

IMPORTANT: Any citizen attending a commission meeting may speak on any item on the agenda. If you wish to speak, please fill out the Speaker Request form located near the entrance to meeting room. The Chair will recognize you and inform you as to the amount of time allotted to you. **The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to be heard, and the length of the agenda.**



AGENDA FOR REGULAR MEETING

ASHLAND PARKS & RECREATION COMMISSION

May 23, 2016

Council Chambers, 1175 E. Main Street

6:00 p.m.

- I. EXECUTIVE SESSION: Real Property Discussion and Disposition, ORS 192.660 (2)(e)

7:00 p.m.

- I CALL TO ORDER

- II. APPROVAL OF MINUTES

- a. Study Session—April 18, 2016
- b. Regular Meeting— April 25, 2016

- III. PUBLIC PARTICIPATION

- a. Open Forum

- IV. ADDITIONS OR DELETIONS TO THE AGENDA

- V. UNFINISHED BUSINESS

- a. Clay Street Dog Park (Action)

- VI. NEW BUSINESS

- a. Bike Polo Special Event Request (Information and Possible Action)
- b. COLA Discussion (Action)

- VII. SUBCOMMITTEE AND STAFF REPORTS

- a. Nature Center Report (Information)
- b. Q3 Goals and Budget Update (Information)
- c. Performance Audit Update (Information)

- VIII. ITEMS FROM COMMISSIONERS

- IX. UPCOMING MEETING DATES

- a. Study Session—June 20, 2016
The Grove, 1195 E. Main Street—7:00 p.m.
- b. Regular Meeting—June 27, 2016
Council Chambers, 1175 E. Street—7:00 p.m.

- X. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).

City of Ashland
PARKS AND RECREATION COMMISSION
STUDY SESSION
MINUTES
April 18, 2016

ATTENDANCE

Present: Commissioners Gardiner, Landt, Lewis, Miller, Shaw; Director Black; Superintendents Dickens; Executive Assistant Dyssegard

Also Present: Supervisor of Forestry, Trails and Open Space Properties, Jeffrey McFarland

Absent: City Council Liaison Mayor Stromberg; Superintendent Dials

ITEM #1 CALL TO ORDER

Gardiner called the Study Session to order at 5:30 p.m. at The Grove, 1195 E. Main Street.

ITEM #2 PUBLIC INPUT

There was none.

ITEM #3 TOUR OF IMPERATRICE PROPERTY

Michael Black and Jeff McFarland led a tour of the 846-acre Imperatrice property, adjacent to Ashland City limits. The property was purchased by the City in 1996 and water rights were obtained from the Talent Irrigation District (TID) at that time. The land purchase, made possible through City of Ashland Food and Beverages taxes, was recorded as \$950,288. An old homestead formerly located on the property had only one remaining item: a cistern from the former structure.

The majority of the property is zoned EFU (exclusive farm use), with a portion zoned as higher value farmland and rented by a local business for farm use. Irrigation water is obtained from a TID ditch that spans the property. A former geotechnical study characterized the soil as unstable and the composition as predominately clay, rendering the property unsuitable for bicycle trails or other pedestrian uses besides hiking trails.

The Southern Oregon Land Conservancy (SOLC) is interested in the property because of its desirable vegetation and bird nesting sites. No rare plants have been identified and SOLC would support a trails system. Other possible uses for the property include approximately 100 acres for a solar farm, an interest expressed by the City of Ashland.

The group discussed a possible trail or series of trails leading to Grizzly Peak. It was noted that no connecting trail easements had been established to date. Challenges to obtaining the easements included access through private property and coordination with applicable agencies. TID would most likely call for fencing to shield the public from the ditch. Crossing the waterway would require the cooperation of TID and permits from the Federal Bureau of Reclamation. The Grizzly Peak area is managed by the Bureau of Land Management (BLM).

Black recommended procuring trail easements for future connectivity with BLM's trail to Grizzly Peak. He indicated that a survey would be needed once the trail easements were tentatively identified.

Black highlighted potential changes to Oregon's laws granting recreational immunity. He stated that more work would be needed to determine potential liabilities with regard to the property. The tour was then concluded.

ITEM #8 2016 SUBCOMMITTEE ASSIGNMENTS REVIEW

- ***Bee City USA***

Gardiner reported briefly about the recent Pesticides, People, Pollinators, and the Planet Conference. He noted that a wealth of information was disseminated about cutting edge, environmentally sound techniques related to the workshop's theme.

- ***Clay Street Dog Park***

Black updated Commissioners on staff's progress in soliciting public input regarding the proposed Clay Street dog park. Signs had been placed at key locations and public input was coming in by email and other methods.

ITEM #10 ADJOURNMENT

There being no further business, the meeting adjourned at 6:49 pm.

Respectfully submitted,

Betsy Manuel, Assistant

The Minutes are not a verbatim record. The narrative has been condensed and paraphrased to reflect the discussions and decisions made. Ashland Parks and Recreation Commission Study Sessions, Special Meetings and Regular Meetings are digitally recorded and available upon request.

City of Ashland
PARKS AND RECREATION COMMISSION
Regular Meeting
Minutes
April 25, 2016

ATTENDEES

Present: Commissioners Gardiner, Landt, Lewis, Miller, Shaw; Director Black; Superintendent Dials and Dickens; Executive Assistant Dyssegard; Assistant Manuel

Also Present: Jeff McFarland, Supervisor of Forestry, Trails and Open Space Properties; Lonny Flora, Recreation Manager

Absent: City Council Liaison Mayor Stromberg

CALL TO ORDER

Chair Gardiner called the meeting to order at 7:00 p.m. at Council Chambers, 1175 E. Main Street

APPROVAL OF MINUTES

Study Session – March 21, 2016

Discussion

Gardiner noted a correction for Page 6 as follows:

Lonny Flora would *not* manage the Golf Clubhouse as part of his Recreation Manager duties.

Correction should read:

Lonny Flora would manage the Golf Clubhouse as part of his Recreation Manager duties.

Motion: Landt moved to approve the Minutes for March 21, 2016, as amended. Lewis seconded.
The vote was all yes.

Regular Meeting – March 28, 2016

Landt noted a correction for Page 2 as follows:

Landt reiterated that *while* overlapping events are not the norm...

Correction should read:

Landt reiterated that overlapping events are not the norm...

Motion: Shaw moved to approve the Minutes for March 28, 2016, as amended. Landt seconded.
The vote was all yes.

Joint Meeting with Council – March 29, 2016

Motion: Landt moved to approve the Minutes of March 29, 2016, as presented. Miller seconded.
The vote was all yes.

PUBLIC PARTICIPATION

Ms. Jackie Bachman of 943 B. Street in Ashland was called forward.

Bachman said she had been an Ashland resident for the past year and was a retired senior. She enjoyed participating at the APRC Senior Center and was actively involved in recreational opportunities such as line dancing and yoga. On behalf of the Senior Center, she served as an ambassador for the OLLI Program, an educational activity in support of lifelong learning.

Bachman voiced appreciation for the management at the Ashland Senior Program, headed by Christine Dodson. She said Dodson made sure clients felt welcome, safe and involved.

Bachman emphasized the importance of providing such services free of charge, noting that many members have limited resources and limited access to other programs. She highlighted the Center's mission to provide a venue for social interaction through recreational and health-related activities.

ADDITIONS AND DELETIONS

There were none.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

- ***Calle Guanajuato Mural Request Recommendation to City Council (Action)***

Dials introduced Barry and Kathryn Thalden, sponsors for a proposed art project along the Calle Guanajuato. She said they retained an artist from Sister City Guanajuato to paint a full-sized mural on the Sesame Kitchen building. Dials reported that the design of the mural had been approved by the Public Arts Commission with conditions:

- Prohibit artisans from hanging their wares on the mural wall.
- Reconfigure the sunshade.
- Change the direction of the gate that allows entrance onto the Calle so the gate swings against the fence rather than obscuring the mural.
- Relocate the sign for the Fire Lane that currently hangs on the mural wall to the opposite side of the Calle.

Dials reported that working with the sunshade in place was discussed and possible solutions considered. She noted that changing the gate would be more complex as it would require engineering. The proposed placement of bollards to prevent access by vehicular traffic from entering the Calle was a possible solution. APRC staff recommended that costs associated with the placement and painting of the mural be the responsibility of the project's sponsors.

Barry and Kathryn Thalden of 550 Ashland Loop Road in Ashland were called forward.

Mr. Thalden indicated that the project was an effort to promote the Ashland/Guanajuato connection. He stated that local artist Denise Baxter would be assisting Guanajuato artist Loreta Villasenor. Art students from SOU would also participate. Ms. Thalden underlined a broad base of support for the project, including encouragement from the Amigo Club.

Dials explained that a recommendation for approval would move the project forward for a final review by the Ashland City Council on May 17, 2016. Lewis reported that the Public Arts Commission had thoroughly vetted the

project and there were no major barriers for approval. It was estimated that the mural would be completed by the Fourth of July.

Landt highlighted background information about the gate, clarifying that placement of the gate would remain as it was. He suggested that condition three be modified by deleting the year 2016 so the agreement did not expire. He also recommended inserting the word *alterations* into condition four to broaden the scope and clarify the responsibilities.

Gardiner conferred with the Thaldens regarding costs that might impact the project. Mr. Thalden replied that their commitment covered expenses related to the project. He pledged to continue working with the Public Arts Commission and the Lithia Artisans Market for solutions to any issues that might arise. Both sponsors assured the Commission that the sunshade would be left in place if no other suitable solution could be found.

Motion: Shaw moved to recommend to the Ashland City Council approval of the Calle Mural Project. Miller seconded. The recommendation for approval of the Calle Mural Project included the following conditions:

- 1) Prohibit artisans from hanging their wares on the mural wall.
- 2) Relocate the Fire Lane sign that currently hangs on the mural wall to the opposite side of the Calle.
- 3) Schedule artist's work so as not to interfere with the Lithia Artisans Market or other Calle operations.
- 4) All associated costs, repairs or alterations related to the mural project not to be the responsibility of the Lithia Artisans Market or APRC.

Discussion:

Black stated that APRC staff would retain authority to choose the best solution with regard to the bollards.

The vote was all yes.

- ***Bear Creek Management Plan / JPA Proposal (Action)***

Jeff McFarland introduced Jenna Marmon as the Bicycle, Roads and Trails project manager for Jackson County. He noted that Marmon was an administrator for the Bear Creek Greenway Trail. The topic for discussion would be updates to the Joint Powers Agreement.

Marmon noted that the Bear Creek Trail was currently twenty miles long, connecting the Ashland Dog Park from the south with Dean Creek Frontage Road, north of Central Point. Jackson County originally coordinated construction of the trail and currently managed grants and other sources of funding while individual Jackson County jurisdictions provided basic trail maintenance. In 2008 a Joint Powers Committee was established to represent the Bear Creek Greenway as a decision-making body with the authority to strategize long term, provide consistent financial support, and oversee maintenance. Funding was set aside for staffing and major maintenance expenses. The agreement also described each jurisdiction's responsibilities for routine maintenance. The agreement was applicable in perpetuity although subject to updates every three years.

Marmon explained the rationale for changes to the funding table which assigns jurisdictional financing based upon the number of miles of Greenway per municipality and the population of each. She stated that the cities of Phoenix and Talent paid for staffing but did not contribute to major maintenance expenses based on the ratio for miles/population.

Marmon outlined Jackson County's role, noting that coordination for the Greenway included meeting coordination, project management, grant funding and facilitation of a volunteer program. She highlighted four major maintenance

projects, including pavement repairs, bridge inspections and repair and facility-wide improvements such as signage and trail counters. Marmon reviewed completed or current projects such as increased repair and replacement efficiencies. She noted that a major trail reconstruction project leveraged \$167,100 into \$1,713,000 by seeking funding from a series of grants. As a result, trail counters were strategically placed along the Greenway to provide information about the direction of travel, whether passersby were on foot or riding a bicycle. Signage included more educational information like creek crossings. Marmon reviewed completed projects in Ashland, emphasizing that the \$11,931 actually provided \$107,000 worth of trail restoration.

Marmon introduced proposed updates for the 2017 Joint Powers Management Plan. These included reassessment of the Management Plan every five years rather than every three years, properly surveyed jurisdictional boundaries, maintenance efficiencies and more equitable jurisdictional funding. Marmon also proposed the establishment of an emergency fund to assist with flooding and other extraordinary damage to the trail system. Other changes included increased vegetation management by contracting with workers from Community Corrections and more dependence upon volunteers. Marmon proposed hiring a half-time volunteer coordinator to manage that part of the program. The funding table was revised to include funding from Phoenix and Talent.

There followed a brief discussion about maintaining Ashland's portion of the Bear Creek Greenway. McFarland noted that his crew conducts regularly scheduled maintenance such as periodic hazardous tree assessments, vegetation and brush removal, light repairs, trash removal and more.

- ***Clay Street Dog Park Public Input***

Black summarized the background for the Clay Street Dog Park, noting that APRC had worked diligently to become a more dog-friendly environment. He detailed efforts to provide basic comfort stations for people walking their dogs, identifying parks where dogs are permitted on leash and culminating with the land purchase intended for a second dog park bordering Clay Street. Since that time, there has been a series of public meetings regarding the site.

Black referred to Commission goals for the biennium, noting that the Clay Street Dog Park was one of the top five goals slated for completion. Funding for the project had been secured and APRC was working on the design concept. In order to move forward, it was important to Commissioners that additional public input be solicited while in the design phase of the process. APRC had approximately 2.6 acres set aside for the dog park. Encumbrances included a future right of way, preservation of a heritage tree, a utility easement, a drainage easement and an historic pathway through the property.

Black stated that the zoning surrounding the property on three sides was zoned R2 for medium-density housing, including multi-family dwellings and some single-family dwellings. The dog park would include creation of separate spaces for large and small dogs, leaving a small open space area that could potentially be used for community gardens or other uses. There would be approximately 15 to 20 off-street parking spaces, depending upon financing.

The YMCA Park was maintained by APRC per agreement. The agreement stated that the YMCA had full use of the soccer fields, which are used intensively for their programs. When not in use, the fields were open to the public. A park restroom and playground were open to the public during park hours.

Black discussed the proposed budget for the project, explaining two potential options:

| | |
|---|------------------|
| OPTION 1 with five off-street parking stalls | |
| ➤ Dog Park construction | \$223,000 |
| Contingency 10% | \$ 23,000 |
| TOTAL | \$246,000 |

| | |
|---|------------------|
| OPTION 2 with 15 off-street parking stalls | |
| ➤ Dog Park construction | \$263,000 |
| Contingency 10% | \$ 27,000 |
| TOTAL | \$290,000 |

| | | |
|-----------------|--------------------------|------------------|
| FUNDING: | Sale of Property to City | \$136,000 |
| | Capital Improvement Plan | \$110,000 |
| | TOTAL | \$246,500 |

Black noted that the funding shortfall for Option Two could be managed by completion of the project in phases as financing became available.

Discussion among Commissioners

Lewis clarified the number and location of parking stalls and the 90 degree markings. Black said there would be enough room for vehicle turnarounds if striped in that way.

In response to a question by Gardiner, Black detailed efforts to determine a standard for dog park parking. Signage for the new parking stalls would specify parking for dog park users only. Landt noted that the proposed 90 degree parking would interfere with existing parking, resulting in a loss of on-street parking. Shaw asked whether off-street handicapped parking was planned. Black replied affirmatively.

Public Comment

Ms. Sarah Breckenridge of 1235 Calypso Ct. in Ashland was called forward.

Breckenridge noted that she was President of the HOA for the McCall Condos. She expressed appreciation for Director Black, stating that he walked the property with residents, answering questions about the proposed use.

Breckenridge asked the Commission to consider creation of a community garden in the area of the property closest to McCall Drive. She advocated for open space and more aesthetically pleasing fencing for the Dog Park. She suggested mesh fencing with wooden posts as a suitable alternative.

Ms. Mila Valenta of 349 Engle Street in Ashland was called forward.

Valenta presented a list of desirables for the property, including a new playground for nearby residents. She commented on the number of open spaces or parks in west Ashland versus the number of spaces east of Mountain Avenue, presenting a map as visual confirmation. Valenta referred to the YMCA portion of the property, noting that the playground was small and insufficient for the population nearby. She stated that a second restroom would be welcomed. She finished by stating that there was a greater need for a park for children than a park for dogs.

Ms. Marian Crumme of 321 Clay Street in Ashland was called forward.

Crumme expressed a concern about traffic on lower Clay Street, stating that parking is allowed on both sides and it creates a narrow passage that restricts the throughway. The intersection of Clay Street and East Main was another

challenging area due to disrepair of the roadbed. Crumme suggested that a comprehensive plan be developed by the City to address the roadway issues.

Mr. Scott Peterson of 2271 McCall Drive in Ashland was called forward.

Peterson noted that the proposed dog park property houses a small blackberry patch that provides habitat for a wide variety of birds. He asked that consideration be given to preserving the nesting site.

Ms. Mary Ann Shank at 321 Clay Street in Ashland was called forward.

Shank reiterated concerns about the narrowness of Clay Street, stating that it was unsafe for the children who live there. She requested that a small portion of the property be set aside as housing for the homeless. Shank proposed that two or three homes be placed throughout the City's open spaces to be used by those in need.

Ms. Nancy Willson of 321 Clay Street in Ashland was called forward.

Willson expressed appreciation for the proposed Dog Park, stating that parks and open spaces were planned for the enjoyment of Ashland residents, leaving very few safe opportunities for their canine partners. She encouraged the Commission to continue to support the proposed dog park on lower Clay Street.

Ms. Collen Shanahan of 320 E. Main in Ashland was called forward.

Shanahan stated that she was a dog trainer by trade. She noted that the proposed dog park would be appreciated – particularly plans to separate small dogs from larger dogs. She stated that opportunities for providing appropriate space for dog owners to allow dogs off leash was limited and the dog park would help to alleviate this pressing need. She noted that the existing dog park was overcrowded, jeopardizing the safety of dogs and their owners.

Ms. Allison Wildman of 420 Clay Street in Ashland was called forward.

Wildman was appreciative of Director Black for explaining APRC concepts and goals. She asked that Commissioners continue to be responsive to the community by creating a space that included pleasing aesthetics from landscaping to fencing. Wildman noted that the adjacent YMCA Park playground was not sufficient for the neighborhood and was appropriate for younger children only, up to seven years of age. She said older children in the area had no or limited access to City parks.

Wildman reiterated concern about traffic, stating that traffic along Clay Street was currently problematic and might become dangerous when people traveled from other parts of the City to walk their dogs. She advocated that decreasing the dog park to one acre would allow for more community space.

Mr. Michael Trembley of 2263 McCall Drive in Ashland was called forward.

Trembley explained the hazards of driving along Clay Street. He noted that intersections were particularly troublesome and suggested that a traffic engineer be engaged to consider traffic patterns in the area and possible solutions for bottlenecks.

Discussion among Commissioners

Landt thanked those present for their presentations, expressing appreciation for the clear, concise commentaries before the Commission.

Shaw testified that the sidewalk along Clay Street was a much needed improvement, alleviating some of the dangers that walking on the street entailed. He acknowledged that the possibility remained for additional safety measures.

Black noted that a traffic analysis was conducted when the high density subdivision was planned. Improvements were made at the time, including widening of the roadway at the intersection of Clay and Ashland Streets. He stated that once the design process for the Dog Park was completed, the Planning Commission would review the plan and reevaluate traffic impacts at that time.

Gardiner also thanked those in attendance for their comments. He explained that APRC meetings toward establishing goals and objectives and setting priorities were open to the public. Gardiner commented that Commissioners were acting proactively by seeking public input while still in the design process.

SUBCOMMITTEE AND STAFF REPORTS

- ***Ice Rink End-of-Season Report***

Recreation Superintendent Dials introduced Lonny Flora, Recreation Manager overseeing the Ice Rink, Daniel Meyer Pool and the Oak Knoll Golf Course Clubhouse. She said his responsibilities included hiring, training and supervising operations of those facilities.

Flora noted that winter session for the Ice Rink began in November 2015 and continued through February 2016. He reported that it was a successful season, with the Rink open every day during that time with the exception of 16 hours when the weather was too warm for the ice.

Program changes included earlier opening times for classes and other scheduled activities. Other changes included additional Youth Hockey sessions and a well-attended adult hockey tournament. Overall, attendance for recreational ice skating increased from 12,970 admissions in 2013-14 to 14,803 admissions in 2014-15 and 18,462 admissions in 2015-16. The number of participating school groups increased significantly, as did youth and adult hockey and private rentals. Staffing expenses increased 17% due to the expanded hours of operation. Materials and Equipment costs decreased by 2% over the prior year. Revenues improved by 24% over the previous season.

Flora shared a video highlighting activities on the ice, including interactions with the Ice Rink mascot.

Discussion among Commissioners

Landt questioned estimated figures for past staffing levels. Dials replied, stating that benefit figures were not readily available and were estimated for this presentation.

Shaw noted the positive trend, questioning whether the increased revenues resulted in a profitable outcome. Dials reported that not all expenses were captured, namely the set-up and tear-down of the rink itself. This would add approximately \$16,000 to expenses. In addition, Flora's time was not considered in the staffing figures.

Landt called for more detailed information about the budget for the upcoming seasons while thanking Flora for the information presented. Dials stated that all full-time staffing data would be captured in the upcoming Fees and Charges report.

Shaw complimented Flora on his presentation and the successful season.

Lewis highlighted the hockey tournament, asking whether there was room to expand the service. Flora explained that tournaments were normally scheduled for three-day weekends in order to minimize the impact for local clientele. Staffing for early weekend time was added this year to accommodate early participants and cut down on

unauthorized use. Flora further discussed safety concerns and neighborhood complaints regarding use of the rink after hours.

- **Senior Center**

Black said he recently participated in a ride-along with the Food and Friends meals program in conjunction with the Ashland Senior Program. He said Food and Friends regularly organized and delivered meals to housebound seniors. He expressed admiration for the program's management, stating that volunteers focused on meeting individual needs and providing services and/or extra care for those unable to provide for themselves. He encouraged those present to participate in a ride-along.

- **Bike Swap**

Dials reported that the annual Bike Swap event was held on Saturday, April 16, and attended by a record number of people, resulting in a substantial increase of revenue. She complimented Lori Ainsworth, APCR volunteer coordinator, and emphasized her outstanding organizational skills in recruiting 58 volunteers to assist at the Swap.

- **Bee City USA**

Gardiner commented that the Pesticides, People, Pollinators and the Planet Conference on April 16 was a great first effort, with approximately 75 people attending.

ITEMS FROM COMMISSIONERS

Gardiner asked for Commission feedback regarding a proposed change in starting time for Study Sessions. He suggested an earlier time, such as 5:30 p.m.

