

**ASHLAND WATER ADVISORY COMMITTEE**  
**September 26<sup>th</sup>, 2017**

**CALL TO ORDER**

John Williams called the meeting to order at 4:03 PM

**Committee Members Present:** Darrell Boldt, Joe Graf, Rich Miller, Pat Acklin, Alex Amarotico, Kate Jackson, John Williams (chair), Don Morris, Michael Morris (Council liaison)

**Committee Members Absent:** Donna Rhee

**Staff present:** Tami De Mille-Campos, Scott Fleury, Steve Walker, Michael Morrison, Greg Hunter, Kevin Caldwell, Julie Smitherman, Paula Brown

**Staff absent:** None

**Consultants:** Jeff Ballard (RH2)

**ANNOUNCEMENTS**

Paula Brown gave background on herself and the committee then gave around the room introductions.

**APPROVAL OF MINUTES**

June 27, 2017

Boldt/Graf m/s to approve minutes. Approved unanimously.

**PUBLIC FORUM**

None

**NEW 2.5 MGD WATER TREATMENT PLANT/CROWSON II RESERVOIR PROJECT UPDATE**

Brown shared with the committee that she has been back as Public Works Director for three weeks and one of the things she asked about when she became Director was where are we and what has been happening. In the past three weeks a few things have happened which brings her to recommend taking a pause and allow time to finish the siting study which should be finalized before the next meeting. Keller and Associates lost an intricate member of the group and because of this staff felt it was appropriate to part ways with Keller and look at what phase II brings. With phase II we need to look closer at what problem the committee is looking to solve and why we would want to build a new plant while continuing to operate the old plant. She is a bit perplexed as to why we would operate two plants for a town of our size. She is proposing a phase II for the committee which would be a much deeper review and would include hiring a new consultant to evaluate our existing plant from the standpoint of what lifespan does that plant have left and what risks currently exist and look at what is fiscally responsible.

Brown said a lot has changed since the committee re-formed, one of the biggest things is we now have TAP (Talent Ashland Phoenix Intertie). Brown would like the committee to look at what the policy is for using TAP and what is the realistic expectation for TAP. She wonders how we should best use it, if we are "paying for it" maybe we should be using it more than we are. She feels there should be a more detailed analysis and doesn't feel we have the necessary information right now to move forward with a new

plant. Brown questions if the old plant won't last longer than ten years, should we decide to scrap it and just build a new one or if it turns out that the existing plant will last twenty years, then it may be a good deal to keep the old plant and not build a new plant. If the old plant will last between ten and twenty years for a reasonable price then that is a debate we may need to have. She suggests that we spend roughly fifty to seventy five thousand to do a detailed study of a fifty year time period and what the costs of retrofitting the old plant would be versus building a new plant. This study could take three to six months with a new consultant. She is going to put together an RFP (request for proposal) before the next meeting.

There was discussion amongst the committee regarding what has transpired since the committee began its work and Brown said she had a pretty good handle on what this committee has been looking at and in her discussions with support staff she has looked at risk versus affordability and she doesn't feel comfortable moving forward without taking a deeper look at what is best for the community. Acklin shared when they came up with the plan they didn't think there was a good enough solution to the flooding, landscape, seismic issue and they felt like that was a precarious place for the sole treatment plant to be, the thinking was that we have to find another location at some point because it is susceptible. She agreed that several things have changed since they made their original recommendations, including TAP. She also feels if we do not know more about what citizens are willing to conserve we will know a lot more in the future as a result of the computer modeling which is currently underway. While this committee has discussed TAP, they have been circular discussions and the committee hasn't necessarily arrived at a conclusion for how often we use it. She feels it would be foolish to not stop and look more carefully. Graf shared he thought the vision of this committee always was that there would be one plant (the new plant) and the recommendation that came out was a compromise because there was a lot of difficulty amongst the committee in regards to TAP and other things. They landed on 2.5mgd largely because that was the average winter consumption. He doesn't think anyone had any desire in operating two plants long term. Williams shared that for him the idea of a new treatment plant came out of an economic analysis and when looking at the cost of continuing to use the old treatment plant, given the information that was available at that time, it was so close to the cost of building a new treatment plant with the additional advantages of a new treatment plant that was a no brainer for him and that is why he supported that recommendation. Brown said she would love to have a new 7.5mgd treatment plant that does everything we want it to but she would be remiss in not taking these options and the various cost options to City Council. Jackson shared as a continuing member of this committee she feels we need to understand how the decision was made, she can't recall how they decided, other than what Graf eluded to which was there was a lot of disagreement. She's wondering how the committee should reopen the discussion without revisiting all of the old arguments. Councilor Morris recalled at the Council level the discussion was all about the redundancy of running two plants. He shared that he never saw enough of the technical side. His personal opinion is he has always felt that Ashland's problem isn't the impoundment of treated water but it is more the impoundment of untreated water (reservoir) but he never saw real numbers on that at the council level. Boldt shared that when the committee started this process there were

