

City of Ashland  
PARKS AND RECREATION COMMISSION  
Oak Knoll Golf Course Subcommittee Meeting Minutes  
December 12, 2018

**ATTENDEES**

**Present:** Commissioners Gardiner and Lewis; Parks Director Michael Black; Parks Superintendent Mike Oxendine; Golf Course Superintendent Laura Harvey, Interim Golf Course Coordinator Haley Fasnacht, Recreation Superintendent Rachel Dials, Recreation Manager Lonny Flora; Oak Knoll Men's League President Bret DeForest; Oak Knoll Women's League President Amy Lepon

**Absent:**

**CALL TO ORDER**

Recreational Manager Lonny Flora called the meeting to order 2:03 p.m.

**APPROVAL OF MINUTES**

No changes.

**PUBLIC PARTICIPATION**

None

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

**a. Survey Results and Discussion**

Flora gave a report update about the survey that was sent out to the community and specifically the Oak Knoll neighborhood. The results show a high demand for food and improving the clubhouse. The data will show us how to improve the usage of the clubhouse and what activities users would like to see. Survey started in the spring of 2018. He started strictly online and then in August mailed out letters to the neighborhood. Just over 200 hundred responses came in. Nearly 60% of the responses occasionally visit Oak Know and 20% have never been to Oak Knoll. The most popular result that came in was the request for live music, wine/beverage tasting and better food services. Majority of the survey results show that the community would like to see better food and services provided by the clubhouse.

Flora explained this is just the first step of getting together a budget and plan with moving forward and will continue to be evaluated over time. There was a group discussion about the survey and the upcoming budget.

**b. CIP and Maintenance Project Updates**

Harvey went over updates on maintenance and recent projects. Isolation valves are all installed Drainage is finished except for more work on fairway 7 to improve it, but 2,3 and 5 are fully completed and working very well. All 356 sprinkler heads are replaced. She has started installing i-25 rotors around the greens for 1 thru 8. 7 & 9 green have been completed.

**c. Revenue and Expenditure Updates**

Fasnacht presented revenue and expenditure charts for FY 17,18 &19 for the months July to November. Discussion ensued with the committee on the expense and revenue numbers and charts presented.

**d. Update on Golf Course Manager Position**

Dials spoke briefly about the new manager position and that decisions regarding the position would be made very soon.

**Additional Discussion**

Deforest expressed interest in pursuing senior tee boxes and junior tee boxes for the play it forward program. The committee discussed the letters to the editor in the newspaper regarding our expenditures and budget for the golf course.

**SET NEXT MEETING DATE**

Second week in February. Date will be set in early 2019

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:09 p.m.

Respectfully submitted,

Haley Fasnacht, Recreation Assistant, Oak Knoll Golf Course Interim Coordinator  
Ashland Parks and Recreation Commission

These Minutes are not a verbatim record. The narrative has been condensed and paraphrased at times to reflect the discussions and decisions made.