

IMPORTANT: Any citizen attending a commission meeting may speak on any item on the agenda. If you wish to speak, please fill out the Speaker Request form located near the entrance to meeting room. The Chair will recognize you and inform you as to the amount of time allotted to you. The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to be heard, and the length of the agenda.



AGENDA FOR REGULAR MEETING

ASHLAND PARKS & RECREATION COMMISSION

April 25, 2016

Council Chambers, 1175 E. Main Street

7:00 p.m.

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 - a. Study Session—March 21, 2016
 - b. Regular Meeting— March 28, 2016
 - c. Joint Meeting with Council—March 29, 2016
- III. PUBLIC PARTICIPATION
 - a. Open Forum
- IV. ADDITIONS OR DELETIONS TO THE AGENDA
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
 - a. Calle Guanajuato Mural Request; Recommendation to City Council (Action)
 - b. Bear Creek Greenway Management Plan / JPA Proposal (Information)
 - c. Clay Street Dog Park Public Input (Information)
- VII. SUBCOMMITTEE AND STAFF REPORTS
 - a. Ice Rink End-of-Season Report (Information)
- VIII. ITEMS FROM COMMISSIONERS
- IX. UPCOMING MEETING DATES
 - a. Study Session—May 16, 2016
The Grove, 1195 E. Main Street—7:00 p.m.
 - b. Regular Meeting—May 22, 2016
Council Chambers, 1175 E. Street—7:00 p.m.
- X. ADJOURNMENT

City of Ashland
PARKS AND RECREATION COMMISSION
STUDY SESSION
MINUTES
March 21, 2016

ATTENDANCE

Present: Commissioners Gardiner, Landt, Lewis, Miller, Shaw; Director Black; Superintendents Dials and Dickens; Administrative Supervisor Dyssegard and Assistant Manuel

Absent: City Council Liaison, Mayor Stromberg

Also Present: Jason Minica - Parks Project Manager; Laura Harvey - Golf Course Superintendent; Betsy Harshman – Administrative Assistant

CALL TO ORDER

Gardiner called the Study Session to order at 7:00 pm at The Grove, 1195 E. Main Street.

PUBLIC PARTICIPATION/NON ADENDA ITEMS

Ms. Kristina Lefever, 2359 Blue Sky Lane was called forward.

Lefever thanked the Commission for their support of the conference entitled Pesticides, People, Pollinators, and the Planet. The event was scheduled to begin on Friday, April 15, 2016, at the SOU Stevenson Union with a happy hour spanning 5-7:00 p.m. The conference would include workshops and presentations by experts in the field from 8:00 am to 5:00 p.m. on Saturday, April 16, 2016. The guest of honor was reported as Ms. Phyllis Stiles, Executive Director for National Bee City USA.

- ***New Staff Member***

Director Black introduced newly hired **Betsy Harshman**, formerly with City of Ashland Public Works. Black explained that Betsy would join APRC as an administrative assistant and would focus on procurements, contracts and assistance with budget tracking.

ADJOURNMENT INTO EXECUTIVE SESSION

By consensus, Gardiner adjourned into executive session at 7:10 p.m. for legal counsel pursuant to ORS 192.660 (2)(h) and (2)(e)

ADJOURNMENT OUT OF EXECUTIVE SESSION

Gardiner adjourned out of executive session and into the regularly scheduled Study Session at 7:36 pm.

DOG PARK DISCUSSION

Black said the Real Estate Subcommittee earlier met to discuss the lower Clay Street property, adjacent to the YMCA Park, as a potential second dog park for Ashland. The subcommittee's recommendation was to discuss the property with the full Commission.

Black presented two concept plan options. He said choosing one of the two options would assist staff in determining a potential path forward, including cost estimates.

- **Option One**

Option One includes one full-sized (60' X 110') soccer field and a smaller field adjacent to it. A trail is planned that will lead to the nearby YMCA Park.

Black explained that the concept plan encompasses the entire property, not just the portion set aside for the dog park; hence the varied uses outlined in Option One. He outlined the need for a drainage infrastructure, a small dog park and a larger one in addition to the soccer fields. Access points were mapped as was off-street parking areas. Miscellaneous other uses, both actual and conceptualized, were depicted in an overlay of the property and its surrounds.

- **Option Two**

Black said the subcommittee walked the property and discussed a potential plan to incorporate two full-sized soccer fields. Option Two would significantly decrease the square footage and footprint of the dog park to allow for two full-sized soccer fields.

Discussion among Commissioners

Landt detailed the lessons learned from designing and constructing North Mountain Park. In his opinion, the potential Clay Street dog park was analogous to the NMP project in terms of myriad uses planned for both properties. In the case of North Mountain Park, two premier baseball fields had competed for space with the planned Nature Center, which was designed to showcase natural elements. As a result, the two fields were not able to operate concurrently. Landt suggested giving extra care to ensuring sufficient space for all uses.

Landt commented that the Clay Street property was originally purchased for additional soccer fields at the YMCA Park; however, as the needs of the community changed, a second dog park became a higher priority. He recommended careful planning with adequate public input to allow for stakeholder involvement. He said the design process should be painstaking and based upon the highest use of the property.

There followed discussion about the best way to engage stakeholders, design Options One and Two, budget preparation for the project, possible timelines and next steps. Black said the design featured in Option One would create a large dog park and an adjacent one for small dogs. He recommended Option One rather than Option Two.

Miller inquired about access to the soccer fields, pointing to the desirability of direct access. Black replied that an access point could be added.

In response to questions from Lewis, Black noted that the property sloped and would have to be re-graded. Managing water runoff for the park could be accomplished with a bio-swale drainage area. He said the more uses of the land, the greater the water runoff.

On-street parking was discussed, with approximately fifteen parking stalls planned to accommodate dog park users. Black stated that he did not anticipate any additional parking requirements as a condition for development. In response to a question by Gardiner, Black noted that Options One and Two depicted parking in different locations along Engle Street. He explained that moving the parking area in Option Two was necessary because of constraints that might cause a bottleneck in the area. Covered seating, provisions for water and other details were debated.

Black asked for direction for move forward. Once there was a consensus regarding the preferred option, a budget estimate could be prepared. Black proposed a process similar to that employed for Garfield Park – i.e. advertising

for an Open House or Public Hearing as a way to receive public input based upon the preferred concept plan recommended by the Commission. Further discussion focused on the most effective way to obtain public comment.

Landt indicated that creating a budget prior to a definitive design could be construed as putting the horse before the cart. He advocated for more information based on stakeholder input. Shaw commented that input from various stakeholders could result in a deadlock as each group would have its own focus. He highlighted numerous soccer fields within Ashland's boundaries but only one dog park.

Lewis weighed in regarding the benefits of an Open House. He noted that although a design plan would be presented at such a meeting, the concept could be amended if a better plan became apparent. He stressed the value of public input and buy-in, noting that while it might take more time, it was part of a thoughtful process. While there would be no obligation to alter the plan based on commentary received, it might facilitate a better decision.

Landt expressed the importance of obtaining supplementary data such as a needs assessment.

Shaw expressed a concern about losing the dog park focus. He emphasized the number of schools that now had usable soccer fields due to APRC maintenance. Miller noted that while there were many soccer fields to choose from in Ashland, there was currently only one dog park.

Black stated that this first session was to acquaint the Commission with the concept options. If an Open House was the preferred methodology, then he would introduce the session by a reference to the Commission goal to expand dog park access for the community. The pros and cons of holding an Open House were briefly debated, and Black agreed to present additional information gathered from stakeholders at the regularly scheduled business meeting on March 28. He would also provide a process recommendation and possible timeline then.

Gardiner stated his preference for a speedy resolution to allow for forward momentum. There was a brief conversation about current staff workloads and the length of time required for project completion. Black was careful to note that staffing the project would depend upon current workloads. Project construction was tentatively scheduled to begin in May and continue through September.

Lewis relayed a cautionary tale that originated because of the development process for North Mountain Park. He said that while the original intent was to create a true sports park, because of compromises for both sports-minded and naturalist individuals, the project outcome included some unintended consequences.

GOLF COURSE REPORT

Golf Course Superintendent **Laura Harvey** was called forward to speak to the Commission. Dickens noted he would be assisting with the Golf Course Report.

Black introduced her report, noting that due to the quality of golf course infrastructure and some deferred maintenance, a Golf Course Master Plan was advisable. He stated that Ms. Harvey would highlight accomplishments to date as well as current progress made on other Golf Course projects.

Harvey reviewed a list of repairs and enhancements as follows:

- **Asphalt overlay and crack seal in the parking lot**
Harvey noted that the overlay was beginning to buckle.

- **New drainage and Greens replacement on numbers seven, eight and nine**
One Green had been completely rebuilt and intermittent work had been completed on others.
- **Driving range netting replacement (three poles along Highway 66)**
Harvey said the netting contract was in place and the nets would be installed as soon as weather allowed, with the remaining poles replaced as well.
Dickens emphasized the need to proactively maintain property and equipment prior to its inevitable wear and tear.
- **Purchase of a greens roller**
Harvey expressed appreciation for the new equipment, noting that it slowed the deterioration of existing equipment while prolonging the usefulness of each roller.
- **Portable restroom at driving range**
Harvey said the new restroom was a result of customer requests.

Other accomplishment included:

- Major tree pruning and replacement
- Rebuilt bridge on the number four green
- Re-carpeted Clubhouse
- Rebuilt/Re-sodded Tee numbers two and seven
- Leveled out driving range tee
- Two greens constructed on driving range

Harvey listed some of the regular maintenance chores including but not limited to weed and moss control and daily mowing of greens, tees, fairways and roughs. She said tree wells are cleared with a weed eater, bunkers are raked, trash is removed daily, and the driving range is sanded and seeded daily. The tee boxes are sanded and seeded approximately twice a week, cups are changed, hardscape areas are cleared and irrigation is repaired and programmed.

Also highlighted was ongoing irrigation repair work and the continual need for additional repairs. Harvey explained that a new pump station with more powerful water pressure caused breaks in the old lines. Dickens further explained that it was to be expected when mixing old equipment with new. He stated that replacing the irrigation system was such a large undertaking that it would most likely be completed in sections.

Harvey presented new permanent signage and a new logo for the Oak Knoll Golf Course. She also shared a wish list of future improvements such as the replacement of all 35 netting poles.

Minica talked about the Clubhouse repairs and associated cost estimates. Removing all external glulams and constructing new roofing and skylights was estimated at \$90,000. Removing the damaged glulams and replacing just the support pillars would cost approximately \$60,000 while a hybrid possibility would be \$86,400. All three were engineered to accommodate expansion of the Clubhouse as a whole.

Other wish list options included modernizing the driving range, converting the decomposed granite cart paths with asphalt and a trial run of mobile food vendors on site. Harvey stated that greens 1,2,3,4,5 and 6 needed to be rebuilt and re-graded. Dickens noted that the equipment storage area consisted of open bays with no way to secure the area. He stated that enclosing the bays would be desirable. Several other wish list items were also

detailed, with the development of a Master Plan the most practical route for addressing needed repairs and anticipated improvements.

UPDATE ON THE GROVE MOVE

Dials conducted a tour of the renovated Grove building, showcasing the new reception area where two employees (Amanda and Sherrill) would conduct their business from starting on Thursday, March 24, 2016. The Grove would be open to the general public from 8:30 am to 5:00 on weekdays. A corner of the reception area was reserved for local maps and other self-serve brochures.

Dials pointed out the new conference room, noting its intended use for internal meetings and other work. The room would not be available to the public. Blinds for the windows were on order. External banners would notify passersby of the new administrative offices.

Recreation Manager Lonny Flora would have an office, a shared office would accommodate the ice rink and pool managers, and Volunteer Coordinator Lori Ainsworth would also have an office, leaving one empty office that could be used for Parks and Recreation staff needing access to a computer. Remaining space included an office for Superintendent Dials, a staff break room, an IT room, a supply area for shared equipment and a staff restroom.

USE OF APRC IN OFFICIAL COMMUNICATIONS

Gardiner announced that the topic would be postponed until the business meeting of March 28, 2016.

BCU SUBCOMMITTEE RECOMMENDATION FOR PARKS IPM POLICY

Gardiner indicated that the Bee City USA Subcommittee would be making recommendations for changes to the Integrated Pest Management program. The Subcommittee would also request a financial sponsorship for the upcoming Bee City USA Conference.

2016 SUBCOMMITTEE ASSIGNMENTS REVIEW

Gardiner reviewed 2015 Subcommittee assignments. It was agreed that assignments would remain the same in 2016, including for the two external City committees: the Joint Powers Committee and the Forest Lands Committee. It was noted that the JPC meets quarterly with jurisdictions responsible for sections of the Greenway and the Forest Lands Committee includes a voting position held by a Parks Commission member.

STAFF UPDATES

Black updated the Commission on an administrative reorganization currently underway. He reviewed staffing changes of the past year that included the addition of two new employees: a Capital Facilities Manager (Jason Minica) and an Administrative Assistant (Betsy Harshman). APRC was formerly divided into three divisions that would be merging into two divisions only. This process necessitated new job descriptions and/or organizational changes as follows:

- ***New job descriptions***

Two people currently serving as Park Tech III's would become Supervisors, reporting to the Parks Superintendent. Bill Miller was the new supervisor of Lithia Park, Western Division and Irrigation and Jeff McFarland was the supervisor of Forestry, Trails and Open Spaces. Arborist Pete Baughman would begin reporting to Jeff McFarland.

Lonny Flora would not manage the Golf Clubhouse as part of his Recreation Manager duties. Clubhouse Assistant Haley Jones-Fasnacht would divide her time between the Golf Course in the summer and Ice Rink in the winter. Tom Cronin would begin reporting to Lonny Flora.

Betsy Harshman's position as Administrative Assistant would focus on procurement, contracts and budget administration. Harshman would work closely with Administrative Supervisor Susan Dyssegard to track and implement recommendations from the APRC Performance Audit.

Jason Minica would be promoted to take on additional responsibilities as a Park Tech III and Project Manager for capital improvements. In addition, he would begin managing facilities and supervising and monitoring the custodial crew, ensuring that facilities were kept in good repair. Procurement processes for repair projects would also become a necessary focus.

- **Organizational Changes**

Black said the reorganization would result in several new direct reports for him: Senior Center Program Manager Chris Dodson; Promotions Coordinator Dorinda Cottle and Capital Facilities Manager Jason Minica.

In response to a question by Shaw, Black explained that the Executive Administration Group would consist of Parks Superintendent Bruce Dickens, Recreation Superintendent Rachel Dials and Administrative Supervisor Susan Dyssegard. This team would meet weekly to determine directives and discuss current projects and workflow. The Executive Administration Group, along with other newly aligned employees, would support the work of APRC as a whole – not within separated Divisions. Susan Dyssegard would be taking on additional HR work. All three members of the Exec Admin group would continue to report to Director Black.

Seven positions for park technicians would be shifting areas of responsibility in terms of grounds maintenance. In making the changes, Black and Dickens considered the strengths and areas of expertise prior to re-assignment. Possible additional changes could be expected in the future.

Dickens would be moving his office from the Parks office to the Golf Course maintenance shop to be closer to his staff. Rachael Dials would have an office at The Grove to be closer to Recreation personnel. Susan would move to an office closer to Black, which would serve as a secondary reception area, with primary reception occurring at the Grove. The partially vacated Parks buildings would be put to use as well, first as an office for Master Planning, supplies and equipment and later re-purposed for other uses. The initial reorganization was expected to be completed by the end of April.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 pm

Respectfully submitted,

Betsy Manuel, Assistant

The Minutes are not a verbatim record. The narrative has been condensed and paraphrased to reflect the discussions and decisions made. Ashland Parks and Recreation Commission Study Sessions, Special Meetings and Regular meetings are digitally recorded and available upon request.

City of Ashland
PARKS AND RECREATION COMMISSION
Regular Meeting
Minutes
March 28, 2016

ATTENDANCE

Present: Commissioners Gardiner, Landt, Lewis, Miller, Shaw; Director Black; Superintendent Dials; Administrative Supervisor Dyssegard and Assistant Manuel

Also Present: Volunteer Coordinator Lori Ainsworth; Administrative Assistant Betsy Harshman; Parks Project Manager Jason Minica; Nature Center Manager Libby VanWyhe

Absent: City Council Liaison Mayor Stromberg

CALL TO ORDER

Chair Gardiner called the meeting to order at 7:00 p.m. at Council Chambers, 1175 E. Main Street

APPROVAL OF MINUTES

Study Session – February 8, 2016

Discussion

Gardiner noted a correction for Page 4 Paragraph 3 as follows:

"It was agreed that a matrix of the cost of services provided and the offsetting benefits from each organization would be made available at the next business meeting."

Gardiner noted that the sentence should read, *"It was agreed that a matrix of the cost of services provided and the offsetting benefits from each organization would be made available at the June business meeting."* Landt noted that the Minutes would stand because the matrix was originally set for the next business meeting.

Motion: Landt moved to approve the Minutes for February 8, 2016 as presented. Lewis seconded.
The vote was all yes

Regular Meeting - February 22, 2016

Motion: Shaw moved to approve the Minutes for February 22, 2016, as presented. The motion was pended for discussion.

Discussion

Landt referred to Page 3 Under the heading of Bee City USA Sponsorship Paragraph 2: *"Landt mentioned that the Bike Swap was scheduled for the same day, April 16, 2016. It was noted that scheduling conflicts commonly occurred."* Landt stated that he did not make the statement about scheduling conflicts and it was his belief that scheduling conflicts did not commonly occur. Shaw stated that he heard something similar at the meeting and he would take responsibility for the statement although he was unsure of the exact wording.

Motion: Shaw moved to approve the Minutes of February 22, 2016, with removal of the sentence beginning with *"It was noted that scheduling conflicts commonly occur."* Miller seconded.

The vote was yes for Gardiner, Lewis, Miller, and Shaw; Landt no. The motion passed.

PUBLIC PARTICIPATION

There was none.

ADDITIONS AND DELETIONS

Gardiner asked that the Agenda order be reversed with New Business placed before Unfinished Business. The Commission agreed by consensus to change the Agenda accordingly.

