



CITY OF ASHLAND



TREE COMMISSION AGENDA October 3, 2019

I. CALL TO ORDER

6:00 p.m. in the Siskiyou Room of the Community Development and Engineering Services Building located at 51 Winburn Way.

II. APPROVAL OF MINUTES

A. Approval of September 5, 2019 regular meeting minutes.

III. PUBLIC FORUM

Open to guests.

IV. LIAISON REPORTS

- Council Liaison
- Parks & Recreation Liaison
 - presentation from Mike Oxendine about this Arbor Day planting
- Community Development Liaison

V. TYPE I REVIEWS

PLANNING ACTION: PA-TREE-2019-00077

SUBJECT PROPERTIES: 1090 Benson Way

OWNER: Capstone Asset Mgmt Corp

APPLICANT: Canopy LLC

DESCRIPTION: A request for a Street Tree removal of a 8" DBH Maple in poor health. The applicant is Canopy LLC and they have submitted an arborist report. **COMPREHENSIVE PLAN DESIGNATION:** Employment; **ZONING:** E-1; **MAP:** 39 1E 14 D; **TAX LOT:** 201

PLANNING ACTION: PA-TREE-2019-00078

SUBJECT PROPERTIES: 580 Roca St.

OWNER: Normal School Board of Regents

APPLICANT: Jim McNamara

DESCRIPTION: A request for a Tree removal permit to remove a 22-inch DBH Pine tree that is leaning nearly 45 degrees. The tree is located near the Central Heat Plant. **COMPREHENSIVE PLAN DESIGNATION:** Southern Oregon University; **ZONING:** SO; **MAP:** 39 1E 15BB; **TAX LOT:** 100

VI. TYPE II REVIEWS

NONE

VII. STREET TREE REMOVAL PERMITS

PLANNING ACTION: PA-TREE-2019-00076

SUBJECT PROPERTIES: 132 6th St.

OWNER/APPLICANT: Willow Denon

DESCRIPTION: A request for a Street Tree removal of a 12" DBH Black Oak which is interfering with electric wiring and causing uplift to the sidewalk. **COMPREHENSIVE PLAN DESIGNATION:** Multi Family Residential; **ZONING:** R-2; **MAP:** 39 1E 09AC; **TAX LOT:** 2500

PLANNING ACTION: PA-TREE-2019-00079

SUBJECT PROPERTIES: 153 Oak St.

OWNER/APPLICANT: Magnolia Inn View LLC

DESCRIPTION: A request for a Street Tree removal of an 18" DBH Oak which has dropped a number of large branches and is causing uplift to the sidewalk. **COMPREHENSIVE PLAN DESIGNATION:**

Commercial; **ZONING:** C-1; **MAP:** 39 1E 09BB; **TAX LOT:** 11600

VIII. DISCUSSION ITEMS

- Potential Street Tree removal 328 Liberty – (PW Sidewalk complaint.)

IX. ADJOURNMENT

Next Meeting: November 7, 2019



CITY OF ASHLAND



TREE COMMISSION MINUTES

Draft

September 5, 2019

Tree Commissioners:	Parks Liaison:
Chris John	Peter Baughman - ABS
Asa Cates	
Russell Neff	Council Liaison:
Eric Simpson	Steven Jensen
	Staff Liaison:
Not In Attendance:	Aaron Anderson
Cat Gould	
Peter Baughman	

CALL TO ORDER

Chair John called the meeting to order at 6:02 p.m. in the Siskiyou Room of the Community Development and Engineering Services Building located at 51 Winburn Way.

APPROVAL OF MINUTES

Commissioners Neff / Cates m/s to approve the minutes of August 8, 2019 regular meeting minutes. Voice Vote: All Ayes. Motion passed

PUBLIC FORUM

Open to guests. – Bruce from wildfire mitigation commissioner.

LIAISON REPORTS

- Council Liaison Steven Jensen
 - Ashland Canal piping project briefing
- Parks & Recreation Liaison (Absent)
- Community Development Liaison Aaron Anderson
 - Administrative Policy Change on minutes.
 - Cemetery Tree removal - 2 separate emergency tree removals at Mt. View Cemetery

TYPE II REVIEWS

PLANNING ACTION: PA-T2-2019-00011

SUBJECT PROPERTY: 657 Oak Street (Tree Removal – 677 Oak Street)

APPLICANT: Rogue Planning & Development

OWNER: Salty Rogue Real Estate LLC

DESCRIPTION: A request for Site Design Review for a 4-unit Cottage Housing development and a Performance Standards Subdivision Outline and Final Plan for a 5-lot subdivision located at 657 Oak St. The application includes a Physical and Environmental Constraints Permit to utilize a portion of the floodplain as open space and construct a patio in the floodplain. The application includes an Exception to Site Development and Design standards to locate the open space at the rear of the development. The application also includes a request for a Tree Removal Permit to remove four trees - a 40-inch diameter at breast height (d.b.h.) Black Walnut tree in poor condition on the shared property line between 657 and 677 Oak, and three additional trees on the subject property - a 22-inch Deodar cedar, a 14-inch Ash and a 16-inch Box Elder.

COMPREHENSIVE PLAN DESIGNATION: Single-Family Residential **ZONING:** R-1-5;
ASSESSOR'S MAP & TAX LOTS: 39 1E 04CA 1900 & 2000.

Kerry KenCairn representing the applicant presented an overview of the project and an explanation of the trees to be removed and why.

There was extensive discussion about the need to remove the Deodar Cedar, considering it is in good health. The applicant indicated that it is the wrong tree for the location and has concerns about damage being done to the foundation of the house, and fire safety. Neff asked why it couldn't be pruned.

Commissioners Cates/John m/s to approve the application as submitted. Voice Vote: Simpson, John, Cates in favor, Neff Opposed. Vote is 3-1.

PLANNING ACTION: PA-T2-2019-00013
SUBJECT PROPERTY: Otis Street (39 1E Map 05AD Tax Lot #200)
APPLICANT: Rogue Planning & Development Services, LLC
OWNER: Taylored Elements/CMK Development LLC
DESCRIPTION: A request for Outline Plan subdivision approval under the Performance Standards Options Chapter to develop a 27-lot subdivision for the vacant 5.92-acre parcel (Tax Lot #200) at the current western terminuses of Otis and Randy Streets, west of Elizabeth Avenue. The proposed subdivision would include 23 single family residential lots, two common open space parcels and two larger lots intended for future Cottage Housing developments totaling 19 cottages.
COMPREHENSIVE PLAN DESIGNATION: Single-Family Residential; **ZONING:** R-1-5-P; **ASSESSOR'S MAP & TAX LOTS:** 39 1E 05AD Tax Lot #200.

Kerry KenCairn representing the applicant presented an overview of the project and an explanation of the proposed landscaping.

At the conclusion of the applicant's presentation the commission deliberated. Cates suggested that he wanted to see more native plants, conversation followed.

Commissioners Neff/Simpson m/s to approve the application as submitted
Cates makes an amendment to the motion to add emphasis of native species and shrubs
John second. Voice Vote: All Ayes. Motion passed

TYPE I REVIEWS

PLANNING ACTION: PA 2019-00073
SUBJECT PROPERTY: 215 Tolman Creek Road
OWNER: Tolman Creek Park LLC
APPLICANT: Scott and Linda Durango
DESCRIPTION: Request for a tree removal permit to remove an approximately 12 inch DBH conifer tree located to the rear of unit #33.
COMPREHENSIVE PLAN DESIGNATION: Suburban Residential **ZONING:** R-1-3.5; **ASSESSOR'S MAP #:** 391E 11CA; **TAX LOT:** 2900 & 3100
PLANNER: Aaron **TREE:** Yes **HISTORIC:** No

(**Criteria:** *Tree that is not a hazard*)

Anderson presented the applicant's case, the TC deliberated. There was no arborist report with the application but there was general agreement that the tree was in poor health.

