

**PUBLIC ARTS COMMISSION  
REGULAR MEETING  
November 16, 2018  
AGENDA**

- I. **CALL TO ORDER:** 8:00 AM, Siskiyou Room, 51 Winburn Way
  
- II. **INTRODUCTIONS**
  
- III. **APPROVAL OF MINUTES**
  - A. **Public Arts Commission regular meeting of October 19, 2018**
  
- IV. **PUBLIC FORUM** Business from the audience not included on the agenda.
  
- V. **AD-HOC COMMITTEE UPDATES**
  - A. **Public Arts Commission-Historic Commission meeting of October 17, 2018**
  - B. **Public Arts Commission-Historic Commission meeting of October 31, 2018**
  
- VI. **COUNCIL LIAISON REPORT – Councilor Jensen**
  
- VII. **PROJECT UPDATES**
  - Historic Markers Project - *or Marking Ashland Places (MAP)* - Update
  
- VIII. **PAC WORKPLAN**
  
- IX. **DISCUSSION**
  
- X. **ADJOURNMENT**

**Calendar**

November 30<sup>th</sup> – Strategic Planning Meeting

December 21<sup>st</sup> – next meeting

**CITY OF  
ASHLAND**



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**CITY OF  
ASHLAND**  
**ASHLAND PUBLIC ARTS COMMISSION**  
**MINUTES - *DRAFT***  
**October 19, 2018**

**CALL TO ORDER:**

Chair Friend called the meeting to order at 8:02 a.m. in the Siskiyou Room, 51 Winburn Way.

**Commissioners Present:**

Dana Bussell  
Sandra Friend  
Thomas Fuhrmark  
Richard Newman  
Allison Renwick  
Andy Stallman

**Staff Present:**

Fotini Kaufman, Assistant Planner

**Absent Members:**

Stanley Smith

**Council Liaison:**

Stephen Jensen

**APPROVAL OF MINUTES**

**A. Public Arts Commission regular meeting of September 21, 2018**

**Commissioners Stallman/Newman m/s to approve the minutes of the Regular meeting September 21, 2018.  
Voice Vote: all AYES. Motion passed.**

**INTRODUCTIONS**

- Mike Morrison – Lighting settings for Velocity

Public Works Superintendent Mike Morrison presented a video of the lighting settings for *Velocity*. The sculpture was sturdy and would withstand vandalism. The Commission opted for a smooth transition when the lights changed. They would leave the lighting on 24-hours a day for six months then reevaluate timing.

**PUBLIC FORUM** - None

**COUNCIL LIAISON REPORT**

Councilor Jensen reported on the “Walkabout” the City Council and staff took to gather feedback on the City by visiting various households. He went on to provide an overview of the recent City Council Meeting.

**PROJECT UPDATES**

- Allison – *Historic Markers Project*

Commissioner Renwick updated the Commission on potential funding options. She spoke to the Andrew-Lefevre design firm who may create the markers. There was potential to utilize local artists and foundries. She clarified the hub sculpture would be contemporary, site specific and historically themed. The plaques would represent the location where they were installed.

- Sandy - Financial commitment for HM project

The Beautification project allocated \$11,000 to the Historic Commission that possibly were no longer available. Chair Friend intended to get the full Commission’s opinion on whether Public Arts Commission funds could be used to match

funds from the Historic Commission. The City Council would have to approve utilizing the funds for the Historic Markers Project. She thought the funds from both Commissions should cover the markers and the hub sculpture for more flexibility.

**Commissioners Friend/Stallman m/s to agree to partner with the Historic Commission on the *Historic Markers Project* and to recommend matching Public Arts Commission funds this year not more than \$15,000 contingent on Historic Commission matching that amount. Voice Vote: all AYES. Motion passed.**

**PAC WORK PLAN**

- New date for Strategic Planning meeting

The Commission agreed to meet November 30, 2018 at 8:00 a.m. the Siskiyou Room.

**DISCUSSION ITEMS** - None

**ADJOURNMENT**

Meeting adjourned at 9:52 a.m.

