

IMPORTANT: Any citizen attending a commission meeting may speak on any item on the agenda. If you wish to speak, please fill out the Speaker Request form located near the entrance to meeting room. The Chair will recognize you and inform you as to the amount of time allotted to you. The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to be heard, and the length of the agenda.

**CITY OF ASHLAND  
PARKS AND RECREATION COMMISSION**

**Executive Session**

**OCTOBER 28, 2013 @ 6:30 PM**

COUNCIL CHAMBERS ◊ 1175 E. MAIN STREET

- *Real Property Acquisition ORS 192.660 (2)(e)*

**Regular Meeting Agenda**

**OCTOBER 28, 2013 @ 7:00 PM**

COUNCIL CHAMBERS ◊ 1175 E. MAIN STREET

**CALL TO ORDER**

**APPROVAL OF MINUTES**

Special Meeting—August 30, 2013

Regular Meeting—September 23, 2013

**PUBLIC PARTICIPATION**

- Open Forum

**ADDITIONS or DELETIONS TO THE AGENDA**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- Recommendation for Calle Guanajuato Resurfacing Contractor
- Public Arts Commission RFP for Calle Guanajuato Public Art
- Process for Designs Review for Garfield Park Master Plan

**SUBCOMMITTEE and STAFF REPORTS**

**ITEMS FROM COMMISSIONERS**

**UPCOMING MEETING DATE(S) and PROPOSED AGENDA ITEMS**

- Study Session—November 18, 2013
  - Parks Office, 340 S. Pioneer Street—7:00 PM
- Regular Meeting—November 25, 2013
  - Council Chambers, 1175 E. Main Street—7:00 PM
    - Nature Center Presentation

**ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28CFR 35.102-35.104 ADA Title I).

City of Ashland  
PARKS AND RECREATION COMMISSION  
SPECIAL MEETING MINUTES  
August 30, 2013

**ATTENDANCE**

Present: Commissioners Gardiner, Landt, Lewis, Seffinger; Director Robertson; Superintendents Dials and Dickens

Absent: Commissioner Shaw; City Council Liaison Voisin

**CALL TO ORDER**

Seffinger called the study session to order at 8:03 a.m. in the Parks office, 340 S. Pioneer Street.

**DISCUSS ICE RINK BIDS**

At the August 19 study session, Robertson said staff reported that the bids for a new ice rink cover could come in above the budgeted figure of \$122,000. He said the bids, opened the previous day, came in higher than anticipated, with the low bid for a tent alone at \$130,000. The three bids received (low to high), including setup, foundation, and all other components, were reported as follows:

- Vitus Construction - \$268,000
- Adroit Construction - \$297,000
- Batzer, Inc - \$306,000

Discussion Among Commissioners

**Landt:** In the future, a better job was needed in estimating project costs.

Robertson agreed and said staff used an estimate from Noel Lesley Company from two years prior, which staff adjusted for inflation. He said structural and insurance requirements had since been tightened due to a disaster in Dallas, TX, in which a similar structure fell and caused damage.

**Landt:** What projects would remain uncompleted if the commission spent more than budgeted for the ice rink cover? He spoke about weighing the use of additional funds against other uses; specifically in terms of the significant costs associated with land acquisitions for two dog parks, a neighborhood park proposed for development in a heavily populated area of town, and some trail sections along Ashland Creek – from Hersey Street to Nevada. He said the additional funds could be used for those purposes.

