



Board of Directors

Ken Gudger, President
Ron Mogel, Vice President
Montye Male, Secretary
John Wieczorek, Past President

Jackie Bachman,
Community Relations

Diane de Ryss, Fund Dev.

Akiva DeJack, Mental Health

Matt Endress, Washington St.

Rev. Dan Fowler,
Faith Community Relations

John Nosco, Winter Shelter

Steve Russo, Operations

OHRA Adm. and Volunteer
Coordinator, David Stoebel

**Ashland Community
Resource Center (ACRC)**

Leigh Madsen, Ex. Dir.

Tina Stevens, Lead Navigator

Chrystal Richards,
Shelter Navigator

**Ashland Winter
Shelter Program (AWS)**

Phil Johncock,
Shelter Coordinator

Public Advisory Council

Community Partners

Community Volunteers

Linda Reid
Housing Program Specialist

Attached is our Social Services Grant Application Package consisting of the following documents:

- Agency Application and Forms
- OHRA Board Membership
- IRS Nonprofit Letter of June 10, 2014
- 2018 OHRA Operating Income and Expense Report
- December 31, 2018 OHRA Balance Sheet
- 2017 IRS 990-EZ Income Tax Return Document (unlock code 611693223)

Thank you for providing OHRA the opportunity to file this Grant Application and supporting documents.

A handwritten signature in black ink that reads "Ken Gudger". The signature is written in a cursive style.

Ken Gudger, President
Options for Homeless Residents of Ashland

March 1, 2019

SUMMARY INFORMATION

RECIPIENT AGENCY Options for Homeless Residents of Ashland

PROGRAM/PROJECT TITLE Ashland Community Resource Center (ACRC)

1. Program/project is: new established/continuing pilot

If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. *(If funding awarded, City of Medford and City of Ashland, will require tracking the number of city residents served for reporting purposes. United Way requires tracking for Jackson County.)*

City of Ashland residents.

3. What will this funding enable?

Continuation of Ashland Community Resource Center programs that assist people experiencing long-term poverty and/or immediate financial need to find or maintain housing; obtain employment; and/or, receive essential services they need to resolve barriers to sustainable self-sufficiency.

4. Number of volunteers this program/project will engage: 20

Number of paid program employees this program/project will engage: 3

5. Total number volunteers agency utilizes: 200

Total number of paid agency employees: 16 (2.0 FTE)

6. Outline key strategies of the project/program with timeline and staff structure.

We give people resources to meet their most pressing needs & encourage them to move toward self-sufficiency. ACRC has 3 components: 1) Housing: Assistance: Finding or retaining housing. 2) Job Match: Job search, resume development, coaching & related services. 3) Essential Services: Resolving barriers to sustainability e.g. birth certificate/ID; telephone/internet; an address to receive mail. Services are performed by Center Director; a Resource Navigator; and, volunteers. The timeline is ongoing year-round 5 days per week. Beyond the 3 core programs, we offer case management.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

a. OHRA files a Form 990 EZ - cannot complete P. 5 (1)Admin/Fundraising. 2017 990 EZ attached per Linda Reid, 2/26/19.

b. The demographics table did not allow us to report the 31-50 age range, 219 of our guests (31%) fell into this range.

c. Direct Financial aid is available only to residents of Ashland or Talent and is only paid to the vendor.

e. Our database does not allow us to capture Hispanic origin and race together, all Hispanic guests listed under "Other".

f. Additional committees: Communications (2), Washington Street Development (6); By-Laws Policy (2); Nominations (3); Shelter (5).

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Options for Homeless Residents of Ashland

PROGRAM/PROJECT TITLE Ashland Community Resource Center (ACRC)

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice. Use Helvetica font – 11 point.