**ANNOUNCEMENTS & INFORMATIONAL ITEMS:**

**Velocity Dedication:** November 7, 2018 at 4:00 p.m.

**Next meeting:** November 16, 2018, at 8:00 a.m.

**Strategic Planning Meeting:** November 30, 2018 at 8:00 a.m.

*Submitted by,  
Fotini Kaufman  
Assistant Planner*

**PUBLIC ARTS COMMISSION / HISTORIC COMMISSION  
JOINT COMMITTEE MEETING  
October 17, 2018  
MINUTES**

**PAC Commissioners Present:**

Sandra Friend  
Allison Renwick  
Stanley Smith  
Andy Stallman

**Staff Present:**

Fotini Kaufman, Assistant Planner

**HC Commissioners Present:**

Piper Von Chamier  
Keith Swink  
Bill Emery

**I. INTRODUCTIONS**

**II. APPROVAL OF MINUTES - None**

**III. PUBLIC FORUM Business from the audience not included on the agenda.**

**IV. PROJECT UPDATES**

**V. DISCUSSION**

- **Review of Historic Marker Masterplan** – Allison
- **Review project description/ modify as needed**

need to finalize “The Project” & “Project Intent” so RFP work can commence  
need to decide & describe how closely the hub should relate to the spokes (info & visually)  
Spokes should focus more on historic significance/ HUB on contemporary sculpture?  
RFQ versus RFP: plaques probably an RFP ... sculptures TBD

- **Discussion of project goals**  
Collaboration with commissions very positive – need to set good example for others  
Need to get this on the fast track so RFP’s can go out and take advantage of funds available  
Need to then get competitive pricing from Andrews/ LaFevre & local artists  
Start with 4 plaques (sites TBD) before Hub to take advantage of budget cycle  
Are there other options besides plaques? (bike rack, bench)  
need to consider other options besides QR codes
- **Discussion of Funding**  
Victoria Law (Ashland Recycled Furniture) was receptive to funding plaque idea  
Ray Kistler should be approached on same topic (B St./ Water St.)  
PAC matching funds with HC on portions of the .3% TOT for spokes  
Hub sculptures to come from PAC funding & not dependent on budget cycle  
Need to identify cost per plaque and budget for 4 plaques initially (\$1.5 – \$2.5K?)  
Budget cycle ends 6/30/19 so we need to spend allotment prior or we lose it  
Year 2 would be handled differently – submit into the budget proposal

Possibility of an Art Auction for funding? Grants?

- **Short term assignments for all (before next meeting)**  
We need a project name  
visit all spoke sites/ get a feel for what could go there and how/ historic content
- **Long term jobs needing assignment:**  
Site design (Piper?)  
Gather historic info on sites (Terry?)  
Research property sites – what can legally be installed  
Talk with spoke site property owners & Public Works with ideas  
Research Sculpture costs (e.g. Fire Station 2 sculpture was \$15K)  
Web site development  
Research grant writing and other ways to finance  
Once RFP complete – take it to local artists (Andy?)  
Determine “who” will install spoke pieces
- **Set regular meeting times** – bi-weekly suggested  
Next meeting Weds. 10/31/18 9:00 am

VI. **ADJOURNMENT**

**PUBLIC ARTS COMMISSION / HISTORIC COMMISSION  
JOINT COMMITTEE MEETING  
October 31, 2018  
MINUTES**

**PAC Commissioners Present:**

Allison Renwick  
Stanley Smith  
Andy Stallman

**Staff Present:**

Fotini Kaufman, Assistant Planner

**HC Commissioners Present:**

Beverly Hovenkamp  
Terry Skibby

**I. CALL TO ORDER:** 9:00 AM, Lithia Room, 51 Winburn Way

**II. INTRODUCTIONS**

- Designate minute-taker for meetings

**III. PUBLIC FORUM** Business from the audience not included on the agenda.

**IV. DISCUSSION**

- Project name ideas
  - Marking Ashland Places (MAP)
- Plaza as primary hub
  - Map to spokes? History on a stick?
  - Web site developed to present history walks
  - RF ID Chip – active/passive? Stanley will research tech
- RR hub site possibilities
- Relationship of hub to spokes
- Same or separate designers for markers?
  - Plaques by same studio/artist in each district for continuity?
  - HC take responsibility for the historic theme of plaques
  - PAC take responsibility for art
  - Both commissions weigh in on elements
- RFP v. RFQ
- Budget
  - HC needs to put in budget request for markers
  - Need to Include installation costs
  - 11-15K set aside for HC designation
  
- RR district: sites and their marker types
  - plaques should be conceptualized before artist works on the sculpture so they can include historical elements into the theme and included in the RFP
  - Consider public sidewalks primarily (avoiding property issues)
  - Sites selected:
    - Haskins



Old Depot Site  
Chinatown (A St. between 1<sup>st</sup> & 2<sup>nd</sup>)  
Twin Plunges  
Cemetery

**V. ASSIGNMENTS**

Need to research other cities' plaques and costs  
Installation estimates  
Other studios/foundries?

**VI. ADJOURNMENT**