NEW BUSINESS

- ***Bee City USA Subcommittee Request for Sponsorship of "Pesticides, People, Pollinators, and the Planet" conference (Action)***

Dials noted that Kristina Lefever was present to ask the Commission for a sponsorship of the Conference in the amount of \$500. She relayed that the Conference was an educational opportunity to review the impact of pesticides and learn about best practices as alternatives. The event would be held on April 16, 2016. Dials indicated that the staff report regarding sponsorship was for information only and did not constitute a recommendation by staff. She noted that the Bee City USA Subcommittee had voted to support the effort. If APRC were to approve the sponsorship request, staff would present funding options for discussion.

Ms. Kristina Lefever of 2359 Blue Sky Lane, Ashland OR, was called forward.

Lefever highlighted the planned program and indicated that the Bee City USA Subcommittee was supportive of the request for a financial sponsorship. She introduced Cara Cruickshank of 1193 Ashland Mine Road, stating that Ms. Cruickshank was the Executive Director of Eco Solutions.

Cruickshank stated that interest in limiting pesticide use was growing and the Conference would be a comprehensive look at the myriad facets of pesticide use and the ramifications of use as well as appropriate alternatives.

In reply to a question by Black, Lefever assured the Commission that the event was no longer tentative and the program would be available shortly. Cruickshank noted that outreach indicated that orchardists and vintners alike were excited about attending the program.

Discussion among Commissioners

Landt commented that the Bee City USA Subcommittee had a budget granted by APRC. He inquired of staff whether the source of funding would come from that budget or from other APRC coffers. Black replied that it was his understanding that the Subcommittee could not autonomously sponsor an event and the Commission had to approve expenditures and / or designate use of the funds.

Gardiner highlighted his role as a member of the Bee City USA Subcommittee. He stated that it was important that APRC support APRC subcommittees in general, and support the Bee City USA Subcommittee request specifically. He voiced support for the Conference and its outreach in engaging the community and beyond. Gardiner stated that an APRC sponsorship was appropriate in that it indicated support for the types of pesticide policies espoused by the Bee City USA Subcommittee and endorsed by APRC.

Landt reiterated that while overlapping events are not the norm, in this case sponsoring both the Bike Swap and the Bee City USA event on the same day presented a conflict for those wishing to attend both events. He added that his preference would be to fund a sponsorship with funds from the Bee City USA budget.

Lewis stated that the opportunity to sponsor this event dovetailed with APRC's own purpose in contributing to a clean and healthy environment. Ashland was known as a Pedestrian City, a Tree City, a Bike City and a Bee City and sponsoring an event in keeping with the values embraced by APRC was appropriate. Lewis hoped that future scheduling might consider other concurrent events to better accommodate both events.

Shaw stated that funding from the Bee City USA budget would be an appropriate use of the money. He championed both events, agreeing with Commissioner Lewis that scheduling changes would be welcome to better accommodate the Bike Swap as well as the Conference.

Dials cautioned against creating or sponsoring additional events in the spring, noting that staffing was limited due to increased springtime activities. Gardiner noted that APRC was only one sponsor of several supporting the Bee City USA Conference. He stated that the organizers of the Bee City USA event were autonomous and the need for APRC staffing would be limited.

Gardiner relayed that the budget given to Bee City USA was the result of a request to actively support the projects that benefit APRC through the Bee City USA Subcommittee. He reported that the Subcommittee's first year was unfunded and as a result there was no money for operations or educational outreach. Gardiner explained that the Conference was a unique regional effort separate from the Subcommittee's operational needs.

Lewis stated that the matter should be discussed during budget negotiations. He contrasted the transportation budget, the tree city budget and other expenses sponsored by the City of Ashland, noting that \$500 was negligible by comparison. He indicated a willingness to sponsor the Conference from the APRC's operating funds.

Landt advocated for authorizing Bee City USA to draw on their Subcommittee budget for the Conference, leaving the larger issue of budgeting for sponsorships for discussion as a part of budget negotiations.

Motion: Shaw moved to sponsor the "Pesticides, People, Pollinators, and the Planet" Conference, by approving \$500 for the project to be drawn from the Bee City USA Subcommittee's budget. Lewis seconded.

Discussion

Landt explained his rationale for his upcoming "no" vote, which was due to his belief that sponsorships should be determined during budget negotiations. He said he applauded the work of Bee City USA in their efforts to conduct the Conference.

Motion (repeated): Shaw moved to sponsor the "Pesticides, People, Pollinators, and the Planet" Conference, by approving \$500 for the project to be drawn from the Bee City USA Subcommittee's budget. Lewis seconded.

The vote was yes for Gardiner, Lewis, Miller, and Shaw; Landt voted no. The motion carried.

Dials thanked Nature Center Manager Libby Van Wyhe for acting as staff liaison for the Bee City USA.

CLAY STREET DOG PARK INFORMATION AND POSSIBLE ACTION

Black stated that the presentation today would be a response to a Commission request to proceed with arrangements for an Open House at the potential Clay Street dog park and to obtain information from stakeholders and user groups regarding possible uses for the property.

Black referred to the Commission's goals, adopted in 2015 for the biennium, noting that capital projects were to be assessed for feasibility, relevancy, and implementation. The plan called for sidewalks along Winburn Way and a Dog Park designated for the Clay Street property.

In accordance with Commission directives, soccer groups were approached and asked whether they used the YMCA soccer fields and, if so, what their frequency of use was. If a particular soccer team did not use the YMCA fields, an explanation was requested. The survey also solicited information about field renovations completed by APRC for Ashland's middle schools. Would teams prefer continued renovation of Ashland's school fields? If more soccer fields were needed in Ashland, which locations were preferred? Black reported that very little comment was received and those who replied indicated that currently utilized fields were satisfactory. He commented that while it didn't follow that expanding the soccer fields was undesirable, it was apparent that there were no unmet or pressing needs for soccer fields at this time.

Black highlighted comments from the YMCA as follows: "We are also a bit worried that the enlarged full size soccer field will give the impression of new soccer fields for the soccer community to use...but the YMCA uses those fields almost all of the time for our (own) planned soccer programs, flag football, sports camps, and camps. The YMCA programs benefit hundreds of kids each day. The soccer park was originally given to the City of Ashland from the YMCA with the promise of the YMCA would be granted use of the park for YMCA programs."

Black stated that the deed validated this position. The agreement was that the YMCA would inform APRC of their schedule of programs and APRC would in turn allow public use of the fields during the times when the property was vacated by the YMCA. APRC owns the property and maintains the field but the YMCA is the primary user. Black reported that Lisa Molnar, Executive Director of the YMCA, presented a wish-list that included new restrooms closer to the proposed dog park as well as a new playground area in the location planned for the small dog park.

Black noted that proceeding with an open house, conducted as a charrette type process, could be misleading, given that APRC intended to build a dog park. He suggested that the public be invited to comment on the location of the various uses envisioned by the Commission.

Black indicated that an open house could be scheduled for the 3rd or 4th week of April. The event could be scheduled for a convenient time, with stakeholders encouraged to attend. Once enough public testimony was collected, the information would be synthesized and presented to the Commission at a meeting in May. Following this schedule, Commissioners could then decide on next steps and possibly approve a plan.

An alternative plan would be to publish an agreed-upon concept plan, while announcing electronically as well as with signage at the park that APRC was soliciting feedback. Once the data was compiled, an open house could be scheduled and additional testimony solicited at that time. This option could shorten the timeframes by holding only one open house on April 25, 2016, about a month earlier than the first option.

Black stated that either way, enough data could be captured to facilitate an informed decision. He explained that a structured approach (presenting a concept plan) might be more effective than simply presenting an outline of the property and asking the public how best to use the space.

Public Comment

Allison Mildman of 420 Clay St. Ashland was called forward.

Ms. Mildman stated that she owns a house on Clay Street, purchased approximately twelve years previously. At that time, the YMCA/APRC property was mostly vacant. Ms. Wildman noted that things had changed over the years, with the addition of multi-family housing nearby. She stated that a dog park might serve the needs of the City, but in her opinion it was not a good match for this particular neighborhood. Mildman expressed a concern that the area would become too congested with people coming from outside the neighborhood with their dogs. She questioned whether there would be adequate parking and suggested that more open space would be beneficial for the neighborhood given the close proximity of children playing there. Mildman advocated for a dog-friendly park or community gardens as a better fit.

Discussion among Commissioners

Landt noted that the Real Estate Subcommittee (comprised of himself and Commissioner Shaw) accompanied Director Black on a tour of the property. Discussion at that time focused on the options for soliciting public input, and it became apparent that a charrette might not be the most efficient way to proceed. Landt relayed that he was in agreement with Black that holding an open house would be preferable.

Shaw highlighted the need for a second dog park on the south side of town, stating that it had been an acknowledged priority for some time. When the property became available it was slated for development into a dog park. He reiterated that the original dog park had become a safety concern given the large number of dogs in the park at any given time. Shaw stated that the Clay Street property could serve a number of uses. He detailed a plan for a concept map that would showcase the existing uses, without the overlay of various options for the space. Shaw recommended an accompanying list of uses that could enhance the dog park – such as a water station, a shelter, parking spaces and more. He advocated for a dedicated dog park while soliciting ideas from the public as to the needs of the community and listening to public concerns such as those expressed at the meeting.

Gardiner expressed his disappointment with the comments from the YMCA, highlighting the request for another playground when there was an existing playground nearby. He stated that connectivity could be improved once the uses were determined.

Landt addressed connectivity from the dog park to the restrooms, noting that a better trail would be needed to provide easy access from the dog park to the restrooms in YMCA Park. He agreed that the concept should show the existing situation as a baseline. He proposed delineating proposed uses generally without being specifically mapped. Landt stated that in his opinion, the best option was not yet apparent and he was seeking additional information prior to making a decision. Once public input was quantified and reviewed and a clarified plan was determined, a final decision could be made.

Lewis concurred with the process as described in Plan B. He questioned the agreement with the YMCA, asking whether it was an agreement in perpetuity. He advocated proceeding as outlined and remaining as fluid and flexible as possible. Black stated that removing the lines would be helpful. He noted that it might be prudent to leave room for additional uses conveyed by the public.

Landt clarified for the public that the property area with the pink label would not be included in any plan because of its designation as a public right of way. He suggested greying the pink area so that it was removed from consideration.

Shaw reiterated the importance of dedicating part of that space for a dog park. He stated that the intent was to create a dedicated dog park – something that should remain absolute with or without public input. He suggested

that a list of potential uses be included as a part of the concept plan. Landt further clarified that the concept plan should clearly illustrate the uses that were already there.

It was agreed that the *general direction* of uses identified by APRC would be sketched in rather than conceptualized with established boundaries. Lewis stated that presenting the concept in that way would set the stage by noting the dog park portion and by presenting a list of uses that the Commission was considering.

There followed a brief discussion regarding how best to portray areas rather than a planned concept. Black said the intent was to create a bubble type diagram that would describe the proposed uses without becoming a site plan.

Motion:

Lewis moved to confirm the direction to staff provided by the discussion above, and move forward with Plan B to solicit feedback from the public. Landt seconded.

Discussion

Landt confirmed that Plan B included a process for public input and timelines for moving forward.

Shaw restated the motion as direction to staff to overhaul the concept plan by removing boundaries and replacing with labels that convey the general direction for the uses outlined. The pink area would be removed from the plan as it is not a part of the property under consideration. He further asked about a public open house in April.

Black replied that there could be two public sessions in April: one work session that would include an open house soliciting comments on the Clay Street property, then continuing to allow public testimony the following week at the Regular Business meeting. When the comments were completed, a vote could be taken, confirming the end results and authorizing the process to move forward with a site plan. The May meeting would validate final approval of the site plan and an authorization to bid on the project.

In response to a question by Shaw, Black noted that condensing the process could be done by holding two public meetings in April. One public meeting was already scheduled for the 25th of April. The other could be scheduled during the work session of the week before. Staff would prepare a plan that the Commission could vote on at the second meeting. There would remain the need for confirmation of the site plan and authorization to proceed with the solicitation of project bids.

Landt stated that the way it was originally proposed as Option B made sense. Having a month to obtain public comment and incorporate the ideas into a plan seems like a more reasonable process. Black noted that there were many ways to speed up the process described as Option A.

Landt suggested that a vote be taken on the motion as proposed. Gardiner stated that it would be important to agree on the timelines.

Black reiterated that under Plan B, the agreed upon concept plan would be prepared based on the Commission's comments of March 28th which would then be publically disseminated by the 11th of April so as to give two weeks' notice. The APRC Business meeting of April 25th would become an open house where public testimony would be given. Moving forward from there would be at the Commission's discretion. Black stated that the only caveat would be the difficulties inherent in collecting enough public comment from one meeting. Final approval would still be an

agenda item in May. Lewis reviewed his proposal for a timeline, stating that the vote for the finalized plan could be held on April 25th.

Black explained that once a vote was made by the Commission to grant authority to develop a site plan, the process would move on through an additional public process through the auspices of the City of Ashland Planning Department. He detailed other steps, emphasizing that construction would not occur until sometime after the bidding process was completed. Lewis reiterated that the public comment phase would end on April 25. Shaw indicated that seeking public input at the work session on April 18 would allow the Commission a week to assimilate the comments.

Black reminded the Commission that a timeline had already been established but it could be amended to include a public forum during the Study Session on April 18, 2016. He stated that staff could make a good faith effort to meet the earlier timeline. If that were the case, then public notice must be disseminated by April 8, 2016.

There followed further debate regarding timelines. Gardiner summarized the motion as put forth by Lewis, whereby public comment would be finalized on April 25, 2016, and a vote would be taken to authorize the development of a site plan. Black stated that the proposed timeline was doable if there were no caveats. If the process became more complicated because of the public response, and there were additional steps to take, such as an analysis of costs for proposed changes to the plan, then finalizing a site plan could become more problematic.

Landt commented that although he seconded the motion, he misunderstood Option B as outlined and he did not believe that the concept plan could be adopted on the same day public testimony was taken. He suggested that public comment be taken at the Regular Meeting of April 25, then a special meeting called in May or on May 16, the scheduled Study Session date. Final review of the concept plan and a vote authorizing the project to move forward to the site plan stage could be taken at that time.

Black explained his rationale for two weeks' notice stating that it would give the public sufficient time to assimilate the information and prepare for a meeting. He noted that there were no official noticing requirements for public comment; therefore, the timeline could be reduced to one week's notice if it were the will of the Commission.

Motion:

Lewis moved to confirm the direction to staff provided by the discussion above and move forward with Option B to solicit feedback from the public. Landt seconded.

Landt proposed a friendly amendment to the motion as follows: Public comment would be taken on the April 25 and a final decision made on May 23, the next regularly scheduled business meeting.

The roll call vote was all yes.

UNFINISHED BUSINESS

- ***Golf Course Improvements (Action)***

Black noted that options for restoring or repairing the Golf Course Clubhouse would be presented by Project Manager Minica. The Commission had previously voted on one of the two options but the estimates for repairs exceeded that agreed upon amount, resulting in a second look.

Minica presented Option A in which the damaged beams would be removed and the remaining infrastructure supported by five pillars. As the least expensive option, it would cost approximately \$60,000.

Option B would be a hybrid choice that would include roofing the replaced beams and the addition of skylights on the east side only. The cost would be \$86,500 and any future expansion of the building would require changes to the roofline. Skylights would be placed over the patio and only two pillars would be needed for support. The west side would be left open.

Option C was a complete replacement of damaged beams with roofing and skylights over the patio side of the building. This was the most extensive renovation at \$90,000. This option would result in engineering that would remain in place to facilitate any future expansion. Two support pillars would be needed as well.

Quotes for all three options included a 20% contingency fund.

Minica explained potential funding, taken from surplus funds that would not be needed for the cart path project. The cart path improvements were budgeted at \$120,000 including a contingency. With 33% of the project completed at a cost of \$10,000, the surplus after completion was projected as \$90,000.

Discussion among Commissioners

Landt questioned plans for adequately watering the landscaping in place on the west side of the project. Minica replied that the irrigation folks would advise on whether to leave the current drip system in place or to replace the existing foliage and replace them with more drought-tolerant plantings.

Black indicated that as an alternative, the west side area could be better utilized as a hardscape, providing storage for event materials and buffets.

Gardiner said the Golf Subcommittee discussed mirroring the hardscape already in place where supplies were currently stored. In addition the Subcommittee preferred Option C because of the symmetrical aesthetics.

Landt noted that when Option B was previously approved, it was due to an assumption that it was most the cost effective option. Once presented with the actual quotes it became apparent that Option C was superior to Option B, with minimal financial impact.

Motion: Shaw moved to approve Option C as recommended by the Subcommittee at the cost of \$90,000. Lewis seconded.

Discussion

Lewis advised Minica to stay within the budget without using the contingency if possible.

Motion (repeated): Shaw moved to approve Option C as recommended by the Subcommittee at the cost of \$90,000. Landt seconded.

The roll call vote was all yes

SUBCOMMITTEE AND STAFF REPORTS

- ***Volunteer Program Presentation (Information)***

Dials introduced Lori Ainsworth who was hired by APRC in November 2010. Dials reported that, at that time, the Commission goal was to reduce the use of pesticides in Ashland's parks. Ainsworth's position was created to better manage the volunteers who would be needed for beautification of the parks once dependent upon use of

pesticides, which were no longer permitted. Ainsworth's responsibilities included (but were not limited to) coordinating and scheduling APRC volunteers, community service workers, interns, and other community work groups throughout the City. Volunteers work in parks, on trails, and many other locations. Ainsworth recruits, organizes and recognizes APRC volunteers. She devised a tracking system to document the number of volunteer hours donated throughout the year. Ainsworth is a true advocate for volunteers and actively solicits support from local businesses.

