



HPAC Committee Minutes

February 7, 2024

4:00PM – 6:00PM

Community Development/Engineering Services Building – 51 Winburn Way

4:00PM CALL TO ORDER

Hovenkamp called the meeting to order at 4:01

Commissioners Present:	Council Liaison:
Hovenkamp	Jeff Dahle - Absent
Repp	Staff Present:
Emery	Derek Severson; Planning Manager
Skibby - Zoom	Regan Trapp; Admin Support
Scharen	
Whitford	
Commissioners Absent:	Bonetti
	Shostrom

READING OF LAND ACKNOWLEDGEMENT

Land Acknowledgement was read by Hovenkamp.

"We acknowledge and honor the aboriginal people on whose ancestral homelands we live, — the Ikirakutsum Band of the Shasta Nation, including the original past indigenous inhabitants, as well as the diverse Native communities who make their home here today. We also recognize and acknowledge the Shasta village of K'wakhakha — "Where the Crow lights"—that is now the Ashland City Plaza."

(4:05) APPROVAL OF AGENDA (5 min)

- Commissioner suggested amendments to Agenda.
 - Peter Finkle was added to the agenda to discuss his ideas on Historic Preservation Week.
 - Hovenkamp suggested moving the Review Board until the end of discussion items.

(4:10) APPROVAL OF MINUTES (5 min)

- Historic Commission meeting of December 6, 2023

Whitford/Repp m/s to accept the minutes of December 6, 2023. ALL AYES. Motion passed.

(4:15) PUBLIC FORUM (15 min)

There was no one in the audience wishing to speak.

(4:30) LIAISON REPORTS (5 min)

Councilor Dahle was absent, so no report was given.



HPAC Committee Minutes

Severson gave the staff report. Items discussed were:

- The Oregon Heritage Tourism Workshop.
- An upcoming workshop on Storytelling will happen on Wednesday February 21st that Peter Finkle will be speaking at. Committee members are encouraged to attend.

(4:45) DISCUSSION ITEMS (10 min)

- A. Review Board – Committee agreed to keep doing review board but make better use of their time. It will be scheduled every other week and if something comes up in between, staff will email all members to see if they can attend.
- B. Public Arts Crosswalk Art Proposal
 - Ken Engelund and Peter Finkle discussed this project with Committee members. The goal of this project is to finish before the 4th of July and PAC will need to go to the City Council for approval. The artist will work with a 10' x 26' area for their project and the city will oversee the project and the artist. There will be an RFP sent out with guidelines to artists. Engelund suggested that the PAC Include the historic significance of the project in the RFP.
 - Skibby commented to move carefully on this and to respect the Native American village that once was there and the original Mill that was the basis of Ashland's development. Shostrom would agree that the plaza is not the place for this to happen.
 - Repp, Scharen, and Emery voiced their approval of moving the project forward.

Repp volunteered to serve on the Committee with Public Arts.

Repp/Emery m/s for the HPAC to endorse the Public Arts Crosswalk Project and include the historic significance of the Plaza as part of the RFP. ALL AYES. Motion passed.

C. Historic Preservation Month

- Decide on the date for the awards ceremony – Dates were not decided on and it was suggested that a weeknight after 5PM or a weekend would draw more attendees.
- Talk about locations – The Bandshell has been reserved for May 21 & 22. Trapp will investigate reserving the Railroad Park Gazebo for a ribbon cutting for Marking Ashland Places to happen the same week as the awards.
- What will events look like if there are fewer projects to award?
 - Peter Finkle was in attendance and discussed his ideas with the Committee. He would like to plan a dedication/ribbon cutting for the 5 bronze medallions as part of Historic Preservation Week. The Chamber of Commerce would like to promote this dedication.
 - Tour of a Historic Home or QR codes placed on homes to see the history as part of Preservation Month.
 - Staff looking into approval of a flyer for the Medallion presentation.



HPAC Committee Minutes

D. Subcommittee Reports

- Map II Subcommittee – Nothing to report
- ODOT Rockwork Subcommittee
 - Rockwork subcommittee will meet Monday February 11th. They will come back to the HPAC to share their recommendations.

(5:00) PLANNING ACTION REVIEW (20 min)

PLANNING ACTION: PA-TI-2024-00223

SUBJECT PROPERTY: 51 Winburn Way

APPLICANT/OWNER: Department of Public Works/City of Ashland

DESCRIPTION: A request for Site Design Review approval to replace the 'Alice Applegate Peil Walkway' stairs behind the Community Development & Engineering Services Building at 51 Winburn Way. These stairs provide a pedestrian connection from Granite Street to the downtown plaza. **COMPREHENSIVE PLAN DESIGNATION:** Commercial Downtown and Single Family Residential; **ZONING:** C-1-D & R-1-7.5; **MAP:** 39 1E 09 BB; **TAX LOT:** 14800 & 7100

There was no conflict of interest or ex-parte contact indicated by the Commission.

Severson gave the staff report for PA-TI-2024-00223.

Jason Strait with City of Ashland Public Works discussed the project with the Committee. The project includes a 4' wide stairway (black in color) and handrails on both sides.

Repp/Whitford m/s to approve PA-TI-2024-00223 with the recommendation to add more lighting along the walkway. Voice vote. ALL AYES. Motion passed.

ADJOURNMENT

*Next meeting is scheduled March 6, 2024, at 6:00pm at, 51 Winburn Way
There being no other items to discuss, the meeting adjourned at 5:37pm
Respectfully submitted by Regan Trapp*