

Agency Application and Forms

2019 - 2021

(Revised November 2018)

Application to: City of Medford City of Ashland United Way
(Choose one only)

ORGANIZATION LEGAL NAME CASA of Jackson County, Inc. DATE: 02/26/2019

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 409 N. Front St. Medford Oregon 97504
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) [REDACTED]

PROGRAM/PROJECT TITLE Capacity Building

See MEMO for important information on goals and priorities for Ashland, Medford and United Way.

Ashland – on which strategic priority does your program focus? Advocacy for all children in the ca

Medford – which essential safety net service is provided? _____

United Way – on which impact area does your program focus? Select Impact Area

AMOUNT REQUESTED from this funder for this program/project 2019-2020 \$ 7,500
2020-2021 \$ 7,500

GRANT CONTACT (If other than Executive Director listed below)

Name _____

Telephone _____

E-mail _____

EXECUTIVE DIRECTOR INFORMATION

Name Jennifer Mylenek

Telephone 541 734-2272

E-mail jmylenek@jacksoncountycasa.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.



Signature of Board President

Marco Boccato

Type Name



Signature of Executive Director/CEO

Jennifer Mylenek

Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY CASA of Jackson County, Inc.

PROGRAM/PROJECT TITLE Capacity Building

1. Program/project is: new established/continuing pilot
If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. *(If funding awarded, City of Medford and City of Ashland, will require tracking the number of city residents served for reporting purposes. United Way requires tracking for Jackson County.)*

Abused and/or neglected children ages birth to 21 in the Child Welfare system who live in the city of Ashland, for Ashland funding. In the City of Medford for Medford funding. Jackson County is the full service area.

3. What will this funding enable?

An investment from the City of Ashland will support efforts to provide CASA advocacy for 175 total foster children children, 19 of whom currently live in Ashland. This is the next step as we grow closer to serving every child in care. Some of our most vulnerable children (with disabilities) reside in Ashland.

4. Number of volunteers this program/project will engage: 190 - 2 yr

Number of paid program employees this program/project will engage: 2

5. Total number volunteers agency utilizes: 252

Total number of paid agency employees: 19

6. Outline key strategies of the project/program with timeline and staff structure.

To add 65 new CASAs annually, we will begin recruitment efforts 6 weeks prior to 3 core trainings annually (Jan,May,Oct). We will continue our culturally focused volunteer recruitment and development of relationships in diverse communities. (We currently have 47 CASAs who reside in Ashland, a great community for recruiting dedicated CASAs.) We will use print media in culturally focused publications, social media, networking channels, and outreach events to reach a broad audience of potential volunteers. This total project supports recruitment of 65 new CASAs annually and support of 30 additional MYTI (Mentoring Youth Toward Independence) CASAs.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

Staff structure: Deputy Director and Case Supervisor/Training Assistant-interview all candidates before and after training; conduct all training; background checks; prepares all training materials, and supervise CASAs and Peer Coordinators. Lead Case Supervisor-Provides coaching and support for 6 case supervisors, shares in service training duties, manages 30 CASA advocates/120 children annually, and supports data collection and reporting. MYTI (Mentoring Youth Toward Independence) is our program which matches CASAs with older youth in permanent or long term foster care, to assist with ensuring each youth has a plan, a goal, a consistent mentor, and individualized attention for achieving success as they age out.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY CASA of Jackson County, Inc.

PROGRAM/PROJECT TITLE Capacity Building

Answer all three narrative questions. Use only the space provided – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice. Use Helvetica font – 11 point.

1. **Description of organization (include inception date) and**
 - a. **mission statement, purpose(s) and how this program/project fits with your mission.**
 - b. **your organization's unique qualifications to accomplish your program outcomes?**
 - c. **what approach is your agency taking to serve clients and train staff on trauma informed care?**

2. **What:**
 - a. **issues(s) is the project/program intended to impact,**
 - b. **strategy for change your program will be based on,**
 - c. **evidence do you have that the project/program will be successful in the proposed setting, and**
 - d. **what tool(s) will you use to measure outcomes?**

3. **How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

1a. Founded in 1990, CASA of Jackson County is a state mandated, community and volunteer based, nonprofit agency that advocates for the best interests of abused and neglected children ages birth to 21. Our mission is to provide highly trained community volunteers to advocate for abused/neglected children in the pursuit of safe/permanent homes. Our purpose is to prevent future re-abuse by ensuring children are safe; be their voice in court; and identify developmental, medical, dental, and educational needs, ensuring they receive consistent, appropriate services.