Ainsworth stated that the number of volunteer hours for 2015 were phenomenal, and the impact was substantial. Volunteers cover every division from the Nature Center, Senior Center, gardens, trails and parks, but also the Ice Rink (even the mascot is a volunteer), pool and special activities. They conduct educational workshops and classes as well. In 2015, 2,000 volunteers donated over 15,000 hours to APRC activities. This was a substantial increase over the prior year from 2014 for several reasons. One was the significant increase in work parties. There were more people out there weeding and eradicating invasive species than ever before. The North Mountain Nature Center is a popular assignment and in 2015 there were approximately 576 volunteers who worked over 3,600 hours. Part of this effort was an extra two weeks of activities and instruction offered by APRC. The number of Ashland schools assisting in grounds maintenance increased as well. The Nature Center has a diverse roster of activities: there is the Bear Creek Salmon Festival, birding, gardens, and other special events. They help with administration, research, and a preschool puppet center. Food program volunteers logged over 3,000 hours in 2015. Staff was more diligent in collecting data for educational programs at the Senior Center. Volunteers support the Bike Swap, adaptive classes, golf classes, skateboard classes and ice rink hosts. The single largest increase was recorded in the Parks and Trails division, due in large part to Tom Foster's Lithia Park guided tours. Twenty volunteers acted as guides in Lithia Park, contributing 1,100 hours. Support for maintaining herbicide-free parks was very successful, with 50 work parties in 2015 compared to 39 the previous year. Many new groups helped with weeding, removal of invasive species and trail maintenance, resulting in approximately 1,200 volunteers who donated over 5,800 hours. The "adopt-a- park" program was well supported by local businesses and service groups, with Rogue Federal Credit Union signing on as the newest contributor. The Ashland Parks Youth Conservation Corps was entering its fifth year of seasonal work parties. In addition to donating many work house, the students also learn about invasive species and environmental restoration and grounds maintenance. Ainsworth concluded that APRC volunteers are invaluable and their commitment very much appreciated.

Shaw offered kudos to a job well done, noting the increasing participation that could not happen without a coordinated effort.

Gardiner asked about any anticipated new programs. Ainsworth replied that volunteer appreciation activities would be given increased attention to keep the momentum going. She stated that under consideration was an ice cream social and other types of recognition events throughout the seasons.

Dials noted that a training week for volunteers was set for next week at the Nature Center and the number of people participating had increased exponentially.

- ***Use of APRC in Official Communication***

Black commented that a 2015 Commission goal was to rebrand Ashland Parks and Recreation to Ashland Parks and Recreation Commission. He stated that the original intent was to distinguish APRC as an entity in its own right, not just as a subsidiary of the City of Ashland. As a somewhat autonomous entity with a separate administration, APRC was a body of elected officials whose mandate was to promote goals related to Ashland parks and

recreational programs. APRC employees were therefore the administrative arm of APRC. Finally, Black stated that he intended to fulfill the Commission goal of developing a “style guide” for APRC.

Discussion among Commissioners

Shaw noted that the change seemed to be working well. He stated that the public was not well versed in the significance of the changes, but that with time, familiarity with APRC and its meaning would grow.

Landt expressed appreciation for the memo from Director Black explaining the rationale for the change to Ashland Parks and Recreation Commission or APRC. It was important for the reasons described in the memo because it differentiated between the elected body known as APRC versus another Department of the City, which APRC was not.

Dickens stated that reaction to the change had been generally positive and continued branding would be of value. Lewis noted that consistent use of the terms would result in ever-increasing acceptance of the change and its significance.

Black relayed that in his experience, there had been no adverse reactions to the change.

Gardiner stated that the acronym APRC seemed to be working out well.

ITEMS FROM COMMISSIONERS

There were none.

UPCOMING MEETING DATES

- Joint Meeting with Council, March 29, 2016, Council Chambers 1175 E. Main Street—5:30 p.m.
- Study Session, April 18, 2016, The Grove 1195 E. Main Street—7:00 p.m. (later changed to 5:30 p.m.)
- Regular Meeting, April 25, 2016, Council Chambers 1175 E. Main Street—7:00 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 p.m.

Respectfully submitted,

Betsy Manuel, Assistant

The Minutes are not a verbatim record. The narrative has been condensed and paraphrased at times to reflect the discussions and decisions made. Ashland Parks and Recreation Commission Study Sessions and Regular meetings are digitally recorded and available online.

**ASHLAND CITY COUNCIL & PARKS COMMISSION
JOINT STUDY SESSION
MINUTES
March 29, 2016**

CALL TO ORDER

Park Commissioner Chair Mike Gardiner called the meeting to order at 5:30 p.m. in the Civic Center Council Chambers, 1175 East Main Street.

City Council Present:

John Stromberg, Mayor
Rich Rosenthal
Stefani Seffinger
Carol Voisin
Greg Lemhouse
Pam Marsh – arrived at 5:43 p.m.

Park Commissioners Present:

Mike Gardiner – Chair
Rick Landt
Matt Miller
Vanston Shaw
Jim Lewis

PUBLIC INPUT

Kathryn Thalden/550 Ashland Loop Road/Invited the Council and Park Commission to a special presentation by James Urban, FASLA. The Tree Commission was able, through the help of a special grant, to bring Mr. Urban here to provide guidance and recommendations on the trees in Ashland. This is scheduled for Wednesday, April 6 from 2:00 to 5:00 p.m.

DISCUSSION ITEMS

1. Update on Swimming Pool

Park Director Michael Black presented the update on the research for a new swimming pool in our community. He provided the following points of options that were previously discussed:

- McNeal Pavilion – Issues with Timing and Funding
- Daniel Meyer Pool Bubble – Issues with Funding and Partnership
- Daniel Meyer Pool Winterization – This had been implemented and was used this past winter
- YMCA Partnership – Unable to meet on public amenity and permit process – until we can meet on major items this is not a viable option
- Daniel Meyer Pool Evaluation – Next step – creating year-round pool to accommodate all programs – look at Daniel Meyer Pool – get direction on if it is going to remain a priority to move forward with evaluation

Councilor Marsh arrived at 5:43 p.m.

- YMCA Park – areas suitable for building were reviewed
- Hunter Park – amenities – current size of pool is not deep enough for sports and not deep enough for diving. May need to partner with school district for additional parking but this has not been discussed with school district.
- Hunter Park Pool Potential – A new pool would have to be installed that would include eight lanes and required depth. An attached recreational pool could be built and a seasonal cover provided for the entire pool area. There is potential with this option in that it could work in the Daniel Meyer Pool area without encroaching on other property. The cost for this option is still being determined but an initial budget of \$2.5million could start the project.

Jocelyn Sanford/Voiced her support for a larger swimming pool that would accommodate swim clubs and swimmers. She shared her experience as physical therapist and swimming coach and encouraged an opportunity for physical education in swimming.

Todd Landry/11158 Corp Ranch Rd/Voiced his appreciation to the Park Commission and Park staff for their support in moving forward with a new pool. He identified himself as the Ashland High School Swim coach and shared the importance of this to his students and the community.

Mr. Black recommended a rectangular pool shape and noted that because of the size of the pool, additional parking spaces would be required. He estimated the cost of additional spaces as \$200,000 based on \$4,000 per space. He stressed that this is all variable as this has not been discussed with the school district or city planning department.

City Administrator Dave Kanner spoke on potential funding mechanisms that include the Capital Improvement Plan and partnerships formed with those that use the pool. Mr. Black stated that to move forward with this option, cost and space requirements would need to be determined and partners identified. He did not think that this would be sustainable without the support of the school district. He stated that he had some discussion with the school district but not to the point of coming to an agreement.

Mr. Black confirmed that he was not aware of any other sites in the community that could accommodate this option. He stated that the operational costs during the winter months is estimated at \$6,000 - \$8,000 and that these costs were contracted out as there was no monies budgeted to operate during the winter. He understands that there are issues to be dealt with, including condensation issues, and that staff has been in contact with other cities that have the same type of pool and cover which they are reviewing.

It was suggested and agreed upon that Southern Oregon University (SOU) should be approached as a potential partner.

Additional suggestion that there be discussion on recreational upgrades for all facilities and what it would take to renovate other facilities. That a package project should be considered if a bond measure is put to the voters that includes the pool and other costs associated with recreational facilities.

Staff received general agreement and support to move forward on the potential of a larger pool at Hunter Park. Staff will begin meeting with potential partners and bring an update back to both bodies and the public.

2. Update on Performance Audit

Director of Parks Michael Black provided an update on the Performance Audit that has been ongoing with the Parks Department. He explained that this began with interviews in February which included general observations of conditions. The profile was received on March 21 and was reviewed and returned on March 29. He expects the Best Practices portion of this audit on March 30 with a draft report due May 2. The final report is due May 9 and will then be forwarded on to the Park Commission. Mr. Black stated that he will then bring the report to the council for their information.

Mr. Black explained that finding comparators was difficult and provided a list of the cities that were used. The cities varied in size but all had similar parks and recreation characteristics for comparison.

3. Update on PERS

City Administrator Dave Kanner presented the overview of the Public Employees Retirement System (PERS) which explained the different categories that determine the PERS rate that the city pays. He provided a list of the current rates and the new rates along with PERS rate changes impact comparison information for budget years into 2019.

Mr. Kanner explained that there are two different retirement plans, PERS – for those employed prior to 2003 and Oregon Public Service Retirement Plan (OPSRP).

Mr. Kanner explained the PERS funding equation as the following: $\text{Benefits} = \text{Contributions} + \text{Earnings}$ and that every two years the PERS Board adjusts contributions so that, over time, those contributions will be sufficient to fund the benefits earned, if earnings follow assumptions. He also provided information on how the system is funded and the problems with the equation that PERS uses in comparison to how the system is funded. A chart was provided that indicated expected benefit payments by status as of 12/31/2014

4. Food & Beverage Tax Proposal

City Administrator Dave Kanner presented proposal for an ordinance regarding the Food & Beverage Tax that would increase the share that goes to the Parks & Recreation from 20% to 25%. He explained that this proposal would redirect a portion of the increase to the Parks Equipment Fund and to the pavement management program and take the burden off the operating budget. He provided charts that indicated the Food & Beverage revenue compared to the annual debt payments into 2023. He agreed that the council that is seated when the Wastewater Treatment Plant debt service is paid full will need to make a decision on what to do the Food & Beverage Tax after 2022. That this was not a decision to make today but to be made in the future.

Councilor Voisin left at 6:45 p.m.

Park Director Michael Black explained examples of what the current equipment fund provides for and that previous to the current budget, the equipment fund was not funded and all costs were out of the capital improvement plan. He stated that it was important to have a vehicle fund and that Parks has had to borrow from the city vehicle fund. He felt that this option is a solution for a funding source for equipment.

Mr. Kanner understands that Food & Beverage Tax funding provides for purchasing property but that it also provides for maintaining the properties that are purchased. That there is a progression on the acquisition of properties and this is a logical option.

Comment was made that it was important to be transparent and clear on what the voters are being asked to pay for.

5. Recreation Division Move to The Grove

Park Superintendent Rachel Dials presented the move of the Recreation Division The Grove and provided pictures of the new space.

Mr. Black explained that there has been some reorganization and that the office at the Lithia Park is still being used. The intent was to bring staff closer to their supervisors.

6. Other Business from the Council and Parks Commission

Councilor Rosenthal requested that the council be copied on the Parks Commission agenda electronically. He felt that this would make it easier to keep the council updated.

Councilor Seffinger commented that park cleanup in other cities due to transients have resulted in increased cost. Mr. Black did agree that there has been some impact due to use of facilities by transients but has not been tracked at this time. He stated that staff will be keeping data that will enable tracking any future impacts.

Commissioner Shaw noted that the Parks Department has done a good job of educating citizens on use of Dog Park in terms of dog waste. He suggested that this type of education be used in the further in the city area during the tourist season.

Councilor Marsh noted that the Park staff has been meeting with individuals from the Shelter and will report back to the council.

ADJOURNMENT

Meeting adjourned at 7:09 p.m.

Respectfully submitted
Barbara Christensen, City Recorder

ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET

ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis,
Matt Miller
Vanston Shaw



Michael A. Black, AICP
Director

TEL: 541.488.5340
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parksinfo@ashland.or.us

PARKS COMMISSION STAFF REPORT

TO: Ashland Parks and Recreation Commission

FROM: Rachel Dials

DATE: April 20, 2016

SUBJECT: Proposal for Calle Guanajuato Mural (Action)

BACKGROUND

The Public Art Commission voted to approve the proposed mural for Calle Guanajuato and forward the recommendation to the City Council for their final approval at their May 17 business meeting. Attached is a document from the artist and the PAC that you might find helpful.

Barry and Kathryn Thalden have proposed the mural that will cover the entire side of the Sesame Kitchen building. Staff met with the Thalden's as well as the Lithia Artisans Manager, Marcus Scott recently to discuss the timeline of the project as well as how the project could affect the management of the Calle Guanajuato specifically the weekend Lithia Artisans Market.

Discussions included a proposed timeline for the project, days/times the artist could work based on the Artisans Market schedule, interference with the Artisans Market and how the artist could work around the current sun shade cloth.

Recommendations have come from the Public Art Commission to the Parks Commission for review and staff has responded to each of the recommendations in **bold**.

- 1) Prohibit artisans from hanging their wares on that wall as has been done in the past. **Staff agrees with this recommendation.**
- 2) Reconfigure the sun shade. **Staff does not agree with this recommendation. When staff met with the Thalden's and the Artisans Market Manager, we discussed how to work around the current sun shade. That sun shade was purchased by the Artisans only a few years ago and staff would recommend that any associated costs to the proposed mural and final recommendations would not be the responsibility of the Lithia Artisans Market or the Ashland Parks and Recreation Commission.**
- 3) Currently the gate swings into the Calle against the mural wall and appears to be open most of the time, thus obscuring the mural. Is it possible to have the gate mounted on the opposite side from the wall and swing towards the railing so that when open it rests along the decorative fence opposite the wall? **Parks and Engineering staff looked at this possibility and if the current gate were moved it would require core drilling into the concrete and placement of a 6" pole just to the north of the current light**

pole. Placement of bollards may be the least expensive solution and would increase the area for pedestrian traffic while still maintaining the limitation on vehicular access.

4) Finally, we have asked staff to relocate the Fire Lane sign that currently hangs on the mural wall to the opposite side of the Calle. Staff agrees with this recommendation.

RECOMMENDATION

Based on the meeting with the Thalden's and the Artisans, and recommendations from the Public Art Commission, staff advises that the Commission make a recommendation to the City Council on the mural with the following conditions:

1. Prohibit artisans from hanging their wares on the mural wall.
2. Relocate the Fire Lane sign that currently hangs on the mural wall to the opposite side of the Calle.
3. Work by the artist on the mural should be scheduled so as not to interfere with the 2016 Artisans Market or any other Calle operations.
4. Any associated costs or repairs related to the mural project will not be the responsibility of the Lithia Artisans Market or Ashland Parks and Recreation Commission.

Potential Motion:

I move to make a recommendation to the City Council for approval of the Calle Mural Project under the following conditions:

1. Prohibit artisans from hanging their wares on the completed mural wall.
2. Relocate the Fire Lane sign that currently hangs on the mural wall to the opposite side of the Calle.
3. Work by the artist on the mural should be scheduled so as not to interfere with the 2016 Artisans Market or any other Calle operations.
4. Any associated costs or repairs related to the mural project will not be the responsibility of the Lithia Artisans Market or Ashland Parks and Recreation Commission.

Attachments:

Email from Margaret Garrington, chair Public Art Commission (PAC)

Artist Proposal (submitted by PAC)

Image of Wall (submitted by PAC)

Image of cantilevered shade (submitted by PAC)

Image of cantilever umbrella (submitted by PAC)

Susan Dyssegard

From: Ann Seltzer
Sent: Monday, April 18, 2016 12:49 PM
To: Parks Commissioners; Michael Black
Cc: Rachel Dials; John Stromberg; Dave Kanner; Garrington, Margaret; Barry Thalden
Subject: proposed mural on Calle Guanajuato
Attachments: 04 15 16 artist proposal Calle.pdf; image of artisan product on wall.jpg; image of cantilevered shade 1.jpg; cantilever umbrella 2.jpg

Follow Up Flag: Follow up
Due By: Tuesday, April 19, 2016 4:00 PM
Flag Status: Flagged

April 18, 2016

Dear Parks and Recreation Commissioners and Parks and Recreation Director Michael Black,

The Public Art Commission has voted to approve the proposed mural for Calle Guanajuato and forward our recommendation to the City Council for their final approval at their meeting on May 17, 2016.

We understand there are several moving parts to this project and know that the first step is final approval of the proposed mural design. Attached is a document from the artist that you may find useful.

If approved by the City Council, the proposed mural will cover the entire side of the Sesame Kitchen building. Currently, that wall is obscured by the sun shade, by artisans hanging their products and paintings on that wall, by the swinging gate at the entrance to the Calle and a city sign. The PAC wants to ensure that if approved and executed, the mural can be viewed in its entirety.

Thus, the Public Art Commission respectfully asks you to consider four modifications to the current set up of that area:

- 1) Prohibit artisans from hanging their wares on that wall as has been done in the past. See the attached photo. We understand that artisan booths will continue to be situated in front of the wall but we ask that nothing is attached to the wall once painted.
- 2) Reconfigure the sun shade. We recognize that the area can get very hot and shade helps keep the temperature more tolerable for both the artisans and shoppers. Is it possible to provide shade for that location using a different technique rather than connecting the sun shade to a bolt in the mural wall? Perhaps cantilevered from the railing opposite the wall? See the attached two photos.
- 3) Currently the gate swings into the Calle against the mural wall and appears to be open most of the time, thus obscuring the mural. Is it possible to have the gate mounted on the opposite side from the wall and swing towards the railing so that when open it rests along the decorative fence opposite the wall?
- 4) Finally, we have asked staff to relocate the Fire Lane sign that currently hangs on the mural wall to the opposite side of the Calle.

Many thanks for your considerations. Please feel free to contact me with any questions.

Sincerely,

Margaret Garrington, chair Public Art Commission

Ann Seltzer, Management Analyst
City of Ashland
20 East Main Street, Ashland OR 97520
(541) 552-2106 or (541) 488-6002, TTY 800-735-2900
FAX: (541) 488-5311

NOTICE: This email transmission is official business of the City of Ashland, and is subject to the Oregon Public Records Law for disclosure and retention. If you have received this message in error, please contact me at 541-552-2316. Thank you.