Commissioners Cates/Simpson m/s to approve the application as submitted with the following conditions mitigate with a medium stature non-conifer tree. Voice Vote: All Ayes. Motion passed

STREET TREE REMOVAL PERMITS

PLANNING ACTION: PA 2019-00072
SUBJECT PROPERTY: 720 Grandview (adjacent to)
OWNER/APPLICANT: City of Ashland Right of Way / Streets
DESCRIPTION: Request for a street tree removal permit to remove a dead, approximately 29 inch DBH, 80-foot tall pine tree located in the public right of way
COMPREHENSIVE PLAN DESIGNATION: Single Family Residential **ZONING:** R-1-10; **ASSESSOR'S MAP #:** 391E 05CD; **TAX LOT:** 500 (adjacent to)

Commissioners John/Cates m/s to approve the application as submitted with the following conditions: that lower portion of the trunk be retained for habitat at the discretions of the project arborist if possible. Voice Vote: All Ayes. Motion passed

PLANNING ACTION: PA-TREE-2019-00074
SUBJECT PROPERTIES: 341 Beach
OWNER/APPLICANT: Amy and Robin Haptonstall
DESCRIPTION: A request for a Street Tree removal of a dead 14" DBH Mapel.
COMPREHENSIVE PLAN DESIGNATION: Multi Family Residential; **ZONING:** R-2; **MAP:** 39 1E 09DD; **TAX LOT:** 1700

Commissioners John/Simpson m/s to approve the application as submitted. Voice Vote: All Ayes. Motion passed

PLANNING ACTION: PA-TREE-2019-00075
SUBJECT PROPERTIES: 360 Morton St.
OWNER: Canopy LLC
APPLICANT: Mendel Allison Et. Al.
DESCRIPTION: A request for a Street Tree removal of a 8" DBH Maple in poor health. The applicant is Canopy LLC and they have submitted an arborist report.
COMPREHENSIVE PLAN DESIGNATION: Single Family Residential; **ZONING:** R-1-7.5; **MAP:** 39 1E 09DC; **TAX LOT:** 500

Commissioners Simpson/Neff m/s to approve/ the application as submitted with the following conditions. Voice Vote: All Ayes. Motion passed 3-0 (John recused)

ADJOURNMENT

Commissioners Cates/Simpson m/s to adjourn 7:16

Next Meeting: October 5, 2019

Respectfully submitted by Liz Hamilton

Aaron Anderson

From: Chris John <cj.chrisjohn@gmail.com>
Sent: Tuesday, September 10, 2019 6:07 AM
To: Aaron Anderson
Subject: FW: Hiroshima Tree Application
Attachments: image001.png; FAQ about the Hiroshima trees 2019 and application FINAL.docx

Aaron,

Could you please include a brief presentation from Mike Oxendine about this Arbor Day planting on next month's agenda?

Thanks!

Chris

----- Forwarded message -----

From: Mike Oxendine <mike.oxendine@ashland.or.us>
Date: Fri, Sep 6, 2019 at 1:12 PM
Subject: FW: Hiroshima Tree Application (due October 4) - attached
To: Jason Clark <jclark44@protonmail.com>, Chris John <cj.chrisjohn@gmail.com>

Hey Jason and Chris,

I am planning a Gingko "Peace Tree" planting for Arbor Day in Ashland May 2020. I am jumping through the hoops now to get the City Council, Parks Commission, and some other dignitaries on board. It would be cool if Talent and Medford also requested a peace tree. I already have the tree for Ashland. I could benefit from the support of the Ashland Tree Commission. Chris, I would love to give a brief presentation to the Tree Commission at the next meeting if possible.

Cheers,

Mike

From: RAMSTAD Kristin * ODF [mailto:Kristin.Ramstad@oregon.gov]
Sent: Friday, September 06, 2019 12:32 PM
Cc: GERSBACH Jim * ODF <Jim.GERSBACH@oregon.gov>
Subject: Hiroshima Tree Application (due October 4) - attached

Greetings Oregon Tree City USAs!

I know many of you have seen the announcement of the “Hiroshima” trees in the news and on social media, but I just wanted to make sure that all of you knew about them, and have the option of applying to have one in your town. For those of you for whom this is new information, you can access a story about them [HERE](#) (Statesman Journal).

Although the attached FAQs address gingko concerns, there are also a few persimmon trees that are bomb survivors that we are planning to find homes for. The persimmon trees will grow in Western Oregon, but not in Central, Eastern, or Southern Oregon. If you are interested in one of the persimmon trees please note it on your application.

I will be gone from my office Sept 9 to Sept 22nd. If you have questions that are **not** covered in the FAQs, please contact Jim Gersbach (copied) while I am away.

The applications should be emailed to me, along with the requested location map, **on or before 5:00 pm on October 4th – Please write: Hiroshima tree application in the subject line to make sure I find it when I return.**

Thank you!

Kristin



Kristin Ramstad, Manager

Urban and Community Forestry Assistance Program

Oregon Department of Forestry

2600 State Street

Salem, OR 97310

503-945-7390

--

Christopher John

CANOPY LLC - *The Care of Trees*

(541) 631-8000

canopyarborcare.com

Frequently Asked Questions about the “Hiroshima Trees” and Application Form

Why are these trees being made available by the Oregon Department of Forestry and Oregon Community Trees?

Next year marks the 75th anniversary of the atomic bombing of Hiroshima, Japan, and the end of World War II. Both are key events in world history. Seedlings grown from trees that survived the atomic bombing are a living link to those historic times. Planting these trees is a fitting way for Oregon communities to mark such an important anniversary, honoring the sacrifices of those who fought and died in the war as well as the millions of civilians who were injured or killed. These Hiroshima seedlings also call to our attention that we all live in a world where nuclear weapons are a reality. They remind present and future generations of the importance of preserving peace.

May I plant a Hiroshima tree on my own private property?

It is a **requirement** of the Green Legacy Hiroshima project, who provided the seeds from which the ginkgo seedlings were grown, **to plant the trees on public land**, such as in city parks or on the grounds of schools or public buildings. We are hoping to find cities or schools willing to plant the trees in **public areas** so that everyone may have the opportunity to view them and appreciate their message of peace. If you would like to have one of the trees planted in your town, please ask your city’s staff, or university/school’s leaders, to fill out the form below and return it to Kristin Ramstad at the Oregon Department of Forestry (ODF) in Salem.

What do I need to know about planting and caring for a Hiroshima tree?

These are very special trees, so we want the best for them. The Hiroshima trees are currently growing in 2-gallon pots. Since these trees can (slowly) grow to be 40-65 feet tall, they will need approximately 1,000 cubic feet of soil (25 ft. x 25 ft. x 1.5 ft. deep), and to be planted more than 20 feet from a building to develop to their full potential. They grow best in full sun. Additionally, there should be no overhead wires, roofs, or overhanging limbs that would limit their growth. **They will need to be planted between January 1 and May 9, 2020, and watered regularly for at least 3 to 5 summers afterwards.**

Ginkgos are “dioecious” (die-oh-EE-shuss) trees. This means that there are male trees, with pollen-producing male flowers, and female trees, with receptive female flowers that can produce a yellow fleshy fruit. The fruit of the “female” ginkgo can be very smelly -- politely described as something “very rancid.” Since there is no way to know what “sex” a ginkgo tree is until it is mature (in 15-20 years), we are **advising every community interested in having one of these trees to consider planting it away from heavy pedestrian traffic, but in a place where it can still be visited by interested people.** **We do not want to see these trees cut down simply because people don’t like the smell of their fruit.** Please note that the fruit is really only a problem for a small part of the year.

Do I pick up the tree or is it delivered?

We will work with you to either deliver the tree or get it close to where you can pick it up. It will weigh approximately 20 lbs. The seedling trees are currently 18” to 2 feet tall.

Can I have one of these trees to plant outside Oregon?

Unfortunately, no.

Are there places where these trees will not grow well?

Ginkgo trees can be grown in most parts of Oregon. They tolerate acid, neutral and even slightly alkaline soils. They are rated as hardy to USDA Zone 4, where minimum winter temperatures dip occasionally to minus 30 degrees Fahrenheit. Almost anywhere in Oregon, young trees will need to be watered regularly over the summer until well established. In areas with less than 24” of rain a year or hot, dry winds, even established trees will need some summer irrigation to survive and grow.

