

Agency Application and Forms

2019 - 2021

(Revised November 2018)

Application to: City of Medford City of Ashland United Way

(Choose one only)

ORGANIZATION LEGAL NAME Peace House DATE: 2/21/2019

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 543 South Mountain St. Ashland OR 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) XXXXXXXXXX

PROGRAM/PROJECT TITLE Uncle Food's Diner

See MEMO for important information on goals and priorities for Ashland, Medford and United Way.

Ashland – on which strategic priority does your program focus? services for mental health issues, at risk youth and those with drug addiction.

Medford – which essential safety net service is provided? _____

United Way – on which impact area does your program focus? Select Impact Area

AMOUNT REQUESTED from this funder for this program/project 2019-2020 \$ 10,000
2020-2021 \$ 10,000

GRANT CONTACT (If other than Executive Director listed below)

Name _____

Telephone _____

E-mail _____

EXECUTIVE DIRECTOR INFORMATION

Name Elizabeth Hallett

Telephone work: 541-482-9625 home: 541-292-2106

E-mail info@peacehouse.net

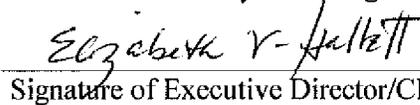
CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.


Signature of Board President

James Phillips

Type Name


Signature of Executive Director/CEO

Elizabeth Hallett

Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Peace House

PROGRAM/PROJECT TITLE Uncle Food's Diner

1. Program/project is: new established/continuing pilot
If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. *(If funding awarded, City of Medford and City of Ashland, will require tracking the number of city residents served for reporting purposes. United Way requires tracking for Jackson County.)*

The program serves those, generally from the Ashland area, experiencing food insufficiency, including those who are unemployed or with low-incomes; the un-housed; other fragile populations, including hungry seniors and families.

3. What will this funding enable?

The funding will support the Uncle Food's Diner Hot Meal Program run Tuesdays by Peace House for 27 years. We serve 90 to 125 people / wk. for an average of 6500 meals / yr. The program facilitates a one-stop platform of social services including: the OHRA shower and laundry trailer; the OHSU Foot-care Project; Veteran's Outreach; and La Clinica's Mobile Van.

4. Number of volunteers this program/project will engage: 35

Number of paid program employees this program/project will engage: 4

5. Total number volunteers agency utilizes: 35

Total number of paid agency employees: 4

6. Outline key strategies of the project/program with timeline and staff structure.

Key Strategies: 1) Weekly partnership with First United Methodist Church of Ashland at Wesley Hall 2) Volunteer Coordination ensures the production level, service and clean-up 3) Monthly team meetings to evaluate flow; 4) Trainings in Red Cross Emergency Mental Health Care 5) Fundraisers, including the Empty Bowls and Pot of Gold events in March and April respectively 6) Grant Applications.

Staff structure: Overall coordination is per the Peace House Executive Director with the Chef, Dish Washer, and Office Manger.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

1. We have submitted our 990-EZ in lieu of filling out page 5, as the instructions do not apply to the EZ.

2. Our project period budgeting reflects our planning for fiscal year 01/01/2019 - 12/31/2020, and 01/01/2020 - 12/31/2021 as opposed to the time period noted on the application, July 1, 2019 to June 30, 2020 and July 1, 2020 to June 30, 2021.

3. Demographic info on page nine does not reflect unduplicated individuals, and is a rough estimate. Values for ethnicity demographics are rough percentages.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Peace House

PROGRAM/PROJECT TITLE Uncle Food's Diner

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice. Use Helvetica font – 11 point.

1. **Description of organization (include inception date) and**
 - a. **mission statement, purpose(s) and how this program/project fits with your mission.**
 - b. **your organization's unique qualifications to accomplish your program outcomes?**
 - c. **what approach is your agency taking to serve clients and train staff on trauma informed care?**

2. **What:**
 - a. **issues(s) is the project/program intended to impact,**
 - b. **strategy for change your program will be based on,**
 - c. **evidence do you have that the project/program will be successful in the proposed setting, and**
 - d. **what tool(s) will you use to measure outcomes?**

3. **How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

Peace House promotes nonviolent conflict resolution, socio-economic justice, the inherent dignity of all people, and the protection of our natural resources. Providing food and social services is one main way we promote a culture of nonviolence. Peace House was founded in 1982.