Mural on Calle Guanajuato – Ashland, Oregon

Since 1969, the City of Ashland has celebrated a relationship with its sister city, Guanajuato, Mexico. Both cities have a lot in common, including being centers of culture with well-recognized universities.

Tourists flock to each city, drawn by their beautiful natural settings, picturesque downtowns, and historical, cultural and recreational attractions.

Both Guanajuato and Ashland have a strong relationship with art. Guanajuato is home to many artists and museums. It is the birthplace in 1886 of Diego Rivera, the muralist that single-handedly changed the course of his country's art.

In honor of its sister city, Ashland has named an important walkway along Ashland Creek "Calle Guanajuato," located behind the downtown plaza buildings. It is enhanced by restaurant seating and an artist's market on weekends.

This mural, "Streets of Guanajuato," will be located on the west side of the Sesame Restaurant building at the south entrance to the Calle. It will honor our sister city and provide an appropriate and spectacular gateway to the Calle. It depicts views of various buildings and landmarks, reflecting the beauty and history of the City of Guanajuato.

The artist, Laura "Loreta" Rangel Villasenor, an experienced mural painter from the City of Guanajuato, will be in residence in Ashland while painting the mural. In addition, selected art students from Southern Oregon University will be involved, assisting the artist in the project. This will bring recognition to our university and the talents of our students, while providing them with a truly unique international experience in mural painting. For technical support, we have secured the help of local Ashland artist and muralist, Denise Baxter, who coincidentally speaks fluent Spanish.

The project will be more than just a mural. Its creation will generate a month-long unique event while Loreta is painting the work, and will be an on-going tourist attraction.

The final ribbon cutting will be an international occasion celebrating and enhancing Ashland's relationship with Guanajuato. Hopefully this celebration could take place during the July 4th weekend when officials from Guanajuato are planning to be here.

Loreta
Laura Rangel Villaseñor
Guanajuato, Gto. México

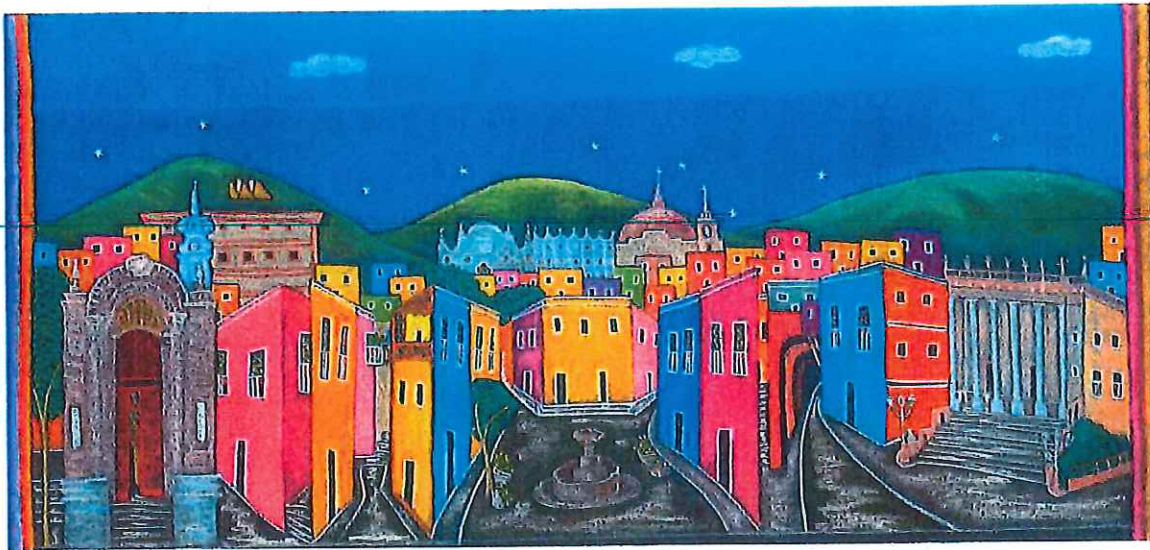
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PROPOSAL PROJECT
CALLE GUANAJUATO MURAL
ASHLAND OREGON

BRIEF

Guanajuato is a unique city, among many things due to its magnificent mountains and its colorful houses laying under a beautiful sky of different blue shades. Through my personal style, which simplifies forms and gives special attention to the color, I focus on showing the joy and vibrant essence of not the superficial but rather the inner character of my city.

PROPOSAL CONCEPT



Study for Calle Guanajuato Mural - Soft Pastel over black paper, 84.7x40 cm.



Specifications:

- This proposal design was made using soft pastels, the mural will be painted with acrylic and exteriors paints, sample pictures of the final appearance are listed below.
- Design and colors subject to changes due to interaction with the Wall
- Details will be added to buildings and other elements according to the style.

LORETA

Laura Rangel Villaseñor

Cerrada Mineral de Valenciana # 12 Altos.
Col. Marfil.
36020 Guanajuato, Guanajuato.
México.

T [+52] 473 7334894
M [+52] 473 1006181

loreart@hotmail.com
<http://www.loreta.com.mx>

Commentary from Loreta

I have the pleasure of serving the art of painting with my whole being. In my paintings, inherited memories abound, passing beyond what I have lived and what I have touched. My work leads the viewer to discoveries within scenes, people, and landscapes. Things are simple where they are, there... beyond the human order.

Each painting is an invitation to look beyond -- to look deeply into the lands that only art succeeds in touching. There is where my themes coexist -- stars tied to strings are resting on a chair, trees, pieces of sky, or chairs themselves (or watermelons)... These are the themes that make up the central part of my work -- and my magical Guanajuato, dear little pieces of the marvelous place where I have lived for more than 25 years.

The paths of creation are different for each artist. Day after day the spirit of painting keeps me company. For me, art is the place where I find myself with my memories, my loves, my obsessions, and my profound desire to change things so that the mystery of human life, that deepest part of our being, opens and is shared.

From this moment, I will keep walking the road I've chosen.

Background

Loretta was born in the city of Silao, Mexico. She has lived in various cities in Mexico, but her life brought her to the city of her ancestors, Guanajuato, Mexico, where she has lived for 25 years. 15 years ago she began to express herself by means of painting, and with much dedication she started on a path of self-learning with much perseverance and dedication.

1999 she participated in an important competition at the Olga Costa Museum of Guanajuato. In 2003 she attended a course of "painting techniques" taught by Master Luis Nishisawa. In 2007 she was awarded a scholarship by Vermont Studio Center in the USA, and was in residence there to advance her professional development. From 2009 to 2010, she painted the murals of the entire Catalog Building in the City of Guanajuato.

Individual Exhibitions

- 2012 - "Around the Universe"
Location: State Congress of Guanajuato
- 2010 - Exhibition of works of Loreta.
Location: The Sun and the Moon. Austin TX, United States.
- 2008 - Exhibition of works of Loreta.
Location: Gallery Hearts. Guanajuato, Guanajuato. Mexico.
- 2007 - Exhibition of works of Loreta.
Location: Museum Jose and Tomas Chavez Morado. Silao, Guanajuato. Mexico.
- 2004 - Exhibition of works of Loreta.
Location: Gallery Q. Monterrey, N.L. Mexico.
- 2002 - Exhibition of works of Loreta.
Location: Cultural Week in Mexican Alliance Franco. Guanajuato, Guanajuato. Mexico.
- 2001 - "International Tourism Day".
Location: Mint. Guanajuato, Guanajuato. Mexico.

Group Exhibitions

- 2012 - Selected "IV Shows Women Artists of Guanajuato"
Location: Congress Dieguino Museum, Guanajuato, GTO Mexico
- 2012 - Selected "Collective Unconscious"
Location: Urban Transport of Leon, Gto. Mexico
- 2011 - "Pictures of Guanajuato"
Location: Naval Historical Museum, Puerto Vallarta, Jal. Mexico
- 2011 - "FIDM International Festival of the Day of the Dead"
Location: Mexico Plaza Hotel, Leon, Gto, Mexico
- 2011 - "FIDM International Festival of the Day of the Dead"
Location: Jesuit Former Convent, University of Guanajuato, Guanajuato, Gto, Mexico
- 2011 - "FIDM International Festival of the Day of the Dead"
Location: Palace of the Emir, Cairo, Egypt
- 2011 - "FIDM International Festival of the Day of the Dead"
Location: La Mairie ou 9 eme, Paris, France
- 2010 - "Day of the Dead ACADAC".
Location: Fox Centro Leon, Guanajuato.. Mexico.
- 2010 - "4 Mujeres 4 Vertientes".
Location: Dieguino Museum. Guanajuato, Guanajuato. Mexico.
- 2009 - "Hands Painters".
Location: House of Culture. Guanajuato, Guanajuato. Mexico.
- 2008 - "Parallel Realities".
Location: Gallery Duarte. Guanajuato, Guanajuato. Mexico.
- 2008 - "International Women's Day."
Location: House of Culture. Guanajuato, Guanajuato. Mexico.
- 2008 - "Second Shows Women Artists".
Location: Gallery Hearts. Guanajuato, Guanajuato. Mexico.
- 2008 - "Hands Painters".
Location: House of Culture. Guanajuato, Guanajuato. Mexico.
- 2007 - "First Exhibition Women Artists".

- Location: Gallery Hearts. Guanajuato, Guanajuato. Mexico.
- 2006 - Exhibition of works of Loreta.
Location: General Archive. Guanajuato, Guanajuato. Mexico.
- 2006 - ALDIM.
Location: Poliforum, Leon, Guanajuato. Mexico.
- 2005 - Art Fair. The American School Foundation,
Location: Mexico City, DF Mexico.
- 2004 - "Friends of Animals".
Location: Museum Gene Byron. Guanajuato, Guanajuato. Mexico.
- 2003 - Art Fair. Location: The American School Foundation,
Location: Mexico City, DF. Mexico.
- 2003 - Exhibition of works of Loreta.
Location: Museum Gene Byron. Guanajuato, Guanajuato. Mexico.
- 2002 - Art Fair. The American School Foundation, Cd. De Mexico, DF Mexico.
- 2002 - "Rescuing Roots" VII FAI. Save the Children Mexico.
Location: Centro Cultural Ignacio Ramirez The Necromancer (Fine Arts).
San Miguel de Allende. Mexico.
- 2001 - "Rescuing Roots" VI FAI Save the Children Mexico.
Location: Centro Cultural Ignacio Ramirez The Necromancer (Fine Arts).
San Miguel de Allende. Mexico.
- 2001 - Art Fair. Location: The American School Foundation,
Location: Mexico City, DF. Mexico.
- 2001 - "Artists Unite for Children".
Location: San Agustin Convent / House of Culture. Salamanca, Gto. Mexico.
- 2000 - Exposure to students of the School of Fine Arts.
Location: Faculty of Law of the University of Guanajuato. Guanajuato, Guanajuato. Mexico

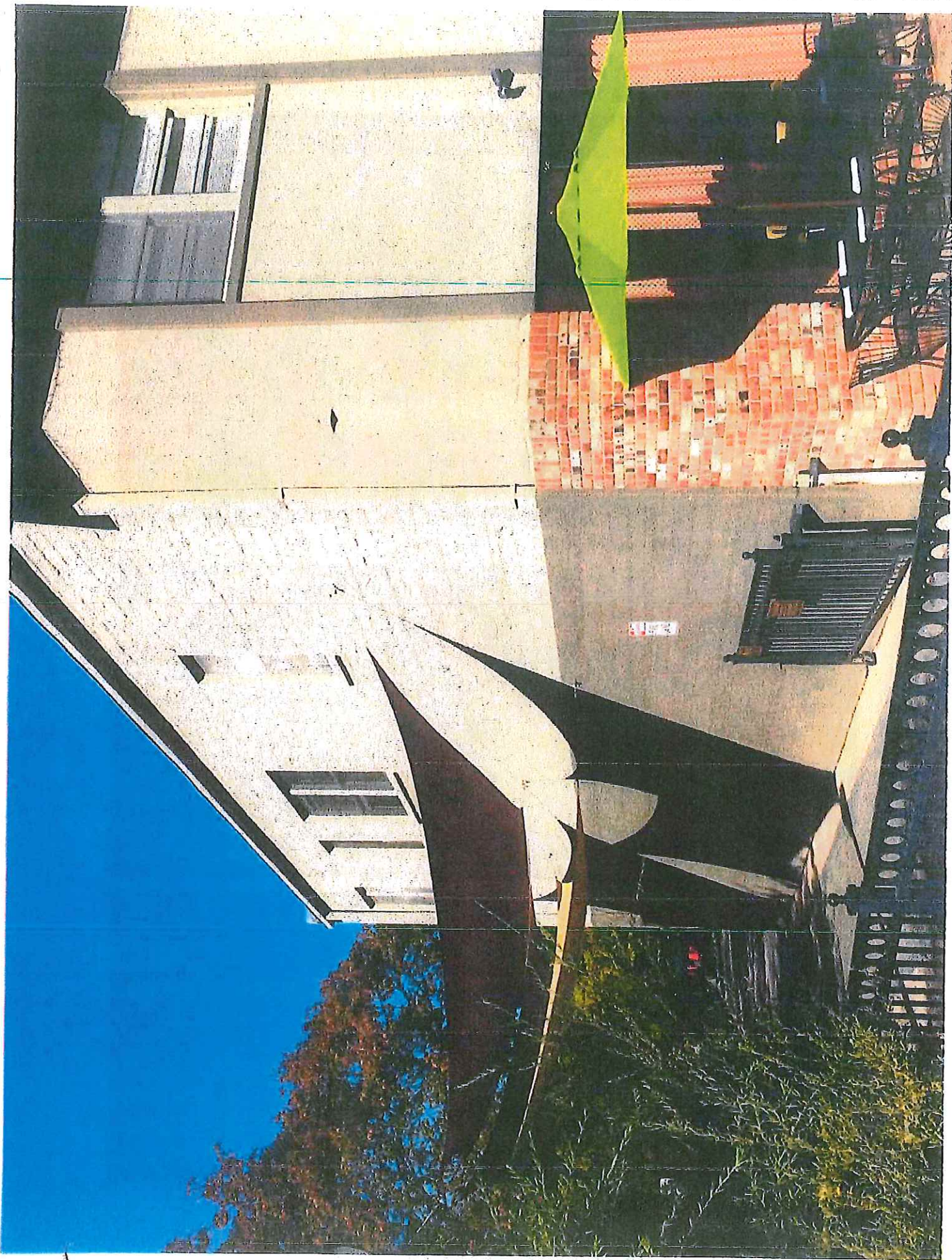
SAMPLE PICTURES OF ACRYLIC PAINTINGS AND MURAL WORKS

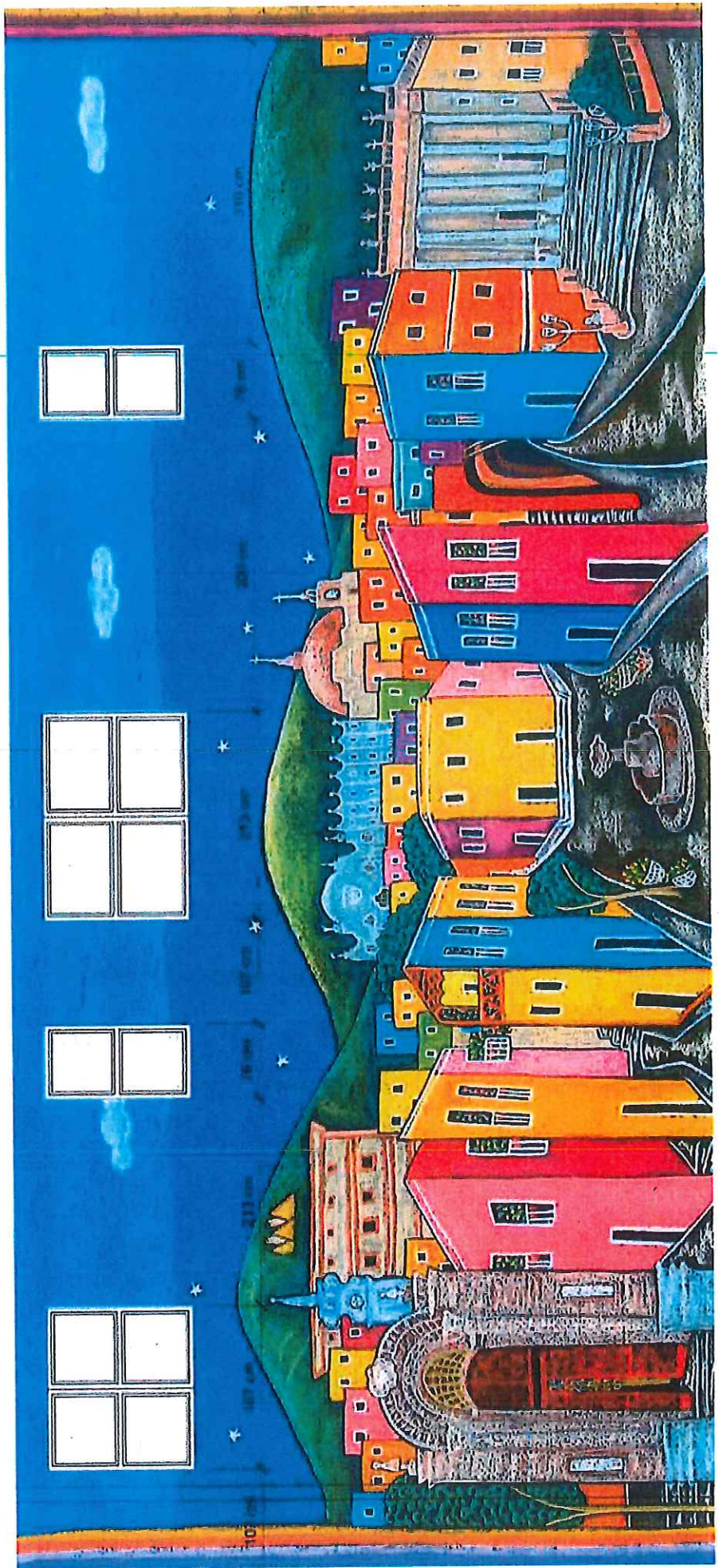


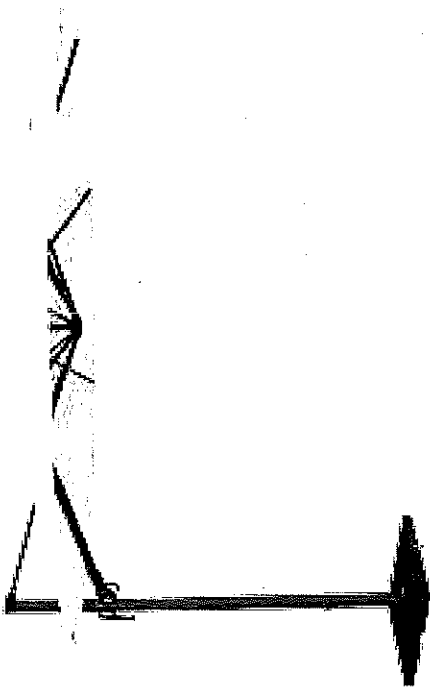
Sample of a a Guanajuato painting in acrylic technique.



