

ad hoc CLIMATE AND ENERGY ACTION PLAN IMPLEMENTATION COMMITTEE**Thursday, Oct 18, 2018 | 5:00 PM – 7:00 PM****Siskiyou Room, 51 Winburn Way****Meeting Goal**

- Review revised draft ordinance for permanent climate commission.
- Make recommendation on long term structure and format for permanent advisory structure.

Meeting Agenda

- I. **CALL TO ORDER**: 5:00 pm, Siskiyou Room, 51 Winburn Way
- II. **ANNOUNCEMENTS** (5:00-5:05)
 - a. ASSIGN roles for timekeeper and action item keeper
- III. **CONSENT AGENDA** (5:05-5:10)
 - a. APPROVE meeting minutes from Sept 21, 2018
- IV. **PUBLIC FORUM** (5:10-5:20)
 - a. RECEIVE Public Forum input
- V. **NEW BUSINESS** (-)
- VI. **OLD BUSINESS** (5:20-6:20)
 - a. REVIEW revised draft ordinance for permanent climate commission.
 - b. RECOMMEND long term structure and format for permanent climate commission.
Goal: Identify key functions of future advisory CEAP group.
- VII. **INFORMATIONAL ITEMS (if time allows)**
 - a. RECEIVE Updates relevant to CEAP implementation (Stu)
 - i. Climate Dashboard development
 - ii. Municipal Administrative Policies
 - iii. EV programs
 - iv. Residential investment financing research
 - b. Update from stakeholder representatives (Forest Lands, Conservation, School District, others)
- VIII. **OPEN DISCUSSION (if time allows)**

IX. FUTURE MEETINGS (6:55-7:00)

- a. ANNOUNCE next regular meeting is scheduled: Thursday, November 15, 2018
- b. REVIEW schedule look ahead

Oct – Recommendation of permanent advisory structure

Nov – CEAP 2 Draft report

Dec – CEAP 2 Final report

X. ADJOURN: 7:00pm**Ad hoc Climate and Energy Action Plan Implementation Committee****Charge and Scope of Work:**

The Ad-Hoc Climate and Energy Action Plan Implementation Committee shall be charged with the following scope of work:

- Review, provide input and make recommendations as appropriate on the following:
 - Development of benchmarks and indicators for identified actions within the [Climate and Energy Action Plan](#).
 - Phase I implementation plans presented to the committee by staff.
 - Co-benefits and equity considerations for all phase I action implementation.
 - Development of measurement and reporting protocols and systems.
 - Development of a public outreach and education plan for the Climate and Energy Action Plan and its implementation progress
 - Coordination and communication structure between Climate and Energy Action Plan ad-hoc and other existing City Advisory Commissions in Climate and Energy Action Plan implementation
 - Long term structure and format for citizen advisory role in Climate and Energy Action Plan implementation
- Review, analyze and address public input received by the committee.