1b. CASA of Jackson County is a local affiliate of the National CASA Association, a member of the Oregon CASA Network, and the only non-profit agency with legal court standing as a "party to the case". This statute (ORS.419.B) allows CASA volunteers access to confidential information in the child's case, the ability to conduct thorough investigations surrounding each child's abuse and/or neglect, and to speak for the child's best interests. Local Dependency Court Judges have stated that a child having a CASA is critical to their ability for rendering the best decisions possible. CASAs complete 40 hours of intense, comprehensive and research-based training and are required to complete an additional 12 hours annually of in-service training.

1c. Trauma informed training is part of the core 40-hour training for new CASAs and reinforced by Case Supervisors and Peer Coordinator volunteers through the life of the CASA's work. Training is grounded in trauma-informed care, strength-based practices, and ACEs research. CASAs are trained on the principles of coming from an "other-focused" perspective with the parents' trauma and past experiences; "what happened to you" versus "what is wrong with you". Our CASAs are trained to work collaboratively and cooperatively with all parties and individuals to do "no harm" to the situation. CASAs are trained to listen, encourage, validate, and motivate to action when interacting with parents, family members, and other interested parties. The guiding vision of CASA is to help children find a safe and permanent home as quickly as possible with the belief in family first and CASAs do everything possible to assist with a safe reunification of children with parents.

2a. Children in the Child Welfare system frequently fall through the cracks of a overburdened system, unless they have a CASA, the one, consistent, and unpaid person as their advocate. Additionally, 300 youth age out of foster care each year in OR. This means they will have to learn to

meet their own needs because they will no longer have their needs met by the state. Within 18 months of emancipation, 40-50% of foster youth become homeless (National Alliance to End Homelessness study). Mentoring Youth Toward Independence (MYTI) empowers CASA youth to make positive choices and maximize their personal potential through skills workshops, advanced career guidance services, and mentoring one-on-one by CASA volunteers. CASA is the only non school based ASPIRE program, which is a certified training program for middle school and high school youth for post-secondary education planning. Both programs have been successful in preparing youth to age out of the foster care system with a CASA by their side.

2b. Our strategy for change is to ensure each child's best interest is represented to break the cycle of poverty, homelessness, and trauma through the amazing volunteer power of CASAs. We employ thoughtful and measured capacity building, which we have been accomplishing with even more expedience since acquiring our larger facility. We have secured VOCA (Victims of Crime Act) funding for the first time in the state and a bill has been proposed HB2570 to increase statewide CASA funding, which is currently only 14% of our overall budget. We work under strict compliance with National CASA and the Oregon CASA Network to provide high quality training, assessment, and coaching of CASAs. As a part of capacity building we are also working to ensure our advocacy is the very best possible by also incorporating a Cultural Outreach program, which we began in 2017 with the help of an internal and external assessment conducted by OHSU/SOU nursing students. We implemented their findings and recommendations and as a result are growing our corps of diverse CASAs to ensure children/youth receive a relatable and culturally knowledgeable CASA representative.

2c. For 29 years, Jackson County judges have highly valued CASAs and would like to see a CASA on every case, especially our Community Family Court cases where the CASA is a provider team member who also becomes a support/mentor to the parent/s trying to recover and reunify with their children. Judges have noted that when a CASA is assigned, parents have a significantly higher Community Family court graduation rate (99%). Our larger facility has the capacity to allow us to serve every child in care and has hosted the two largest training classes in our history, thanks to the larger training space. We were able to expand program staff and volunteers to reach the highest number of children in our history last year. A University of Houston and Child Advocates, Inc. research study found that children with a CASA are more likely to pass all courses in school, less likely to have poor conduct in school, and less likely to be expelled. Furthermore, the study found that children with a CASA score better on nine protective factors: neighborhood resources, interested adults, sense of acceptance, controls against deviant behavior, models of conventional behavior, positive attitude toward the future, valuing achievement, ability to work with others, and ability to work out conflicts.