Over the last 27 years we have developed a long-standing relationship with various entities and individuals in the community that are all enthusiastic about keeping Uncle Food's Diner open. Other agencies have grown up around our Tuesday program to provide a one-stop platform for those who need services besides the hot meal, including health care, dental care, foot-care, and the showers and laundry trailer. More recently we have attracted a non-therapeutic women's group that can meet after the dinner. That the community has tagged onto the meal makes the one-site service feature unique, and relieves our Diners from having to go to other sites to get services. Some services are otherwise unavailable to them.

We engage in Red Cross Emergency Mental Health Trainings for many of our volunteers. The effectiveness of the training and its application are discussed in monthly evaluation meetings.

The intended impact is that we are able to mainline services and food to those who attend our program. This includes sending them away with left-over food that is usually in good supply after everyone has eaten. Diners are able to take food to go, so that we are serving more than one meal to a large number of people.

The strategy for change is based upon the issues of funding for the project or changes in staffing. We are building in training for any potential need for alternative staffing and have already adjusted up from one to two fund-raisers per year.

The project is run by a set of dedicated volunteers who consider this their form of community service and part of their spiritual life as well. The kitchen serving and clean-up teams each have pride in their participation and loyalty to each other as a team.

Sign-in is required to receive a plate, so we know how many eat each week. This way we know how many we are reaching. Weekly de-briefs and monthly leadership meetings are held to evaluate successes and any need for change.

Emergency Food Bank indicates that they consistently serve about 600 households every month. At 2.5 persons per household, that computes to about 1,500 children and adults are food insecure monthly in Ashland, and we expect that we see many of the same people.

Other services that are ancillary to Uncle Food's Diner Tuesday meal, and occur at the same location as a result of the meal, include:

- United Methodist Church provides the hospitality—space, dining room dinner ware, tables and fully equipped professional kitchen
- La Clinica—mobile healthcare for children and adults (10-12 served per week).
- Ashland Community Resource Center provides a mobile shower and laundry trailer.
- The Listening Post volunteers provide support and caring
- Individual community members donate warm clothing and sleeping bags.
- Local food outlets provide fresh produce, dairy and meat products.

The name Uncle Food's Diner was coined by some homeless teens when the Diner first began. Uncle Foods Diner (UFD), in cooperation with the First United Methodist Church of Ashland, has been providing community dinners for 27 years. The Diner serves a weekly nutritious meal to low income and homeless individuals and families in the Ashland area. It is also a magnet for collaboration with Oregon Health Sciences University-SOU students; with the Options for Residents of Ashland (OHRA) and Ashland Community Resource Center (ACRC) and La Clinica's mobile health services unit. Below are ways in which the community benefits from the one-site platform for which Uncle Food's Diner is the magnet.

- Approximately 6500 meals served (conservative estimate)
- 1040 Showers and 750 loads of laundry from the ORHA shower truck
- 832 treatments for foot-care
- 1000 socks distributed
- 624 clients seen for emergency health and dental care
- Some volunteers receive food in exchange for their participation in the division of labor

We, as a nonprofit hosted weekly, benefit from storage space, refrigeration; utilities, and the use of Wesley Hall for cooking and set-up on both Mondays and Tuesdays. We also receive the benefit of the kind presence of their staff as volunteers, and a representative meets with us and all the service providers once a month in a collaborative way. The church is not forcing us to pay rent, but asks for \$750./mo. for usage or approx. 15./hour. Church pays for a security person.