UPCOMING MEETING DATES

Study Session May 16, 2016 @ The Grove, 1195 E. Main Street—7:00 p.m.

Regular Meeting May 23, 2016 @ Council Chambers, 1175 E. Main Street—7:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Betsy Manuel, Assistant

The Minutes are not a verbatim record. The narrative has been condensed and paraphrased to reflect the discussions and decisions made. Ashland Parks and Recreation Commission Study Sessions, Special Meetings and Regular meetings are digitally recorded and available upon request.

ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Matt Miller
Vanston Shaw



Michael A. Black, AICP
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PARKS COMMISSION STAFF REPORT

(UPDATED FOR THE 5-23-2016 MEETING)

TO: Ashland Parks and Recreation Commission

FROM: Michael Black

DATE: May 18, 2016

SUBJECT: Clay Street Property

BACKGROUND

Since the following goal and objective were adopted in 2015, APRC staff has been evaluating the site at Villard and Engle Streets, off of Clay Street, for the expansion of off-leash dog facilities in Ashland.

Goal: Evaluate current capital projects for feasibility, relevancy and implementation planning.

Objective: Move forward with sidewalks on Winburn Way and Clay Street Dog Park.

The Clay Street property (the "Site") was purchased from the City in 2011 for \$1,350,000. Since that time the Ashland Parks and Recreation Commission has been making payments for the property and the final payment will be made in this biennium. Since the adoption of the goal by the Commission, staff has been considering how best to use the property for the stated purpose. Several concept plans have been prepared over that time and now the Commission has focused in on just one of those.

The site is currently undeveloped and is about three acres in area. It should be noted that the property size will be reduced by approximately 12,000 square feet to accommodate a proposed property line adjustment by the City. The application for PLA is attached to this staff report.

The site slopes to the north from the south and the total fall of the property is 22 feet, or 1,972 ft. at the south property line to 1,950 ft. at the north property line. The average slope of the property is 3%. The site also contains fill dirt that was deposited on site when the adjacent residential property was developed. The estimated amount of fill is nearly 2,000 cubic yards.

Across the adjoining property line to the east is the YMCA Park with soccer fields, a playground, parking lot and restrooms. The property to the north is outside of the City boundary and is rural-residential in use. To the west and south, the properties have been developed into medium-density housing.

PROPOSED CONCEPT PLAN

The American Kennel Club¹ recommends that the following design amenities are included in all dog parks:

1. One acre or more of land surrounded by a four- to six-foot high chain-link fence. Preferably, the fence should be equipped with a double-gated entry to keep dogs from escaping and to facilitate wheelchair access.
2. Cleaning supplies, including covered garbage cans, waste bags, and pooper-scooper stations.
3. Shade and water for both dogs and owners, along with benches and tables.
4. A safe, accessible location with adequate drainage and a grassy area that is mowed routinely.
5. If space allows, it is preferable to provide separate areas for small and large dogs. This will enable large dog owners to allow their pets to run more freely, while protecting smaller dogs who may not be suited to the enthusiastic play of larger breeds.
6. Signs that specify park hours and rules.
7. Parking close to the site.

Staff has prepared a concept plan at the Site that meets all of the criteria of the American Kennel Club's recommendations. In addition, staff has proposed a concept that takes into account the proximity of the property to surrounding land uses and land owners. Staff believes the concept being proposed at the site will provide:

1. A safe and attractive park for the use of off-leash dogs and their owners with:
 - a. Adequate access points along a consistent fence line enclosing a maintained dog area
 - b. Separate large and small-dog areas
 - c. Shade and water for dogs and owners
2. A park that incorporates additional amenities outside of the dog park that will not only be attractive to dog owners but the public in general, including adjacent neighbors.
3. Adequate off-street parking for the dog park and the potential for additional parking if necessary.
4. A pedestrian access and circulation plan that allows access from the adjacent neighborhoods and a plan for circulation on site.

Dog Park (Regular) (Updated)

The area proposed for the regular dog park encompasses the northern half (1.30 acres) of the 2.57 acre site. The dog park will be surrounded on three sides by a 4'-6' vinyl coated chain-link fence. On the fourth side of the dog park (east-side) a pre-existing chain-link fence will provide the separation from the soccer fields at the YMCA Park and the dog park. Final locations for access points into the dog park

¹ *Establishing a Dog Park in Your Community*. American Kennel Club. Downloaded from <http://images.akc.org/pdf/GLEG01.pdf> on April 20, 2016.

will be determined through this review process; however, it is proposed that there be adequate entry points on both the north and south ends of the dog park. Accessibility to the parking areas and pedestrian paths will also be key to locating access points.

Staff proposes that the access points illustrated on the attached concept plan be considered as the proposed locations for the purpose of review leading to a final determination after the pre-application with the City of Ashland. Staff also proposes that the access points feature double gates for control of dogs upon entering and leaving the facility and that the interior portions of the entry points be treated with a concrete floor for ease of maintenance and access for ADA.



VINYL COATED CHAIN-LINK

Staff also recommends that a shade structure be installed within the large dog area for the convenience of dog owners. Water for humans and dogs will also be installed at the south end of the large dog area. Trash receptacles will be provided at the site and adequate equipment for dog waste cleanup will also be provided.

The area inside of the fencing will be treated similarly to the area at the existing Ashland Dog Park with mowed vegetation, shade area for dog owners and water for dogs and owners. Amenities are proposed to be located at the south end of the dog park.

Dog Park (Small and Training)

The small dog area is proposed to be at least .25 acres and would consist of the same materials and function of the larger dog area with the exception of the shade structure.

Parking (Updated)

Parking at the site has been discussed at length since the public meeting in April. Since that time, the parking has been modified to show 9 off-street parking stall access by the Villard St. extension. The City is planning to extend McCall Dr. at some point in the future which would connect to Villard St.; however, for the purposes of accessing the dog park off-street parking it would be necessary to extend a driveway from Villard St. until McCall was extended by the City. Additionally, about 18 cars can park on the east side of Engle Street (a public street) if the cars are parked parallel every 25 feet.

Pedestrian Access and Circulation (Updated)

Pedestrian access has already been created through various trails and sidewalks from Clay Street and Tolman Creek Rd. via YMCA Park. Ideally, as the concept plan shows, pedestrian access through and around the dog parks would be enhanced by walking trails. Staff recommends that those trails be constructed of a variety of materials including concrete and chips/granite. In addition to the ability to access the park via the trails and pathways, a circular pedestrian system will allow for additional

recreation opportunities for walking and jogging. Staff is also recommending that various sitting/picnic areas be installed adjacent to the path through the YMCA Park and the Dog Park area.

YMCA Park (Updated)

The YMCA Park was deeded to the Ashland Parks and Recreation Commission in 1986. Since that time, parks has built and maintained all of the facilities on site according the requirements of the deed of the property. The park remains in the ownership of APRC; however, the use of the park is nearly exclusive to the YMCA per agreement.

Aside from walking path leading from Tolman Creek Road to the existing pedestrian trails in the YMCA park, and the seating/picnic areas, no changes are proposed for the YMCA Park property.

No changes are proposed to the soccer field areas as a result of this plan for a dog park.

Playgrounds, Restrooms and other Park Amenities (Updated)

With the fact that the public restroom facilities and playground at the YMCA are about 500 feet of the proposed dog parking, and that those facilities are available to public use, Staff is not proposing any additional restroom or playground facilities with this concept. Once item that could be considered in the future is an updated playground structure at the YMCA Park.

Staff is, however, proposing that two distinct areas at the south end of the Site equaling .55 acres of grassed park area as well as .25 for a possible community garden and .10 acres of habitat preservation on the South end of the property. Not only can these areas be reserved for potential future expansion of park facilities, but they provide a nice buffer between the condominiums and the dog park. At this time, staff does not see the need add the cost of the redundant facilities in the restrooms and the playground.

Budget Impact (Updated)

The current available budget for the dog park is \$246,500. Staff will not prepare a detailed cost estimate until after a concept has been adopted and a site plan is prepared; however, a preliminary budget (below) shows that prior to adding the off-street parking the project cost was estimated to be \$223,643.20 (includes a 10% contingency). Adding the nine parking stalls could cost as much as \$36,000 which would increase the project cost to \$267,093.00 (includes 10% contingency).

Adding the parking does increase the price to the extent that additional funding would be required. At the time of this writing, the City has not been able to comment on the off-street parking requirement that they would impose, if any at all.

Areas where APRC will save money on this development include utilizing the existing fencing along the YMCA Park and taking advantage of existing restrooms, playground and on-street parking.

Budget Estimate (Updated)

| ITEM | UNIT | No. of UNITS | UNIT PRICE | EXTENDED PRICE |
|--|------|-----------------|---------------|----------------------|
| Permitting/SDCs | EA | 1 | \$ 9,000.00 | \$ 9,000.00 |
| Design | EA | 1 | \$ 5,000.00 | \$ 5,000.00 |
| Shelter | EA | 1 | \$ 1,500.00 | \$ 1,500.00 |
| Dog Play Equipment | EA | 1 | \$ 3,000.00 | \$ 3,000.00 |
| Picnic Tables | EA | 5 | \$ 2,500.00 | \$ 12,500.00 |
| Drinking Fountains | EA | 2 | \$ 2,325.00 | \$ 4,650.00 |
| Fenced area | LF | 950 | \$ 10.00 | \$ 9,500.00 |
| Double Entry Area | EA | 5 | \$ 700.00 | \$ 3,500.00 |
| Vegetation (trees, shrubs) | EA | 1 | \$ 3,500.00 | \$ 3,500.00 |
| Field development (seed, irrigation, fertilizer) | EA | 1 | \$ 9,000.00 | \$ 9,000.00 |
| Concrete work, Excavation, Grading, Labor | EA | 1 | \$ 140,000.00 | \$ 140,000.00 |
| Parking | EA | 9 | \$ 4,000.00 | \$ 36,000.00 |
| Water Service | EA | 1 | \$ 3,662.00 | \$ 3,662.00 |
| Misc. Materials | EA | 1 | \$ 2,000.00 | \$ 2,000.00 |
| Total Dog Park | | | | \$ 242,812.00 |
| Sub-total | | | | \$ 242,812.00 |
| Contingencies (10%) | | | | \$ 24,281.20 |
| Total | | | | \$ 267,093.20 |

RECOMMENDATION (Updated)

Staff has reviewed all of the comments from the public meeting and the written comments that were received prior to the meeting. The Commission reviewed the same information with staff at the May 16, 2016 work session and a revised concept was created with that information in mind. Staff recommends that the concept attached to this staff report and the budget above be approved by the Commission.

Next steps beyond approval of the concept include presenting the concept to the planning department through a pre-application process where APRC will receive valuable information from various City departments regarding the plans for development of this APRC property.

Again, for the purpose of moving this project through the planning process towards site plan design and land use approval, staff recommends that this concept plan be approved by the Commission along with the draft budget.

SUGGESTED MOTION (New)

I make a motion to approve the conceptual plan as proposed by staff with the accompanying draft budget.

ATTACHMENTS

Public Comment re: Dog Park Concept via letter, email and testimony; Dog Park Concept; YMCA Park Deed;



April 25, 2016 - Ashland Parks and Recreation Commission Notes of Public Comment (not official minutes)

Public Comment

-

Ms. Sarah Breckenridge of 1235 Calypso Ct. in Ashland was called forward.

Breckenridge noted that she was President of the HOA for the McCall Condos. She expressed appreciation for Director Black, stating that he walked the property with residents, answering their questions about the proposed use.

Breckenridge asked the Commission to consider creation of a community garden in the area of the property that is closest to McCall Drive. She advocated for open space and more aesthetically pleasing fencing for the Dog Park. She suggested mesh fencing with wooden posts as a suitable alternative.

Ms. Mila Valenta of 349 Engle Street in Ashland was called forward.

Valenta presented a list of desirables for the property including a new playground for nearby residents. She commented on the number of open spaces or parks in West Ashland versus the number of spaces east of Mountain Avenue, presenting a map as visual confirmation. Valenta referred to the YMCA portion of the property, noting that the playground was small and insufficient for the population nearby. She stated that a second restroom would be welcomed. Finally, she stated that in her opinion, there was a greater need for a park for children rather than a dog park.

Ms. Marian Crumme of 321 Clay Street in Ashland was called forward.

Crumme expressed a concern about traffic on Clay Street, stating that parking is allowed on both sides of Clay Street and because of that it creates a narrow passage that restricts the thoroughway. The intersection of Clay Street and East Main was another challenged area due to disrepair of the roadbed. Crumme suggested that a comprehensive plan be developed by the City to address the roadway issues.

Mr. Scott Peterson of 2271 McCall Drive in Ashland was called forward.

Peterson noted that the proposed dog park property houses a small blackberry patch that provides habitat for a wide variety of birds. He asked that the consideration be given to preserving the nesting site.

Ms. Mary Ann Shank at 321 Clay Street in Ashland was called forward.

Shank reiterated concerns about the narrowness of Clay Street, stating that it was unsafe for the children who live there. She requested that a small portion of the property be set aside as housing for the homeless. Shank proposed that two or three homes be placed throughout the City's open spaces to be used by those in need.

Ms. Nancy Willson of 321 Clay Street in Ashland was called forward.

Willson expressed appreciation for the proposed Dog Park, stating that parks and open spaces are planned for the enjoyment of Ashland residents, leaving very few safe opportunities for their canine partners. She encouraged the Commission to continue to support the proposed dog park on Clay Street.

Ms. Collen Shanahan of 320 E. Main in Ashland was called forward.

Shanahan stated that she was a dog trainer by trade. She noted that the proposed dog park would be

appreciated – particularly plans to separate small dogs from the larger dogs. She stated that the opportunities for providing appropriate space for dog owners to allow dogs off leach was limited and the dog park would help to alleviate this pressing need. She noted that the existing dog park was overcrowded, jeopardizing the safety of the dogs and their owners.

Ms. Allison Wildman of 420 Clay Street in Ashland was called forward.

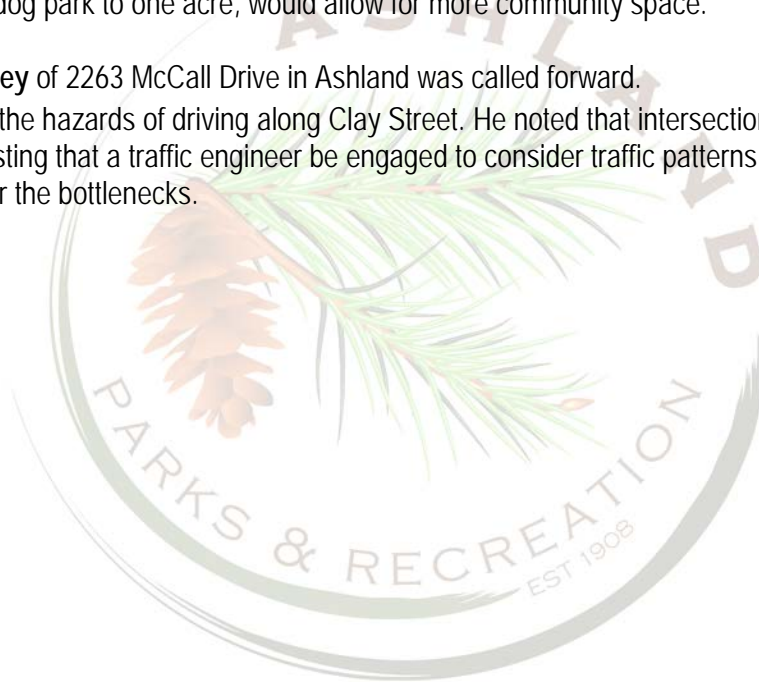
Wildman was appreciative of Director Black for explaining APRC concepts and goals.

She asked that Commissioners continue to be responsive to the community by creating a space that includes pleasing aesthetics from landscaping to fencing. Wildman noted that the adjacent playground was not sufficient for the neighborhood, and was appropriate for younger children only - up to seven years of age. Older children in the area have no or limited access to City parks.

Wildman reiterated concern about traffic, stating that traffic along Clay Street is currently problematic and might become dangerous when people come from other parts of the City to walk their dogs. She advocated that decreasing the dog park to one acre, would allow for more community space.

Mr. Michael Trembley of 2263 McCall Drive in Ashland was called forward.

Trembley explained the hazards of driving along Clay Street. He noted that intersections are particularly troublesome, suggesting that a traffic engineer be engaged to consider traffic patterns in the area and possible solutions for the bottlenecks.



From: [Marcia Hunter](#)
To: [Michael Black](#)
Subject: Clay St. Dog Park
Date: Saturday, April 16, 2016 5:02:02 PM

Dear Michael,

As regular users of the existing dog park, we would like to give our enthusiastic support to the proposed dog park #2 off of Clay St. We have seen how beneficial the socialization has been for both our dog and for us, as we have been taking our Brittany dog to the dog park three or four times a week for almost four years now.

The new park will take some of the burden off the older one (and maybe even allow the grass to grow back) and allow those of us on the east side of town to walk to the park instead of driving through town.

We love the proposed location, which has already proven to be a popular spot for casual dog walkers. We hope that there will be a gate on the YMCA field side of the park to allow for easy access from either side. If possible, maybe the big mound could be left in the center, as I'm sure the dogs will love running up and down the hill.

Thank you in advance for developing this new park.

Marcia and Jim Hunter
2105 E. Main St.
Ashland, OR 97520

541-488-1293

From: [Siple, Kathleen K.](#)
To: [Michael Black](#); [planning](#)
Subject: Clay Street dog park and PA-2016-00537
Date: Monday, April 18, 2016 2:03:14 PM

Dear Mr. Black and Planning department:

We are not able to attend the Parks and Recreation Department April 25 meeting on the proposed Clay Street dog park, so are writing to you as suggested by the emailed notice we received from the City. Our property is located at 410 Clay Street, adjacent to the City's Clay Street property. We have 2 dogs, but have strong reservations about a dog dedicated park at the City's Clay Street property. We respectfully ask that you consider a dog friendly (i.e. people park which allows dogs on leash), instead of a dog dedicated park. Among our concerns is the objectionable odor that a dedicated dog park would generate. Also, in the past couple of years we've noticed that there appears to be more aggressive behavior amongst the dogs at the existing dog park, and therefore don't use that park as much as we used to. A people park (dog friendly or not) would allow more residents in the area to enjoy an open space venue which is needed in the lower Clay neighborhood. We also ask that the City consider a community garden on the south end of the City property (ideally on what is identified as Lot 2 of the 3-lot minor subdivision application PA-2016-00537 currently under consideration by the City), with any proposed additional housing to be relocated from proposed Lot 2 to the north end of the property between the existing multi-family housing and soccer field. We are therefore also copying the Planning Department in response to the City's Notice of Application PA-2016-00537. Thank you for the opportunity to express our opinions on the proposed dog park and proposed subdivision application.

Sincerely,
Kathy Siple and Gary Dittler

From: [Jeanne Peterson](#)
To: [Michael Black](#)
Subject: Clay street dog park
Date: Tuesday, April 19, 2016 10:33:24 AM

Dear Michael,

We live on the north end of town and use the existing dog park 3-4 times a week. We support the proposed new park at the other end of town. It will help eliminate some traffic through town, be a lot more convenient for folks living on the south side, and reduce some wear on the existing park. The proposed location and design are a good fit for that neighborhood. The city did a good job of planning this project.

Gary & Jeanne Peterson

From: [Mila Maria](#)
To: [Michael Black](#)
Subject: Clay Street Dogpark
Date: Saturday, April 16, 2016 8:17:21 PM

Dear Michael Black -

I am a resident of lower Clay Street and wish to comment on the Clay Street Dog Park. Please consider the following:

First and most importantly, there is no major playing park for the children at this end of town, on this side of the railroad tracks. Using Mountain Avenue as a midpoint on the map of the area of Ashland clearly shows the cluster of parks to the west of that road: **25**. Of a total of **35** Ashland parks, **only 10 of them are to the east of Mountain Avenue and NONE are near lower Clay**, despite the fact that there is lots of high density housing here, with more planned. The **ONLY** park on this side of the railroad tracks anywhere near lower Clay is the YMCA park, an open field adjacent to the proposed dog park. Please include the needs of the residents, both current and future, in your plans. The YMCA has water on the property, so it could be a delightful playground and water park.

Also, the parking on Engle St. is limited and very crowded already when there is an event at the YMCA - which is every weekend. Many people who live on Engle also park there. The park must have accommodations for all the cars I'm sure it will attract.

Finally, please make a restroom part of the plan to handle the increased people traffic.

Thank you for considering my suggestions and taking into account the needs of the residents in this park of town.

Sincerely, Mila Valenta

From: [Mara](#)
To: [Michael Black](#)
Subject: Dog Park Clay Street Comments
Date: Wednesday, April 13, 2016 11:27:04 PM

This is Dog Park is being built in my 'hood.

Since people have already regularly been running dogs off leash to play in this area, along with tenant's kids flying their kites and playing in general in the open area it will be great to have an official dog park constructed.

Hopefully, that will help keep dog owners from running them loose on the soccer fields which the Y has posted as a No Dogs area.

I am concerned about adding increased traffic density on the narrow dead end streets adjacent to a 70 unit housing complex and the Y soccer fields access gate. At present, when the Y hosts weekend soccer games and play offs, those attending the games already fill up the street side parking spots on Engle and Villard. The narrow width of the two streets creates difficulty for parked cars and tenant vehicles to negotiate safely past each other.

Emergency responders already have a hard time negotiating turns onto Engle from Villard. Adding 90° parking, as pictured, on a dead end street appears to require vehicles to use the Snowberry Brook complex parking lot on Engle as a turn around, adding congestion to their already busy parking lot where tenants kids ride their bikes, scooters and skateboards.

Is it possible that McCall Alley, which currently dead ends at the park land be completed to connect to Engle/Villard St. to offer alternative ingress and egress to the dog park area? Especially, considering the HAJC plans for building more Affordable Housing units on Villard Street, each tenant adding more vehicles.

How will the timing of the Dog Park construction phase fit in with that of the housing units? I understand that additional sewer lines, electricity, Internet fiber hook ups will first have to be added before the housing construction can begin. All forms of construction creates temporary chaos, added traffic congestion for existing neighborhood residents and visitors.

Snowberry Brook is a Smoke Free complex. Tenants that are smokers must do so off property, currently including at the Engle street curb adjacent the park land. Has this issue been considered and addressed with HAJC? Will this new Dog Park be designated a Smoke Free park just as Lithia Park is, or, will more cigarette butts be discarded on the park grounds by the tenants and dog owners? Ashland ordinances prohibit littering, including cigarette butts, but the city currently prioritizes its attention on enforcement in the downtown area where tourists shop, eat and attend OSF.