Sample of Mural works conducted in Casa Capitolio, Guanajuato.











ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET

ASHLAND, OREGON 97520

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PARKS COMMISSION STAFF REPORT

TO: Ashland Parks and Recreation Commission

FROM: Jeffrey McFarland, Forestry, Trails and Open Space Supervisor

DATE: April 20, 2016

SUBJECT: Bear Creek Greenway Management Plan / JPA Proposal

APRC helps manage the Ashland portion of the Bear Creek Greenway as a joint powers member. Other joint powers members include Jackson County, Talent, Phoenix, Medford and Central Point.

Jenna Marmon, Pedestrian and Trails Program Manager for Jackson County Roads and Parks, will be presenting an updated draft of the Bear Creek Greenway Management Plan, which is up for renewal in 2017.

Bear Creek Greenway Management Plan & JPA Renewal 2017

Timeline:

March-September 2016- Discussion and revision of Draft Management Plan as necessary through JPC

October 2016- JPC adopts final draft & recommendation ready for approval/support by PRACs/etc.

November 2016-January 2017- Councils/BOC review and adoption

February/March 2017- New Management Plan and IGA signed, sealed & delivered

Parks Commissions

- Central Point Parks Commission- May 19th, 5:30p, Council Chambers
- Medford Parks Commission- June 7th, 5:30p, Carnegie
- Ashland Parks Commission- April 25, 7p, Council Chambers
- Phoenix-
- Talent- August 10th (need to reschedule)
- Jackson County PRAC- May 18th

Comments/Input/Info requests:

- ODOT role- agreements, etc.
- Jurisdiction contributions to date, projects to date, proposed projects & cost estimates
- Spray program- cost estimate; more information if including
- Add contingency?
- How to facilitate law enforcement coordination/ manage homeless issues & weighing ongoing pavement maintenance with patrols
- How to better facilitate creek access

JPA/JPC: perpetual agreement?, email voting, refunds for unused portions after 5 years?

DRAFT Bear Creek Greenway Management Plan

Table of Contents:

1. Introduction
2. Jurisdiction Boundaries
3. Routine Maintenance
4. Major/Facility-wide Maintenance
5. Staffing
6. Facility-wide Improvements
7. Funding
8. Operations

Introduction (under development)

The Bear Creek Greenway Management Plan provides the background framework for the Bear Creek Greenway Joint Powers Agreement. As such, this plan first addresses the boundaries for each jurisdiction and designates each city's and the county's responsibility for segments of trail. Next, routine maintenance is discussed and a desired level of service is identified. Opportunities for collaborating on routine maintenance tasks are identified and discussed.

The next sections help identify funding needs for the next five years of the Bear Creek Greenway Joint Powers efforts and include major maintenance, staffing, and facility wide improvements.

Jurisdiction Boundaries

With the exception of the City of Ashland, each City maintains the portions of the Bear Creek Greenway within their 2005 Urban Growth Boundaries (UGB) and the County maintains the areas outside of any UGB. The City of Ashland recognizes the benefit of the trail to their community and maintains a portion of the trail outside of their UGB. ODOT helps maintain the trees and vegetation along the approximately .5-mile trail segment within the Highway 99 right-of-way from South Valley View Road to Wrangler's Arena.

Note: The existing JPA has several errors in the estimated mileage in Exhibit A, which may be a result of the lack of specific boundary identification in the Agreement and/or modifications to UGB's in the time after mileage was measured.

Table 1: 2008-2016 Bear Creek Greenway Jurisdiction by Mile

Jurisdiction	Description	Approximate Mile Marker	Mileage- 20 total
Ashland	Dog Park to South Valley View	8.0-10.0	2.0
Jackson County	South Valley View Rd to Welcome to Talent Sign	10.0-11.5	1.5
Talent	Welcome to Talent Sign to Suncrest Road	11.5-13.5	2.0
Jackson County	Suncrest Road to Anderson Creek bridge	13.5-15.25	1.75
Phoenix	Anderson Creek bridge to Fern Valley Road	15.25-16.5	1.25
Jackson County	Fern Valley Road to Glenwood Road	16.5-17.25	.75
Medford	Glenwood Road to Table Rock Road	17.25-24.25	7.0
Central Point	Table Rock Road to Pine Street	24.25-25.5	1.25
Jackson County	Pine Street to Dean Creek Frontage Road	25.5-28.0	2.5
Jackson County	(Total Mileage)		(6.5)

Updating the Current UGB's

There are two areas where the current BCG jurisdiction boundary does not match the current Urban Growth Boundary:

- Phoenix's UGB stretches north of Fern Valley.
- Central Point has a recently adopted "cherry stem" UGB extension north to the Blackwell Road/Highway 140 area.

Table 2: 2016 UGB Extents

Jurisdiction	Description	Approximate Mile Marker	Mileage (change in parenthesis**)
Ashland	Dog Park to South Valley View (retains existing boundary)	8.0-10.0	2.0

Jackson County	South Valley View to Welcome to Talent sign	10.0-11.5	1.5
Talent	Welcome to Talent sign to Suncrest Road	11.5-13.5	2.0
Jackson County	Suncrest Road to Anderson Creek (+1/8 th of a mile)	13.5-15.25	1.75
Phoenix	Anderson Creek to .25-miles north of Fern Valley	15.25-16.75	1.5 (+.25)
Jackson County	.25-miles north of Fern Valley to Glenwood Road	16.75-17.25	.5 (-.25)
Medford	Glenwood Road to Table Rock Road	17.25-24.25	7.0
Central Point	Table Rock Road to Pine Street	24.25-25.5	1.25
Jackson County	Pine Street to Upton Road	25.5-27.0	1.5 (-1)
Central Point	Upton Road to Dean Creek Road	27.0-28.0	1.0 (+1)
Central Point	Total Mileage		2.25 (+1)
Jackson County	Total Mileage		5.25 (-1.25)

These new boundaries add another separate, discontinuous section of management for Central Point and also result in a very short segment for Jackson County north of Phoenix. If the current system of maintenance is retained, in areas such as these, Jackson County and the Cities may consider trading miles and/or compensating each other for work in their section to gain efficiencies. One example of how that could work is below.

In this example, Jackson County would give (and compensate accordingly) Ashland one mile of trail and Talent .5-miles of trail to eliminate responsibility for maintenance of their short section between the two communities, trade .5-miles of trail south of Phoenix with .5-miles north of Phoenix to eliminate another short section by adding onto another section, and trade one mile of trail responsibility with Central Point to allow their section to remain continuous.

Table 3: Potential Jurisdiction Boundary Edits

Jurisdiction	Description	Approximate Mile Marker	Mileage
Ashland	Dog Park to Wrangler's Arena	8.0-11.0	3.0
Talent	Wranglers Arena to Suncrest Road	11.0-13.5	2.5

Jackson County	Suncrest Road to Blue Heron	13.5-15.75	2.25
Phoenix	Blue Heron to Glenwood Road	15.75-17.25	1.5
Medford	Glenwood Road to Table Rock Road	17.25-24.25	7.0
Central Point	Table Rock Road to Gate 3	24.25-26.5	2.25
Jackson County	Gate 3 to Dean Creek Road	25.5-28.0	2.5

This is just one example of many options for trading miles and/or compensating for miles of trail maintenance responsibility. Other options could include one jurisdiction assuming maintenance responsibility for the entire trail, splitting the responsibility between the largest jurisdictions, or any number of other formulas involving trade and/or compensation. The overall goal of any jurisdiction boundary shifts should be to increase efficiencies and consistencies of maintaining the trail.

Routine Maintenance

Routine maintenance refers to the day-to-day activities by parks staff, contractors/community justice crews, and volunteers to keep the trail clear and free of debris, vegetation and damage. Good routine maintenance is a critical element of both real and perceived safety of trail users, and can help foster positive community perceptions of the trail; people are less likely to vandalize and far more likely to utilize a well-maintained trail.

Maintenance Tasks

The chart below was developed with jurisdiction staff and gives a summary of tasks, the “frequency/timeline to address” column lists suggested guidelines, not regulatory standards, and reflects the desire to have consistent goals and uniform standards, but allow for flexibility to respect the demands on and limitations of various jurisdictions.

Table 4: Routine Maintenance Tasks

Regular Routine Maintenance Tasks	Frequency/timeline to address
Routine inspections/address minor issues (vegetation, debris, litter, graffiti, logging illegal camping, fill brochure holders, etc.)	Weekly
Remove “ladder fuel” type vegetation w/i 10x10x10 trail footprint	As needed/w/i 10 business days of report
Remove puncturevine/goathead (w/i footprint)	As needed/w/i 10 business days of report
Remove litter/dumping sites	As needed/ASAP
Sweep/blow trail surface	As needed/w/i 10 business days of report
Repair/remove graffiti	As needed/Remove within 1 week or as otherwise required
<i>Spray pre-emergent on shoulders & puncturevine/invasives as needed</i>	<i>Utilized by some jurisdictions.</i>
Non-Predictable Routine Maintenance Tasks	Frequency/timeline to address
Repair vandalism	As needed/Address within 1 week if possible
Remove blocking vegetation	As needed/w/i 48 hours
Assess & remove hazard trees	Annually
Address drainage issues, wash-outs, flood damage, etc. These items can, and often do, fall into the category of major maintenance	As needed/Signs & cones placed w/i 48 hours; trail passable w/i 48 hours of water receding; repair shoulder rock, etc. w/i 10 business days

Cost Estimates per Mile

Routine maintenance costs for multi-use paths vary widely based on method of staffing or contracting, level of service, and various other factors. Cost estimates from trail systems around the country range anywhere from \$2,000-\$40,000 per mile. Jurisdiction spending averages \$4,000-\$6,000 per mile annually for the Bear Creek Greenway.

Options to Accomplish Regular Routine Maintenance

The system where each jurisdiction maintains the sections within their UGB's, no matter how the boundaries are shifted, has two major drawbacks- there are understandable inconsistencies between (and sometimes within) the jurisdiction boundaries, and there is a lack of efficiency. For those reasons, staff has identified a few options for completing regular routine maintenance work on the trail.

When considering the various options, the assumptions are:

- Maintenance will occur on the trail and 10' on either side. Larger-scale mowing or other vegetation work outside of that corridor is not considered.
- The cities will mow the lawn areas within the 30' footprint through manicured parks.
- The duties and response times are assumed to be consistent with the Maintenance Task Table, with the exception of the italicized items, which would still be the responsibility of each jurisdiction.
- Any additional patrol or presence more frequent than once/week would be completed by the jurisdiction.
- One jurisdiction would be responsible for payment to the program and invoicing each of the other jurisdictions accordingly.
- Work would need to be funded separately by each jurisdiction or through major maintenance funds to bring the trail up to a baseline standard that could be maintained in the times and with the resources identified.

Option A- Remain the same (Jurisdictions responsible for all maintenance)

The first alternative considered is to continue with the current model of each jurisdiction maintaining the area for which they are responsible. As previously mentioned, this model presents some challenges in the way of consistency between and sometimes even within jurisdictions.

Option B- Community Justice Crew

One option is to hire the Community Justice (CJ) crew to perform regular routine maintenance along the entire trail. Per previous experience and discussions with Community Justice Managers, once established, the CJ crew could maintain the entire trail every two weeks in eight days. At a cost of

\$400/day, the total annual cost would equal \$41,600 or \$2,080/mile. An increased presence with a weekly patrol could be accomplished in 10 days every two weeks, and the total cost would be \$52,000 or \$2,600 per mile.

Option C- Full-time Greenway Park Worker

A full-time, permanent Bear Creek Greenway Worker could be an option for accomplishing the routine maintenance duties on the trail. This person could also be a "Ranger" and have code enforcement abilities and serve as an enforcement/patrol presence. There would be times when additional workers would be needed to accomplish tasks like weed-eating, addressing puncturevine, addressing large trash issues, and major flood repair, but the person could likely complete many of the routine tasks on their own. The ranger could potentially coordinate the volunteer program.

Costs with benefits for a full time park ranger are an estimated \$65,000 annually for staffing plus \$20,000 for overhead for a total of \$85,000 annually or \$4,250 per mile. Rough estimates of additional crew work needed are approximately five days per quarter or 20 days annually for an additional \$8,000 or \$400 per mile. These crews could also conceivably be parks staff or volunteers.

Table 5: Routine Maintenance Options

Option	Approximate Annual Costs (per mile)	Benefits	Drawbacks
Jurisdiction (current)	\$4,000-\$6,000**	Jurisdiction staff ownership	Inconsistency Not cost-effective
CJ Crew	\$2,080- biweekly \$2,600- weekly presence	Consistent Cost effective	Not as likely to foster "pride in ownership"
Greenway Worker/Ranger	\$4,250 Plus \$400- extra help	Consistent One point of contact Could conceivably also develop & manage a volunteer program	More expensive than other options

**This cost estimate includes all activities on the trail, not just those identified as regular, routine maintenance. It is important to note that the costs for the CJ Crew and Greenway Worker only include costs for the items listed in the table as Regular Routine Maintenance Tasks.

Cost Implications

Table 6 shows what each jurisdiction would contribute for a facility-wide regular routine maintenance program based on the updated UGB mileage per Table 2. The Current Costs are estimated based on \$4,000 per mile, which is the lowest of the average reported costs of the jurisdictions, and provides the best comparison to the other options since the work will only encompass the regular tasks.

Table 6: Routine Maintenance Option Costs for Each Jurisdiction

Jurisdiction	Mileage	Current Costs (\$4,000)	CJ Crew (\$2,600)	Worker/Ranger (\$4,650)
Ashland	2.0	\$8,000	\$5,200	\$9,300
Jackson County	5.25	\$21,000	\$13,650	\$24,413
Talent	2.0	\$8,000	\$5,200	\$9,300
Phoenix	1.5	\$6,000	\$3,900	\$6,975
Medford	7.0	\$28,000	\$18,200	\$32,550
Central Point	2.25	\$9,000	\$5,850	\$10,463

Conclusion/Recommendation

Staff recommends a one year pilot program utilizing the Community Justice Model. It is important to note that all of the jurisdictions do not necessarily need to participate in this particular option, and cities can opt in or out depending on their needs. However, increased participation will result in better opportunities to monitor level of service and consistency changes.

Major/Facility-wide Maintenance

Major maintenance refers to typically larger-ticket projects that are mostly related to keeping the pavement and bridges in good repair, and which are most likely to be accomplished through contractors. These projects generate from roots or water damaging the pavement, pavement reaching its life expectancy, and/or natural disasters such as flooding or earthquakes. Costs for repairs can't entirely be anticipated for natural disasters, but can often be anticipated and budgeted for in cases of pavement failure due to age or root heaving. Major maintenance costs also include the costs for assessment of the trail condition and ongoing costs for trail counters.

Costs in this section are for a five year timeframe.

Major Maintenance Ongoing Costs: Inspections and Trail Counters

The entire trail is inspected annually to assess pavement condition by the County Joint Powers staff support person, and all of the creek crossings are inspected annually by County Bridge Crews. These inspections identify any immediate safety hazards that need to be addressed.

A more thorough inspection of the bridges by a certified bridge engineer occurs every five years, and staff consults with county and city experts to assess the 20-miles of pavement every five years. These inspections help direct investment in repairs and upgrades for the trail.

Proposed major maintenance funds include bridge inspection costs, which includes clearing around the bridges to allow access, and assumes staff continues the pavement inspections and reports.

Proposed funds also include trail counter costs- the five trail counters transmit data via cell phone service, which is \$2,100 annually, and need new batteries every other year (\$500 total cost).

Bridge Inspections & Brushing: \$14,000

\$2,000 annually (4 years) for County Crews and CJ Crew brushing work

\$6,000 every 5 years for engineer inspection

Trail Counter Batteries & Transmission: \$11,500

\$500 every other year for batteries

\$2,100 annually for license/data transmission

Total 5 Year Costs for Ongoing Inspections & Counters: \$25,500

Major Maintenance Projects

Projects to Date

Much has been accomplished in regards to major maintenance and paving in the eight years since the Joint Powers Agreement was signed. Three sections of trail, nearly seven miles, were entirely reconstructed. A root test-plot project that included several repair options for root-heaved trail was installed, signage including map kiosks and directional signs have been installed, five trail counters are monitoring the use on the trail, a volunteer program has been developed, and many other small repair projects have been completed.

Bridge Preservation Projects

All of the bridges along the Bear Creek Greenway were inspected by an engineer in summer of 2015 and several issues were identified, the most significant issues are joint replacements for two bridges in order to smooth the transition between the trail and the bridge structure. The JPC has committed \$5,000 to complete this work which will occur in 2016.

The next structural bridge inspections scheduled for 2020 and/or any significant hydrological events may determine or result in additional bridge repair needs. Staff recommends budgeting \$10,000 for bridge maintenance for the next five years.