two key factors they were keeping in mind were reliability and redundancy and based on the information they spent a lot of time looking at different options for conservation and with climate change coming along we know that is going to be even more critical. The information they got on the existing plant all weighed into the fact that it has a limited life span that won't be easily extended which then made a lot more sense to phasing the old one out and building a new plant. The redundancy part of the equation was TAP and now that TAP is in place this changes the equation. He is never opposed to going back and revisiting something just to verify that we are going in the right direction. He agrees with Brown's recommendation to step back and make sure the right decision is being made and it is justifiable.

Brown estimated this cost analysis would probably take three to six months and cost maybe fifty to seventy-five thousand. Ballard said a seismic evaluation creates a whole different level of evaluation. Williams said there was a lot of talk about how much money was going to need to be spent on keeping the old plant going and it was adding up and they just want to make sure that even if it does have some lifespan left that it makes financial sense. Brown doesn't believe we have spent bad money at the existing plant and this plant has served the city well through three floods in recent history, there is capacity that may be untapped and there are risk issues that haven't been fully addressed but we owe it to the community to spend the money wisely. Graf said he expected this committee would have to wrestle with the notion of a 2.5mgd plant and it sounds like this is the data staff feels they need in order to make a recommendation and he is fully supportive of moving ahead with this study. He also indicated he has always thought operating two plants is a bad idea. Acklin said as she remembers the process, Pieter Smeenk was instrumental in helping us get what we needed out of Carollo. Brown said the information we have from Carollo and Keller is great information and not something you throw out but she isn't sure if it went deep enough, but we can go deeper. Brown will draft the phase II RFP and hopefully get it out for publishing before the next committee meeting. If there are things that she missed we will bring it back and get those added. She will give an update to the City Administrator and then the plan would be to take it to the November 6, 2017 Council Study Session for their input. The committee voiced unanimous agreement for Brown to draft the phase II RFP.

### **WATER MASTER PLAN UPDATE**

Jeff Ballard, Rh2 Engineering passed around a handout (see attached) and Brown passed around the original committee charter (see attached).

Ballard shared they have all the information they need and the modeling is going through the final steps of calibration and then they will move on to the system evaluation. They are in the process of working with the conservation consultant and should be able to bring that information to the October meeting. He is continuing to build the Water Master Plan Update document itself, but the conservation element will be a big part of it. Thus far there haven't been many surprises, there could be some zone change recommendations made but other than that the system is fairly simplistic with the water all flowing downhill.

Ballard presented the Level of Service Goal recommendations (see attached), those shown in red are his recommendations.

Walker shared that cross-connection (backflow) is really important to make sure we don't have a user who infects the entire supply. Currently we satisfy the Oregon Health Authority regulations requirement which is that we have a database that tracks the testing of the backflow devices that we know of in town. One of the areas that this community hasn't gotten to is going around property by property and identifying hazards on that property and ensuring the homeowner has the proper level of protection installed. That is a huge task and politically it is a hot topic if not handled properly, there is a lot of public outreach to be done to ensure it is handled properly. He said that is a pretty simplistic explanation of it but he hopes this is something we can take a look at in the future. Brown said in addition to the water plant having cross connections, the waste water plant also has cross connection issues. She thinks we will at some point be asking Council to update the ordinances to give the City permission to monitor, check and report on every residential backflow situation, along with the public outreach component which the water conservation division has already been trying to do when they are out with property owners doing irrigation audits.