Will the Ashland Parks Dept and City Police add or redirect staff to more regularly monitor this Dog Park area? There is little to no active presence of currently in this part of town

These are my questions and concerns. I'm an SOU graduate, 20 year resident of Ashland, currently living in this neighborhood. I don't have a dog at present, nor do I smoke, but I do drive a car and as a member of the Y, prefer walking there on either McCall Alley, or the dirt path leading through the Y soccer field.

Thank you for reading this.

Sincerely,
Mara Owens

Sent from my iPad

From: [Sky Loos](#)
To: [Michael Black](#)
Subject: Dog park
Date: Thursday, April 14, 2016 9:19:51 AM

Hi,

I just wanted to give you feedback regarding the proposed Clay St dog park. I live on that end of town, and it would be fantastic to have a place to take my dogs that's closer. While it's not difficult to drive to the north end of town, I would be able to walk to the new park as would others, which would help cut down on traffic congestion. Thanks! Sky Loos

From: [raj indigo](#)
To: [Michael Black](#)
Subject: Dogs
Date: Tuesday, April 19, 2016 12:07:39 PM

I live in the apts next to YMCA park, there appears to be the start of a problem with homeless and there dogs unleashed running free, Sunday a dog fight neither tied up, also they let there dog do there business by the kids playground n soccer field as the bathroom area is there hang out, also a couple people in there vans using the park as a day camp going Thur there vehicle or working on them like the park is there work space, a number of ladies in the neighborhood feel it just creepy old guys hanging out not using the park as a place to enjoy but there day camp, we notify the APD but we get they think it now a problem to address, we our hoping you can do something about this as we like to use the park as intended thank you! My email jslukauskas@gmail.com

From: [Amanda Casserly](#)
To: [Michael Black](#)
Subject: In Support of Clay Street Dog Park
Date: Thursday, April 14, 2016 7:48:58 PM

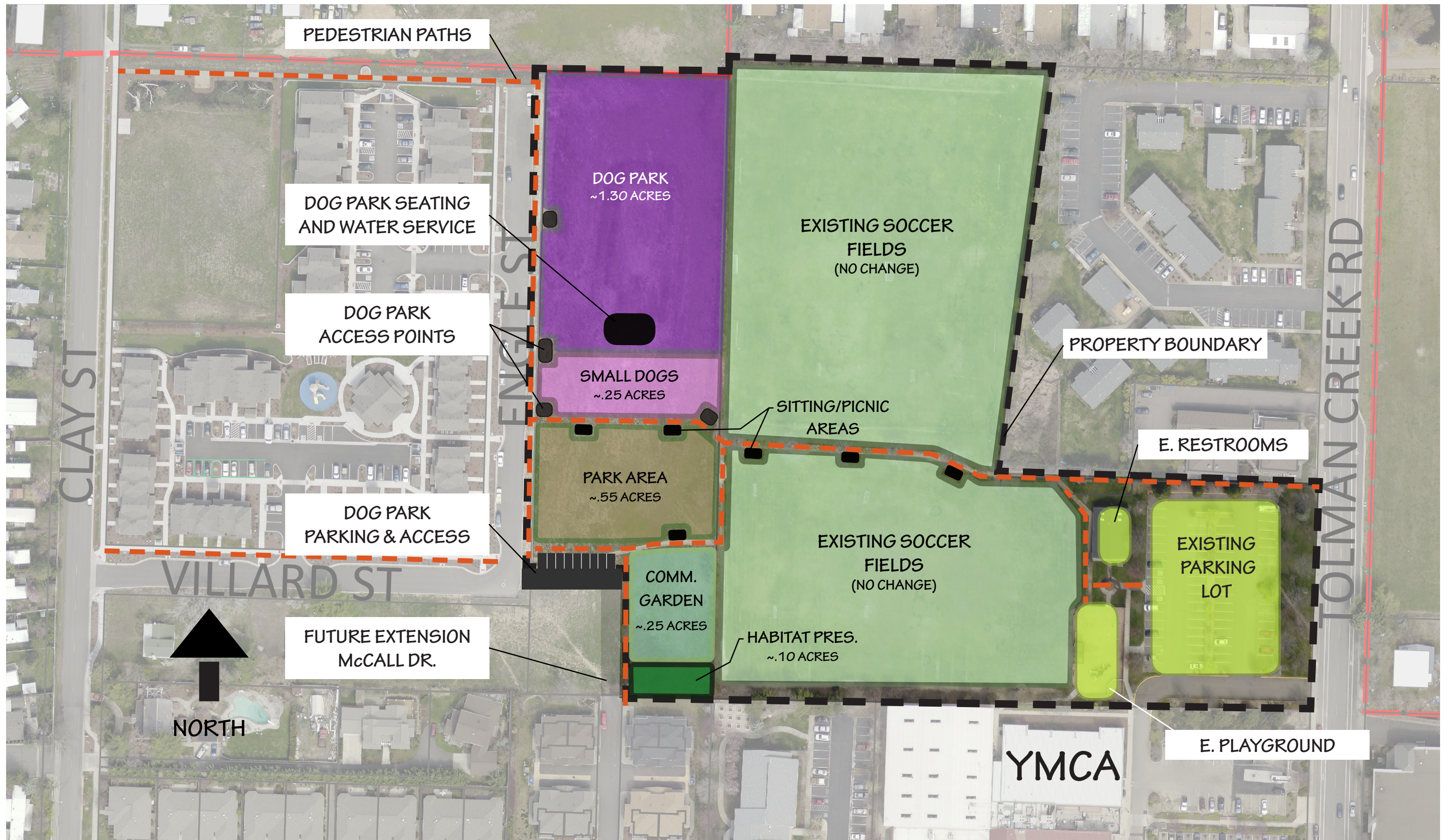
Hi Michael,

I'm writing in support of the proposed Clay Street Dog Park. I think a second dog park would be a huge benefit to the city. The existing dog park is great, but it is usually quite crowded. It is also on the complete other side of town from the neighborhoods near Clay Street, neighborhoods which have a lot of dog owners. A new dog park would lessen crowding at the current dog park, as well as provide a safe and appropriate place for dogs in nearby neighborhoods to exercise so that owners aren't tempted to use our other lovely parks as "unofficial" dog parks.

I sincerely hope that the APRC will decide to move forward with the new Clay Street Dog Park.

Thank you,

Amanda Casserly



CLAY STREET DOG PARK @ YMCA CITY PARK- CONCEPT PLAN FOR APPROVAL

APRC - MAY 23, 2016
NOT TO SCALE

OK

BARGAIN AND SALE DEED

137

48

18

86-19956

KNOW ALL MEN BY THESE PRESENTS, That Young Men's Christian Association of Ashland, Oregon, hereinafter called grantor, for the consideration hereinafter stated, does hereby grant, bargain, sell and convey unto City of Ashland, Oregon

hereinafter called grantee, and unto grantee's heirs, successors and assigns all of that certain real property with the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, situated in the County of Jackson, State of Oregon, described as follows: in Exhibit A set forth below, subject to all encumbrances of record and also subject to the following encumbrances, conditions, and reservations: See Reverse Side

A tract or parcel of land situated in the Southwest quarter of Section 11, Township 39 South, Range 1 East of the Willamette Base and Meridian, Jackson County, Oregon and being more fully described as follows:

Commencing at the section corner common to Sections 11, 12, 13, and 14, said Township and Range; thence North 78°45'23" West, 3,435.60 feet to a 5/8 inch iron rod situated in the Westerly right of way of Tolman Creek Road, as said road has been resurveyed and monumented, for the TRUE POINT OF BEGINNING; thence leaving said right of way, South 89°57'36" West, 315.08 feet to a found 3/4 inch crimped top iron pipe; thence South 89°53'31" West, 311.27 feet to a 5/8 inch iron rod and being the Northeast corner of that parcel of land first described in that Boundary Line by Agreement, recorded as Document No. 75-15343 of the Official Records of Jackson County, Oregon; thence leaving said agreement line, North 00°18'53" West, 666.31 feet to a 5/8 inch iron rod; thence South 89°31'33" East, 340.84 feet to a 5/8 inch iron rod; thence South 05°54'53" West, 415.56 feet to a 5/8 inch iron rod; thence South 88°10'59" East, 137.42 feet to a 5/8 inch iron rod; thence South 00°19'18" West, 8.44 feet to a 5/8 inch iron rod; thence East, 194.99 feet to a 5/8 inch iron rod situated in the Westerly right of way of Tolman Creek Road as hereinabove referred to; thence South 00°04'09" West along said Westerly right of way, 236.52 feet to the point of beginning.

To Have and to Hold the same unto the said grantee and grantee's heirs, successors and assigns forever.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$ NONE

However, the actual consideration consists of or includes other property or value given or promised which is the whole part of the consideration (indicate which) (The sentence between the symbols @, if not applicable, should be deleted. See ORS 92.630.) In construing this deed and where the context so requires, the singular includes the plural and all grammatical changes shall be implied to make the provisions hereof apply equally to corporations and to individuals.

In Witness Whereof, the grantor has executed this instrument this 6 day of OCTOBER, 1984; if a corporate grantor, it has caused its name to be signed and sent attested by its officers, duly authorized thereto by order of its board of directors.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN the presence of the above named witnesses, who are the firm of witnesses appointed by the State of Oregon.

STATE OF OREGON, County of JACKSON, ss. The foregoing instrument was acknowledged before me this 6 day of OCTOBER, 1984, by Allen C. DRESCHER, president, and Margaret B. PLEN, secretary of YOUNG MEN'S CHRISTIAN ASSOCIATION OF ASHLAND, OREGON.

Notary Public for Oregon

(SEAL) My commission expires:

STATE OF OREGON, County of JACKSON, ss. The foregoing instrument was acknowledged before me this 6 day of OCTOBER, 1984, by Allen C. DRESCHER, president, and Margaret B. PLEN, secretary of YOUNG MEN'S CHRISTIAN ASSOCIATION OF ASHLAND, OREGON.

Notary Public for Oregon

(SEAL) My commission expires:

STATE OF OREGON,

County of JACKSON, ss.

I certify that the within instrument was received for record on the day of OCTOBER, 1984, at o'clock M., and recorded in book/reel volume No. on page or as fee/file/instrument/microfilm/reception No. Record of deeds of said county.

Witness my hand and seal of County affixed.

By Deputy

After recording return to:

GRANTOR'S NAME AND ADDRESS

GRANTEE'S NAME AND ADDRESS

NAME, ADDRESS, ZIP

World changes in recording will be made by mail to the following address:

NAME, ADDRESS, ZIP

SPACE RESERVED FOR RECORDER'S USE

86-19956

Grantee shall use said real property as a city park, in perpetuity, in accordance with the terms and conditions set forth in the "Maintenance and Use Agreement" a copy of which is attached hereto as Exhibit D.

Grantor reserves unto itself, its assigns, and successors in interest a perpetual, non-exclusive easement to use for the benefit of Grantor's real property described in Exhibit C all utility, sewer and drainage easements that encumber or exist upon or across the real property described in Exhibit A and also the right to use any and all existing drainage ditches, pipes and water courses whether or not easements exist at the time of this conveyance to use such ditches, pipes and water courses.

Grantor reserves unto itself its officers, employees, members and guests a perpetual, non-exclusive easement to use the parking area designated on the diagram attached hereto as Exhibit B for the parking of vehicles used by Grantor, its employees, officers, members, and guests; and Grantor reserves unto itself, its officers, employees, members and guests a perpetual non-exclusive easement to use all roadways and premises open to the public for the use of motor vehicles on the real property described in Exhibit A as access to the real property described in Exhibit C from Tolman Creek Road to that certain strip of land designated on the diagram attached as Exhibit B as "YMCA access" lying upon Exhibit A thence along a strip of land, twenty feet in width, on Exhibit A in the location designated in Exhibit B as "YMCA access" from the parking area on Exhibit A and designated on the diagram attached as Exhibit B to the real property owned by Grantor and described in Exhibit C and designated on the diagram attached as Exhibit B as "YMCA Land." Grantor shall have the right to construct a roadway upon the strip of land on Exhibit A and designated on Exhibit B as "YMCA access" for the use of motor vehicles and pedestrians, and, in this event, Grantor shall maintain said roadway in a safe condition. This access easement shall be personal to Grantor, its officers, employees, members and guests and may not be assigned or conveyed to any other person. Grantor shall hold Grantee harmless from any claims arising against Grantee as a result of use of the access easement reserved herein by Grantor, or by Grantor's employees, officers, members or guests.

Grantor reserves unto itself, a perpetual, non-exclusive easement to use the southerly ten (10) feet of the real property conveyed hereby and described in Exhibit "A" for use by Grantor to install, maintain, repair and replace underground water, sewer, electrical, and other utility services, for the benefit of Grantor's real property described in Exhibit "C" attached hereto.

Grantor reserves unto itself a perpetual easement to use, jointly with Grantee, the existing well and water from the existing well on the real property conveyed hereby and described in Exhibit "A", together with the right to install a pump and pipes from said existing well across the real property described in Exhibit "A" by the most direct route to the utility easement reserved herein and lying on the southerly ten feet of the real property described in Exhibit "A" to Grantor's real property described in Exhibit "C", and also a perpetual easement to install, repair, and maintain said well, pump, and pipes from said well along said easement and to Grantor's real property described in Exhibit "C", for the purpose of furnishing water to any YMCA building or facilities placed upon and used by Grantor on Grantor's real property described in Exhibit "C"; provided, however, that Grantors use of the well and water shall not interfere with or diminish Grantee's right to use the same for park purposes on the real property described in Exhibit "A", and in the event of any conflict between Grantor and Grantee in the use of said water and well, Grantee shall have the right to use the same for park purposes on the real property described in Exhibit "A", and Grantor's right to use the same shall be curtailed in order to permit Grantee to use the same.

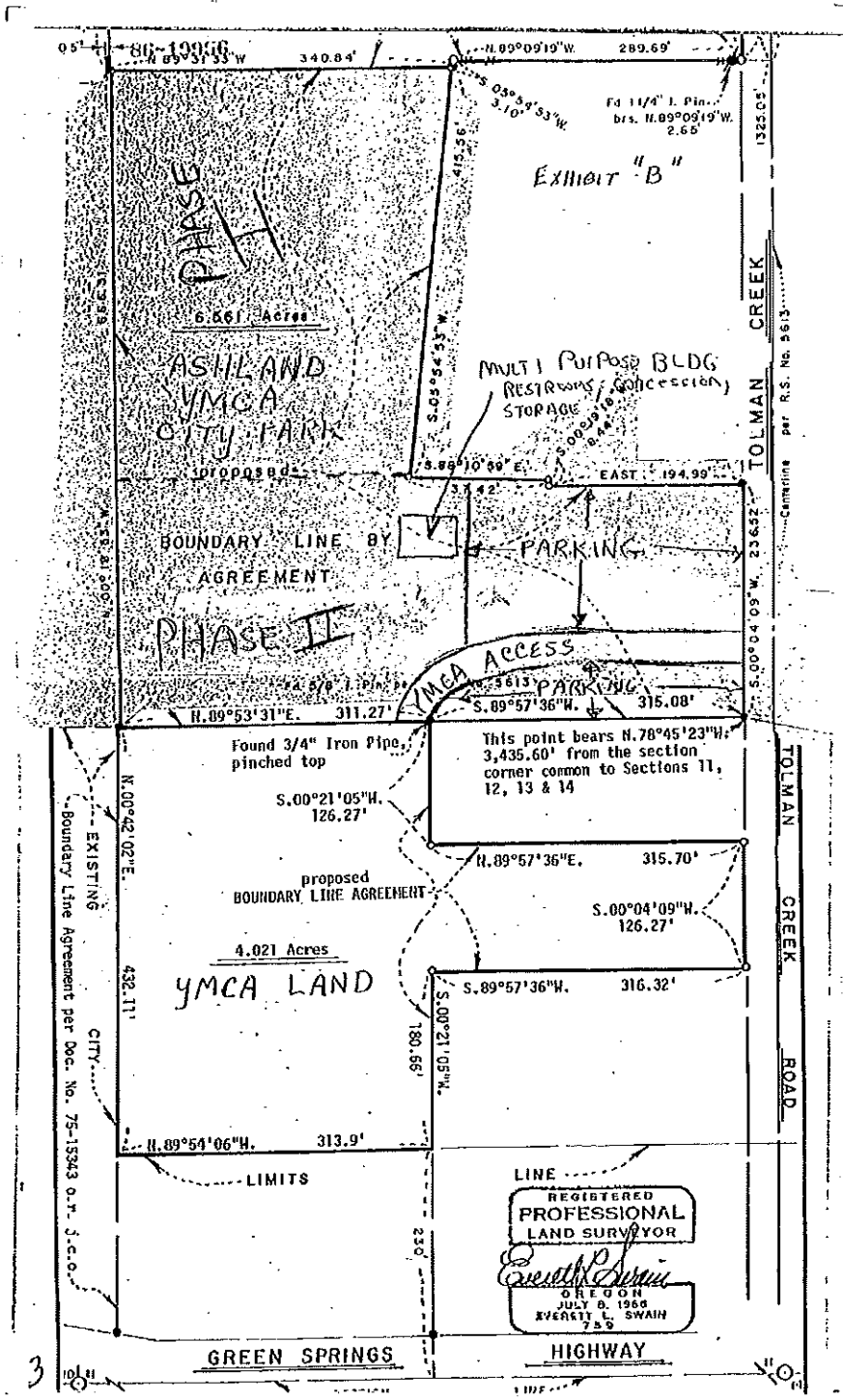


EXHIBIT "C"

86-19956

39 16 NE Tax Lot 1000

A tract or parcel of land situated in the Southwest quarter of Section 11, Township 39 South, Range 1 East of the Willamette Meridian, Jackson County, Oregon and being more fully described as follows:

Commencing at a found iron pipe with a bronze cap situated at the Southeast corner of Section 11, said Township and Range; thence North 80° 29' 41" West, 4051.67 feet to a found 5/8 inch iron rod situated in that Boundary Line by Agreement recorded as Document No. 75-15343 of the Official Records of Jackson County, Oregon, and being referred to in said document as found per Recorded Survey No. 5613, said iron rod being the True Point of Beginning; thence South 00° 42' 02" West along said agreement line, 269.38 feet to a 5/8 inch iron rod; thence leaving said agreement line, South 89° 52' 39" East and parallel to the relocated Green Springs Highway as shown on the Oregon State Highway Map No. 90-8-22, dated March 1971, a distance of 110.01 feet to a 5/8 inch iron rod; thence South 00° 42' 02" West, 104.00 feet; thence South 89° 52' 39" East, 66.37 feet; thence along the arc of a 54.462 foot radius curve to the left, the radial bearings "in and out" are North 73° 44' 43" East and South 60° 07' 22" West (the central angle is 13° 37' 21") 12.95 feet; thence along the arc of a 54.462 foot radius curve to the right, the radial bearings "in and out" are South 60° 07' 22" West and South 89° 17' 58" East (the central angle is 30° 34' 40") 29.065 feet to a 5/8 inch iron rod; thence South 00° 42' 02" West, 75.87 feet to a 5/8 inch iron rod; thence along the arc of a 82.473 foot radius curve to the right, the radial bearings "in and out" are North 89° 17' 58" West and South 61° 24' 58" East (the central angle is 27° 53' 00") 40.135 feet to a 5/8 inch iron rod; thence along the arc of a 82.473 foot radius curve to the left, the radial bearings "in and out" are South 61° 24' 58" East and North 89° 17' 58" West (the central angle is 27° 53' 00") 40.135 feet to a 5/8 inch iron rod; thence South 00° 42' 02" West, 53.53 feet to a 5/8 inch iron rod situated in the Northerly right of way line of the relocated Green Springs Highway, as hereinabove referred to; thence South 89° 52' 39" East along said highway right of way line, 145.03 feet to a 5/8 inch iron rod situated at the South-Southeast corner of Parcel No. 3, as shown on that Minor Land Partition filed for record the 28th day of September, 1981 at 4:17 P.M. and recorded in Volume 4, Page 68 of "Minor Land Partitions" in Jackson County, Oregon; thence leaving the Northerly highway right of way line, North 00° 21' 05" East along the Easterly boundary line of said Parcel No. 3, a distance of 368.06 feet to a 5/8 inch iron rod; thence North 89° 57' 36" East, 316.32 feet to a 5/8 inch iron rod situated at the East-Southeast corner of said Parcel No. 3 and being common with the Westerly right of way line of Tolman Creek Road, as said road has been resurveyed and monumented; thence North 00° 04' 09" East along the Westerly right of way of said road, 126.27 feet to a 5/8 inch iron rod; thence leaving said Westerly right of way, South 89° 57' 36" West, 315.70 feet to a 5/8 inch iron rod; thence North 00° 21' 05" East (deed record 126.27 feet) 126.27 feet to a found 3/4 inch pinched top iron pipe situated at the North-Northeast corner of said Parcel No. 3; thence South 89° 53' 31" West, 311.27 feet to the point of beginning.

EXHIBIT "D"

86-19956

MAINTENANCE AND USE AGREEMENT

The parties to this agreement are the Ashland Family YMCA, hereafter referred to as YMCA; the Ashland Parks and Recreation Commission of the City of Ashland, Oregon, hereafter referred to as the Park Commission; and the City of Ashland, Oregon.

Whereas, the YMCA has agreed to dedicate to the City of Ashland, Oregon, certain real property described in Exhibit A attached hereto for use as a city park under the control and management of the Park Commission as provided in Article XIX, Section 3 of the Charter of the City of Ashland, Oregon, hereafter referred to as the Park;

Whereas the YMCA operates various programs consistent with its tax exempt purposes as a nonprofit organization hereafter referred to as YMCA Programs; and

Whereas, the Park Commission intends to construct improvements upon the Park in two phases, hereafter referred to as Phase I and Phase II upon segments of the Park as outlined on the diagram attached hereto as Exhibit B;

Now, therefore, the parties agree as follows:

1. Within one year after the date of this agreement the Park Commission shall complete the following improvements upon Phase I:

a. install functioning irrigation system connected to the existing well on the property to be upgraded with pump to be installed and connected to irrigation system adequate to irrigate all playing fields indicated on diagram.

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b. Fill, level, and plant grass seed suitable for multi-purpose playing fields, including suitability for soccer, in area indicated on diagram.

c. Construct multi-purpose building including restrooms, concession and storage in area indicated on diagram.

d. Develop unpaved parking area for a minimum of 80 cars and landscaping to meet applicable city codes and irrigation system for landscaping where indicated on diagram.

2. The Park Commission shall use reasonable, good faith efforts to complete the following improvements upon Phase II within two years after the date of this agreement, provided if the Park Commission is unable to perform its obligations under this subparagraph regarding Phase II within said time due to unforeseen circumstances beyond the control of the parties to this agreement, then the Park Commission shall use reasonable good faith efforts to complete the following improvements upon Phase II as soon as practical and in no event later than three years after the date of this agreement:

a. Develop upper field area for multi-purpose playing fields including suitability for soccer.

b. Pave parking area and install playground equipment and picnic area so as not to interfere with use of playing fields.

