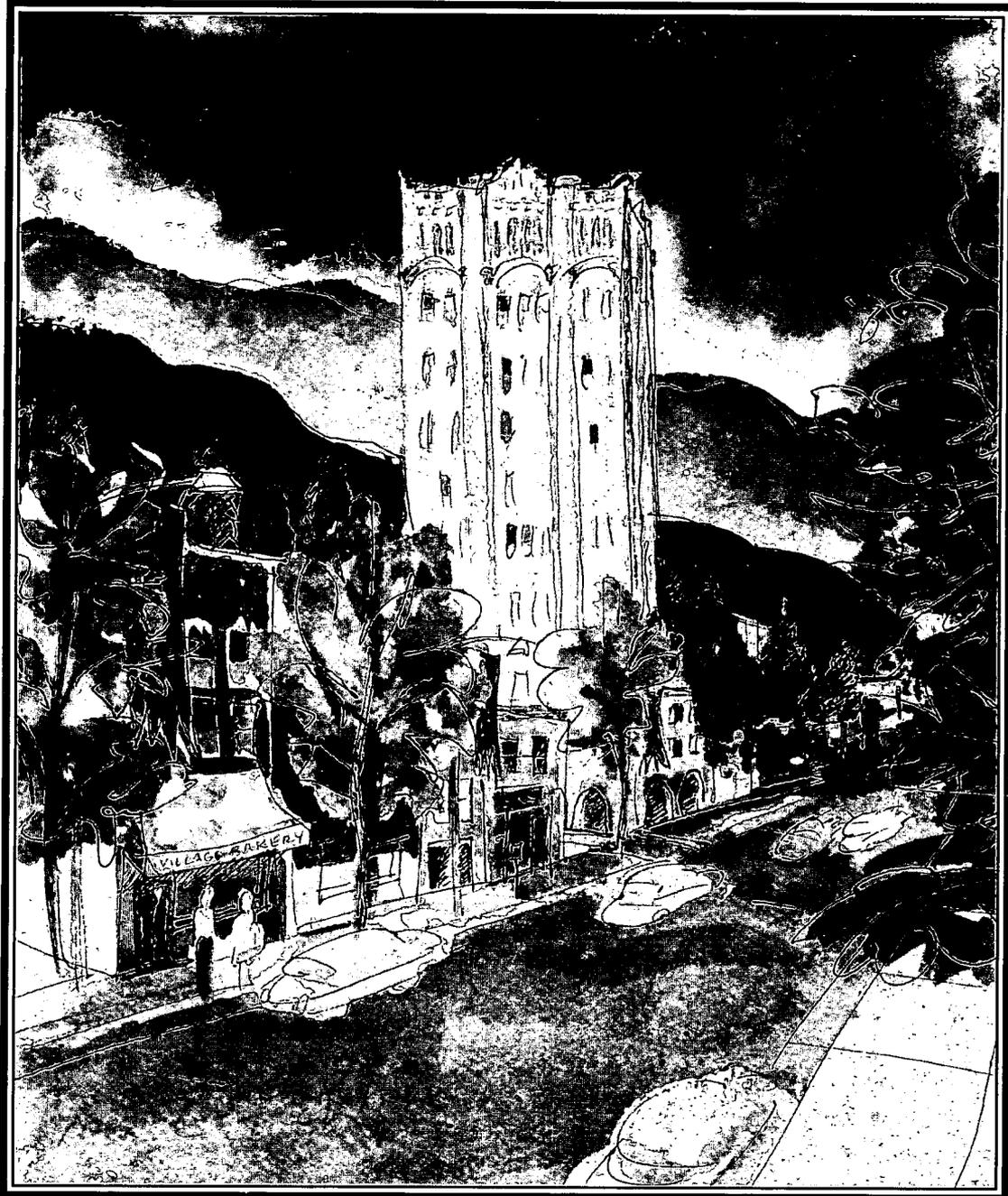


City of Ashland

— Oregon —



2000-2001 Annual Budget

ABOUT THE COVER

For several years, it has been our policy to cover our annual budget with original art by a member of our burgeoning colony of local artists. This year we have included a historic perception located on the back cover.

Front

Main Street Ashland - Nancy Zufich

An Ashland resident working in watercolors and ink. Ms. Zufich was educated at California State University and Chouinard Art Institute.

Back

Historic photo of the Ashland Plaza circa late 1940's.

- *The Skibby Collection* -

Mr. Skibby is a prominent local historian.

CITY OF ASHLAND, OREGON

Adopted

2000-2001 BUDGET



CITIZENS' BUDGET COMMITTEE

Catherine M. Shaw, Mayor
David Fine
Cameron Hanson
Steve Hauck
Don Laws
Susan Reid
Carole Wheeldon

Howard Braham
Cate Hartzell
Martin Levine
James Moore, Jr.
Beverly Kenefick
Regina Stepahin
David Williams

ADMINISTRATIVE STAFF

Mike Freeman, City Administrator
Jill Turner, Director of Finance
Kenneth Mickelsen, Director of Parks and Recreation

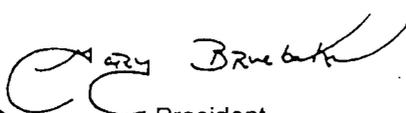


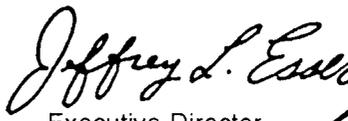
GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO
City of Ashland,
Oregon

For the Fiscal Year Beginning
July 1, 1999


Cary Brueckner
President


Jeffrey L. Essler
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Presentation to the City of Ashland for its annual budget for the fiscal year beginning July 1, 1999.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements. We are submitting it to GFOA to determine its eligibility for another award.

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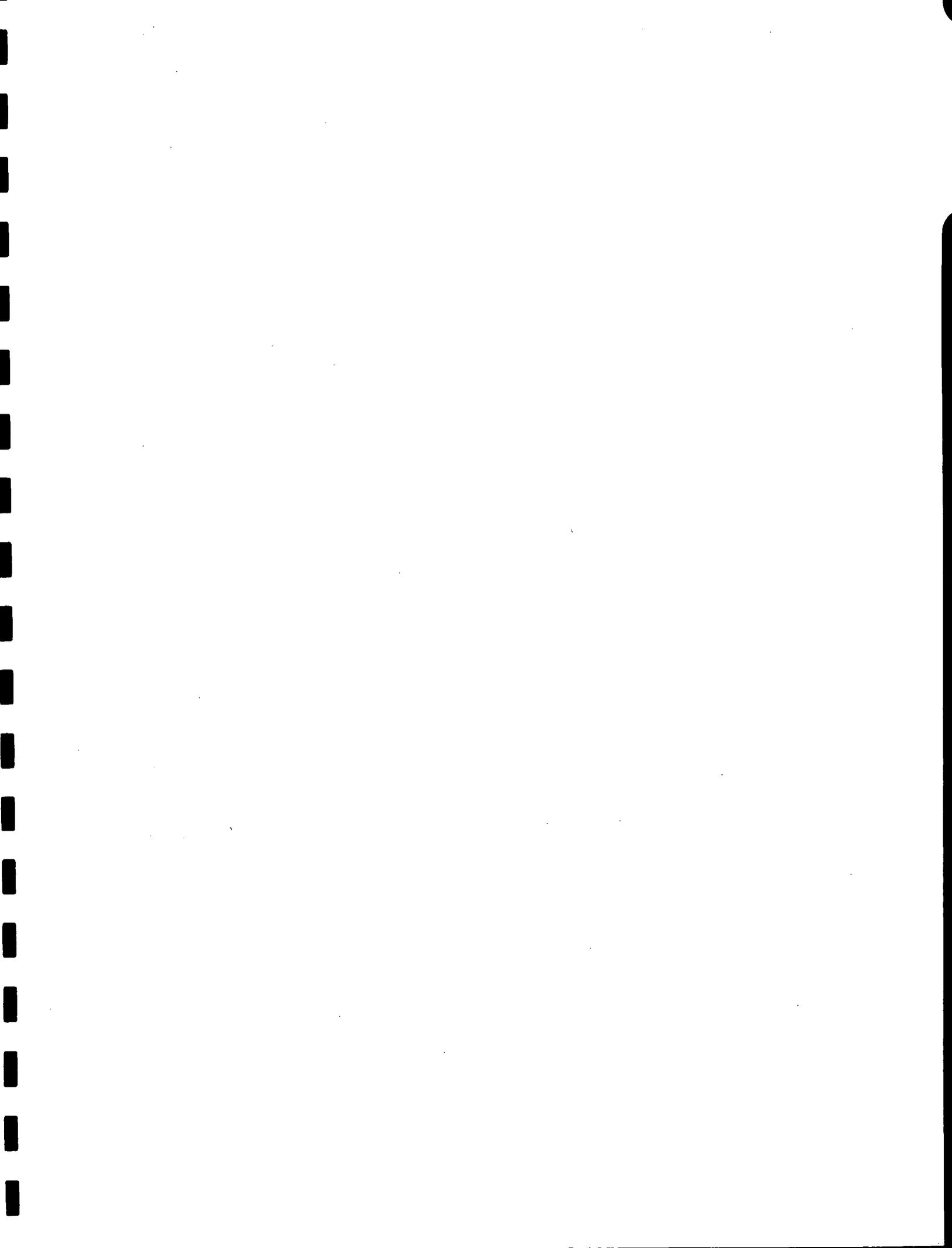
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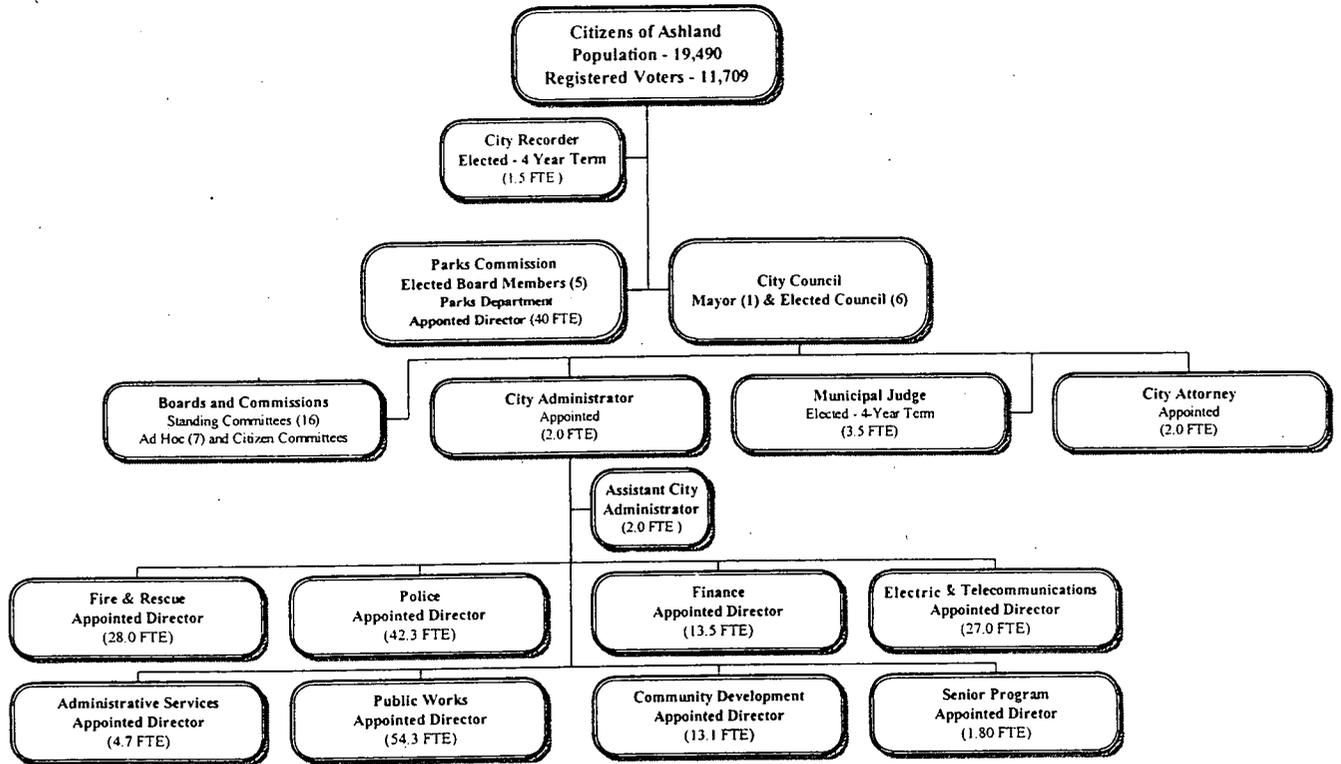
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City of Ashland



The City of Ashland is a municipal corporation first organized in 1874. The Ashland City Council is elected to serve as the governing body for Ashland's 19,490 citizens. The Mayor, who presides at the City Council meetings, is elected at-large for a four-year term. Six council members are elected at-large for four-year staggered terms. Other elected officials are the City Recorder, Municipal Judge, and the five-member Parks and Recreation Commission.

The Mayor, with confirmation of the City Council, appoints a city administrator. The City Administrator has responsibility for all City functions with the exception of the Parks Department. The Mayor, with confirmation of the City Council, also appoints the department heads, the City Attorney, and the Band Board.

The City Administrator recommends the appointment or dismissal of the Fire Chief, Police Chief, Director of Administrative Services, Director of Public Works, Director of Community Development, Director of Finance, Director of Electric Utilities, and the Senior Program Director.

In addition to the help they receive from their appointed staff and employees, 21 advisory boards and commissions assist the City Council. Over 135 Ashland citizens serve on these boards and commissions and make a valuable contribution to the City of Ashland.

MEMORANDUM

DATE: April 17, 2000
TO: Ashland Budget Committee
FROM: Mike Freeman, City Administrator
RE: 2001 Budget Message

OVERVIEW

I am pleased to submit the proposed fiscal year 2001 budget in the amount of \$87,237,000. The 2001 budget is balanced and represents an increase of 4.9% over the 2000 adopted budget. There are no significant operational changes anticipated with the proposed budget, however there are several significant capital improvement projects planned including: the new library, new fire station, Hillah building remodel and the completion of the Ashland Fiber Network. The number of capital projects account for the majority of the costs in the proposed budget.

This past budget year, the staff began the process of developing the budget with concern over the financial condition of the General Fund. This year, several significant increases in General Fund revenue and the probability of electric rate increases in the following two years have dramatically changed the multi-year projections in the fund. The proposed budget not only includes a balanced budget in the General Fund for the coming year, it is balanced in the coming five fiscal years. Strong hotel motel tax growth, building permit revenue growth, new planning fees and expected increases in the electric utility tax have allowed for a balancing out of revenue and expenditures over a multi-year period.

This year, the staff wants to advise the Budget Committee of some emerging concerns in the Electric Fund. In 1998, the City conducted a cost of services study for electric services. Based on that cost of service study, the City reduced rates and projected that another rate adjustment would not be required until FY 2002 – 2003. Since then, the City has learned that increases are now planned by BPA beginning in 2001 – 2002. These increases will necessitate an electric rate increase. In addition, operations costs are increasing and total electrical sales have decreased. At this time, the staff is projecting two rate increases, one in 2001 – 2002 of 7% and an additional 4% the following year. There are multiple factors that will increase the actual rate increases including BPA's rate increases and electrical sales.

The City has faced several delays in the implementation of the Ashland Fiber Network (AFN). These delays have created a need to borrow more short-term funds than was projected last year. With the recent launch of the AFN, sales are meeting business plan expectations in the early neighborhoods and staff fully expect to meet the business plan goals by the end of the fiscal year. This summer, the staff will update the business plan with more accurate subscriber numbers and revise the estimates for the remainder of the fiscal year.

Staff prepares the City's annual budget based upon the goals and objectives established by City Council through the annual strategic planning process. The strategic plan is included in the budget document for reference. The broad goal areas identified in the plan are:

- | | |
|---|------------------------------------|
| ✓ Citizen Participation and Involvement | ✓ Parks, Open Space and Aesthetics |
| ✓ Environmental Resources | ✓ Urbanization |
| ✓ Housing | ✓ Historical Sites and Structures |
| ✓ Economic Strategy | ✓ Regional Strategies |
| ✓ Public Services | ✓ Financial Management |
| ✓ Transportation and Transit | ✓ Social and Human Services |
| ✓ Energy, Air and Water Conservation | ✓ Organizational Effectiveness |

Within the budget document, each departmental narrative emphasizes their specific strategic plan goal or strategy. Some of the major projects that are included in the proposed budget include:

- ✓ Completion of the Fire Station #1 Construction
- ✓ Hillah Building Remodel
- ✓ Completion of the Ashland Fiber Network
- ✓ Implementation of the Communication Plan
- ✓ Finalizing the Riparian Ordinance
- ✓ Finalizing an Update to the City's Economic Development Strategy
- ✓ Developing a Comprehensive Transportation, Transit and Parking Plan

BUDGET SUMMARY

Fund	1999 - 2000 Budget	2000-2001 Budget	Dollar Difference	Percent Difference
General	9,696,000	10,869,000	1,173,000	12.10%
CDBG	279,000	314,000	35,000	12.54%
Street	2,745,000	3,685,000	940,000	34.24%
Airport	550,000	322,000	(228,000)	-41.45%
Capital Improvements	6,533,000	11,840,000	5,307,000	81.23%
Bond & Debt	1,680,000	1,807,000	127,000	60.05%
Ambulance	357,000	-	(357,000)	-100.00%
Water	6,706,000	8,528,000	1,822,000	27.17%
Wastewater	21,122,000	18,505,000	(2,617,000)	-12.39%
Electric	10,455,000	9,958,000	(497,000)	-4.75%
Telecommunications	6,590,000	6,528,000	(62,000)	-0.94%
Central Services	3,582,000	3,923,000	341,000	9.52%
Insurance Services	1,018,000	1,109,000	91,000	8.94%
Equipment	3,608,000	2,500,000	(1,108,000)	-30.71%
Cemetery Trust	721,000	728,000	7,000	0.97%
Total by Fund	75,642,000	80,616,000	8,134,000	6.58%
Parks	7,509,000	6,621,000	(888,000)	-11.83%
Total Requirements	83,151,000	87,237,000	4,086,000	4.91%

Budget Format

The budget format has been revised. The expenditure portion of the document is organized by departments and not by fund for ease of review. Both a capital improvement plan section and a long-term budget section have been included in the budget to assist the Budget Committee in understanding the proposed capital improvement projects and to get a better sense of where the City is headed financially on a multi-year basis.

In addition line item justification was detailed and entered into the management system for every line item. This document can best be described as transitional, since performance indicators are being developed. These indicators will replace the service levels previously included in the budget documents in next years proposed budget. The budget is summarized by fund, department, division and revenue source following this message. This updated comprehensive budget document will provide the city with the most complete financial plan in recent history.

Accounting Policies

The Ambulance Fund, Bancroft Bond Fund, Debt Service Fund and Golf Course Funds were closed out in 2000 and are not shown in the 2001 budget as separate funds. The Ambulance revenues and expenditures are part of the general fund. The Golf Course revenues and expenditures are included in the Parks fund. Also, the new financial information system allows departmental budgets of the city to be further divided into divisions.

Budget Assumptions

The following assumptions were used in the preparation of the proposed budget:

- ✓ Inflation will be less than 3% for 2000-2001.
- ✓ Population growth will be 1.5%.
- ✓ Property tax rate will have no increase over the prior year.
- ✓ Property tax assessed valuation growth will be 3% plus the local growth allowed under Measure 50.
- ✓ Staff will ensure efficient and effective operations prior to recommending tax level increases.
- ✓ Union contract provisions will be met and agreements reached with Police and Fire Unions.
- ✓ The budget will implement the City Council's strategic plan goals and objectives.
- ✓ The city will pay its full contribution to PERS.
- ✓ User fees will continue to support enterprise operations.
- ✓ Existing physical assets of the City will be maintained.