Uncle Foods Diner has drawn several community organizations and community members together which extend many benefits for those who attend the Tuesday community meal. 25 years of service tell us that the Diner has become a highly valued service in our community, including a place for homeless or low-income people to network, enjoy a sense of community and receive some emergency health services.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Peace House
 PROGRAM/PROJECT TITLE Uncle Food's Diner

1. For most recently completed 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 01/2017 - 12/2017

b. Administration & Fundraising expense: \$ _____ %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ _____

d. Total expenses: \$ 0

e. Sources of revenue:

- Memberships/ individual contributions \$ _____ %
- Raised through fundraising activities \$ _____ %
- Government \$ _____ %
- Foundations \$ _____ %
- United Way \$ _____ %
- Fees for Service \$ _____ %
- Other (reimbursements, payments, bequests, etc.) \$ _____ %

f. Total revenue: \$ 0

2. What is the highest level of financial reporting required by your funders? Financial Review

3. Briefly describe your sustainability outlook for the project/program in the future.

We broker available gleaned food, an available regulation kitchen; volunteers and a community desire to see the Uncle Food's Diner Program continue. Together with private donations and Foundation grants we are able to sustain the program to date.

4. a. Total organizational annual budget current ongoing fiscal year: 117,828

b. Total program/project budget current ongoing fiscal year: 44,354

ORGANIZATION BUDGET 2019-20

PROJECT PERIOD July 1, 2019 to June 30, 2020

RECIPIENT AGENCY Peace House

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Grants/Donations/Events	\$ 110,328	\$ 7,500
SUB TOTALS	\$ 110,328	\$ 7,500
TOTAL REVENUE (Pending & Secured)		\$ 117,828
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$ 61,849
Total Benefits		\$
TOTAL PERSONNEL SERVICES		\$ 61,849
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Accounting		\$ 600
Other Uncle Food's Diner Food, Supplies, Overhead		\$ 17,900
Utilities, Insurance, Taxes, Government Fees, Contingency		\$ 7,154
Office/Fundraising Supplies, Equipment, Tech, Overhead,		\$ 2,725
Fundraising Events		\$ 9,850
Programs & Staff Development		\$ 17,750
TOTAL MATERIALS & SERVICES		\$ 55,979
C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 117,828

PROGRAM BUDGET 2019-20

PROJECT PERIOD July 1, 2019 to June 30, 2020

RECIPIENT AGENCY Peace House

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Grants/Donations/Events	\$ 43,000	\$ 7,500
SUB TOTALS	\$ 43,000	\$ 7,500
TOTAL REVENUE (Pending & Secured)		\$ 50,500
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$ 24,049
Total Benefits		\$
TOTAL PERSONNEL SERVICES		\$ 24,049
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Fundraising Event Expense		\$ 1,100
Building Use Cleaning		\$ 9,525
Kitchen and Emergency Contingency		\$ 1,000
Food, Supplies, Travel		\$ 7,250
Staff/Volunteer Development		\$ 250
Insurances, Health Inspector		\$ 1,180
TOTAL MATERIALS & SERVICES		\$ 20,305
C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 44,354

PROGRAM BUDGET 2020-21

PROJECT PERIOD July 1, 2020 to June 30, 2021

RECIPIENT AGENCY Peace House

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Grants/Donations/Events	\$	\$
SUB TOTALS (Grants/Donations/Events)	\$ 50,500	\$ 0
TOTAL REVENUE (Pending & Secured)		\$ 50,500
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$ 24,049
Total Benefits		\$
TOTAL PERSONNEL SERVICES		\$ 24,049
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Fundraising Event Expense	\$	1,100
Building Use, Cleaning	\$	11,225
Kitchen and Emergency Contingency	\$	1,000
Food, Supplies, Travel	\$	7,250
Staff/Volunteer Development	\$	250
Insurances, Health Inspector	\$	1,180
TOTAL MATERIALS & SERVICES	\$	22,005
C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment	\$	
Furnishings	\$	
Other capital expenses /Identify:	\$	
TOTAL CAPITAL OUTLAY	\$	0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 46,054

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Peace House

PROGRAM/PROJECT TITLE Uncle Food's Diner

City of Medford and City of Ashland applicants fill out right column only. United Way applicants fill out left column only.