Bridge work (contingency fund): \$10,000

Pavement Preservation Projects

Maintaining the asphalt on the trail includes fog sealing to protect the investment and prolong the life of the asphalt. Fog sealing and shouldering the trail as a whole as opposed to splitting it into jurisdictional boundaries is more efficient and cost effective, therefore these items should be coordinated for the trail and considered major maintenance.

Fog sealing is scheduled to take place in 2016 as soon as weather permits on the newest sections of trail: South Valley View to Suncrest, Barnett to Biddle Loops, and Pine Street to the Dean Creek frontage road, totaling nearly 10 miles of trail, using a system recently adopted by the City of Medford Public Works. The Suncrest to Barnett section should be fog sealed using the County or similar materials and method. The remaining sections (Dog Park to Valley View and Biddle to Pine) will not be fog sealed in 2016 because there are other projects recommended.

If approved by the JPC, approximately \$40,000 of funds will be expended for the fog sealing effort in 2016 under the current agreement. The fog seal will not need to be reapplied until 2022, following the schedule of sealing every 6-8 years, so no costs are anticipated for the 2017-2022 timeline.

Shouldering has also been discussed and could tentatively, based on JPC approval, be completed on the trail in 2016, addressing any portions of trail with a 2" or greater drop. An estimate of approximately \$60,000 of funds are needed to address the trail. This work will likely need to be touched up in about 5 years as the shoulder rock settles, \$10,000 is recommended for that effort.

Shouldering: \$10,000

Bridge contingency & Pavement Preservation Projects Total: \$20,000

Pavement Repair Projects

The 2-mile segment from the Biddle Loops to Pine Street is now the oldest section of trail (built in 1996). It has very significant transverse cracking (which is not a safety issue, but is of concern) and also has some sections of longitudinal cracking (a significant safety issue), one significant slumped area, and several areas of root heaves. The proposed repair for this section is to replace the longitudinal cracking and root heave issues with concrete, and to crack seal and slurry seal the remainder of the trail segment.

Biddle to Pine Street: \$110,000

The slightly newer 2-mile segment from the Ashland Dog Park to South Valley View Road (built in 1998) has similar issues that should be addressed, specifically segments with longitudinal cracking and root heaves.

Ashland Dog Park to South Valley View: \$180,000

Root heave/Spot repairs

There are many sections of trail that are damaged by root heaving. Staff has identified and mapped these "spot repair" pavement needs on the Bear Creek Greenway and tiered them into short term (0-5 years) and long term (5-10 years) categories based on height and location of heaves on the pavement, taller bumps on shady curves on the trail being the most urgent to repair. The repair type is suggested based on the information learned from the root repair test plot project and other efforts since.

Table 7: Root Heave Repair Plot Report Summary Chart

Please note: costs do not include demolition of old trail or any labor/equipment, only materials.

Solution	Installation	Costs**	User Satisfaction- % rating "Good" or "Ok"	Notes
Rubber Pavers	Positive	\$96/linear foot Negative	Positive 96.5%	Initially identified as the best options for short to medium (1'-100') repairs
Root Barrier	Negative	\$88/linear foot for horizontal+vertical (variable based on length of AC) Negative	Positive (same as existing trail)	Expensive, difficult to install and failing on another section of trail
Decomposed Granite	Positive	\$5/foot Positive	Neutral to somewhat positive 80.7%	Cost effective but not an ideal surface for small-wheeled users
Pervious Concrete	Negative	\$44/linear foot (significant preparation costs) Neutral to Negative	Negative 54.4%	Unsatisfactory on installation difficulty, costs, and user satisfaction

<i>Reinforced Concrete (not tested as part of this project)</i>	<i>Positive</i>	<i>\$100 Negative</i>		<i>Will be installed in 2014</i>
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****Costs for rock, decomposed granite, and geo-textile were negligible for comparison purposes.**

Staff anticipates 10 plots totaling roughly 1,300' that need to be repaired, and several that should be ground away with the pavement grinder.

Root Repair: \$150,000

Long term

The 6.5-miles of trail between Suncrest Road and Barnett Road was constructed in the mid-2000's and will not likely need any major investment until 2025 or later. There is some significant transverse cracking, in particular, the ~.25-mile section along the Glenwood property that should be monitored and may need to be addressed.

The newest sections (including the segments that were reconstructed in 2012) will not likely need major investment until 2035 or later.

Spot issues will continue to arise and should be addressed as necessary.

Total Pavement Repair= \$440,000

Unanticipated Costs: Repairs due to Natural Disasters or Unforeseen Issues

It is important to maintain a reserve fund to complete repairs on the trail that are needed as a result of natural disasters like floods and earthquakes. It should be noted that most costs to repair damage from a major event will likely be covered by FEMA, so this fund could be used as match for FEMA or for smaller event repairs.

Emergency Repair fund for Flood, Fire, Earthquake: \$30,000

Major Maintenance 5 year costs:

Ongoing costs-counters/inspections	\$25,500
Pavement & Bridge Preservation	\$20,000
Pavement Repair	\$440,000
Unanticipated Repair Fund	\$30,000
Total	\$515,500

Facility-wide improvements

Landscape Scale Vegetation Management

There has been much work on completing larger-scale vegetation restoration projects adjacent to the Bear Creek Greenway and there is interest in continuing the work and expanding the projects. Staff recommends completing a Vegetation Restoration and Management Plan which would identify property ownership, prioritize areas and divide them into reasonable units, develop prescriptions and cost estimates for initial work and long-term maintenance, and identify potential funding and maintenance options.

Vegetation Management Plan: \$15,000

Lighting Feasibility Study: \$15,000

Other items?

Amenities- benches, trash receptacles, fountains, bike racks, fix it stations, etc.

Parallel soft surface trail

Bike rental/bike share

Site-specific (but could be multi-jurisdictional): playgrounds, par courses/exercise area

Staffing

Proposed work plan for staffing based on current management plan and agreement:

- Coordinate JPC meetings- minimum quarterly schedule
- Update the Management Plan and Funding Table every 5 years
- Coordinate annual bridge inspections by County crews, and 5 year inspections by certified engineers
- Conduct annual pavement assessment & make recommendations for annual priority schedule for major maintenance projects
- Coordinate annual meeting with maintenance staff
- Coordinate annual meeting with police, fire & EMS
- Coordinate annual meeting with natural resources stakeholders
- *Coordinate JPC grant applications***
- *Coordinate JPC projects***
 - **Costs for staff time for these items can be recovered per the agreement
- Serve as central clearinghouse for trail questions & issues (not in current agreement)
 - Outreach- trail closures, projects, etc.
 - Volunteer program
 - Trail counters
 - Events

Not listed in JPA/not specific to BCG management, but related to BCG:

- Staff Jackson County Bicycle Committee
- Liaison with Bear Creek Greenway Foundation, Rogue River Greenway Foundation, Medford BPAC, Ashland Transportation Commission, GP/JoCo Bikeways
- Identify and support potential expansion projects
 - Represent bicycle and pedestrian interest for community TSP's
 - Monitor funding programs, advocate for trails and projects that connect to them

Staffing Costs:

Under the current agreement, the County provides an employee that staffs the Greenway for 24 hours per week and pays \$42,000 for labor and absorbs the overhead costs (\$18,700). Each city contributes \$2,600 annually toward the staff member, and total labor cost is identified as \$55,000. Since that time, costs for labor for the position dedicated to the JPC have increased 20%, and are an estimated \$66,000 annually for 24 hours/week.

Proposed Staffing Cost revisions: $\$2,600 + 20\% = \$3,120$ per City, County= $\$50,400$ + Overhead

Volunteer & Event/Outreach Coordinator

There has been quite a bit of interest in the current Adopt a Greenway and Greenway Host programs but staff time is limited. A volunteer coordinator could recruit and manage volunteers and foster a robust program. The coordinator position could also help with existing events and develop other programs and events that focus on the Greenway and potentially raise revenue through events to offset the cost of the position. In addition, the efforts of the volunteers could offset some of the maintenance costs for each jurisdiction. An example Job Description from Ashland Parks is attached.

Costs with benefits for a half time volunteer coordinator are an estimated \$25,000 for salary/benefits and \$15,000 for overhead (vehicle, computer, supplies) annually. Dividing the contribution for each jurisdiction could be done by mile or by using the formula selected to determine major maintenance contributions.

Volunteer & Event/Outreach Coordinator: $\$40,000/\text{year} = \$200,000$

Funding

Total Funds

The total funds for everything except routine maintenance and JPC staffing under this plan are approximately \$750,000. Staff anticipates a beginning fund balance of \$150,000, with \$600,000, or roughly \$120,000 annually to fully fund the plan as identified.

These numbers are obviously just a starting point and also are cost estimates. As the JPC and staff work through the plan and the options included, they have the potential to significantly change.

Major Maintenance	\$ 515,500.00
Facility Wide Improvements	\$ 30,000.00
Volunteer Coordinator	\$ 200,000.00
Total	\$ 750,500.00
Beginning fund balance	\$ 150,000.00
Total Needed	\$ 600,500.00
Annual	\$ 120,100.00

Major Maintenance Cost Sharing- Options

The current JPA divides the responsibility for funding the \$67,000 annual major maintenance obligation using a formula based on lane miles of trail and population. Staff updated the lane miles and population data and created several scenarios weighting lane miles at 50%, 25%, and 10% (and population at 50%, 75%, and 90%). The 10% scenario was determined to be most reasonable and similar to the current contributions and is shown below.

Jurisdiction	% Miles	% Pop.	Contribution if \$100k *	Staffing
Ashland	10	10.60	\$10,538	\$3,210
Talent	10	3.26	\$3,931	\$3,210
Phoenix	7.5	2.38	\$2,893	\$3,210
Medford	35	40.33	\$39,797	\$3,210
Central Point	11.25	9.08	\$9,298	\$3,210
Jackson County	26.25	34.35	\$33,544	\$50,400
Total	100	100	\$100,000	\$66,450

*\$100k used for illustrative purposes only- exact amount TBD

Operations

Ordinance- staff is working on revisions to the Ordinance to address the following topics:

- (1) Electric-assist bikes & motorized wheelchairs
- (2) Trail closure at night
- (3) Alcohol
- (4) Vehicles on trails by permit? Rules governing vehicles using trail?

Event standards & procedures- there is a draft outline and application attached

Naming rights, concessions- in progress

Outreach & Promotion- will be expanded upon if Volunteer/Event Coordinator position moves forward

Joint Powers Committee

Role, composition, bylaws, etc. to be developed as process moves forward.

- Membership- 1 staff, 1 elected?
- Voting- need to approve previously approved projects in plan? Routine/ongoing stuff?

ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET

ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Matt Miller
Vanston Shaw



Michael A. Black, AICP
Director

TEL: 541.488.5340
FAX: 541.488.5314
parksinfo@ashland.or.us

PARKS COMMISSION STAFF REPORT

TO: Ashland Parks and Recreation Commission

FROM: Michael Black

DATE: March 23, 2016

SUBJECT: Clay Street Property

BACKGROUND

Since the following goal and objective were adopted in 2015, APRC staff has been evaluating the site at Villard and Engle Streets, off of Clay Street, for the expansion of off-leash dog facilities in Ashland.

Goal: Evaluate current capital projects for feasibility, relevancy and implementation planning.

Objective: Move forward with sidewalks on Winburn Way and Clay Street Dog Park.

The Clay Street property (the "Site") was purchased from the City in 2011 for \$1,350,000. Since that time the Ashland Parks and Recreation Commission has been making payments for the property and the final payment will be made in this biennium. Since the adoption of the goal by the Commission, staff has been considering how best to use the property for the stated purpose. Several concept plans have been prepared over that time and now the Commission has focused in on just one of those.

The site is currently undeveloped and is about three acres in area. It should be noted that the property size will be reduced by approximately 12,000 square feet to accommodate a proposed property line adjustment by the City. The application for PLA is attached to this staff report.

The site slopes to the north from the south and the total fall of the property is 22 feet, or 1,972 ft. at the south property line to 1,950 ft. at the north property line. The average slope of the property is 3%. The site also contains fill dirt that was deposited on site when the adjacent residential property was developed. The estimated amount of fill is nearly 2,000 cubic yards.

Across the adjoining property line to the east is the YMCA Park with soccer fields, a playground, parking lot and restrooms. The property to the north is outside of the City boundary and is rural-residential in use. To the west and south, the properties have been developed into medium-density housing.

PROPOSED CONCEPT PLAN

The American Kennel Club¹ recommends that the following design amenities are included in all dog parks:

1. One acre or more of land surrounded by a four- to six-foot high chain-link fence. Preferably, the fence should be equipped with a double-gated entry to keep dogs from escaping and to facilitate wheelchair access.
2. Cleaning supplies, including covered garbage cans, waste bags, and pooper-scooper stations.
3. Shade and water for both dogs and owners, along with benches and tables.
4. A safe, accessible location with adequate drainage and a grassy area that is mowed routinely.
5. If space allows, it is preferable to provide separate areas for small and large dogs. This will enable large dog owners to allow their pets to run more freely, while protecting smaller dogs who may not be suited to the enthusiastic play of larger breeds.
6. Signs that specify park hours and rules.
7. Parking close to the site.

Staff has prepared a concept plan at the Site that meets all of the criteria of the American Kennel Club's recommendations. In addition, staff has proposed a concept that takes into account the proximity of the property to surrounding land uses and land owners. Staff believes the concept being proposed at the site will provide:

1. A safe and attractive park for the use of off-leash dogs and their owners with:
 - a. Adequate access points along a consistent fence line enclosing a maintained dog area
 - b. Separate large and small-dog areas
 - c. Shade and water for dogs and owners
2. A park that incorporates additional amenities outside of the dog park that will not only be attractive to dog owners but the public in general, including adjacent neighbors.
3. Adequate off-street parking for the dog park and the potential for additional parking if necessary.
4. A pedestrian access and circulation plan that allows access from the adjacent neighborhoods and a plan for circulation on site.

Dog Park (Regular)

The area proposed for the regular dog park encompasses the northern half (1.25 acres) of the 2.57 acre park area. The dog park will be surrounded on three sides by a 4'-6' vinyl coated chain-link fence. On the fourth side of the dog park (east-side) a pre-existing chain-link fence will provide the separation, from the soccer fields at the YMCA Park and the dog park. Final locations for access points into the dog park will be determined through this review process; however, it is proposed that there be adequate

¹ *Establishing a Dog Park in Your Community*. American Kennel Club. Downloaded from <http://images.akc.org/pdf/GLEG01.pdf> on April 20, 2016.

entry points on both the north and south ends of the dog park. Accessibility to the parking areas and pedestrian paths will also be key to locating access points.

Staff proposes that the access points illustrated on the attached concept plan be considered as the proposed locations for the purpose of review leading to a final determination. Staff also proposes that the access points feature double gates for control of dogs upon entering and leaving the facility and that the interior portions of the entry points be treated with a concrete floor for ease of maintenance and access for ADA.



VINYL COATED CHAIN-LINK

Staff also recommends that a shade structure be installed within the large dog area for the convenience of dog owners. Water for humans and dogs will also be installed at the south end of the large dog area. Trash receptacles will be provided at the site and adequate equipment for dog waste cleanup will also be provided.

The area inside of the fencing will be treated similarly to the area at the existing Ashland Dog Park with mowed vegetation, shade area for dog owners and water for dogs and owners. Amenities are proposed to be located at the south end of the dog park.

Dog Park (Small and Training)

The small dog area is proposed to be at least .25 acres and would consist of the same materials and function of the larger dog area with the exception of the shade structure.

Parking

Parking at the site is still conceptual at this point and could include up to 15 off-street parking spaces. These spaces are proposed to be located immediately adjacent to Engle Street and would be designed as 90 degree parking. Engle is a dead-end street and 90 degree parking will allow users to enter the parking stall from the street and then back into the street to exit Engle Street the same way the vehicle entered.

Currently, about 18 cars can park on the east side of Engle Street (a public street) if the cars are parked parallel every 25 feet. With the addition of parking, about 150 feet of on street parking (about 6 parallel parking stalls) will be eliminated and replaced with fifteen 90 degree parking stalls. In total, if on-street parking was counted the new parking capacity for the east side of Engle Street would be 27. An increase of nine stalls from 18.

Pedestrian Access and Circulation

Pedestrian access has already been created through various trails and sidewalks from Clay Street and Tolman Creek Rd. via YMCA Park. Ideally, as the concept plan shows, pedestrian access through and around the dog parks would be enhanced by walking trails. Staff recommends that those trails be

constructed of a variety of materials including concrete and chips/granite. In addition to the ability to access the park via the trails and pathways, a circular pedestrian system will allow for additional recreation opportunities for walking and jogging. One circumference of the path around both dog parks would measure a ¼ mile.

YMCA Park

The YMCA Park was deeded to the Ashland Parks and Recreation Commission in 1986. Since that time, parks has built and maintained all of the facilities on site according the requirements of the deed of the property. The park remains in the ownership of APRC; however, the use of the park is nearly exclusive to the YMCA per agreement.

Aside from the walking trail on the east side of the western YMCA Park fence which separates the dog park from the YMCA soccer fields and the addition of a walking path leading from Tolman Creek Road to the existing pedestrian trails in the YMCA park, no changes are proposed for the YMCA Park property.

No changes are proposed to the soccer field areas as a result of this plan for a dog park.

Playgrounds, Restrooms and other Park Amenities

With the fact that the public restroom facilities and playground at the YMCA are within 500 feet of the proposed dog parking, and that those facilities are available to public use, Staff is not proposing any additional restroom or playground facilities with this concept.

Staff is, however, proposing that two distinct areas at the south end of the Site equaling .5 acres combined be reserved for potential future expansion of park facilities. At this time, staff does not see the need add the cost of the redundant facilities.

Future uses of the "park areas" could include community gardens, picnic areas, pollinator gardens, small playing fields, etc.

Budget Impact

The current available budget for the dog park is \$246,500. Staff will not prepare a detailed cost estimate until after a concept has been adopted and a site plan is prepared; however, a preliminary budget (below) shows that prior to adding the off-street parking the project cost was estimated to be \$223,643.20 (includes a 10% contingency). Adding the fifteen parking stalls could cost as much as \$60,000 which would increase the project cost to \$289,643.20 (includes 10% contingency).