Revenues

Ashland's revenue is primarily fee based as shown on the revenue summary page. Revenues are summarized by fund in the Long Term section of the budget document.

Taxes. The tax category makes up 22.5% of the total revenues. Taxes include property taxes, Electric Utility Users tax, Food Beverage Taxes, Hotel/Motel taxes and franchise fees.

Property Taxes. Property taxes are distributed to the General Fund, Parks Fund, Ashland Youth Activity Fund (Parks) for operations and the Water and Debt Service Funds for payment of bonded indebtedness. The estimated tax rate for 2001 is \$5.95, which is equal to an increase of \$1.14. The proposed property tax rate for the General Fund and Parks Fund portion is to equal last year's rate.

Included in the rate is an increase of 43 cents for the Ashland Youth Activities levy, which is being considered by the voters in May. Also included in the rate is 46 cents for debt service for the Ashland Public Library, 24 cents for debt service for the Fire Station and 13 cents for flood bond. It should be noted that the 46 cents for the Library debt would not be assessed if the Countywide bond is approved by the voters in May.

Charges for Service. Charges for services account for 46% of Ashland's revenues. Some of the charges are for ambulance patient services, transportation utility fees, storm drain utility fees, airport rental fees, water services, wastewater services, electric service and telecommunications services, system development charges and internal service charges.

The proposed budget includes increases in planning fees and engineering fees over the next three years to better balance the costs associated with development with those planning and engineering costs that should be paid for by users other than the general utility and property tax payer. Staff recommends that planning fees be tripled and then increased again in the future. The 2001 budget generates an additional \$120,000 in planning fees and \$35,000 in engineering fees. In addition the airport will need to increase their rental fees to cover maintenance and operational cost.

The following chart shows the expected fee increases in the next several years. These charges are necessary to meet operational and capital costs. They will provide for long-term financial stability.

	2001	2002	2003	2004	2005
Transportation Utility Fee	-	3.00%	-	3.00%	-
Storm Drain Utility Fee	-	3.00%	-	3.00%	-
Airport	14.00%	-	-	-	-
Water	-	4.00%	-	4.00%	-
Electric	-	7.00%	4.00%	-	-
AFN Cable	-	7.00%	-	7.00%	-

Expenditures

Personnel Services. Personnel services cost represent 19.85% of the total proposed budget. These projected costs are equal to an increase of 5.9% over the previous budget. It is important to note that personnel services had increased 10.7% and 12.9% in the last two budget cycles. Included in the 2001 budget are the following changes in staffing.

DEPARTMENT	2000	2001
Administration	6.00	6.00
Administrative Services	4.90	4.70
Finance	13.50	13.50
City Recorder	1.25	1.50
Municipal Court	3.00	3.25
Police	40.80	42.30
Fire	28.00	28.00
Public Works	55.80	54.30
Community Development	11.65	13.10
Senior	2.65	1.80
Electric	26.50	27.00
City Subtotal	194.05	195.45
Parks	39.00	40.20
Total FTE	233.05	235.65

Net Change (FTE): +1.4 (City) +1.2 (Parks).

the budget message

Contract negotiations are underway with the Police and Fire unions. Other employee groups are operating with existing contracts. The required expenditure for health insurance continues to rise at three to four times the rate of inflation. Finding ways to control these costs are a high priority in the negotiations with employee groups.

The long-term budget plan includes the following total number of positions:

<u>Fiscal Year</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
City Staffing (FTE)	194.05	195.45	196.45	197.45

Materials and Services. This category represents 28.5% of the total budget. The largest increases are in the Wastewater Fund and Telecommunications Fund for additional operating costs and in the Parks Fund for operational and maintenance costs of North Mountain Park. Overall this category represents an 18% increase over the previous budget.

Capital Outlay. Capital outlay costs are decreasing from a record high budget of \$26.9 million to \$25.3 million. Included is a complete description on each project in the Capital improvement section of this budget. Some of the more significant projects included in the Capital Improvement Plan include:

SIGNIFICANT CAPITAL IMPROVEMENT PROJECTS	COST	YEAR
Transportation Projects:		
Central Ashland Bikeway Continuation	125,000	00-01
Bus Shelters	240,000	00-01
Siskiyou Boulevard Design	200,000	00-01
Sidewalk: Helman St. (Van Ness to Nevada)	98,000	00-01
Water Street Bridge	215,000	01-02
Ashland School Dist. Parking Lots	35,000	00-01
Sidewalk: Mountain Ave. (East Main to Village Green)	125,000	01-02
Local Improvement Districts:		
Scenic Drive	111,200	00-01
Strawberry Lane	412,000	01-02
Liberty Street	68,000	02-03
Plaza Avenue	72,000	03-04
Waterline Road (no City Participation)	204,000	04-05
Airport:		
Taxiway Improvements (10% City Match)	250,000	00-01
Hangar Construction	225,000	00-01
Water:		
TAP	1,401,000	00-01
Water Plant Filter Improvements	40,000	01-02
Crowson Reservoir Roof	300,000	00-01
Transmission Line (Reeder to Plant)	50,000	00-01
Update Water Master Plan	70,000	00-01
Wastewater:		
Treatment Plant	2,400,000	00-01
Treatment Plant Offsite	7,000,000	00-01
Administration:		
Fire Station No. 1	2,540,000	00-01
City Office Space	1,650,000	00-01
B Street Yard Completion	35,000	00-01
Elks Parking Lot	25,000	00-01
Library Expansion	2,750,000	00-01
Fire Station No. 2	1,500,000	04-05
Telecommunications:		
Ashland Fiber Network	2,334,000	00-01
Electric:		
Undergrounding Projects	401,000	00-01
Parks:		
Calfe/Restrooms and Recycling Area Reconstruction	887,000	00-01
Open Space	200,000	00-05

the budget message

Debt Service. The proposed budget includes the payment of all current debt obligations of the City. The City will be financing \$170,000 in flood restoration bonds, \$3.14 million in fire station # 1 bonds and possibly \$5.96 million in library bonds prior to the end of the current year. The proposed budget includes the financing of the \$1.34 million for the Hillah building remodel, \$500,000 in Local Improvement District bonds, and \$3.3 million for additional Wastewater treatment plant improvements. Also included in this budget is \$2.77 million in interfund loans for the start up operating costs of the Telecommunications fund. The long-term budget calls for water improvement financing, transportation-related debt, local improvement district debt and fire station #2 improvement debt.

Acknowledgments

I want to acknowledge the creative energy of staff and their dedication to the City of Ashland. I especially want to acknowledge the Finance Department and Jill Turner for her professionalism and leadership. As you know, Jill is leaving the City of Ashland after nearly 13 years, and her contribution to the City during those years has been significant and much appreciated.

Summary And Conclusion

I submit the 2001 Budget for your approval and recommend the formal adoption of the Budget as presented herein. This year many hours were devoted to preparing this budget. Again I would like to thank the Finance Department, Department Heads, Division Managers and Supervisors for their hard work.

Respectfully submitted,



Mike Freeman,
City Administrator



the budget committee recommendations

MEMORANDUM

DATE: June 1, 2000
TO: Ashland Budget Committee
FROM: Mike Freeman, City Administrator
RE: Fiscal Year 2000/2001 Budget Message Addendum

OVERVIEW

I am pleased to submit the approved Fiscal Year 2000/2001 Budget in the amount of \$90,010,000.

The approved budget differs from the proposed budget in total by \$2,773,000. A detailed account of the changes to expenditure classifications follows this narrative.

There were no structural revisions made to that originally proposed by management.

The Telecommunications Fund estimates were modified, and revisions made in the amount of Interfund Loan required to subsidize operations. This change occurred because the carryover is estimated to be higher and the operations division cost estimates were reduced (\$675,000) and Debt Service requirements (\$54,000). The loan reduction impacted both the Wastewater Fund (\$766,000) and the Cemetery Trust (\$500,000), as well as the Electric Fund \$99,000.

The Wastewater Fund was increased by \$4,000,000 to reflect the recent Council decision made on disposal of wastewater effluent.

With the passage of the County Library Levy, Debt Service was reduced (\$499,000) resulting in a reduction in Property Taxes (\$498,000) increasing Ending Balance \$1,000.

An increase was given to the Senior Program to fund the Senior Center meal site \$10,000 offset by an equal reduction in Contingency.

The total Property Tax Levy was reduced by \$560,000 from \$7,295,000 to \$6,735,000. There were no revision made to Personnel, either in number or appropriation.

the budget committee recommendations

BUDGET COMMITTEE RECOMMENDATIONS	Proposed	Revisions	Approved & Adopted
General Fund			
Administrative Services	90,000	-	90,000
Finance - Social Services Grants	97,000	-	97,000
Finance - Economic & Cultural Grants	366,600	-	366,600
Finance - Miscellaneous	8,000	-	8,000
Finance - Band	57,000	-	57,000
Municipal Court	240,000	-	240,000
Police Department	3,552,000	-	3,552,000
Fire and Rescue Department	3,221,400	-	3,221,400
Public Works - Cemetery Division	291,000	-	291,000
Public Works - Miscellaneous	200,000	-	200,000
Senior Program	97,000	10,000	107,000
Community Development - Planning Division	727,000	-	727,000
Community Development - Building Division	497,000	-	497,000
Transfers	1,000	-	1,000
Contingency	271,000	-10,000	261,000
Ending Fund Balance	1,153,000	-	1,153,000
Total General Fund	10,869,000	-	10,869,000
Community Development Block Grant			
Personnel Services	40,478	-	40,478
Materials and Services	273,522	-	273,522
Capital Outlay	-	-	-
Contingency	-	-	-
Total CDBG Fund	314,000	-	314,000
Street Fund			
Public Works - Street Operations	1,935,810	-	1,935,810
Public Works - Storm Water Operations	454,368	-	454,368
Public Works - System Development Charges	186,000	-	186,000
Debt Service	2,500	-	2,500
Transfers	44,480	-	44,480
Contingency	257,520	-	257,520
Ending Fund Balance	804,322	-	804,322
Total Street Fund	3,685,000	-	3,685,000
Airport Fund			
Personnel Services	1,000	-	1,000
Materials and Services	68,000	-	68,000
Capital Outlay	225,000	-	225,000
Contingency	5,000	-	5,000
Ending Fund Balance	23,000	-	23,000
Total Airport Fund	322,000	-	322,000

the budget committee recommendations

BUDGET COMMITTEE RECOMMENDATIONS	Proposed	Revisions	Approved & Adopted
CAPITAL IMPROVEMENTS FUND			
Personnel Services	1,000	-	1,000
Materials and Services	43,000	-	43,000
Capital Outlay	7,286,000	-	7,286,000
Transfers	399,000	-	399,000
Contingency	500,000	-	500,000
Ending Fund Balance	3,611,000	-	3,611,000
Total Capital Improvements	11,840,000	-	11,840,000
Debt Service Fund			
Transfers	40,000	-	40,000
Debt Service	1,475,000	-499,000	976,000
Ending Fund Balance	292,000	1,000	293,000
Total Debt Service Fund	1,807,000	-498,000	1,309,000
Water Fund			
Administrative Services - Conservation Division	115,000	-	115,000
Public Works -Forest Lands Management Division	80,000	-	80,000
Public Works -Water Division	2,874,000	-	2,874,000
Public Works -System Development Charges	1,391,000	-	1,391,000
Debt Services	736,000	-	736,000
Contingency	300,000	-	300,000
Ending Fund Balance	3,032,000	-	3,032,000
Total Debt Service Fund	8,528,000	-	8,528,000
Wastewater Fund			
Public Works -Wastewater Division	4,025,000	-	4,025,000
Public Works -Construction	7,550,000	4,000,000	11,550,000
Public Works -System Development Charges	2,200,000	-	2,200,000
InterFund Loans	766,000	-766,000	-
Contingency	1,694,000	-	1,694,000
Ending Fund Balance	2,270,000	766,000	3,036,000
Total Wastewater Fund	18,505,000	4,000,000	22,505,000
Electric Fund			
Administrative Services - Conservation Division	769,000	-	769,000
Electric - Operations	7,909,000	-	7,909,000
Debt Service	73,000	-	73,000
Other Financing Uses (Interfund Loan)	500,000	99,000	599,000
Contingency	500,000	-	500,000
Ending Fund Balance	207,000	-99,000	108,000
Total Electric Fund	9,958,000	-	9,958,000

budget committee recommendations

BUDGET COMMITTEE RECOMMENDATIONS	Proposed	Revisions	Approved & Adopted
Telecommunications Fund			
Administrative Services - Customer Relations	127,000	-	127,000
Electric - Operations	4,254,000	-675,000	3,579,000
Debt Services	1,852,000	-54,000	1,798,000
Contingency	295,000	-	295,000
Ending Fund Balance	-	-	-
Total Telecommunications Fund	6,528,000	-729,000	5,799,000
Central Services Fund			
Administration Department	718,000	-	718,000
Administrative Services Department	269,000	-	269,000
Finance Department	1,093,000	-	1,093,000
City Recorder Division	121,000	-	121,000
Public Works - Administration and Engineering	800,000	-	800,000
Public Works - Facilities and Safety Division	336,000	-	336,000
Electric - Computer Services Division	506,000	-	506,000
Contingency	80,000	-	80,000
Ending Fund Balance	-	-	-
Total Central Services Fund	3,923,000	-	3,923,000
Insurance Services Fund			
Personnel Services	8,000	-	8,000
Materials and Services	711,000	-	711,000
Contingency	160,000	-	160,000
Ending Fund Balance	230,000	-	230,000
Total Insurance Services Fund	1,109,000	-	1,109,000
Equipment Fund			
Personnel Services	194,872	-	194,872
Materials and Services	383,128	-	383,128
Capital Outlay	600,000	-	600,000
Other Financing Uses (Interfund Loan)	1,000,000	-	1,000,000
Contingency	250,000	-	250,000
Ending Fund Balance	72,000	-	72,000
Total Equipment Fund	2,500,000	-	2,500,000
Cemetery Trust Fund			
Other Financing Uses (Interfund Loan)	500,000	-500,000	-
Transfers	43,000	-	43,000
Ending Fund Balance	185,000	500,000	685,000
Total Trust Fund	728,000	-	728,000



COMMUNITY VALUES STATEMENT

"The citizens of Ashland value a city government that helps create an environment within which they are able to live happy and productive lives. This includes a healthy and sustainable physical environment; an opportunity to acquire the basic necessities of life; a sound infrastructure that meets our common needs for transportation, energy, information and communications, health care, water and waste management; and a variety of social, recreational, business and cultural opportunities.

The citizens want their government to respect our diverse people, natural environment, and rich heritage and culture; and to promote citizen involvement, initiative, innovation, and a strong sense of community."

2000-2001 STRATEGIC PLAN PRIORITIES OF THE CITY OF ASHLAND

CITIZEN PARTICIPATION AND INVOLVEMENT

The City recognizes the value of citizen involvement and the wealth of information and resources that the citizens of Ashland possess. The City is committed to a high level of communication with the public.

2000 – 2001 Priorities

- ✓ Develop additional methods for enhancing citizen communication and participation. For example, developing an interactive web page and using RVTV more effectively.
- ✓ Continue implementation of the Communications and Marketing Plan.

ENVIRONMENTAL RESOURCES

Ashland seeks to retain its natural beauty as it continues to grow and further development. The City seeks to strike a balance between urbanization and the natural environment as well as protection from soil erosion and loss of small creeks and wetlands.

2000 – 2001 Priorities

- ✓ Finalize the riparian ordinance.
- ✓ Encourage the paving of unpaved driveways and parking lots on publicly owned properties.

Post 2001 Priority

- ✓ Develop a program that will encourage the paving of unpaved driveways and parking lots.

HOUSING

The City has a responsibility to ensure that proper amounts of land are set aside to accommodate the various housing needs in the City, and that its land development ordinances are broad enough to allow for variation in housing type and density.

2000 - 2001 Priorities

- ✓ Update the Housing element of the Comprehensive Plan and develop a long-range fundable affordable housing program.
- ✓ Encourage the redevelopment and remodeling of existing structures through modifications in the City's System Development Charges.

ECONOMIC STRATEGY

The City seeks to provide opportunities for a variety of economic activities in the City, while continuing to reaffirm the economic goals of Ashland citizens. Economic development in Ashland should serve the purpose of maintaining and improving the local quality of life.

2000 – 2001 Priorities

- ✓ Complete the update to the City's economic development Comprehensive Plan element. Develop written materials that outline the City's policies and philosophies on economic development issues.
- ✓ Review the City's land use ordinances to ensure they are meeting or will meet the community's needs and values for future business development as they pertain to parking requirements, environmental constraints (i.e. trees), structure size, mixed use, landscaping and promoting alternative transportation.

PUBLIC SERVICES

The City will provide a full range of public services that meet the needs of existing and future citizens.

2000 – 2001 Priorities

- ✓ Develop a neighborhood livability grant program for neighborhood initiated projects. Coordinate the grant program with existing City programs like Local Improvement Districts (LIDS) and sidewalk construction.

- ✓ Maximize the capacity of AFN by establishing the City as the lead “planner” for other organizations who use the network.
- ✓ Begin the design phase of Siskiyou Boulevard for bike lanes, sidewalks, bus shelters, restrooms, etc.
- ✓ Ensure that all public buildings are properly maintained with appropriate attention being paid to historic buildings.

2000 – 2001 Priorities

(from 1999 – 2000 Strategic Plan)

- ✓ Complete the wastewater treatment plant expansion.
- ✓ Finalize the design for the TAP water improvement.
- ✓ Develop regional partnerships for services such as dispatch telecommunications, building inspection and electricity.
- ✓ Develop a street improvement and financing plan.
- ✓ Evaluate the leasing of fuel cells to electric customers.
- ✓ Continue evaluating the acquisition of additional utilities, as they may become available to the City.

TRANSPORTATION & TRANSIT

To retain Ashland’s small-town character while it grows, the City must proactively plan for a transportation system that is integrated into the community and enhances the livability, character and natural environment.

2000 - 2001 Priorities

- ✓ Coordinate the City-wide parking and transit analysis. Include SOU, Ashland Public Schools, and Ashland Community Hospital in the analysis. (Downtown parking issues are being addressed in the update to the City’s Downtown Plan.)
- ✓ Accelerate the development of bikelanes, bikepaths, and sidewalk construction.
- ✓ Study the feasibility of jurisdictional exchange of Highways 99 and 66 with the State, and County roadways with Jackson County and present the findings to the City Council. The feasibility study should focus on the financial implications of the exchange.

ENERGY, AIR AND WATER CONSERVATION

Ashland seeks to be a regional leader in the areas of energy, air and water conservation. The City seeks to continue this leadership role in further development of goals, policies and programs that encourage citizens to conserve natural resources.

2000 – 2001 Priority

- ✓ Explore the possible expansion of the City’s conservation programs.

Post 2001 Priorities

- ✓ Initiate a study to develop a City-wide solar power program.
- ✓ Expand the use of TID water for in-City irrigation needs.

PARKS, OPEN SPACE AND AESTHETICS

Ashland’s character is intimately linked to its aesthetic resources, including its vistas, trees, parks and open space lands. The City seeks to develop a program that will preserve important open space and parkland, while accommodating continuing urbanization.

2000 - 2001 Priority

- ✓ The City Council and Parks Commission should analyze how to better coordinate work and to analyze possible areas to reduce operational redundancy and increase financial efficiency.

URBANIZATION

The City seeks to ensure an orderly transition of land from rural to urban uses.

2000 – 2001 Priorities

- ✓ Provide more information to the community on growth and planning issues. In particular, more information is needed regarding State land use law, infill policy, rate of growth, development standards and the development processes.
- ✓ Complete the master overlay plan for the undeveloped railroad property. Work to resolve the brownfield clean up.

- ✓ Complete the update to the Downtown Plan.

HISTORICAL SITES AND STRUCTURES

Ashland seeks to preserve its rich history through the preservation of its historical buildings and places.

2000 - 2001 Priority

- ✓ Encourage the displaying of historic photos in community buildings.