1. **Description of organization (include inception date) and**
 - a. **mission statement, purpose(s) and how this program/project fits with your mission.**
 - b. **your organization's unique qualifications to accomplish your program outcomes?**
 - c. **what approach is your agency taking to serve clients and train staff on trauma informed care?**
2. **What:**
 - a. **issues(s) is the project/program intended to impact,**
 - b. **strategy for change your program will be based on,**
 - c. **evidence do you have that the project/program will be successful in the proposed setting, and**
 - d. **what tool(s) will you use to measure outcomes?**
3. **How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

1. Description of organization: 1a. Mission Statement/Purpose/Mission Fit: OHRA's mission and purpose are "to help low income people build better lives. By offering hope and access to social service resources, we encourage those in need on the path to self-sufficiency". ACRC pursues this mission of helping people resolve barriers to self-sufficiency with 3 inter-related programs: Housing Match, Job Match and Essential Services.

Housing Match: "Building a better life" must be taken one step at a time. A person who is unhoused must deal with that immediate need. We help the unhoused person find housing and resources to pay for it. For a housed person, we provide funds to prevent eviction. We follow-up with assistance in budgeting so that our guests can stay in their home long-term. Job Match assists people to find employment so they can be/become self-sufficient. This service includes job search resume preparation coaching and related services.

Essential Services underlie the other two programs. Sometimes very simple things (e.g. lack of a birth certificate or ID card) prevent a person from getting a job and moving forward. Our Essential Services program is flexible funding allowing people to move past these situations.

1b. Unique Qualifications: ACRC has operated for 5 years and is the only physical location available every weekday where people can come for assistance. ACRC has strong connections among local faith communities and can coordinate their actions, funding and good will for the benefit of the people we all serve. ACRC is integrated with the Ashland Winter Shelter and assists shelter guests in moving forward.

1c. Approach to serving clients and train staff on trauma informed care: To change and grow, a person must resolve the immediate challenge. Food, shelter and clothing take precedence over more advanced needs like finding a job. Also, unfulfilled basic needs present significant barriers to meeting more advanced needs. For example, obtaining a job requires a person to be clean. But good hygiene is difficult for someone with no access to bathing and laundry facilities. We accept each individual as they are and help them resolve the immediate situation while letting them know that once that is resolved we can help them move to the next level.

Principles of trauma informed care are at the core of this approach. While the majority of people we serve come to us with histories of Adverse Childhood Experiences (ACEs) (e.g. domestic violence), the situation that brings them to our office is, by definition traumatic. Our approach with all people is based on the following principles:

1. We provide a safe and welcoming environment that does not allow aggressive behavior by anyone. 2. We listen to guests' concerns, accepting them as valid and worthy of our attention. 3. We operate from a belief that each person is capable and can improve their situation if given the resources. 4. Thus, we seek to empower guests by helping them resolve the issues in front of them without interposing our judgement about what they "need".

This always has been ACRC's approach and is continually reinforced by trainings in Trauma Informed Care and ACEs and embedded in new volunteer orientation.

2a. Issues the program intends to impact: Alleviation of poverty and the personal and social problems it causes.

Ashland's high rental rates, high cost of living and limited opportunities for good paying jobs place individuals and families under stress that impacts both personal health and well-being and use of the community's basic emergency support services. Through our work, we strive to build a stronger community by developing more capable residents.

2b. Strategy for change: 1/5 of Ashland residents live below the poverty level, 38% of Ashland children are economically disadvantaged 50% of Ashland renters pay 50% or more of their income for rent. More than 80% of Ashland homeless people are Jackson County residents, only 10% said they came here because of available services. Our fundamental strategy is to accept guests where they are, give them the resources to meet their most pressing need and, once that challenge is surmounted, encourage them to move on to the next one so they can move out of crisis toward self-sufficiency. To do this we employ three key methods:

a. Motivational Interviewing. Our staff use this skill that focuses on guests' internal wisdom and strengths, guiding the guest to discover the assets necessary to achieve self-sufficiency. This approach allows us to customize services for the most successful outcomes.

b. Housing First: We offer housing regardless of the current state of mental health or addiction. Discomfort, danger and sleep-deprivation accompanying homelessness makes it difficult for people to address these or any other issues that block them moving forward.

c. Collaboration: Our widespread relationships with throughout Jackson County enable us to bring far more resources to bear on a guest's need. In 2018, by collaborating with partners we were able to augment our direct financial contribution to guest's nearly three-fold.

