



HPAC Committee Agenda

Note: Anyone wishing to speak at any HPAC meeting is encouraged to do so. If you wish to speak, please rise and, after you have been recognized by the Chair, give your name and complete address for the record. You will then be allowed to speak. Please note the public testimony may be limited by the Chair.

May 3, 2023

AGENDA

CALL TO ORDER: Meeting held in person at 51 Winburn Way and via Zoom at:
<https://zoom.us/j/94379626521>

READING OF LAND ACKNOWLEDGEMENT

"We acknowledge and honor the aboriginal people on whose ancestral homelands we live, — the Ikirakutsum Band of the Shasta Nation, including the original past indigenous inhabitants, as well as the diverse Native communities who make their home here today. We also recognize and acknowledge the Shasta village of K'wakhakha — "Where the Crow lights"—that is now the Ashland City Plaza."

- I. (6:05) APPROVAL OF AGENDA
- II. (6:10) APPROVAL OF MINUTES
Minutes of April 5, 2023
- III. (6:15) PUBLIC FORUM
- IV. (6:30) LIASON REPORTS
 - A. Council Liaison introduction of Jeff Dahle
 - B. Staff Liaison – Derek Severson.
- V. (6:40) DISCUSSION ITEMS
 - A. HPW – Discuss order of awards and any last-minute details.
 - B. Review Board sign ups
 - C. Letters to Homeowners in Historic Districts
- VI. ADJOURNMENT

Next Meeting Date: June 7, 2023



HPAC Committee Minutes (Draft)

April 5, 2023

6:00PM – 8:00PM

Community Development/Engineering Services Building – 51 Winburn Way

6:00PM CALL TO ORDER

Hovenkamp called the meeting to order at 6:05 pm

Committee members present:	Council Liaison:
Shostrom	Mayor Tonya Graham - ABSENT
Hovenkamp	Staff Present:
Bonetti	Derek Severson; Senior Planner
Von Chamier	Regan Trapp; Admin Support
Scharen	
Whitford	
Repp	
Committee members absent:	Skibby
	Emery

READING OF LAND ACKNOWLEDGEMENT

Land Acknowledgement was read by Hovenkamp

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(6:05) APPROVAL OF AGENDA (5 min)

- Committee members suggested amendments to Agenda.

Von Chamier/Repp m/s to approve the agenda of April 5, 2023. ALL AYES. Motion passed.

(6:10) APPROVAL OF MINUTES (5 min)

- Meeting of March 8, 2023

Repp/Bonetti m/s to approve the minutes of March 8, 2023. ALL AYES. Motion passed.



HPAC Committee Minutes (Draft)

(6:15) PUBLIC FORUM (15 min)

There was no one in the audience wishing to speak.

(6:30) LIAISON REPORTS (5 min)

Mayor Graham was absent, so no report was given.

Severson gave the staff report.

- All positions in Comm-Dev are filled and the director's position will be announced as soon as a final decision is made.

(6:40) DISCUSSION ITEMS (10 min)

HPW - Event schedule and nominations list review

- Deadline for blurbs/events is May 1st.
- Talk about individual awards for Historic Preservation.
 - Recognition of service for Keith Swink and Tom Giordano will be given.
- What are the events planned?
 - There have been assurances from PW that one medallion will be placed before Historic Preservation Week. This will be included in the HPW tour.
 - Peter Finkle and Dale Shostrom will conduct a tour during HPW. They could offer one weekday tour and one weekend day tour. Social hour to be planned at 4:30 at Skout after the tour. We need dates/times for this as soon as possible.
 - Trapp to put out news blurbs to local papers, chamber website, City of Ashland Facebook page, locals guide and website.
 - Trapp will create a brochure of events to hand out to the public once all activities are finalized.

Review Board sign ups (2PM-3PM on Thursdays in Lithia Room)

- Committee to notify homeowners by sending letters to homes in historic districts. Bonetti and Repp will work on researching properties and putting together a form letter to present at the next meeting. Committee will send letters to homeowners in historic district every 6 months. Severson to check on postage cost for the letters.
- Severson will email the review board comment sheet to all committee members.

April 20 th	Shostrom, Scharen,
April 27 th	Von Chamier, Repp, Hovenkamp



HPAC Committee Minutes (Draft)

Proposed HPAC priorities for 2023.