REGIONAL STRATEGIES

Ashland seeks to develop unique partnerships with governments, non-profits and the private sector to ensure that regional issues of importance to the City and the region are addressed in a collaborative and effective way.

1999 – 2000 Priority

- ✓ Explore the intergovernmental delivery of services.

FINANCIAL MANAGEMENT

The City will be an accountable and effective steward of the public trust and public resources. The City will provide equitable and efficient services to the public through the efficient use of assets and resources.

2000 – 2001 Priorities

- ✓ The City will develop and implement a financial management plan that addresses existing and potential revenue sources to ensure that City revenues are balanced from property taxes, user fees, grants, and other revenues. The plan should also create long-term operating projections for all funds.
- ✓ Provide comprehensive information to the community on City budget and financial issues to promote a more thorough understanding of how the City receives its funding and how it is spent and what services are provided.
- ✓ Complete and implement the performance measures program.

Post 2001 Priority

- ✓ Evaluate differing, more effective methods for the City budget.

SOCIAL & HUMAN SERVICES

To ensure that all people in Ashland live in a safe, strong, and caring community, the City seeks to enhance the quality of life and promote self-reliance, growth and development of people. To these ends, the City will strive to provide resources and services to meet basic human needs.

2000 – 2001 Priority

- ✓ After developing a health and human services plan for the City, develop a funding plan for community social services.

ORGANIZATIONAL EFFECTIVENESS

2000 – 2001 Priorities

- ✓ Allocate time for City Council to discuss and work to improve their team effectiveness.
- ✓ Develop a process for systematically reviewing the City's Strategic Plan throughout the year, focusing on goals, policies, implementation and performance measures.
- ✓ Update the City's Municipal Code.
- ✓ Form a citizen, staff and Council committee to review the City's Charter and make recommendations for revision, updating and modernization.

2000 – 2001 Organizational Priorities

Technology. Ashland is a leader in the application of technology to: reduce the cost of providing service, improve service delivery, or make routine business processes more productive and efficient.

- ✓ Establish end-user support employee committee to help Information Services establish software standards, set customer service expectations, etc.
- ✓ Develop a five-year, department specific technology investment plan.
- ✓ Monitor new technologies and their relevance for the organization.

Citizen Satisfaction. Ashland is an organization that makes citizens the focus of our attention.

- ✓ Establish a City-wide customer service enhancement program.
- ✓ Provide customer service training for employees who interact often with citizens and internal customers.
- ✓ Establish a directory of common phone numbers requested and services offered for departments to more effectively answer commonly asked questions.
- ✓ Establish an enhanced telephone directory for after hours emergencies.
- ✓ Provide timely responses to citizen inquires – stress the importance of responding quickly to employees.

Information & Communications. Ashland provides timely, relevant and accurate information to the community and employees on our priorities programs and projects.

- ✓ Hold regularly scheduled meetings with employees and City Administrator.
- ✓ Produce a bi-monthly employee newsletter for employees. Incorporate information on the City's strategic plan in document.
- ✓ Have department heads attend other regular department meetings to share information.
- ✓ Send City Council agendas and meeting summary to employees via email each month.
- ✓ Circulate and discuss the City's Communication Plan with employees.
- ✓ Update and implement the communications plan.

Employee Involvement. Ashland involves employees in organizational decision making and the setting of priorities.

- ✓ Use the Employee Advisory Committee to identify important organizational issues.
- ✓ Hold annual meetings with employees to solicit their input on the City's Strategic Planning process.
- ✓ Every two years conduct an employee survey.
- ✓ Hold quarterly joint meetings with Department Heads and Mid-Managers.

Public Participation. Ashland is committed to providing access and information to the community so they may participate in the establishment of community priorities, programs and projects.

- ✓ Update and implement the City's communication plan.
- ✓ Evaluate allowing public testimony via email, fax or phone during Council meetings.
- ✓ Explore the use of listserv systems to distribute routine information and promote feedback, while recognizing that not all community members have access to technology.
- ✓ Use the local newspaper for community questions and answers.
- ✓ Use the public forum format to introduce citizens to department staff, department services, and goals/projects.

Innovation & Learning. Ashland encourages learning, innovation and self improvement and recognizes that these values improve productivity, service delivery and the organizational structure.

- ✓ Develop and implement an employee innovation program and establish a recognition program for those who are innovative or who take the initiative in individual or team learning.
- ✓ Seek out other public and private organizations that are innovative and seek to transfer best practices to Ashland.
- ✓ Implement the management-training program.
- ✓ Design and implement an employee training program that recognizes the job specific requirements of the employee or work group.
- ✓ Implement employee budget workshops/idea fair.

THE BUDGET PROCESS

According to Oregon Law (ORS 294), the City of Ashland must prepare and adopt a balanced budget annually.

In December, meetings are held with department heads, the mayor, and city council to set goals and priorities for the upcoming year. In April, a preliminary budget is prepared and presented to the budget committee, which, by law, comprises the mayor, city councilors, and seven citizen members.

A summary of the recommended budget is published in the local newspaper. The city council holds a public hearing prior to July 1, which may result in further changes. If a change will increase property taxes or increase expenditures within a fund by more than ten percent or \$5,000, whichever is greater, the budget must be referred back to the budget committee. The city council adopts the budget and levies taxes prior to June 30 each year. The adopted budget is filed with the county clerk and State of Oregon, and the Property Tax Levy is certified to the County Assessor by July 15 each year.

THE BUDGET AMENDMENT PROCESS

Oregon Budget Law allows for amendments to the City budget for reasons unforeseen at the time of adoption. The city council may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or less to any fund require a supplemental budget. Changes over ten percent to any fund require a process similar to the annual budget requiring a public hearing.

THE BUDGET COMMITTEE

The budget committee is composed of the mayor, city councilors, and seven citizen members appointed by the governing board.

The appointed members:

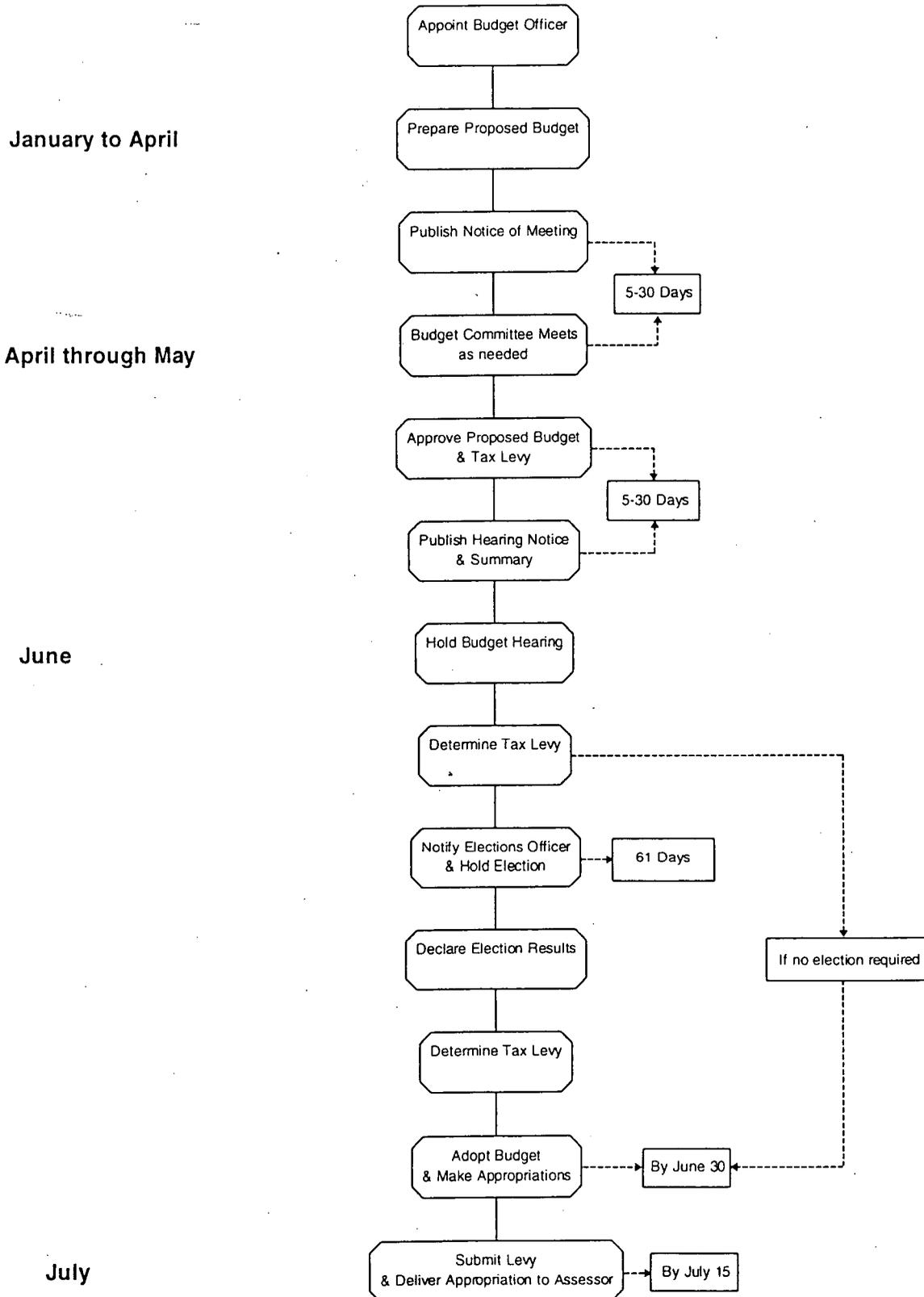
- ◆ Must live in the City of Ashland,
- ◆ Cannot be officers, agents, or employees of the local government,
- ◆ Serve three-year terms that are staggered so that approximately one-third of the terms end each year, and
- ◆ Can be spouses of officers, agents, or employees of the district.

THE BUDGET BASIS

The budgets of the General Fund, special revenue funds, capital projects funds, debt service funds, trust funds, and the Parks and Recreation Department (with the exception of the Golf course Fund) are prepared using the *modified accrual method of accounting*. This means that obligations of the City are budgeted as expenses when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received. The enterprise funds, internal services funds, and the Golf Course Fund are accounted for using the *accrual basis of accounting*, under which revenues are recorded when earned and costs and expenses are recorded when the related goods and services are received or used in operations.

The City of Ashland manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and state law. Monthly budget comparisons are distributed to management. Quarterly financial reports, prepared on the budgetary basis of accounting, are distributed to the budget Committee, the auditor, and the general public. Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The City of Ashland publishes an annual financial report that documents the City's budgetary performance and the financial health of the City. This report compares budgeted to actual revenues and expenditures, thus documenting the City's budgetary compliance.

THE BUDGET PROCESS



OVERVIEW

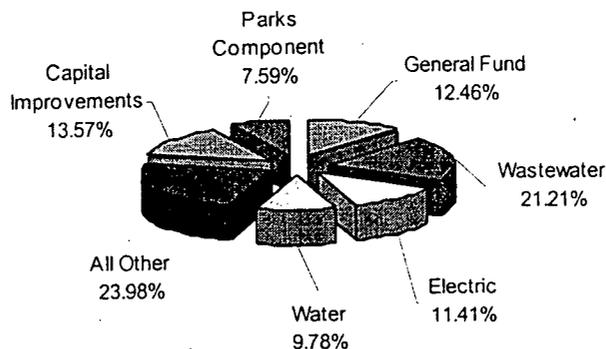
The proposed 2001 Budget by Fund summary is on the following page. The City portion increased 6.5% or \$4.9 million , while the parks portion declined \$888,000 or 4.9%. The cities largest dollar increase of \$5.3 million and \$1.8 million are in the Capital Improvements fund and water fund respectively, while the wastewater fund increased \$1.4 million. The graph shows the major funds in relationship to the total City Budget

The long-term budget includes a summary by fund from 1998 through 2006..

requirements summary by fund

DESCRIPTION	1998	1999	2000	2001	2001	2001
	Actuals	Actuals	Adopted	Proposed	Approved	Adopted
General Fund	7,600,571	9,026,922	9,696,000	10,869,000	10,869,000	10,869,000
Community Block Grant Fund	211,664	495,710	279,000	314,000	314,000	314,000
Street Fund	2,841,425	2,623,849	2,745,000	3,685,000	3,685,000	3,685,000
Airport Fund	88,990	108,318	550,000	322,000	322,000	322,000
Capital Improvements Fund	2,654,377	2,539,292	6,533,000	11,840,000	11,840,000	11,840,000
Bancroft Bond Fund	618,497	419,656	240,000	-	-	-
General Bond Fund	746,124	811,533	311,000	-	-	-
Debt Service Fund	410,972	426,639	1,129,000	1,807,000	1,309,000	1,309,000
Ambulance Fund	1,107,936	1,033,743	357,000	-	-	-
Water Fund	5,766,739	6,557,119	6,706,000	8,528,000	8,528,000	8,528,000
Wastewater Fund	10,565,673	20,706,977	21,122,000	18,505,000	22,505,000	22,505,000
Electric Fund	10,632,189	10,921,361	10,455,000	9,958,000	9,958,000	9,958,000
Telecommunications Fund	-	-	6,590,000	6,528,000	5,799,000	5,799,000
Central Services Fund	2,807,288	3,035,722	3,582,000	3,923,000	3,923,000	3,923,000
Insurance Service Fund	1,604,511	1,418,497	1,018,000	1,109,000	1,109,000	1,109,000
Equipment Fund	2,887,393	3,516,262	3,608,000	2,500,000	2,500,000	2,500,000
Cemetery Trust Fund	690,179	701,698	721,000	728,000	728,000	728,000
Cemetery Fund	452,394	233,923	-	-	-	-
Band Fund	147,332	99,743	-	-	-	-
Total City Funds	51,834,254	64,676,964	75,642,000	80,616,000	83,389,000	83,389,000
Parks and Recreation Fund	4,265,464	5,205,839	5,314,000	4,429,000	4,429,000	4,429,000
Recreation Serial Levy Fund	147,058	-	-	-	-	-
Ashland Youth Activities Levy Fund	1,124,240	1,193,318	1,165,000	1,717,000	1,717,000	1,717,000
Parks Capital Imp Fund	796,927	776,494	855,000	475,000	475,000	475,000
Golf Course Fund	537,218	530,512	175,000	-	-	-
Total Parks Component	6,870,907	7,706,163	7,509,000	6,621,000	6,621,000	6,621,000
Total City	58,705,161	72,383,127	83,151,000	87,237,000	90,010,000	90,010,000

Summary By Fund

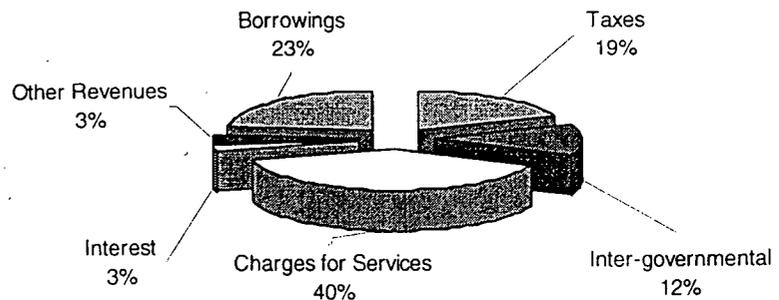


resources summary by classification

RESOURCE SUMMARY	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Revenues:				
Taxes	10,700,177	10,863,727	10,953,000	12,342,000
Licenses and Permits	507,637	599,202	486,000	701,000
Intergovernmental Revenues	2,490,348	2,625,851	2,207,000	7,897,235
Charges for Services	20,519,656	22,020,876	22,730,000	26,173,265
Fines and Forfeitures	209,568	163,872	178,000	169,000
Assessment Payments	255,836	504,763	370,000	300,000
Interest on Investments	1,317,650	956,611	1,047,000	1,739,500
Miscellaneous Revenues	463,117	445,495	195,000	346,000
Total Revenues	36,463,989	38,180,397	38,166,000	49,668,000
Budgetary Resources:				
Working Capital Carryover	19,331,569	21,382,895	20,741,000	24,945,520
Other Financing Sources	1,728,162	1,110,697	22,462,000	14,799,000
Operating Transfers In	807,403	1,719,167	1,782,000	597,480
Total Resources	21,867,134	24,212,759	44,985,000	40,342,000
Total Resources	58,331,123	62,393,156	83,151,000	90,010,000

The City's resources are \$90 million an increase of \$6.8 million over the previous budget. Other Financing Sources decreased by \$7.6 million with financing of the Wastewater and Telecommunications accomplished. The increase is offset by an increase of \$9.5 million in carryover. The other major increase is \$3.4 million in Charges for Services. Property Taxes of \$6.5 million make up 48.6% of tax revenues, 19% of the total, the remaining taxes include the standard franchises of both public and private utilities, Hotel/Motel tax and unique in Ashland is the Utility Users Tax and Prepared Food and Beverage Tax.

Total Revenues by Classification

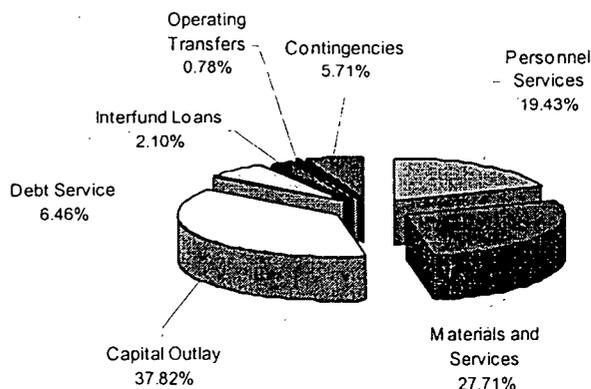


requirements summary by classification

DESCRIPTION	1998	1999	2000	2001	2001	2001
	ACTUAL	ACTUAL	ADOPTED	PROPOSED	APPROVED	ADOPTED
Personnel Services	11,151,715	12,386,027	13,981,000	14,810,076	14,810,076	14,810,076
Materials and Services	15,506,305	16,884,963	18,018,000	21,281,430	21,129,302	21,129,302
Capital Outlay	7,614,070	18,081,493	26,983,000	25,339,957	28,828,085	28,828,085
Debt Service	1,868,735	1,508,316	3,754,000	5,474,500	4,921,500	4,921,500
Total Operating Expenditures	36,140,825	48,860,799	62,736,000	66,905,963	69,688,963	69,688,963
Interfund Loans	-	978,859	1,565,000	2,766,000	1,599,000	1,599,000
Operating Transfers	807,403	740,307	1,792,000	597,480	597,480	597,480
Contingencies	-	-	4,722,000	4,352,520	4,342,520	4,342,520
Unappropriated Ending Fund Balance	21,382,895	21,803,161	12,336,000	12,615,037	13,782,037	13,782,037
Total Budgetary Requirements	22,190,298	23,522,327	20,415,000	20,331,037	20,321,037	20,321,037
Total Requirements	58,331,123	72,383,126	83,151,000	87,237,000	90,010,000	90,010,000

Personnel Services increased 5.9%. An increase of three positions and increased health care cost are reflected in the budget. Materials and Services reflected the largest percentage increase, 17.2% reflecting the operational costs of Telecommunications and the Wastewater treatment facility. Capital Outlay increased by 6.8% in the current budget.