2c. Evidence that the project/program will be successful: ACRC has operated for more than 5 years, served more than 3,000 individuals and placed more than 97 people in permanent employment, 178 families in housing and protected the housing of 449 families facing eviction. It has provided more than 9,985 other Essential Services.

2d. Tools to measure outcomes: Every individual served is entered and tracked in the Service Point database. Using these data, ACRC staff report monthly: a) Number enrolled in the Job Match ; b) Number placed in temporary or permanent jobs; c) Number of people successfully employed; d) Unhoused moved to permanent housing; and, e) Number who's housing was protected.

3. How the community as a whole will benefit: Economic stress places a significant portion of Ashland residents in danger of homelessness, ill health and worsening of mental health and many other negative conditions. Children raised in poverty are at risk for poor academic achievement, emotional and physical health problems, and developmental delays. It is estimated that each un-housed person costs society more than \$30,000/year in law-enforcement, emergency medical, social service and related expenses.

ACRC's programs help people maintain housing, find employment and overcome barriers to being self-sufficient. In so doing, we help to build more capable individuals, stronger families and a better community

As described above, collaboration is a key element of our approach. Our paid staff maintain relationships with up to 100 partners giving us the unique ability to match resources from multiple partners with needs that would otherwise be unmet by a single entity. The needs of the people we serve exceed the capacity of all the social service organizations in Ashland which is why OHRA has as one of our strategic goals "To be a leader in fostering interagency collaboration." It will be through our continued and growing collaboration with community partners that we will support a vibrant and diverse city.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Options for Homeless Residents of Ashland

PROGRAM/PROJECT TITLE Ashland Community Resource Center (ACRC)

1. For most recently completed 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 01/2017-12/2017

b. Administration & Fundraising expense: \$ Attached _____ %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 130,889

d. **Total expenses:** \$ 146,807

e. Sources of **revenue:**

| | | |
|---|------------------|--------------|
| Memberships/ individual contributions | \$ <u>34,116</u> | <u>23.3%</u> |
| Raised through fundraising activities | \$ <u>36,424</u> | <u>24.9%</u> |
| Government | \$ <u>25,000</u> | <u>17.1%</u> |
| Foundations | \$ <u>46,800</u> | <u>32.0%</u> |
| United Way | \$ <u>0</u> | <u>0%</u> |
| Fees for Service | \$ <u>3,850</u> | <u>2.6%</u> |
| Other (reimbursements, payments, bequests, etc.) | \$ <u>0</u> | <u>0%</u> |

f. **Total revenue:** \$ 174,969

2. What is the highest level of financial reporting required by your funders? 990

3. Briefly describe your sustainability outlook for the project/program in the future.

The sustainability outlook is very strong. The ACRC 2019 budget has diverse funding sources including: Community Donations - 23.2%; Foundations/Corporate - 41.3%; State/ACCESS - 10.1%; City (Proposed) - 25.4%. This diversity reflects the rapid maturation of OHRA's fund development program which has seen community gifts for OHRA's operations grow to more than 60% of revenues and the city's share of the OHRA budget shrink proportionately.

4. a. Total organizational annual budget **current ongoing** fiscal year: \$355,945

