

ad hoc CLIMATE AND ENERGY ACTION PLAN IMPLEMENTATION COMMITTEE**Thursday, June 21, 2018 | 5:00 PM – 7:00 PM****Siskiyou Room, 51 Winburn Way**

Meeting Goals

- Receive update on Wildfire Ordinance Update.
- Plan Article for Conservation Commission.
- Review and give input on co-benefits and equity considerations for at least one action in progress.

Meeting Agenda

1. Call to Order
2. Welcome
 - 2.1. INTRODUCE Les Stone – New CEAP Implementation Committee member
 - 2.2. ASSIGN roles for timekeeper and action item keeper (5 min)
3. CHECK IN – SHARE your answer to “check in” question (5 min)
 - 3.1. “Which CEAP action have you been thinking about recently? If implemented, how do you expect that would affect you in daily life?” (Please keep your answer brief.)
4. RECEIVE Public Forum input (10 min)
5. APPROVE consent agenda (5 min)
 - 5.1. APPROVE meeting minutes from 5/17/18
 - 5.2. ANNOUNCE next regular meeting is scheduled: Thursday July 19th, 2018
 - 5.3. REVIEW meeting Look-ahead
 - June – Co-benefits and Equity Considerations / Empower Ashland planning
 - July – Empower Ashland planning
 - Aug – Discussion of Long Term Structure and Format of Committee
 - 5.4. **Preparation:** Review attached minutes from 5/17/18
6. RECEIVE updates relevant to CEAP Implementation (25 min)
 - 6.1. Council Liaison update
 - 6.2. Commission Liaisons
 - Wildfire Mitigation Commission update on [Wildfire Ordinance](#) from Tonya Graham
 - Conservation Commission media request from James McGinnis
 - 6.3. Staff Update

7. DISCUSS Equity criteria for CEAP Implementation (30 min)

7.1. Background: The CEAP calls for evaluation of co-benefits and equity during implementation of the climate plan. The overall purpose is to maximize beneficial results and build more inclusive policies and programs. Climate actions identified in the CEAP will include consideration of co-benefits and equity during their design, implementation, and formal reporting.

7.2. Proposed discussion framework: Use table on p. 45 and p. 113 to evaluate one or more climate actions in progress. Take notes on which co-benefits and equity considerations are applicable, then discuss focus questions below.

7.3. **Focus questions:**

- Does the set of equity considerations on p. 133 of the CEAP adequately capture Ashland's equity considerations when evaluating CEAP actions?
- Does the committee suggest any additions or subtractions from co-benefit and equity considerations?
- Would committee members like to evaluate additional actions as part of committee meetings?
- Does committee support / recommend incorporation of equity analysis as part of formal City Council (Staff report) communication template?

7.4. **Preparation:** Review climate plan pages 44-45 and page 113.

8. REVIEW committee research assignment and GIVE INPUT as appropriate. (20 min)

8.1. Feedback on Carbon Calculator experience

8.2. Feedback on incorporating RECs into suggested action list

9. CHECK OUT – DISCUSS meeting process (5 min)

9.1. Focus questions:

- What did we do well at this meeting?
- What could we improve at the next meeting?
- Do committee members prefer the verbal check-out or the after-meeting web survey?

10. ADJOURN

Ad hoc Climate and Energy Action Plan Implementation Committee

Charge and Scope of Work:

The Ad-Hoc Climate and Energy Action Plan Implementation Committee shall be charged with the following scope of work:

- Review, provide input and make recommendations as appropriate on the following:
 - Development of benchmarks and indicators for identified actions within the [Climate and Energy Action Plan](#).
 - Phase I implementation plans presented to the committee by staff.
 - Co-benefits and equity considerations for all phase I action implementation.
 - Development of measurement and reporting protocols and systems.
 - Development of a public outreach and education plan for the Climate and Energy Action Plan and its implementation progress
 - Coordination and communication structure between Climate and Energy Action Plan ad-hoc and other existing City Advisory Commissions in Climate and Energy Action Plan implementation
 - Long term structure and format for citizen advisory role in Climate and Energy Action Plan implementation
- Review, analyze and address public input received by the committee.