Expenditures



OVERVIEW

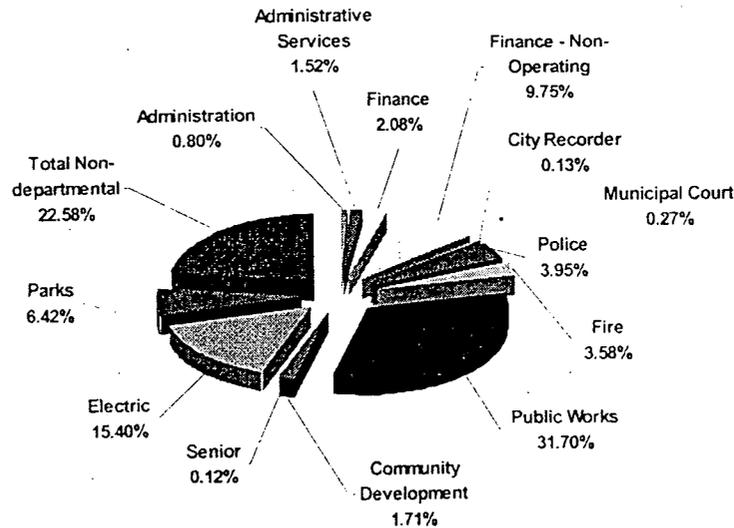
The total budget is \$90.0 million, an increase of \$4.1 million from last year's total budget of \$83.1 million.

For the first time, a summary by department is included in the budget, totaling \$66.9 million. It shows that the largest increase in requirements is \$4.8 million in the Finance – Non-operating category, which houses the activities of the Capital Improvements fund, General Debt requirements and grant requirements. This increase is associated with the budgeted construction of the Hillah building, Fire stations and the Library, as well as their associated debt requirements. The largest decrease in requirements is in Public Works \$2.0 million directly associated with capital spending at the Wastewater treatment facility.

Fund related requirements totaling \$20.3 million are segregated at the bottom of the presentation. The most dramatic decrease is in Interfund Transfers \$1.2 million, which correlates to the closure of four funds in the prior budget, creating equity transfers in excess of \$1 million.

requirements summary by department

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 PROPOSED	2001 APPROVED	2001 ADOPTED
Administration	671,019	774,113	678,000	718,000	718,000	718,000
Administrative Services	682,408	743,220	951,000	1,370,000	1,370,000	1,370,000
Finance	1,612,861	1,422,861	1,662,000	1,869,000	1,869,000	1,869,000
Finance - Non-Operating	2,828,307	3,110,429	4,444,000	9,276,600	8,778,600	8,778,600
City Recorder	113,673	114,307	111,000	121,000	121,000	121,000
Municipal Court	190,893	206,467	226,000	240,000	240,000	240,000
Police	2,808,219	3,290,608	3,379,000	3,552,000	3,552,000	3,552,000
Fire	2,656,040	2,802,329	3,032,000	3,221,400	3,221,400	3,221,400
Public Works	9,930,062	18,818,594	26,551,000	24,533,677	28,533,677	28,533,677
Community Development	1,055,352	1,495,275	1,334,000	1,538,000	1,538,000	1,538,000
Senior	119,708	116,595	136,000	97,000	107,000	107,000
Electric	8,638,968	9,080,765	13,931,000	14,594,000	13,865,000	13,865,000
Subtotal	31,307,509	41,975,565	56,435,000	61,130,677	63,913,677	63,913,677
Parks	3,663,372	4,846,477	6,301,000	5,775,286	5,775,286	5,775,286
Total	34,970,881	46,822,042	62,736,000	66,905,963	69,688,963	69,688,963
Interfund Loans	-	978,859	1,565,000	2,766,000	1,599,000	1,599,000
Operating Transfers	594,903	462,500	1,792,000	597,480	597,480	597,480
Contingencies	-	-	4,722,000	4,352,520	4,342,520	4,342,520
Unappropriated Ending Balance	21,374,340	19,092,922	12,336,000	12,615,037	13,782,037	13,782,037
Total Non-departmental	21,969,243	20,534,281	20,415,000	20,331,037	20,321,037	20,321,037
Total Requirements	56,940,124	67,356,323	83,151,000	87,237,000	90,010,000	90,010,000



DEBT SUMMARY

The proposed budget includes the payment of all current debt obligations of the City. The City will be financing \$170,000 in flood restoration bonds, \$3.14 million in fire station # 1 bonds and possibly \$5.96 million in library bonds prior to the end of the current year. The proposed budget includes the financing of the \$1.34 million for the Hillah building remodel, \$500,000 in Local Improvement District bonds, and \$3.3 million for additional Wastewater treatment plant improvements. Also included in this budget is \$2.77 million in interfund loans for the start up operating costs of the Telecommunications fund. The long-term budget calls for water improvement financing, transportation-related debt, local improvement district debt and fire station #2 improvement debt.

debt summary

DEBT SUMMARY

FUND	DEBT INSTRUMENT	June 30, 2000	Retire- Ments	New Debt	June 30, 2001
City Component					
Street	Assessment Payments	800	800	-	-
Debt Service Fund	1996 Limited Tax Assess. Bonds	255,000	75,000	-	180,000
Debt Service Fund	2000 Limited Tax Assess. Bonds	-	80,000	500,000	420,000
Debt Service Fund	1997 Flood Restoration Bonds	905,000	45,000	-	860,000
Debt Service Fund	2000 Fire Station Bonds	3,140,000	90,000	-	305,000
Debt Service Fund	2000 Flood Restoration Bonds	-	5,000	170,000	165,000
Debt Service Fund	Parking Lot Notes	40,800	5,200	-	35,600
Debt Service Fund	Open Space Land Notes	2,050,951	274,676	-	1,776,275
Debt Service Fund	Open Space Land Assess.	78,400	19,800	-	58,600
Debt Service Fund	Hospital Land Notes	308,500	10,700	-	297,800
Debt Service Fund	Hillah Capital Notes	-	-	1,340,000	1,340,000
Water Fund	1977 Water Bonds	185,000	20,000	-	165,000
Water Fund	1992 Water Refunding Bond	542,800	153,000	-	389,800
Water Fund	1994 Water Revenue Bonds	3,175,000	141,000	-	3,034,000
Water Fund	1997 Water Refunding Bond	1,670,000	115,000	-	1,555,000
Water Fund	Assessment Payments	1,000	1,000	-	-
Wastewater Fund	State Revolving Fund	16,008,008	308,000	9,300,000	25,000,008
Electric Fund	1992 Electric Refunding Bond	222,200	62,000	-	160,200
Electric Fund	SELP Loan	-	-	390,000	390,000
Telecommunications Fund	Interfund Loan	1,469,000	1,469,000	1,599,000	1,599,000
Telecommunications Fund	Capital Loan	5,800,000	-	-	5,800,000
Total City Component		35,852,459	2,875,176	13,299,000	46,276,283
Parks Component					
Golf	Assessment Payments	27,400	7,000	-	20,400
Total Parks Component		27,400	7,000	-	20,400
TOTAL BUDGET		35,879,859	2,882,176	13,299,000	46,296,683

debt summary by type

DEBT SUMMARY BY TYPE

<u>SUMMARY BY TYPE</u>	<u>June 30, 2000</u>	<u>Retirements</u>	<u>New Debt</u>	<u>June 30, 2000</u>
External Obligations:				
General Obligation Bonds	6,665,000	490,000	170,000	6,345,000
Revenue Bonds, Loans and Notes	24,983,008	449,000	9,300,000	33,834,008
Notes Payable	2,400,251	290,576	1,730,000	3,839,675
Limited Tax Obligation Bonds	255,000	155,000	500,000	600,000
	<u>34,303,259</u>	<u>1,384,576</u>	<u>11,700,000</u>	<u>44,618,683</u>
Internal Obligations:				
Interfund Loans	1,469,000	1,469,000	1,599,000	1,599,000
Assessment Payments	107,600	28,600	-	79,000
Total Obligations	<u>35,879,859</u>	<u>2,882,176</u>	<u>13,299,000</u>	<u>4,6296,683</u>



PROPERTY TAXES

Property taxes are distributed to the General Fund, Parks Fund, Ashland Youth Activity Fund (Parks) for operations and the Water and Debt Service Funds for payment of bonded indebtedness. The estimated tax rate for 2001 is \$5.45, which is equal to an increase of \$.68. The proposed property tax rate for the General Fund and Parks Fund portion is to equal last year's rate.

Included in the rate is an increase of 43 cents for the Ashland Youth Activities levy, which is being considered by the voters in May. Also included in the rate is 24 cents for debt service for the Fire Station and 13 cents for flood bond.

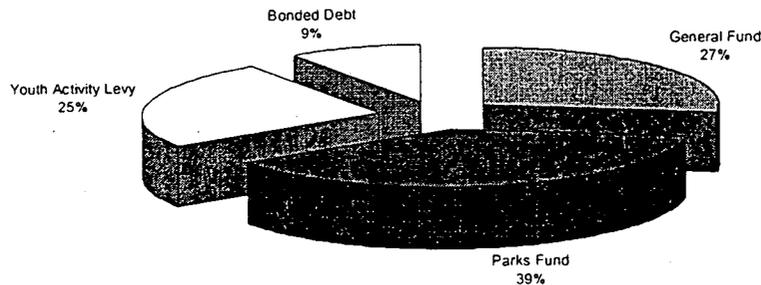
property tax summary

The City of Ashland levies property taxes for the funds and activities in the amounts shown in the table below.

	Amount Authorized	Unused Authority	Adopted 2000-01 Levy	Estimated Uncollectable	Estimated Current Yr. Taxes	Estimated Tax Rate
Permanent:						
General Fund	2,412,000	569,000	1,843,000	203,000	1,640,000	1.5020
Parks Fund	2,857,000	253,000	2,604,000	286,000	2,318,000	2.1222
	5,269,000	822,000	4,447,000	489,000	3,958,000	3.6243
Local Option Levies:						
Ashland Youth Activity	1,694,000	-	1,694,000	186,000	1,508,000	1.3806
Bonded Debt:						
1982 Water Bond Levy	-	-	83,000	9,000	74,000	0.0676
1992 Water Bond Levy	-	-	100,000	11,000	89,000	0.0815
1997 Flood Restoration Bonds	-	-	100,000	11,000	89,000	0.0815
2000 Flood Restoration Bonds	-	-	16,000	2,000	14,000	0.0130
2000 Fire Station Bonds	-	-	295,000	32,000	263,000	0.2404
			1,154,000	127,000	1,027,000	0.9405
			594,000	65,000	529,000	0.4841
Total	6,963,000	822,000	6,735,000	740,000	5,995,000	5.4890

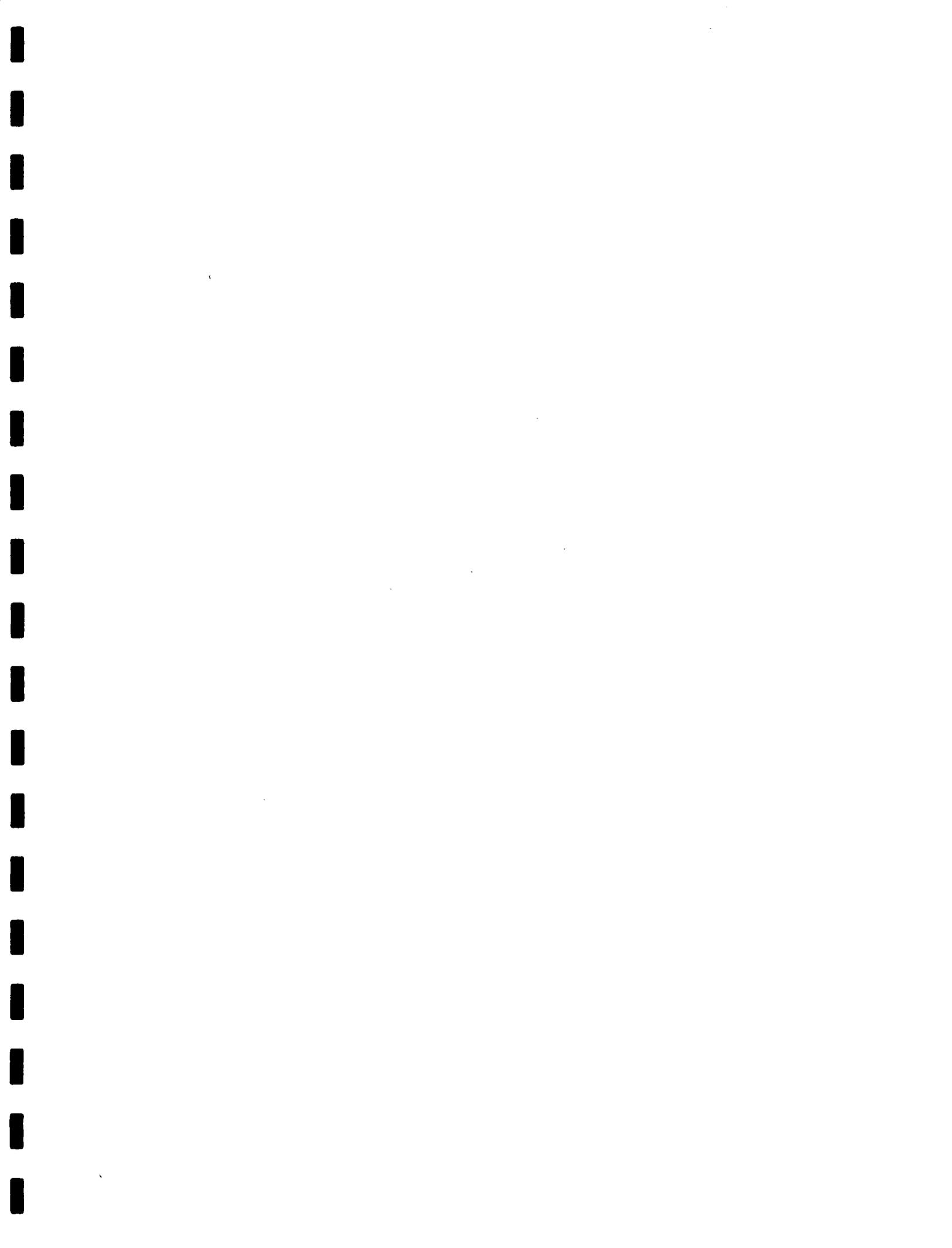
Estimated Valuation 1,227,000,000

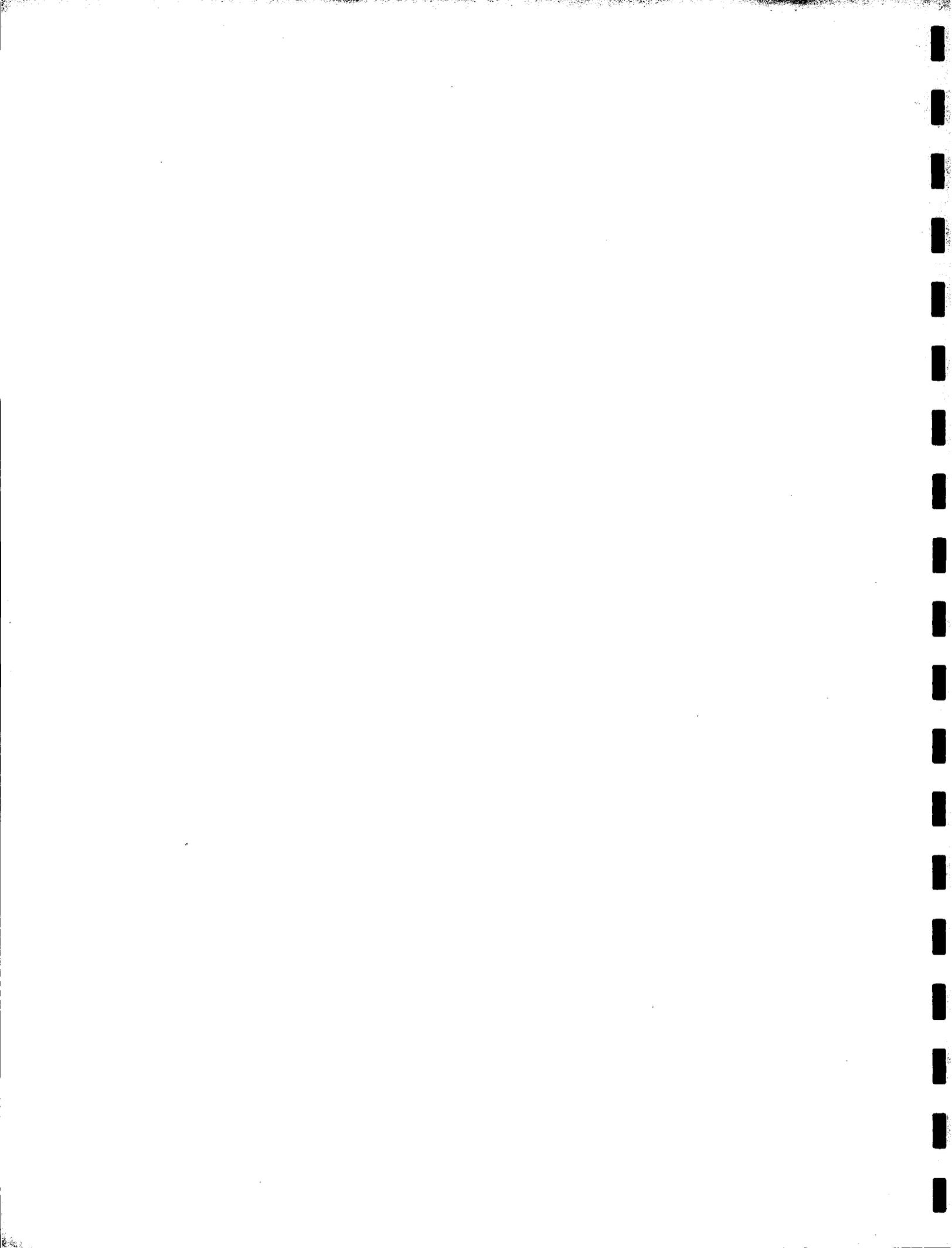
Distribution of 2000-01 Property Taxes



This chart shows the distribution of property taxes as a percentage of total taxes collected.

