

ASHLAND HISTORIC COMMISSION
ELECTRONIC MEETING
DRAFT Meeting Minutes
May 5, 2021

Community Development/Engineering Services Building – Electronic Meeting

CALL TO ORDER:

Shostrom called the electronic meeting to order at 6:12 pm.

Commissioners Present:	Council Liaison:
Shostrom	Shaun Moran - ABSENT
Whitford	Staff Present:
Von Chamier – Late (Joined meeting at 6:10)	Maria Harris; Planning Dept.
Emery	Regan Trapp; Secretary
Hovenkamp	
Skibby – Late (Joined meeting at 6:45)	
Commissioners Absent:	
	Swink

APPROVAL OF MINUTES:

Whitford/Von Chamier m/s to approve minutes for April 7, 2021. Voice vote. ALL AYES. Motion passed.

PUBLIC FORUM:

There was no one wishing to speak.

COUNCIL LIAISON REPORT:

Councilor Moran was absent, so no report was given.

PLANNING ACTION REVIEW:

PLANNING ACTION: PA-T1-2021-00145-Continuance

SUBJECT PROPERTY: 912 Siskiyou Blvd.

OWNER/APPLICANT: Kimber Bishop

DESCRIPTION: A request for Site Design Review approval for an exterior change to an individually listed historic structure on the National Register of Historic Places and for the addition of a second residential unit. The proposal includes a large addition to the rear of the structure for a new master suite, as well as the construction of a two-car garage with a second dwelling above.

The application includes a request to remove two trees: a 35" DBH Cedar, and a 10" DBH Japanese maple. **COMPREHENSIVE PLAN DESIGNATION:** Multi-Family Residential; **ZONING:** R-2; **ASSESSOR'S MAP #:** 391E 09 DA; **TAX LOT:** 6600

There was no conflict of interest or ex-parte contact indicated by the Commission.

Harris gave the staff report for the continuance of PA-T1-2021-00145.

Shostrom opened the public hearing to the applicants.

Kimber Bishop, and Bob Carroll, addressed the Commission regarding the updates on this project.

- Applicants stated that all elevations and drawings include all architectural details that were asked of them.
 - Kimber Bishop stated that the changes include:
 - Removal of two windows facing to the rear of the addition (SW elevation).
 - French doors to be removed in pergola area.
 - The door to the balcony will be removed and vertical windows to be added.
 - Front entry railing will not change. (Will be repaired to match)
 - All wood or wood clad windows will be added or replaced if needed.
 - Match 4"exposure on new construction to match existing exposure.
 - Windows on the NE elevation on the addition to match.
 - Parking to be removed at the front of the house.

Shostrom closed the public hearing and opened to the Commission for discussion.

- Items discussed were:
 - Shostrom would like the windows to match throughout the addition. He stated that the code does not match what the Commission would support.
 - The parking situation was not discussed previously when the applicants were in the meeting, so they were brought back in to discuss this detail and give clarification.

Shostrom/Whitford m/s to approve PA-T1-2021-00145 with recommendations. Voice vote. ALL AYES. Motion passed.

Recommendations for PA-T1-2021-00145:

The Historic Commission appreciates the applicant's intentions to preserve the original Frank C. Clark house and limit the demolition and new additions to the rear of the structure and property so that the original historic home is not modified or obscured. The Historic Commission recommends approval of the application with the following recommendation.

Maintain exterior materials, doors and windows of original house in the new addition and detached garage/accessory residential unit.

NEW ITEMS:

Update on Draft Duplex Code Amendments to address State of Oregon Middle Housing Requirements. Harris updated the Commission on the amendments and when the changes will take effect. There were no recommendations indicated by the Commission.

DISCUSSION ITEMS:

- Historic Preservation Awards – May 20, 2021 @12PM via Zoom
 - Shostrom to read aloud Mark Knox blurb for Awards Ceremony in Swink's absence.

OLD BUSINESS:

None to discuss

ADJOURNMENT:

Next meeting is scheduled June 2, 2021 at 6:00pm via Zoom.

There being no other items to discuss, the meeting adjourned at 7:25pm

Respectfully submitted by Regan Trapp