Adding the parking does increase the price to the extent that additional funding would be required. At the time of this writing, the City has not been able to comment on the off-street parking requirement that they would impose, if any at all.

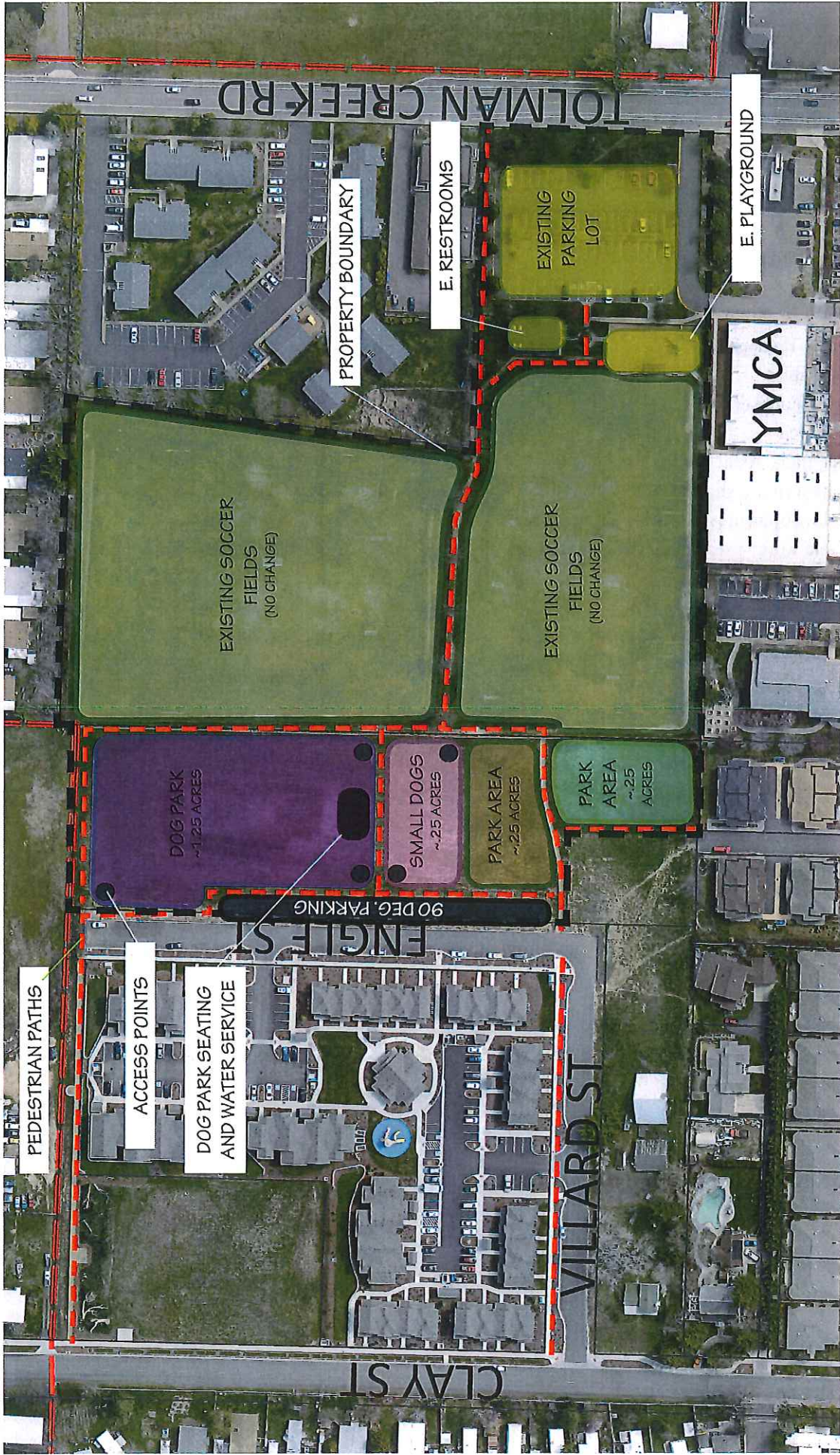
Budget Estimate

ITEM	UNIT	No. of UNITS	UNIT PRICE	EXTENDED PRICE
Permitting/SDCs	EA	1	\$ 9,000.00	\$ 9,000.00
Design	EA	1	\$ 5,000.00	\$ 5,000.00
Shelter	EA	1	\$ 1,500.00	\$ 1,500.00
Dog Play Equipment		1	\$ 3,000.00	\$ 3,000.00
Picnic Tables	EA	1	\$ 2,500.00	\$ 2,500.00
Drinking Fountains		2	\$ 2,325.00	\$ 4,650.00
Fenced area	LF	1,600	\$ 10.00	\$ 16,000.00
Double Entry Area	EA	5	\$ 700.00	\$ 3,500.00
Vegetation (trees, shrubs)	EA	1	\$ 3,500.00	\$ 3,500.00
Field development (seed, irrigation, fertilizer)	EA	1	\$ 9,000.00	\$ 9,000.00
Concrete work, Excavation, Grading, Labor	EA	1	\$ 140,000.00	\$ 140,000.00
Parking	EA	15	\$ 4,000.00	\$ 60,000.00
Water Service	EA	1	\$ 3,662.00	\$ 3,662.00
Misc. Materials	EA	1	\$ 2,000.00	\$ 2,000.00
Total Dog Park				\$ 263,312.00
Sub-total				\$ 263,312.00
Contingencies (10%)				\$ 26,331.20
Total				\$ 289,643.20

RECOMMENDATION

Staff recommends that the Commission review the enclosed materials and hold the public input meeting as planned to receive the desired public comment. No action is recommended at the April 25th meeting.

Attachments: Dog Park Concept; YMCA Park Deed; Public Comment re: Dog Park Concept



CLAY STREET DOG PARK - CONCEPT PLAN

APRC - MARCH 21, 2016
NOT TO SCALE

NOTICE

Park Policy Action Affecting this Property

The Ashland Parks & Recreation Commission welcomes public input at its regular meeting on Monday, April 25, when they will consider...

Clay Street Dog Park

The public meeting will be held in Council Chambers, 1175 E Main St, 7 p.m.



Other options for submitting public comment include sending an email to michael.black@ashland.or.us or mailing or hand delivering a letter to the address below...

ASHLAND PARKS & RECREATION COMMISSION

340 S Pioneer St, Ashland, OR 97520
541.488.5340 | AshlandParksandRec.org

From: [Marcia Hunter](#)
To: [Michael Black](#)
Subject: Clay St. Dog Park
Date: Saturday, April 16, 2016 5:02:02 PM

Dear Michael,

As regular users of the existing dog park, we would like to give our enthusiastic support to the proposed dog park #2 off of Clay St. We have seen how beneficial the socialization has been for both our dog and for us, as we have been taking our Brittany dog to the dog park three or four times a week for almost four years now.

The new park will take some of the burden off the older one (and maybe even allow the grass to grow back) and allow those of us on the east side of town to walk to the park instead of driving through town.

We love the proposed location, which has already proven to be a popular spot for casual dog walkers. We hope that there will be a gate on the YMCA field side of the park to allow for easy access from either side. If possible, maybe the big mound could be left in the center, as I'm sure the dogs will love running up and down the hill.

Thank you in advance for developing this new park.

Marcia and Jim Hunter
2105 E. Main St.
Ashland, OR 97520

541-488-1293

From: [Siple, Kathleen K.](#)
To: [Michael Black; planning](#)
Subject: Clay Street dog park and PA-2016-00537
Date: Monday, April 18, 2016 2:03:14 PM

Dear Mr. Black and Planning department:

We are not able to attend the Parks and Recreation Department April 25 meeting on the proposed Clay Street dog park, so are writing to you as suggested by the emailed notice we received from the City. Our property is located at 410 Clay Street, adjacent to the City's Clay Street property. We have 2 dogs, but have strong reservations about a dog dedicated park at the City's Clay Street property. We respectfully ask that you consider a dog friendly (i.e. people park which allows dogs on leash), instead of a dog dedicated park. Among our concerns is the objectionable odor that a dedicated dog park would generate. Also, in the past couple of years we've noticed that there appears to be more aggressive behavior amongst the dogs at the existing dog park, and therefore don't use that park as much as we used to. A people park (dog friendly or not) would allow more residents in the area to enjoy an open space venue which is needed in the lower Clay neighborhood. We also ask that the City consider a community garden on the south end of the City property (ideally on what is identified as Lot 2 of the 3-lot minor subdivision application PA-2016-00537 currently under consideration by the City), with any proposed additional housing to be relocated from proposed Lot 2 to the north end of the property between the existing multi-family housing and soccer field. We are therefore also copying the Planning Department in response to the City's Notice of Application PA-2016-00537. Thank you for the opportunity to express our opinions on the proposed dog park and proposed subdivision application.

Sincerely,
Kathy Siple and Gary Dittler

From: [Jeanne Peterson](#)
To: [Michael Black](#)
Subject: Clay street dog park
Date: Tuesday, April 19, 2016 10:33:24 AM

Dear Michael,

We live on the north end of town and use the existing dog park 3-4 times a week. We support the proposed new park at the other end of town. It will help eliminate some traffic through town, be a lot more convenient for folks living on the south side, and reduce some wear on the existing park. The proposed location and design are a good fit for that neighborhood. The city did a good job of planning this project.

Gary & Jeanne Peterson

From: [Mila Maria](#)
To: [Michael Black](#)
Subject: Clay Street Dogpark
Date: Saturday, April 16, 2016 8:17:21 PM

Dear Michael Black -

I am a resident of lower Clay Street and wish to comment on the Clay Street Dog Park. Please consider the following:

First and most importantly, there is no major playing park for the children at this end of town, on this side of the railroad tracks. Using Mountain Avenue as a midpoint on the map of the area of Ashland clearly shows the cluster of parks to the west of that road: **25**. Of a total of **35** Ashland parks, **only 10 of them are to the east of Mountain Avenue and NONE are near lower Clay**, despite the fact that there is lots of high density housing here, with more planned. The **ONLY** park on this side of the railroad tracks anywhere near lower Clay is the YMCA park, an open field adjacent to the proposed dog park. Please include the needs of the residents, both current and future, in your plans. The YMCA has water on the property, so it could be a delightful playground and water park.

Also, the parking on Engle St. is limited and very crowded already when there is an event at the YMCA - which is every weekend. Many people who live on Engle also park there. The park must have accommodations for all the cars I'm sure it will attract.

Finally, please make a restroom part of the plan to handle the increased people traffic.

Thank you for considering my suggestions and taking into account the needs of the residents in this park of town.

Sincerely, Mila Valenta

From: [Mara](#)
To: [Michael Black](#)
Subject: Dog Park Clay Street Comments
Date: Wednesday, April 13, 2016 11:27:04 PM

This is Dog Park is being built in my 'hood.

Since people have already regularly been running dogs off leash to play in this area, along with tenant's kids flying their kites and playing in general in the open area it will be great to have an official dog park constructed. Hopefully, that will help keep dog owners from running them loose on the soccer fields which the Y has posted as a No Dogs area.

I am concerned about adding increased traffic density on the narrow dead end streets adjacent to a 70 unit housing complex and the Y soccer fields access gate. At present, when the Y hosts weekend soccer games and play offs, those attending the games already fill up the street side parking spots on Engle and Villard. The narrow width of the two streets creates difficulty for parked cars and tenant vehicles to negotiate safely past each other.

Emergency responders already have a hard time negotiating turns onto Engle from Villard. Adding 90° parking, as pictured, on a dead end street appears to require vehicles to use the Snowberry Brook complex parking lot on Engle as a turn around, adding congestion to their already busy parking lot where tenants kids ride their bikes, scooters and skateboards.

Is it possible that McCall Alley, which currently dead ends at the park land be completed to connect to Engle/Villard St. to offer alternative ingress and egress to the dog park area? Especially, considering the HAJC plans for building more Affordable Housing units on Villard Street, each tenant adding more vehicles.

How will the timing of the Dog Park construction phase fit in with that of the housing units? I understand that additional sewer lines, electricity, Internet fiber hook ups will first have to be added before the housing construction can begin. All forms of construction creates temporary chaos, added traffic congestion for existing neighborhood residents and visitors.

Snowberry Brook is a Smoke Free complex. Tenants that are smokers must do so off property, currently including at the Engle street curb adjacent the park land. Has this issue been considered and addressed with HAJC? Will this new Dog Park be designated a Smoke Free park just as Lithia Park is, or, will more cigarette butts be discarded on the park grounds by the tenants and dog owners? Ashland ordinances prohibit littering, including cigarette butts, but the city currently prioritizes its attention on enforcement in the downtown area where tourists shop, eat and attend OSF.

Will the Ashland Parks Dept and City Police add or redirect staff to more regularly monitor this Dog Park area? There is little to no active presence of currently in this part of town

These are my questions and concerns. I'm an SOU graduate, 20 year resident of Ashland, currently living in this neighborhood. I don't have a dog at present, nor do I smoke, but I do drive a car and as a member of the Y, prefer walking there on either McCall Alley, or the dirt path leading through the Y soccer field.

Thank you for reading this.
Sincerely,
Mara Owens

Sent from my iPad

From: [Sky Loos](#)
To: [Michael Black](#)
Subject: Dog park
Date: Thursday, April 14, 2016 9:19:51 AM

Hi,

I just wanted to give you feedback regarding the proposed Clay St dog park. I live on that end of town, and it would be fantastic to have a place to take my dogs that's closer. While it's not difficult to drive to the north end of town, I would be able to walk to the new park as would others, which would help cut down on traffic congestion. Thanks! Sky Loos

From: [raj indigo](#)
To: [Michael Black](#)
Subject: Dogs
Date: Tuesday, April 19, 2016 12:07:39 PM

I live in the apts next to YMCA park, there appears to be the start of a problem with homeless and there dogs unleashed running free, Sunday a dog fight neither tied up, also they let there dog do there business by the kids playground n soccer field as the bathroom area is there hang out, also a couple people in there vans using the park as a day camp going Thur there vehicle or working on them like the park is there work space, a number of ladies in the neighborhood feel it just creepy old guys hanging out not using the park as a place to enjoy but there day camp, we notify the APD but we get they think it now a problem to address, we our hoping you can do something about this as we like to use the park as intended thank you! My email jslukauskas@gmail.com

From: [Amanda Casserly](#)
To: [Michael Black](#)
Subject: In Support of Clay Street Dog Park
Date: Thursday, April 14, 2016 7:48:58 PM

Hi Michael,

I'm writing in support of the proposed Clay Street Dog Park. I think a second dog park would be a huge benefit to the city. The existing dog park is great, but it is usually quite crowded. It is also on the complete other side of town from the neighborhoods near Clay Street, neighborhoods which have a lot of dog owners. A new dog park would lessen crowding at the current dog park, as well as provide a safe and appropriate place for dogs in nearby neighborhoods to exercise so that owners aren't tempted to use our other lovely parks as "unofficial" dog parks.

I sincerely hope that the APRC will decide to move forward with the new Clay Street Dog Park.

Thank you,

Amanda Casserly

OC

86-19956

BARGAIN AND SALE DEED

1:37

18

KNOW ALL MEN BY THESE PRESENTS, That... Young Men's Christian

Association of Ashland, Oregon

hereinafter called grantor,

for the consideration hereinafter stated, does hereby grant, bargain, sell and convey unto...

City of Ashland, Oregon

hereinafter called grantee, and unto grantee's heirs, successors and assigns all of that certain real property with the

tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, situated in the County

of Jackson, State of Oregon, described as follows: In Exhibit A set forth

below, subject to all encumbrances of record and also subject

to the following encumbrances, conditions, and reservations:

See Reverse Side

A tract or parcel of land situated in the Southwest quarter of Section 11,

Township 39 South; Range 1 East of the Willamette Base and Meridian, Jackson

County, Oregon and being more fully described as follows:

Commencing at the section corner common to Sections 11, 12, 13, and 14, said Township and Range; thence North 78°45'23" West, 3,435.60 feet to a 5/8 inch iron rod situated in the westerly right of way of Tolman Creek Road, as said road has been resurveyed and monumented, for the TRUE POINT OF BEGINNING; thence leaving said right of way, South 89°57'36" West, 315.08 feet to a found 3/4 inch crimped top iron pipe; thence South 89°53'31" West, 311.27 feet to a 5/8 inch iron rod and being the Northeast corner of that parcel of land first described in that Boundary Line by Agreement, recorded as Document No. 75-15343 of the Official Records of Jackson County, Oregon; thence leaving said agreement line, North 00°18'53" West, 666.31 feet to a 5/8 inch iron rod; thence South 89°31'33" East, 340.04 feet to a 5/8 inch iron rod; thence South 05°54'53" West, 415.56 feet to a 5/8 inch iron rod; thence South 00°10'59" East, 137.42 feet to a 5/8 inch iron rod; thence South 00°19'18" West, 8.44 feet to a 5/8 inch iron rod; thence East, 194.99 feet to a 5/8 inch iron rod situated in the westerly right of way of Tolman Creek Road as hereinabove referred to; thence South 00°04'09" West along said westerly right of way, 236.52 feet to the point of beginning.

To Have and to Hold the same unto the said grantee and grantee's heirs, successors and assigns forever.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$... NONE

However, the actual consideration consists of or includes other property or value given or promised which is the whole consideration (indicate which) (The sentence between the symbols, if not applicable, should be deleted. See ORS 33.010.)

In constituting this deed and where the context so requires, the singular includes the plural and all grammatical changes shall be implied to make the provisions hereof apply equally to corporations and to individuals.

