

**ASHLAND HISTORIC COMMISSION**

**Meeting Minutes**

October 3, 2018

**Community Development/Engineering Services Building – 51 Winburn Way – Siskiyou Room**

**CALL TO ORDER:**

Shostrom called the meeting to order at 6:03pm in the Siskiyou Room at the Community Development and Engineering Offices located at 51 Winburn Way, Ashland OR 97520.

<b>Commissioners Present:</b>	<b>Council Liaison:</b>
Shostrom	Rich Rosenthal
Whitford	
Emery	<b>Staff Present:</b>
Skibby	Fotini Kaufman; Planning Dept.
Giordano	Regan Trapp; Secretary
Swink	
Von Chamier	
Babin	
Hovenkamp	
<b>Commissioners Absent:</b>	

**APPROVAL OF MINUTES:**

Whitford motioned to approve minutes for September 5, 2018. Giordano seconded. Voice vote. ALL AYES. Motion passed.

**PUBLIC FORUM:**

There was no one in the audience wishing to speak.

**COUNCIL LIAISON REPORT:**

Rosenthal gave the Council Liaison report. Items discussed were:

- Council is looking at the disposal of the gas station on Hardesty property at 1291 Oak Street. Public works has no use for the “decorative” gas station building on the property. Staff will place an invitation to bid on removal of the building from that site.
- Council moved to approve the sale of city owned open space park located at 380 Clay Street and purchase of land for a future park located at 0 East Main (taxlot 2504).
- Council voted to recommend denial of a liquor license to the Vinyl Club.

**PLANNING ACTION REVIEW:**

**PLANNING ACTION:** PA-T1-2018-00023

**SUBJECT PROPERTY:** 75 Lithia Way

**APPLICANT/OWNER:** Rogue Planning & Development Services/Greg Bailey Enterprises II LLC,

**DESCRIPTION:** A request for Conditional Use and Site Design Review Permit approval to allow the construction of a 16½-foot tall, 378 square foot metal carport structure over an outdoor automotive repair bay with vehicle lift on the east side of the existing automotive repair business at 75 Lithia Way. The existing auto repair business is a non-conforming use and modification requires Conditional Use Permit approval. The proposed structure replaces a previous metal canopy that was removed to facilitate the recent removal of underground fuel tanks; the fueling station use was discontinued with the removal of the tanks. **COMPREHENSIVE PLAN**

**DESIGNATION:** Commercial; **ZONING:** C-1; **ASSESSOR’S MAP:** 39 1E 09BB; **TAX LOT:** 11900

There was no conflict of interest or ex-parte contact indicated by the Commission.

Kaufman gave the staff report for PA-T1-2018-00023.

Shostrom opened the public hearing to the applicants.

Amy Gunter, applicant's representative, of Rogue Planning and Development, 33 N. Central #213, Medford, OR 97501, addressed the Commission regarding this application. Ms. Gunter gave a history on the placement of the structure. The service station is still in business and is a very, busy and convenient station to the area. This site is re-developable and that is why they want a temporary structure so that they may take it down if the lot is ever sold. Landscape screening is proposed to break up the massing in the front and no structural alterations have been proposed on this project. The applicant is looking for a reasonable and low-cost suggestion for screening.

Shostrom closed the public hearing and opened to the Commission for comments.

After a brief discussion the Commission rendered their decision.

Shostrom motioned to approve PA-T1-2018-00023 with below recommendations. Skibby seconded. Voice vote; All AYES. Motion passed.

- Paint structure dark brown/grey in color in conformance with 18.4.2.020.E.
- Each of the two gravel beds on Lithia Way should be planted with 1 ½ caliper street tree.
- Plantings and street tree in asphalt bed on Pioneer.
- Landscape plan is to be submitted with building permit.

With the **suggestion** of:

- Blocking access from Lithia Way with a planter that extends from both corners of the property.
- Include "boston ivy" on the walls of the structure to mitigate the volume and brightness of building in conformance with 18.4.2.050.B.8.

**Note:** Hedge plants in planter are limited to 42-inches in height and must comply with Vision Clearance regulations 18.2.4.040.

**NEW ITEMS:**

- Review board schedule.
- Project assignments for planning actions.

**DISCUSSION ITEMS:**

There were no items to discuss.

**COMMISSION ITEMS NOT ON AGENDA:**

The fence on 'A' Street was discussed.

The development plan of Hanks Auto Repair was discussed.

**OLD BUSINESS:**

There were no items to discuss.

### Review Board Schedule

October 4 <sup>th</sup>	Terry, Keith, Ellen
October 11 <sup>th</sup>	Terry, Piper, Ellen
October 18 <sup>th</sup>	Terry, Tom, Bill
October 25 <sup>th</sup>	Terry, Sam, Bill
November 1 <sup>st</sup>	Terry, Beverly, Dale
November 8 <sup>th</sup>	Terry, Keith, Beverly

### Project Assignments for Planning Actions

PA-2016-00847	252 B Street – Work has started	Whitford
PA-2016-02095	563 Rock St – Work has started	Whitford
PA-2017-00235	114 Granite – Work has started	Shostrom
PA-2017-00200	165 Water – No building permit	ALL
PA-2017-01294	128 Central– Work has started	Emery & Swink
PA-2017-01417	228 B Street – No building permit	Whitford
PA-2017-01310	971 Siskiyou Blvd - Work has started	Shostrom
PA- 2017-02005	533 Fairview(aka 100 Union) Work has started	Emery
PA- 2017-01256	267 Meade/302 Harrison – Work has started	Shostrom
PA-2017-02351/ 00026	549 E. Main – Plans in review	Swink & Emery
PA-2018-00156	208 Harrison – Permit issued	Von Chamier
PA-2018-00531	426 B Street – Permit issued	Von Chamier
PA-T1-2018-00015	70 N. Third Street – Permit issued	Swink
PA-T1-2018-00023	75 Lithia Way	Von Chamier & Babin

### **ANNOUNCEMENTS & INFORMATIONAL ITEMS:**

Next meeting is scheduled November 7, 2018 at 6:00pm

*There being no other items to discuss, the meeting adjourned at 7:14pm*

Respectfully submitted by Regan Trapp