

## ASHLAND HISTORIC COMMISSION

### Meeting Minutes

April 4, 2018

#### Community Development/Engineering Services Building – 51 Winburn Way – Siskiyou Room

#### **CALL TO ORDER:**

Commissioner Shostrom called the meeting to order at 6:02 pm in the Siskiyou Room at the Community Development and Engineering Offices located at 51 Winburn Way, Ashland OR 97520.

<b>Commissioners Present:</b>	<b>Council Liaison:</b>
Whitford	Rich Rosenthal
Emery	<b>Staff Present:</b>
Skibby	Fotini Kaufman; Planning Dept.
Shostrom	Regan Trapp; Secretary
Giordano	
Swink	
<b>Commissioners Absent:</b>	Von Chamier
	Leonard

#### **APPROVAL OF MINUTES:**

Whitford motioned to approve minutes for March 7, 2018. Emery seconded. Swink abstained. Voice vote. ALL AYES. Motion passed.

#### **PUBLIC FORUM:**

There was no one in the audience wishing to speak.

#### **COUNCIL LIAISON REPORT:**

Bachman gave Council Liaison report in Rosenthal's absence. Items discussed were:

- Briscoe neighborhood thanked the City Council and Parks Department from the sale of Briscoe School and the preservation of the park.
- Adam Hanks appointed interim City Administrator. City Council will replace his position in June of 2018.
- Council approved a Sole Source Procurement to authorize the City's Water Department to directly order a brand specific Badger Water Meters to General Pacific.
- Council approved award of bid and contract to Henderson, LLC in the amount of \$211,020 for the Lithia Springs Wetland Remediation & Mitigation Project.
  - Historic Commission is concerned about moving of soil and disturbing of artifacts.
- Council approved a sculpture called "Elevation" to be placed at the base of the Bandersnatch Trail.

#### **PLANNING ACTION REVIEW:**

**PLANNING ACTION:** PA-2018-00531

**SUBJECT PROPERTY:** 426 B Street

**APPLICANT/OWNER:** Rogue Planning & Development Services/Mira & Justin Adams

**DESCRIPTION:** A request for Site Design Review for 420 square-foot Accessory Residential Unit with an attached single vehicle garage to be built where the carriage house stands at the rear of the property. Applicant is requesting a Conditional Use Permit to allow for the use of the Accessory Residential Unit as a Traveler's Accommodation part of the year as well. **COMPREHENSIVE PLAN DESIGNATION:** Low Density, Multi-Family Residential; **ZONING:** R-2; **ASSESSOR'S MAP:** 39 1E 09BA; **TAX LOT:** 16700

There was no ex-parte communication or conflict of interest indicated by the Commission.

Kaufman gave the staff report for PA-2018-00531.

There was no applicant present.

Shostrom opened to the Commission for comments.

- **Commission asked Kaufman to communicate their unanimous agreement that applicant retain all/or much of the historic outbuilding because of its rich historic heritage, and explore creative options to utilize the historic outbuilding as part of the design, i.e. utilize the outbuilding as ARU and build attached garage, retain gable ornament, use board and batten siding consistent with original carriage house.**

Shostrom motioned to deny PA-2018-00531 with recommendations. Giordano seconded. Voice vote. ALL AYES. Motion passed.

#### **Recommendations:**

- Gable roof should be steeper to reflect roof pitch of the home, and transition to shed roof is not historically compatible (AMC 18.4.2.050.B.6).
- The eaves should be soffited or closed to match the residence (AMC 18.4.2.050.C.2).
- Window shapes, proportions, and trim are inconsistent with residence, windows more vertical in nature rather than horizontal are recommended (AMC 18.4.2.050.B.7).

#### **NEW ITEMS:**

- Review board schedule.
- Project assignments for planning actions.
- Presentation at City Council meeting in April 17th - Swink will do the presentation and Kaufman will prepare the speech.
- Historic Preservation Week – Winner selections & Description blurb assignments.
  - **Historically Compatible Residential Addition**
    - Awarded to 872 Iowa - Swink to write blurb
  - **Historically Compatible Commercial Project**
    - Awarded to 44 N. Second – Whitford to write blurb
  - **Historically Compatible Commercial Building**
    - Awarded to 550 E. Main – Von Chamier to write blurb
  - **Historically Compatible Single Family Residence**
    - Awarded to 209 Oak – Shostrom to write blurb
  - **Historically Compatible Single Family Residence**
    - Awarded to 221 Oak – Emery to write blurb
  - **Historically Compatible Infill Development**
    - Awarded to B Street project (Locklin & Agakhanov) – Giordano to write blurb

#### **COMMISSION ITEMS NOT ON AGENDA:**

- Pioneer Hall updates – Commission agreed that applicant could remove the brick portion of the chimney at Pioneer Hall.
- Shostrom expressed concern that Enders Shelter needs updating. There is moss building up on the roof of the building.

#### **DISCUSSION ITEMS:**

- Emery gave a report on the Ashland Canal meeting that he attended. He gave an overview of the planned project and said how it may affect the Historic District. He stated that there are a lot of concerns regarding wildlife habitat and trees. Emery went on to say that the committee is in the

research phase at this point and no decisions have been made. The next meeting will be in July for the public to attend and give feedback.

**OLD BUSINESS:**

- June 12-15<sup>th</sup>, Stakeholder’s advisory committee for Lithia Park Master Plan. Need 2 commissioners to sit on this committee.
- Heritage Conference - Bend Oregon next week. Have a spot for one person to attend since we received grant money to cover this trip.

**Review Board Schedule**

April 5 <sup>th</sup>	Terry, Piper, Keith
April 12 <sup>th</sup>	Terry, Taylor, Piper
April 19 <sup>th</sup>	Terry, Tom, Sam
April 26 <sup>th</sup>	Terry, Bill, Dale
May 3 <sup>rd</sup>	Terry, Keith, Sam

**Project Assignments for Planning Actions**

PA-2016-00847	252 B Street – Work has started	Whitford
PA-2016-02095	563 Rock St – Plans in review	Whitford
PA-2016-02114	556 B – Work has started	Von Chamier
PA-2017-00235	114 Granite – Permit issued	Leonard
PA-2017-00200	165 Water – No building permit	ALL
PA-2017-00969	244 Hargadine – Work almost complete	Shostrom & Whitford
PA-2017-01279	692 B Street - Permit issued	Leonard
PA-2017-01294	128 Central– No building permit	Emery & Swink
PA-2017-01417	228 B Street – No building permit	Whitford
PA-2017-01310	971(aka: 981) Siskiyou Blvd - Permit issued	Shostrom
PA-2017-01649	88 Dewey Street - Work has started	Von Chamier
PA- 2017-01605	147 Van Ness – Work has started	Emery
PA- 2017-02005	100 Union - Plans in review	Emery
PA- 2017-01256	267 Meade – Permit issued	Shostrom
PA-2017-02351	549 E. Main – No building permit	Swink
PA-2018-00156	208 Harrison – No building permit	Von Chamier
<b>Preliminary</b>	Pioneer Hall	Skibby

**ANNOUNCEMENTS & INFORMATIONAL ITEMS:**

Next meeting is scheduled May 2, 2018 at 6:00 pm

*There being no other items to discuss, the meeting adjourned at 8:55pm*

Respectfully submitted by Regan Trapp