- Review attachment A of the March 8th Draft Mins in preparation for this discussion.
 - Can the Committee use the same model for fundraising that the Parks Foundation uses?
 - Can the Committee get some alternative funds from the TOT tax?
 - Could the Committee get an intern from SOU to help digitize records?
 - Prioritize achievable goals for the Committee (rank them).

Shostrom/Repp m/s to limit meetings to an hour if there are no planning actions. ALL AYES. Motion Passed

Shostrom/Von Chamier m/s to rank HPAC priorities (and make notes) to be discussed at the next regular meeting. ALL AYES. Motion Passed

(7:20) INFORMATION ITEMS

There was nothing to discuss.

ADJOURNMENT

*Next meeting is scheduled for May 3, 2023, at 6:00pm at, 51 Winburn Way
There being no other items to discuss, the meeting adjourned at 7:35pm
Respectfully submitted by Regan Trapp*

CELEBRATE HISTORIC PRESERVATION WEEK WITH US!

People Saving Places

May 14-20, 2023.

Historic Preservation Awards Ceremony

Date: Wednesday, May 17, 2023

Time: 12:30 pm

Location: The Lithia Park Butler Bandshell

Date: Wednesday, May 17, 2023 (immediately following the Historic Preservation awards ceremony)

Title of the walking tour: Walking through Time in downtown Ashland

Description of the tour: We will "walk through time" in the form of stories about people and buildings in historic Lithia Park, Granite Street, and the Ashland Plaza.

Time: 1:30 pm to approximately 3:00 pm.

Meeting place: The Lithia Park Butler Bandshell. Note: We will walk up and down stairs, as well as walking on sidewalks.

Your tour guides: Local historian and writer Peter Finkle will lead the tour, with assistance from Dale Shostrom and possibly other members of the Historic Preservation Advisory Committee.

*****Meet and greet with members of HPAC at Skout at 3pm, following the walking tour*****

Date: Friday, May 19, 2023

Self-guided tours of Ashland Memorial Mausoleum

Time: 8:30 am - 4 pm

****Ashland Memorial Mausoleum at Mountain View Cemetery is located on the east side of Ashland Street and Normal Ave****

Date: Saturday, May 20, 2023

Title of the walking tour: Walking through Time in the Railroad District

Description of the tour: We will "walk through time" in the form of stories about people and buildings in the historic Railroad District.

Time: 10:30 am to approximately noon.

Meeting place: Corner of A Street and Fifth Street, in front of the Depot Hotel kitchen building. Note: We will be walking on sidewalks.

Your tour guides: Local historian and writer Peter Finkle will lead the tour, with assistance from Dale Shostrom and possibly other members of the Historic Preservation Advisory Committee.



MAY 2023

HPAC Review Board

Meet at 2:00pm - Lithia Room

<u>DATE</u>	<u>COMMITTEE MEMBERS ATTENDING</u>		
May 4th			
May 11th			
May 18th			
May 25th			
June 1st			

*Call 541-488-5305 to verify there are items on the agenda to review

Dear,

On behalf of Ashland's Historic Preservation Advisory Committee (HPAC), we would like to extend our warmest congratulations on your recent purchase of a historic property located within the (Siskiyou/Hargadine/RR/Downtown/Skidmore Historic District), which is recognized on the National Register of Historic Places. We are thrilled to have you as part of our community of homeowners who share our passion for preserving the unique character and beauty of historic properties.

As you embark on your journey of homeownership, we would like to emphasize the value of partnering with us before making any significant *exterior* renovations or changes to your new home. Our committee members are here to assist you in preserving the authenticity and cultural heritage of your property while ensuring that any necessary modifications are made in a safe and sustainable way.

By collaborating with our committee, you will have access to valuable resources, guidance on design, sustainable materials, and other factors that will help you maintain the integrity of your historic property. Additionally, we can help you navigate local regulations and guidelines that may apply to your project, ensuring that your modifications are compliant and properly documented.

We have enclosed a pamphlet with more information about the benefits of working with the HPAC, as well as details on how to contact us for assistance. We encourage you to read through it and reach out to us if you have any questions. If you would like to schedule an appointment, members of our committee are available every Thursday afternoon.

We encourage you to embrace this opportunity to become a part of our community of homeowners committed to preserving the unique beauty and cultural heritage of historic properties. We look forward to working with you and ensuring that your property remains a source of pride and inspiration for generations to come.

Best regards,