Robertson agreed but said the ice rink investment needed to be maximized and the project would not prevent other projects from moving forward. He said the Ashland Creek Park development had been estimated to begin the previous fiscal year and the commission set aside \$750,000 for that purpose. The grant was not received that year and the commission did not move forward with the park's development, leaving those funds on the table. The commission directed staff to narrow the scope and again request a grant from the State of Oregon Parks Department. Staff did as instructed and received a grant for half of the reduced-cost park development project (\$309,950—half of \$619,900). The remaining balance (\$750,000 budgeted versus \$619,000 reduced project cost) could provide the commission with leeway for continuing to work on proposed projects if approved. Additionally, a discussion with Vitus Construction, Project Manager Steve Ennis, and Parks staff produced an estimated reduction in costs to at or below \$250,000. Robertson said the ice rink cover would not get any cheaper if the project was delayed but it was the commission's decision. He said the commission had \$800,000 plus \$600,000 in revenues, for a total of \$1.4M, remaining in the biennial period that was set aside for land purchases but that was not much when land cost \$200,000 per acre.

**Seffinger:** How would this project differ from a permanent structure's construction? Would this construction make it easier or harder for staff to put up and take down a roof each year?

Robertson said the anchors would be permanent and an earlier staff estimate for a permanent cover (approximately \$500,000) was probably low. In terms of setup and teardown, staff would contract the work out to professionals.

**Landt:** The ice skating rink came about because someone in the community said it was important and the Parks Commission took it on. Just because something existed in the Parks system did not make it a high priority for limited commission funds. The commission needed to make land acquisitions a top priority.

**Gardiner:** That could be said for any of the various Parks-managed properties.

**Lewis:** The day the commission chose to embed coils in the Winburn Way parking lot asphalt was the day the commission chose to retain the ice rink facility for the community. The coils would last for decades and a cover was needed. He agreed that land acquisitions needed to move to the top of the commission's priority list. While not an ice skater, he said this was something the commission provided for the community and hopefully the ice rink cover would last for years.

**Seffinger:** Agreed and said the ice rink was a multi-use, multi-age facility, suitable for a variety of people. While also not a skater, she said the community favored the facility and considered it important.

**Landt:** Would vote against the cover, given its price was more than double the estimated cost. Said the motion should include the exact cost of the cover. He said the extra funds had a higher use, in his opinion.

**MOTION** Gardiner moved to approve a roof for the ice skating rink, with expenditures not exceeding \$268,700. Lewis seconded the motion.

Discussion Among Commissioners

Landt suggested authorizing a cap of \$250,000 instead of \$268,700, as the contractor would most likely use all funds allocated for the project. Gardiner and Lewis agreed to use that language in a friendly amendment to the motion, revising the amount allocated as "not to exceed \$250,000."

**AMENDED MOTION** Gardiner moved to approve a roof for the ice skating rink, with expenditures not to exceed \$250,000. Lewis seconded the motion.

Vote:

Gardiner, Lewis, Seffinger – Yes

Landt - no

**ADJOURNMENT**

By consensus, hearing no further business, Seffinger adjourned the meeting at 8:24 a.m.

Respectfully submitted,



Susan Dyssegard  
Ashland Parks and Recreation

City of Ashland  
PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
MINUTES  
September 23, 2013

**ATTENDANCE**

Present: Commissioners Gardiner, Landt, Lewis, Shaw; City Council Liaison Voisin; Superintendents Dials and Dickens

Absent: Commissioner Seffinger; Director Robertson

**CALL TO ORDER**

Landt called the meeting to order at 7:00 p.m. in Council Chambers, 1175 E. Main Street.

**APPROVAL OF MINUTES**

Study Session – August 19, 2013

During the Calle resurfacing discussion, Landt said a sentence attributed to Landt involved a request for changing buff pavers to gray. He asked for the deletion of that reference as he did not make the request.

**MOTION** Shaw moved to approve the minutes as amended. Lewis seconded the motion.

The vote was: All yes

Regular Meeting – August 26, 2013

During the cross-country fees discussion, Landt said the sentence in which he talked about special event fees charged to schools as not being onerous, since schools are well-funded within the community, he said "Ashland" schools are well-supported within the "Ashland" community. He asked for that clarification in the minutes.

