

**MINUTES FOR THE ad hoc CLIMATE & ENERGY ACTION PLAN  
IMPLEMENTATION COMMITTEE  
Thursday, February 15, 2018  
Siskiyou Room, 51 Winburn Way**

**1. Call to Order**

Councilor Stef Seffinger called the meeting to order at 5:02 p.m.

Committee members Cindy Bernard, Ben Scott, Pat Acklin, Chris Brown, and James McGinnis were present. Staff members Stu Green and Adam Hanks were present. Committee members Shannon Downey and Jordan Ely were absent.

**2. Council update**

Councilor Seffinger gave information about the resolution and letter of support for the Clean Energy Jobs Bill that the Council recently approved. She reviewed the look ahead and highlighted upcoming discussion on cottage housing as well as the transit triangle study. Seffinger discussed ways in which the City and Council are hoping to work with various commissions and staff to tackle some city-wide issues such as housing, transit, fire safety, etc. in a more coordinated fashion.

**3. CEAP Actions Update**

Staff member Green gave an overview of the progress on items since the last meeting. These included:

- Virtual Net Metering Resolution update – Green stated he recently gave an interview with KBOI on the topic and gave the group information on what staff hope the resolution can accomplish.
- Energy Service Companies (ESCO)– the City is in talks with an ESCO to help tackle some efficiencies in City facilities. ESCOs help provide prioritization and financing for these projects.
- EV Chargers – Green stated he is working on installing new EV chargers to replace some of the older versions downtown. They should be installed before the next meeting.
- VW Settlement – Green submitted a request for installation of Level 3 EV charging stations, as part of the VW Settlement requirements. He is not sure if the request will be approved.
- Community connections – Green has met with several community groups to learn what they are doing and to help formulate ways to report their progress in our action plan updates.
- Parks Guide – Green wrote an article to be published in the next Parks and Recreation guide about what the community can do to support the CEAP.
- Dashboard – Green stated he is reviewing options for creating a dashboard for CEAP progress and should have more information for the next meeting.
- SOU Climate Plan Update – both Green and Hanks are participating in the update process to ensure that their plan and the City’s plan are connected.

**4. Policy Documents to Review**

Goals, Targets, Indicators, Baselines - Green proposed that he review the document with the group but then ask that the group submit input on updates or changes outside of the meeting to save time. Group generally agreed to this process.

Green reviewed the overall goals and the separate focus areas of the plan. Group discussed some possible indicators and ways to connect those to the goals and actions. Group discussed the challenges with some of the actions and where they fit into goal topics – are they in the right areas? Do they fit into multiple areas? Is it important to correctly identify the areas now, or more important to be flexible and recognize they can move later?

Green requested that group give feedback in the next two weeks so an updated spreadsheet can be included in the next packet. Group agreed to this request. Hanks requested that the group consider ways to make the indicators and metrics more “user-friendly.” He reminded the group that we will keep tracking all the complicated numbers, but want the information accessible for an average reader.

Draft CEAP Implementation Plan Update – Green stated that he will be presenting the one-year update at the Council meeting of March 6<sup>th</sup>. The update will include background information, work done to-date and the plans for progress on some of the Phase I actions for the next several months.

Group discussed ways to connect the commissions to the progress and get information on what they are working on that may relate to the plan. Hanks stated he is working with commission staff liaisons to coordinate this information.

## **5. Review Public Input**

Green informed the group that there is an email address [climateplan@ashland.or.us](mailto:climateplan@ashland.or.us) for the public to submit any input. He hopes that the future website/dashboard will have other input options as well.

Seffinger stated that there was interest in allowing input in the meetings. Hanks stated that the reason public forum wasn't included on an agenda is that the hope was to maximize the group's work time and that all input would be welcomed via the email address or talking directly to Green or Seffinger. Group discussed their preferences for input. They agreed that input is vital but that a time limit is also important if input is received in-meeting.

**McGinnis/Brown m/s to allow input at the end of each meeting, limited to 15 minutes maximum and divided evenly between all those members of the public wishing to speak. Additionally, an on-line form for input should be created, preferable with separate subject topics broken into input categories. Discussion: None. Voice Vote: All Ayes. Motion Passes.**

## **6. Next Meeting**

The next meeting will be March 15, 2018

## **7. Adjournment**

Meeting adjourned at 6:58 p.m.

Respectfully submitted,  
Diana Shiplet, Executive Assistant