3. By January 1 of each year, commencing January 1, 1987, the YMCA shall submit to the Park Commission, in writing, a schedule of YMCA programs for the calendar year commencing on

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January 1 of that year to be carried out by the YMCA in the Park, specifying the dates and hours of such programs and the nature of such programs. By February 1 of each year the Park Commission shall approve usage of the Park by the YMCA on the dates and times set forth in the schedule submitted by the YMCA for the programs described in such schedule. Approval of such schedule shall not be unreasonably withheld by the Park Commission based upon the public interest provided that the YMCA shall be given preferential treatment, after Parks and Recreation Commission use, in scheduling use of the park, in consideration of the gift of the land. The Park Commission shall not authorize any other person or entity to use the playing fields or multi-purpose building in the Park during the times approved by the Park Commission for use of such playing fields and building by the YMCA. The YMCA shall have the exclusive right to use the playing fields and multi-purpose building in the Park during the times approved by the Park Commission for use by the YMCA. The YMCA is authorized to place a notice, in the Park informing the general public that during certain times approved by the Ashland Parks and Recreation Commission the YMCA shall have the exclusive right to use the playing fields and multi-purpose building.

4. The Park shall be administered by the Park Commission as a City Park, and the YMCA shall have the right to use the Park on the same basis as any other person or entity during those times when the YMCA does not have the exclusive right to use the playing fields and multi-purpose building, provided, however,

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that there shall be no fees or costs charged to the YMCA or by the YMCA for use of the Park or any park, playing fields or facilities at any time, in perpetuity. The YMCA shall have the right to use the playing fields, park and facilities in the park at no cost to the YMCA in perpetuity for YMCA programs during all times when such use is approved by the Park Commission.

5. During all times when the YMCA uses the park or playing fields in the park or park facilities for any YMCA programs or purposes, the YMCA shall hold the Park Commission and City of Ashland harmless from any and all claims arising against the Park Commission or the City of Ashland and its employees, officers, and officials for any injuries or damages sustained by any person, other than employees, officers and officials of the Park Commission or City of Ashland, arising as a result of the use of the Park by the YMCA and due to any cause other than the negligence of the City of Ashland or the Park Commission or its employees, officers or officials.

6. The Park Commission shall maintain the park and the playing fields suitable for soccer as long as the YMCA maintains a soccer program and facilities in the Park.

7. The YMCA shall exercise reasonable care to supervise its use of the Park in a reasonable manner.

8. The YMCA shall have the right to store athletic equipment and supplies in the multi-purpose building in an area designated by the Park Commission during the YMCA usage schedule as approved by the Parks Commission.

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9. The YMCA shall have the right to leave portable soccer goals on the site in the Park throughout the year in perpetuity.

10. The YMCA shall have the right to "line" soccer fields on the playing fields in the Park from time to time in perpetuity.

11. The name of the Park shall be "Ashland YMCA City Park."

12. The City of Ashland shall co-operate with the Park Commission in the performance of its obligations hereunder and shall not unreasonably withhold any approval or consent required from the City of Ashland and needed by the Park Commission to perform its obligations hereunder. In the event of the inability of the Park Commission to perform its obligations hereunder, the City of Ashland shall assist the Park Commission in the performance of its obligations hereunder.

Dated this 3 day of OCTOBER, 1986.

ASHLAND FAMILY YMCA

ASHLAND PARK COMMISSION

BY:

Allen Renker
President

BY:

Joan M. Crawford
Vice-Chairman

CITY OF ASHLAND, OREGON

BY:

Richard Madani
MAYOR

CONSULTING SURVEYOR
Oregon - Washington

Area Code 503
422-4316

86-19956



SWAIN SURVEYING, INC.

27 1/2 North Main Street
Ashland, Oregon 97520

EXHIBIT "A"

BOUNDARY LINE AGREEMENT

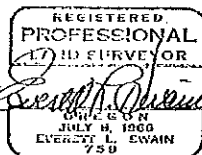
A tract or parcel of land situated in the Southwest quarter of Section 11, Township 39 South, Range 1 East of the Willamette Base and Meridian, Jackson County, Oregon and being more fully described as follows:

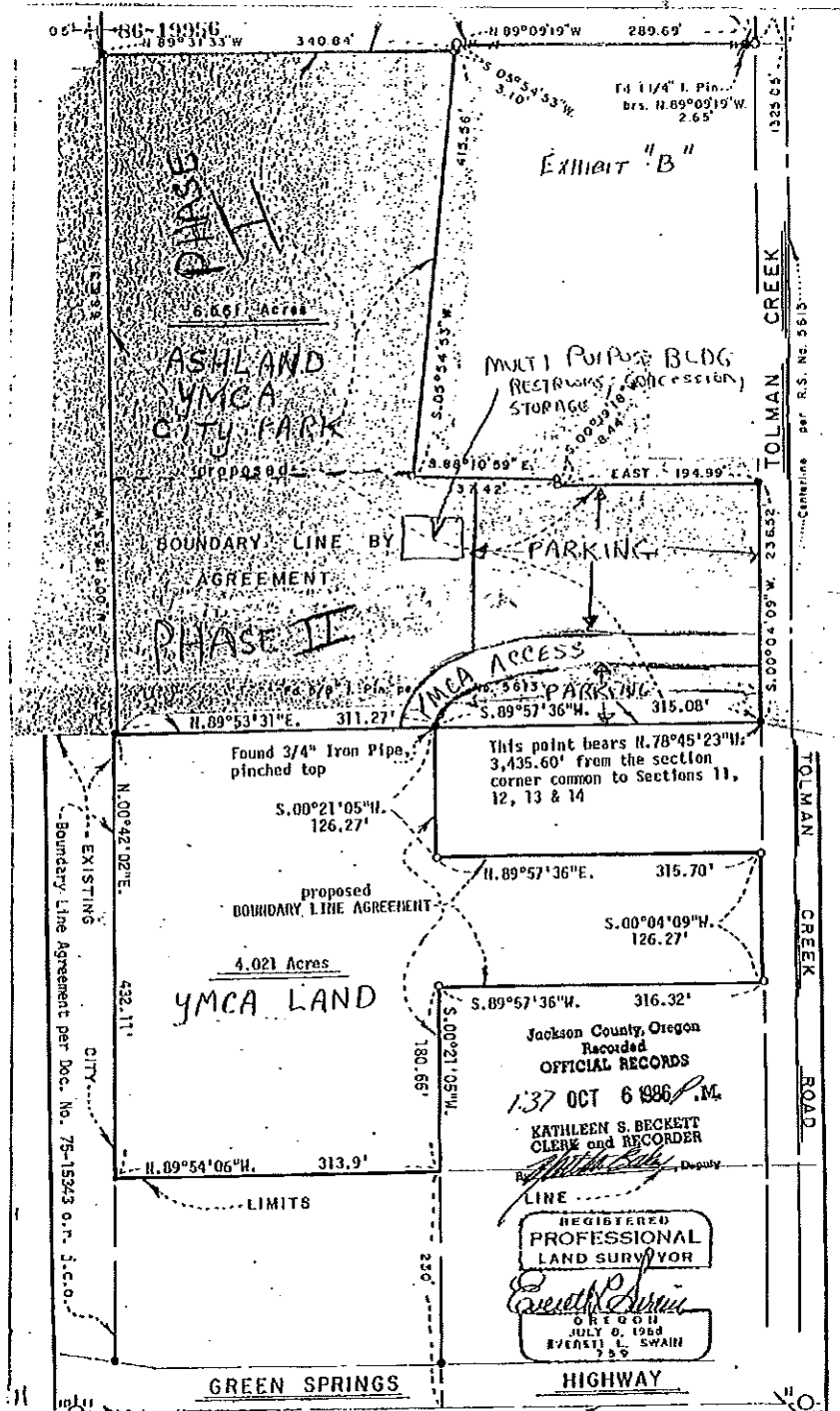
Commencing at the section corner common to Sections 11, 12, 13, and 14, said Township and Range; thence North 78°45'23" West, 3,435.60 feet to a 5/8 inch iron rod situated in the Westerly right of way of Tolman Creek Road, as said road has been resurveyed and monumented, for the TRUE POINT OF BEGINNING; thence leaving said right of way, South 89°57'36" West, 315.08 feet to a found 3/4 inch crimped top iron pipe; thence South 89°53'31" West, 311.27 feet to a 5/8 inch iron rod and being the Northeast corner of that parcel of land first described in that Boundary Line by Agreement, recorded as Document No. 75-15343 of the Official Records of Jackson County, Oregon; thence leaving said agreement line, North 00°18'53" West, 666.31 feet to a 5/8 inch iron rod; thence South 89°31'33" East, 340.84 feet to a 5/8 inch iron rod; thence South 05°54'53" West, 415.56 feet to a 5/8 inch iron rod; thence South 88°10'59" East, 137.42 feet to a 5/8 inch iron rod; thence South 00°19'18" West, 8.44 feet to a 5/8 inch iron rod; thence East, 194.99 feet to a 5/8 inch iron rod situated in the Westerly right of way of Tolman Creek Road as hereinabove referred to; thence South 00°04'09" West along said Westerly right of way, 236.52 feet to the point of beginning.

YNCA
1952 Ashland St.
Ashland, OR 97520

July 23, 1986

Total outer boundary
of YNCA as monumented.





ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Matt Miller
Vanston Shaw



Michael A. Black, AICP
Director

TEL: 541.488.5340
FAX: 541.488.5314
parksinfo@ashland.or.us

MEMORANDUM

TO : Ashland Parks and Recreation Commission

FROM : Rachel Dials, Recreation Superintendent

DATE : May 18, 2016

SUBJECT : Bike Polo Special Event Request-Action

Background

As the Rogue Valley Bike Polo group continues to grow, they are finding ways to strengthen their presence within the Ashland community. One of the ways they are proposing to do that is through an event called the Jefferson Joust that would be held on September 3rd and 4th, 2016 at court #5 in Hunter Park.

The Rogue Valley Bike Polo group approached Parks and Recreation Staff last spring to find a permanent location for their group. Since last spring, Polo has had continuous use of court #5 in Hunter Park, every Monday evening.

The Jefferson Joust event request is coming to you this evening because some parts of the event request are outside of what staff has approval for.

APRC Staff can approve:

- Exclusive use of Court # 5 in Hunter Park from Thursday September 1-Monday September 5th for set up, tear down and the event.
- Hanging sponsor banners on the fence during the event. According to the approved Advertising and Sponsorship Policy, staff has the ability to approve this request.

Commission approval required for:

- Megaphone and music amplification in park area.
- Food Truck Sales during the event.

According to current park rules:

- Amplification is not allowed in any parks except for at the Lithia Park Bandshell.
- Sales are prohibited in any park area with the exception of the approved vendor area within the Lithia Park Bandshell area.

Eric Michener and Thomas Bunter from Rogue Valley Bike Polo are here this evening to answer any questions about the event that you may have.

Possible Motion

Move for approval of the Special Event request for the Jefferson Joust planned for September 3rd and 4th including food truck sales during the lunchtime hours of 11am-2pm and amplification limited to ____ hours per day.

Attachments

- Special Event Request Form



ASHLAND PARKS & RECREATION

Special Event Request Form

Applicant Name Tom Bunter

Email roguevalleybikepola@gmail.com

Organization Rogue Valley Bike Polo

Phone (707) 3376200 cell

Mailing Address 2475 Siskiyou Blvd.

Date(s) of Event August 12-15, 2016

Ashland, OR. 97520

Hour(s) of Event 10 AM - 10 PM

The \$25 application fee is due at the time of submission.

(in your estimate of hours, please include set-up and take-down time)

Type of Event: Please provide a specific, detailed description of the event. Include site plans, maps and any special requirements. Special requirements include portable toilets, trash cans, amplification, how the event is being promoted, and potential impacts on turf or trails. Attach additional pages as needed.

Please see attached description

Will you be staking anything into the ground? Yes ☐ No ☒ If yes, this requires prior approval and a site plan.

Will your event require a street closure? Yes ☐ No ☒

Please note that almost all street closures require you to fill out a City of Ashland Special Event Form.

Which streets? NA Times of closure: NA

There must be two volunteers at each closure area for the duration of the street closure. Please initial your understanding of this requirement TB

Will your event require amplification? Yes ☒ No ☐ If yes, it will require prior approval by the Parks & Recreation Commission if the proposal specifies using a park area other than the Lithia Park Bandshell. The amplification limit is 1.5 hours, no louder than 75 decibels, and ending by 8:00pm.

Are you requesting booths in Lithia Park? Yes ☐ No ☒ If yes, submit the Bandshell site plan and view attached policy. You can have booths in the Bandshell Parking area and on either side of Winburn Way (cannot use both sides to allow emergency access).

How many booths? 2 The maximum is 25 booths no larger than 10x10.

What types of booths? (information/food/artisan) information, food, possibly merchandise

What hours will the booths be open? _____

Will money be exchanged at the booths? Yes ☒ No ☐

Is a percentage of money from vendor booths supporting this event? Yes ☐ No ☒ TBD

If yes, how much? TBD

ASHLAND PARKS & RECREATION
Special Event Request Form

How many people will participate? 48

Is this event a fundraiser? NO If yes, who will benefit? N/A

Is the organization responsible for coordinating the event a 501(c)(3)? NO

If yes, please include the tax ID number N/A

Is there a fee associated with the event? YES If yes, how much? TBD

Note: Selling in City of Ashland Parks is prohibited. Donations are allowed.

Please describe your plan for recycling during the event and clean up during and after the event
The organizer is responsible for the removal of all garbage, litter, and debris created by the event that does not fit into the trash cans provided. Removal of debris, temporary containers and general park clean-up around the event area should occur immediately after the actual event and be completed within the scheduled permit time.

Rogue Valley Bike Polo will provide recycling & trash receptacles to supplement those already existing at the site.

Requirements for Bathrooms Event organizer is responsible for providing portable toilets if they estimate there will be more than 200 people in attendance. Please describe your plan.

N/A. We will have less than 200 people so the available bathrooms at the park will suffice

Plan for Potable Water There is no potable water available. This means the event organizer is responsible for bringing in any drinking water for the event. Please describe your plan.

Drinking fountains onsite, plus a 5 gallon jug water cooler will be provided

Plan for Grey Water What is your plan to contain and dispose of grey water off-site?

Bathrooms on site. If we arrange to have a food vendor, they will be self sufficient (food truck)

Tom Burt
Applicant Signature

4-19-2016
Date

ASHLAND PARKS & RECREATION
Special Event Request Form

Approval Process

The City of Ashland Parks & Recreation staff will review your completed application and respond as soon as possible. Submission of application does not mean that the event has been approved. Staff will contact you directly by email or letter.

Please note that some events do require Parks & Recreation Commission approval and may require you to present your request at a Parks Commission regular meeting. Those event requests should be turned in three months prior to the requested event date(s).

Insurance

Evidence of appropriate insurance may be required before final approval.

Other Permits

Some events may require obtaining additional approvals/permits through other city offices.

Damage to Property

Permit holders will be held responsible for any loss or damages that may occur during facility use.

Fees

Application Fee of \$25 due at time of submittal.

\$1 per runner for Middle and High School running events in park areas.

If custodial staffing is required, a \$25/hour fee will be charged.

| OFFICE USE ONLY | | | |
|-----------------|--|------------|-------------------|
| Total Fee _____ | PAID Check <u>pd</u> | Cash _____ | Credit Card _____ |
| Date Paid _____ | EVENT IS: Approved _____ Denied _____ Date _____ | | |

Event Fee \$25⁰⁰



Rogue Valley Bike Polo
roguevalleybikepolo@gmail.com
Inaugural Jefferson Joust hard court bike polo tournament description

Dates: ~~August 13th and 14th, 2016~~ **Sept 3 & 4th**
Location: Hunter Park Tennis Court no. 5
1699 Homes Ave, Ashland, OR 97250

Event description:

A two-day Hardcourt bike polo tournament.
Registration will be capped at 16 teams, each consisting of 3 players for a total of 48 participants. Registration will be handled through a third party online company, podiumbikepolo.com. Podium will randomly generate the first round of matches in a Swiss style format. The second day will lead to a double elimination round.

August 12th setup of court
August 13th Swiss rounds 10am -10pm
August 14th continued Swiss rounds and double elimination followed by awards
10 am-10pm
August 15th breakdown court

Site plans

Court dasher boards will be built with dimensions no larger than 155'x80' and no smaller than 120'x60'. The exact plans are to be determined, but they will fit within the tennis court. Solid, freestanding Walls will be erected around the court measuring between 2 and 4 ft. high depending on the allowance of our budget. An extra day before the tournament will be required to build this and a day after for dismantling it.

Water may be provided at drinking fountains and additional water will be available at a cooler in 5 gallon jugs.

We would like to have food catered by Word on the Street food cart tentatively, and we will research requirements and permits.

~~We would like to explore the possibility of an alcohol permit for our event, as we are hoping to partner with a local brewery for the event. We look forward to further discussing a plan for a beer garden.~~ ← N/A

Special requirements

Toilets are provided by the park
Trash cans are available and will be supplemented by additional trash and recycling receptacles provided by the polo club

Amplification

Use of small portable Bluetooth speakers for music. These won't be loud enough to interfere with gameplay. We would also like to use a megaphone to help implement the program smoothly.

Promotion

Tournament will be promoted through North American Hardcourt (NAH), social media, partnerships and sponsorships through local businesses, printed media, and social media outlets

Potential impacts

To reduce potential impacts to COA parks and rec infrastructure, we will build a freestanding temporary court, and will only use signage that does not require digging postholes. Tournament games will be restricted to authorized courts. Professional Hardcourt polo rules will be observed and safety equipment will be required for participation.

ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Matt Miller
Vanston Shaw



Michael A. Black, AICP
Director

TEL: 541.488.5340
FAX: 541.488.5314
parksinfo@ashland.or.us

PARKS COMMISSION STAFF REPORT

TO: Ashland Parks and Recreation Commission

FROM: Michael Black

DATE: May 18, 2016

SUBJECT: COLA Request for FY 2017

SUMMARY

I am requesting a cost-of-living pay adjustment in accordance with the attached policy and the CPI-W 12 month average which is 1.5% through March and 1.8% through April 2016. In 2014, the Commission adopted the Benefit Adjustment Policy that dictates the parameters for the consideration of pay adjustments for the term of the policy. Specifically the policy states:

Rather than adjusting all salaries by a specific percentage, parties recommend a range of 1-5% based upon the Consumer Price Index (CPI-W) 12-month average from March of the prior year to March of the current year.

The twelve-month average from March to March was 1.5%; however, the cost-of-living appears to be rising as a result of changes in the mix of food and energy and other measurable factors. The rolling twelve-month average for April is 1.8%.

Last year the Commission granted a COLA of 1.0% according to the policy and this year I am requesting that the Commission consider a 2.0% increase. The reasoning behind 2.0% as opposed to 1.5% has to do with the recent decision at the City to grant a 2% COLA for non-represented employees. The same City employees also received a 1.0% COLA in the current year.

As a fairness issue and to be consistent with the pay and benefits of the City of Ashland, I am requesting that the Commission use the April CPI-W average of 1.8% and round that figure to 2.0% to establish the 2017 COLA and approve the 2.0% cost-of-living adjustment for APRC employees in FY 2017.

BACKGROUND AND POLICY IMPLICATIONS

The current budget includes 2% cost-of-living adjustments for non-represented employees in each year of the current budget cycle. In the current year, the employees received a 1% increase as approved by the Commission.

BUDGET IMPACT

Funds for a 2% pay adjustment in FY 2017 for employees are included in the BN 2015-17 budget.

STAFF RECOMMENDATION AND REQUESTED ACTION

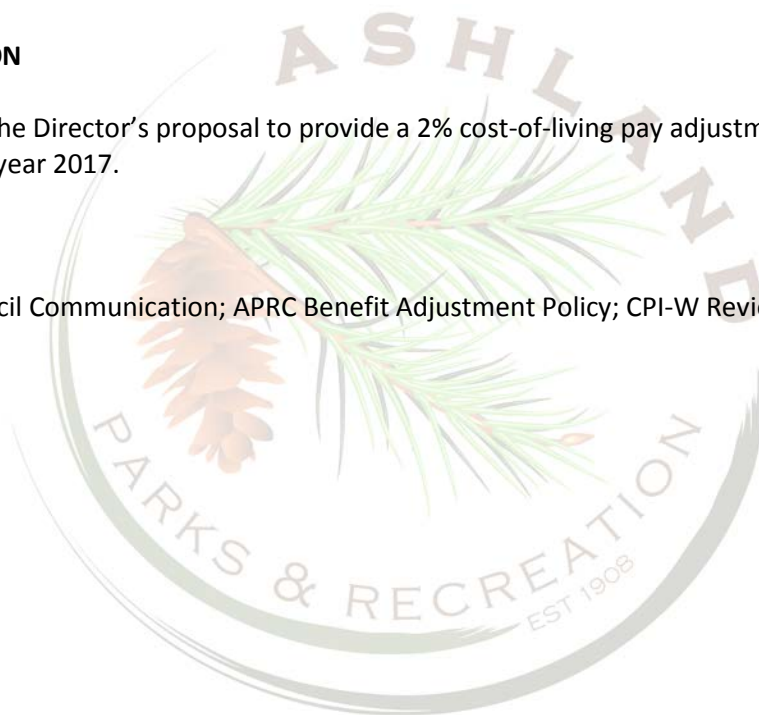
Staff recommends approval of this pay adjustment for all employees of the Ashland Parks and Recreation Commission.

SUGGESTED MOTION

I move to approve the Director's proposal to provide a 2% cost-of-living pay adjustment to APCR employees in fiscal year 2017.

ATTACHMENTS

April 19, 2016 Council Communication; APCR Benefit Adjustment Policy; CPI-W Review Worksheet



Council Communication

April 19, 2016, Business Meeting

Approval of a pay adjustment for non-represented employees

FROM:

Dave Kanner, city administrator, dave.kanner@ashland.or.us

SUMMARY

I am seeking Council concurrence with my proposal to give non-represented employees a 2% cost-of-living pay adjustment, as budgeted in FY 2017.