b. Total program/project budget **current ongoing** fiscal year: \$157,771

ORGANIZATION BUDGET 2019-20

PROJECT PERIOD July 1, 2019 to June 30, 2020

RECIPIENT AGENCY Options for Homeless Residents of Ashland

| REVENUE | Pending Commitments | Secured Commitments |
|---|---------------------|---------------------|
| City of Medford Funds | \$ 0 | \$ |
| City of Ashland Funds | \$ 40,000 | \$ |
| Jackson County Funds | \$ 0 | \$ |
| CDBG (identify) | \$ 0 | \$ |
| Other State or Federal Funds | \$ 0 | \$ |
| United Way Funds | \$ 0 | \$ |
| Other Funds (identify) Shelter, Funds, donations, | \$ 95,700 | \$ 221,400 |
| SUB TOTALS | \$ 135,700 | \$ 221,400 |
| TOTAL REVENUE (Pending & Secured) | | \$ 357,100 |
| EXPENDITURES | | |
| A. PERSONNEL SERVICES | | |
| Total Salaries | | \$ 103,887 |
| Total Benefits | | \$ 9,350 |
| TOTAL PERSONNEL SERVICES | | \$ 113,237 |
| B. MATERIALS & SERVICES: (please detail other major budget categories) | | |
| Shelter operations | | \$ 150,000 |
| Barrier Reduction | | \$ 38,400 |
| Facilities/Laundry Shower Trailer | | \$ 29,772 |
| Insurance, Bookkeeping and Accounting | | \$ 10,700 |
| Office Expenses | | \$ 3,300 |
| Other | | \$ 2,991 |
| TOTAL MATERIALS & SERVICES | | \$ 235,163 |
| C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense) | | |
| Equipment | | \$ 7,500 |
| Furnishings | | \$ 0 |
| Other capital expenses /Identify: | | \$ 0 |
| TOTAL CAPITAL OUTLAY | | \$ 7,500 |
| TOTAL EXPENDITURES (Sum of A, B & C) | | \$ 355,900 |

PROGRAM BUDGET 2019-20

PROJECT PERIOD July 1, 2019 to June 30, 2020

RECIPIENT AGENCY Options for Homeless Residents of Ashland

| REVENUE | Pending Commitments | Secured Commitments |
|---|---------------------|---------------------|
| City of Medford Funds | \$ 0 | \$ |
| City of Ashland Funds | \$ 40,000 | \$ |
| Jackson County Funds | \$ 0 | \$ |
| CDBG (identify) | \$ 0 | \$ |
| Other State or Federal Funds | \$ 0 | \$ |
| United Way Funds | \$ 0 | \$ |
| Other Funds (identify) ShwrTrlr, Gen Fnd, Foundat | \$ 46,371 | \$ 71,400 |
| SUB TOTALS | \$ 86,371 | \$ 71,400 |
| TOTAL REVENUE (Pending & Secured) | | \$ 157,771 |
| EXPENDITURES | | |
| A. PERSONNEL SERVICES | | |
| Total Salaries | | \$ 65,202 |
| Total Benefits | | \$ 5,868 |
| TOTAL PERSONNEL SERVICES | | \$ 71,070 |
| B. MATERIALS & SERVICES: (please detail other major budget categories) | | |
| Barrier Reduction | | \$ 38,400 |
| Facilities | | \$ 25,272 |
| Laundry and Shower Trailer | | \$ 4,500 |
| Insurance/Bookkeeping and Accounting | | \$ 7750 |
| Office Expenses | | \$ 1,370 |
| Other Expenses | | \$ 1,909 |
| TOTAL MATERIALS & SERVICES | | \$ 79,201 |
| C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense) | | |
| Equipment | | \$ 7,500 |
| Furnishings | | \$ 0 |
| Other capital expenses /Identify: | | \$ 0 |
| TOTAL CAPITAL OUTLAY | | \$ 7,500 |
| TOTAL EXPENDITURES (Sum of A, B & C) | | \$ 157,771 |