In Witness Whereof, the grantor has executed this instrument this 6 day of OCTOBER, 1986;

if a corporate grantor, it has caused its name to be signed and seal affixed by its officers, duly authorized thereto by order of its board of directors.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS, BEING SIGNED OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING TITLE TO THE PROPERTY SHALL CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

YOUNG MEN'S CHRISTIAN ASSOCIATION OF ASHLAND, OREGON

BY: [Signature] President

BY: [Signature] Secretary

STATE OF OREGON, County of JACOBSON

The foregoing instrument was acknowledged before me this OCTOBER 6, 1986, by Allen C. DRESCHER,

President, and [Signature] Secretary, of YOUNG MEN'S CHRISTIAN ASSOCIATION OF ASHLAND, OREGON

Notary Public for Oregon

My commission expires: 8-24-87

My commission expires:

My commission expires:

My commission expires:

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88-19956

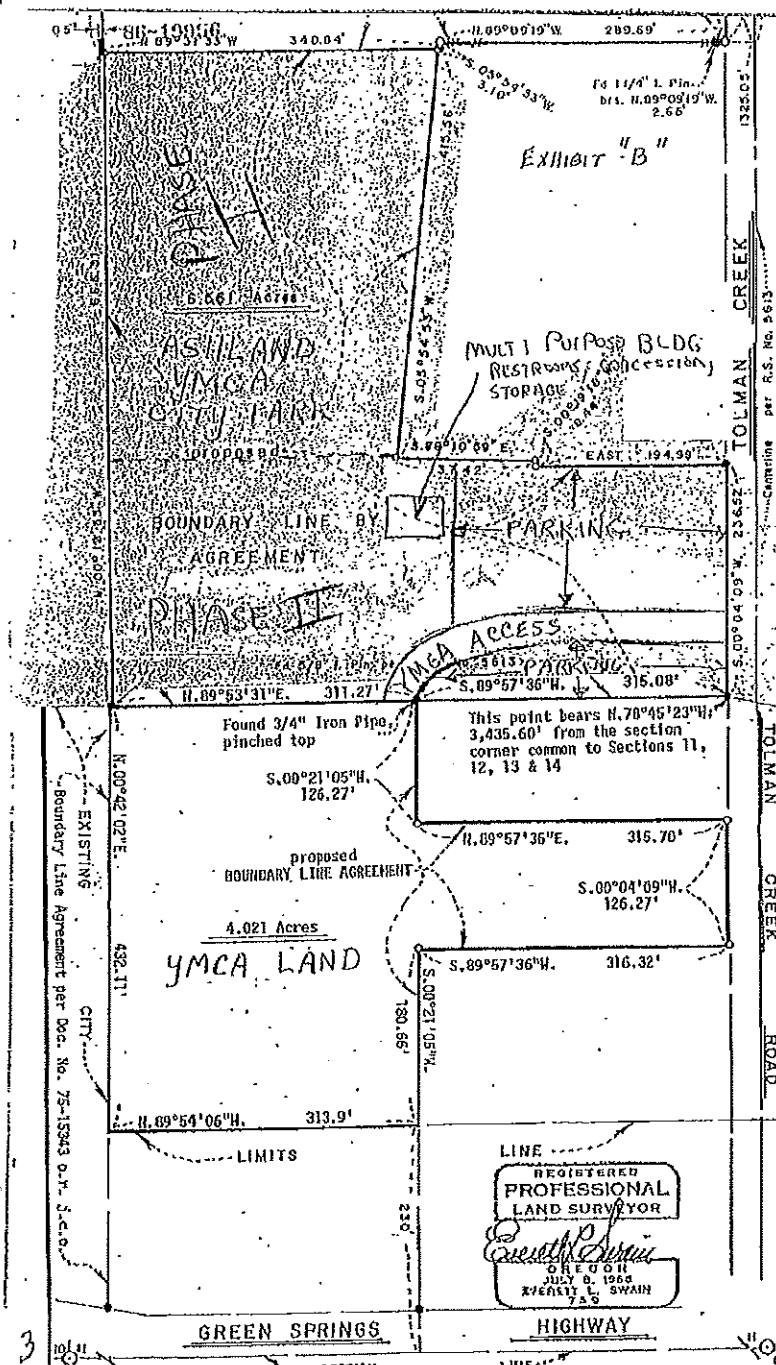
Grantee shall use said real property as a city park, in perpetuity, in accordance with the terms and conditions set forth in the "Maintenance and Use Agreement" a copy of which is attached hereto as Exhibit D.

Grantor reserves unto itself, its assigns, and successors in interest a perpetual, non-exclusive easement to use for the benefit of Grantor's real property described in Exhibit C all utility, sewer and drainage easements that encumber or exist upon or across the real property described in Exhibit A and also the right to use any and all existing drainage ditches, pipes and water courses whether or not easements exist at the time of this conveyance to use such ditches, pipes and water courses.

Grantor reserves unto itself its officers, employees, members and guests a perpetual, non-exclusive easement to use the parking area designated on the diagram attached hereto as Exhibit B for the parking of vehicles used by Grantor, its employees, officers, members, and guests; and Grantor reserves unto itself, its officers, employees, members and guests a perpetual non-exclusive easement to use all roadways and premises open to the public for the use of motor vehicles on the real property described in Exhibit A as access to the real property described in Exhibit C from Tolman Creek Road to that certain strip of land designated on the diagram attached as Exhibit B as "YMCA access" lying upon Exhibit A thence along a strip of land, twenty feet in width, on Exhibit A in the location designated in Exhibit B as "YMCA access" from the parking area on Exhibit A and designated on the diagram attached as Exhibit B to the real property owned by Grantor and described in Exhibit C and designated on the diagram attached as Exhibit B as "YMCA land." Grantor shall have the right to construct a roadway upon the strip of land on Exhibit A and designated on Exhibit B as "YMCA access" for the use of motor vehicles and pedestrians, and, in this event, Grantor shall maintain said roadway in a safe condition. This access easement shall be personal to Grantor, its officers, employees, members and guests and may not be assigned or conveyed to any other person. Grantor shall hold Grantee harmless from any claims arising against Grantee as a result of use of the access easement reserved herein by Grantor, or by Grantor's employees, officers, members or guests.

Grantor reserves unto itself, a perpetual, non-exclusive easement to use the southerly ten (10) feet of the real property conveyed hereby and described in Exhibit "A" for use by Grantor to install, maintain, repair and replace underground water, sewer, electrical, and other utility services, for the benefit of Grantor's real property described in Exhibit "C" attached hereto.

Grantor reserves unto itself a perpetual easement to use, jointly with Grantee, the existing well and water from the existing well on the real property conveyed hereby and described in Exhibit "A", together with the right to install a pump and pipes from said existing well across the real property described in Exhibit "A" by the most direct route to the utility easement reserved herein and lying on the southerly ten feet of the real property described in Exhibit "A" to Grantor's real property described in Exhibit "C", and also a perpetual easement to install, repair, and maintain said well, pump, and pipes from said well along said easement and to Grantor's real property described in Exhibit "C", for the purpose of furnishing water to any YMCA building or facilities placed upon and used by Grantor on Grantor's real property described in Exhibit "C"; provided, however, that Grantor's use of the well and water shall not interfere with or diminish Grantee's right to use the same for park purposes on the real property described in Exhibit "A", and in the event of any conflict between Grantor and Grantee in the use of said water and well, Grantee shall have the right to use the same for park purposes on the real property described in Exhibit "A", and Grantor's right to use the same shall be curtailed in order to permit Grantee to use the same.



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EXHIBIT "C"

39 16 110 Twp Lot 1000

A tract or parcel of land situated in the Southwest quarter of Section 11, Township 39 South, Range 1 East of the Willamette Meridian, Jackson County, Oregon and being more fully described as follows:

Commencing at a found iron pipe with a bronze cap situated at the Southeast corner of Section 11, said Township and Range; thence North 80° 29' 41" West, 4051.67 feet to a found 5/8 inch iron rod situated in that Boundary Line by Agreement recorded as Document No. 75-15343 of the Official Records of Jackson County, Oregon, and being referred to in said document as found per Recorded Survey No. 5613, said iron rod being the True Point of Beginning; thence South 00° 42' 02" West along said agreement line, 269.38 feet to a 5/8 inch iron rod; thence leaving said agreement line, South 89° 52' 39" East and parallel to the relocated Green Springs Highway as shown on the Oregon State Highway Map No. 90-8-22, dated March 1971, a distance of 110.01 feet to a 5/8 inch iron rod; thence South 00° 42' 02" West, 104.00 feet; thence South 89° 52' 39" East, 66.37 feet; thence along the arc of a 54.462 foot radius curve to the left, the radial bearings "in and out" are North 73° 44' 43" East and South 60° 07' 22" West (the central angle is 13° 37' 21") 12.95 feet; thence along the arc of a 54.462 foot radius curve to the right, the radial bearings "in and out" are South 60° 07' 22" West and South 89° 17' 58" East (the central angle is 30° 34' 40") 29.065 feet to a 5/8 inch iron rod; thence South 00° 42' 02" West, 75.87 feet to a 5/8 inch iron rod; thence along the arc of a 82.473 foot radius curve to the right, the radial bearings "in and out" are North 89° 17' 58" West and South 61° 24' 58" East (the central angle is 27° 53' 00") 40.135 feet to a 5/8 inch iron rod; thence along the arc of a 82.473 foot radius curve to the left, the radial bearings "in and out" are South 61° 24' 58" East and North 89° 17' 58" West (the central angle is 27° 53' 00") 40.135 feet to a 5/8 inch iron rod; thence South 00° 42' 02" West, 53.53 feet to a 5/8 inch iron rod situated in the Northerly right of way line of the relocated Green Springs Highway, as hereinabove referred to; thence South 89° 52' 39" East along said highway right of way line, 145.03 feet to a 5/8 inch iron rod situated at the South-Southeast corner of Parcel No. 3, as shown on that Minor Land Partition filed for Record the 28th day of September, 1981 at 4:17 P.M. and recorded in Volume 4, Page 68 of "Minor Land Partitions" in Jackson County, Oregon; thence leaving the Northerly highway right of way line, North 00° 21' 05" East along the Easterly boundary line of said Parcel No. 3, a distance of 360.06 feet to a 5/8 inch iron rod; thence North 89° 57' 36" East, 316.32 feet to a 5/8 inch iron rod situated at the East-Southeast corner of said Parcel No. 3 and being common with the Westerly right of way line of Tolman Creek Road, as said road has been resurveyed and monumented; thence North 00° 04' 09" East along the Westerly right of way of said road, 126.27 feet to a 5/8 inch iron rod; thence leaving said Westerly right of way, South 89° 57' 36" West, 315.70 feet to a 5/8 inch iron rod; thence North 00° 21' 05" East (deed record 126.27 feet) 126.27 feet to a found 3/4 inch pinched top iron pipe situated at the North-Northeast corner of said Parcel No. 3; thence South 89° 53' 31" West, 311.27 feet to the point of beginning.

EXHIBIT "D"

86-19956

MAINTENANCE AND USE AGREEMENT

The parties to this agreement are the Ashland Family YMCA, hereafter referred to as YMCA; the Ashland Parks and Recreation Commission of the City of Ashland, Oregon, hereafter referred to as the Park Commission; and the City of Ashland, Oregon.

Whereas, the YMCA has agreed to dedicate to the City of Ashland, Oregon, certain real property described in Exhibit A attached hereto for use as a city park under the control and management of the Park Commission as provided in Article XIX, Section 3 of the Charter of the City of Ashland, Oregon, hereafter referred to as the Park;

Whereas the YMCA operates various programs consistent with its tax exempt purposes as a nonprofit organization hereafter referred to as YMCA Programs; and

Whereas, the Park Commission intends to construct improvements upon the Park in two phases, hereafter referred to as Phase I and Phase II upon segments of the Park as outlined on the diagram attached hereto as Exhibit B;

Now, therefore, the parties agree as follows:

1. Within one year after the date of this agreement the Park Commission shall complete the following improvements upon Phase I:

a. Install functioning irrigation system connected to the existing well on the property to be upgraded with pump to be installed and connected to irrigation system adequate to irrigate all playing fields indicated on diagram.

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b. Fill, level, and plant grass seed suitable for multi-purpose playing fields, including suitability for soccer, in area indicated on diagram.

c. Construct multi-purpose building including restrooms, concession and storage in area indicated on diagram.

d. Develop unpaved parking area for a minimum of 50 cars and landscaping to meet applicable city codes and irrigation system for landscaping where indicated on diagram.

2. The Park Commission shall use reasonable, good faith efforts to complete the following improvements upon Phase II within two years after the date of this agreement, provided if the Park Commission is unable to perform its obligations under this subparagraph regarding Phase II within said time due to unforeseen circumstances beyond the control of the parties to this agreement, then the Park Commission shall use reasonable good faith efforts to complete the following improvements upon Phase II as soon as practical and in no event later than three years after the date of this agreement:

a. Develop upper field area for multi-purpose playing fields including suitability for soccer.

b. Pave parking area and install playground equipment and picnic area so as not to interfere with use of playing fields.

3. By January 1 of each year, commencing January 1, 1987, the YMCA shall submit to the Park Commission, in writing, a schedule of YMCA programs for the calendar year commencing on

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January 1 of that year to be carried out by the YMCA in the Park, specifying the dates and hours of such programs and the nature of such programs. By February 1 of each year the Park Commission shall approve usage of the Park by the YMCA on the dates and times set forth in the schedule submitted by the YMCA for the programs described in such schedule. Approval of such schedule shall not be unreasonably withheld by the Park Commission based upon the public interest provided that the YMCA shall be given preferential treatment, after Parks and Recreation Commission use, in scheduling use of the park, in consideration of the gift of the land. The Park Commission shall not authorize any other person or entity to use the playing fields or multi-purpose building in the Park during the times approved by the Park Commission for use of such playing fields and building by the YMCA. The YMCA shall have the exclusive right to use the playing fields and multi-purpose building in the Park during the times approved by the Park Commission for use by the YMCA. The YMCA is authorized to place a notice, in the Park informing the general public that during certain times approved by the Ashland Parks and Recreation Commission the YMCA shall have the exclusive right to use the playing fields and multi-purpose building.

4. The Park shall be administered by the Park Commission as a City Park, and the YMCA shall have the right to use the Park on the same basis as any other person or entity during those times when the YMCA does not have the exclusive right to use the playing fields and multi-purpose building, provided, however,

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that there shall be no fees or costs charged to the YMCA or by the YMCA for use of the Park or any park, playing fields or facilities at any time, in perpetuity. The YMCA shall have the right to use the playing fields, park and facilities in the park at no cost to the YMCA in perpetuity for YMCA programs during all times when such use is approved by the Park Commission.

5. During all times when the YMCA uses the park or playing fields in the park or park facilities for any YMCA programs or purposes, the YMCA shall hold the Park Commission and City of Ashland harmless from any and all claims arising against the Park Commission or the City of Ashland and its employees, officers, and officials for any injuries or damages sustained by any person, other than employees, officers and officials of the Park Commission or City of Ashland, arising as a result of the use of the Park by the YMCA and due to any cause other than the negligence of the City of Ashland or the Park Commission or its employees, officers or officials.

6. The Park Commission shall maintain the park and the playing fields suitable for soccer as long as the YMCA maintains a soccer program and facilities in the Park.

7. The YMCA shall exercise reasonable care to supervise its use of the Park in a reasonable manner.

8. The YMCA shall have the right to store athletic equipment and supplies in the multi-purpose building in an area designated by the Park Commission during the YMCA usage schedule as approved by the Parks Commission.

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9. The YMCA shall have the right to leave portable soccer goals on the site in the Park throughout the year in perpetuity.

10. The YMCA shall have the right to "line" soccer fields on the playing fields in the Park from time to time in perpetuity.

11. The name of the Park shall be "Ashland YMCA City Park."

12. The City of Ashland shall co-operate with the Park Commission in the performance of its obligations hereunder and shall not unreasonably withhold any approval or consent required from the City of Ashland and needed by the Park Commission to perform its obligations hereunder. In the event of the inability of the Park Commission to perform its obligations hereunder, the City of Ashland shall assist the Park Commission in the performance of its obligations hereunder.

Dated this 3 day of OCTOBER, 1986.

ASHLAND YACHTS YMCA

ASHLAND PARK COMMISSION

By: Allen Bender
President

By: James M. Crawford
vice-chairman

CITY OF ASHLAND, OREGON

By: Donald Hudson
MAYOR

86-19956



SWAIN SURVEYING, INC.

27 1/2 North Main Street
Ashland, Oregon 97520

EXHIBIT "A"

BOUNDARY LINE AGREEMENT

A tract or parcel of land situated in the Southwest quarter of Section 11, Township 39 South, Range 1 East of the Willamette Base and Meridian, Jackson County, Oregon and being more fully described as follows:

Commencing at the section corner common to Sections 11, 12, 13, and 14, said Township and Range; thence North $78^{\circ}45'23''$ West, 3,435.60 feet to a 5/8 inch iron rod situated in the Westerly right of way of Tolman Creek Road, as said road has been resurveyed and monumented, for the TRUE POINT OF BEGINNING; thence leaving said right of way, South $89^{\circ}57'36''$ West, 315.08 feet to a found 3/4 inch crimped top iron pipe; thence South $89^{\circ}53'31''$ West, 311.27 feet to a 5/8 inch iron rod and being the Northeast corner of that parcel of land first described in that Boundary Line by Agreement, recorded as Document No. 75-15343 of the Official Records of Jackson County, Oregon; thence leaving said agreement line, North $00^{\circ}18'53''$ West, 666.31 feet to a 5/8 inch iron rod; thence South $89^{\circ}31'33''$ East, 340.04 feet to a 5/8 inch iron rod; thence South $05^{\circ}54'53''$ West, 415.56 feet to a 5/8 inch iron rod; thence South $88^{\circ}10'59''$ East, 137.42 feet to a 5/8 inch iron rod; thence South $00^{\circ}19'18''$ West, 8.44 feet to a 5/8 inch iron rod; thence East, 194.99 feet to a 5/8 inch iron rod situated in the Westerly right of way of Tolman Creek Road as hereinabove referred to; thence South $00^{\circ}04'09''$ West along said Westerly right of way, 236.52 feet to the point of beginning.

YRCA
1952 Ashland St.
Ashland, OR 97520

July 23, 1986

Total outer boundary
of YRCA as monumented.