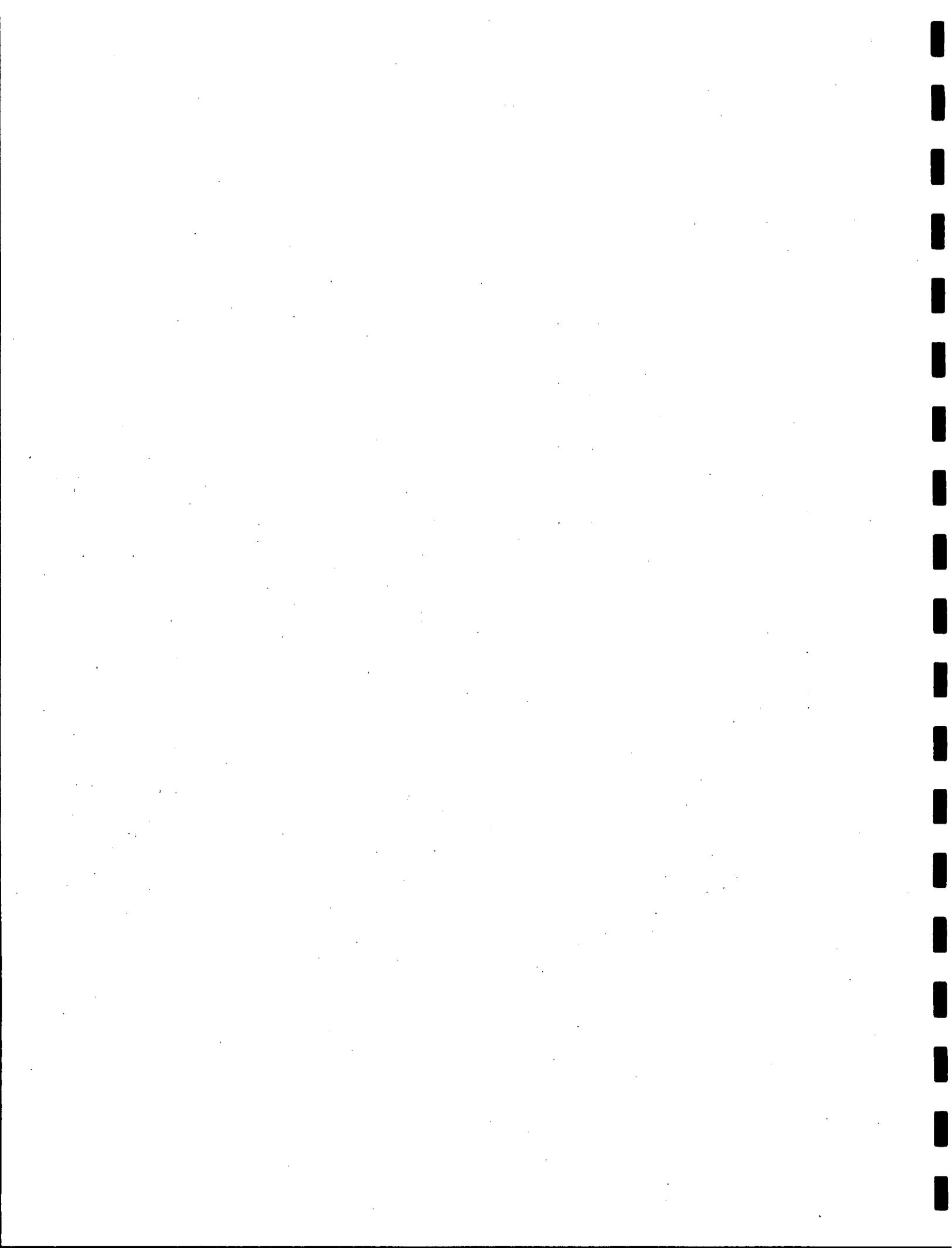






Capital Plans

Capital Summary	CIP-1
Capital Improvement Plan	CIP-2



**City of Ashland
Capital Improvements Plan
2001-2005 Construction Years**

Project Description	2000-01	2001-02	2002-03	2003-04	2004-05	FY 01 - 05 Total Cost
	FY01	FY02	FY03	FY04	FY05	Totals
TRANSPORTATION						
Siskiyou Blvd	200,000	315,000	1,200,000	692,000		\$ 2,407,000
ASD Parking Lots	35,000	35,000				\$ 70,000
Central Ashland Bikeway	125,000					\$ 125,000
Bus Shelters	240,000					\$ 240,000
Water Street Bridge - Flood Restoration (FAU)		215,000	100,000			\$ 315,000
Beach Street Intersection Imp				94,000		\$ 94,000
FAU Project (based on pavement mgmt assessment)				100,000	100,000	\$ 200,000
Signal Oak St/Hersey St Intersection					150,000	\$ 150,000
Nevada Extension & Bridge (Bear Ck to Mountain)					1,198,000	\$ 1,198,000
Sidewalk - Helman St (Van Ness to Nevada)	98,000					\$ 98,000
Sidewalk - Mountain Av (East Main to Village Green)		125,000				\$ 125,000
Sidewalk - Laurel St (Hersey to Randy)			85,000			\$ 85,000
Sidewalks (TSP school routes; Lincoln School and Walker)				100,000		\$ 100,000
Sidewalks (TSP school routes; Hersey Street)					100,000	\$ 100,000
Subtotal:	\$ 698,000	\$ 690,000	\$ 1,385,000	\$ 986,000	\$ 1,548,000	\$ 5,557,000
Local Improvement Districts						
Note: Costs shown are total project costs, City portion varies (avg. 40%)						
Scenic Drive	111,200					\$ 111,200
Tolman Creek Road		184,000	50,000	50,000		\$ 284,000
Nutley Street		115,000				\$ 115,000
Strawberry Lane		412,000				\$ 412,000
Alnutt Street			93,600			\$ 93,600
Misc. Projects (Larkin, Ohin, Peachy, Sunrise...)			69,000	70,000	70,000	\$ 209,000
Liberty Street			68,000			\$ 68,000
Plaza Avenue				72,000		\$ 72,000
Walnut Street (paving)				214,000		\$ 214,000
Waterline Road					204,000	\$ 204,000
Subtotal:	\$ 111,200	\$ 711,000	\$ 280,600	\$ 406,000	\$ 274,000	\$ 1,782,800
Airport						
AIP Grant (10% City match)	250,000	250,000				\$ 500,000
Hangar Construction	225,000					\$ 225,000
Subtotal:	\$ 475,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 725,000
TOTAL TRANSPORTATION	\$ 1,284,200	\$ 1,651,000	\$ 1,665,600	\$ 1,392,000	\$ 1,822,000	\$ 8,299,800
STORM DRAINS						
Miscellaneous Storm Drain Sections						
Garfield Street	25,000					\$ 25,000
Vista Street	25,000					\$ 25,000
Bridge Street - Lee to Siskiyou (& SOU Easement)		195,000				\$ 195,000
Roca Channel Improvements	35,000					\$ 35,000
Water Quality Improvements		25,000	25,000	25,000	25,000	\$ 100,000
Billings Property Acquisition & Storm Drain Improvements		25,000	120,000			\$ 145,000
Strawberry, Nutley, Alnutt Storm Drain Improvements			267,000			\$ 267,000
Beach Creek Channel Improvements				200,000	200,000	\$ 400,000
TOTAL STORM DRAINS	\$ 85,000	\$ 245,000	\$ 412,000	\$ 225,000	\$ 225,000	\$ 2,412,000

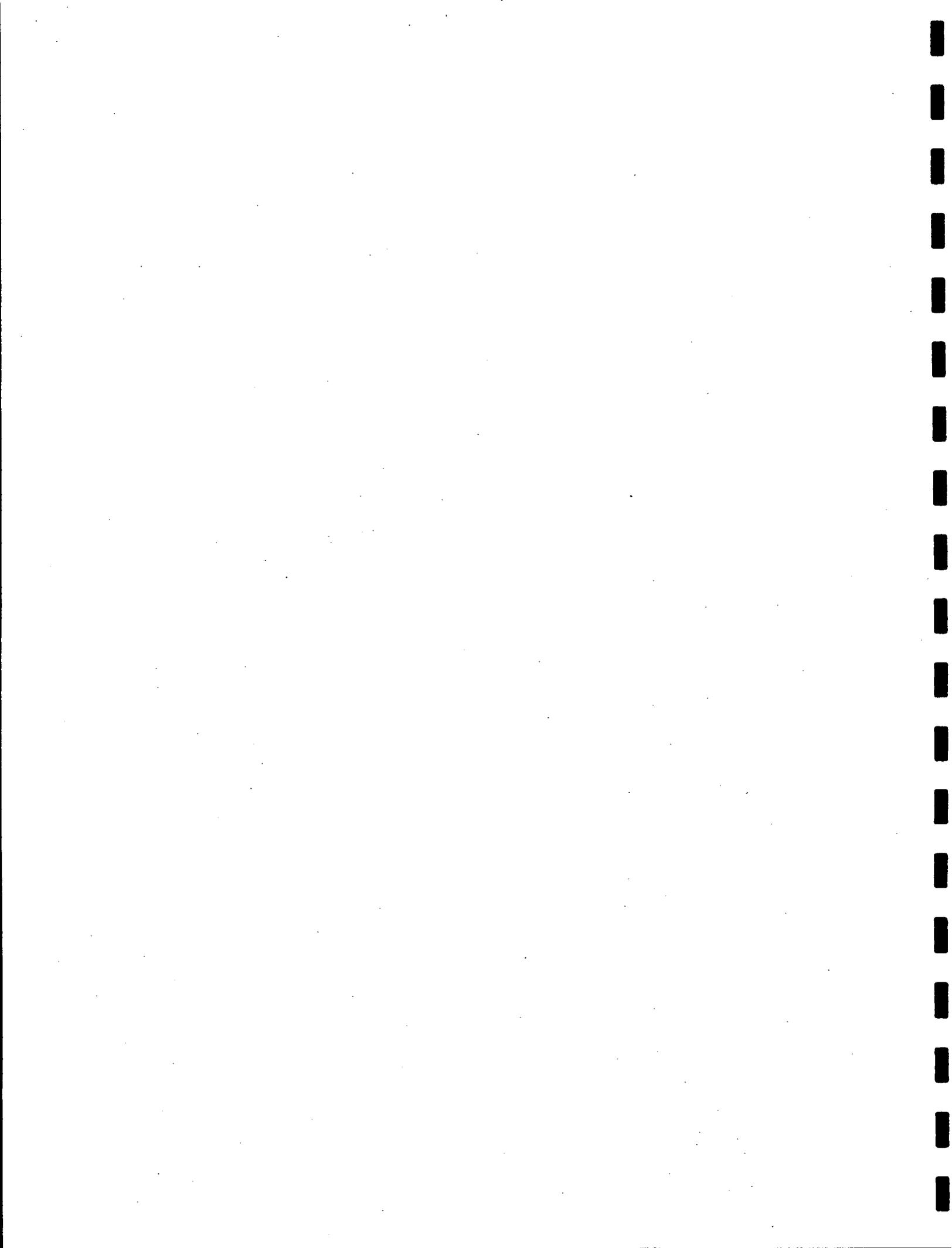
**City of Ashland
Capital Improvements Plan
2001-2005 Construction Years**

Project Description	2000-01	2001-02	2002-03	2003-04	2004-05	FY 01 - 05 Total Cost
	FY01	FY02	FY03	FY04	FY05	Totals
WATER						
Water Supply						
TAP (to Talent) and Lost Creek Water Rights	1,401,000	775,000				\$ 2,176,000
Transmission Line (Reeder to Plant)	50,000		550,000	500,000		\$ 1,100,000
subtotal supply	\$ 1,451,000	\$ 775,000	\$ 550,000	\$ 500,000	\$ -	\$ 3,276,000
Water Plant						
Hosler Dam Security and Telemetry	24,000				100,000	\$ 124,000
Sludge Lagoon Improvements	25,000	200,000				\$ 225,000
Filters 5 & 6 Maintenance	33,000					\$ 33,000
Water Treatment Plant Filter Improvements		40,000	80,000		80,000	\$ 200,000
Filters 7 & 8 New			65,000			\$ 65,000
subtotal plant	\$ 82,000	\$ 240,000	\$ 145,000	\$ -	\$ 180,000	\$ 647,000
Water Distribution						
Misc Distribution Lines	25,000	25,000	60,000	50,000	50,000	\$ 210,000
Crowson Reservoir Roof	300,000					\$ 300,000
Main Feeder Line Plant to Crowson	30,000	600,000				\$ 630,000
Update Distribution Analysis and CIP Projects	70,000					\$ 70,000
Ashland Street Main Line Replacement Ph2		150,000				\$ 150,000
Lee (Bridge-Wightman); Winburn (Plaza to Granite, Nutley)			85,000			\$ 85,000
Waterline Replacements as identified in new CIP				100,000	100,000	\$ 200,000
subtotal distribution	\$ 425,000	\$ 775,000	\$ 145,000	\$ 150,000	\$ 150,000	\$ 1,645,000
TOTAL WATER	\$ 1,958,000	\$ 1,790,000	\$ 840,000	\$ 650,000	\$ 330,000	\$ 5,568,000
WASTEWATER						
	FY01	FY02	FY03	FY04	FY05	Totals
Wastewater Treatment Plant						
Treatment Plant	10,400,000					\$ 10,400,000
Treatment Plant offsite	3,000,000	2,750,000				\$ 5,750,000
Wetlands	130,000					\$ 130,000
subtotal plant	\$ 13,530,000	\$ 2,750,000	\$ -	\$ -	\$ -	\$ 16,280,000
Wastewater Collection System						
Granite Street (Lithia Creek Way to Winburn)	120,000					\$ 120,000
Bear Creek Interceptor						
Oak St to WWTP	96,000					\$ 96,000
Nevada to Carol	104,000					\$ 104,000
Fordyce to Walker		52,000				\$ 52,000
Interceptor line upsizing		62,000	38,000	100,000		\$ 200,000
subtotal collection	\$ 200,000	\$ 114,000	\$ 38,000	\$ 100,000	\$ -	\$ 452,000
TOTAL WASTEWATER	\$ 13,730,000	\$ 2,864,000	\$ 38,000	\$ 100,000	\$ -	\$ 16,732,000

**City of Ashland
Capital Improvements Plan
2001-2005 Construction Years**

Project Description	2000-01	2001-02	2002-03	2003-04	2004-05	FY 01 - 05 Total Cost
	FY01	FY02	FY03	FY04	FY05	Totals
ELECTRIC						
Install New Services & Transformers / Underground	401,000	400,000	400,000	400,000	400,000	\$ 2,001,000
Subtotal Electric	\$ 401,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,001,000
TELECOMMUNICATIONS						
Distribution System	1,263,000					\$ 1,263,000
Cable Equipment	1,011,000	19,000	19,000	19,000	19,000	\$ 1,087,000
High Speed Data Equipment	60,000					\$ 60,000
Subtotal Telecommunications	\$ 2,334,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 2,410,000
TOTAL ELECTRIC / TELECOMMUNIC \$ 2,735,000 \$ 419,000 \$ 419,000 \$ 419,000 \$ 419,000 \$ 4,411,000						
ADMINISTRATION						
City Facilities						
Hillah Temple	1,650,000					\$ 1,650,000
B St Yard	35,000					\$ 35,000
Library Expansion	2,750,000	2,710,000				\$ 5,460,000
Fire Station #1	2,540,000					\$ 2,540,000
Elks Parking Lot	25,000					\$ 25,000
Police Parking Lot		60,000				\$ 60,000
Fire Station #2					1,500,000	\$ 1,500,000
Subtotal Facilities	\$ 7,000,000	\$ 2,770,000	\$ -	\$ -	\$ 1,500,000	\$ 12,765,000
Technology						
Permit Tracking	35,000					\$ 35,000
Management Information System	100,000					\$ 100,000
Subtotal Technology	135,000	0	0	0	0	135,000
TOTAL ADMINISTRATION \$ 7,135,000 \$ 2,770,000 \$ - \$ - \$ 1,500,000 \$ 12,900,000						
PARKS & RECREATION						
Calle / Restrooms & Recycling Area	\$887,000					\$ 887,000
Open Space	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$ 1,000,000
TOTAL PARKS & RECREATION	\$ 1,087,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,887,000

last adjustment 0945 6 Apr 00



CITY OF ASHLAND
CAPITAL IMPROVEMENTS PLAN
2001-2005 Construction Years

TRANSPORTATION

Siskiyou Boulevard
Ashland School Districts Parking Lots
Central Ashland Bikeway
Rogue Valley Transit District Bus Shelters
Water Street Bridge - Flood Restoration (FAU)
Beach Street Intersection Improvement
Federal Aide Urban Project (based on pavement management assessment)
Signal Oak Street \ Hersey Street Intersection
Nevada Street Extension & Bridge Construction(Bear Creek to Mountain)

Sidewalk - Helman St (Van Ness to Nevada)
Sidewalk - Mountain Ave (East Main to Village Green)
Sidewalk - Laurel St (Hersey to Randy)
Sidewalks - TSP School Routes; Lincoln School and Walker
Sidewalks - TSP School Routes; Hersey Street

Local Improvement Districts

Scenic Drive
Tolman Creek Road
Nutley Street
Strawberry Lane
Alnutt Street
Misc. Projects (Larkin, Ohio, Peachy, Sunrise...)
Liberty Street
Plaza Avenue
Walnut Street (paving)
Waterline Road

Airport

Taxiway Improvements (AIP Grant - 10% City match)
Hangar Construction

STORM DRAINS

Garfield Street & Vista Street
Bridge Street - Lee to Siskiyou (SOU Easement)
Roca Channel Improvements
Water Quality Improvements - Basins/Riparian - New Master Plan
Billings Property Acquisition & Storm Drain Improvements
Strawberry, Alnutt, Nutley Storm Drain Improvements
Beach Creek - New Master Plan

WATER

Water Supply

TAP (to Talent) & Water Rights
Transmission Line (Reeder to Plant)

Water Plant

Hosler Dam Security & Telemetry

Sludge Lagoon Improvements
Filters 5 & 6 Maintenance
Water Treatment Plant Filter Improvements

Water Distribution

Miscellaneous Distribution Lines
Crowson Reservoir Roof
Main Feeder Line Plant to Crowson
Update Distribution Analysis and CIP Projects
Ashland Street Main Line Replacement Ph2
Lee (Bridge-Wightman), Winburn (Plaza to Granite, Nutley)
Waterline Replacements (Identified in New CIP)

WASTEWATER

Wastewater Treatment Plant

Treatment Plant
Treatment Plant offsite
Wetlands

Wastewater Collection System

Granite Street (Lithia Creek Way to Winburn)
Bear Creek Interceptor
Oak St to WWTP
Nevada to Carol
Fordyce to Walker
Interceptor Line Upsizing

ELECTRIC

Underground Lines / Install New Transformers

TELECOMMUNICATIONS

Distribution System
Cable Equipment
High Speed Data Equipment

ADMINISTRATION

City Facilities

Hillah Temple
B St Yard
Library Expansion
Fire Station #1
Elks Parking Lot
Police Parking Lot
Fire Station #2

Technology

Permit Tracking
Management Information System

PARKS & RECREATION

Calle / Restrooms & Recycling Area
Open Space

Project Title	Siskiyou Boulevard Redesign
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

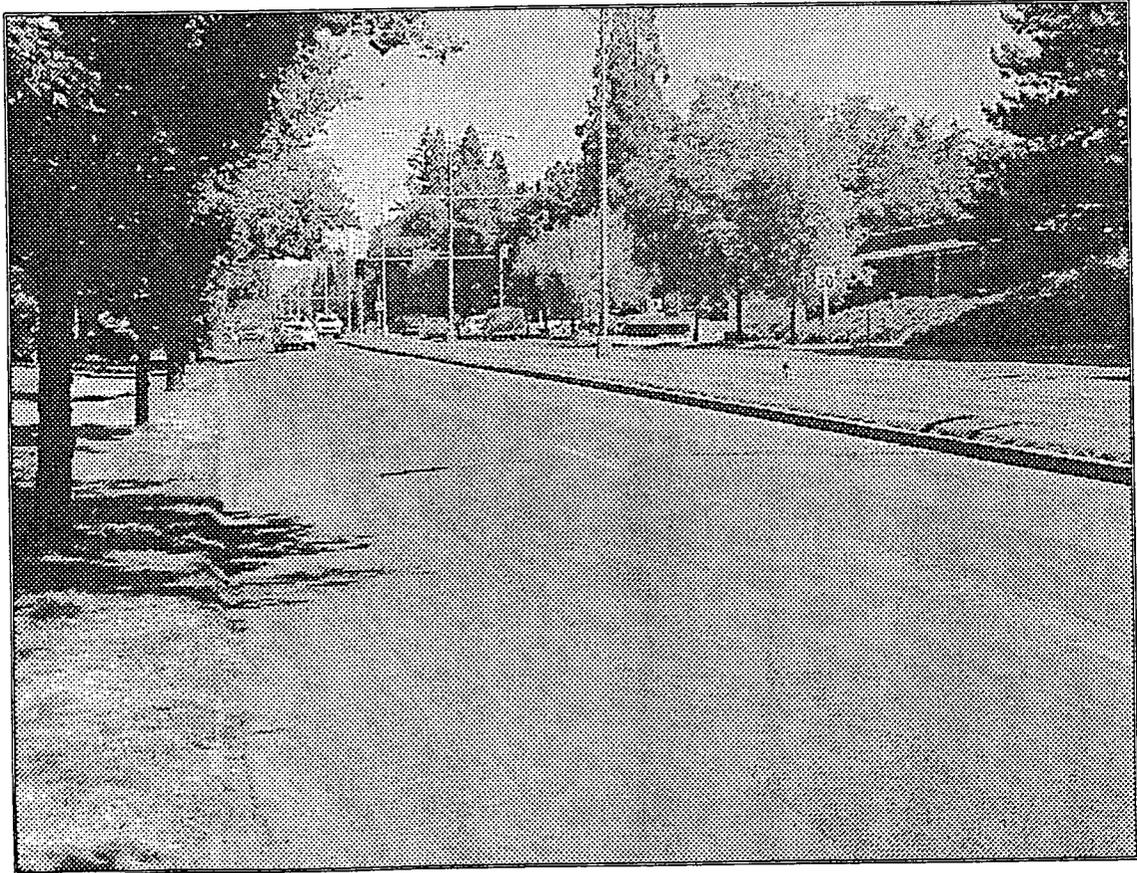
<u>Funding Source</u>		
\$	1,785,000	ODOT
\$	615,000	Transportation SDCs
\$	7,000	Transportation Fees
\$	2,407,000	

<u>Project Cost by Budget Year</u>		
2001	\$	200,000
2002	\$	315,000
2003	\$	1,200,000
2004	\$	692,000
2005	\$	

Project Description

This project combines the design and construction projects listed in the CIP Project List. Approval is pending jurisdictional exchange with ODOT. Initial design is expected to begin in FY00. The design phase of this project will provide for public input and comparison of alternatives for creating bicycle lanes to provide a safe pathway through the City of Ashland for both bicycles and pedestrians. (Total = \$2,457,000) Design began in FY00.