PROGRAM BUDGET 2020-21

PROJECT PERIOD July 1, 2020 to June 30, 2021

RECIPIENT AGENCY Options for Homeless Residents of Ashland

| REVENUE | Pending Commitments | Secured Commitments |
|---|---------------------|---------------------|
| City of Medford Funds | \$ 0 | \$ |
| City of Ashland Funds | \$ 40,800 | \$ |
| Jackson County Funds | \$ 0 | \$ |
| CDBG (identify) | \$ 0 | \$ |
| Other State or Federal Funds | \$ 0 | \$ |
| United Way Funds | \$ 0 | \$ |
| Other Funds (identify) Foundations, donations | \$ 112,626 | \$ |
| SUB TOTALS | \$ 153,426 | \$ 0 |
| TOTAL REVENUE (Pending & Secured) | | \$ 0 |
| EXPENDITURES | | |
| A. PERSONNEL SERVICES | | |
| Total Salaries | | \$ 66,506 |
| Total Benefits | | \$ 5,986 |
| TOTAL PERSONNEL SERVICES | | \$ 74,492 |
| B. MATERIALS & SERVICES: (please detail other major budget categories) | | |
| Barrier Reduction | | \$ 39,168 |
| Facilities | | \$ 25,777 |
| Laundry and Shower Trailer | | \$ 4,739 |
| Insurance, Bookkeeping and Accounting | | \$ 7,905 |
| Office Expenses | | \$ 1,397 |
| All Other Expenses | | \$ 1,947 |
| TOTAL MATERIALS & SERVICES | | \$ 80,939 |
| C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense) | | |
| Equipment | | \$ 0 |
| Furnishings | | \$ 0 |
| Other capital expenses /Identify: | | \$ 0 |
| TOTAL CAPITAL OUTLAY | | \$ 0 |
| TOTAL EXPENDITURES (Sum of A, B & C) | | \$ 153,426 |

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Options for Homeless Residents of Ashland

PROGRAM/PROJECT TITLE Ashland Community Resource Center (ACRC)

City of Medford and City of Ashland applicants fill out right column only. United Way applicants fill out left column only.

| | | # Whole Program | # Medford or Ashland | III. Residence* For Whole Program | |
|------------------|---------------|-----------------|-------------------------|--|----------|
| | | | | FOR UNITED WAY APPLICANTS ONLY | |
| I. Gender | | | | Ashland | _____ |
| | Female | _____ | 333 | Central Point | _____ |
| | Male | _____ | 355 | Eagle Point | _____ |
| | Other | _____ | 11 | Gold Hill and | _____ |
| | Totals | <u>0</u> | <u>699</u> | Rogue River | _____ |
| II. Age* | | | | Jacksonville, Ruch, | _____ |
| | 0 to 5 | _____ | 61 | & Applegate | _____ |
| | 6 to 12 | _____ | 75 | Medford | _____ |
| | 13 to 17 | _____ | 42 | Phoenix/Talent | _____ |
| | 18 to 30 | _____ | 155 | Shady Cove, Butte | _____ |
| | 31 to 40 | _____ | 82 | Falls, Trail, Prospect | _____ |
| | 41 to 50 | _____ | 54 | & other Upper Rogue | _____ |
| | 51 to 61 | _____ | 82 | White City | _____ |
| | 62 + | _____ | 54 | Other | _____ |
| | Unknown | _____ | 11 | Unknown | _____ |
| | Total | <u>0</u> | <u>480**</u> | Total | <u>0</u> |

*at point of entry for service

IV. Race/Ethnicity

City of Medford and City of Ashland applicants fill out ethnicity and Medford/Ashland columns. United Way applicants fill out Whole Program and Ethnicity portions.

| | #Whole Program | Ethnicity Hispanic/Latino* | #Medford or Ashland |
|--|----------------|-------------------------------|------------------------|
| White | _____ | _____ | 618 |
| Black/African American | _____ | _____ | 20 |
| American Indian/Alaskan Native | _____ | _____ | 8 |
| Native Hawaiian/other Pacific Islander | _____ | _____ | 17 |
| American Indian/Alaskan Native and White | _____ | _____ | 14 |
| Black/African American and White | _____ | _____ | 4 |
| American Indian/Alaskan Native and Black/African American | _____ | _____ | 1 |
| Other Multi Racial | _____ | _____ | 0 |
| Other | _____ | 50 | 17 |
| Totals | <u>0</u> | <u>50</u> | <u>699</u> |

* Fill out this column as it relates to Whole Program or Medford/Ashland columns according to the entity you are applying to. Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY Options for Homeless Residents of Ashland

PROGRAM/PROJECT TITLE Ashland Community Resource Center (ACRC)

(For City of Medford and City of Ashland, Board must have residents of respective city.)