**MOTION** Lewis moved to approve the minutes as amended. Gardiner seconded the motion.

The vote was: All yes

**PUBLIC PARTICIPATION**

None

**ADDITIONS OR DELETIONS TO THE AGENDA**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**REQUEST FOR FILMING IN LITHIA PARK**

Dials reported on a September 19 meeting with Anne Lundgren, Assistant Location Manager for the movie "Wild." Dials referenced a letter from Lundgren outlining her efforts to comply with all City of Ashland special event requirements and for use of certain sections of the park for filming. Dials said past filming approvals by the commission had been contingent on advance notification of proposed dates and the payment of all rental, special event, and street closure fees by production companies. Dials said the last movie company that filmed in an Ashland park (for "Calvin Marshall") donated \$500 to the Ashland Parks Foundation. She asked for any motion to include a reference to bonding in the event staff deemed it necessary. Dials invited Lundgren to speak to the commission.

**Anne Lundgren**, 238 E. Main Street, Suite C, a local film producer and owner of Joma Films, said the movie "Wild," based on the book of the same name by Cheryl Strayed, was set for filming in downtown Ashland on Tuesday, October 22. She outlined her requests:

1. Place extras in lawn area of Lithia Park entrance;
2. If desired on the day of filming, take camera into lawn area for close-ups of extras at park entrance;
3. Place a crew member inside park near duck pond; ask pedestrians exiting park to wait and not exit while cameras were rolling;

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## NEW BUSINESS

### REQUEST FOR FILMING IN LITHIA PARK, cont'd.

4. 36 hours of parking for "base camp" for cast trailers and hair / makeup trailers. 1,000 feet of curb space or 500 feet of street parking on both sides: from either Public Works Dept (Community Development) to Nutley or from Nutley to the bandshell. Close Winburn Way from Nutley to Granite.
5. If street closure(s) approved, 100 parking spaces needed during filming period. Alternatively, possibly park away from film site and provide shuttles. Preference would be to park along Winburn Way and reserve spaces for staff and construction vehicles.

Lundgren said the work on October 22 would begin at 7 a.m. and continue into the afternoon. Base camp parking was estimated at 36 hours in length; the length of street closure(s) was estimated from late Monday through the early morning hours of Wednesday, October 23. Dials said a street closure from Winburn Way to the Upper Duck Pond was customary for City Band concerts. During filming, Dials said adequate space would be required along Winburn Way for emergency vehicle access.

Landt requested a map of the area under discussion; Dials said a map was not available. Landt said he preferred having a shuttle van transport people to the site rather than allowing multiple cars to park at the film site. Lundgren said parking spaces would only be needed on October 22 between 7:00 a.m. and 2-4:00 p.m. or until filming concluded. She reported working closely with the City and Chamber to reduce impacts to businesses. When asked by the commission about fees charged in the past, Dials said the "Calvin Marshall" production paid \$500 to the Ashland Parks Foundation and additional standard fees were paid. In terms of insurance coverage, Lundgren said the film's certificate of liability would list the City as additionally insured. Landt recommended including within any motion an authorization for staff to negotiate a bond if deemed necessary by staff.

### Discussion Among Commissioners

Landt asked if staff could foresee any conflicts with closing streets and allowing vehicles to park in Lithia Park. Dials responded that several routine activities were scheduled in the Community Center and Pioneer Hall on October 22 but no special events had been requested or booked. She said parking would be tight as construction would be underway at the ice rink (installation of a cover) and on the Calle Guanajuato (archaeological digs for resurfacing project). Lundgren said the Plaza would be closed around the loop during filming and Winburn Way would be closed at Nutley. If the road closure for base camp was from Nutley to Granite, Lundgren said the traffic could begin flowing around the Plaza more quickly; however, her crew preferred closing the road from Nutley to the Plaza.

**MOTION:** Lewis moved to approve the request for filming in the park, with a \$500 fee charged and further details worked out by staff. Landt seconded the motion.

### Discussion of Motion

Gardiner said he preferred a more specific motion and suggested placing base camp between Nutley and the bandshell and closing Winburn Way from Nutley to Granite Street for 36 hours of parking.