Ideally, ginkgos should be grown in “healthy” soil and maintained with their natural form – i.e., not topped or hacked with pruners! They should be planted at least 20 feet away from structures, and 3 to 5 feet away from paths and curbs. “Healthy” soil implies soil that has not been significantly altered by fill, construction debris, or chemical applications (etc); is not mixed with subsoil; drains water efficiently; contains natural organic matter; and maintains a mid-range pH.

Where did these Hiroshima trees come from?

The several varieties of trees that survived the bombing of Hiroshima are called "*hibakujumoku*" in Japanese, or Hiroshima Legacy Trees in English. The mission of Japan's Green Legacy Hiroshima project is to spread peace trees throughout the world. The One Sunny Day Initiative, based in Medford, Oregon, obtained the ginkgo *hibakujumoku* seeds from the Green Legacy Hiroshima project in 2017. Now, the One Sunny Day Initiative has made several of the resulting seedlings available to ODF to distribute to a selection of cities and schools across Oregon. *They would like all of the recipients to plant the trees with a thoughtful ceremony that commemorates the bombing of Hiroshima and the end of WWII, and contains a wish for world peace.*

Whom should we recognize at our ceremony, promotional materials, and outreach?

Please make sure that the efforts of the **Green Legacy Hiroshima** and **One Sunny Day Initiative** are recognized in your ceremony. GLH collects and distributes the seeds from the *hibakujumoku*; OSDI has grown the seedlings from these seed and has made them available to be planted throughout Oregon. In addition, please recognize the **Oregon Department of Forestry Urban and Community Assistance Program** and **Oregon Community Trees** for coordinating the distribution of these seedlings, and for their promotion, education, and advocacy of urban and community forestry throughout Oregon.

How does my city or school apply for one of the Hiroshima trees?

Please fill out the accompanying application form (below) with the following information

1. A detailed written description or map of where the tree will be planted
2. A plan for which individual or group will water the tree while it becomes established, and who will be responsible for overseeing this plan. (ODF can provide additional tree planting and care information if needed).
3. The designated and planned date of your planting ceremony between Jan 1 and May 9, 2020.
NOTE: ODF would *love to have a digital photo of your community's planting ceremony to share on Facebook!*
4. The reasons your town/school wants to receive one of these special trees.
5. A contact name, email, and phone number

Return the form to: Kristin.ramstad@oregon.gov **by Friday, October 4, 2019.**

A small committee from ODF, Oregon Community Trees, and selected others, will determine the best "homes" for these trees throughout Oregon from *both* the application information and by following-up with the applicants. All Hiroshima tree recipients may be required to sign a Memorandum of Understanding and attend a webinar or video conference to learn about caring for the tree prior to receiving one. **Due to the limited number of trees, we cannot guarantee every successful applicant will receive a tree.**

Application to Receive a "Hiroshima Tree"

*(Please type/write very clearly in dark ink. You may "expand" your responses onto a second page if necessary.
Email a copy/PDF of this application and a location map to Kristin.Ramstad@oregon.gov by October 4, 2019.)*

Date (of application):

Your Name:

Contact info (phone and email):

Affiliation:

Name of Project Coordinator (if different from above):

Coordinator phone:

Best time(s) to call:

Coordinator email:

What type of **public entity** is applying for the tree?

☐ City ☐ Public school/university ☐ Private school/university ☐ Other public entity Type:

Name of entity (e.g., the City of ... , or "... High School" ...):

Where will the tree be planted? (Include city name, and address/park name, if possible):

This is a ☐ Park ☐ Campus ☐ Other public land

On a separate piece of paper, please provide a map showing the planting location and the approx. locations of buildings, streets, walkways, other tall trees, overhead wires, and fences near the planting site. Indicate North on the map, please. In addition to the map, you may also include separate PDF photos of the planting location (optional).

Who will care for the tree?

Tree Caregiver contact information (NAME, email, phone):

Affiliation/Experience:

Caregiver has been informed that they are responsible for caring for this tree for **five years** (circle) Yes No

Caregiver will need additional tree care information on how to care for this tree. (circle) Yes No

How will the recipient organization keep the tree safe from vandalism or damage (without building a fortress around it)?

Why do you think your city/school should receive one of these trees?

When and where will your Hiroshima Tree **planting ceremony** be? What are your plans for outreach and publicity?

Please return this completed form and location map to: Kristin.ramstad@oregon.gov by October 4, 2019.

CANOPY LLC

The Care of Trees

canopyarborcare.com

157 Max Loop

Talent, OR 97540

(541) 631-8000

CCB 199334



May 4, 2019

City of Ashland
Planning Department
51 Winburn Way, Ashland OR 97520

RE: Tree removal at 1090 Benson Way

This statement is to accompany a request for a tree removal permit at 1090 Benson Way. I inspected the site at the request of the property owners on August 21, 2019.

The tree in question is a black cottonwood tree, *Populus trichocarpa*. The tree has multiple co-dominate trunks measuring 17", 24", and 9" respectively. The tree is approximately 60 feet tall. I consider the tree to be in poor health as evidenced by the dead top in its central leader.

Given the weakly wooded nature of this species, the very poor form (co-dominate stems) increasing the chances of failure, the presence of past failures (a previously attached stem has completely failed), the dead top, and the tree's proximity to a driveway, leads me to strongly recommend removal of this tree.

Please feel free to get in touch if there are any further questions about this assessment.