1. Number of board members required in bylaws? Minimum NA Maximum 15
2. Number of board members currently active? # Voting 11 Vacancies 4
3. Average percentage board meeting attendance (over last completed year): 75.3%
4. Percent of board in attendance required for a quorum: 51%
5. List various board, advisory and ad hoc committees and the number of people on each.

| <i>Committee</i> | <i>Number of Members</i> |
|----------------------------|--------------------------|
| Executive Committee | 4 |
| Finance | 4 |
| Fund Development | 4 |
| Operations/Facilities | 6 |
| Community Advisory Council | 10 |

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

| | <i>Number Identifying</i> | <i>Ethnicity Hispanic/Latino*</i> |
|---|---------------------------|-----------------------------------|
| White | 11 | 0 |
| Black/African American | 0 | 0 |
| American Indian/Alaskan Native | 0 | 0 |
| Native Hawaiian/other Pacific Islander | 0 | 0 |
| American Indian/Alaskan Native and White | 0 | 0 |
| Black/African American and White | 0 | 0 |
| American Indian/Alaskan Native and Black/African American | 0 | 0 |
| Other Multi Racial | 0 | 0 |
| Other | 0 | 0 |
| Totals | 11 | 0 |

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

Residence

| | <i>Male</i> | <i>Female</i> | <i>Other</i> |
|---|-------------|---------------|--------------|
| Ashland | 7 | 3 | 0 |
| Central Point | | | |
| Eagle Point | | | |
| Gold Hill/Rogue River | | | |
| Jacksonville, Ruch, Applegate | | | |
| Medford | | | |
| Phoenix/Talent | 1 | | 0 |
| Shady Cove, Butte Falls, Trail, Prospect, Other Upper Rogue | | | |
| White City | | | |
| Other | | | |
| Total | 8 | 3 | 0 |

OHRA Board Members 2018

| Name | Phone | Affiliation |
|------------------------------|--------------|--|
| 1. Ken Gudger, President | 541-531-3472 | Retired, First United Methodist Church, Ashland Faith communities |
| 2. Ron Mogel, Vice President | 541-488-4724 | Retired |
| 3. Montye Male, Secretary | 541-708-0741 | Retired, First United Methodist Church |
| 4. Matt Endress, Treasurer | 612-802-3244 | Get-in Gear outdoor equipment store, Ashland business community |
| 5. Jackie Bachman | 760-889-5122 | Retired, Ashland city government, Ashland Chamber of Commerce |
| 6. Akiva DeJack | 541-301-9999 | Mental health services |
| 7. Diane de Ryss | 206-691-0669 | Retired |
| 8. Dan Fowler | 541-482-3536 | First Presbyterian Church, Ashland faith communities |
| 9. John Nosco | 720-207-7874 | Siskiyou County Public Defender, Legal community |
| 10. Steve Russo | 541-944-3215 | Retired |
| 11. John Wiczorek | 541-482-8230 | Gateway Realty, Ashland business community, Rogue Valley Unitarian Universalist Fellowship |

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 10 2014

OPTIONS FOR HOMELESS RESIDENTS OF
ASHLAND
PO BOX 1133
ASHLAND, OR 97520

Employer Identification Number:

DLN:

17053150318023

Contact Person:

ANDREA SPECK

ID# 95044

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b) (1(A) (vi)

Form 990 Required:

Yes

Effective Date of Exemption:

