of the services that Selectron currently charges us for.	September 15 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Consent



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21	Public Hearing and First Reading of Open Space Ordinance Amendment - This item is a public hearing and first reading regarding a series of ordinance amendments to the Ashland Municipal Code (AMC) Title 18 Land Use to update and clarify the open space requirements for multifamily and single-family housing developments.	September 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
22	City Manager Recruitment Process and Job Description Discussion - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	September 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Unfinished Business
23	Update on Pioneer Hall and the Community Center - Council will be presented with details on moving forward with repairing Pioneer Hall and the Community Center.	September 15 - Regular Business Meeting	Administration/ Public Works	Adam Hanks adam.hanks@ashland.or.us Scott Fleury scott.fleury@ashland.or.us	New Business
24	Draft Food and Beverage Ordinance – This item is intended to provide ordinance language options that modify the distribution of Food and Beverage Tax revenues to the Wastewater Fund and Street fund in order to resolve projected revenue shortfalls for the remainder of the 2019-21 Biennium. <u>Note: this is not first reading of the ordinance.</u>	September 15 - Regular Business Meeting	Legal	David Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
25	TAP Master Plan Presentation - A presentation will be given regarding the Talent Ashland Phoenix Interie (TAP) water master plan.	October 5 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
26	Proclamation for Indigenous Peoples' Day - Proclamation recognizing Indigenous Peoples' Day in Ashland as the second Monday in October.	October 6 - Regular Business Meeting	Administration	Mayor Stromberg john@council.ashland.or.us	Presentation
27	Annual Presentation by the Public Arts Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 6 - Regular Business Meeting	Community Development	Aaron Anderson aaron.anderson@ashland.or.us	Presentation
28	Resolution 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to "move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change".	October 6 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
29		October 19 - Study Session			
30	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	October 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation



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31	Annual Presentation by the Historic Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 20 - Regular Business Meeting	Community Development	Maria Harris maria.harris@ashland.or.us	Presentation
32	Award of Final Engineering for Dam Safety Improvements	October 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
33		November 2 - Study Session			
34	Cancelled November 3 Business Meeting				
35		November 16 - Study Session			
36	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	November 17 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
37	Annual Presentation by the Housing and Human Services Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 17 - Regular Business Meeting	Community Development	Linda Reid linda.reid@ashland.or.us	Presentation
38		November 30 - Study Session			
39	Annual Presentation by the Planning Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
40	Miscellaneous Fees Resolution - A Resolution to approve changes to the Miscellaneous Fees and Charges Resolution.	December 1 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Public Hearing and Resolution
41	Resolution 2020-15 Social Equity and Racial Justice Council Discussion and Action Identification - Councilor Graham requested this item have a reoccurring place on the agenda for to discuss and identify Council actions. The resolution was approved on July 7, 2020 and establishes a formal commitment by the Council, with support from Mayor Stromberg, to recognize and take action to "move forward with purpose in order to provide immediate support for advocacy efforts while putting in place the elements necessary for long-term systemic change".	December 1 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
42	Adoption of Storm Drain Master Plan - Staff is requesting Council adopt the Storm Drain Master Plan as a planning document for the City's storm drain management.	December 1 - Regular Business Meeting	Community Development	Scott Fleury scott.fleury@ashland.or.us	New Business
43		December 14 - Study Session 5:00 PM			



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44	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	December 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
45	Annual Presentation by the Conservation and Climate Outreach Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 15 - Regular Business Meeting	Conservation	Stu Green stu.green@ashland.or.us	Presentation
46	Acceptance of Fiscal Year 2020 (2019/2020) Comprehensive Annual Financial Report (CAFR) and Component Unit Financial Report (CUFR) - The CAFR for the City and the CUFR for Parks and Recreation is prepared each year as part of the state-required audit by an independent, certified and municipally licensed auditor. Council must review and accept both reports annually.	December 15 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	New Business