**AMENDED MOTION:** Gardiner moved to amend the motion: Place base camp between Nutley and the bandshell and close Winburn Way from Nutley to Granite Street for 36 hours of parking, keeping Nutley open to allow for traffic flow. Lewis accepted the amendment and Landt seconded the amended motion.

### Discussion of Amended Motion

Shaw said an opportunity to publicize Lithia Park was a positive thing and he hoped the filmmakers would receive good treatment. Landt said the commission was proud to be chosen for the filming and wanted to protect the park. Lundgren said she appreciated the opportunity to present the request and looked forward to receiving feedback on the process so that future improvements could be made.

Vote: All yes

Landt said "Filming in Parks" would be added to the upcoming annual fees and charges review. Lundgren said "Wild" would probably release in 2015.

## **NEW BUSINESS**

### **IRRIGATION DIVISION PRESENTATION**

Dickens introduced Western Division / Irrigation Manager Bill Miller. He said Miller would provide a review of his areas of responsibility, including Lithia Park and other parks, park areas, and facilities: Ashland Creek Park, Bluebird Park, Briscoe Geology Park, the Calle Guanajuato, Ashland Community Center, Dog Park, Pioneer Hall, Railroad Park, Scenic Park, and the Ashland Skateboard Park. He said Miller would cover the irrigation system maintained by the Parks Department, including for Parks and City landscapes, and would talk about pump stations, the Central Irrigation System, weather stations, water conservation, and the overall operations of the Irrigation Division. He invited Miller to speak to the commission.

Miller said he was fortunate to have worked for Parks for fifteen years. Many of the irrigation components installed in the '60s and '70s were reportedly undergoing replacement and refurbishment. He displayed a slideshow and talked about maintaining over 70 main lines throughout the system. He reviewed the 2009 irrigation project at the Upper Duck Pond in Lithia Park that provided for use of TID water for the sake of water conservation. He said TID water was added into the pond and then, via pump station, used for irrigation from the Rose Garden to the reservoir. An additional pump station located at North Mountain Park was said to utilize water from Bear Creek. He showed photos of controllers and said 80% of controls were operated out of a Central Irrigation System manufactured by Motorola (IRNET, a radio signal system), allowing water to be adjusted via computer. He said most of the irrigation zones had flow meters and were checked by staff and adjusted as needed, with irregular high flows shutting down the system. Due to Homeland Security, he said the system was transitioned from a broadband to a narrowband signal in summer 2013 and the transition went well. Required field testing was reported to include a hand-held radio to activate the zones but the system would soon allow for texting, making for a cleaner system. A weather station located at North Mountain Park allowed the public to check on flows. Micro-climates in Ashland made for some challenges in adjusting irrigation levels in the parks system. He said the golf course was irrigated with TID water in summer months.

Miller invited anyone interested to visit his office and check out the Central Irrigation System.

Lewis said the City was talking about transitioning to a system-wide use of TID water for irrigation rather than potable water. He reported seeing gardens irrigated with potable water in town and asked for ideas about moving forward with City-wide TID irrigation. Dickens reported giving tours to City employees to demonstrate the TID irrigation system implemented at the Upper Duck Pond. He said once the City tied into the weather station, it would make a big difference. Miller said Parks used potable water for the seasonal ice rink and pool but the ice rink only required one or two inches of ice over the parking lot asphalt.

Landt thanked Miller for his presentation and invited the community to visit North Mountain Park and test out the weather station.

### **LITHIA PARK HISTORIC RESTORATION – RECOGNITION REQUEST**

Dickens said staff was hoping to create a small monument or plaque for newly restored or soon-to-be-restored historic structures in Lithia Park: the Atkinson Bridge, Enders Shelter and Butler-Perozzi Fountain. If approved by the commission, a meeting of the Signs, Plaques and Memorials Subcommittee would be scheduled before moving forward. Dickens requested additional consideration for a ribbon-cutting or recognition ceremony to acknowledge recent restorations of two of the three 100-year-old structures: the bridge and shelter. He said the Butler-Perozzi Fountain repairs had not been scheduled.