June 18, 2012

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

2018 OHRA Operating Income and Expenses

| Operating Budget | Sub- Category | 2018 Recorded |
|------------------------------------|------------------|------------------|
| Income | | |
| Donations | | \$89,373 |
| Unrestricted Donations | \$69,884 | |
| Restricted Donations | \$19,489 | |
| Foundation Grants | | \$44,451 |
| City Grants | | \$25,000 |
| Fee for Service | | \$26,077 |
| ACCESS State Housing Assistance | \$23,691 | |
| City of Ashland EWWC | \$2,386 | |
| Other Income | | <u>\$26,250</u> |
| Insurance Settlement for LST | \$19,500 | |
| Transfer from LST Funds | \$6,750 | |
| | | \$211,152 |
| Expense | | |
| Ashland Comm. Res. Ctr (ACRC) | | \$125,851 |
| Barrier Reduction (Direct Costs) | \$31,880 | |
| Facility costs | \$25,272 | |
| Laundry Shower Trailer | \$3,616 | |
| Office and Misc. costs | \$9,175 | |
| Labor Costs | \$55,908 | |
| Ashland Winter Shelter (AWS) | | \$35,802 |
| Facility Costs | \$1,113 | |
| Shelter Supplies | \$11,117 | |
| Insurance, Office, Repairs | \$7,529 | |
| Labor costs | \$16,043 | |
| OHRA | | <u>\$35,501</u> |
| Bookkeeping, Accounting, Tax | \$5,601 | |
| Insurance (D/O, nonprofit, Umb) | \$6,588 | |
| Fund Dev., Public Comm | \$9,889 | |
| Office, Volunteer, Training, misc. | \$4,104 | |
| Labor Costs | \$9,319 | |
| | | \$197,153 |

Options For Homeless Residents of Ashland

BALANCE SHEET

As of December 31, 2018

| | TOTAL |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 10110 Umpqua Checking (New) | 84,647.57 |
| 10200 PayPal | 9,719.83 |
| 10400 Petty Cash | 292.79 |
| Total Bank Accounts | \$94,660.19 |
| Accounts Receivable | |
| Accounts Receivable (A/R) | 18,509.20 |
| Total Accounts Receivable | \$18,509.20 |
| Other Current Assets | |
| 12000 Undeposited Funds | -1,804.00 |
| Payroll Refunds | -43.55 |
| Total Other Current Assets | \$ -1,847.55 |
| Total Current Assets | \$111,321.84 |
| Fixed Assets | |
| 15000 Furniture and Equipment | 799.98 |
| 15700 Land - Operating | 200,564.50 |
| 16400 Vehicles | 2,000.00 |
| 17100 Accum Depr - Furn and Equip | -293.00 |
| 17400 Accum Depr - Vehicles | -667.00 |
| Total Fixed Assets | \$202,404.48 |
| Other Assets | |
| 16000 Miscellaneous Assets | 21,995.00 |
| Total Other Assets | \$21,995.00 |
| TOTAL ASSETS | \$335,721.32 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| 10150 Umpqua Credit Card 9678 | 0.00 |
| 9678 Credit Card - Leigh | 1,847.33 |
| Total 10150 Umpqua Credit Card 9678 | 1,847.33 |
| 7645 Shelter Credit Card - 7645 | 357.45 |
| 8026 Shelter - Credit Card 8026 | 3,498.06 |
| Total Credit Cards | \$5,702.84 |
| Other Current Liabilities | |
| 24000 Payroll Liabilities | |
| 24010 Federal Taxes (941/944) | 2,749.83 |
| 24020 OR Employment Taxes | 158.19 |
| 24030 OR Income Tax | 755.08 |
| OR Transit Taxes | 23.14 |

| | TOTAL |
|--|---------------------|
| Total 24000 Payroll Liabilities | 3,686.24 |
| Total Other Current Liabilities | \$3,686.24 |
| Total Current Liabilities | \$9,389.08 |
| Long-Term Liabilities | |
| 27100 Notes, Mortgages, and Leases | 180,000.00 |
| Total Long-Term Liabilities | \$180,000.00 |
| Total Liabilities | \$189,389.08 |
| Equity | |
| 30050 Net Assets | 743.69 |
| 32000 Retained Earnings | 98,500.58 |
| Net Income | 47,087.97 |
| Total Equity | \$146,332.24 |
| TOTAL LIABILITIES AND EQUITY | \$335,721.32 |