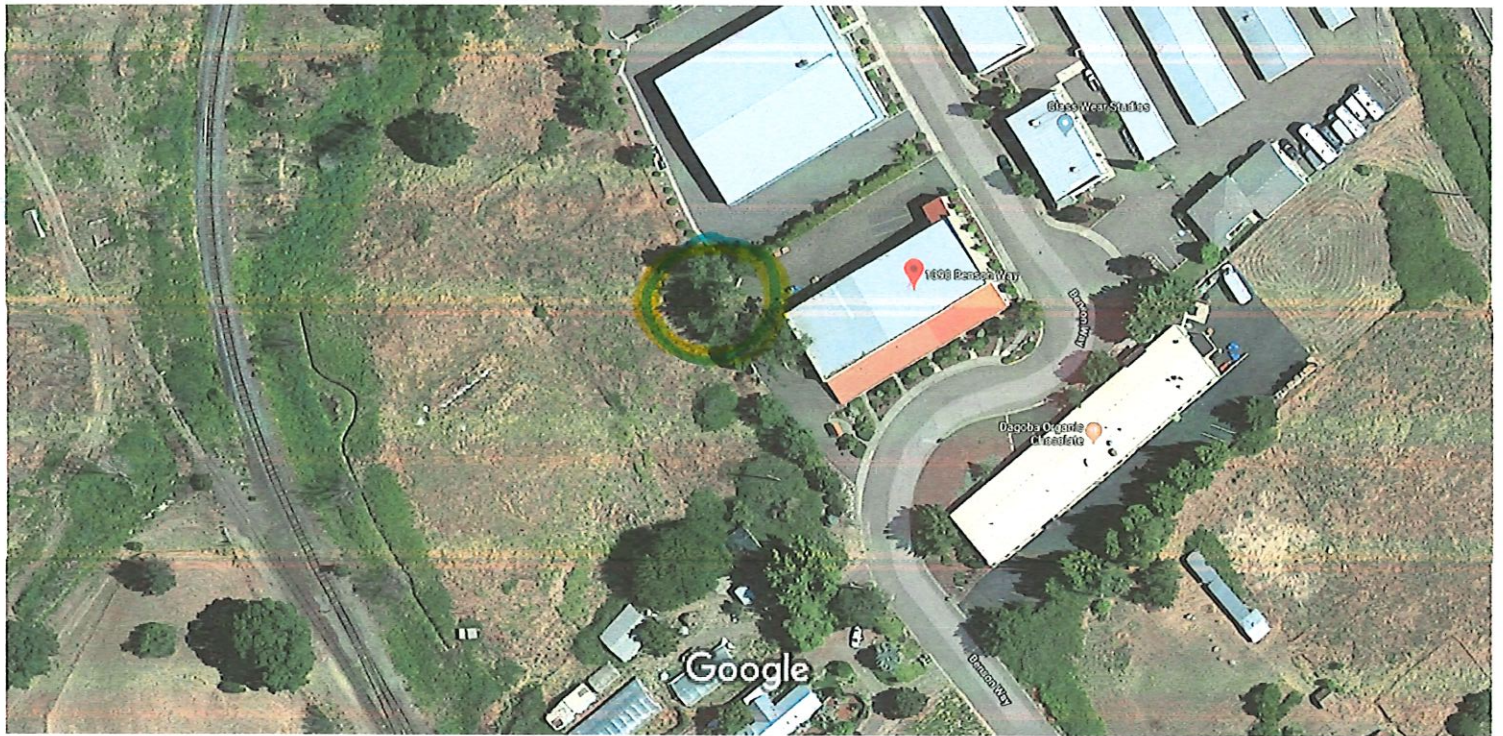
Sincerely,

Christopher John
Arborist, Canopy LLC
ISA Certification #WE-9504A
Tree Risk Assessor Qualified (TRAQ)



1090 Benson Way

Tree removal permit



Imagery ©2019 Google, Imagery ©2019 Jackson County GIS, Maxar Technologies, State of Oregon, Map data ©2019 50 ft







September 23, 2019

Bill Molnar
Community Development Director
City of Ashland

Bill,

SOU requests approval to remove a 22" DBH pine at the northwest corner of the SOU Central Heat Plant (580 Roca Street). The tree has a severe lean into the west side of the building (see attached photo). The hazard to this critical SOU facility is increasing as the tree grows and we need to remove the tree.

SOU proposes to plant two 2" caliper trees in the central campus to offset loss of the pine.

Please do not hesitate to contact me for questions or additional information.

A handwritten signature in blue ink, appearing to read 'Jim McNamara'.

Jim McNamara
SOU Facilities

Southern Oregon University
Facilities Management and Planning
351 Walker Ave.
Ashland, OR. 97520

T: 541.552.6231
F: 541.552.6235

RECEIVED
SEP 24 2019
City Of Ashland

Google Maps



Imagery ©2019 Google, Imagery ©2019 Jackson County GIS, Maxar Technologies, State of Oregon, Map data ©2019 50 ft

RECEIVED
SEP 24 2019
City Of Ashland



RECEIVED
SEP 24 2013
City Of Ashland



Planning Division
51 Winburn Way, Ashland OR 97520
541-488-5305 Fax 541-488-6006

STREET TREE REMOVAL PERMIT

A tree that is located in any public street right-of-way or other public property may not be removed until a Street Tree Removal Permit has been submitted according to the Application Submission Requirements, below, and reviewed and approved by the City of Ashland.

An application for street tree removal must demonstrate that the tree is an emergency, hazard, or dead tree as outlined below in the Application Submission Requirements.

Application Submission Requirements. An application for a street tree removal permit shall include all of the following information.

- Application Form and Fee.** The application must include the information requested on the Street Tree Removal Permit form provided by the City of Ashland and the permit application fee. Only those property owners of a lot adjoining the street tree location or homeowners' associations responsible for street trees in their development or subdivision may apply to remove an adjoining street tree. If a tree is located in front of more than one property, each property owner or homeowners' association official must sign the Street Tree Removal Permit form.
- Site Plan.** A site plan of the property drawn to scale containing the following information. The scale of the site plan must be at least one inch equals 50 feet or larger.
 - North arrow and scale.
 - Property boundaries including dimensions of all lot lines and driveway locations.
 - Location and width of all public streets, planting strips, and sidewalks adjoining the site.
 - Size, species, and location of the tree(s) proposed to be removed.
- Written Statement.** A written statement explaining how the proposed street tree removal satisfies one of the following approval criteria. The Community Development director may require additional information to demonstrate that the proposed removal satisfies one of the following approval criteria including: 1) a written statement to be prepared by an arborist licensed by the State of Oregon Landscape Contractors Board of Construction Contractors Board and certified by the International Society of Arboriculture or American Society of Consulting Arborists; and 2) an International Society of Arboriculture (ISA) Basic Tree Risk Assessment Form to be completed by an arborist.

Street Tree Removal Approval Criteria

- Emergency Tree Removal.** The tree presents an immediate danger of collapse and represents a clear and present hazard to persons or property. Immediate danger of collapse is defined as a tree that may already be leaning, with the surrounding soil heaving, and/or there is a significant likelihood that the tree will topple or otherwise fail and cause damage before a tree removal permit could be obtained through the non-emergency process.
- Hazard Tree Removal.** The tree presents a clear public safety hazard (i.e., likely to fall and injure persons or property) or a foreseeable danger of property damage to an existing structure or facility, and such hazard or danger cannot reasonably be alleviated by treatment, relocation, or pruning. A hazard tree is a tree that is physically damaged to the degree that it is clear the tree is likely to fall and injure persons or property. A hazard tree may also include a tree that is located within a public right-of-way and is causing damage to existing public or private facilities or services and such facilities or services cannot be relocated.
- Dead Tree.** The tree is dead. A dead tree is lifeless. Such evidence of lifelessness may include unseasonable lack of foliage, brittle dry branches, or lack of any growth during the growing season.

Replacement and Stump Removal. Applicants for approved Street Tree Removal Permits are required to remove any stumps and replace the tree. Stump removal and replacements for approved street tree removals shall meet the following requirements.

- Any street tree removed shall be removed at ground level or lower. If a tree is removed below ground level, the surface must be restored to finish grade and any regrowth which occurs shall be promptly removed.
- All street trees shall be an appropriate species selected from and planted according to the City of Ashland Recommended Street Tree List.
- The minimum size for a replacement tree is eight feet in height or one inch in caliper measured at 12 inches above the root crown.
- Applicants for a Street Tree Removal Permit may be required to replace the tree or trees being removed with a tree or trees of comparable value.
- If a street tree is determined to be dead or dying, then the replacement need be no larger than the minimize size described above.

RECEIVED
SEP 25 2013
City of Ashland

Type of Tree(s) SLACK OAK

Approximate Diameter at breast height 12" Height 23' Canopy 13'

Location of Tree PARKWAY @ 6TH ST

Reason for Request INTERFERING W/ ELECTRIC WIRING, DISRUPTING
+ LIFTING SIDEWALK

Are there underground utility lines and/or overhead power lines present? YES

If yes, please list which lines are present ELECTRIC, ASHLAND NET

Is there sidewalk damage? YES If yes, has a Public Works permit been issued? _____

OVER >>

DESCRIPTION OF PROPERTY

Street Address 132 6TH ST
Assessor's Map No. 39 1E 09AC Tax Lot(s) 2500
Zoning R-2 Comp Plan Designation MULTI-FAMILY

PROPERTY OWNER

Name WILLIAM DENON Phone 541-708-6647 E-Mail N/A
Address 132 6TH ST City ASHLAND Zip 97520
Name _____ Phone _____ E-Mail _____
Address _____ City _____ Zip _____

PROFESSIONAL PERFORMING THE TREE REMOVAL (e.g., tree service)

Name _____ Phone _____ E-Mail _____
Address _____ City _____ Zip _____

ARBORIST, LANDSCAPE ARCHITECT, OTHER

Title _____ Name _____ Phone _____ E-Mail _____
Address _____ City _____ Zip _____
Title _____ Name _____ Phone _____ E-Mail _____
Address _____ City _____ Zip _____

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner. I hereby certify that the statements and information contained in this application are in all respects, true and correct. I further understand that if this request is subsequently contested, the burden will be on me to establish:

- 1) that I produced sufficient factual evidence to support this request;
- 2) that the information contained in this application are adequate; and further
- 3) that all trees, structures, or improvements are properly located on the ground.