#### Discussion Among Commissioners

Lewis suggested discussing with the Historic Commission any plaque or monument before moving forward. Landt said a public ceremony was fine but he didn't agree with mounting plaques in parks for self-recognition.

Commissioners spoke favorably about a recognition ceremony honoring the recently restored historic structures. Shaw suggested including restoration dates on plaques but not listing commissioners' names. Gardiner recommended a subcommittee review of any proposed plaque for historic structures followed by a full commission review.

## **NEW BUSINESS**

### **LITHIA PARK HISTORIC RESTORATION – RECOGNITION REQUEST, cont'd.**

**MOTION:** Gardiner moved to direct staff to bring any proposed plaque or sign for historically restored structures in Lithia Park to the Signs, Plaques and Memorials Subcommittee for review. Shaw seconded the motion.

Vote: All yes

## **SUBCOMMITTEE and STAFF REPORTS**

### **Triangle Park Sidewalk Project**

Dickens said the Triangle Park sidewalk repairs project was wrapping up. Landt said staff was using a system never before used in which roots were allowed to continue growing beneath sidewalks. If the system worked, it could be replicated elsewhere around town or in other towns. While big trees were desirable, their large roots always came into conflict with sidewalks and the new system could allow for compatibility. He said his proposal was provided to Public Works 15 years earlier but never used until Parks tried it out on the Triangle Park sidewalk project.

### **Atkinson Bridge Project**

Dickens said the Atkinson Bridge restoration would be completed in the near future.

### **Calle Resurfacing Project**

Dials talked about the Calle resurfacing project and said a mandatory pre-bid meeting was scheduled the following day. Archeological digging was required before resurfacing could begin and construction was tentatively set to begin in late October.

## **ITEMS FROM COMMISSIONERS**

Shaw expressed appreciation for the opportunity to attend the annual Oregon Recreation and Parks Association (ORPA) conference. He said it was his first ORPA conference and he appreciated the interesting seminars and time spent with staff.

Shaw thanked Dickens for the new Lithia Park entrance sign and the clearing of surrounding plantings.

Voisin, speaking on behalf of council, stated that two mothers reported recent dog attacks on their children in Lithia Park. The mothers asked for more "no dog" signage in the grassy entrance area of the park. Voisin said the current signage was not easily visible. Dickens said upgraded dog signage could be installed in conjunction with a new Woof Waste station at the park entrance, something the commission had requested.

Shaw said he witnessed more park patrols during summer 2013, with citations issued for park rule violations.

## **UPCOMING MEETING DATES & PROPOSED AGENDA ITEMS**

- Historic Restorations Celebration in Lithia Park – date / time TBD
- Study session set for October 21 at 7:00 p.m., Parks office, 340 S. Pioneer Street
- Regular meeting set for October 28 at 7:00 p.m., Council Chambers, 1175 E. Main Street
- Joint meeting with council set for October 29 at 7:00 p.m., Council Chambers, 1175 E. Main Street

**ADJOURNMENT**– By consensus, with no further business, Landt adjourned the meeting at 8:21 p.m.

Respectfully submitted,



Susan Dyssegard  
Ashland Parks and Recreation

# ASHLAND PARKS AND RECREATION COMMISSION

340 SO. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner  
Rick Landt  
Jim Lewis  
Stefani Selfinger  
Vanston Shaw



Don Robertson  
Director

TEL: (541) 488-5340  
FAX: (541) 488-5314

## MEMORANDUM

**TO** : Ashland Parks and Recreation Commission

**FROM** : Rachel Dials, Recreation Superintendent

**DATE** : October 23, 2013

**SUBJECT** : Recommendation for Calle Guanajuato Resurfacing Contractor

### Action Requested

Recommend approval

### Background

On October 2, 2013, City of Ashland Parks and Recreation received three (3) bids for the 2013 Calle Guanajuato Resurfacing Project. The low bid of \$387,808.60 was submitted by KOGAP Enterprises, Inc. of Medford, Oregon. The other two bidders were Wes Norton and Pilot Rock.

