

CITY OF ASHLAND

HISTORIC COMMISSION MEETING

AGENDA

March 6, 2019 at 6:00 P.M.

- I. **REGULAR MEETING - CALL TO ORDER:** 6:00 p.m. – SISKIYOU ROOM in the Community Development/Engineering Services Building, located at 51 Winburn Way
- II. **APPROVAL OF MINUTES:** Historic Commission regular meeting of February 6, 2019
- III. **PUBLIC FORUM:** Business from the audience not included on the agenda. (Total time allowed for Public Forum is 15 minutes. Speakers are limited to 5 minutes or less, depending on the number of individuals wishing to speak.)
- IV. **COUNCIL LIAISON REPORT:**
Rich Rosenthal
- V. **PLANNING ACTION REVIEW:**
No planning actions to review
- VI. **NEW ITEMS:**
 - Review board schedule.
 - Project assignments for planning actions.
 - Historic Preservation Week-
 - List of Nominees.
 - Who will write the blurb for each property?
 - Tour schedule.
 - Decide on time for awards ceremony.
- VII. **DISCUSSION ITEMS:**
- VIII. **COMMISSION ITEMS NOT ON AGENDA:**
- IX. **OLD BUSINESS:**
- X. **ADJOURNMENT:**

ASHLAND HISTORIC COMMISSION

DRAFT Meeting Minutes

February 6, 2019

Community Development/Engineering Services Building – 51 Winburn Way – Siskiyou Room

CALL TO ORDER:

Shostrom called the meeting to order at 6:00pm in the Siskiyou Room at the Community Development and Engineering Offices located at 51 Winburn Way, Ashland OR 97520.

Commissioners Present:	Council Liaison:
Shostrom	Rich Rosenthal
Whitford	
Von Chamier	Staff Present:
Skibby	Fotini Kaufman; Planning Dept.
Emery	Regan Trapp; Secretary
Swink	
Giordano	
Commissioners Absent:	Babin
	Hovenkamp

APPROVAL OF MINUTES:

Whitford motioned to approve minutes for January 2, 2019. Swink seconded. Voice vote. ALL AYES. Motion passed. Giordano abstained.

PUBLIC FORUM:

There was no one in the audience wishing to speak.

COUNCIL LIAISON REPORT:

Rosenthal gave the Council Liaison report. Items discussed were:

- Rosenthal to be HC Liaison for the year.
- Japanese Garden proposal on hold and may be revisited at a later date.
- Council is interested in having additional study sessions to discuss the Pipeline project.
- Preliminary costs and designs for 3 different locations for City Hall was presented to the Council by ORW.

PLANNING ACTION REVIEW:

PLANNING ACTION: PA-T1-2018-00038

SUBJECT PROPERTY: 111 Bush Street

APPLICANT/OWNER: Judy Emanuel/Mark McKechnie

DESCRIPTION: A request to construct a detached, 720 square-foot Accessory Residential Unit behind the existing residence at 111 Bush Street. **COMPREHENSIVE PLAN DESIGNATION:** Single-Family Residential; **ZONING:** R-1-7.5; **ASSESSOR'S MAP:** 39 1E 08AA; **TAX LOT:** 800

There was no conflict of interest or ex-parte contact indicated by the Commission.

Kaufman gave staff report for PA-T1-2018-00038.

Shostrom opened the public hearing to the applicants.

Mark McKechnie, architect on the project, and Judy Emanuel, owner, addressed the Commission regarding the project.

Shostrom closed the public hearing and opened to the Commission for comments.

After a discussion regarding windows, siding, front door design, French door options, and shingle size, the Commission rendered their decision.

Shostrom motioned to approve PA-T1-2018-00038 with recommendations. Whitford seconded. Voice vote. ALL AYES. Motion passed.