BACKGROUND AND POLICY IMPLICATIONS:

The current budget includes 2% cost-of-living adjustments for non-represented employees in each year of the current budget cycle. In the current year, because inflation was essentially 0%, these employees did not receive a 2% increase. Most non-represented employees received a token 1% increase and about a half-dozen non-supervisory confidential employees received a 1.5% adjustment, in recognition of the fact that their jobs are substantially similar to represented counterparts who received a 2.5% increase, per their collective bargaining agreement. Since 2012, COLAs for non-represented employees have totaled 7%, while COLAs for represented employees in the Fire, Police, Clerical/Technical and Electric bargaining units have been 11% (plus increased incentives), 8% (plus an adjustment for FY 2016 that is still in bargaining), 8.5% and 9.25%, respectively. This has created “compression” between salary ranges for represented positions and management/supervisory positions. That is, as the pay scale for represented positions rises and the pay scale for non-represented positions does not rise proportionately, we find ourselves with many represented employees who, with overtime and incentives, earn more than their supervisors. Aside from the fairness issue, this diminishes the incentive for our best and brightest employees to seek opportunities to move into management.

COUNCIL GOALS SUPPORTED:

N/A

FISCAL IMPLICATIONS:

Funds for a 2% pay adjustment in FY 2017 for non-represented employees are included in the BN 2015-17 budget.

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends approval of this pay adjustment.

SUGGESTED MOTION:

I move approval of the City Administrator’s proposal to provide a 2% pay adjustment to non-represented employees in fiscal year 2017.

ATTACHMENTS:

None



a year ago, yet prices for food at home were unchanged.

Energy

The energy index rose 4.8 percent over the month. The increase was mainly due to higher prices for gasoline (8.9 percent). Prices for natural gas service advanced 4.0 percent, while prices for electricity were virtually unchanged (-0.1 percent) for the same period.

Energy prices decreased 7.9 percent over the year, largely due to lower prices for gasoline (-14.1 percent). Prices for natural gas service decreased 5.5 percent, but prices paid for electricity increased 1.2 percent during the past year.

All items less food and energy

The index for all items less food and energy crept up 0.2 percent in April. Higher prices for recreation (0.7 percent) and apparel (0.6 percent) were partially offset by lower prices for household furnishings and operations (-0.5 percent).

Over the year, the index for all items less food and energy advanced 2.7 percent. Components contributing to the increase included shelter (4.5 percent) and medical care (2.2 percent). Partly offsetting the increases was a price decline in household furnishings and operations (-0.6 percent).

Table A. West Region CPI-U monthly and annual percent changes (not seasonally adjusted)

| Month | 2011 | | 2012 | | 2013 | | 2014 | | 2015 | | 2016 | |
|----------------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|
| | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual |
| January..... | 0.5 | 1.4 | 0.4 | 2.6 | 0.3 | 1.7 | 0.3 | 1.7 | -0.3 | 0.7 | 0.5 | 2.6 |
| February..... | 0.6 | 1.9 | 0.4 | 2.5 | 0.8 | 2.0 | 0.4 | 1.3 | 0.6 | 0.9 | 0.1 | 2.1 |
| March..... | 0.9 | 2.6 | 0.9 | 2.4 | 0.4 | 1.5 | 0.6 | 1.5 | 0.8 | 1.1 | 0.2 | 1.5 |
| April..... | 0.6 | 3.0 | 0.2 | 2.1 | 0.0 | 1.3 | 0.3 | 1.8 | 0.3 | 1.0 | 0.5 | 1.8 |
| May..... | 0.3 | 3.2 | 0.2 | 2.0 | 0.2 | 1.3 | 0.6 | 2.3 | 0.8 | 1.2 | | |
| June..... | -0.2 | 3.1 | -0.2 | 2.0 | 0.1 | 1.5 | 0.1 | 2.3 | 0.0 | 1.1 | | |
| July..... | -0.1 | 2.9 | -0.3 | 1.8 | 0.0 | 1.9 | 0.1 | 2.3 | 0.3 | 1.3 | | |
| August..... | 0.2 | 3.0 | 0.5 | 2.1 | 0.1 | 1.5 | -0.1 | 2.1 | -0.1 | 1.3 | | |
| September..... | 0.4 | 3.5 | 0.5 | 2.2 | 0.2 | 1.3 | 0.1 | 2.0 | -0.2 | 1.0 | | |
| October..... | 0.0 | 3.4 | 0.4 | 2.5 | -0.1 | 0.9 | -0.1 | 2.0 | 0.0 | 1.1 | | |
| November..... | -0.2 | 3.2 | -0.7 | 1.9 | -0.4 | 1.3 | -0.6 | 1.7 | -0.2 | 1.5 | | |
| December..... | -0.3 | 2.7 | -0.5 | 1.7 | 0.0 | 1.8 | -0.5 | 1.3 | -0.1 | 1.8 | | |

The May 2016 Consumer Price Index for the West Region is scheduled to be released on June 16, 2016.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 89 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 28 percent of the total

population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 87 urban areas across the country from about 6,000 housing units and approximately 24,000 retail establishments--department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/homch17_a.htm.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE:Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The West Region covered in this release is comprised of the following thirteen states: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods West (1982-84=100 unless otherwise noted)

| Item and Group | Indexes | | | Percent change from- | | |
|---|--------------|--------------|--------------|----------------------|--------------|--------------|
| | Feb. 2016 | Mar. 2016 | Apr. 2016 | Apr. 2015 | Feb. 2016 | Mar. 2016 |
| Expenditure category | | | | | | |
| All Items..... | 244.821 | 245.404 | 246.589 | 1.8 | 0.7 | 0.5 |
| All items (December 1977=100)..... | 395.739 | 396.681 | 398.597 | | | |
| Food and beverages..... | 252.898 | 251.809 | 252.018 | 1.4 | -0.3 | 0.1 |
| Food..... | 252.966 | 251.882 | 252.003 | 1.4 | -0.4 | 0.0 |
| Food at home..... | 250.045 | 247.901 | 247.623 | 0.0 | -1.0 | -0.1 |
| Food away from home..... | 255.841 | 256.275 | 256.965 | 3.3 | 0.4 | 0.3 |
| Alcoholic beverages..... | 248.670 | 247.520 | 248.907 | 2.5 | 0.1 | 0.6 |
| Housing..... | 261.126 | 261.671 | 261.967 | 3.7 | 0.3 | 0.1 |
| Shelter..... | 296.707 | 297.777 | 298.069 | 4.5 | 0.5 | 0.1 |
| Rent of primary residence ⁽¹⁾ | 311.351 | 312.443 | 313.242 | 4.9 | 0.6 | 0.3 |
| Owners' equiv. rent of residences ^{(1) (2)} | 310.751 | 311.834 | 312.866 | 4.7 | 0.7 | 0.3 |
| Owners' equiv. rent of primary residence ^{(1) (2)} | 310.742 | 311.831 | 312.866 | 4.7 | 0.7 | 0.3 |
| Fuels and utilities..... | 278.267 | 276.515 | 278.853 | 1.3 | 0.2 | 0.8 |
| Household energy..... | 239.532 | 237.235 | 239.117 | -0.3 | -0.2 | 0.8 |
| Energy services ⁽¹⁾ | 241.383 | 239.236 | 241.273 | -0.4 | 0.0 | 0.9 |
| Electricity ⁽¹⁾ | 266.632 | 268.322 | 268.148 | 1.2 | 0.6 | -0.1 |
| Utility (piped) gas service ⁽¹⁾ | 196.429 | 184.968 | 192.420 | -5.5 | -2.0 | 4.0 |
| Household furnishings and operations..... | 130.220 | 129.960 | 129.304 | -0.6 | -0.7 | -0.5 |
| Apparel..... | 119.697 | 120.739 | 121.463 | 0.2 | 1.5 | 0.6 |
| Transportation..... | 190.635 | 193.690 | 198.203 | -2.7 | 4.0 | 2.3 |
| Private transportation..... | 184.063 | 187.324 | 191.566 | -2.9 | 4.1 | 2.3 |
| New and used motor vehicles ⁽³⁾ | 100.691 | 101.601 | 102.074 | 0.0 | 1.4 | 0.5 |
| New vehicles..... | 147.376 | 148.043 | 148.223 | 0.5 | 0.6 | 0.1 |
| New cars and trucks ^{(3) (4)} | 102.354 | 102.815 | 102.932 | 0.5 | 0.6 | 0.1 |
| New cars ⁽⁴⁾ | 146.173 | 146.169 | 146.177 | -0.3 | 0.0 | 0.0 |
| Used cars and trucks..... | 138.133 | 140.089 | 141.238 | -2.5 | 2.2 | 0.8 |
| Motor fuel..... | 173.893 | 184.310 | 200.563 | -14.2 | 15.3 | 8.8 |
| Gasoline (all types)..... | 173.287 | 183.791 | 200.130 | -14.1 | 15.5 | 8.9 |
| Gasoline, unleaded regular ⁽⁴⁾ | 170.322 | 180.770 | 197.293 | -14.6 | 15.8 | 9.1 |
| Gasoline, unleaded midgrade ^{(4) (5)} | 168.365 | 179.465 | 193.552 | -13.0 | 15.0 | 7.8 |
| Gasoline, unleaded premium ⁽⁴⁾ | 174.285 | 183.889 | 198.496 | -12.2 | 13.9 | 7.9 |
| Medical Care..... | 466.390 | 464.715 | 466.222 | 2.2 | 0.0 | 0.3 |
| Medical care commodities..... | 351.417 | 351.389 | 351.872 | 2.0 | 0.1 | 0.1 |
| Medical care services..... | 503.121 | 500.851 | 502.722 | 2.3 | -0.1 | 0.4 |
| Professional services..... | 345.538 | 345.751 | 348.154 | 3.4 | 0.8 | 0.7 |
| Recreation ⁽³⁾ | 111.764 | 111.247 | 111.985 | 1.8 | 0.2 | 0.7 |
| Education and communication ⁽³⁾ | 138.429 | 138.530 | 138.508 | 0.1 | 0.1 | 0.0 |
| Other goods and services..... | 405.812 | 406.765 | 407.450 | 1.3 | 0.4 | 0.2 |
| Commodity and Service Group | | | | | | |
| All Items..... | 244.821 | 245.404 | 246.589 | 1.8 | 0.7 | 0.5 |
| Commodities..... | 176.682 | 177.373 | 178.873 | -1.0 | 1.2 | 0.8 |
| Commodities less food & beverages..... | 139.193 | 140.548 | 142.486 | -2.8 | 2.4 | 1.4 |
| Nondurables less food & beverages..... | 171.339 | 173.836 | 177.976 | -4.0 | 3.9 | 2.4 |
| Nondurables less food, beverages, and apparel..... | 208.314 | 211.798 | 218.212 | -5.4 | 4.8 | 3.0 |
| Durables..... | 109.165 | 109.556 | 109.655 | -1.0 | 0.4 | 0.1 |
| Services..... | 307.770 | 308.242 | 309.109 | 3.4 | 0.4 | 0.3 |
| Rent of shelter ⁽²⁾ | 315.685 | 316.831 | 317.164 | 4.5 | 0.5 | 0.1 |
| Transportation services..... | 286.440 | 287.083 | 289.811 | 2.7 | 1.2 | 1.0 |

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods West (1982-84=100 unless otherwise noted) - Continued

| Item and Group | Indexes | | | Percent change from- | | |
|--|--------------|--------------|--------------|----------------------|--------------|--------------|
| | Feb. 2016 | Mar. 2016 | Apr. 2016 | Apr. 2015 | Feb. 2016 | Mar. 2016 |
| Other services..... | 339.607 | 339.874 | 340.851 | 1.9 | 0.4 | 0.3 |
| Special aggregate indexes: | | | | | | |
| All items less medical care..... | 234.701 | 235.382 | 236.552 | 1.7 | 0.8 | 0.5 |
| All items less food..... | 243.730 | 244.570 | 245.920 | 1.8 | 0.9 | 0.6 |
| All items less shelter..... | 224.910 | 225.290 | 226.868 | 0.3 | 0.9 | 0.7 |
| Commodities less food..... | 143.228 | 144.528 | 146.467 | -2.6 | 2.3 | 1.3 |
| Nondurables..... | 211.634 | 212.485 | 214.839 | -1.1 | 1.5 | 1.1 |
| Nondurables less food..... | 176.818 | 179.126 | 183.137 | -3.5 | 3.6 | 2.2 |
| Nondurables less food and apparel..... | 211.786 | 214.852 | 220.811 | -4.6 | 4.3 | 2.8 |
| Services less rent of shelter ⁽²⁾ | 332.466 | 332.098 | 333.772 | 2.1 | 0.4 | 0.5 |
| Services less medical care services..... | 294.210 | 294.857 | 295.656 | 3.5 | 0.5 | 0.3 |
| Energy..... | 205.191 | 210.052 | 220.077 | -7.9 | 7.3 | 4.8 |
| All items less energy..... | 249.793 | 250.060 | 250.593 | 2.5 | 0.3 | 0.2 |
| All items less food and energy..... | 250.019 | 250.516 | 251.120 | 2.7 | 0.4 | 0.2 |
| Commodities less food and energy commodities..... | 140.513 | 140.772 | 141.053 | -0.3 | 0.4 | 0.2 |
| Energy commodities..... | 178.266 | 188.493 | 204.648 | -13.9 | 14.8 | 8.6 |
| Services less energy services..... | 312.779 | 313.415 | 314.211 | 3.6 | 0.5 | 0.3 |

⁽¹⁾ This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

⁽²⁾ Index is on a December 1982=100 base.

⁽³⁾ Indexes on a December 1997=100 base.

⁽⁴⁾ Special index based on a substantially smaller sample.

⁽⁵⁾ Indexes on a December 1993=100 base.

Regions defined as the four Census regions. West includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.

ASHLAND PARKS AND RECREATION COMMISSION

340 SO. PIONEER STREET

• ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Stefani Sellinger
Vanston Shaw



Don Robertson
Director

TEL: (541) 488-5340
FAX: (541) 488-5314

MEMORANDUM

TO : Ashland Parks and Recreation Commission

FROM : Rachel Dials, Recreation Superintendent
Bruce Dickens, Parks Superintendent

DATE : May 14, 2014

SUBJECT : FY 14-15, FY 15-16, FY 16-17 Parks Employee COLA / Benefits Adjustment Recommendations

Action Requested

Approve proposed COLA / benefits adjustment recommendations

Background

Management staff and Human Resources Manager Tina Gray met with employee representatives to discuss cost-of-living adjustments and other benefits for all regular part-time and full-time Parks employees.

Attached is the recommended modification agreement for those categories.

Employee representatives will meet with Parks Management to discuss future adjustments to the Parks & Recreation Employee benefit package at the end of this 3-year period. In the event that economic conditions change significantly over the 3- year period, either party may make a request to re-open discussions about wages and benefits. Requests must be made in writing by either party no later than January 31st of each year for the upcoming year.

APPROVAL:

Ashland Parks & Recreation Department:

Stefani Seffinger, *Chair*

Date

Ashland Parks and Recreation Commission

Don Robertson, *Director*

Date

Ashland Parks and Recreation Department

Ashland Parks & Recreation Employee Representatives:

Jason Minica

Date

Wes Casale

Date

Ashland Parks & Recreation



Benefit Adjustments 2014-2016

Employee representatives met with Parks Management to collaboratively discuss adjustments to the Parks & Recreation Employee benefit package. The recommendations are presented below:

Wages

Rather than adjusting all salaries by a specific percentage, parties recommend a range of 1-5% based upon the Consumer Price Index (CPI-W) 12-month average from March of the prior year to March of the current year. The average for March 2014 was 1.4%.

Benefits

Vacation Cap. To prevent employees from losing accrued vacation hours, parties agree to incrementally increase the vacation maximum that employees may accrue as follows:

July 1, 2014 – Cap goes from 200 to 250 hours

July 1, 2015 – Cap goes from 250 to 275 hours

July 1, 2016 – Cap goes from 275 to 300 hours.

Vacation Cash-out opportunity. Employees may elect to cash-out, or request to be placed into a City deferred compensation plan, up to 40 hours of accrued vacation leave each year on the last pay day in November. Employees must have a minimum balance of 40 hours to be eligible to cash out any vacation hours.

HRA VEBA. Amend the language in the Parks and Recreation Department Employee Handbook to: "An employee can accrue up to 900 hours into their HRA VEBA account upon termination if they are in good standing." This would allow between 100 and 1,000 hours of accrued sick leave to be paid into an employee's HRA VEBA account when the employee leaves the department "in good standing." The cash-out of sick leave hours into the HRA VEBA would apply to all employees leaving the department in good standing (normal resignation, termination or retirement). Employees terminated *for cause*, or resigning in lieu of being terminated *for cause*, would be ineligible for this benefit. "For cause" is defined as conduct bringing discredit upon the department or being a direct hindrance to the effective performance of Parks functions, including but not limited to causes listed in the Parks Employee Handbook Section 8.2. A benefit determination would only be made after the employee was granted due process.

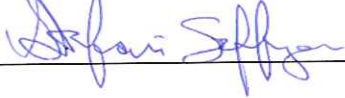
Employee representatives will meet with Parks Management to discuss future adjustments to the Parks & Recreation Employee benefit package at the end of this 3-year period. In the event that economic conditions change significantly over the 3- year period, either party may make a request to re-open discussions about wages and benefits. Requests must be made in writing by either party no later than January 31st of each year for the upcoming year.

APPROVAL:

Ashland Parks & Recreation Department:

Stefani Seffinger, Chair

Ashland Parks and Recreation Commission

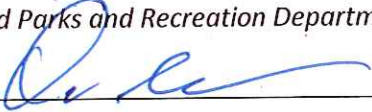


Date

6/23/2014

Don Robertson, Director

Ashland Parks and Recreation Department



Date

6/19/14

Ashland Parks & Recreation Employee Representatives:

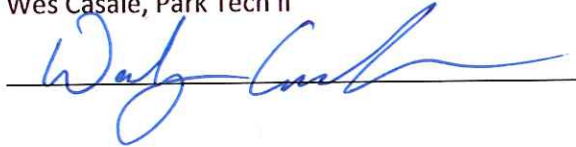
Jason Mirica, Park Tech II



Date

7-8-14

Wes Casale, Park Tech II



Date

6/23/14



For Release: Tuesday, May 17, 2016

16-1000-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 • BLSinfoSF@bls.gov • www.bls.gov/regions/west

Media contact: (415) 625-2270

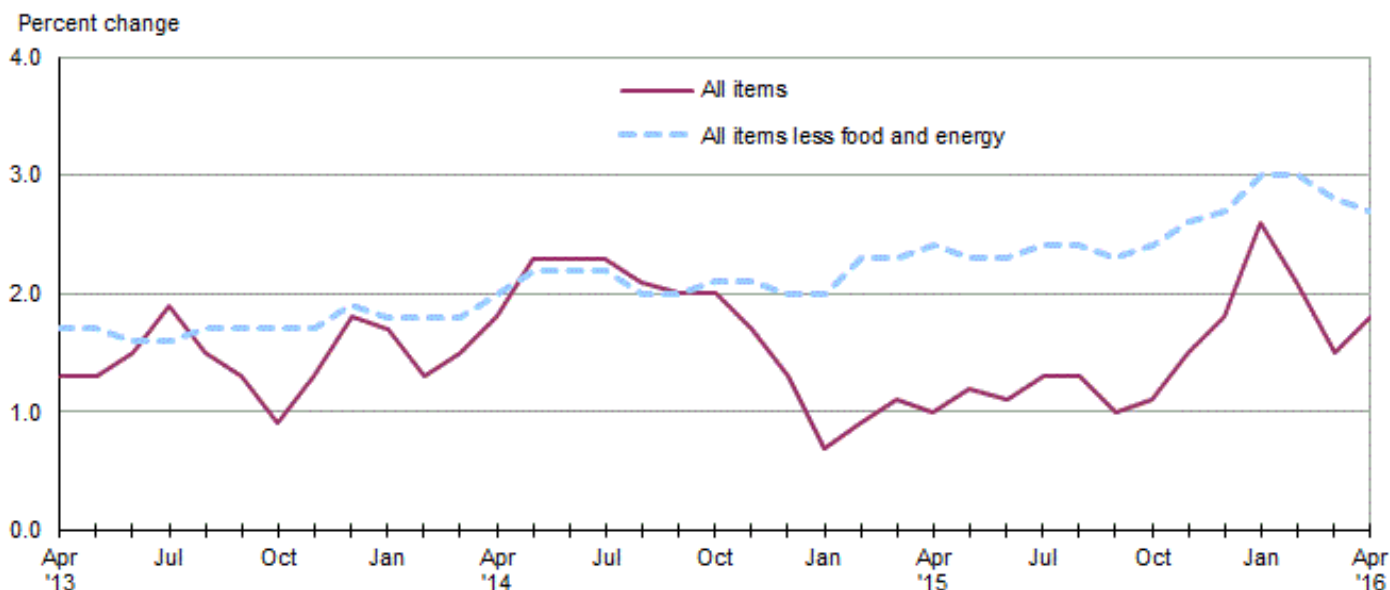
Consumer Price Index, West Region — April 2016

Area prices were up 0.5 percent over the past month, up 1.8 percent from a year ago

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), rose 0.5 percent in April, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) The April increase was influenced by higher prices for gasoline and recreation. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U rose 1.8 percent. (See [chart 1.](#)) Energy prices decreased 7.9 percent, largely the result of a decrease in the price of gasoline. The index for all items less food and energy advanced 2.7 percent over the year. (See [table 1.](#))

Chart 1. Over-the-year percent change in CPI-U, West region, April 2013–April 2016



Food

Food prices were unchanged for the month of April. (See [table 1.](#)) Prices for food at home were virtually unchanged (-0.1 percent), while prices for food away from home advanced 0.3 percent for the same period.