The construction phase will follow the design and will involve major construction of new Boulevard features and replacement of sidewalks, curb and gutter, driveway approaches and other details based on the completed design plan.



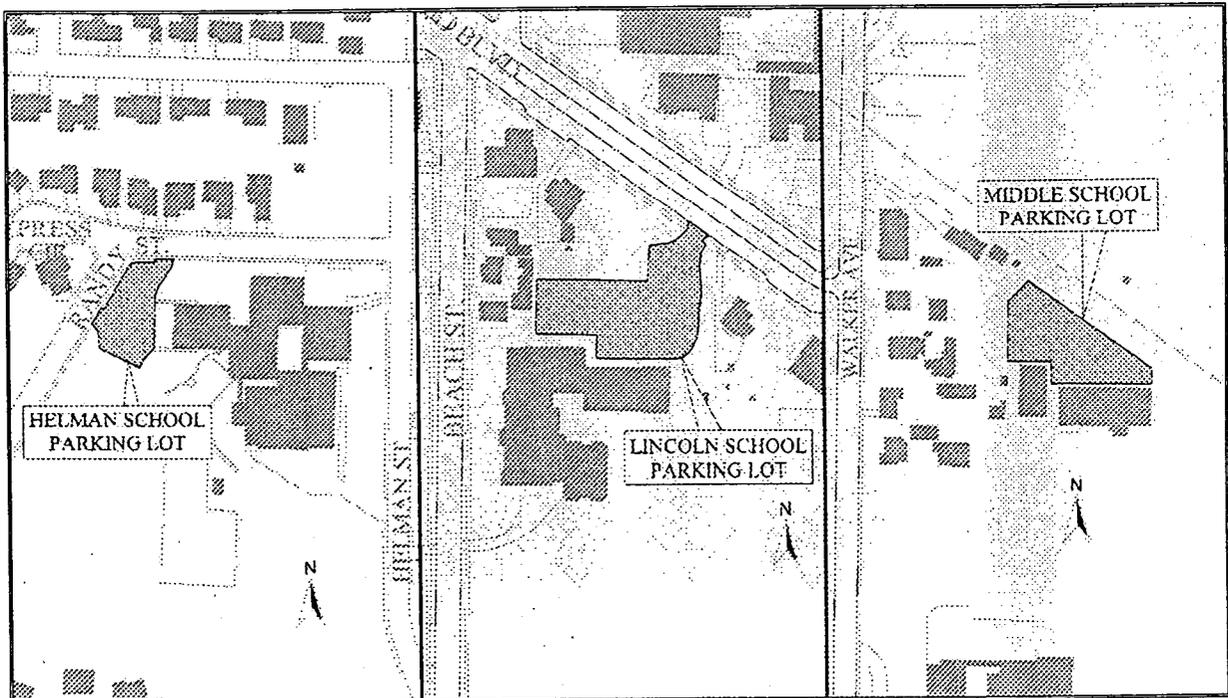
Project Title	ASD Parking Lots
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	50,000	ASD
\$	20,000	Street Div (Soft Match)
\$	70,000	

<u>Project Cost by Budget Year</u>		
2001	\$	35,000
2002	\$	35,000
2003	\$	
2004	\$	
2005	\$	

Project Description

The Ashland School District approached the City to assist with the paving of their parking lots at Lincoln School (FY01), Helman School (FY01), and the two lots at the Middle School (FY02). The concerns with unpaved parking lots are water quality, dirt and debris tracking into the streets, and general drainage of the lots. The City agreed to provide the labor and equipment (soft match) for the projects, split over two fiscal years. Ashland School District will pay for the materials and will be expected to meet the City's requirement for adequate landscaping.



Project Title	Central Ashland Bikeway – Phase II
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

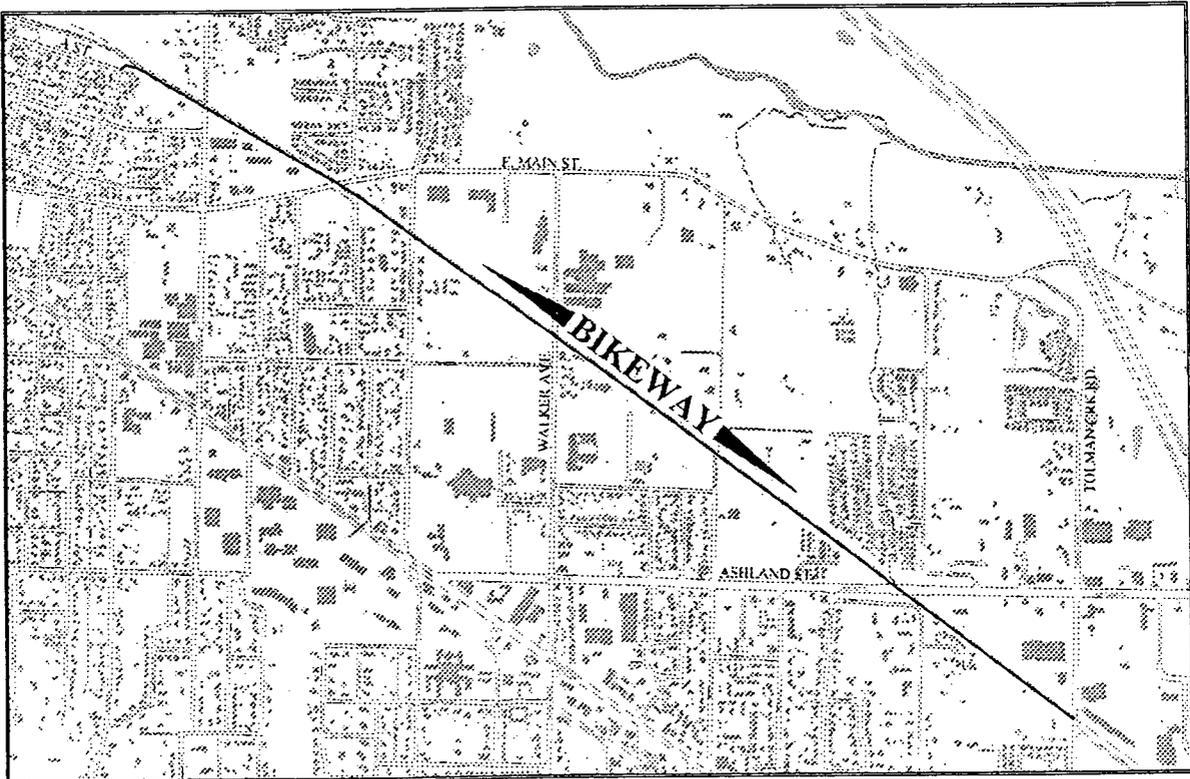
<u>Funding Source</u>		
\$	31,250	Transportation SDCs
\$	93,750	Transportation Fees
\$	125,000	

<u>Project Cost by Budget Year</u>		
2001	\$	125,000
2002	\$	
2003	\$	
2004	\$	
2005	\$	

Project Description

The Central Ashland Bikeway project began in 1998 and the first phase was completed in 1999, with a path constructed from the corner of Eighth and A Streets to Tolman Creek Road near Mistletoe Road.

This second phase of the project is the acquisition of easements and rights of way to extend the length of the bikepath to both the east and west city limits. A portion of the work was completed in FY00 for the section along A Street to 6th Street along Railroad Park.



Project Title	RVTD Bus Shelters
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

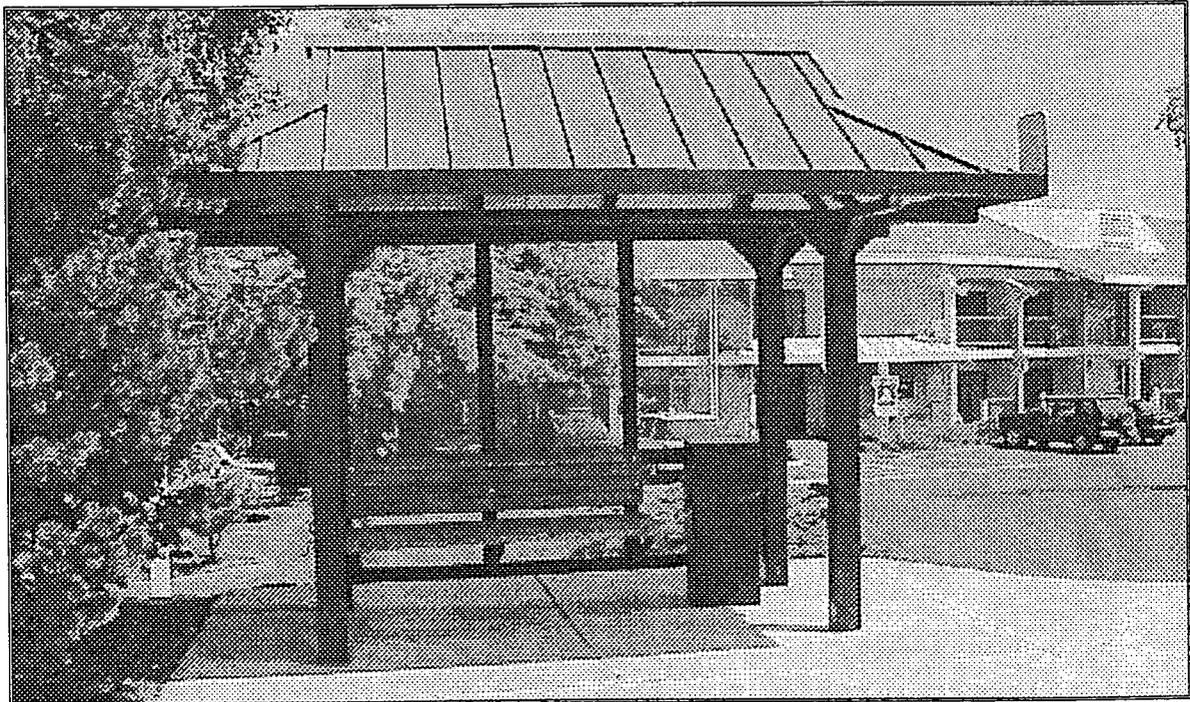
<u>Funding Source</u>	
\$ 60,000	Transportation SDCs
\$ 10,000	SOU
\$ 168,000	ODOT/FTA/RVTD
\$ 2,000	Street Fees
\$ 240,000	

<u>Project Cost by Budget Year</u>	
2001	\$ 240,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

Construct roadway and site improvements including Bus Turnouts, asphalt paving and pavement overlay, curb and gutter, sidewalks modifications, retaining wall improvements, and related storm drain system improvements.

The current plan is for 7-8 new shelters. This may be reduced depending upon the future of RVTD bus routes and final cost estimates.



Project Title	Water Street Bridge
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

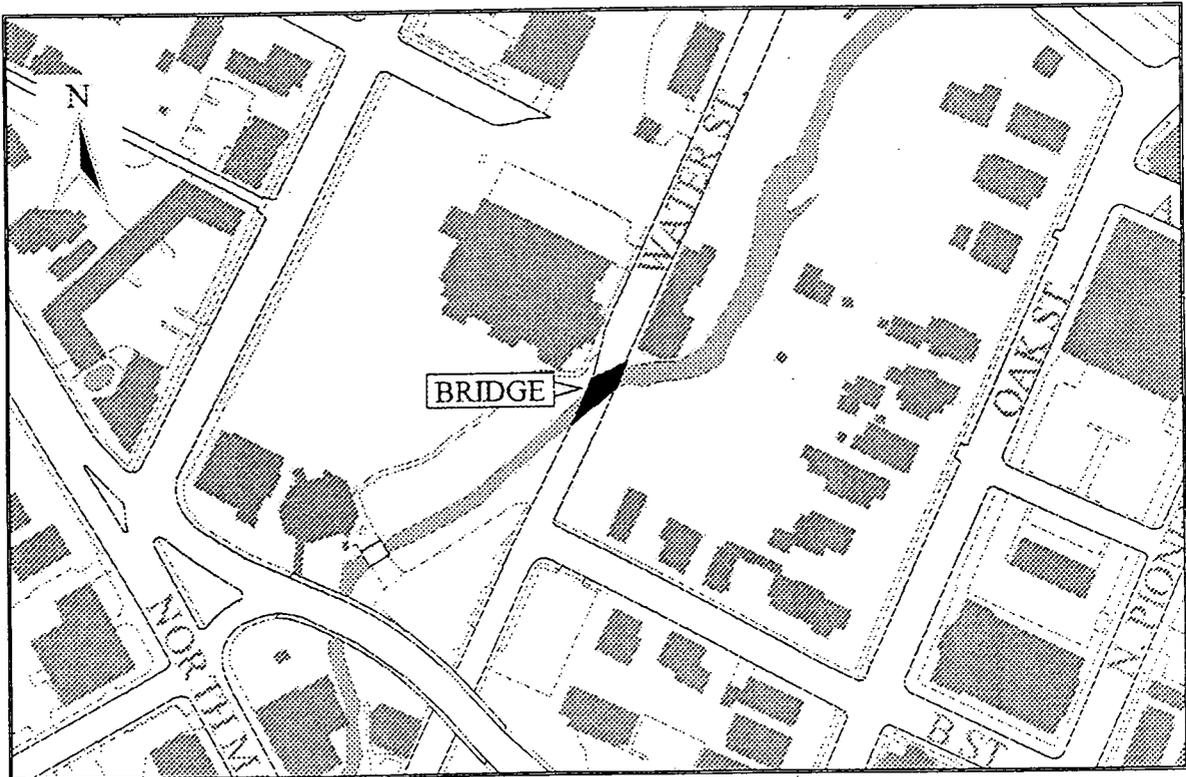
<u>Funding Source</u>	
\$ 200,000	ODOT - FAU Grant
\$ 78,750	Transportation SDCs
\$ 36,250	Transportation
\$ 315,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 215,000
2003	\$ 100,000
2004	\$
2005	\$

Project Description

Replace existing bridge including, asphalt approaches, sidewalks, fish passage improvements, and related storm drain system improvements.

This project was identified in the Otak Report for post January 1997 flood improvement and recommendations along Ashland Creek.



Project Title	Beach Street Intersection Improvements
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

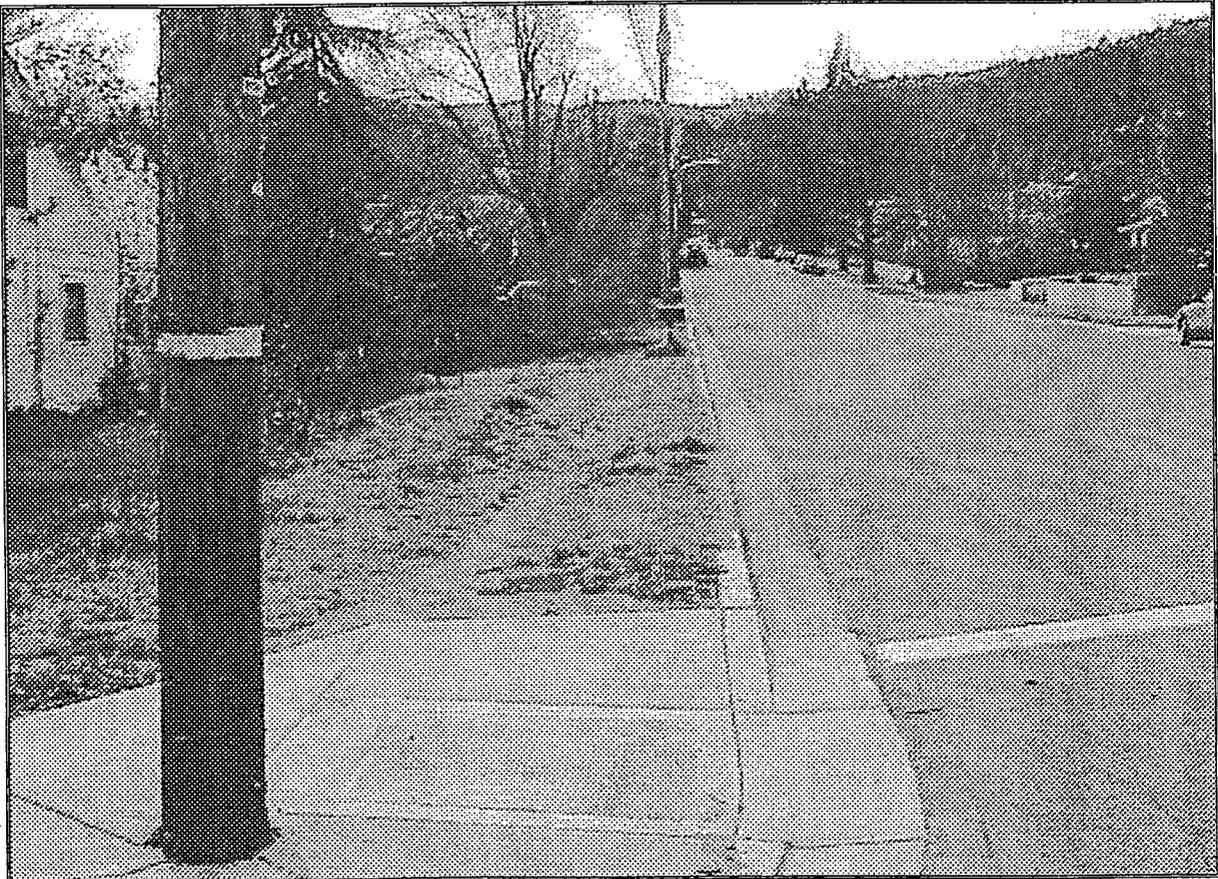
<u>Funding Source</u>		
\$	80,000	Grant
\$	<u>14,000</u>	Transportation SDCs
\$	94,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	
2004	\$	94,000
2005	\$	

Project Description

This project was identified in the Transportation System Plan for safety and operational improvements. Beach Street functions as a main access for SOU and Lincoln Elementary School.

This project will redesign and improve the intersection of Beach Street and Siskiyou Boulevard. It is anticipated that this project will be combined with the Siskiyou Boulevard modernization and be completed at that time.



Project Title	Future FAU Pavement Project
Project Type	Transportation
Responsible Department	Department of Public Works\Engineering Division

<u>Funding Source</u>		
\$	180,000	FAU Grant
\$	20,000	Transportation Fees
\$	200,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	
2004	\$	100,000
2005	\$	100,000

Project Description

These projects are yet undefined as the pavement management assessment has not yet been completed.

Upon the completion of the pavement management plan, all streets within Ashland will be given a grade of their condition and prioritized based on their need for improvements.

Improvement needs will be based on use, structural integrity and type of reconstruction needed to qualify for ODOT\FAUS funding.