Acklin asked what the potential is to have power generated with all of our gravity flow. Ballard answered that we started to go down that path as part of the water master plan update, he isn't against evaluating it but where they landed is that within the existing system we have limited locations where there is steady flow which is needed to generate good power. The City's system operates on pressure reducing valves (PRV's) so it allows water to come through as there is demand, you need a large volume of water at a consistent flow rate. There are places where you could generate power but it comes down to cost effectiveness. Graf said with the Climate Energy Action Plan (CEAP) we are going to desperately being looking for ways to save energy and this may come up again because we may come up against a limit as to where we are going to save. Brown said she would like to explore that but that would be a future phase to the plan. Williams said we spent a lot of time talking about a fifty year climate prediction study for our watershed and staff may want to research and see if they did a more recent study during the CEAP process. Ballard said they are using updated climate data for the supply model and so we will want to make sure to have that conversation at the end of next month to make sure we are consistent with what Williams is talking about.

Brown asked the committee to review the original committee charter (year 2010 estimate) handout between now and the next meeting and come back to the next meeting with any questions or comments.

Meeting adjourned at 5:40 pm  
Respectfully submitted,  
Tami De Mille-Campos  
Public Works Administrative Supervisor

**MINUTES FOR THE ASHLAND CONSERVATION COMMISSION**  
**Wednesday, September 27, 2017**  
**Siskiyou Room, 51 Winburn Way**

**1. Call to Order**

Chair Marni Koopman called the meeting to order at 6:04 p.m.

Commissioners Risa Buck, Roxane Beigel-Coryell, Jamie Rosenthal, Mark Weir, James McGinnis, and Cara Cruickshank were present. Staff member Adam Hanks, Commissioner David Sommer, and Council Liaison Traci Darrow were absent.

**2. Consent Agenda**

**Beigel-Coryell/Rosenthal m/s to approve the minutes of August 23, 2017, as presented. Discussion: None. Voice Vote: all ayes. Motion Passes.**

**3. Announcements**

The next commission meeting will be October 25, 2017.

Buck stated that September 29<sup>th</sup> is the due date for instructors to submit events or classes at North Mountain Park for inclusion in the Parks and Recreation guide. This guide is for classes to be held December through May.

Beigel-Coryell stated that September 30<sup>th</sup> is SOU's day of service. This year they are working at Mt. Ashland. Community members can participate.

Rosenthal stated that there is a new Recology Ashland Facebook page. She hopes to use it to spread the word about waste reduction and operational information.

Rosenthal gave an overview of some of the recycling restrictions which will likely effect Recology's costs as well as what items will be accepted.

**4. Public Forum**

Louise Shawkat – stated that Energize Rogue has another ductless heat pump program. They were able to get the grant because the last one created three jobs. She also stated that SOCAN will be having a Master Climate Protector Class starting soon.

Huelz Gutchen – stated that there are three kinds of carbon; plant absorbable (good), inside (raises quickly with no ventilation), and world (raises slowly but is bad). When carbon levels are at 800 parts/million people get drowsy and suffer mental consequences. As world carbon levels are headed in this direction all human will be dumbed down. He also stated that we should all have CO2 monitors in our homes to control our inside levels. He stated some new equipment, like refrigerators, have lower carbon emissions but higher inside carbon issues. He also stated that half of all bad carbon is absorbed by the ocean which is leading to more plankton death which in turn leads to less oxygen in the air.

**5. Old Business**

*Sneak Preview Column*

**Beigel-Coryell/McGinnis m/s to approve the November article submitted by Rosenthal as submitted. Discussion: None. Voice Vote: all ayes. Motion Passes.**

Group agreed to the following potential article topics:

- December – CEAP ordinances (the big picture on where we are), by McGinnis
- January – conservation successes at the ASD, by Sommer

## **6. New Business**

*Conservation Commission Goal Setting* – Koopman read aloud the Commission’s mission and duties and the group brainstormed the following:

### Agreements (how the group wants to operate)

- ⇒ Participation on subcommittees
- ⇒ On-time
- ⇒ Active Listening (checking in that everyone understands/is understood)
- ⇒ Raise hand to speak/ one voice at a time
- ⇒ It’s okay to disagree
- ⇒ Be respectful of meeting time
  - Stay on topic
  - Move certain topics outside of the meeting, as necessary
  - Create topic “bin” for later discussions
  - Be prepared (do your homework)
- ⇒ Take responsibility for creating the commission you want to have
- ⇒ Encourage group engagement in an informal way? (get to know each other)
- ⇒ Support relationship to and with the City
- ⇒ Keep an open mind

Group listed potential priorities for their goals, broken down into basic categories; Waste Reduction, Water Conservation, Renewable Energy, Energy Conservation, Air Quality, and Education and Outreach. They then voted by having each member place a dot next their top five priorities. These were the results (number next to bullet indicates the number of dot votes):

