

## Permit for Car Camping in Parking Lots of Religious Institutions

Pursuant to AMC Chapter 10.48, Overnight Sleeping in Vehicles (attached), upon application to the City Manager and approval of the Chief of Police, the City Manager may grant permits to Religious Institutions for allowing overnight sleeping in vehicles (up to three vehicles: defined as a car, camper, travel trailer, recreational vehicle, or similar conveyance) at any one time in the parking lot.

In order for the permit to be approved, Religious Institutions must:

- Own or lease real property on which a structure and an associated parking lot are located;
- Provide sanitary facilities including, but not limited to, toilet, hand washing, and trash disposal facilities;
- Not allow the overnight users' personal items to be visible from any public street; and
- Not require payment of any fee, rent, or other monetary charge for overnight sleeping in a vehicle

**A site plan is required to accompany this permit identifying the parking spaces designated for overnight camping, as well as the locations of the restroom, handwashing, and trash disposal facilities.**

Religious Institutions or Places of Worship may revoke permission to the persons camping at any time and for any reason. Persons with permission revoked must leave the premises immediately. The City Manager or the City Manager's designee may prohibit overnight sleeping in a vehicle at a permitted location if the vehicle, its occupants, or its collateral personal property is found to be a threat to public health, safety, or welfare.

Date of Permit: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Religious Institution: \_\_\_\_\_

Address of Religious Institution and/or parking lot:

\_\_\_\_\_  
\_\_\_\_\_

I agree to the above requirements and understand that this permit can be revoked at any time by the City Manager or the City Manager's designee.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Once completed, send the form via email at [administration@ashland.or.us](mailto:administration@ashland.or.us) or drop it off to the Administration Department at City Hall, 20 E. Main Street. **If approved, application signed by the City Manager and Chief of Police will act as your permit** and will be forwarded to you. If you have any questions, call (541) 488-6002.

- |  |
|--|
| <input type="checkbox"/> Permit Approved |
| <input type="checkbox"/> Not Approved    |

Chief of Police: \_\_\_\_\_ Date: \_\_\_\_\_

City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

**AMC CHAPTER 10.48  
OVERNIGHT SLEEPING IN VEHICLES**

Section 10.48.020 Definitions

A. Person in Charge means a person who has lawful control of a premises by ownership, by official position, or by another legal relationship to the premises.

B. Religious Institution or Place of Worship means a structure used primarily as a meeting area for religious activities. As used in this chapter, Religious Institution or Place of Worship does not include a dwelling as defined in AMC 18.6.1.030.

C. Vehicle means a car, camper, travel trailer, recreational vehicle, or similar conveyance. (Ord. 3171 § 1 (part), added, 02/19/2019)

Section 10.48.040 Overnight Sleeping in Vehicles

A. Notwithstanding any other provision of the Ashland Municipal Code, persons may sleep overnight in a vehicle in a parking lot of a religious institution or place of worship that owns or leases real property on which a structure and an associated parking lot are located; provided, that said persons have obtained the permission of the person in charge. The person in charge may not grant permission for more than three (3) vehicles used for sleeping to utilize the parking lot at any one (1) time.

B. A person in charge who allows a person or persons to sleep overnight in a vehicle on the premises pursuant to subsection A of this section shall:

1. Provide or make available on the premises sanitary facilities including, but not limited to, toilet, hand washing, and trash disposal facilities;
2. Not allow the overnight users' personal items to be visible from any public street; and
3. Not require payment of any fee, rent, or other monetary charge for overnight sleeping in a vehicle as authorized by this section.

C. A person in charge who permits overnight sleeping in a vehicle pursuant to subsection A of this section may revoke that permission at any time and for any reason. Any person who receives permission to sleep on a premises as provided in subsection A of this section shall leave the premises immediately after permission has been revoked.

D. Notwithstanding any other provision of this section, the City Manager or the City Manager's designee may prohibit overnight sleeping in a vehicle at a premises as provided in subsection A of this section if the City Manager or the City Manager's designee finds that such activity on the premises constitutes a nuisance or other threat to public health, safety, or welfare.

E. In addition to any other penalties that may be imposed, any premises used for overnight sleeping in a manner not authorized by this section or other provisions of this code shall constitute a nuisance and may be abated as such.

F. Nothing in this chapter creates any duty on the part of the City, its employees, or its agents to ensure the protection of persons or property with regard to overnight sleeping in vehicles. (Ord. 3171 § 1 (part), added, 02/19/2019)

Section 10.48.060 Enforcement

The City has the administrative authority to implement and enforce this chapter, including the adoption of administrative rules, regulations, or policies. This provision shall not be construed to abrogate or limit the jurisdiction or authority of the Ashland Police Department or any other law enforcement agency. (Ord. 3171 § 1 (part), added, 02/19/2019)