		# Whole Program	# Medford or Ashland	III. Residence* For Whole Program	
I. Gender	Female	_____	2,600		
	Male	_____	3,900		
	Other	_____	_____		
	Totals	<u>0</u>	<u>6,500</u>		
II. Age*	0 to 5	_____	260	Ashland	_____
	6 to 12	_____	780	Central Point	_____
	13 to 17	_____	260	Eagle Point	_____
	18 to 30	_____	2,080	Gold Hill and Rogue River	_____
	51 to 61	_____	2,080	Jacksonville, Ruch, & Applegate	_____
	62 +	_____	1,040	Medford	_____
	Unknown	_____	_____	Phoenix/Talent	_____
	Total	<u>0</u>	<u>6,500</u>	Shady Cove, Butte Falls, Trail, Prospect & other Upper Rogue	_____
				White City	_____
				Other	_____
				Unknown	_____
				Total	<u>0</u>

*at point of entry for service

IV. Race/Ethnicity

City of Medford and City of Ashland applicants fill out ethnicity and Medford/Ashland columns. United Way applicants fill out Whole Program and Ethnicity portions.

	#Whole Program	Ethnicity Hispanic/Latino*	#Medford or Ashland
White	_____	_____	89
Black/African American	_____	_____	2
American Indian/Alaskan Native	_____	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____	1
American Indian/Alaskan Native and White	_____	_____	_____
Black/African American and White	_____	_____	4
American Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	_____	_____	4
Other	_____	_____	_____
Totals	<u>0</u>	<u>0</u>	<u>100</u>

* Fill out this column as it relates to Whole Program or Medford/Ashland columns according to the entity you are applying to. Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY Peace House

PROGRAM/PROJECT TITLE Uncle Food's Diner

(For City of Medford and City of Ashland, Board must have residents of respective city.)

1. Number of board members required in bylaws? Minimum 4 Maximum 12
2. Number of board members currently active? # Voting 5 Vacancies
3. Average percentage board meeting attendance (over last completed year): 85.00 %
4. Percent of board in attendance required for a quorum: 80.00 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
Uncle Food's Diner	<u>4</u>
UFD Review Team	<u>8</u>
Ending War Education	<u>3</u>
Program Committee	<u>3</u>
Central American Accompaniment	<u>3</u>

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>5</u>	<u> </u>
Black/African American	<u> </u>	<u> </u>
American Indian/Alaskan Native	<u> </u>	<u> </u>
Native Hawaiian/other Pacific Islander	<u> </u>	<u> </u>
American Indian/Alaskan Native and White	<u> </u>	<u> </u>
Black/African American and White	<u> </u>	<u> </u>
American Indian/Alaskan Native and Black/African American	<u> </u>	<u> </u>
Other Multi Racial	<u> </u>	<u> </u>
Other	<u> </u>	<u> </u>
Totals	<u>5</u>	<u>0</u>

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

Residence

	<i>Male</i>	<i>Female</i>	<i>Other</i>
Ashland	<u>1</u>	<u>3</u>	<u> </u>
Central Point	<u> </u>	<u> </u>	<u> </u>
Eagle Point	<u> </u>	<u> </u>	<u> </u>
Gold Hill/Rogue River	<u> </u>	<u> </u>	<u> </u>
Jacksonville, Ruch, Applegate	<u> </u>	<u> </u>	<u> </u>
Medford	<u> </u>	<u> </u>	<u> </u>
Phoenix/Talent	<u>1</u>	<u> </u>	<u> </u>
Shady Cove, Butte Falls, Trail, Prospect, Other Upper Rogue	<u> </u>	<u> </u>	<u> </u>
White City	<u> </u>	<u> </u>	<u> </u>
Other	<u> </u>	<u> </u>	<u> </u>
Total	<u>2</u>	<u>3</u>	<u>0</u>