### **The KOGAP bid breakdown was as follows:**

- Parks portion of the project will be \$286,618.60.
- Water portion of the project will be \$75,890
- Electric portion of the project will be \$25,300

Since City Council, acting as the local contracting board, must approve any contracts over \$100,000, this item is scheduled for Consent Agenda at the November 5 council meeting.

Staff is recommending approval of the Parks portion of the project in the amount of \$286,618.60 and support of the total bid of \$387.808.60 submitted by KOGAP Enterprises, Inc.

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## MEMORANDUM

**TO** : Ashland Parks and Recreation Commission

**FROM** : Don Robertson, Director

**DATE** : October 23, 2013

**SUBJECT** : Public Arts Commission RFP for Calle Guanajuato Public Art

**Action Requested**

Information only

**Background**

The art pedestals located along the staircase on the west side of the Calle Guanajuato stairway is known as the "Arnie Krigel Memorial Sculpture Garden." The Public Arts Commission is responsible for selecting sculptures for display in this area. They developed a procedure that has been used several times in the past in which potential artists are asked to respond to an RFP for consideration of their work for placement.

Representatives of the Public Arts Commission will be on hand to describe the process and present their timeline.

Call for Entries  
Arnie Krigel Memorial Sculpture Garden — Calle Guanajuato Stairway  
Ashland, OR — 2014

Overview

The City of Ashland Public Art Commission invites qualified, Oregon professional artists to submit proposals for a 3-dimensional sculpture for permanent inclusion in an outdoor sculpture garden. The selected work will be installed on a pedestal adjacent to the staircase above Calle Guanajuato, an important pedestrian walkway adjacent to Lithia Park in downtown Ashland, OR.

Ashland is located in the picturesque Rogue Valley of Southern Oregon just 15 miles north of the California border. Ashland is known as an “arts” community boasting numerous art galleries and attracting art-savvy visitors both for the performing arts and the visual arts. This unique opportunity provides a venue for artists to display their work in a natural setting and provides public art for the enjoyment of Ashland citizens and visitors.

History and Description

Calle Guanajuato is an important pedestrian walkway located behind the Plaza that honors both the natural beauty of Ashland Creek and Ashland’s sister city relationship with Guanajuato, Mexico.

The Arnie Krigel Memorial Sculpture Garden is dedicated to one of Ashland’s first Public Art Commissioners and is adjacent to the Calle Guanajuato stairway which links the pedestrian walkway adjacent to the creek and the neighborhood above the plaza.

The Sculpture Garden includes two pedestals to accommodate sculpture suitable for outdoor display in a wide range of weather conditions. The lower pedestal is the site of a steel and stone sculpture by Ashland artist Kevin Christman. The sculpture selected through this proposal request will be installed on the upper pedestal.

Artists are invited to submit photos of up to three existing pieces or drawings of up to three proposed pieces for consideration and may freely employ any materials that will withstand exposure to weather and vandalism. This includes metals, stone, glass, ceramic, concrete or any other such material that would be both safe and durable in an outdoor setting. The selected piece will be mounted on a concrete pedestal, approximately 30 inches tall on top of which is a steel mounting box 15 ½ X 15 ½ inches square and 4 inches in height. The design may not include electrical power, pumps, or plumbing for water due to concerns over maintenance and potential for vandalism. Specific site criteria are included at the end of this document.

### Pedestal measurements

20" x 20" x 29.5" high base

15 1/2" x 15 1/2" top surface mount – steel box

Holes for mounting bolts on the top of the steel box are .75" in diameter and are approximately 3.5" apart from center to center.