Property Owner's Signature (required)

10 Sept, 2019
Date

STAFF DECISION:

Permit is hereby (circle one):	Approved	Approved with Conditions	Denied
Conditions of Approval	<div>RECEIVED SEP 25 2019 City Of Ashland</div>		
Is the tree 18" d.b.h or greater? <input type="checkbox"/> NO <input type="checkbox"/> YES			
Has the City Administrator has been notified: <input type="checkbox"/> NO <input type="checkbox"/> YES			
Community Development Director/Planning Manager Signature			Date



Basic Tree Risk Assessment Form

Client _____ Date _____ Time _____
 Address/Tree location _____ Tree no. _____ Sheet _____ of _____
 Tree species _____ dbh _____ Height _____ Crown spread dia. _____
 Assessor(s) _____ Time frame _____ Tools used _____

Target Assessment

Target number	Target description	Target zone			Occupancy rate 1 - rare 2 - occasional 3 - frequent 4 - constant	Practical to move target?	Restriction practical?
		Target within drip line	Target within 1 x Ht.	Target within 1.5 x Ht.			
1							
2							
3							
4							

Site Factors

History of failures _____ Topography Flat ☐ Slope ☐ _____ % Aspect _____
 Site changes None ☐ Grade change ☐ Site clearing ☐ Changed soil hydrology ☐ Root cuts ☐ Describe _____
 Soil conditions Limited volume ☐ Saturated ☐ Shallow ☐ Compacted ☐ Pavement over roots ☐ _____ % Describe _____
 Prevailing wind direction _____ Common weather Strong winds ☐ Ice ☐ Snow ☐ Heavy rain ☐ Describe _____

Tree Health and Species Profile

Vigor Low ☐ Normal ☐ High ☐ Foliage None (seasonal) ☐ None (dead) ☐ Normal _____ % Chlorotic _____ % Necrotic _____ %
 Pests _____ Abiotic _____
 Species failure profile Branches ☐ Trunk ☐ Roots ☐ Describe _____

Load Factors

Wind exposure Protected ☐ Partial ☐ Full ☐ Wind funneling ☐ _____ Relative crown size Small ☐ Medium ☐ Large ☐
 Crown density Sparse ☐ Normal ☐ Dense ☐ Interior branches Few ☐ Normal ☐ Dense ☐ Vines/Mistletoe/Moss ☐ _____
 Recent or planned change in load factors _____

Tree Defects and Conditions Affecting the Likelihood of Failure

— Crown and Branches —

Unbalanced crown ☐ LCR _____ % Cracks ☐ _____ Lightning damage ☐
 Dead twigs/branches ☐ _____ % overall Max. dia. _____ Codominant ☐ _____ Included bark ☐
 Broken/Hangers Number _____ Max. dia. _____ Weak attachments ☐ _____ Cavity/Nest hole _____ % circ.
 Over-extended branches ☐ Previous branch failures ☐ _____ Similar branches present ☐
Pruning history
 Crown cleaned ☐ Thinned ☐ Raised ☐ Dead/Missing bark ☐ Cankers/Galls/Burls ☐ Sapwood damage/decay ☐
 Reduced ☐ Topped ☐ Lion-tailed ☐ Conks ☐ Heartwood decay ☐ _____
 Flush cuts ☐ Other _____ Response growth _____
 Main concern(s) _____

Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐ _____
 Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐ _____

— Trunk —

Dead/Missing bark ☐ Abnormal bark texture/color ☐ Cracks ☐
 Codominant stems ☐ Included bark ☐ Sapwood damage/decay ☐ Cankers/Galls/Burls ☐ Sap ooze ☐
 Lightning damage ☐ Heartwood decay ☐ Conks/Mushrooms ☐
 Cavity/Nest hole _____ % circ. Depth _____ Poor taper ☐
 Lean _____ ° Corrected? _____
 Response growth _____
 Main concern(s) _____

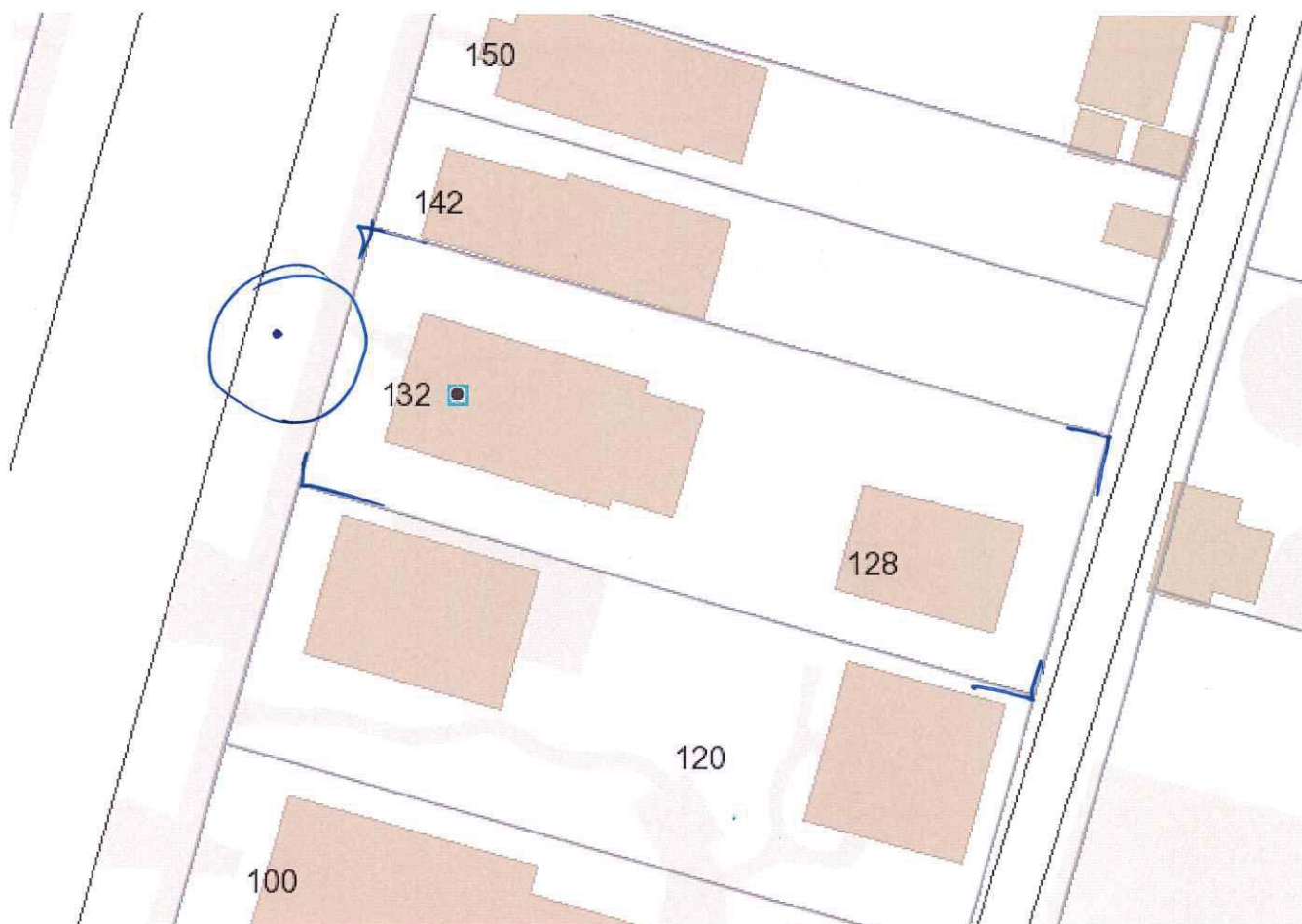
Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐
 Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