Peace House Board of Directors List 2019

Elizabeth V. Hallett, Executive Director /Email: evhallett@opendoor.net

Elizabeth V. Hallett is a long-time member of Peace House and the Ashland community. She served as Executive Director from 1993 to 1996 and Co-Director with Ruth Coulthard from 1996-1997. She coordinated the Uncle Food's Diner Project from 1993-1995. She returned to Peace House as a Board member in 2016 and became the Program Manager in 2017. She believes that teaching and practicing nonviolent communication is essential and has been involved for many years as a peace activist, from the days of the Vietnam War to the Central American wars in the 1970's and 80's to present time. Having lived in Brazil as a child, she developed a great love for multi-cultural communities early-on. A former Doula and Childbirth Educator with a passion for health-care advocacy, Elizabeth also served as the Communications Director for the California Association of Midwives in the mid-1980's. From 1999 to 2009, Elizabeth was the Director of the Ashland Community Hospital Day Respite Center for those with Alzheimer's and related dementias. She is the owner of Elizabeth Hallett Consulting, specializing in health-care advocacy, support groups, consulting and integrated care options for families living with dementia and long-term illness. She is currently a student of Spiritual Direction with the Interfaith Chaplaincy Institute in Berkeley, CA. Her BA is in American Studies from Miami University, Oxford, Ohio and speaks Portuguese, Spanish and French.

Connie Saldana, Treasurer / Phone: 541-482-6054/Email: connie@kskq.org

Board Tenure: 2015-Present

Connie began as a Board member for Peace House in the fall of 2015. She has decades of history as a community ally and advocate with Peace House through association with other community organizations. She volunteered in the earliest days with Uncle Food's Diner. Connie's employment is with Senior & Disability Services of Rogue Valley Council of Governments, as a planner and program-developer. In addition to sharing community resources and problem-solving over the phone, through the Aging and Disability Resource connection, she administers a small, permanent supportive-housing program for homeless people with disabilities. She also heads efforts regarding emergency preparedness for vulnerable populations. Connie's passion is serving the community, where her talents are most useful. She is an active volunteer with the local community radio station; with the Community Emergency Response team, and served for several years on the City of Ashland Housing and Human Services Commission.

Kathleen Gamer / Phone: 541-621-3299/Email: gamer.kathleen@gmail.com

Board Tenure: 2014-Present

Peace House Board of Directors List 2019

Kathleen is an assistant to the Native American Studies Department at Southern Oregon University. She volunteers with the Friday night Peace Meal at Pioneer Hall in Ashland. At SOU, she has worked for the Women's Resource center and founded the United Nations program at SOU in 2006. She is a member of Amnesty International and the United Nations Association of Southern Oregon (since 2004). She was an assistant to Professor Robert Harrison at SOU, tutoring students from international backgrounds from 2010 to 2017. Her passion is to educate and inspire students to make a global impact on Peace efforts through conflict resolution in the community as well as internationally. Kathleen speaks Farsi and Arabic, with working knowledge of Swedish and German and worked for the United Nations Office in Tehran, Iran in the 1990's during the time her ex-husband was head of the Finnish Embassy in Tehran, Iran until 1996.

Andrew Seles, Secretary / Phone: 541-727-2677/Email: andyseles@gmail.com

Board Tenure: 2016-Present

Since relocating to Ashland in 2008, Andrew has been active with Oregon Action, Ashland Homeless shelter, Occupy Ashland, Move to Amend Jackson County, Americans for Amendment, and Rogue Conversations, and has served as the neighborhood coordinator for the Ashland Food Project. Andy attended college in Connecticut and earned an M.A. in English at the University of Rhode Island. He taught English to grades 6-8 for 22 years. During his time as an educator he also ran peer counseling and diversity groups in addition to teaching evening courses at Eastern Connecticut State College. After retiring in 2002 he continued to teach for 5 years at the college level in New York. He often writes op-eds in The Ashland Tidings. His ongoing concern is with citizen education on polarizing issues.

Eileen Dunn / Phone: 541-613-3021/Email: dreidu@hotmail.com

Board Tenure: Jan 2019-Present

Over the course of her education Eileen has earned a B.A. in Psychology & Philosophy from San Jose State University, a Masters in Divinity from Fuller Theological Seminary in Pasadena, and a Doctorate of Ministry from San Francisco Theological Seminary. Her Doctoral work focused on gender and power issues within the church. She has been active in working for justice around many issues including racial, gender, and equality and civil rights. She served on the Jackson County AIDS Task Force while a minister in Ashland and co-founded the Human Rights Coalition in Southern Oregon. She has worked as a hospice chaplain at Providence Hospital, minister, and spiritual director at the Rogue Valley Addictions Recovery Center. In Washington State she taught Women's Studies and lead Women's Programs at Green River Community College. After retiring in 2010 she joined and chaired Women's International League for Peace and Freedom and was a delegate twice to the UN's Commission on the Status of Women. She has spent time in South Korea, and travelled to Cuba on a humanitarian aid mission with Pastors for Peace and to Honduras on a human rights delegation with the United Church for Christ. She currently provides direct assistance to immigrant families in the Rogue Valley.