See photos below for additional pedestal information.

### Theme

Submitted sculptures must fit and compliment the natural elements and visual aspects of the site. The general setting is a hillside planted with mostly native bushes and small trees. The pedestal is located on the west side of the upper portion of the staircase. The selected sculpture should appropriately fit the pedestal size. Photos of the site are at the end of the application.

Submissions must be original and appropriate for a broad audience of all ages, not targeted to any particular age group. Submissions must not reflect partisan politics, contain sexual or religious content or express a commercial aspect.

### Award/Budget

Artists whose work is selected will receive \$6,500 for purchase, delivery and installation of the sculpture.

### Timeline

1/15/2014 – Deadline for submissions to the City of Ashland

3/15/2014 – Notification of winning entry.

7/15/2014 – Selected sculpture delivered to the City of Ashland and installed.

July, 2014 – Dedication – Exact date to be announced.

### Eligibility

This Call for Entries is open to all professional sculptors living in the state of Oregon.

### Submissions

All materials must be received by the City of Ashland by 5:00 p.m. on Wednesday, January 15, 2014. Email submissions to: [seltzera@ashland.or.us](mailto:seltzera@ashland.or.us)

Submission should include the following materials:

1. Contact information including Name, Address, Telephone and Email and the number of years the artist has been working professionally.
2. Professional CV in pdf format.
3. Two names and contact information of references.
4. Examples of previous work
5. Images of Proposed Work. Drawings of up to 3 pieces must be included in a pdf document (no jpeg images). The images should be numbered, sized as a 5"x7",

- and labeled with the artist's name, title of the piece, the medium, and the dimensions of the artwork. Two views of each proposal are encouraged.
6. A detailed description of how the proposed piece will be constructed and installed.
  7. Submit the final pdf document with all required materials electronically to [seltzera@ashland.or.us](mailto:seltzera@ashland.or.us) and include Calle Guanajuato Sculpture Proposal in the subject line.
  8. All submittals will receive an email confirming receipt. Late applications will not be considered.

Selection Committee:

The submissions will initially be screened by the Public Arts Commission. The winning entry will be chosen by a Selection Committee consisting of seven people, including one representative each from the Ashland Parks and Recreation Commission, the Ashland Public Works Department, a local artist, two residents of the nearby neighborhood, a business owner on the Plaza and a member of the community at large. Final acceptance will be made by the Ashland Parks and Recreation Commission which manages the site of the sculpture garden.

The jury will select the winning entry based upon the following criteria:

- Overall strength of the design concept
- Response to the project theme of elements of the environment of the site
- Artistic excellence and innovation
- Appropriateness of the artwork to the audience and site in terms of scale, form, content and materials
- Long term value of the submission
- Ease of maintenance and durability of artwork relative to theft, vandalism and the environment
- Demonstrated ability by the artist to carry out the project

Should the Selection Committee find none of the submissions meet the above criteria, a new search will be conducted.



View from top of staircase.

