

## ASHLAND HISTORIC COMMISSION

### Meeting Minutes

February 7, 2018

#### Community Development/Engineering Services Building – 51 Winburn Way – Siskiyou Room

#### **CALL TO ORDER:**

Commissioner Skibby called the meeting to order at 6:02 pm in the Siskiyou Room at the Community Development and Engineering Offices located at 51 Winburn Way, Ashland OR 97520.

<b>Commissioners Present:</b>	<b>Council Liaison:</b>
Whitford	Rich Rosenthal
Emery	<b>Staff Present:</b>
Skibby	Fotini Kaufman; Planning Dept.
Swink	Regan Trapp; Secretary
Von Chamier	
<b>Commissioners Absent:</b>	Leonard
	Shostrom
	Giordano

#### **APPROVAL OF MINUTES:**

Whitford motioned to approve minutes from January 3, 2018. Von Chamier seconded. Voice vote; All AYES. Motion passed.

#### **PUBLIC FORUM:**

There was no one in the audience wishing to speak.

#### **COUNCIL LIAISON REPORT:**

Rosenthal gave Council Liaison report. Items discussed were:

- Councilor Lemhouse resigned effective immediately at the City Council meeting on February 6, 2018. Council has 60 days to appoint someone to replace him who will serve a 2 year term.
- Senior Center Ad Hoc presentation was given.
- There will be a re-call election for 3 Parks Commissioners, Landt, Lewis and Gardner. The cost of the special election will be 20,000 – 30,000 dollars.

#### **PLANNING ACTION REVIEW:**

**PLANNING ACTION:** PA-2018-00156

**SUBJECT PROPERTY:** 208 Harrison Street

**OWNER/APPLICANT:** Kathleen Nehrbass/Rogue Planning & Development Services

**DESCRIPTION:** A request for Site Design Review for a 176 square-foot addition to use along with a portion of the existing house for a 398 square-foot accessory residential unit. The applicant is also requesting a Conditional Use Permit approval to expand the non-conforming setback and build the addition 4.5 feet from the property line. **COMPREHENSIVE PLAN DESIGNATION:** Low Density, Multi-Family Residential;

**ZONING:** R-2; **ASSESSOR'S MAP:** 39 1E 09DB; **TAX LOT:** 1500

There was no conflict of interest or ex-parte contact indicated by the Commission.

Kaufman gave the staff report for PA-2018-00156.

Skibby opened the public hearing to the applicants.

Amy Gunter, applicant's representative, of Rogue Planning and Development, 33 N. Central #213, Medford, OR 97501, addressed the Commission regarding this project. Ms. Gunter expressed that the owner would like to have a place where she can age in place or have a caregiver live with her on site. Ms. Gunter stated that they may have run into a problem that could impact project. The garage is in fair condition but the underfloor of structure is sub- par with no rebar, just stacked block. The plan is to put a new foundation under it but they are worried that when the building is lifted up it may become structurally unsound. The goal is to retain the structure but if the building needs to be rebuilt, it would match the existing. The new addition will be at the rear of the garage and will not be visible from the street.

Skibby closed the public hearing and opened to the Commission for comments.

After a brief discussion, the Commission rendered their decision.

Swink motioned to approve PA-2018-00156 as presented. Whitford seconded. Voice vote; All AYES. Motion passed.

**NEW ITEMS:**

- Review board schedule.
- Project assignments for planning actions.
- Historic Preservation Week – Nominations & schedule of events – Skibby to look into tours of the Ashland Cemetery in May. Exact dates will be discussed at the next meeting.

**DISCUSSION ITEMS:**

- Commissioner renewals – Kaufman to send renewals to Commissioners
- Vinyl wrap signs in Historic District
  - Kaufman stated that the original intent of the sign code was to prevent plastic box-like signage and internal or visible illumination (i.e. neon). The Commission agreed that technology has changed and they may need to address those changes. They suggested showing edge of the sign structure (i.e. metal or wood). This idea is appealing and shows depth and would maintain a non-plastic feel to the sign. The Commissioners thought a matte effect would work as well and appreciated the discussion.

**COMMISSION ITEMS NOT ON AGENDA:**

Emery spoke about the Oregon Heritage Conference in April and has expressed interest in attending.

**OLD BUSINESS:**

There were no items to discuss.

**Review Board Schedule**

February 8 <sup>th</sup>	Terry, Keith, Piper
February 15 <sup>th</sup>	Piper, Bill
February 22 <sup>nd</sup>	Terry, Sam Tom
March 1 <sup>st</sup>	Terry, Piper, Dale
March 8 <sup>th</sup>	Terry, Keith, Tom

**Project Assignments for Planning Actions**

PA-2016-00847	252 B Street – Work has started	Whitford
PA-2016-01027	276 B Street – 2 houses/ARU’s finalled – Done soon	Shostrom & Leonard
PA-2016-02095	563 Rock St – Plans in review	Whitford
PA-2016-02114	556 B – Work has started	Von Chamier
PA-2017-00235	114 Granite – Have not picked up permit	Leonard
PA-2017-00200	165 Water – No building permit	ALL
PA-2017-00969	244 Hargadine – Work almost complete	Shostrom & Whitford
PA-2017-01279	692 B Street – Have not picked up permit	Leonard
PA-2017-01294	128 Central– No building permit	Emery & Swink
PA-2017-01417	228 B Street – No building permit	Whitford
PA-2017-01310	981 Siskiyou Blvd – No building permit	Shostrom
PA-2017-01649	88 Dewey Street – ARU work being done	Von Chamier
PA- 2017-01605	147 Van Ness – Work has started	Emery
PA- 2017-02005	100 Union – Applicant will submit soon	Emery
PA- 2017-01256	267 Meade – Plans issued/work will start soon	Shostrom
PA-2017-02180	410 N. Main – Plans under review	Shostrom
PA-2017-02351	549 E. Main – No building permit	Swink
PA-2018-00156	208 Harrison	Von Chamier

**ANNOUNCEMENTS & INFORMATIONAL ITEMS:**

Next meeting is scheduled March 7, 2018 at 6:00 pm

*There being no other items to discuss, the meeting adjourned at 6:50 pm*

Respectfully submitted by Regan Trapp