Peace House Board of Directors List 2019

James Phillips, Board Chair / Phone: 541-482-2388/Email: phillipsj@sou.edu

Board Tenure: Jan 2019-Present

Jim Phillips, Ph.D. has been visiting, researching, and writing about Central America since 1974. He spent several years during the 1980s in Honduras and Nicaragua during the Contra War, and visited refugee camps in Honduras. He provides expert witness in asylum hearings involving Honduran nationals in U.S. immigration courts. He has written many articles and chapters about refugee populations, human rights, and social change in Central America. His recent book is: *Honduras in Dangerous Times: Resistance and Resilience* (Lexington Books, 2015, 2017). He is an Affiliate Professor of Sociology and Anthropology (Ret.) at Southern Oregon University, where he taught for 20 years. Jim spent several years as a Program Associate for the American Friends (Quakers) Service Committee in New England, promoting public education for a more equitable international economic order. He was a Policy Analyst for Oxfam America, writing policy briefings and advisories for the Oxfam America board and staff. He spent a period as Executive Director of the Institute for Global Education in western Michigan, an organization similar to Peace House. Jim's particular concern and work has always been to understand movements of popular resistance and social change—how and why people organize to change the conditions of their lives for the better. He has written about this and about refugee populations. Jim has ancestors among the Innu, the Indigenous first people of Quebec, and has long been concerned to support the rights and cultures of Indigenous and Native American peoples.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 19 1999**

PEACE HOUSE
C/O RUTH COULTHARD
PO BOX 524
ASHLAND, OR 97520

Employer Identification Number:
[REDACTED]

DLN:
17053035001039
Contact Person: **NORMA JULES** ID# 95707
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c) (3).

We have further determined that you are not a private foundation within the meaning of section 509 (a) of the Code, because you are an organization described in sections 509 (a) (1) and 170 (b) (1) (A) (vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not

Letter 947 (DO/CG)

PEACE HOUSE

necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day for each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

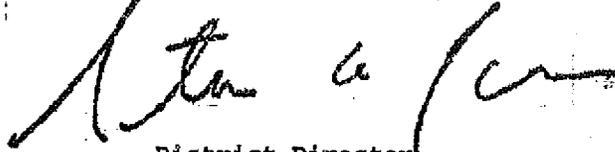
If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

PEACE HOUSE

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "John A. [unclear]", written in dark ink.

District Director

Peace House
 Profit & Loss Budget Performance
 December 2018

2:26 PM
 01/15/2019
 Cash Basis

	Dec 18	Jan - Dec 18	Annual Budget	%
Ordinary Income/Expense				
Income				
Administrative Income				
FSP Admin. Fees	0.00	764.58		
Room Rental Administration	444.00	4,386.00	5,000.00	88%
Administrative Income - Other	0.00	99.99		
Total Administrative Income	444.00	5,250.57	5,000.00	105%
Contributions				
Individual	1,156.00	28,126.50	35,000.00	80%
UFD Designated	1,257.00	3,101.12	15,000.00	21%
Total Contributions	2,413.00	31,227.62	50,000.00	62%
Event Income				
Awards Dinner	582.17	17,986.37	15,000.00	120%
Empty Bowls	0.00	10,081.00	15,000.00	67%
Pot O' Gold	0.00	2,741.56		
Event Income - Other	0.00	821.00		
Total Event Income	582.17	31,629.93	30,000.00	105%
Grants				
Trusts and Grants	0.00	36,000.00	40,000.00	90%
UFD Grants	0.00	16,250.00		
Total Grants	0.00	52,250.00	40,000.00	131%
Total Income	3,439.17	120,358.12	125,000.00	96%
Gross Profit	3,439.17	120,358.12	125,000.00	96%
Expense				
Administrative Expense				
Accounting Services	35.50	579.50	1,000.00	58%
Insurance - Liability/WC	0.00	619.00	600.00	103%
JC Building/Utility Costs	300.00	3,600.00	3,600.00	100%
Office Equipment	0.00	0.00	300.00	0%
Office Software/Tech Support	0.00	244.97		
Office Supplies	0.00	182.08	300.00	61%
Payroll Salaries	2,358.33	29,889.78	37,800.00	79%
Payroll Taxes	296.32	3,730.19	3,600.00	104%
Postage	0.00	690.00		
Printing	0.00	7.59	600.00	1%
Property Taxes & Gov Fees	0.00	299.00	125.00	239%
Staff Development	0.00	483.25		
Administrative Expense - Other	0.00	77.00		
Total Administrative Expense	2,990.15	40,402.36	47,925.00	84%
Event Expense				
Awards Dinner	51.69	9,786.12	7,350.00	133%

