

ad hoc CLIMATE AND ENERGY ACTION PLAN IMPLEMENTATION COMMITTEE

Thursday, Dec 13, 2018 | 5:00 PM – 7:00 PM

Siskiyou Room, 51 Winburn Way

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**Meeting Goal**

- ☐ Review Draft Activity Summary for CEAP ad hoc Implementation Committee.
- ☐ Make recommendation to advance Activity Summary to City Council

**Meeting Agenda**

- I. **CALL TO ORDER**: 5:00 pm, Siskiyou Room, 51 Winburn Way
- II. **ANNOUNCEMENTS** (5:00-5:05)
  - a. ASSIGN roles for timekeeper and action item keeper
- III. **CONSENT AGENDA** (5:05-5:10)
  - a. APPROVE meeting minutes from Oct 18, 2018
- IV. **PUBLIC FORUM** (5:10-5:20)
  - a. RECEIVE Public Forum input
- V. **NEW BUSINESS** (5:20-6:20)
  - a. REVIEW Draft Activity Summary
- VI. **OLD BUSINESS** (--)
  - a. None
- VII. **INFORMATIONAL ITEMS** (6:20-6:40)
  - a. RECEIVE Updates relevant to CEAP implementation (Stu)
  - b. Update from stakeholder representatives (Forest Lands, Conservation, School District, others)
- VIII. **OPEN DISCUSSION (if time allows)**
- IX. **FUTURE MEETINGS** (6:40-6:50)
  - a. REVIEW schedule look ahead, if needed

X. **ADJOURN:** (7:00pm)

**Ad hoc Climate and Energy Action Plan Implementation Committee**

**Charge and Scope of Work:**

The Ad-Hoc Climate and Energy Action Plan Implementation Committee shall be charged with the following scope of work:

- Review, provide input and make recommendations as appropriate on the following:
  - Development of benchmarks and indicators for identified actions within the [Climate and Energy Action Plan](#).
  - Phase I implementation plans presented to the committee by staff.
  - Co-benefits and equity considerations for all phase I action implementation.
  - Development of measurement and reporting protocols and systems.
  - Development of a public outreach and education plan for the Climate and Energy Action Plan and its implementation progress
  - Coordination and communication structure between Climate and Energy Action Plan ad-hoc and other existing City Advisory Commissions in Climate and Energy Action Plan implementation
  - Long term structure and format for citizen advisory role in Climate and Energy Action Plan implementation
- Review, analyze and address public input received by the committee.