Recommendations:

- Windows should be plain double-hung with off-white, putty or taupe color and the window trim should match main residence (AMC 18.4.2.050.C.2).
- Siding should be horizontal lap siding with no texture, matching existing exposure and siding on the existing house. Corner trim and belly band should also match existing house (AMC 18.4.2.050.C.2.c & e).
- Front door should be a panel door (AMC 18.4.2.050.B.11).
- French doors are suggested instead of sliding doors (AMC 18.4.2.050.B.11).
- Shingles should be hardy plank with 5 – 5 1/2” exposure (AMC 18.4.2.050.C.2.c).

NEW ITEMS:

- Review board schedule.
- Project assignments for planning actions.
- Historic Preservation Week-List of Nominees – Commissioners split into groups and will go do a site visit of properties on the list.

DISCUSSION ITEMS:

- Possible County training- SHPO training for Commissioners. All Commissioners are interested in this training and Kaufman will work on getting this scheduled later this year.

COMMISSION ITEMS NOT ON AGENDA:

There were no items to discuss.

OLD BUSINESS:

There were no items to discuss.

Review Board Schedule

February 7 th	Terry, Keith, Bill
February 14 th	Terry, Piper, Dale
February 21 st	Terry, Tom, Bill
February 28 th	Terry, Ellen, Sam
March 7 th	Terry, Keith,

Project Assignments for Planning Actions

PA-2016-00847	252 B Street – Close to complete	Whitford
PA-2016-02095	563 Rock St – Work has started	Whitford
PA-2017-00235	114 Granite – Work has started	Shostrom
PA-2017-00200	165 Water – Extension to PA submitted	ALL
PA-2017-01294	128 Central– Work has started	Emery & Swink
PA-2017-01417	228 B Street – No building permit	Whitford
PA-2017-01310	971 Siskiyou Blvd - Work has started	Shostrom
PA- 2017-02005	533 Fairview(aka 100 Union) Work has started	Emery
PA- 2017-01256	267 Meade/302 Harrison – Work has started	Shostrom
PA-2017-02351/ 00026	549 E. Main – Plans in review	Swink & Emery
PA-2018-00156	208 Harrison – Permit issued	Von Chamier
PA-2018-00531	426 B Street – Permit issued	Von Chamier
PA-T1-2018-00015	70 N. Third Street – Permit issued	Swink
PA-T1-2018-00023	75 Lithia Way	Von Chamier & Babin
PA-T1-2018-00029	130 Bush Street	Hovenkamp & Whitford
PA-T1-2018-00033	160 Helman	Shostrom
PA-T1-2018-00038	111 Bush	Whitford

ANNOUNCEMENTS & INFORMATIONAL ITEMS:

Next meeting is scheduled March 6, 2019 at 6:00pm

There being no other items to discuss, the meeting adjourned at 7:09pm

Respectfully submitted by Regan Trapp

HPW Nominations 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Permit number	Permit Address	Group Assign	Permit description	Approval state	Final date	Owner Last Name	Owner First Name	Owner Address	Appdate	Customer Last Name	Issue date	Cust First Name
2		ARU											
3	17-2009	88 Dewey	1	ARU	Appvd	N/A	Hill	Kathy	84 Dewey Street	11/3/2017		11/6/2017	Taylorred Elements
4	17-2317	552 B Street	2	ARU/Garage	Appvd	N/A	Kaufman	David/Jamie	556 B Street	1/17/2018	OWNER	1/18/2018	SAME
5	17-2099	414 N. Laurel	3	ARU- SFR on same property	Appvd	N/A	Malden	Marshall/Suzan	344 Helman Street	1/29/2018	Giacomini, On Point Construction	1/31/2018	Tom
6	BD-R-2018-00048	426 B Street	4	ARU	Appvd	6/13/2018	Adams	Justin/Mira	426 B Street	7/2/2018	Jason Eaton, Concious Construction	7/2/2018	
7	BD-R-2018-00175	128 Bush	1	Expansion of an accesory structure to an ARU	Appvd	N/A	Kelly/McMahon	David/Terri	130 Bush Street	12/31/2018	Josh Barnes Construction	12/31/2018	
8	BD-R-2018-00081	206 Harrison	2	Conversion & expansion of an ARU	Appvd	N/A	Nehrbass	Kathryn	208 Harrison	8/6/2018	Robert Gibson	8/6/2018	
9	BD-R-2018-00127	68 N. Third	3	ARU	Appvd	N/A	Natalie	Ives-Drouillard	70 N. Third	10/10/2018	John Fields-Goldenfields Const	1/3/2019	
10	17-1841	169 Sixth Street	4	Existing garage & added sq footage to create ARU	Appvd	8/21/2018	Rinaldi	John/Bonnie	692 B Street	10/11/2017	Coleman Creek Construction	3/19/2018	Michael
11		ADDITION											
12	BD-2018-00533	440 Granite	1	Replacement of Mill House	Appvd	N/A	Phelps	Esther	Winter Park, FL	3/20/2018	Chris Brown, Arkitek	3/20/2018	
13	BD-2018-00286	183 Vista	2	Interior remodel and small addition	Appvd	N/A	Frederick/Ziegler	Allan/Kristin	183 Vista	2/8/2018	Brad Youngs Contractor	2/8/2018	
14	BD-R-2018-00154	212 Van Ness	3	Detached addition	Appvd	N/A	Schiffman	Stanley	Alameda, CA	10/11/2018	Asher Homes	10/12/2018	
15	BD-R-2018-00079	70 N. Third	4	Small addition	Appvd	N/A	Natalie	Ives-Drouillard	70 N. Third	7/25/2018	John Fields-Goldenfields Const	8/7/2018	
16	BD-R-2018-00084	436 Holly	1	Addition on the garage	Appvd	10/29/2018	Monosoff	Jeffrey	436 Holly Street	6/28/2018	Coleman Creek Construction	6/28/2018	
17	BD-R-2018-00132	156 Van Ness	2	Adding dormers on upper level and adding staircase, Increasing legal headroom	Appvd	N/A	Downey	Sean	160 Van Ness	9/6/2018	The Downey Co.	9/6/2018	
18		SFR											
19	BD-2016-01775	85 Winburn	3	New SFR with attached garage and storage area	Appvd	N/A	Deboer	Bryan/Stephanie	Medford address	1/26/2017	The Downey Co.	1/31/2017	
20		CIVIC											
21	STRUCT-2018-00013	40 S. Pioneer	4	Bouncing ball public art - Theater corridor	Appvd	5/1/2018	Morrison	Mike	City of Ashland				

PROJECT ASSIGNMENTS FOR PLANNING ACTIONS March 2019

PA-2016-00847	252 B Street – Close to complete	Whitford
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PA-T1-2018-00038	111 Bush	Whitford

March 2019



Ashland Historic Review Board Schedule Meet at 3:00pm, Lithia Room*

March 7th	Terry, Keith
March 14th	Terry
March 21st	Terry
March 28th	Terry
April 4th	Terry

*Call 541-488-5305 to verify there are items on the agenda to review



ASHLAND HISTORIC COMMISSION Membership List

Commissioner's Name	Term Expiration	Mailing Address	Home Phone	Work Phone	E-Mail Address
Dale Shostrom Chairman	4-30-2021				shobro@jeffnet.org
Keith Swink	4-30-2019				kswink@mind.net
Sam Whitford	4-30-2021				skwhippet@mind.net
Terry Skibby	4-30-2019				terriskibby@gmail.com
Tom Giordano	4-30-2020				tomgiordanoarch@gmail.com
Bill Emery	4-30-2020				bill@ashlandhome.net
Piper Von Chamier	4-30-2019				piper@kencairnlandscape.com
Beverly Hovenkamp	4-30-2021				revbev549@gmail.com
Ellen Babin	4-30-2021				cm_ellen@yahoo.com
Rich Rosenthal Council Liaison					rich@council.ashland.or.us
Fotini Kaufman Planning Dept.				552-2044	Fotini.kaufman@ashland.or.us
Regan Trapp Admin. Staff		City of Ashland Planning Dept.		552-2233	regan.trapp@ashland.or.us