	Dec 18	Jan - Dec 18	Annual Budget	%
Empty Bowls	0.00	766.91	7,500.00	10%
Pot O' Gold	0.00	121.55		
Event Expense - Other	0.00	174.97		
Total Event Expense	51.69	10,849.55	14,850.00	73%
Fundraising Expense				
Membership & Sponsorship	0.00	0.00	250.00	0%
PayPal & Square Fees	12.51	53.28	0.00	
Postage	0.00	250.00	600.00	42%
Printing	0.00	855.78	500.00	171%
Supplies/Retail	0.00	344.67	50.00	689%
Fundraising Expense - Other	0.00	35.50	0.00	
Total Fundraising Expense	12.51	1,539.23	1,400.00	110%
Program Expenses				
Communications	907.50	12,945.14	7,000.00	185%
Human Rights	50.00	874.75	1,000.00	87%
Non-Violent Communication	0.00	850.00	1,000.00	85%
Promoting Peace	0.00	550.28	1,000.00	55%
Salaries	358.00	4,324.00	8,000.00	54%
Total Program Expenses	1,315.50	19,544.17	18,000.00	109%
UFD Program Expenses				
Building Use	750.00	7,150.00		
Business Expense	0.00	125.00	0.00	
Cleaning Contract	0.00	525.00	750.00	70%
Emergency Contingency	82.91	82.91	1,000.00	8%
Food & Supplies	308.41	6,600.77	8,000.00	83%
Insurance - Liability/WC	0.00	1,028.00	300.00	343%
Kitchen Equipment Contingency	0.00	0.00	1,000.00	0%
Staff/Volunteer Development	0.00	5.30	4,800.00	0%
Travel	41.67	500.04	500.00	100%
UFD Payroll Tax	155.66	2,116.49		
UFD Salaries	1,425.00	19,345.00	26,150.00	74%
UFD VTCS Payroll Tax	28.58	362.27		
UFD VTCS Salaries	262.00	3,321.04		
Total UFD Program Expenses	3,054.23	41,161.82	42,500.00	97%
Total Expense	7,424.08	113,497.13	124,675.00	91%
Net Ordinary Income	-3,984.91	6,860.99	325.00	2111%
Other Income/Expense				
Other Income				
FSP Contributions				
Jackson County Fuel Committee	0.00	5,085.00	0.00	
K.A.W.S.	0.00	2,115.00		
Rohingya Film Project	0.00	7,000.00		
Total FSP Contributions	0.00	14,200.00	0.00	
Total Other Income	0.00	14,200.00	0.00	

	Dec 18	Jan - Dec 18	Annual Budget	%
Other Expense				
FSP Disbursements				
Jackson County Fuel Committee	0.00	5,085.00	0.00	
K.A.W.S.	0.00	2,115.00		
Rohingya Film Project	0.00	7,000.00		
Total FSP Disbursements	0.00	14,200.00	0.00	
Total Other Expense	0.00	14,200.00	0.00	
Net Other Income	0.00	0.00	0.00	
Net Income	-3,984.91	6,860.99	325.00	2111%