2d. We use a proprietary data collection system (CASA Manager) to track all of our CASAs, children, families, court dates, active efforts, demographics, outcomes, and more. We will be assessing key areas of this project: number of CASAs trained and appointed, number of children appointed a CASA, number of CASA inquiries, number of orientations and attendees along with demographics. The Deputy Director will collect observational/anecdotal data from CASAs, community partners, families, youth served, and other entities in order to assess how this project aligns with the needs of the community and of our youth.

3. When children move between foster or relative homes, CASAs are usually the first ones to show up at their new placements to both reassure them and to ensure their safety. We know that the protective relationship of a CASA helps a child develop crucial coping skills that help to mitigate trauma and tip the scales towards more positive behavior and outcomes. CASA is the linchpin of children's services in each child's case. As a legal party, CASAs have the authority to and regularly interface with agencies/services such as the Children's Advocacy Center, Family Nurturing Center, Mental Health, schools, physicians, hospitals, and other programs that become relative to each child's situation. We serve on prevention and process improvement committees for Child Welfare, Oregon CASA Network, Multidisciplinary Task Force, DV services, model court improvement, suicide prevention task force, and are the only non school based Aspire site.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY CASA of Jackson County, Inc.

PROGRAM/PROJECT TITLE Capacity Building

1. For most recently completed 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 07/2017-06/2018

b. Administration & Fundraising expense: \$ 128,582 14.00 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 803,292

d. **Total expenses:** \$ 931,874

e. Sources of **revenue:**

Memberships/ individual contributions \$ 204,000 16.00 %

Raised through fundraising activities \$ 238,068 19.50 %

Government \$ 170,137 14.00 %

Foundations \$ 157,034 12.50 %

United Way \$ 12,300 1.00 %

Fees for Service \$ 185,000 15.00 %

Other (reimbursements, payments, bequests, etc.) \$ 447,928 36.50 %

f. **Total revenue:** \$ 1,229,467

2. What is the highest level of financial reporting required by your funders? Audit

3. Briefly describe your sustainability outlook for the project/program in the future.

CASA's development staff and board follow a well-developed fundraising and donor development plan that has continued to increase in support each year by 5-10%. We have an ongoing planned giving campaign in place and an endowment campaign in our strategic plan. Thanks to our high number of CASA volunteers, we are able to provide over \$600,000 in services free of cost. (Volunteer hour at \$24.14-2018 Independent Sector).

4. a. Total organizational annual budget **current ongoing** fiscal year: 1,010,700

b. Total program/project budget **current ongoing** fiscal year: 90,296

ORGANIZATION BUDGET 2019-20

PROJECT PERIOD July 1, 2019 to June 30, 2020

RECIPIENT AGENCY CASA of Jackson County, Inc.

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 12,000	\$
City of Ashland Funds	\$ 7,500	\$
Jackson County Funds	\$ 30,465	\$
CDBG (identify)	\$ 0	\$
Other State or Federal Funds	\$ 0	\$ 477,672
United Way Funds	\$ 15,000	\$
Other Funds (identify) Events/individual FR/	\$ 582,450	\$
SUB TOTALS	\$ 647,415	\$ 477,672
TOTAL REVENUE (Pending & Secured)		\$ 1,125,087
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$ 700,467
Total Benefits		\$ 162,272
TOTAL PERSONNEL SERVICES		\$ 862,739
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Volunteer Recruitment		\$ 20,000
Volunteer/staff/Board training and Support Materials, mileage		\$ 16,800
Dues, subs, lic., ins., professional fees(audit, bookkeeping, grant writing)		\$ 94,300
Utilities/phone,copying/print,postage, office supplies,rent,equip. maint.		\$ 68,843
Building maintenance, bank charges		\$ 8,850
Fundraising expenses and children's closet pass through items		\$ 47,000
TOTAL MATERIALS & SERVICES		\$ 255,793
C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 4,200
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 4,200
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 1,122,732

PROGRAM BUDGET 2019-20

PROJECT PERIOD July 1, 2019 to June 30, 2020

RECIPIENT AGENCY CASA of Jackson County, Inc.