Lower pedestal

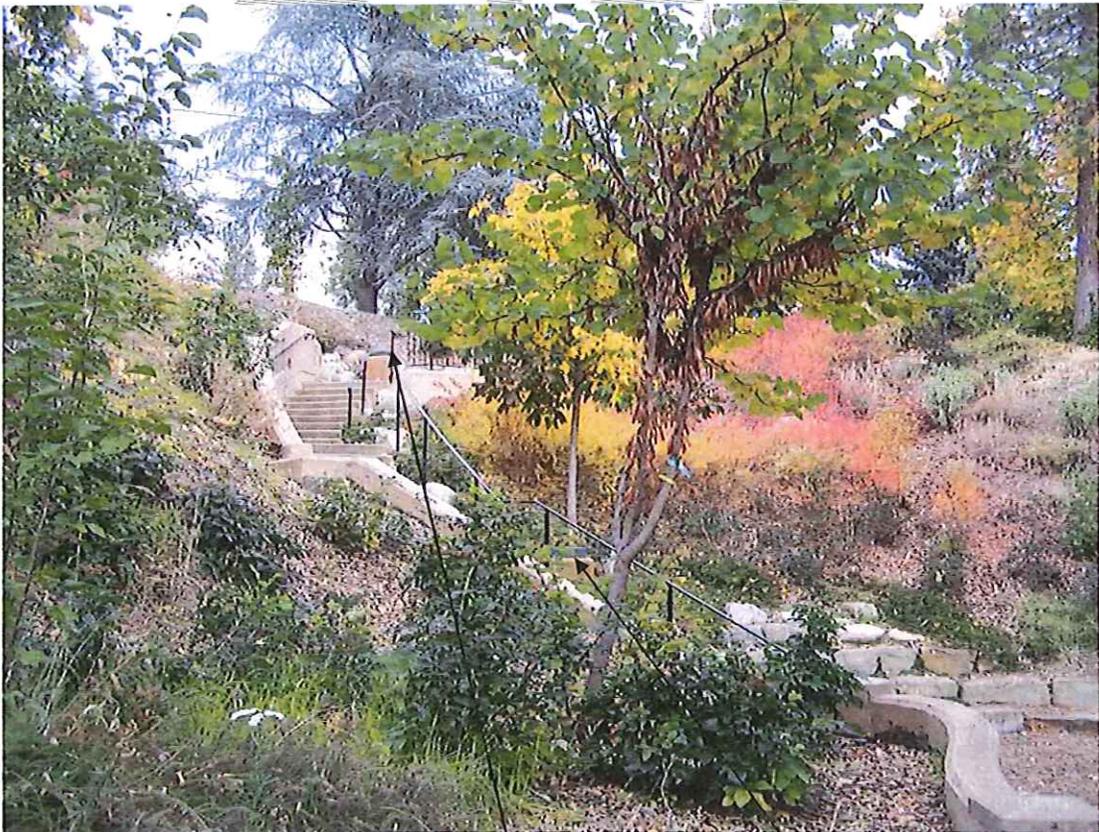
Upper pedestal

DRAFT



View from top of staircase

Upper pedestal



View from bottom of staircase

Upper pedestal

Lower pedestal



Mounting box on pedestal.

DRAFT

# ASHLAND PARKS AND RECREATION COMMISSION

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## MEMORANDUM

**TO** : Ashland Parks and Recreation Commission

**FROM** : Don Robertson, Director

**DATE** : October 23, 2013

**SUBJECT** : Process for Designs Review for Garfield Park Master Plan

**Action Requested**

Provide staff direction

**Background**

The commission previously discussed the need to review the current design of Garfield Park. Garfield Park functions as both a neighborhood park (in terms of size and location) and a community park (in terms of amenities).

The commission has recognized that conflicts exist between uses and users within the park, most notably between uses of the sand volleyball court and the players who use it along with the children who like to play in it. The park also suffers from a deterioration of the water feature as a result of both use and sand infiltration. Lastly, amenities have been removed from Garfield Park such as the small skateboard area.

For the sake of starting the conversation, staff worked with the architectural firm of Covey Pardee to develop three concepts toward reevaluating the current design of this facility. Concepts were shared with the commission on the evening of October 21, 2013, and the discussion focused on whether to proceed with a process and, if so, what that process would look like.

Staff has prepared a draft process for the commission to consider. It focuses on three meetings that would include:

### **Meeting 1 (The Grove)**

1. Review site constraints, challenges and opportunities
2. Identify possible options for improvements, including the three options identified at the study session; include scale cutouts of park amenities for comparison purposes
3. Take public input

### **Meeting 2 (The Grove)**

1. Present proposed plan based on public input received at meeting #1
2. Discuss possible options based on presented plan
3. Take public input

### **Meeting 3 (Council Chambers; Commission regular meeting)**

1. Present plan for approval