— Roots and Root Collar —

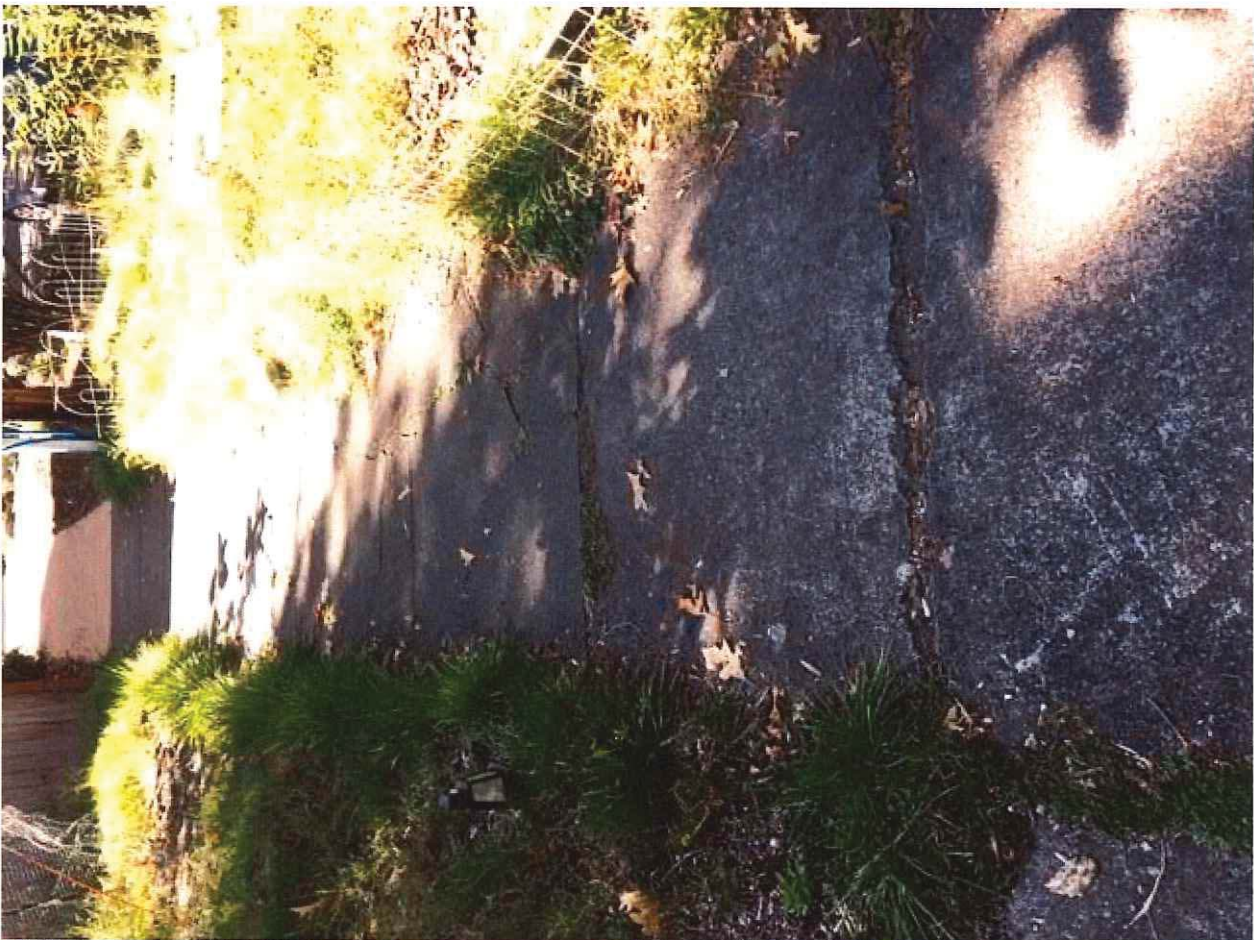
Collar buried/Not visible ☐ Depth _____ Stem girdling ☐
 Dead ☐ Decay ☐ Conks/Mushrooms ☐
 Ooze ☐ Cavity ☐ _____ % circ.
 Cracks ☐ Cut/Damaged roots ☐ Distance from trunk _____
 Root plate lifting ☐ Soil weakness ☐
 Response growth _____
 Main concern(s) _____

Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐
 Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

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JUN 25 2013
City of Ashland



Planning Division
51 Winburn Way, Ashland OR 97520
541-488-5305 Fax 541-488-6006

STREET TREE REMOVAL PERMIT

A tree that is located in any public street right-of-way or other public property may not be removed until a Street Tree Removal Permit has been submitted according to the Application Submission Requirements, below, and reviewed and approved by the City of Ashland.

An application for street tree removal must demonstrate that the tree is an emergency, hazard, or dead tree as outlined below in the Application Submission Requirements.

Application Submission Requirements. An application for a street tree removal permit shall include all of the following information.

1. **Application Form and Fee.** The application must include the information requested on the Street Tree Removal Permit form provided by the City of Ashland and the permit application fee. Only those property owners of a lot adjoining the street tree location or homeowners' associations responsible for street trees in their development or subdivision may apply to remove an adjoining street tree. If a tree is located in front of more than one property, each property owner or homeowners' association official must sign the Street Tree Removal Permit form.
2. **Site Plan.** A site plan of the property drawn to scale containing the following information. The scale of the site plan must be at least one inch equals 50 feet or larger.
 - a. North arrow and scale.
 - b. Property boundaries including dimensions of all lot lines and driveway locations.
 - c. Location and width of all public streets, planting strips, and sidewalks adjoining the site.
 - d. Size, species, and location of the tree(s) proposed to be removed.
3. **Written Statement.** A written statement explaining how the proposed street tree removal satisfies one of the following approval criteria. The Community Development director may require additional information to demonstrate that the proposed removal satisfies one of the following approval criteria including: 1) a written statement to be prepared by an arborist licensed by the State of Oregon Landscape Contractors Board of Construction Contractors Board and certified by the International Society of Arboriculture or American Society of Consulting Arborists; and 2) an International Society of Arboriculture (ISA) Basic Tree Risk Assessment Form to be completed by an arborist.

Street Tree Removal Approval Criteria

- a) **Emergency Tree Removal.** The tree presents an immediate danger of collapse and represents a clear and present hazard to persons or property. Immediate danger of collapse is defined as a tree that may already be leaning, with the surrounding soil heaving, and/or there is a significant likelihood that the tree will topple or otherwise fail and cause damage before a tree removal permit could be obtained through the non-emergency process.
- b) **Hazard Tree Removal.** The tree presents a clear public safety hazard (i.e., likely to fall and injure persons or property) or a foreseeable danger of property damage to an existing structure or facility, and such hazard or danger cannot reasonably be alleviated by treatment, relocation, or pruning. A hazard tree is a tree that is physically damaged to the degree that it is clear the tree is likely to fall and injure persons or property. A hazard tree may also include a tree that is located within a public right-of-way and is causing damage to existing public or private facilities or services and such facilities or services cannot be relocated.
- c) **Dead Tree.** The tree is dead. A dead tree is lifeless. Such evidence of lifelessness may include unseasonable lack of foliage, brittle dry branches, or lack of any growth during the growing season.

Replacement and Stump Removal. Applicants for approved Street Tree Removal Permits are required to remove any stumps and replace the tree. Stump removal and replacements for approved street tree removals shall meet the following requirements.

1. Any street tree removed shall be removed at ground level or lower. If a tree is removed below ground level, the surface must be restored to finish grade and any regrowth which occurs shall be promptly removed.
2. All street trees shall be an appropriate species selected from and planted according to the City of Ashland Recommended Street Tree List.
3. The minimum size for a replacement tree is eight feet in height or one inch in caliper measured at 12 inches above the root crown.
4. Applicants for a Street Tree Removal Permit may be required to replace the tree or trees being removed with a tree or trees of comparable value.
5. If a street tree is determined to be dead or dying, then the replacement need be no larger than the minimize size described above.

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SEP 25 2019

Type of Tree(s) Oak

Approximate Diameter at breast height 1 1/2' Height 50' + Canopy City of Ashland

Location of Tree 153 ~~road~~ Oak Street / Between Road & Sidewalk

Reason for Request The roots are pulling up sidewalk and branches are falling off.

Are there underground utility lines and/or overhead power lines present? yes - Charter about to dig around

If yes, please list which lines are present Cable ect.