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 12,000	\$
City of Ashland Funds	\$ 7,500	\$
Jackson County Funds	\$ 30,465	\$
CDBG (identify)	\$ 0	\$
Other State or Federal Funds	\$ 0	\$
United Way Funds	\$ 15,000	\$
Other Funds (identify) Fundraising	\$ 25,331	\$
SUB TOTALS	\$ 90,296	\$ 0
TOTAL REVENUE (Pending & Secured)		\$ 90,296
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$ 67,724
Total Benefits		\$ 12,572
TOTAL PERSONNEL SERVICES		\$ 80,296
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Volunteer Recruitment		\$ 5,000
Volunteer/staff/Board Training and Support Materials, mileage		\$ 5,000
		\$
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 10,000
C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 90,296

PROGRAM BUDGET 2020-21

PROJECT PERIOD July 1, 2020 to June 30, 2021

RECIPIENT AGENCY CASA of Jackson County, Inc.

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 12,000	\$
City of Ashland Funds	\$ 7,500	\$
Jackson County Funds	\$ 30,465	\$
CDBG (identify)	\$ 0	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$ 15,000	\$
Other Funds (identify) Fundraising	\$ 27,747	\$
SUB TOTALS	\$ 92,712	\$ 0
TOTAL REVENUE (Pending & Secured)		\$ 92,712
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$ 69,755
Total Benefits		\$ 12,957
TOTAL PERSONNEL SERVICES		\$ 82,712
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Volunteer Recruitment		\$ 5,000
Volunteer/staff/Board Training and Support Materials, mileage		\$ 5,000
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 10,000
C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)	s/total \$92,712	\$ 90,296

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY CASA of Jackson County, Inc.

PROGRAM/PROJECT TITLE Capacity Building

City of Medford and City of Ashland applicants fill out right column only. United Way applicants fill out left column only.

	# Whole Program	# Medford or Ashland	III. Residence* For Whole Program
			FOR UNITED WAY APPLICANTS ONLY
I. Gender			
Female	394	11	Ashland _____
Male	374	7	Central Point _____
Other	1		Eagle Point _____
Totals	769	18	Gold Hill and _____
II. Age*			Rogue River _____
0 to 5	334	8	Jacksonville, Ruch, _____
6 to 12	293	7	& Applegate _____
13 to 17	126	1	Medford _____
18 to 30	15	2	Phoenix/Talent _____
51 to 61			Shady Cove, Butte _____
62 +			Falls, Trail, Prospect _____
Unknown			& other Upper Rogue _____
Total	768	18	White City _____
			Other _____
			Unknown _____
			Total <u>0</u>

*at point of entry for service

IV. Race/Ethnicity

City of Medford and City of Ashland applicants fill out ethnicity and Medford/Ashland columns. United Way applicants fill out Whole Program and Ethnicity portions.

	#Whole Program	Ethnicity Hispanic/Latino*	#Medford or Ashland
White		55	15
Black/African American			
American Indian/Alaskan Native			
Native Hawaiian/other Pacific Islander			
American Indian/Alaskan Native and White		11	3
Black/African American and White			
American Indian/Alaskan Native and Black/African American			
Other Multi Racial		12	
Other			
Totals	0	78	18

* Fill out this column as it relates to Whole Program or Medford/Ashland columns according to the entity you are applying to. Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY CASA of Jackson County, Inc.

PROGRAM/PROJECT TITLE Capacity Building

(For City of Medford and City of Ashland, Board must have residents of respective city.)