### Priorities

#### **Waste Reduction**

- 1 - Plastic Bottle Ban – look at other cities
- 1 - Track consumption based emissions
- 2 - Straws
- 1 - City-wide curbside compost services
- 2 - Update multi-family recycling ordinance
- 2 - Expand downtown recycling basket program
- 0 - Recology – help with waste diversion
- 2 - Target businesses for waste reduction

### **Water Conservation**

- 2 – Greywater and rainwater catchment incentives
- 1 – Water conservation education & incentives
- 2 – Storm water education, drain labeling
- 0 – Create water use scorecards

### **Renewable Energy**

- 4 – 10x20 implementation
- 1 – Support and encourage renewable energy generation
- 2 – Code requirements for renewable energy
- 1 – Participate in electric utility comprehensive plan

### **Energy Conservation**

- 4 – Create electrical use scorecards
- 0 – Improve energy use data collection
- 0 – Improve user interface
- 2 – Educate citizens
- 0 – Demand management planning
- 0 – Support CEAP specific to energy conservation

### **Air Quality**

- 0 – Idling
- 2 – Leaf blower – incentivizing electric or leaf vacuums

### **Education and Outreach**

- 0 – Earth Day
- 0 – Bear Creek Salmon Festival
- 0 – 4<sup>th</sup> of July
- 1 – Low Impact Living Series
- 1 – Conservation Corner (Sneak Preview)

Group discussed the Education and Outreach section and whether this was a natural extension of any subcommittee work. Group generally agreed that education is integral throughout all commission activities. They also generally agreed to continue with the Conservation Corner by committing to each write one or two articles a year, with the exception of Commissioner Buck who already has a regular column. Weir agreed to create a metric to determine if the Conservation Corner articles are effective and group agreed to review whether to continue with the articles afterward.

Group agreed the following would be next steps in the goal setting process:

- 1) Agree to subcommittee participation. Group generally agreed to the following assignments (recognizing that Commissioner Sommers was absent and may want to participate):
  - Water subcommittee – Cruickshank, Buck, Weir
  - Waste reduction – Beigel-Coryell, Buck, Rosenthal, Koopman
  - Renewable Energy – Cruickshank, McGinnis, Koopman
  - Energy Conservation – Beigel-Coryell, McGinnis, Weir

- 2) Consult with City Staff
- 3) Create deliverables and/or agree to bumble around until an idea forms
- 4) Create pilot program
- 5) Get Council direction/approval

## **7. Wrap Up**

“Bin items” for future meetings

- Packet agreement (due dates, etc.)
- Discussion re: annual retreat
- Sneak Preview calendar
- Landry to Landscape workshop follow up
- CEAP update from Hanks

Meeting adjourned at 7:47 p.m.

Respectfully submitted,  
Diana Shiplet  
Executive Assistant

**ASHLAND TRANSPORTATION COMMISSION**  
**MINUTES**  
**September 28, 2017**

**CALL TO ORDER:**

Graf called the meeting to order at 6:02 p.m.

**Commissioners Present:** Joe Graf, Dominic Barth, Sue Newberry, David Young, Corinne Vièville, and Kat Smith

**Commissioners Absent:** None

**Council Liaison Present:** None

**Council Liaison Absent:** Mike Morris, and Rich Rosenthal

**SOU Liaison Absent:** Janelle Wilson

**Staff Present:** Scott Fleury, Brandon Goldman, and Tara Kiewel

**ANNOUNCEMENTS**

Fleury announced the new Public Works Director, Paula Brown. Brown thanked the commission for their work and said she looks forward to meeting and working with everyone.

**CONSENT AGENDA**

**Approval of Minutes:** August 23, 2017

**Commissioners Newberry/Young m/s to approve minutes as amended.**

**All ayes. Minutes approved.**

**PUBLIC FORUM**

Huelz Gutcheon- 2253 Hwy 99

Huelz spoke about electric cars and safety. He wondered where the electricity would come from to run the electric cars and spoke about the distribution of power and solar panels. He would like the commission to think about using solar panels to get electricity for electric cars.

**NEW BUSINESS**

**Oregon Department of Transportation (ODOT) Region 3 Active Transportation Presentation**

Jenna Marmon, Active Transportation Coordinator gave a presentation about Active Transportation in our region. See attached presentation.