Is there sidewalk damage? yes If yes, has a Public Works permit been issued? NO

OVER >>

DESCRIPTION OF PROPERTYStreet Address 153 Oak Street

Assessor's Map No. 39 1E _____ Tax Lot(s) _____

Zoning _____ Comp Plan Designation _____

PROPERTY OWNERName Mary Reimer Phone 775-772-8368 E-Mail marereimer@yahoo.comAddress 153 Oak Street City Ashland Zip 97520

Name _____ Phone _____ E-Mail _____

Address _____ City _____ Zip _____

PROFESSIONAL PERFORMING THE TREE REMOVAL (e.g., tree service)Name TBD Phone _____ E-Mail _____

Address _____ City _____ Zip _____

ARBORIST, LANDSCAPE ARCHITECT, OTHER

Title _____ Name _____ Phone _____ E-Mail _____


Address _____ City _____ Zip _____

Title _____ Name _____ Phone _____ E-Mail _____

Address _____ City _____ Zip _____

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner. I hereby certify that the statements and information contained in this application are in all respects, true and correct. I further understand that if this request is subsequently contested, the burden will be on me to establish:

- 1) that I produced sufficient factual evidence to support this request;
- 2) that the information contained in this application are adequate; and further
- 3) that all trees, structures, or improvements are properly located on the ground.


Property Owner's Signature (required)9/20/19
Date**STAFF DECISION:**

Permit is hereby (circle one):	Approved	Approved with Conditions	Denied
Conditions of Approval _____			

Is the tree 18" d.b.h or greater? <input type="checkbox"/> NO <input type="checkbox"/> YES			
Has the City Administrator has been notified: <input type="checkbox"/> NO <input type="checkbox"/> YES			
Community Development Director/Planning Manager Signature			Date

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City of Ashland

C:\Users\Lucasa\Desktop\Street Tree Removal Permit_Revised 2016.doc







Basic Tree Risk Assessment Form

Client The McCall Horses Date 9-24-19 Time 12:00 pm
 Address/Tree location 153 Oak Street Tree no. _____ Sheet _____ of _____
 Tree species Oak dbh _____ Height _____ Crown spread dia. _____
 Assessor(s) _____ Time frame _____ Tools used _____

Target Assessment

Target number	Target description	Target zone			Occupancy rate 1 - rare 2 - occasional 3 - frequent 4 - constant	Practical to move target?	Restriction practical?
		Target within drip line	Target within 1 x Ht.	Target within 1.5 x Ht.			
1							
2							
3							
4							

Site Factors

History of failures _____ Topography Flat ☐ Slope ☐ _____ % Aspect _____
 Site changes None ☐ Grade change ☐ Site clearing ☐ Changed soil hydrology ☐ Root cuts ☐ Describe _____
 Soil conditions Limited volume ☐ Saturated ☐ Shallow ☐ Compacted ☐ Pavement over roots ☐ _____ % Describe _____
 Prevailing wind direction _____ Common weather Strong winds ☐ Ice ☐ Snow ☐ Heavy rain ☐ Describe _____

Tree Health and Species Profile

Vigor Low ☐ Normal ☐ High ☐ Foliage None (seasonal) ☐ None (dead) ☐ Normal _____ % Chlorotic _____ % Necrotic _____ %
 Pests _____ Abiotic _____
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 Crown density Sparse ☐ Normal ☐ Dense ☐ Interior branches Few ☐ Normal ☐ Dense ☐ Vines/Mistletoe/Moss ☐ _____
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Tree Defects and Conditions Affecting the Likelihood of Failure

— Crown and Branches —

Unbalanced crown ☐ LCR _____ % Cracks ☐ _____ Lightning damage ☐
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 Reduced ☐ Topped ☐ Lion-tailed ☐ Conks ☐ Heartwood decay ☐ _____
 Flush cuts ☐ Other _____ Response growth _____

Main concern(s) _____

Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐ _____
 Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐ _____

— Trunk —

Dead/Missing bark ☐ Abnormal bark texture/color ☐
 Codominant stems ☐ Included bark ☐ Cracks ☐
 Sapwood damage/decay ☐ Cankers/Galls/Burls ☐ Sap ooze ☐
 Lightning damage ☐ Heartwood decay ☐ Conks/Mushrooms ☐
 Cavity/Nest hole _____ % circ. Depth _____ Poor taper ☐
 Lean _____ ° Corrected? _____

Response growth _____
 Main concern(s) _____

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— Roots and Root Collar —

Collar buried/Not visible ☐ Depth _____ Stem girdling ☐
 Dead ☐ Decay ☐ Conks/Mushrooms ☐
 Ooze ☐ Cavity ☐ _____ % circ.
 Cracks ☐ Cut/Damaged roots ☐ Distance from trunk _____
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Response growth _____
 Main concern(s) _____

Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐
 Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

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SEP 25 2019

Received 9/17/19

8463

APPROVAL:

Ashland Planning Commission Date
PA80-53

MINOR LAND PARTITION

LOCATED IN
D.L.C. No. 40 IN NW 1/4 OF SEC. 9, TWP. 39S., R.1 E.W.M.
JACKSON COUNTY OREGON

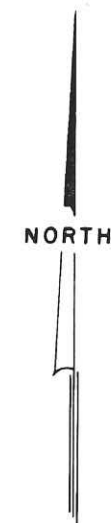
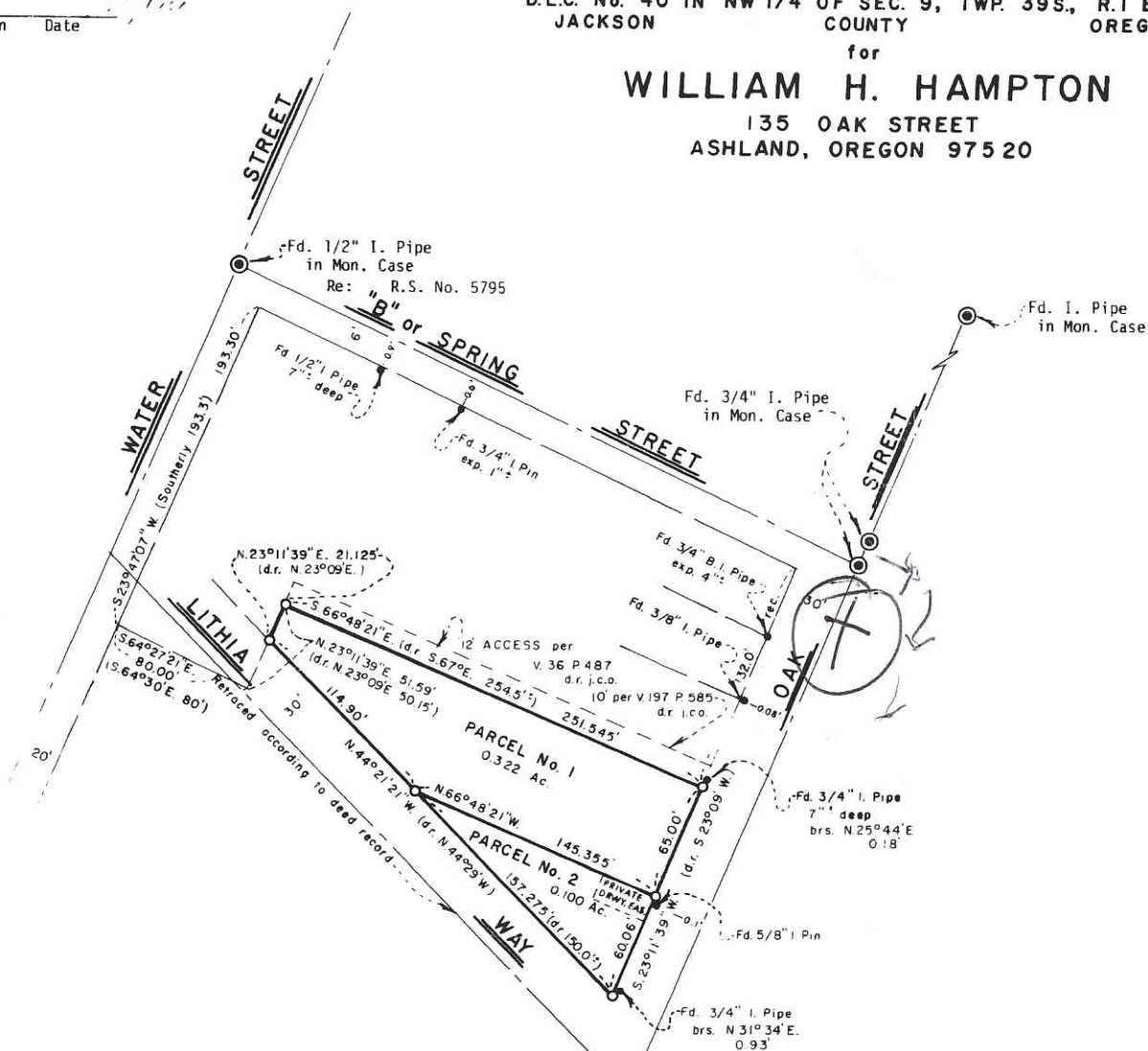
for
WILLIAM H. HAMPTON