1. Number of board members required in bylaws? Minimum 9 Maximum 21
2. Number of board members currently active? # Voting 12 Vacancies 3
3. Average percentage board meeting attendance (over last completed year): 79.00%
4. Percent of board in attendance required for a quorum: 60.00%
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
Executive Committee	6
Nomination/Governance	3
Financial	2
Development	8
Special Event Committee	5

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	11	
Black/African American		
American Indian/Alaskan Native	1	
Native Hawaiian/other Pacific Islander		
American Indian/Alaskan Native and White		
Black/African American and White		
American Indian/Alaskan Native and Black/African American		
Other Multi Racial		
Other		
Totals	12	0

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

Residence

	<i>Male</i>	<i>Female</i>	<i>Other</i>
Ashland	1		
Central Point	1		
Eagle Point	1	1	
Gold Hill/Rogue River			
Jacksonville, Ruch, Applegate			
Medford	6	2	
Phoenix/Talent			
Shady Cove, Butte Falls, Trail, Prospect, Other Upper Rogue			
White City			
Other			
Total	9	3	0

**CASA of Jackson County Board of Directors
as of November 30, 2018**

Marco Boccatto, Board President
Federal Prosecutor (Legal, Program, Strategy)
W: 715 W. 10th St., Medford, OR 97501
W: 541-774-8181 x-2906 C: 541-505-6272
H: Medford, Oregon
boccatom@gmail.com

Shirley Johnson, Board Secretary
Retired Business Manager (Fundraising and Program)
494 Robert Trent Jones Blvd
Eagle Point OR 97524
C: 541-821-1660
shirlevstanich@gmail.com

Amy Zarosinski, Board Treasurer
Rubicon Investments, CFO (Financial)
2870 Nansen Dr.
Medford OR 97504
w: 541-602-4719 c: 541-840-4662
amy@rubicon-investments.com

Jennifer Mylenek, CASA Executive Director
Corporate Officer Non-voting member
Medford OR 97504
W: 541-734-2272 C: 541-778-4709
jmylenek@jacksoncountycasa.org

Jim Wright, Board Member
Retired Business Executive (Finance, Strategy)
3356 Elmwood Ct. Medford OR 97504
H: 541-734-7407 C: 541-944-0004
wrijm2@chartert.net

Amy DiCostanzo, Board Member
Papillon Rouge and La Strada Boutliques-Owner (Fundraising)
970 N. Phoenix Rd. Suite 103
Medford OR 97504
H: 541-770-6981 B: 541-734-7377 C: 541-840-7089
papillonrouge970@hotmail.com

Jacob Ansuers, Board Member
Seven Feathers Casino and Resort, Marketing Manager
(Marketing, ICWA, Foster Perspective)
129 Ayres Rd.
Eagle Point OR 97524
C: 541-643-1343
jacob.ansures@sevenfeathers.com

John Watt, Vice President
Government Relations (Lobbyist, Fundraising, Strategy)
John Watt & Associates
PO Box 4661, Medford OR 97501
W: 541-779-0036 C: 541-941-3129 john@jwatt.com

Erik Carlson, Past Board President
Rogue Federal Credit Union (VP, Customer Relations)
(Fundraising, HR)
W: 1370 Center Drive, Medford, OR 97501
W: 541-858-7400 H: 541-821-4343
H: Medford, Oregon
ecarlson@roquecu.org

Shane J. Antholz, Board Member
Hornecker Cowling LLP, Attorney-(Estate Planning)
W: 14 N. Central Ave, Suite 104, Medford OR 97501
W: 541-245-7221 C: 1-503-453-9067
H: Central Point, Oregon
SJA@roquelaw.com

Dann Hauser, Board Member-Past CASA
Carpe DM Marketing, President & ED Camelot Theater
(Marketing and Fundraising)
W: 2401 Pinebrook Circle, Medford OR 97504
W: 541-282-7741 C: 541-261-6770
dann@carpedm.net

Bruce Laidlaw, Board Member and CASA
Retired Real Estate Attorney (Legal and Program)
347 Lantern Hill Dr. Ashland, OR 97520
Home: 541-488-6488
bwlaidlaw@gmail.com

James Berryman, Board Member and CASA,
Retired Physician (Strategy, Program, Fundraising)
1694 Highcrest Dr.
Medford OR 97504
541-941-2486
berrymajcasa@gmail.com

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: April 22, 2003

Person to Contact:
Robert Molloy 31-04023
Customer Service Representative

Casa of Jackson County, Inc.
% Mary-Curtis Gramley
P.O. Box 8572
Medford, OR 97504-0572

Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
[REDACTED]

Dear Madam:

This is in response to your request of April 22, 2003, regarding your organization's tax exempt status.

