

## Memo

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TO: Mayor & City Council  
FROM: Sabrina Cotta, Acting City Manager  
DATE: November 21, 2023

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### **RE: 5G Timeline & Next Steps**

#### Proposed Next Steps:

1. Minor updates based on review with small team of Council.
  - a. Resource: Jeff Dahle
  - b. Timing: Beginning November
2. Send to City of Ashland Legal to ensure completeness in form.
  - a. Resource - Ashland City Attorney's Office
  - b. Timing by mid-November
3. Provide opportunity for key staff review: PW and Comm Dev.
  - a. Resource: Scott Fleury / Brandon Goldman
  - b. Timing: Third week of November
4. Vet final and best with an attorney focused on municipalities rights related to telecom action.
  - a. Resource: Reba Crocker
  - b. Timing: By third week of December?
5. Set a public input meeting for feedback, Q&A on the proposed ordinance.
  - a. Resource: Planning Committee
  - b. Timing: Mid-January
6. Assess feedback for any final changes.
  - a. Resource: City Manager and City Attorney
  - b. Timing: End of January
7. Advance the best and final for first and second reading to Council.
  - a. Resource: Ashland City Council
  - b. Timing: February

#### Open Questions

1. Best approach to batch application -- seek input from staff
2. Design Standards, LOC recommended Design Standards, and AMC 18 -- Consider leveraging existing design standards to right of way? Does this negate the need for a resolution?
3. Clarify the existence of an application/ check list for telecom purposes.

#### **ADMINISTRATION**

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