135 OAK STREET
ASHLAND, OREGON 97520

Filed for record this the 30th day of July 1980
at 3:03 o'clock P.M. and recorded in Volume 3 page 64
of "MINOR LAND PARTITIONS" in Jackson County, Oregon.

Walden J. Jarry
County Clerk

Pauline E. McCormack
Deputy



SURVEYOR

SWAIN SURVEYING, INC.
ASHLAND, OREGON

JULY 22, 1980

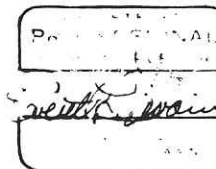
Scale: 1"=60'
Basis of Bearing:

N.O.A.A. True Bearing at N-S C of Sec. 9

- Found monument as shown
- Set 5/8 x 24 inch Iron Pin tagged RLS 759

SURVEYOR'S CERTIFICATE

I, Everett L. Swain, Registered Professional Land Surveyor of the State of Oregon No. 759
hereby certify that this map is conformable to the field notes and the survey has been correctly
executed within the requirements and regulations of the State of Oregon.



Everett L. Swain
Surveyor

RECEIVED
SEP 25 2019
City of Ashland

39,1E,988 11600 11700

8463

**SENT CERTIFIED MAIL – 7019 0160 0001 1498 7370
RETURN RECEIPT REQUESTED**



September 23, 2019

Anderson Kaaren D Trustee
328 Liberty st
Ashland OR, 97520

RE: Unsafe Sidewalk at 328 Liberty st. Ashland OR, 97520

This office has received a complaint regarding unsafe conditions on the sidewalk fronting property owned by you at the above address. We have inspected the sidewalk and have determined that the sidewalk is in disrepair and/or presents an unsafe or hazardous condition for public use; photographs of the unsafe conditions are attached.

As stated in the City of Ashland Municipal Code, Section 13.04.020, it is the duty of the owners of land adjoining any street to maintain in good repair and to remove obstructions from the adjacent sidewalk.

At this time, the City is requesting that you make arrangements with a private concrete contractor to have the sidewalk repaired or replaced. A Public Works Miscellaneous Concrete Permit is required if portions of the sidewalk will be removed and replaced, and can be obtained at the Engineering and Public Works Administration Building at 51 Winburn Way. Sidewalk requirements and specifications will be supplied to the permit applicant at the time of issuance. You are also allowed to grind and/or fill the area in question to eliminate the tripping hazard.

We will re-inspect the sidewalk in 30 days from the date of this letter. If the unsafe conditions have not been remedied, the City may make the needed repairs and assess costs to you. These costs would include engineering, administrative and repair costs.

Also attached to this letter, is a copy of the Municipal Code Sections related to sidewalks (Sections 13.04.020 through 13.04.090). The deadline to bring the sidewalk into a state of compliance will be Wednesday October 23rd, 2019

Thank you for your anticipated compliance and if you have any questions feel free to call or email me.

Sincerely,

Kevin Golden

Kevin Golden
Engineer Technician II
(541) 552-2413
kevin.golden@ashland.or.us



Ashland Municipal Code

13.04 Construction, Repair and Alteration of Sidewalks

13.04.020 Duty to Repair and Clear Sidewalks

It is the duty of the owners of land adjoining any street to maintain in good repair and to remove obstructions from the adjacent sidewalk.

- A. The owner of real property responsible for maintaining the adjacent sidewalk shall be primarily liable to any person injured because of any negligence of such person in failing to maintain the sidewalk in good condition.
- B. If the City is required to pay damages for the injury to persons or property caused by the failure of the owner to perform the duty which this section imposes, such owner shall compensate the City for the amount of the damages thus paid, plus court costs and fees incurred by the City. The City may maintain an action in any court of competent jurisdiction to enforce the provisions of this Section.

(Ord 1515 S2, 1967; Ord 2223, 1982)

13.04.030 Standards and Specifications

- A. Sidewalks shall be constructed of Portland cement concrete; shall be not less than five (5) feet in width, and shall be located one (1) foot from the property line extending toward the curb, unless otherwise approved by the City Council.
- B. The City Administrator or designee shall establish supplemental standards and specifications for sidewalk construction, repair, or alteration to provide durable and practical sidewalks at a suitable grade determined by the City Administrator to be in accordance with the system of the City street grades.
- C. The City Administrator or designee shall report to the City Council changes in sidewalk standards and specifications and shall keep a copy on file in the City offices for the use of the public.
- D. Sidewalks shall be constructed, repaired, or altered in accordance with the standards and specifications established under this section

(Ord 1515 S3, 1967; Ord 3028, 2010)

13.04.040 Permits

- A. No person shall construct, repair, or alter a sidewalk without first obtaining a permit from the City.
- B. An application for a permit shall be filed with the City Administrator or designee on a form provided by the City, together with such other information as may be required by the City. After determining that the proposed sidewalk construction, repair, or alteration conforms to the applicable standards and specifications, the City Administrator or designee shall issue a permit to the applicant. If the City is requiring the repair of the sidewalk, the permit shall state the date within which the work shall be completed.

(Ord 1515 S4, 1967; Ord 3028, 2010)

13.04.050 Supervision

The City Administrator or designee may inspect any materials or construction details as it may, in the Administrator's judgment, be required to insure compliance with the permit and with the applicable standards and specifications.



(Ord 1515 S5, 1967; Ord 3028, 2010)

13.04.060 Required sidewalk repairs

If a sidewalk is not being maintained in accordance with this Code, the City Public Works Director or any Code Compliance Officer may issue a Notice and Order directing the responsible person or entity to obtain a permit and abate the violation within a specified number of days, not to exceed thirty (30) days in the case of sidewalk repair. The Uniform Abatement Process set forth in Chapter AMC 2.31, including lien provisions thereof, shall apply to all violations identified in this Chapter and may be used to abate all such violations (Ord. 1515 S6, 1967)

(Ord. 1515 S6, 1967; Ord 3028, 2010)

13.04.070 City may make repairs

If repair of the sidewalk is not completed within thirty (30) days after the service of notice to repair, the City Administrator, or designee shall order the repair or completion of the repair of the sidewalk done by the City. Said repair and assessment shall be governed by the Uniform Violation Abatement Ordinance, AMC 2.31.

(Ord 1515 S7, 1967; Ord 3028, 2010)

13.04.090 Penalties

- A. Knowingly altering a sidewalk, (including construction, reconstruction, repair or other alteration) without a permit issued by the City in accordance with this Chapter shall be considered a Class C misdemeanor offense, subject to the limitations of AMC 1.08.
- B. Any violation of the requirements of this chapter, not addressed in A above, including violation of the terms and conditions of a permit or failure to maintain a sidewalk, shall be a Class I violation as defined by AMC 1.08 and punishable as set forth in that section.

(Ord 1810, 1974; Ord 1515 S9, 1967; Ord 2382 S13, 1986; Ord 3028, 2010)