Our records indicate that a determination letter issued in December 1994 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Casa of Jackson County, Inc.
[REDACTED]

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

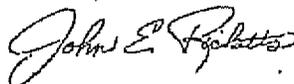
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

CASA of Jackson County, Inc.

Balance Sheet

As of June 30, 2018

Jun 30, 18

ASSETS

Current Assets

Checking/Savings

1010 · First Interstate Bank	529,686.85
1040 · Petty Cash	300.00
1041 · Gift Cards	739.82
1041-1 · Rogue Credit Union - Savings	3,522.65

Total Checking/Savings 534,249.32

Accounts Receivable

1100 · Receivable	280,123.71
-------------------	------------

Total Accounts Receivable 280,123.71

Other Current Assets

1142 · Peoples Bank CD 3628	144,925.93
1410 · Undeposited Funds	1,420.00
1501 · Prepaid Expenses	3,399.87

Total Other Current Assets 149,745.80

Total Current Assets 964,118.83

Fixed Assets

1600 · Property, Plant, & Equipment 717,752.43

1700 · Accum Depreciation -57,635.47

Total Fixed Assets 660,116.96

TOTAL ASSETS 1,624,235.79

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2010 · Accounts payable 11,804.83

Total Accounts Payable 11,804.83

Credit Cards

2601 · VISA - Josephine 1932 39.00

2600 · VISA 0273 19.00

Total Credit Cards 58.00

Other Current Liabilities

2108 · Accrued Compensated Absences 19,475.60

2100 · Payroll Liabilities 12,577.08

2502 · Advance - Grants 15,163.50

Total Other Current Liabilities 47,216.18

Total Current Liabilities 59,079.01

Long Term Liabilities

2735 · NP RFCU Construction Loan 169,458.40

Total Long Term Liabilities 169,458.40

Total Liabilities 228,537.41

Equity

3500 · Unrestricted Net Assets 1,128,423.55

3600 · Temp Restricted Net Assets 267,274.83

3900 · Retained Earnings -446,200.12

Net Income 446,200.12

Total Equity 1,395,698.38

TOTAL LIABILITIES & EQUITY 1,624,235.79

CASA of Jackson County, Inc.
Profit & Loss
July 2017 through June 2018
Audited

	<u>Jul '17 - Jun 18</u>
Ordinary Income/Expense	
Income	
4000 · Community Support	223,831.64
4002 · Fundraising Revenue	227,747.90
4005 · Capital Campaign	432,540.61
4200 · Grants	169,334.00
4500 · State & Local Government	385,602.18
8000 · Interest Income	291.38
Total Income	1,439,347.71
Gross Profit	1,439,347.71
Expense	
7000 · Fundraising Expenses	26,230.55
7111 · Children Support (items)	14,258.44
7200 · Operating Expenses	66,975.75
7300 · Mileage Reimbursement-Staff	847.24
7320 · Office Supplies-General	9,188.95
7330 · Purchases for Resale	174.30
7335 · Rent	6,399.96
7340 · Telephone & Telecommunications	8,491.15
7350 · Utilities	8,184.13
7360 · Personnel Expenses	299.00
7370 · Professional Fees	76,967.89
7380 · Postage	2,455.53
7390 · Copying & Printing	9,841.58
7410 · Staff/Volunteer Development	3,659.93
7500 · Staff Wages	654,330.79
7600 · Staff Benefits	64,350.92
8600 · Taxes-OR CT-12 & Property	435.90
Total Expense	953,092.01
* Net Ordinary Income	486,255.70
Other Income/Expense	
Other Income	
8010 · Gain / Loss (Investments)	319.91
8020 · Gain/Loss on Sales of Assets	-46,045.87
8030 · Other Income	5,670.38
Total Other Income	-40,055.58
Other Expense	
9000 · Net Assets at Beginning of Year	0.00
Total Other Expense	0.00
Net Other Income	-40,055.58
Net Income	446,200.12

* Net Ordinary Income includes \$432,540 for Capital Campaign,
which completed in 18-19 FY