Over the year, food prices advanced 1.4 percent. Prices for food away from home advanced 3.3 percent since

Consumer Price Index

Base period: 1982-84 = 100, not seasonally adjusted

CPI-U

| | U.S. City Average | | | West - Size Class B/C | | |
|-------|-------------------|------|------|-----------------------|------|------|
| | 2014 | 2013 | 2012 | 2014 | 2013 | 2012 |
| Jan. | 1.6% | 1.6% | 2.9% | 1.5% | 1.0% | 2.6% |
| Feb. | 1.1% | 2.0% | 2.9% | 0.7% | 1.5% | 2.3% |
| March | 1.5% | 1.5% | 2.7% | 0.9% | 1.0% | 2.2% |
| April | | 1.1% | 2.3% | | 0.8% | 1.8% |
| May | | 1.4% | 1.7% | | 0.7% | 1.6% |
| June | | 1.8% | 1.7% | | 1.0% | 1.5% |
| July | | 2.0% | 1.4% | | 1.6% | 1.1% |
| Aug. | | 1.5% | 1.7% | | 1.6% | 1.3% |
| Sept. | | 1.2% | 2.0% | | 1.2% | 1.5% |
| Oct. | | 1.0% | 2.2% | | 0.8% | 1.6% |
| Nov. | | 1.2% | 1.8% | | 1.0% | 1.4% |
| Dec. | | 1.5% | 1.7% | | 1.4% | 1.3% |

CPI-W

| | U.S. City Average | | | West - Size Class B/C | | |
|-------|-------------------|------|------|-----------------------|------|------|
| | 2014 | 2013 | 2012 | 2014 | 2013 | 2012 |
| Jan. | 1.6% | 1.5% | 3.1% | 1.5% | 0.9% | 2.7% |
| Feb. | 1.0% | 1.9% | 3.1% | 0.8% | 1.4% | 2.4% |
| March | 1.4% | 1.3% | 2.9% | 1.0% | 0.8% | 2.2% |
| April | | 0.9% | 2.4% | | 0.7% | 1.8% |
| May | | 1.2% | 1.6% | | 0.5% | 1.6% |
| June | | 1.8% | 1.6% | | 0.8% | 1.6% |
| July | | 2.0% | 1.3% | | 1.6% | 1.2% |
| Aug. | | 1.5% | 1.7% | | 1.6% | 1.3% |
| Sept. | | 1.0% | 2.0% | | 1.1% | 1.4% |
| Oct. | | 0.8% | 2.2% | | 0.7% | 1.5% |
| Nov. | | 1.1% | 1.7% | | 1.0% | 1.2% |
| Dec. | | 1.5% | 1.7% | | 1.4% | 1.2% |

Portland-Salem, OR-WA

| | CPI-U Portland | | | CPI-W Portland | | |
|----------|----------------|------|------|----------------|------|------|
| | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 |
| 1st half | 2.2% | 2.5% | 2.6% | 1.9% | 2.2% | 2.7% |
| 2nd half | 2.8% | 2.1% | 3.1% | 2.7% | 1.8% | 3.3% |
| Annual | 2.5% | 2.3% | 2.9% | 2.3% | 2.0% | 3.0% |

ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Matt Miller
Vanston Shaw



Michael A. Black, AICP
Director

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parksinfo@ashland.or.us

PARKS COMMISSION STAFF REPORT

TO: Ashland Parks and Recreation Commission

FROM: Michael Black

DATE: May 18, 2016

SUBJECT: Financial Update Q3

SUMMARY

Each quarter the Finance Director at the City prepares a financial report for the City Council that also includes financial data for the Ashland Parks and Recreation Commission. The attached document was prepared by the Finance Director and is the Q3 report. I have provided the document for your review and I will go over the information at the meeting on the 23rd.

If you have any questions on the report, please direct those to me in advance of the meeting so that I can be prepared to answer those for the benefit of the whole Commission

STAFF RECOMMENDATION AND REQUESTED ACTION

This is an informational document to update the Commission on the Q3 Finance Report. No action is required with this report. The City Council has already adopted the report in their meeting in November.

ATTACHMENTS

BN 2015-2017 Third Quarter Financial Report, City of Ashland

Council Communication

May 3, 2016, Business Meeting

Biennium 2015-2017 Third Quarterly Financial Report

FROM:

Lee Tuneberg, Administrative Services/Finance Director, lee.tuneberg@ashland.or.us

SUMMARY:

The Administrative Services Department submits reports to Council on a quarterly basis to provide assurance of budget compliance and for informational and comparative purposes throughout the year.

This report is for the “third-quarter” covering January through March 2016 of the two-year budget. Highlights are presented below and the attached statements include comparisons to budget, between years and to other periods.

BACKGROUND AND POLICY IMPLICATIONS:

Financial reports are intended to present information in formats consistent with the city-wide, department, fund and business activity presentations included in the annual comprehensive financial report.

Quarterly reports are prepared by staff to keep Mayor and Council current on the financial conditions of the city. Presenting financial reports on a regular basis allows Council and top management to ask questions and for staff to highlight trends and anomalies and to make recommendations on necessary changes in a timely fashion.

Unaudited, detailed balance sheets, revenues and expenditure reports are available for your review in the Administrative Service Department office should Council require any additional information.

This report reflects operations to date on the biennial budget. This report covers the nine months’ of activities which is three fourths of the first fiscal year (2015-2016) and three eighths of the biennium (2015-2017). Revenues and expenditures are close to projections and variances are reasonable. This report is being sent to the Citizen Budget Committee and may be the basis for questions and answers at the May 12, 2016, meeting. If desired, Council can hold their questions until the committee meeting.

The attachments include:

- A. Summary of Cash and Investments (*focus is on the categorization of monies held*)
- B. Statement of Revenues and Expenditures – City Wide (*focus is on entity financial reporting*)
- C. Schedule of Budgetary Compliance Per Resolutions 2015-19, et al (*focus is on budget compliance as amended*)
- D. Statements of Resources, Requirements and Changes in Fund Balance (*focus is on fund financial statements presenting both budget compliance and results of operations*)



Highlights after nine months of operations:

1. Cash balances have improved between years in all but two funds. Most notable are:
 - The Wastewater Fund has increased in F&B tax proceeds and rate revenue but has not begun capital improvements (a similar condition in Parks CIP);
 - The large reduction in the Insurance Fund is per budgeted transfers;
 - Health Benefit claims remain high (a budgeted loan/transfer will be done and reflected in the next quarterly report).
 - Approximately \$23.7 million or 63% of the total \$37.7 million is restricted in use.
2. Total resources are \$4.9 million ahead of uses to date. This is down a million from the last quarter, in part, reflecting uses of property taxes for operations ahead of property tax distributions in the third quarter. (This is normal.)
3. No amendments to the budget were done this quarter but several are being prepared for May.
4. General Fund miscellaneous revenue is over budget but consistent with the prior year amount and is due to increased amounts (donations or allocations) for public art and fire department services.
5. Central Service Fund expenditures are higher than revenues but are consistent with budgeted projects such as technology and software purchases.

Additional information can be made available if so desired by Council.

COUNCIL GOALS SUPPORTED:

ORGANIZATION AND GOVERNANCE GOAL (2015-17)

Provide high quality and effective delivery of the full spectrum of city service and governance in a transparent, accessible and fiscally responsible manner.

FISCAL IMPLICATIONS:

N/A

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends that Council accept the quarterly report.

SUGGESTED MOTION:

I move to accept the third quarterly financial report for BN 2015-2017.

ATTACHMENTS:

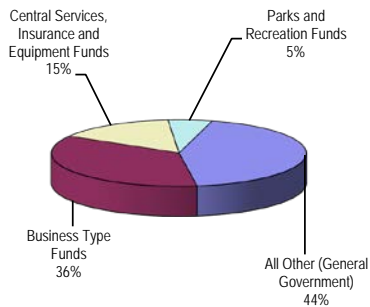
Financial Statements



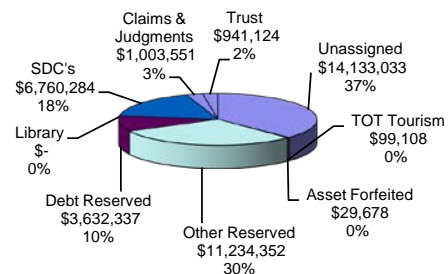
City of Ashland
Summary of Cash and Investments
March 31, 2016

| Fund | Balance March 31, 2016 | Balance March 31, 2015 | Change From FY 2015 |
|--------------------------------|---------------------------|---------------------------|------------------------|
| General Fund | \$ 5,953,472 | \$ 5,197,579 | \$ 755,893 |
| Community Block Grant Fund | 16,859 | 8,684 | 8,175 |
| Reserve Fund | 364,273 | 193,208 | 171,065 |
| Street Fund | 5,211,661 | 5,179,358 | 32,303 |
| Airport Fund | 117,930 | 92,225 | 25,705 |
| Capital Improvements Fund | 2,738,262 | 1,977,016 | 761,246 |
| Debt Service Fund | 1,145,930 | 1,033,219 | 112,711 |
| Water Fund | 5,345,212 | 4,591,394 | 753,818 |
| Wastewater Fund | 6,362,493 | 5,163,863 | 1,198,630 |
| Electric Fund | 1,624,303 | 1,591,182 | 33,121 |
| Telecommunications Fund | 205,304 | 87,112 | 118,192 |
| Central Services Fund | 1,302,607 | 1,343,847 | (41,240) |
| Insurance Services Fund | 1,198,646 | 2,346,865 | (1,148,219) |
| Health Benefits Fund | 115,041 | 355,701 | (240,660) |
| Equipment Fund | 3,089,685 | 2,747,368 | 342,317 |
| Cemetery Trust Fund | 939,906 | 916,719 | 23,187 |
| | <u>\$ 35,731,585</u> | <u>\$ 32,825,339</u> | <u>\$ 2,906,246</u> |
| Parks & Recreation Agency Fund | <u>2,101,882</u> | <u>1,050,635</u> | <u>1,051,247</u> |
| | 2,101,882 | 919,871 | 1,182,011 |
| Total Cash Distribution | <u>\$ 37,833,468</u> | <u>\$ 33,745,209</u> | <u>\$ 4,088,259</u> |
| <u>Manner of Investment</u> | | | |
| General Banking Accounts | \$ 1,012,749 | \$ 721,080 | \$ 291,669 |
| Local Government Inv. Pool | 35,820,718 | 32,024,129 | 3,796,589 |
| City Investments | 1,000,000 | 1,000,000 | - |
| Total Cash and Investments | <u>\$ 37,833,468</u> | <u>\$ 33,745,209</u> | <u>\$ 4,088,259</u> |

Dollar Distribution



Cash Balance Distribution



City of Ashland
Statement of Revenues and Expenditures - City Wide
As of March 31, 2016 (37.50% of biennium)

| Resource Summary | To Date Actuals (9 Months) | Biennial Budget 2015-2017 | Percent Collected Expended | Balance | Biennial 2013-2015 Biennium to Date | End of Biennium |
|--|-------------------------------|---------------------------------|----------------------------------|----------------------|---|----------------------|
| Revenues | | | | | | |
| Taxes | \$ 18,212,443 | \$ 45,305,576 | 40.2% | \$ (27,093,133) | \$ 17,069,325 | \$ 42,178,084 |
| Licenses and Permits | 636,375 | 1,910,425 | 33.3% | (1,274,050) | 1,034,119 | 1,872,797 |
| Intergovernmental Revenues | 2,085,947 | 13,259,724 | 15.7% | (11,173,777) | 1,758,275 | 6,078,233 |
| Charges for Services - Rate & Internal | 41,523,620 | 109,705,598 | 37.9% | (68,181,978) | 38,442,169 | 97,941,318 |
| Charges for Services - Misc. Service fees | 1,329,505 | 2,980,052 | 44.6% | (1,650,547) | 1,079,846 | 2,922,427 |
| System Development Charges | 448,046 | 592,416 | 75.6% | (144,370) | 542,296 | 1,134,394 |
| Fines and Forfeitures | 133,553 | 410,000 | 32.6% | (276,447) | 125,316 | 362,187 |
| Assessment Payments | 27,849 | 520,000 | 5.4% | (492,151) | 59,308 | 126,991 |
| Interest on Investments | 155,904 | 369,358 | 42.2% | (213,454) | 126,537 | 356,651 |
| Miscellaneous Revenues | 325,648 | 1,200,678 | 27.1% | (875,030) | 1,030,276 | 3,141,882 |
| Total Revenues | 64,878,888 | 176,253,827 | 36.8% | (111,374,937) | 61,267,466 | 156,114,964 |
| Budgetary Resources: | | | | | | |
| Other Financing Sources | 870,000 | 26,935,724 | 3.2% | (26,065,724) | 674,370 | 1,838,589 |
| Interfund Loans | 490,544 | 2,571,200 | 19.1% | (2,080,656) | 1,014,795 | 1,684,795 |
| Transfers In | 1,093,178 | 2,456,240 | 44.5% | (1,363,062) | 555,398 | 1,897,442 |
| Total Budgetary Resources | 2,453,722 | 31,963,164 | 7.7% | (29,509,442) | 2,244,563 | 5,420,826 |
| Total Resources | 67,332,610 | 208,216,991 | 32.3% | (140,884,379) | 63,512,029 | 161,535,790 |
| Requirements by Classification | | | | | | |
| Personal Services | 21,857,561 | 61,213,213 | 35.7% | 39,355,652 | 21,212,663 | 55,146,073 |
| Materials and Services | 33,081,109 | 92,450,567 | 35.8% | 59,369,458 | 31,020,442 | 80,154,005 |
| Debt Service | 2,231,979 | 10,632,044 | 21.0% | 8,400,065 | 2,518,831 | 9,220,534 |
| Total Operating Expenditures | 57,170,649 | 164,295,824 | 34.8% | 107,125,175 | 54,751,936 | 144,520,612 |
| Capital Construction | | | | | | |
| Capital Outlay | 3,631,187 | 53,228,451 | 6.8% | 49,597,264 | 5,168,326 | 14,464,960 |
| Interfund Loans | 490,544 | 2,571,200 | 19.1% | 2,080,656 | 1,014,795 | 1,684,795 |
| Transfers Out | 1,093,178 | 2,456,240 | 44.5% | 1,363,062 | 555,398 | 1,897,442 |
| Contingencies (Original Budget \$3,085,000) | - | 3,085,000 | 0.0% | 3,085,000 | - | - |
| Total Budgetary Requirements | 1,583,722 | 8,112,440 | 19.5% | 6,528,718 | 1,570,193 | 3,582,237 |
| Total Requirements | 62,385,559 | 225,636,715 | 27.6% | 163,251,157 | 61,490,455 | 162,567,809 |
| Excess (Deficiency) of Resources over Requirements | 4,947,051 | (17,419,724) | 128.4% | 22,366,775 | 2,021,574 | (1,032,019) |
| Working Capital Carryover | 32,934,606 | 30,632,011 | 107.5% | 2,302,595 | 33,966,626 | 33,966,626 |
| Unappropriated Ending Fund Balance | \$ 37,881,657 | \$ 13,212,287 | 286.7% | \$ 24,669,370 | \$ 35,988,200 | \$ 32,934,606 |

City of Ashland
Schedule of Budgetary Compliance Per Resolution #2015-19
Amended for Resolution #2015-27 and #2015-30
As of March 31, 2016 (37.50% of biennium)

| | Biennial to date actuals (9 Months) | Biennial Budget 2015-2017 | Percent Used | Balance |
|--|---|------------------------------|-----------------|-------------------|
| General Fund | | | | |
| Administration | \$ 149,211 | \$ 645,639 | 23.1% | \$ 496,428 |
| Administration - Library | 56,587 | 47,657 | 118.7% | (8,930) |
| Administration - Tourism | 31,085 | 315,901 | 9.8% | 284,816 |
| Administration - Municipal Court | 357,611 | 1,056,830 | 33.8% | 699,219 |
| Administrative Services - Social Services Grants | 130,885 | 267,933 | 48.8% | 137,048 |
| Administrative Services - Economic & Cultural Grants | 619,022 | 1,695,033 | 36.5% | 1,076,011 |
| Administrative Services - Miscellaneous | 54,582 | 269,000 | 20.3% | 214,418 |
| Administrative Services - Band | 43,398 | 130,550 | 33.2% | 87,152 |
| Administrative Services - Parks | 3,510,000 | 9,560,000 | 36.7% | 6,050,000 |
| Police Department | 4,900,799 | 13,618,435 | 36.0% | 8,717,636 |
| Fire and Rescue Department | 5,508,884 | 15,870,654 | 34.7% | 10,361,770 |
| Public Works - Cemetery Division | 260,108 | 755,365 | 34.4% | 495,257 |
| Community Development - Planning Division | 989,881 | 2,886,423 | 34.3% | 1,896,542 |
| Community Development - Building Division | 531,260 | 1,459,230 | 36.4% | 927,970 |
| Interfund Loan | - | 66,000 | 0.0% | 66,000 |
| Transfers | 293,080 | 518,570 | 56.5% | 225,490 |
| Contingency | - | 697,000 | 0.0% | 697,000 |
| Total General Fund | 17,436,394 | 49,860,220 | 35.0% | 32,423,826 |
| Community Development Block Grant Fund | | | | |
| Personal Services | 18,469 | 65,420 | 28.2% | 46,951 |
| Materials and Services | 127,571 | 374,378 | 34.1% | 246,807 |
| Total Community Development Grant Fund | 146,040 | 439,798 | 33.2% | 293,758 |
| Reserve Fund | | | | |
| Interfund Loan | 165,544 | 850,000 | 19.5% | 684,456 |
| Total Reserve Fund | 165,544 | 850,000 | 19.5% | 684,456 |
| Street Fund | | | | |
| Public Works - Ground Maintenance | 190,239 | 494,400 | 38.5% | 304,161 |
| Public Works - Street Operations | 2,083,356 | 12,991,770 | 16.0% | 10,908,414 |
| Public Works - Street Operations Debt | 115,073 | 246,710 | 46.6% | 131,637 |
| Public Works - Storm Water Operations | 463,204 | 1,312,700 | 35.3% | 849,496 |
| Public Works - Storm Water Operations Debt | 11,425 | 25,300 | 45.2% | 13,875 |
| Public Works - Transportation SDC's | - | 2,956,854 | 0.0% | 2,956,854 |
| Contingency | - | 99,000 | 0.0% | 99,000 |
| Total Street Fund | 2,863,298 | 18,126,734 | 15.8% | 15,263,436 |
| Airport Fund | | | | |
| Materials and Services | 46,162 | 460,943 | 10.0% | 414,781 |
| Capital Outlay | 1,382 | 40,000 | 3.5% | 38,618 |
| Debt Service | 19,268 | 77,072 | 25.0% | 57,804 |
| Contingency | - | 13,000 | 0.0% | 13,000 |
| Total Airport Fund | 66,812 | 591,015 | 11.3% | 524,203 |

Schedule of Budgetary Compliance Per Resolution #2015-19
Amended for Resolution #2015-27 and #2015-30
As of March 31, 2016 (37.50% of biennium)

| | Biennial to date actuals (9 Months) | Biennial Budget 2015-2017 | Percent Used | Balance |
|--|---|------------------------------|-----------------|-------------------|
| Capital Improvements Fund | | | | |
| Public Works - Facilities | 646,692 | 2,820,650 | 22.9% | 2,173,958 |
| Administrative Services - Open Space (Parks) | 1,411,849 | 3,707,182 | 38.1% | 2,295,333 |
| Transfers | 38,981 | 277,370 | 14.1% | 238,389 |
| Contingency | - | 200,000 | 0.0% | 200,000 |
| Total Capital Improvements Fund | 2,097,521 | 7,005,202 | 29.9% | 4,907,681 |
| Debt Service Fund | | | | |
| Debt Service | 1,355,089 | 4,270,200 | 31.7% | 2,915,111 |
| Total Debt Service Fund | 1,355,089 | 4,270,200 | 31.7% | 2,915,111 |
| Water Fund | | | | |
| Public Works - Conservation | 179,228 | 696,025 | 25.8% | 516,797 |
| Public Works - Water Supply | 1,049,527 | 2,557,935 | 41.0% | 1,508,408 |
| Public Works - Water Supply Debt | 8,950 | 18,971 | 47.2% | 10,021 |
| Public Works - Water Distribution | 2,131,408 | 9,595,707 | 22.2% | 7,464,299 |
| Public Works - Water Distribution Debt | 225,466 | 502,133 | 44.9% | 276,667 |
| Public Works - Water Treatment | 853,058 | 13,941,884 | 6.1% | 13,088,826 |
| Public Works - Water Treatment Debt | 102,975 | 281,543 | 36.6% | 178,568 |
| Public Works - Improvement SDC's | 11,779 | 3,170,335 | 0.4% | 3,158,556 |
| Public Works - Debt SDC's | 130,208 | 361,658 | 36.0% | 231,450 |
| Transfer | 187,500 | 500,000 | 37.5% | 312,500 |
| Contingency | - | 170,000 | 0.0% | 170,000 |
| Total Water Fund | 4,880,099 | 33,213,203 | 14.7% | 28,333,104 |
| WasteWater Fund | | | | |
| Public Works - Wastewater Collection | 1,453,800 | 5,349,514 | 27.2% | 3,895,714 |
| Public Works - Wastewater Collection Debt | 54,714 | 147,457 | 37.1% | 92,743 |
| Public Works - Wastewater Treatment | 1,839,660 | 10,183,710 | 18.1% | 8,344,050 |
| Public Works - Wastewater Treatment Debt | 186,148 | 3,237,300 | 5.8% | 3,051,152 |
| Public Works - Reimbursemetns SDC's | 5,010 | 3,691,644 | 0.1% | 3,686,634 |
| Contingency | - | 192,000 | 0.0% | 192,000 |
| Total Wastewater Fund | 3,541,219 | 22,801,625 | 15.5% | 19,260,406 |
| Electric Fund | | | | |
| Administration - Conservation | 574,549 | 1,420,030 | 40.5% | 845,481 |
| Electric - Supply | 5,128,210 | 13,751,887 | 37.3% | 8,623,677 |
| Electric - Distribution | 4,778,760 | 14,041,211 | 34.0% | 9,262,451 |
| Electric - Transmission | 722,063 | 2,225,945 | 32.4% | 1,503,882 |
| Debt Service | 22,664 | 46,688 | 48.5% | 24,024 |
| Contingency | - | 279,000 | 0.0% | 279,000 |
| Total Electric Fund | 11,226,246 | 31,764,761 | 35.3% | 20,538,515 |

Schedule of Budgetary Compliance Per Resolution #2015-19
Amended for Resolution #2015-27 and #2015-30
As of March 31, 2016 (37.50% of biennium)

| | Biennial to date actuals (9 Months) | Biennial Budget 2015-2017 | Percent Used | Balance |
|---|---|------------------------------|-----------------|-------------------|
| Telecommunications Fund | | | | |
| IT - Personal Services | 490,236 | 1,343,230 | 36.5% | 852,994 |
| IT - Materials & Services | 676,240 | 2,028,504 | 33.3% | 1,352,264 |
| IT - Capital Outlay | 177,523 | 250,000 | 71.0% | 72,477 |
| Debt - To Debt Service Fund ** | 209,000 | 818,000 | 25.6% | 609,000 |
| Contingency | - | 250,000 | 0.0% | 250,000 |
| Total - Telecommunications Fund | 1,552,999 | 4,689,734 | 33.1% | 3,136,735 |
| ** Note: In M & S appropriation | | | | |
| Central Services Fund | | | | |
| Administration Department | 1,209,052 | 3,314,520 | 36.5% | 2,105,468 |
| Information Technology - Info Services Division | 929,429 | 2,907,638 | 32.0% | 1,978,209 |
| Administrative Services Department | 1,791,434 | 4,867,097 | 36.8% | 3,075,663 |
| City Recorder | 377,484 | 912,590 | 41.4% | 535,106 |
| Public Works - Administration and Engineering | 1,235,622 | 3,621,822 | 34.1% | 2,386,200 |
| Contingency | - | 125,000 | 0.0% | 125,000 |
| Total Central Services Fund | 5,543,021 | 15,748,667 | 35.2% | 10,205,646 |
| Insurance Services Fund | | | | |
| Personal Services | 73,524 | 204,960 | 35.9% | 131,436 |
| Materials and Services | 685,077 | 1,814,790 | 37.7% | 1,129,713 |
| Transfers | 569,500 | 1,069,500 | 53.2% | 500,000 |
| Contingency | - | 390,000 | 0.0% | 390,000 |
| Total Insurance Services Fund | 1,328,101 | 3,479,250 | 38.2% | 2,151,149 |
| Health Benefits Fund | | | | |
| Materials and Services | 3,653,912 | 9,580,000 | 38.1% | 5,926,088 |
| Interfund Loan | 325,000 | 650,000 | 50.0% | 325,000 |
| Contingency | - | 500,000 | 0.0% | 500,000 |
| Total Health Benefits Fund | 3,978,912 | 10,730,000 | 37.1% | 6,751,088 |
| Equipment Fund | | | | |
| Public Works - Maintenance | 981,834 | 2,961,860 | 33.1% | 1,980,026 |
| Public Works - Purchasing and Acquisition | 550,760 | 1,330,500 | 41.4% | 779,740 |
| Interfund Loan | - | 965,200 | | 965,200 |
| Contingency | - | 70,000 | 0.0% | 70,000 |
| Total Equipment Fund | 1,532,594 | 5,327,560 | 28.8% | 3,794,966 |
| Cemetery Trust Fund | | | | |
| Transfers | 4,117 | 10,800 | 38.1% | 6,683 |
| Total Cemetery Trust Fund | 4,117 | 10,800 | 38.1% | 6,683 |

