

## ASHLAND PARKS AND RECREATION COMMISSION ASHLAND (AD-HOC) SENIOR PROGRAM ADVISORY COMMITTEE (ASPAC) MEETING AGENDA January 8, 2018, 3:15-5:15pm COUNCIL CHAMBERS, 1175 E. MAIN STREET

- I. OPENING & REMINDERS (FACILITATOR LANGE, 1 MIN)
- II. APPROVAL OF MINUTES FOR DECEMBER 11, 2017 (BACHMAN, 5 MIN)
- III. ADDITIONS OR DELETIONS TO THE AGENDA (ALL MEMBERS, 2 MIN)
- IV. PUBLIC INPUT (20 MINUTES TOTAL, MAX 3 MIN PER PERSON)
- V. SENIOR PROGRAM PROGRESS REPORT (DIALS, 5 MINUTES)
- VI. FRAMEWORK FOR RECOMMENDATIONS: THE NATIONAL STANDARDS OF EXCELLENCE (ATTACHMENT ON <u>STANDARDS</u>) (BACHMAN, 2 MIN)
- VII. SUBCOMMITTEE PROGRESS REPORTS (20 MIN)
  - a. PARTNERSHIPS/#2 STANDARD: COMMUNITY CONNECTIONS (O'BRYON, 7 MIN)
  - b. SENIOR PROGRAM NEEDS ASSESSMENT/#1 STANDARD: PURPOSE AND PLANNING (ATTACHMENT ON <u>NEEDS ASSESSMENT</u>) (MOORE/BELLEGIA, 10 MIN)
  - c. LISTENING SESSIONS; OPEN HOUSE (ATTACHMENT ON <u>OPEN HOUSE</u>)/#5 STANDARD: PROGRAM DEVELOPMENT AND IMPLEMENTATION (ATTACHMENT ON <u>BEST PRACTICES</u>) (BACHMAN, 3 MIN)
- VIII. ORGANIZATIONAL STRUCTURE FOR SENIOR PROGRAM—SEPARATE DIVISION /#4 STANDARD: ADMINISTRATION AND HUMAN RESOURCES (ATTACHMENT ON ORG CHART, PAGE 11 OF APRC PERFORMANCE AUDIT) (BACHMAN, ALL MEMBERS, 10 MIN)
- IX. DISCUSSION OF SUGGESTED REQUIREMENTS OF <u>SENIOR PROGRAM MANAGER</u> POSITION AND SEARCH PROCESS/#4 STANDARD: ADMINISTRATION AND HUMAN RESOURCES (O'BRYON, ALL MEMBERS, 10 MIN)
- X. DISCUSSION OF SENIOR PROGRAM BUDGET/#7 STANDARD: FISCAL AND ASSET RESPONSIBILITY (BACHMAN, ALL MEMBERS, 10 MIN)
- XI. ITEMS FROM COMMITTEE— ROUND TABLE (LANGE, 30 MIN)
- XII. NEXT MEETING DATES AND LOCATION (BACHMAN, 2 MIN)
  - a. February 12, 2018—Council Chambers, 1175 E. Main, 3:15-5:15pm
  - b. March 12, 2018—Council Chambers, 1175 E. Main, 3:15-5:15pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number (800) 735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I). This Parks Commission advisory meeting will be broadcast live on Channel 9, or on CHARTER CABLE CHANNEL 180. Visit the City of Ashland's website at www.ashland.or.us.