Barth asked how we can change the mentality of parents who believe that driving their kids around is important quality time. Marmon said that time spent walking with children would be quality time with fewer distractions. Barth asked about Siskiyou Blvd. and what ODOT can offer the City to expedite a continuous surface. Marmon said that ODOT is big system with a lot of needs and suggested that the City let them know what our priorities are so we can focus on those areas.

Newberry asked if Oregon has a standardized curriculum for children biking and walking in traffic. Marmon said there is no standardized program, but there is curriculum developed that has been used in multiple communities and that the Oregon Safe Routes to School website is a great resource. Newberry asked if there was funding available to develop action plans for schools. Marmon said there is still programming money for Safe Routes to Schools, but it hasn't been decided how the new funding will be implemented.

Vièville asked if resources included funding for Americans with Disabilities Act (ADA), sidewalk, and crosswalk improvements. Marmon said the Rural and Small-Town Design Guide is a reference for ADA. Vièville asked if ODOT had ADA training that would be available for the commission. Marmon said that once ODOT develops ADA internal training for staff it would be available for other interested parties.

**ASHLAND TRANSPORTATION COMMISSION**  
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Smith asked if ODOT could be a resource or liaison for future downtown projects. Marmon said she would be happy to help where she can.

**475 East Nevada Zoning Change/Comprehensive Plan Change**

Amy Gunter, Rogue Planning and Development Services presented a Type III planning action to the commission. Gunter is assisting Dr. David Young (no relation to Commissioner David Young) with a 4.5 acre parcel located at East Nevada Street and North Mountain Avenue. This property is currently split between the Urban Growth Boundary (UGB) and the City Limits. The proposal is to rezone the parcel within the City Limits from Rural Residential to North Mountain Multi Family. Gunter said there has been preliminary engineering with Thornton-Daley to work with the existing street layout system.

Gunter explained the plan is to make improvements to a new street, proposed name Franklin, on the west side and East Nevada Street would be improved up to Camelot Street. East Nevada is a major collector, but not built to the width of a major collector and the vehicle trip count was 107 when last counted in March, 2017. Newberry stated that East Nevada is classified as an Avenue and asked if the proposal will meet the Avenue standards. Gunter said it would not meet Avenue Standards and this proposal will ask for exceptions due to the topography which contains steep slopes with rock outcroppings adjacent to East Nevada. The planning process has an exception request process within the code and standards. Gunter explained the proposed street improvements include; 10 on street parking spaces, 6 foot sidewalks, 5 additional feet of right of way behind the sidewalk, and park row where feasible. Newberry asked if there would be bike lanes and Gunter explained that there is limited right of way due to topography and no bike lanes are proposed. Gunter said there are proposed sidewalks between Franklin and Camelot up to where the rock embankment starts. The proposal also includes an enhanced intersection at Camelot with scored concrete and benches which directs traffic to the existing sidewalk system. Newberry expressed her concern that when we make exceptions to the standards we are compromising our future.

Young asked if the Ashland Transportation System Plan was consulted and in what ways has this proposal addressed them. Gunter told the commission that the proposal includes interconnected sidewalks, bike parking structures, a 22 foot alley, and sidewalks that lead to commercial development. Everything is proposed to connect in a modified gridded street system at Camelot. Gunter explained East Nevada was built the way it is currently because there is a 60% slope with 6 inches to 18 inches of soil on top of bedrock. Young talked about connectivity and stated this appears to be a car centric plan that does not address multi modal transportation infrastructure. Gunter stated they tried to put in a foot path, but the topography would not allow it.

Graf mentioned that the commission inherited this situation because the existing East Nevada Street was put as close to the rock outcrop as possible without full right of way. Newberry questioned what would happen if a bridge is put in this location because we do not have a street that is adequate to carry the traffic. Barth asked why the rock could not be blasted. Gunter explained the composition of the rock is shale, granite, and bedrock and that it cannot be chipped with typical equipment and we cannot blast in the city limits.

Vièville asked if the sidewalks through the entire development will connect. Gunter described that the proposed 6 foot sidewalks will go north and south in the new street system and east and west on the alley through the development. A pocket park is also proposed, and all the sidewalks will lead to the park.

Smith asked is there would be ADA compliance within the development. Gunter said that it should be compliant within the development and that there is a proposed enhanced crossing at Camelot with truncated domes at all intersections.

## ASHLAND TRANSPORTATION COMMISSION

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Fleury asked for clarification if all the improvements will fit within the existing right of way. Gunter explained that all improvements on East Nevada Street will fit in the right of way and the street will be wider to the north. Gunter told the commission that Traffic Engineer Kelly Sandow, P.E. gave preliminary results that the development does not meet the threshold to trigger a traffic impact analysis because it will only increase by 15 vehicle trips with the zoning change.