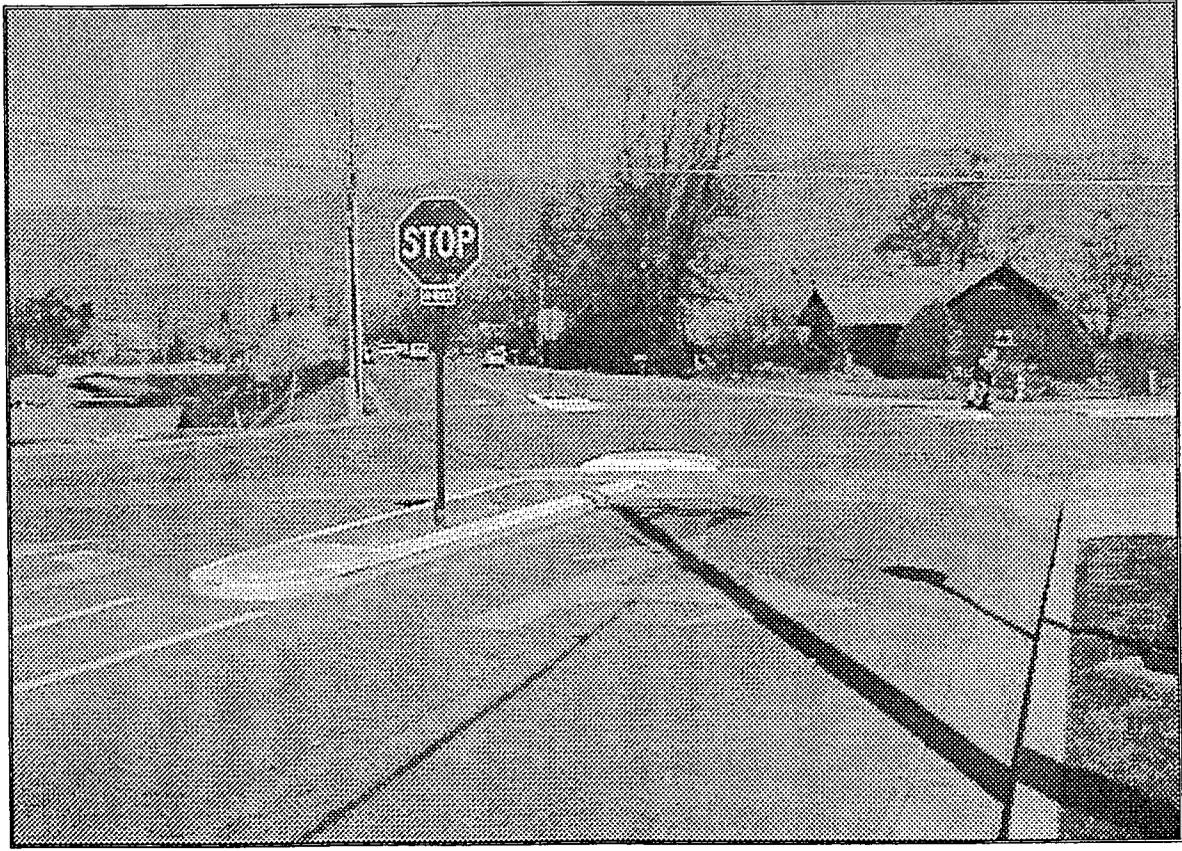
Project Title	Signal Oak Street & Hersey Street Intersection
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	60,000	Transportation SDCs
\$	90,000	Transportation Fees
\$	150,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$
2003	\$
2004	\$
2005	\$ 150,000

Project Description

This project is planned as the traffic on both Oak Street and Hersey Street is increasing at a rapid rate. As proposed in the Transportation System Plan, it is projected that traffic warrants will be met for a fully signalized intersection in the year 2005.



Project Title	Nevada Street Connection
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	778,700	Transportation SDCs
\$	<u>419,300</u>	Transportation Fees
\$	1,198,000	

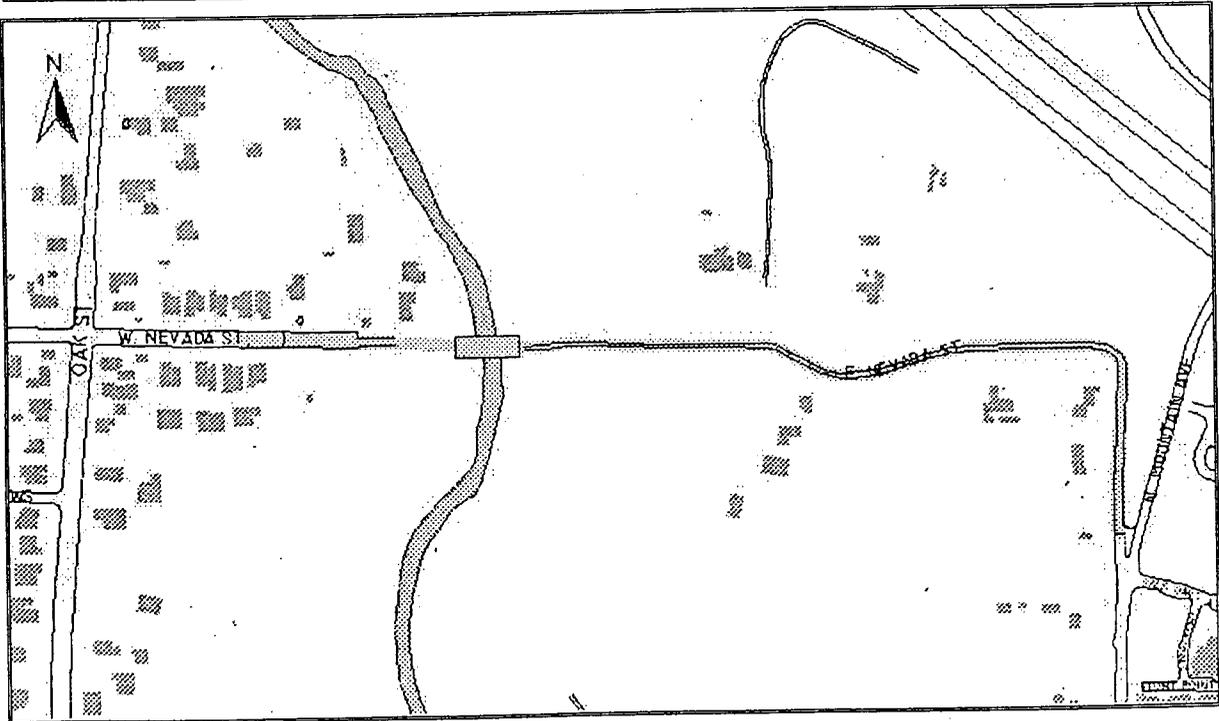
<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	
2004	\$	
2005	\$	1,198,000

Project Description

The recently adopted City of Ashland Transportation System Plan (TSP) recommends an east/west connection to relieve traffic volumes on Oak Street and also provide a more direct access to SOU and other local schools.

This project includes the construction of a bridge across Bear Creek near the Nevada Street side of the proposed road connection. All related storm drain, paving, bike lanes and sidewalks will be included in this project.

Staff will continue to pursue grant funding for a portion of this project.



TRANSPORTATION

Project Title	Sidewalk-Helman Street
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

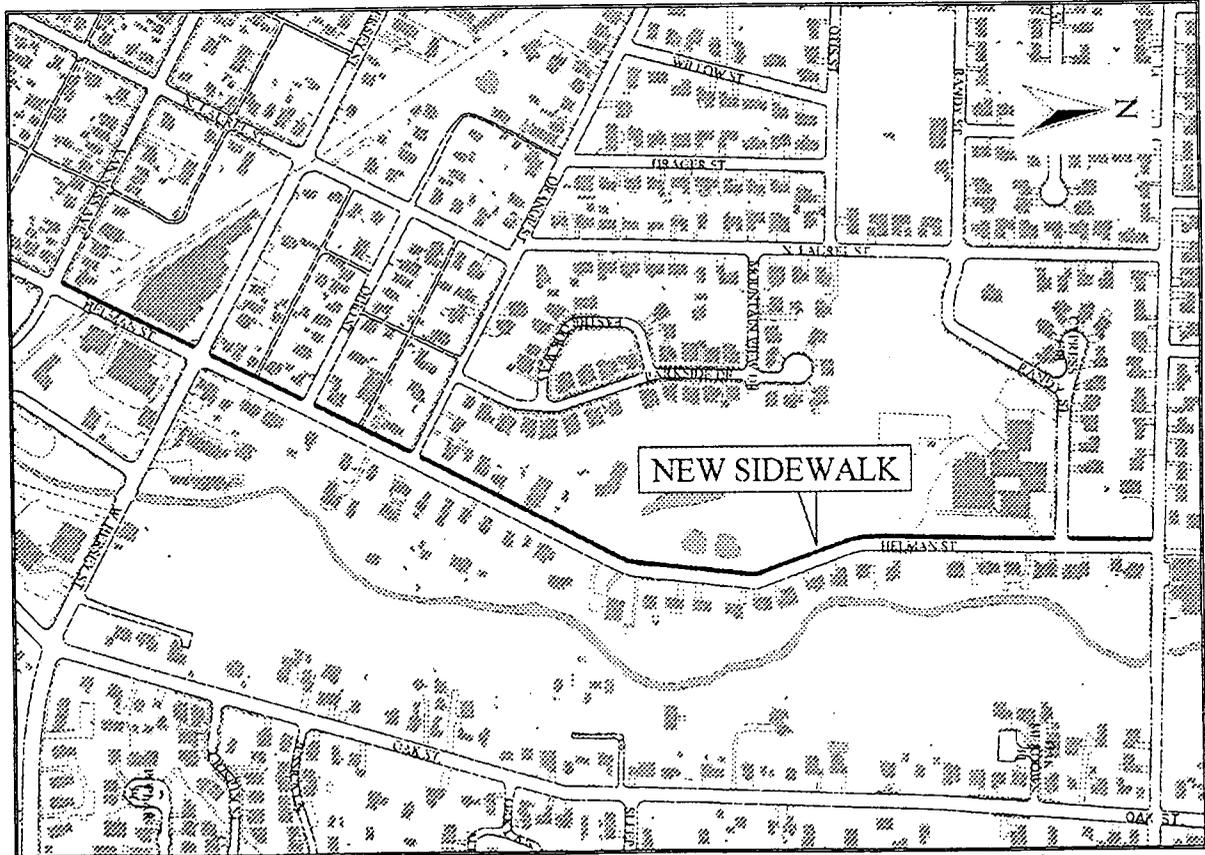
<u>Funding Source</u>		
\$	24,500	Transportation SDCs
\$	<u>73,500</u>	Transportation Fees
\$	98,000	

<u>Project Cost by Budget Year</u>	
2001	\$ 98,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

Construct sidewalks, driveway improvements, and related minor storm drain improvements on Helman Street from Van Ness Avenue to West Nevada Street.

Sidewalk improvement projects in the Capital Improvements Plan were prioritized by their proximity to area schools.



Project Title	Sidewalks- Mountain Avenue
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

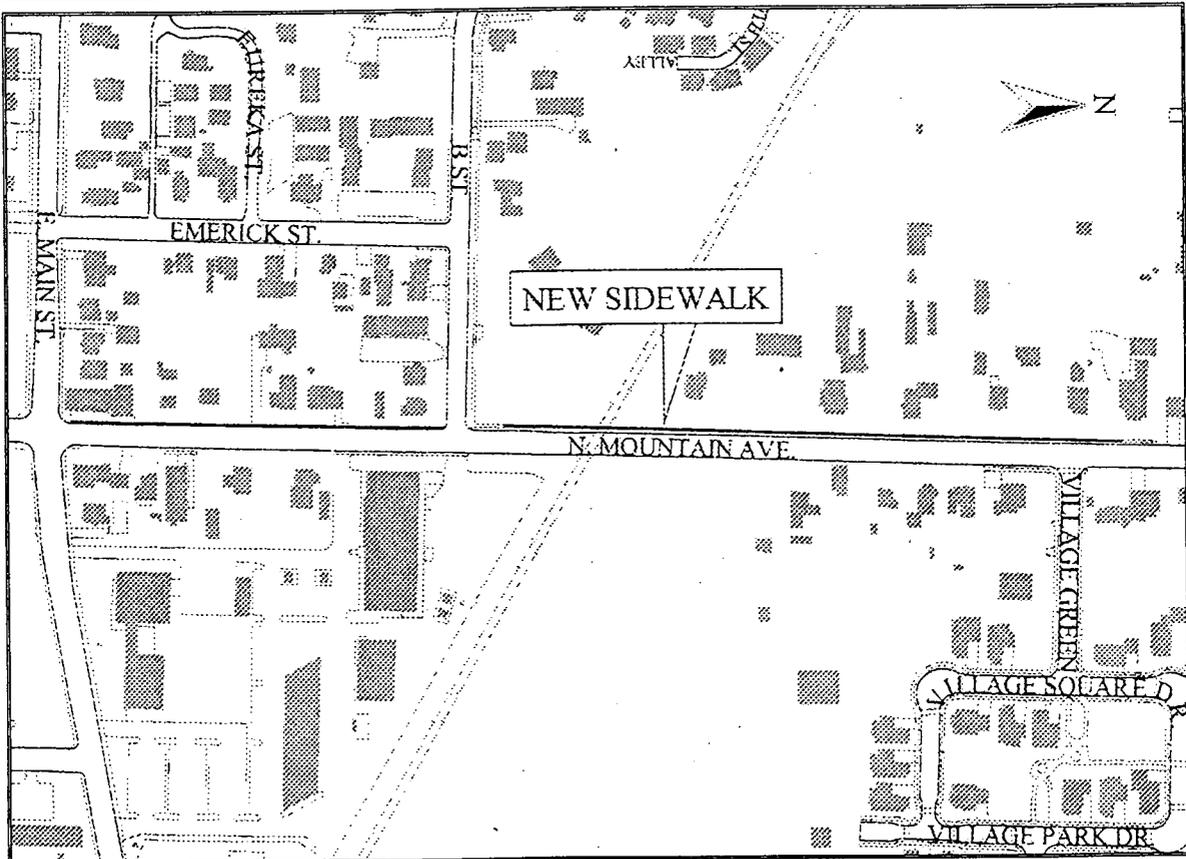
<u>Funding Source</u>		
\$	31,250	Transportation SDCs
\$	<u>93,750</u>	Transportation Fees
\$	125,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 125,000
2003	\$
2004	\$
2005	\$

Project Description

Construct sidewalks, driveway improvements, and related minor storm drain improvements on North Mountain Avenue from East Main Street to Village Square Drive.

Sidewalk projects in the Capital Improvements Plan are prioritized based on their proximity to area schools and their designation as collector, arterial and local streets.



TRANSPORTATION

Project Title	Sidewalks - Laurel, Randy Street
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

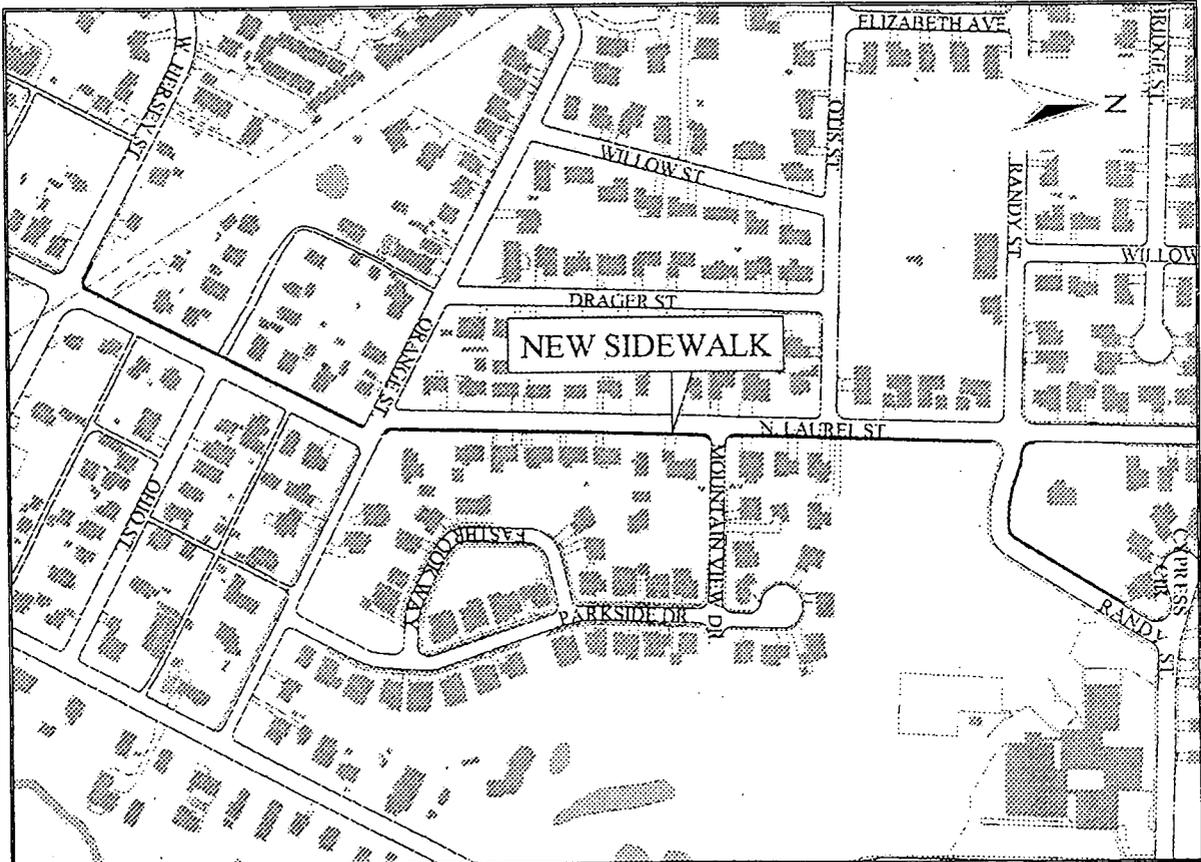
<u>Funding Source</u>		
\$	21,250	Transportation SDCs
\$	<u>63,750</u>	Transportation Fees
\$	85,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	85,000
2004	\$	
2005	\$	

Project Description

Construct sidewalks, driveway improvements, and related minor storm drain improvements to North Laurel Street from West Hersey Street to Randy Street and on Randy Street from North Laurel Street to Helman School.

There are several missing sidewalk connections along this important collector and local street network to reach Helman School. This will also serve as a connection to the City's Dog Park and Greenway bicycle trail system.



