

The City of Ashland and Options for Helping Residents of Ashland are partnering to reopen the shower portion of the Laundry Shower Trailer (LST) to address the urgent need for showers among the unhoused population. The Laundry Shower Trailer has not been available due to the need for increased safety precautions and enhanced cleaning and sanitation protocols which include additional measures to address the potential for transmission of COVID-19.

Description of Services Needed

The City and OHRA are issuing a request for proposal to provide cleaning services for the shower portion of the Laundry Shower Trailer during and after operations. The LST is expected to operate two days a week between the hours of 10 AM and 4 PM. In that time the LST expects to be able to provide between 20 and 25 showers for people. The shower trailer requires cleaning between each shower and at the end of the day. There are (2) shower stall areas on the trailer. Each shower stall area contains two rooms: one shower stall that is 35" x 36" x 74" and a changing room which is 56" x 38". Cleaning proposals should include any additional costs associated with addressing the guidance below regarding best practices and cleaning products to keep workers and volunteers safe from transmission of the COVID-19 virus. More detailed instructions regarding best practices and required cleaning duties are provided below.

Proposals must at a minimum:

- Be from licensed and bonded owner operators or professional cleaning services that meet the Department of Housing and Urban Development's definition of microenterprise. (*A microenterprise is defined as a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise.*)
- Include the cost for materials and specified products to meet the best practices guidance provided and include the cost for any personal protective equipment necessary to safely complete the work.
- Be able to provide proof of liability insurance upon request.

Best Practices for Cleaning Shower Trailers

OHRA staff conducted extensive research on best practices for proper cleaning and care of the shower trailer to prevent the transmission of COVID-19. The guidance below, is what OHRA has found to be the best practice to keep volunteers and workers safe and consequently is looking to include these practices in any proposals that come forward. This guidance comes from Mission on Wheels in Texas. That organization is currently utilizing multiple laundry shower trailers.

Mission on Wheels cleans the shower between each use by spraying "Simple Green: Clean Finish" and letting it sit for two minutes. Then, at the end of the day, they use "Simple Green: D-Pro 5". They let that sit for 10 minutes and then rinse thoroughly.

The cleaning staff wears masks and gloves throughout the cleaning process.

Shower Trailer Cleaning Procedures

Always Wear gloves and masks while inside of shower trailer.

These steps will need to be completed AFTER EACH SHOWER:

- Do NOT hose down black floor of changing area, it is a urethan/Epoxy blend.
- If black floor is wet, get a towel and mop up water
- Hose shower walls to remove all hair and dirt
- Lift blue mat and hose floor of shower
- Dry walls and remove any hair from blue mat (use small hand towel)
- Spray shower walls and floor and door (inside and out) with Virustat or Simple Green (products noted above) let sit for 10 minutes then hose the shower stall down
- Sweep black floor of changing area
- Spray black floor of changing area with Virustat or Simple Green
- Spray walls of changing area and chair with Simple Green
- Let it sit for 10 minutes
- Dry with a clean towel
- Clean door handles inside and out and handrail with Simple Green or Clorox wipes

Timeline

OHRA would like to receive all proposals by **Wednesday, May 6, 2020 by 3:00 PM.**

OHRA will vet and select one or more providers.

Selected provider(s) will be required to enter into a contract for services and must provide a certificate of liability by their insurance provider.

Selected providers must sign a liability waiver.

OHRA would like to begin LST operations by the following week.

Please send proposals to: cass.sinclair@helpingashland.org

For Questions please contact: cass.sinclair@helpingashland.org

For Questions regarding Funding or Funding Criteria please contact linda.reid@ashland.or.us

