

ad hoc CLIMATE AND ENERGY ACTION PLAN IMPLEMENTATION COMMITTEE

Thursday, Sept 20, 2018 | 5:00 PM – 7:00 PM

Siskiyou Room, 51 Winburn Way

Meeting Goal

- ☐ Review and Give Input on long term structure and format for citizen advisory role in CEAP implementation

Meeting Agenda

I. **CALL TO ORDER**: 5:00 pm, Siskiyou Room, 51 Winburn Way

II. **ANNOUNCEMENTS** (5:00-5:05)

- a. ASSIGN roles for timekeeper and action item keeper

III. **CONSENT AGENDA** (5:05-5:10)

- a. APPROVE meeting minutes from Aug 16, 2018

IV. **PUBLIC FORUM** (5:10-5:20)

- a. RECEIVE Public Forum input

V. **NEW BUSINESS** (5:20-6:30)

- a. REVIEW comments and questions from CEAP 1 commission recommendations
- b. REVIEW and GIVE INPUT on potential configurations for future CEAP commission

Goal: Identify key functions of future advisory CEAP group. Based on committee input, Staff will develop revised recommended ordinances for the CEAP committee to review at a future meeting.

Possible formats (Staff will prepare slides to aid discussion of possibilities)

- CEAP 1 ad hoc recommendations as written
- Upstream / Downstream actions
- Mitigation / Adaptation actions
- Other considerations

VI. **OLD BUSINESS** (6:30-6:40)

- a. Form for Social Media suggestions
- b. Form for Community Story nominations
- c. Committee homework

VII. INFORMATIONAL ITEMS (if time allows)

- a. RECEIVE Updates relevant to CEAP implementation (Stu)
- b. Update from stakeholder representatives (Forest Lands, Conservation, School District, others)

VIII. OPEN DISCUSSION (if time allows)

IX. FUTURE MEETINGS

- a. ANNOUNCE next regular meeting is scheduled: Thursday, October 18, 2018
- b. REVIEW schedule look ahead

Sept – Discussion of final Commission structure
Oct – Final recommendation of Commission structure
Nov – CEAP 2 Final report

X. ADJOURN: 7:00pm

Ad hoc Climate and Energy Action Plan Implementation Committee

Charge and Scope of Work:

The Ad-Hoc Climate and Energy Action Plan Implementation Committee shall be charged with the following scope of work:

- Review, provide input and make recommendations as appropriate on the following:
 - Development of benchmarks and indicators for identified actions within the [Climate and Energy Action Plan](#).
 - Phase I implementation plans presented to the committee by staff.
 - Co-benefits and equity considerations for all phase I action implementation.
 - Development of measurement and reporting protocols and systems.
 - Development of a public outreach and education plan for the Climate and Energy Action Plan and its implementation progress
 - Coordination and communication structure between Climate and Energy Action Plan ad-hoc and other existing City Advisory Commissions in Climate and Energy Action Plan implementation
 - Long term structure and format for citizen advisory role in Climate and Energy Action Plan implementation
- Review, analyze and address public input received by the committee.