



## **City Council Speaker Request Form**

**THIS FORM IS A PUBLIC RECORD ALL INFORMATION PROVIDED WILL BE MADE AVAILABLE TO THE PUBLIC.**

**THOSE INTERESTED IN GIVING ORAL TESTIMONY AT A COUNCIL MEETING WILL NEED TO:**

- 1) Download and complete this form, including the topic you want to speak on and send to the City Recorder using the email button or directly to [public-testimony@ashland.or.us](mailto:public-testimony@ashland.or.us).
- 2) Begin the oral testimony during the meeting by stating your name for the record.
- 3) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
- 4) If you present written materials, please email a copy of the materials with this form to the City Recorder at [public-testimony@ashland.or.us](mailto:public-testimony@ashland.or.us) for the record.
- 5) Speakers are solely responsible for the content of their public statement.

<p><b>Meeting Date</b> _____</p> <p><b>Name</b> _____</p> <p><b>Address (no P.O. Box)</b> _____</p> <p><b>Phone</b> _____ <b>Email</b> _____</p> <p><b>Agenda Topic/Item Number/Topic</b> _____</p>
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The Public Meeting Law requires that all city meetings are open to the public. Oregon law does not always require that the public be permitted to speak.

Comments and statements by speakers do not represent the opinion of the City Council, City Officers or employees or the City of Ashland.