Schedule of Budgetary Compliance Per Resolution #2015-19
Amended for Resolution #2015-27 and #2015-30
As of March 31, 2016 (37.50% of biennium)

| | Biennial to date actuals (9 Months) | Biennial Budget 2015-2017 | Percent Used | Balance |
|---|---|------------------------------|-----------------|-----------------------|
| Parks and Recreation Fund | | | | |
| Parks Division | 2,902,619 | 8,127,847 | 35.7% | 5,225,228 |
| Recreation Division | 1,032,151 | 2,828,630 | 36.5% | 1,796,479 |
| Golf Division | 406,722 | 1,104,650 | 36.8% | 697,928 |
| Transfers | - | 80,000 | 0.0% | 80,000 |
| Contingency | - | 100,000 | 0.0% | 100,000 |
| Total Parks and Recreation Fund | 4,341,492 | 12,241,127 | 35.5% | 7,899,635 |
| Parks Capital Improvement Fund | | | | |
| Personal Services | - | 189,930 | 0.0% | 189,930 |
| Capital Outlay | 189,683 | 3,817,889 | 5.0% | 3,628,206 |
| Total Parks Capital Improvement Fund | 204,678 | 4,007,819 | 5.1% | 3,803,141 |
| Parks Equipment Fund | | | | |
| Capital Outlay | 121,382 | 439,000 | 27.6% | 317,618 |
| Interfund Loan | - | 40,000 | 0.0% | 40,000 |
| Total Parks Equipment Fund | 121,382 | 479,000 | 25.3% | 357,618 |
| Total Appropriations | \$ 62,385,559 | \$ 225,636,715 | 27.6% | \$ 163,251,156 |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 110 General Fund | | | | | | |
| Taxes | \$ 16,118,727 | \$ 38,746,990 | 41.6% | \$ (22,628,263) | \$ 15,116,912 | \$ 35,933,208 |
| Licenses and Permits | 636,375 | 1,910,425 | 33.3% | (1,274,050) | 1,034,119 | 1,872,797 |
| Intergovernmental | 603,862 | 1,543,538 | 39.1% | (939,676) | 436,532 | 1,373,375 |
| Charges for Services | 1,232,403 | 3,331,350 | 37.0% | (2,098,947) | 1,247,935 | 3,148,841 |
| Fines | 133,553 | 410,000 | 32.6% | (276,447) | 125,316 | 362,187 |
| Interest on Investments | 20,398 | 60,000 | 34.0% | (39,602) | 15,214 | 47,932 |
| Miscellaneous | 56,470 | 73,000 | 77.4% | (16,530) | 56,625 | 157,037 |
| Interfund Loan (Equipment Fund) | - | 126,200 | 0.0% | (126,200) | - | - |
| Transfer in (Water Fund) | 187,500 | 500,000 | 37.5% | (312,500) | - | 100,000 |
| Transfer In (Cemetery Fund) | 4,117 | 10,800 | 38.1% | (6,683) | 3,493 | 9,139 |
| Total Revenues and Other Sources | 18,993,404 | 46,712,303 | 40.7% | (27,718,899) | 18,036,146 | 43,004,516 |
| Administration | 149,211 | 645,639 | 23.1% | 496,428 | 93,471 | 357,888 |
| Administration - Library | 56,587 | 47,657 | 118.7% | (8,930) | 99,926 | 487,988 |
| Administration - Tourism | 31,085 | 315,901 | 9.8% | 284,816 | 7,692 | 47,467 |
| Administration - Municipal Court | 357,611 | 1,056,830 | 33.8% | 699,219 | 360,115 | 964,592 |
| Administrative Services - Social Services Grants | 130,885 | 267,933 | 48.8% | 137,048 | 126,972 | 254,205 |
| Administrative Services - Economic & Cultural Grants | 619,022 | 1,695,033 | 36.5% | 1,076,011 | 554,184 | 1,304,744 |
| Administrative Services - Miscellaneous | 54,582 | 269,000 | 20.3% | 214,418 | 77,884 | 185,715 |
| Administrative Services - Band | 43,398 | 130,550 | 33.2% | 87,152 | 42,784 | 114,017 |
| Administrative Services - Parks | 3,510,000 | 9,560,000 | 36.7% | 6,050,000 | 4,005,171 | 8,856,000 |
| Police Department | 4,900,799 | 13,618,435 | 36.0% | 8,717,636 | 4,769,742 | 12,316,387 |
| Fire and Rescue Department | 5,508,884 | 15,870,654 | 34.7% | 10,361,770 | 5,068,963 | 13,149,854 |
| Public Works - Cemetery Division | 260,108 | 755,365 | 34.4% | 495,257 | 249,759 | 663,518 |
| Community Development - Planning Division | 989,881 | 2,886,423 | 34.3% | 1,896,542 | 932,717 | 2,547,191 |
| Community Development - Building Division | 531,260 | 1,459,230 | 36.4% | 927,970 | 500,281 | 1,327,542 |
| Interfund Loan | - | 66,000 | 0.0% | 66,000 | - | - |
| Transfers Out (Debt Service & Cemetery) | 293,080 | 518,570 | 56.5% | 225,490 | 192,324 | 192,824 |
| Contingency | - | 697,000 | 0.0% | 697,000 | - | - |
| Total Expenditures and Other Uses | 17,436,395 | 49,860,220 | 35.0% | 32,423,825 | 17,081,985 | 42,769,932 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 1,557,009 | (3,147,917) | 149.5% | 4,704,926 | 954,161 | 234,584 |
| Fund Balance, Jul 1, 2015 | 3,620,263 | 3,400,277 | 106.5% | 219,986 | 3,385,679 | 3,385,679 |
| Fund Balance, Mar 31, 2016 | <u>\$ 5,177,272</u> | <u>\$ 252,360</u> | 2051.5% | <u>\$ 4,924,912</u> | <u>\$ 4,339,841</u> | <u>\$ 3,620,263</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 737,988 | | | | | |
| Unassigned Fund Balance | <u>\$ 4,439,284</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|------------------|------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 250 Community Development Block Fund | | | | | | |
| Intergovernmental | \$ 127,408 | \$ 439,798 | 29.0% | \$ (312,390) | \$ 21,950 | \$ 335,060 |
| Total Revenues and Other Sources | 127,408 | 439,798 | 29.0% | (312,390) | 21,950 | 335,060 |
| Personal Services | 18,469 | 65,420 | 28.2% | 46,952 | 33,469 | 67,560 |
| Materials and Services | 127,571 | 374,378 | 34.1% | 246,807 | 22,016 | 267,504 |
| Total Expenditures and Other Uses | 146,040 | 439,798 | 33.2% | 293,758 | 55,485 | 335,064 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | (18,632) | - | N/A | (18,632) | (33,535) | (4) |
| Fund Balance, Jul 1, 2015 | 33,797 | 1 | 3379700.0% | 33,796 | 33,801 | 33,801 |
| Fund Balance, Mar 31, 2016 | <u>\$ 15,165</u> | <u>\$ 1</u> | 1516502.0% | <u>\$ 15,164</u> | <u>\$ 266</u> | <u>\$ 33,797</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 15,165 | | | | | |
| Unassigned Fund Balance | <u>\$ -</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|-------------------|-------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 255 Reserve Fund | | | | | | |
| Interest on Investments | \$ 8,539 | \$ 34,000 | 25.1% | \$ (25,461) | \$ 7,043 | \$ 16,699 |
| Interfund Loan | 325,000 | 650,000 | 50.0% | (325,000) | 250,000 | 250,000 |
| Transfers In | - | - | N/A | - | - | - |
| Total Revenues and Other Sources | 333,539 | 684,000 | 48.8% | (25,461) | 257,043 | 266,699 |
| Interfund Loan (Health Benefits Fund) | 165,544 | 850,000 | 19.5% | 684,456 | 400,000 | 900,000 |
| Transfer out | - | - | N/A | - | - | 190,000 |
| Total Expenditures and Other Uses | 165,544 | 850,000 | 19.5% | 684,456 | 400,000 | 1,090,000 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 167,995 | (166,000) | 201.2% | 333,995 | (142,957) | (823,301) |
| Fund Balance, Jul 1, 2015 | 196,279 | 204,580 | 95.9% | (8,301) | 1,019,580 | 1,019,580 |
| Fund Balance, Mar 31, 2016 | <u>\$ 364,274</u> | <u>\$ 38,580</u> | 944.2% | <u>\$ 325,694</u> | <u>\$ 876,623</u> | <u>\$ 196,279</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 364,274 | | | | | |
| Unassigned Fund Balance | <u>\$ (0)</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|-----|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 260 | Street Fund | | | | | | |
| | Taxes | \$ 29,157 | \$ 96,700 | 30.2% | \$ (67,543) | \$ 25,973 | \$ 115,161 |
| | Intergovernmental | 1,005,023 | 7,422,136 | 13.5% | (6,417,113) | 867,683 | 2,347,988 |
| | Charges for Services - Rates | 1,594,065 | 4,219,700 | 37.8% | (2,625,635) | 1,555,815 | 4,038,568 |
| | Charges for Services - Misc. Service Fees | 17,803 | - | N/A | 17,803 | 20,946 | 57,612 |
| | System Development Charges | 106,350 | 133,000 | 80.0% | (26,650) | 136,143 | 245,552 |
| | Assessments | 27,849 | 120,000 | 23.2% | (92,151) | 59,308 | 126,991 |
| | Interest on Investments | 22,869 | 48,000 | 47.6% | (25,131) | 18,930 | 48,418 |
| | Miscellaneous | 70,046 | 100,000 | 70.0% | (29,954) | 123,213 | 356,423 |
| | Other Financing Sources | - | 3,306,854 | 0.0% | (3,306,854) | - | - |
| | Total Revenues and Other Sources | 2,873,161 | 15,446,390 | 18.6% | (12,573,229) | 2,808,011 | 7,336,713 |
| | Public Works - Ground Maintenance | 190,239 | 494,400 | 38.5% | 304,161 | - | - |
| | Public Works - Street Operations | 2,198,429 | 12,991,770 | 16.9% | 10,793,341 | 1,713,835 | 5,036,308 |
| | Public Works - Street Operations Debt | - | 246,710 | 0.0% | 246,710 | 115,673 | 237,823 |
| | Public Works - Storm Water Operations | 463,204 | 1,312,700 | 35.3% | 849,496 | 392,259 | 1,079,458 |
| | Public Works - Storm Water Operations Debt | 11,425 | 25,300 | 45.2% | 13,875 | 11,525 | 26,317 |
| | Public Works - Transportation SDC's | - | 2,956,854 | 0.0% | 2,956,854 | - | 91,028 |
| | Public Works - Storm Water SDC's | - | - | N/A | - | 2,626 | 4,670 |
| | Public Works - Local Improvement Districts | - | - | N/A | - | - | - |
| | Contingency | - | 99,000 | 0.0% | 99,000 | - | - |
| | Total Expenditures and Other Uses | 2,863,297 | 18,126,734 | 15.8% | 15,263,437 | 2,235,918 | 6,475,604 |
| | Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 9,864 | (2,680,344) | 100.4% | 2,690,208 | 572,093 | 861,109 |
| | Fund Balance, Jul 1, 2015 | 5,278,231 | 4,702,624 | 112.2% | 575,607 | 4,417,122 | 4,417,122 |
| | Fund Balance, Mar 31, 2016 | <u>\$ 5,288,095</u> | <u>\$ 2,022,280</u> | 261.5% | <u>\$ 3,265,815</u> | <u>\$ 4,989,216</u> | <u>\$ 5,278,231</u> |
| | Reconciliation of Fund Balance: | | | | | | |
| | Restricted and Committed Funds | 5,288,095 | | | | | |
| | Unassigned Fund Balance | <u>\$ 0</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|-------------------------|----------------------------------|-------------------------|--------------------------|--------------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 280 Airport Fund | | | | | | |
| Charges for Services - Rates | \$ 87,912 | \$ 276,000 | 31.9% | \$ (188,088) | \$ 92,806 | \$ 274,192 |
| Interest on Investments | 559 | 500 | 111.8% | 59 | 343 | 953 |
| Other Financing Sources | - | 270,000 | 0.0% | (270,000) | - | - |
| Interfund Loan | - | - | N/A | - | - | - |
| Total Revenues and Other Sources | <u>88,471</u> | <u>546,500</u> | 16.2% | <u>(458,029)</u> | <u>93,149</u> | <u>275,145</u> |
| Materials and Services | 46,162 | 460,943 | 10.0% | 414,781 | 48,914 | 133,293 |
| Capital Outlay | 1,382 | 40,000 | 3.5% | 38,618 | - | 44,962 |
| Debt Service | 19,268 | 77,072 | 25.0% | 57,804 | 19,268 | 77,072 |
| Interfund Loan | - | - | N/A | - | - | 19,000 |
| Contingency | - | 13,000 | 0.0% | 13,000 | - | - |
| Total Expenditures and Other Uses | <u>66,811</u> | <u>591,015</u> | 11.3% | <u>524,204</u> | <u>68,182</u> | <u>274,327</u> |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 21,660 | (44,515) | 148.7% | 66,175 | 24,968 | 818 |
| Fund Balance, Jul 1, 2015 | <u>117,514</u> | <u>114,751</u> | 102.4% | <u>2,763</u> | <u>116,696</u> | <u>116,696</u> |
| Fund Balance, Mar 31, 2016 | <u><u>\$ 139,174</u></u> | <u><u>\$ 70,236</u></u> | 198.2% | <u><u>\$ 68,938</u></u> | <u><u>\$ 141,663</u></u> | <u><u>\$ 117,514</u></u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | <u>139,173</u> | | | | | |
| Unassigned Fund Balance | <u><u>\$ 0</u></u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 410 Capital Improvements Fund | | | | | | |
| Taxes | \$ 306,389 | \$ 1,093,400 | 28.0% | \$ (787,011) | \$ 279,395 | \$ 993,068 |
| Intergovernmental | 2,732 | - | N/A | 2,732 | - | 520,240 |
| Charges for Services - Internal | 709,628 | 2,205,600 | 32.2% | (1,495,972) | 696,470 | 1,857,254 |
| Charges for Services - Misc. Service Fees | 3,000 | - | N/A | 3,000 | 49,531 | 127,416 |
| System Development Charges | 40,900 | 129,416 | 31.6% | (88,516) | 44,382 | 97,839 |
| Interest on Investments | 10,371 | 22,600 | 45.9% | (12,229) | 7,966 | 21,667 |
| Miscellaneous | - | 22,100 | 0.0% | (22,100) | 1,743 | 47,712 |
| Other Financing Sources | 870,000 | 3,050,045 | 28.5% | (2,180,045) | - | - |
| Transfer In (Insurance Fund) | 100,000 | 100,000 | 100.0% | - | - | - |
| Total Revenues and Other Sources | 2,043,019 | 6,623,161 | 30.8% | (4,580,142) | 1,079,487 | 3,665,195 |
| Public Works - Facilities | 646,692 | 2,820,650 | 22.9% | 2,173,958 | 936,028 | 2,109,209 |
| Administrative Services - SDC (Parks) | - | - | N/A | - | 89,810 | - |
| Administrative Services - Open Space (Parks) | 1,411,849 | 3,707,182 | 38.1% | 2,295,333 | - | 816,727 |
| Transfers Out (Debt Service Fund) | 38,981 | 277,370 | 14.1% | 238,389 | 39,581 | 83,479 |
| Interfund Loan (Equipment Fund) | - | - | N/A | - | - | 1,000 |
| Contingency | - | 200,000 | 0.0% | 200,000 | - | - |
| Total Expenditures and Other Uses | 2,097,522 | 7,005,202 | 29.9% | 4,707,680 | 1,065,419 | 3,010,415 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | (54,503) | (382,041) | 85.7% | 327,538 | 14,068 | 654,780 |
| Fund Balance, Jul 1, 2015 | 2,749,486 | 1,918,994 | 143.3% | 830,492 | 2,094,706 | 2,094,706 |
| Fund Balance, Mar 31, 2016 | <u>\$ 2,694,983</u> | <u>\$ 1,536,953</u> | 175.3% | <u>\$ 1,158,030</u> | <u>\$ 2,108,774</u> | <u>\$ 2,749,486</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 2,694,983 | | | | | |
| Unassigned Fund Balance | <u>\$ 0</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|-------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 530 Debt Services | | | | | | |
| Taxes | \$ 479,023 | \$ 955,426 | 50.1% | \$ (476,403) | \$ 477,349 | \$ 1,019,824 |
| Charges for Services - Internal | 767,975 | 2,308,600 | 33.3% | (1,540,625) | 967,975 | 2,308,600 |
| Charges for Services - Misc. Service Fees | 80,283 | 149,036 | 53.9% | (68,753) | 28,367 | 132,076 |
| Assessments | - | 400,000 | 0.0% | (400,000) | - | - |
| Interest on Investments | 2,474 | 20,000 | 12.4% | (17,526) | 2,228 | 8,161 |
| Miscellaneous | - | 58,604 | 0.0% | (58,604) | 6 | 6 |
| Transfer In (General Fund & CIP) | 331,561 | 473,940 | 70.0% | (142,379) | 231,405 | 275,303 |
| Other Financing Sources | - | - | N/A | - | - | - |
| Total Revenues and Other Sources | 1,661,315 | 4,365,606 | 38.1% | (2,704,291) | 1,707,331 | 3,743,970 |
| Materials and Services | - | - | N/A | - | - | 6,294 |
| Debt Service | 1,355,089 | 4,270,200 | 31.7% | 2,915,111 | 1,458,285 | 3,661,939 |
| Interfund Loan (Central Service Fund) | - | - | N/A | - | 364,795 | 364,795 |
| Total Expenditures and Other Uses | 1,355,089 | 4,270,200 | 31.7% | 2,915,111 | 1,823,080 | 4,033,028 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 306,226 | 95,406 | 321.0% | 210,820 | (115,749) | (289,058) |
| Fund Balance, Jul 1, 2015 | 861,560 | 753,948 | 114.3% | 107,612 | 1,150,618 | 1,150,618 |
| Fund Balance, Mar 31, 2016 | <u>\$ 1,167,786</u> | <u>\$ 849,354</u> | 137.5% | <u>\$ 318,432</u> | <u>\$ 1,034,869</u> | <u>\$ 861,560</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 1,167,786 | | | | | |
| Unassigned Fund Balance | <u>\$ -</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 670 Water Fund | | | | | | |
| Taxes | \$ 2 | \$ - | N/A | \$ 2 | \$ 17 | \$ 80 |
| Intergovernmental | 14,897 | 14,000 | 106.4% | 897 | 7,000 | 160,220 |
| Charges for Services - Rates | 5,182,734 | 13,954,600 | 37.1% | (8,771,866) | 4,618,441 | 11,913,085 |
| Charges for Services - Misc. Service Fees | 80,133 | - | N/A | 80,133 | 72,391 | 164,472 |
| System Development Charges | 223,121 | 200,000 | 111.6% | 23,121 | 269,102 | 597,443 |
| Interest on Investments | 22,595 | 40,800 | 55.4% | (18,205) | 18,510 | 56,607 |
| Miscellaneous | 11,192 | 24,000 | 46.6% | (12,808) | 935 | 34,573 |
| Other Financing Sources | - | 14,990,125 | 0.0% | (14,990,125) | 674,370 | 1,724,546 |
| Total Revenues and Other Sources | 5,534,674 | 29,223,525 | 18.9% | (23,688,851) | 5,660,766 | 14,651,026 |
| Public Works - Conservation | 179,228 | 696,025 | 25.8% | 516,797 | 182,236 | 442,021 |
| Fire - Forest Lands | - | - | N/A | - | 186,472 | 889,478 |
| Public Works - Water Supply | 1,049,527 | 2,557,935 | 41.0% | 1,508,408 | 2,478,868 | 4,819,863 |
| Public Works - Water Supply Debt | 8,950 | 18,971 | 47.2% | 10,021 | 21,474 | 44,787 |
| Public Works - Water Distribution | 2,131,408 | 9,595,707 | 22.2% | 7,464,299 | 952,838 | 2,289,201 |
| Public Works - Water Distribution Debt | 225,466 | 502,133 | 44.9% | 276,667 | 193,039 | 467,434 |
| Public Works - Water Treatment | 853,058 | 13,941,884 | 6.1% | 13,088,826 | 2,028,690 | 5,364,675 |
| Public Works - Water Treatment Debt | 102,975 | 281,543 | 36.6% | 178,568 | 302,174 | 662,801 |
| Public Works - Improvement SDC's | 109,767 | 3,170,335 | 3.5% | 3,060,568 | 282,382 | 507,905 |
| Public Works - Debt SDC's | 32,220 | 361,658 | 8.9% | 329,438 | 115,958 | 241,845 |
| Debt Service | - | 1,417,012 | 0.0% | 1,417,012 | - | - |
| Interfund Loan | - | - | N/A | - | - | 150,000 |
| Transfers (General Fund) | 187,500 | 500,000 | 37.5% | 312,500 | - | - |
| Contingency | - | 170,000 | 0.0% | 170,000 | - | - |
| Total Expenditures and Other Uses | 4,880,098 | 33,213,203 | 14.7% | 28,333,105 | 6,744,131 | 15,880,009 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 654,575 | (3,989,678) | 116.4% | 4,644,253 | (1,083,365) | (1,228,983) |
| Fund Balance, Jul 1, 2015 | 5,208,593 | 6,061,702 | 85.9% | (853,109) | 6,437,575 | 6,437,575 |
| Fund Balance, Mar 31, 2016 | <u>\$ 5,863,168</u> | <u>\$ 2,072,024</u> | 283.0% | <u>\$ 3,791,144</u> | <u>\$ 5,354,213</u> | <u>\$ 5,208,593</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | <u>3,733,376</u> | | | | | |
| Unassigned Fund Balance | <u>\$ 2,129,792</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 675 Wastewater Fund | | | | | | |
| Taxes | \$ 1,225,554 | \$ 4,264,260 | 28.7% | \$ (3,038,706) | \$ 1,117,577 | \$ 3,972,266 |
| Charges for Services - Rates | 3,812,854 | 10,787,000 | 35.3% | (6,974,146) | 3,476,263 | 8,796,565 |
| Charges for Services - Misc. Service Fees | 13,250 | - | N/A | 13,250 | 13,250 | 26,500 |