Goldman told the commission that they can provide information to the applicant before they submit a formal application and this proposal goes before the Planning Commission.

Newberry asked if this proposal could extend the sidewalks through the bulb outs at the alley to allow people to get to the street. There was discussion on how to improve the enhanced intersection to be more functional for people with disabilities. Gunter told the commission that the enhanced intersection had been added because it was something the Planning Commission would like to see in this proposal. Vièville explained that visually impaired people take directions from the curb cuts and it is not safe when the curb cuts direct into the intersection and they should line up with the sidewalk. Gunter summarized the improvements that the commission would like to see on this project; bike lanes on East Nevada if possible and multi-use pathways within the development. Young explained that were asking a lot of this project because these are items are priorities for our transportation infrastructure and he was acknowledging that this did not happen with the previous development in this area.

#### **Transportation Commission Goal Setting**

Graf discussed the annual goal setting session which will be facilitated by the commission and open to the public to create goals that reflect community priorities. Fleury mention that the Community Center would be a good facility for this event and staff will look at availability for early November from 6:30pm to 8:30pm. Newberry mentioned having the commission sending a list of stakeholders to staff that will be invited to the meeting. Fleury recommended inviting commission liaisons.

#### **Traffic Calming Program Development**

Graf postponed this item until the next meeting.

#### **TASK LIST**

##### **North Main Improvements - Hersey/Wimer intersection signal, road diet review, and crosswalks**

Barth asked for a status update. Fleury explained that a report was presented to City Council and they requested a follow up session with visual details of what the improvements are. Fleury added that these improvements are already in the adopted budget. Young asked if the signal at Wimer was still under consideration and Fleury said not at this time.

##### **Super Sharrow Analysis**

Barth asked about the recommendation of installing a stop sign at Oak and E. Main. Fleury explained that this would cause issues with traffic back up in the plaza and our traffic engineer will make recommendations based on the modeling of downtown.

#### **FOLLOW UP ITEMS**

##### **Transportation System Plan Update**

Fleury told the commission that one proposal was received, and the proposal was rejected due to lack of competition. We will be releasing a new RFP for the transit portion of the study next week. Young asked about getting a copy of the proposal and Fleury said he will send it to the commission.

**ASHLAND TRANSPORTATION COMMISSION**

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**Iowa Street walking audit**

Smith asked about the walking audit. Fleury said that we currently getting traffic counts and the audit will be scheduled in early October.

**25 Gresham Parking Permit**

Fleury updated the commission that Council approved one parking space for 25 Gresham Street. There will be a sign posted that reads "residential parking this space only.". Council would like the commission to recommend a policy for unique parking situations.

**Zagster Bike Share Program**

Fleury said he will have Zagster come and update the commission about usage. He shared that in August even with the smoke the City had high usage. Barth asked who to contact about bike maintenance and Fleury said there is a phone number listed on the bikes and Zagster has a maintenance schedule.

**INFORMATIONAL ITEMS**

**Accident Report**

Newberry discussed an accident on the report where a bicyclist was hit by a vehicle in the bike lane and is concerned about the lack of citation of the driver of the vehicle. Smith volunteered to contact APD Chief to discuss the commissions concerns about enforcement.

**COMMISSION OPEN DISCUSSION**

Vièville discussed an issue with a citizen who has an electric wheelchair and cannot find a public charging station and questioned if we have stations for cars why not wheelchairs. Fleury was not sure what department oversees charging stations for the City.

Newberry mentioned she followed up with Egon Dubois who teaches bicycle safety classes throughout Ashland. Newberry told the commission that he does not use a standardized curriculum and felt it would be difficult to promote this program.

Graf asked if anyone else is having issues with parking after Southern Oregon University starts the term. He mentioned that people parking next to no parking signs and he would like the signs taken down or the curb painted yellow.

Young asked who is responsible when a tree is damaging a sidewalk. Fleury said it depends on the location and the tree. Fleury explained there have been times with a mature tree that the City has worked with property owners to create a curb bump out to give the tree root zone more room to limit the damage to the sidewalk, gutter, and asphalt.

**ADJOURNMENT: 8:12 PM**

*Respectfully submitted,*

*Tara Kiewel*

*Public Works Administrative Assistant*