| System Development Charges | 77,675 | 130,000 | 59.8% | (52,325) | 92,669 | 193,560 |
| Interest on Investments | 23,876 | 30,000 | 79.6% | (6,124) | 16,913 | 42,965 |
| Miscellaneous | 931 | - | N/A | 931 | 1,532 | 6,037 |
| Other Financing Sources | - | 5,318,700 | 0.0% | (5,318,700) | - | 114,043 |
| Total Revenues and Other Sources | 5,154,141 | 20,529,960 | 25.1% | (15,375,819) | 4,718,204 | 13,151,936 |
| Public Works - Wastewater Collection | 1,453,800 | 5,349,514 | 27.2% | 3,895,714 | 1,456,566 | 3,854,489 |
| Public Works - Wastewater Collection Debt | 54,714 | 147,457 | 37.1% | 92,743 | 55,064 | 151,071 |
| Public Works - Wastewater Treatment | 1,839,660 | 10,183,710 | 18.1% | 8,344,050 | 1,801,756 | 4,980,940 |
| Public Works - Wastewater Treatment Debt | 186,148 | 3,237,300 | 5.8% | 3,051,152 | 204,372 | 3,253,029 |
| Public Works - Reimbursements SDC's | 5,010 | 3,691,644 | 0.1% | 3,686,634 | 15,219 | 20,331 |
| Public Works - Improvements SDC's | 1,888 | - | N/A | (1,888) | 15,264 | 87,507 |
| Debt Service | - | - | N/A | - | - | - |
| Contingency | - | 192,000 | 0.0% | 192,000 | - | - |
| Total Expenditures and Other Uses | 3,541,219 | 22,801,625 | 15.5% | 19,260,406 | 3,548,241 | 12,347,367 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 1,612,922 | (2,271,665) | 171.0% | 3,884,587 | 1,169,963 | 804,569 |
| Fund Balance, Jul 1, 2015 | 5,095,343 | 4,464,697 | 114.1% | 630,646 | 4,290,774 | 4,290,774 |
| Fund Balance, Mar 31, 2016 | <u>\$ 6,708,265</u> | <u>\$ 2,193,032</u> | 305.9% | <u>\$ 4,515,233</u> | <u>\$ 5,460,738</u> | <u>\$ 5,095,343</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | <u>2,655,192</u> | | | | | |
| Unassigned Fund Balance | <u>\$ 4,053,073</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 690 Electric Fund | | | | | | |
| Intergovernmental | \$ 332,026 | \$ 323,000 | 102.8% | \$ 9,026 | \$ 109,110 | \$ 335,700 |
| Charges for Services - Rates | 11,138,908 | 29,539,358 | 37.7% | (18,400,450) | 10,540,343 | 27,210,985 |
| Charges for Services - Misc. Service Fees | 143,937 | 453,686 | 31.7% | (309,749) | 114,374 | 278,280 |
| Interest on Investments | 5,598 | 14,715 | 38.0% | (9,117) | 5,547 | 15,714 |
| Miscellaneous | 66,788 | 322,974 | 20.7% | (256,186) | 118,605 | 288,885 |
| Total Revenues and Other Sources | 11,687,257 | 30,653,733 | 38.1% | (18,966,476) | 10,887,979 | 28,129,564 |
| Administration - Conservation | 574,548 | 1,420,030 | 40.5% | 845,482 | 511,257 | 1,387,220 |
| Electric - Supply | 5,128,210 | 13,751,887 | 37.3% | 8,623,677 | 4,658,396 | 12,831,515 |
| Electric - Distribution | 4,778,760 | 14,041,211 | 34.0% | 9,262,451 | 4,668,994 | 12,558,899 |
| Electric - Transmission | 722,063 | 2,225,945 | 32.4% | 1,503,882 | 708,053 | 1,876,536 |
| Debt Service | 22,664 | 46,688 | 48.5% | 24,024 | 22,800 | 47,771 |
| Contingency | - | 279,000 | 0.0% | 279,000 | - | - |
| Total Expenditures and Other Uses | 11,226,245 | 31,764,761 | 35.3% | 20,538,516 | 10,569,500 | 28,701,941 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 461,012 | (1,111,028) | 141.5% | 1,572,040 | 318,479 | (572,377) |
| Fund Balance, Jul 1, 2015 | 1,755,163 | 1,479,265 | 118.7% | 275,898 | 2,327,540 | 2,327,540 |
| Fund Balance, Mar 31, 2016 | <u>\$ 2,216,175</u> | <u>\$ 368,237</u> | 601.8% | <u>\$ 1,847,938</u> | <u>\$ 2,646,019</u> | <u>\$ 1,755,163</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | - | | | | | |
| Unassigned Fund Balance | <u>\$ 2,216,175</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|------------------|-----------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 691 Telecommunications Fund | | | | | | |
| Charges for Services - Rates | \$ 1,500,994 | \$ 4,363,565 | 34.4% | \$ (2,862,571) | \$ 1,468,236 | \$ 3,889,563 |
| Interest on Investments | 782 | 1,943 | 40.3% | (1,161) | 892 | 2,257 |
| Miscellaneous | 467 | - | N/A | 467 | 458 | 4,750 |
| Interfund Loan | 165,544 | 400,000 | 41.4% | (234,456) | - | - |
| Total Revenues and Other Sources | 1,667,787 | 4,765,508 | 35.0% | (3,097,721) | 1,469,586 | 3,896,570 |
| Personal Services | 490,236 | 1,343,230 | 36.5% | 852,994 | 498,726 | 1,299,335 |
| Materials & Services | 676,240 | 2,028,504 | 33.3% | 1,352,264 | 664,960 | 1,764,465 |
| Capital Outlay | 177,523 | 250,000 | 71.0% | 72,477 | 148,871 | 297,337 |
| Debt - Transfer to Debt Service Fund | 209,000 | 818,000 | 25.6% | 609,000 | 409,000 | 818,000 |
| Contingency | - | 250,000 | 0.0% | 250,000 | - | - |
| Total Expenditures and Other Uses | 1,552,999 | 4,689,734 | 33.1% | 3,136,735 | 1,721,557 | 4,179,137 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 114,789 | 75,774 | 151.5% | 39,015 | (251,971) | (282,567) |
| Fund Balance, Jul 1, 2015 | 305,058 | 251,528 | 121.3% | 53,530 | 587,625 | 587,625 |
| Fund Balance, Mar 31, 2016 | \$ 419,847 | \$ 327,302 | 128.3% | \$ 92,545 | \$ 335,654 | \$ 305,058 |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 200,000 | | | | | |
| Unassigned Fund Balance | \$ 219,847 | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|-------------------|-------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 710 Central Service Fund | | | | | | |
| Taxes | \$ 53,592 | \$ 148,800 | 36.0% | \$ (95,208) | \$ 52,102 | \$ 144,476 |
| Intergovernmental | - | - | N/A | - | - | - |
| Charges for Services - Internal | 4,763,387 | 13,068,435 | 36.4% | (8,305,048) | 4,553,460 | 12,037,871 |
| Charges for Services - Misc. Service Fees | 175,091 | 572,330 | 30.6% | (397,239) | 152,199 | 365,186 |
| Interest on Investments | 6,238 | 10,000 | 62.4% | (3,762) | 6,573 | 21,344 |
| Miscellaneous | 95,141 | 250,000 | 38.1% | (154,859) | 83,566 | 219,539 |
| Interfund Loan (Equipment Fund) | - | 400,000 | N/A | 400,000 | 364,795 | 364,795 |
| Transfer in (Insurance Fund) | 417,000 | 417,000 | 100.0% | - | - | 90,000 |
| Total Revenues and Other Sources | 5,510,450 | 14,866,565 | 37.1% | (8,556,115) | 5,212,695 | 13,243,212 |
| Administration Department | 1,209,051 | 3,314,520 | 36.5% | 2,105,469 | 1,098,757 | 2,797,218 |
| Information Technology - Info Services Division | 929,429 | 2,907,638 | 32.0% | 1,978,209 | 910,918 | 2,396,771 |
| Administrative Services Department | 1,791,434 | 4,867,097 | 36.8% | 3,075,663 | 1,507,171 | 3,866,706 |
| City Recorder Division | 377,484 | 912,590 | 41.4% | 535,106 | 338,216 | 868,755 |
| Public Works - Administration and Engineering | 1,235,622 | 3,621,822 | 34.1% | 2,386,200 | 1,248,949 | 3,266,434 |
| Intefund Loan | - | - | N/A | - | - | - |
| Contingency | - | 125,000 | 0.0% | 125,000 | - | - |
| Total Expenditures and Other Uses | 5,543,020 | 15,748,667 | 35.2% | 10,205,647 | 5,104,011 | 13,195,884 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | (32,571) | (882,102) | 96.3% | 849,531 | 108,684 | 47,327 |
| Fund Balance, Jul 1, 2015 | 900,608 | 898,651 | 100.2% | 1,957 | 853,281 | 853,281 |
| Fund Balance, Mar 31, 2016 | <u>\$ 868,037</u> | <u>\$ 16,549</u> | 5245.3% | <u>\$ 851,488</u> | <u>\$ 961,965</u> | <u>\$ 900,608</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 575,000 | | | | | |
| Unassigned Fund Balance | <u>\$ 293,037</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 720 Insurance Service Fund | | | | | | |
| Charges for Services - Internal | \$ 548,115 | \$ 1,560,000 | 35.1% | \$ (1,011,885) | \$ 548,442 | \$ 1,480,865 |
| Interest on Investments | 5,436 | 13,000 | 41.8% | (7,564) | 7,179 | 16,485 |
| Miscellaneous | 11,819 | 80,000 | 14.8% | (68,181) | 607,964 | 1,574,390 |
| Total Revenues and Other Sources | 565,370 | 1,653,000 | 34.2% | (1,087,630) | 1,163,585 | 3,071,740 |
| Personal Services | 73,524 | 204,960 | 35.9% | 131,436 | 67,755 | 179,228 |
| Materials and Services | 685,077 | 1,814,790 | 37.7% | 1,129,713 | 648,628 | 1,475,087 |
| Transfer Out (Multiple 4 funds) | 569,500 | 1,069,500 | 53.2% | 500,000 | - | 500,000 |
| Contingency | - | 390,000 | 0.0% | 390,000 | - | - |
| Total Expenditures and Other Uses | 1,328,101 | 3,479,250 | 38.2% | 2,151,149 | 716,383 | 2,154,315 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | (762,731) | (1,826,250) | 58.2% | 1,063,519 | 447,202 | 917,425 |
| Fund Balance, Jul 1, 2015 | 1,766,283 | 1,962,888 | 90.0% | (196,605) | 848,858 | 848,858 |
| Fund Balance, Mar 31, 2016 | <u>\$ 1,003,552</u> | <u>\$ 136,638</u> | 734.5% | <u>\$ 866,914</u> | <u>\$ 1,296,060</u> | <u>\$ 1,766,283</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 1,003,552 | | | | | |
| Unassigned Fund Balance | <u>\$ (0)</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|-------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 725 Health Benefits Fund | | | | | | |
| Charges for Services - Internal | \$ 3,598,829 | \$ 9,730,000 | 37.0% | \$ (6,131,171) | \$ 3,046,068 | \$ 8,158,032 |
| Interest on Investments | 3,004 | 10,000 | 30.0% | (6,996) | 1,676 | 3,614 |
| Miscellaneous | - | - | N/A | - | - | 211,795 |
| Interfund Loan (Reserve Fund) | - | 450,000 | 0.0% | (450,000) | 400,000 | 900,000 |
| Transfer In (Insurance Fund) | - | 500,000 | 0.0% | (500,000) | - | 500,000 |
| Total Revenues and Other Sources | 3,601,833 | 10,690,000 | 33.7% | (7,088,167) | 3,447,744 | 9,773,441 |
| Materials and Services | 3,653,912 | 9,580,000 | 38.1% | 5,926,088 | 3,357,621 | 9,049,715 |
| Interfund Loan | 325,000 | 650,000 | 50.0% | 325,000 | 250,000 | 250,000 |
| Contingency | - | 500,000 | 0.0% | 500,000 | - | - |
| Total Expenditures and Other Uses | 3,978,912 | 10,730,000 | 37.1% | 6,751,088 | 3,607,621 | 9,299,715 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | (377,079) | (40,000) | 942.7% | (337,079) | (159,877) | 473,726 |
| Fund Balance, Jul 1, 2015 | 473,726 | 73,370 | 645.7% | 400,356 | | - |
| Fund Balance, Mar 31, 2016 | <u>\$ 96,647</u> | <u>\$ 33,370</u> | 289.6% | <u>\$ 63,277</u> | <u>\$ (159,877)</u> | <u>\$ 473,726</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 96,647 | | | | | |
| Unassigned Fund Balance | <u>\$ (0)</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|---------------------|---------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 730 Equipment Fund | | | | | | |
| Charges for Services - Internal | \$ 1,465,747 | \$ 4,538,460 | 32.3% | \$ (3,072,713) | \$ 1,353,295 | \$ 3,606,929 |
| Charges for Services - Misc. Service Fees | 128,006 | - | N/A | 128,006 | (4,435) | 44,919 |
| Interest on Investments | 13,443 | 35,000 | 38.4% | (21,557) | 10,379 | 31,805 |
| Miscellaneous | 6,699 | 170,000 | 3.9% | (163,301) | 28,193 | 170,026 |
| Interfund Loan (Airport & Water Fund) | - | 106,000 | 0.0% | (106,000) | - | 170,000 |
| Total Revenues and Other Sources | 1,613,896 | 4,849,460 | 33.3% | (3,235,564) | 1,387,433 | 4,023,679 |
| Public Works - Maintenance | 981,836 | 2,961,860 | 33.1% | 1,980,024 | 809,304 | 2,084,345 |
| Public Works - Purchasing and Acquisition | 550,760 | 1,330,500 | 41.4% | 779,740 | 408,427 | 2,359,891 |
| Interfund Loan | - | 965,200 | 0.0% | 965,200 | - | - |
| Contingency | - | 70,000 | 0.0% | 70,000 | - | - |
| Total Expenditures and Other Uses | 1,532,596 | 5,327,560 | 28.8% | 3,794,964 | 1,217,731 | 4,444,236 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 81,299 | (478,100) | 117.0% | 559,399 | 169,702 | (420,557) |
| Fund Balance, Jul 1, 2015 | 2,937,106 | 2,446,794 | 120.0% | 490,312 | 3,357,663 | 3,357,663 |
| Fund Balance, Mar 31, 2016 | <u>\$ 3,018,405</u> | <u>\$ 1,968,694</u> | 153.3% | <u>\$ 1,049,711</u> | <u>\$ 3,527,364</u> | <u>\$ 2,937,106</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 3,018,406 | | | | | |
| Unassigned Fund Balance | <u>\$ (0)</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|------------------|-----------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 810 Cemetery Fund | | | | | | |
| Charges for Services - Rates | \$ 17,957 | \$ 50,000 | 35.9% | \$ (32,043) | \$ 20,447 | \$ 47,767 |
| Interest on Investments | 4,117 | 10,800 | 38.1% | (6,683) | 3,493 | 9,139 |
| Miscellaneous | - | - | N/A | - | (145) | (145) |
| Transfer In (General Fund) | 500 | 1,000 | 50.0% | (500) | 500 | 1,000 |
| Total Revenues and Other Sources | 22,574 | 61,800 | 36.5% | (39,226) | 24,294 | 57,761 |
| Transfers | 4,117 | 10,800 | 38.1% | 6,683 | 3,493 | 9,139 |
| Total Expenditures and Other Uses | 4,117 | 10,800 | 38.1% | 6,683 | 3,493 | 9,139 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 18,457 | 51,000 | 36.2% | (32,543) | 20,801 | 48,622 |
| Fund Balance, Jul 1, 2015 | 922,666 | 923,046 | 100.0% | (380) | 874,044 | 874,044 |
| Fund Balance, Mar 31, 2016 | \$ 941,123 | \$ 974,046 | 96.6% | \$ (32,923) | \$ 894,847 | \$ 922,666 |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 941,123 | | | | | |
| Unassigned Fund Balance | \$ 0 | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|------------------|-----------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 211 Parks and Recreation Fund | | | | | | |
| Intergovernmental | \$ - | \$ - | N/A | \$ - | \$ 6,050 | \$ 10,589 |
| Charges for Services - Internal | 3,510,000 | 9,560,000 | 36.7% | (6,050,000) | 4,005,171 | 8,856,000 |
| Charges for Services - Misc. Service Fees | 688,001 | 1,805,000 | 38.1% | (1,116,999) | 633,223 | 1,725,966 |
| Interest on Investments | 2,324 | 14,000 | 16.6% | (11,676) | 2,651 | 9,535 |
| Miscellaneous | 6,093 | 100,000 | 6.1% | (93,907) | 7,436 | 47,413 |
| Transfers In (General & Insurance Fund) | 52,500 | 373,500 | 14.1% | (321,000) | - | - |
| Total Revenues and Other Sources | 4,258,918 | 11,852,500 | 35.9% | (7,593,582) | 4,654,531 | 10,649,503 |
| Parks Division | 2,902,619 | 8,127,847 | 35.7% | 5,225,228 | 2,886,480 | 7,473,109 |
| Recreation Division | 1,032,151 | 2,828,630 | 36.5% | 1,796,479 | 974,191 | 2,507,775 |
| Golf Division | 406,722 | 1,104,650 | 36.8% | 697,928 | 390,967 | 1,026,426 |
| Other Financing Uses - Transfers | - | 80,000 | 0.0% | 80,000 | 320,000 | 922,000 |
| Contingency | - | 100,000 | 0.0% | 100,000 | - | - |
| Total Expenditures and Other Uses | 4,341,492 | 12,241,127 | 35.5% | 7,899,635 | 4,571,638 | 11,929,310 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | (82,574) | (388,627) | 78.8% | 306,053 | 82,893 | (1,279,807) |
| Fund Balance, Jul 1, 2015 | 503,628 | 392,641 | 128.3% | 110,987 | 1,783,435 | 1,783,435 |
| Fund Balance, Mar 31, 2016 | \$ 421,054 | \$ 4,014 | 10489.6% | \$ 417,040 | \$ 1,866,328 | \$ 503,628 |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | - | | | | | |
| Unassigned Fund Balance | \$ 421,054 | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|-------------------|-------------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 411 Parks Capital Improvement Fund | | | | | | |
| Charges for Services | \$ 13,137 | \$ 212,930 | 6.2% | \$ (199,793) | \$ 251,002 | \$ 316,201 |
| Charges for Services - Internal | 1,408,349 | - | N/A | - | - | - |
| Intergovernmental | - | 3,517,252 | 0.0% | (3,517,252) | 309,950 | 995,061 |
| Interest on Investments | 3,146 | 4,000 | 78.6% | (854) | 1,000 | 3,356 |
| Miscellaneous | - | - | N/A | - | - | 23,441 |
| Transfer In (Park Fund) | - | - | N/A | - | 320,000 | 922,000 |
| Total Revenues and Other Sources | 1,424,632 | 3,734,182 | 38.2% | (3,717,899) | 881,952 | 2,260,059 |
| Personal Services | - | 189,930 | 0.0% | 189,930 | - | - |
| Materials and Services | 14,995 | - | N/A | (14,995) | 1,331 | 1,331 |
| Capital Outlay | 189,683 | 3,817,889 | 5.0% | 3,628,206 | 954,748 | 2,437,058 |
| Total Expenditures and Other Uses | 204,678 | 4,007,819 | 5.1% | 3,803,141 | 956,079 | 2,438,389 |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 1,219,954 | (273,637) | 545.8% | 1,493,591 | (74,127) | (178,330) |
| Fund Balance, Jul 1, 2015 | 209,302 | 582,254 | 35.9% | (372,952) | 387,632 | 387,632 |
| Fund Balance, Mar 31, 2016 | <u>\$ 1,429,256</u> | <u>\$ 308,617</u> | 463.1% | <u>\$ 1,120,639</u> | <u>\$ 313,505</u> | <u>\$ 209,302</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 1,429,256 | | | | | |
| Unassigned Fund Balance | <u>\$ 0</u> | | | | | |

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
March 31, 2016

| | Biennial | | Percent Collected Expended | Biennial 2013-2015 | | |
|--|-------------------------------|---------------------|----------------------------------|-----------------------|------------------|-----------------|
| | To Date Actuals (9 Months) | Budget 2015-2017 | | Balance | Biennium to Date | End of Biennium |
| 731 Parks Equipment Fund | | | | | | |
| Charges for Services - Internal | \$ 170,625 | \$ - | N/A | \$ 170,625 | \$ - | \$ - |
| Interest on Investments | 136 | - | N/A | 136 | - | - |
| Interfund Loan | - | 439,000 | 0.0% | - | - | - |
| Transfer In (Park Fund) | - | 80,000 | 0.0% | (80,000) | - | - |
| Total Revenues and Other Sources | 170,761 | 519,000 | 32.9% | 90,761 | - | - |
| Capital Outlay | 121,382 | 439,000 | 27.6% | 317,618 | - | - |
| Interfund Loan | - | 40,000 | | - | - | - |
| Total Expenditures and Other Uses | 121,382 | 439,000 | 27.6% | 317,618 | - | - |
| Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 49,379 | 80,000 | 61.7% | (30,621) | - | - |
| Fund Balance, Jul 1, 2015 | - | - | 0.0% | - | - | - |
| Fund Balance, Mar 31, 2016 | <u>\$ 49,379</u> | <u>\$ 80,000</u> | 61.7% | <u>\$ (30,621)</u> | <u>\$ -</u> | <u>\$ -</u> |
| Reconciliation of Fund Balance: | | | | | | |
| Restricted and Committed Funds | 49,379 | | | | | |
| Unassigned Fund Balance | <u>\$ -</u> | | | | | |