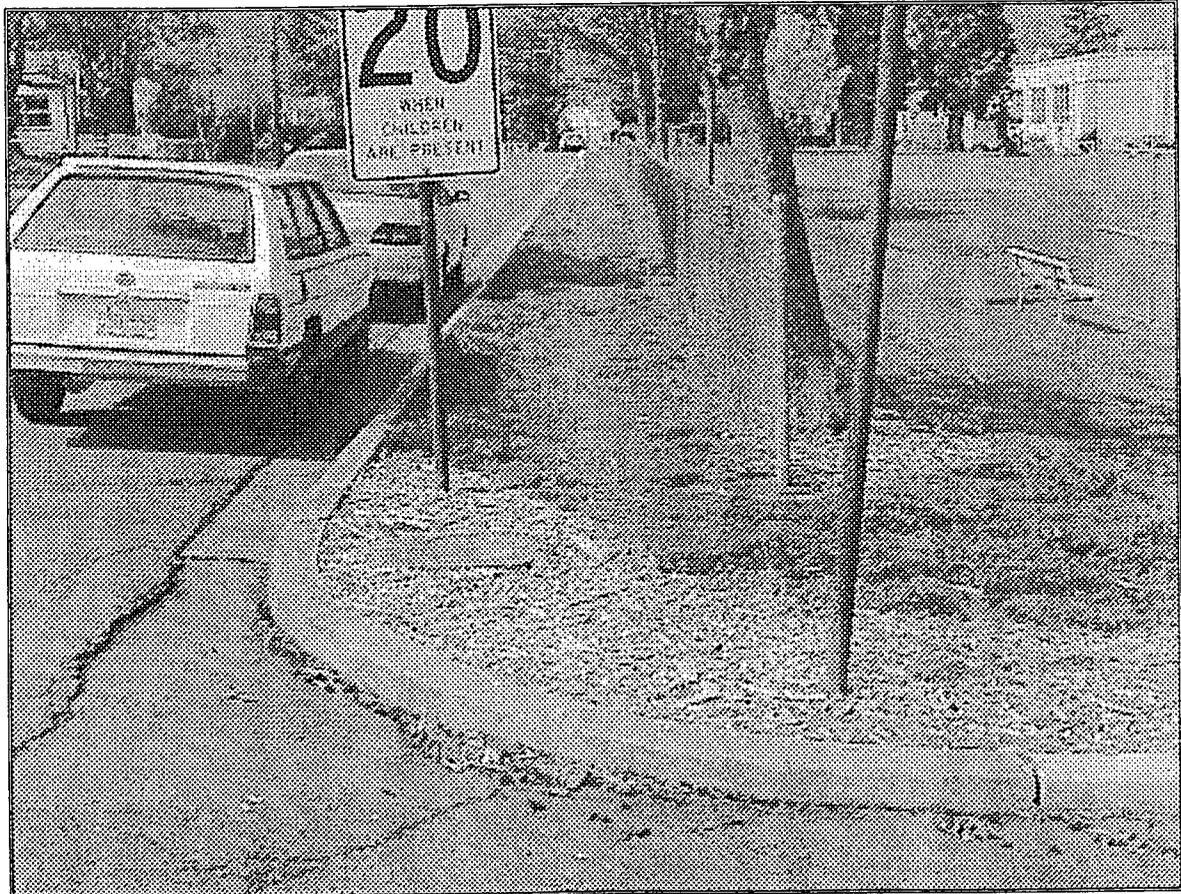
Project Title	Sidewalks - School Routes
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

Funding Source		Project Cost by Budget Year	
\$	25,000	2001	\$
\$	<u>75,000</u>	2002	\$
\$	100,000	2003	\$
		2004	\$ 100,000
		2005	\$

Project Description

Construct new sidewalks, complete missing sidewalk links and related minor storm drain improvements along heavily used pedestrian areas with focus on area schools routes and other public facilities. This important sidewalk link focus on sidewalks at Lincoln School on Beach Street, and also a section to Walker School along Homes Avenue from Walker to Hunter.

For a complete list of sidewalks to be constructed, please refer to the recently adopted Transportation System Plan (TSP).



Project Title	Sidewalks - School Routes
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

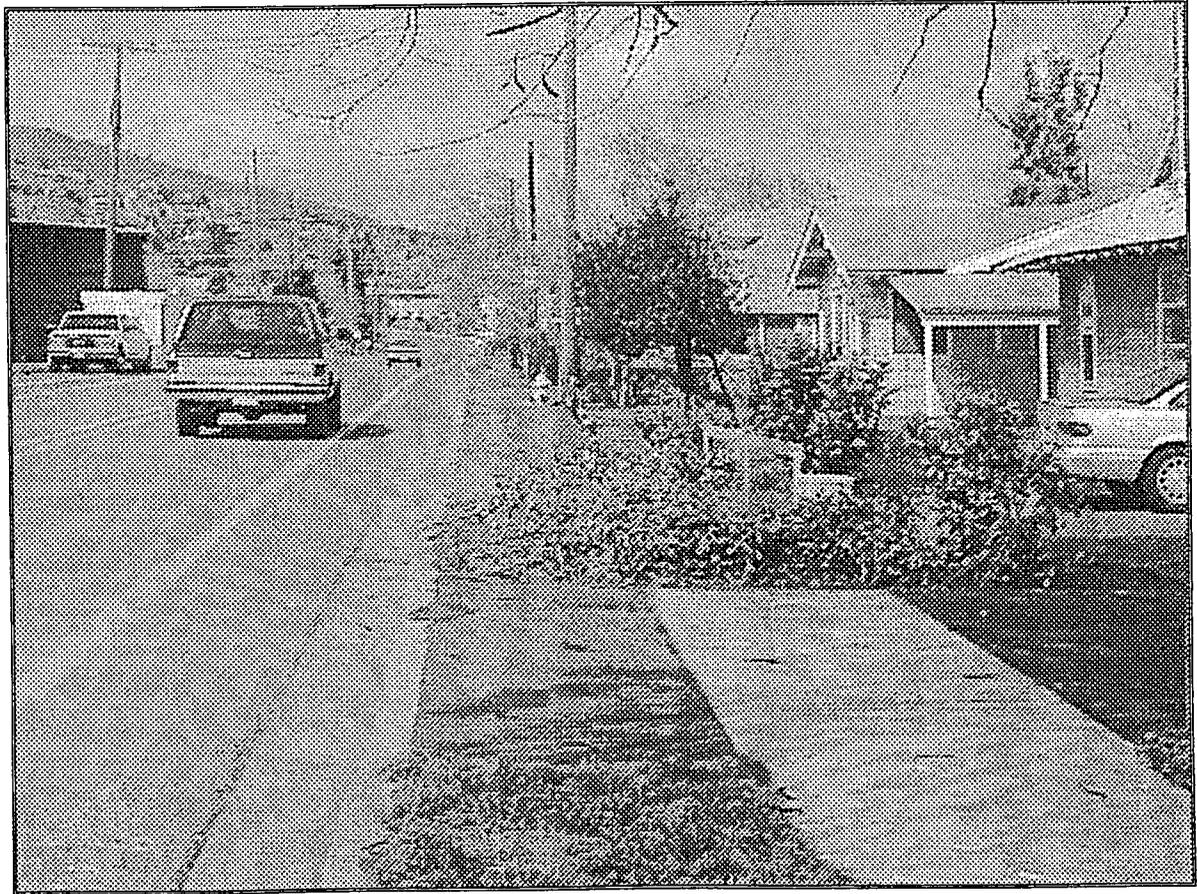
Funding Source		
\$	25,000	Sidewalk SDCs
\$	<u>75,000</u>	Street Fees
\$	100,000	

Project Cost by Budget Year		
2001	\$	
2002	\$	
2003	\$	
2004	\$	
2005	\$	100,000

Project Description

Construct new sidewalks, complete missing sidewalk links and related minor storm drain improvements along heavily used pedestrian areas with focus on area schools routes and other public facilities. This project focuses on sidewalks to Helman School along Hersey Street from E. Main to Oak Street.

For a complete list of sidewalks to be constructed, please refer to the recently adopted Transportation System Plan (TSP).



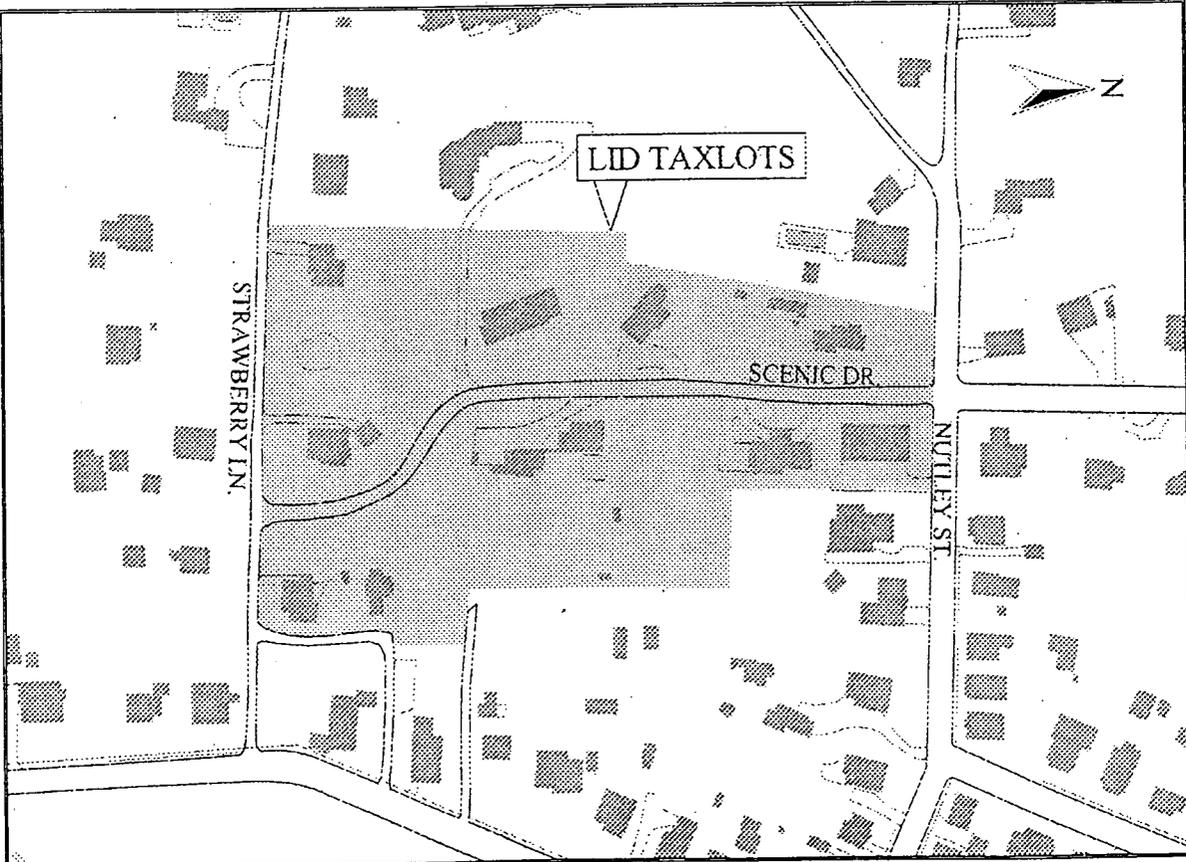
Project Title	Scenic Drive LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>	
\$ 66,720	LID/Developer Portion
\$ 31,000	Transportation SDCs
\$ 13,480	Transportation Fees
\$ 111,200	

<u>Project Cost by Budget Year</u>	
2001	\$ 111,200
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

This portion of Scenic Drive is currently an unimproved dirt road. This project will require formation of an LID to construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.



TRANSPORTATION

Project Title	Tolman Creek Road Improvements
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

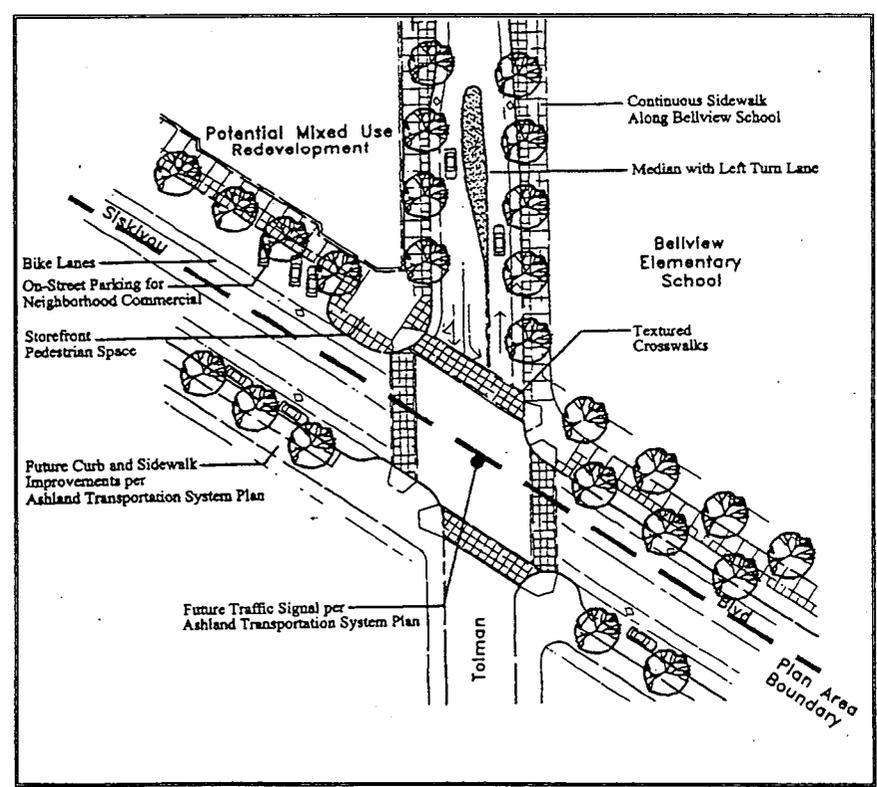
<u>Funding Source</u>		
\$	35,000	Grant
\$	79,500	SDCs
\$	<u>169,500</u>	Transportation Fees/LID
\$	284,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 184,000
2003	\$ 50,000
2004	\$ 50,000
2005	\$

Project Description

Tolman Creek Road is the primary transit and pedestrian corridor for the extended neighborhood. This project combines several projects detailed in the Transportation System Plan for Tolman Creek Road, including intersection improvements at Tolman Creek and Siskiyou and full street improvements to Tolman Creek from Siskiyou Boulevard to the railroad crossing near Mistletoe Road.

Actual construction of the full street improvements will take place beyond the five-year period of this document (FY06 or FY07). Projects funded in this plan are for the intersection improvements and design and layout for the full street improvements, which will include traffic calming devices, bus stop area, storm drain and sidewalk improvements.



Project Title	Nutley Street LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>	
\$	69,000
\$	32,200
\$	<u>13,800</u>
\$	115,000

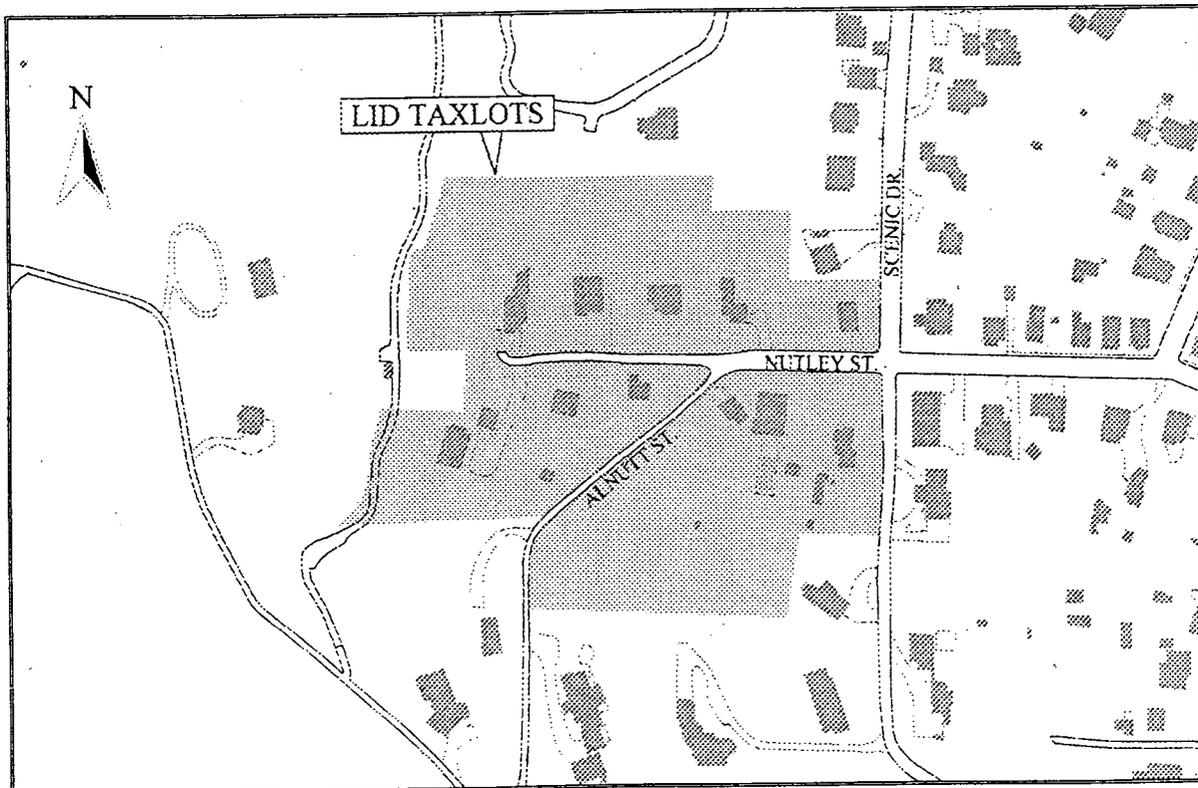
LID/Developer Costs
SDCs
Transportation Fees

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 115,000
2003	\$
2004	\$
2005	\$

Project Description

The upper portion of Nutley Street is unimproved. This project requires the formation of an LID to construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.

Improvements for this project may be coordinated with the Strawberry Lane/Alnutt Street LIDs.



TRANSPORTATION

Project Title	Strawberry Lane LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

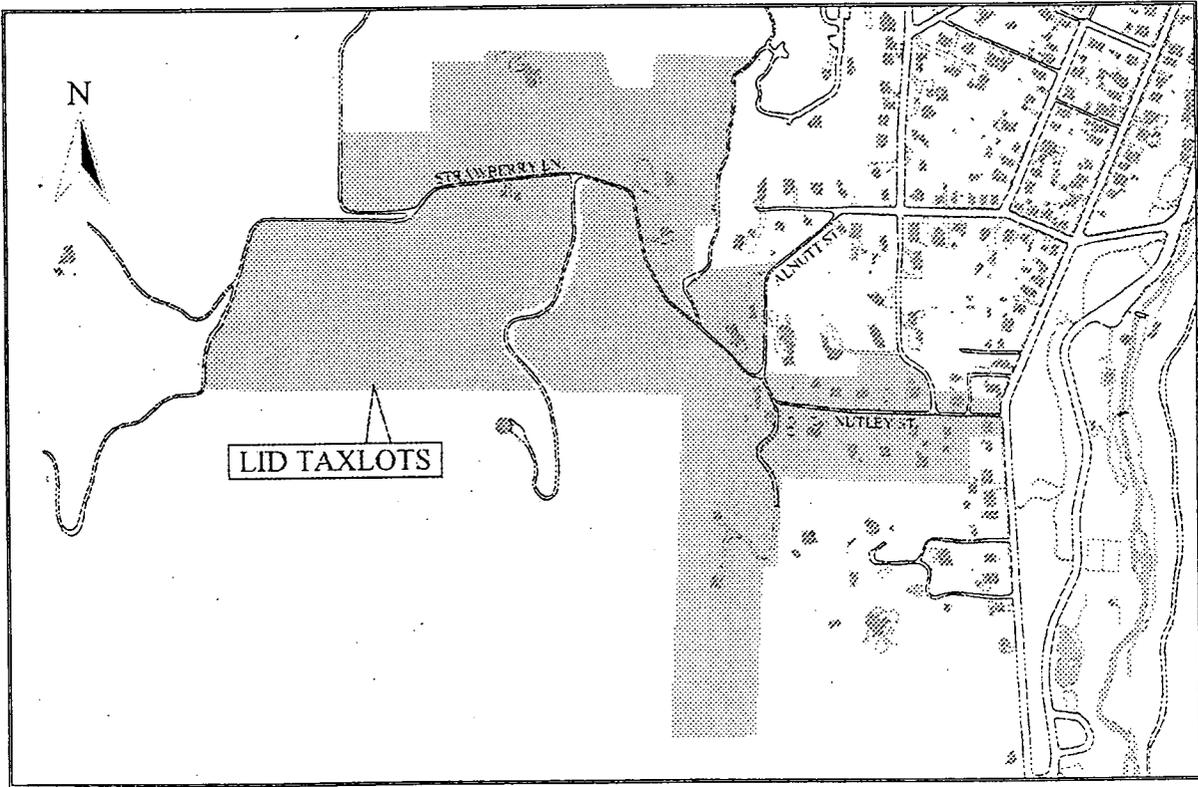
<u>Funding Source</u>		
\$	247,200	LID/Developer Portion
\$	115,400	SDCs
\$	<u>49,400</u>	Transportation Fees
\$	412,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	412,000
2003	\$	
2004	\$	
2005	\$	

Project Description

The described portion of Strawberry Lane is currently an unimproved dirt road. The project will require the formation of an LID to construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.

This project, as shown, also includes the area that will be improved as part of the development on Strawberry Lane. The development costs are not included in the costs shown for this project.



Project Title	Alnutt Street LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

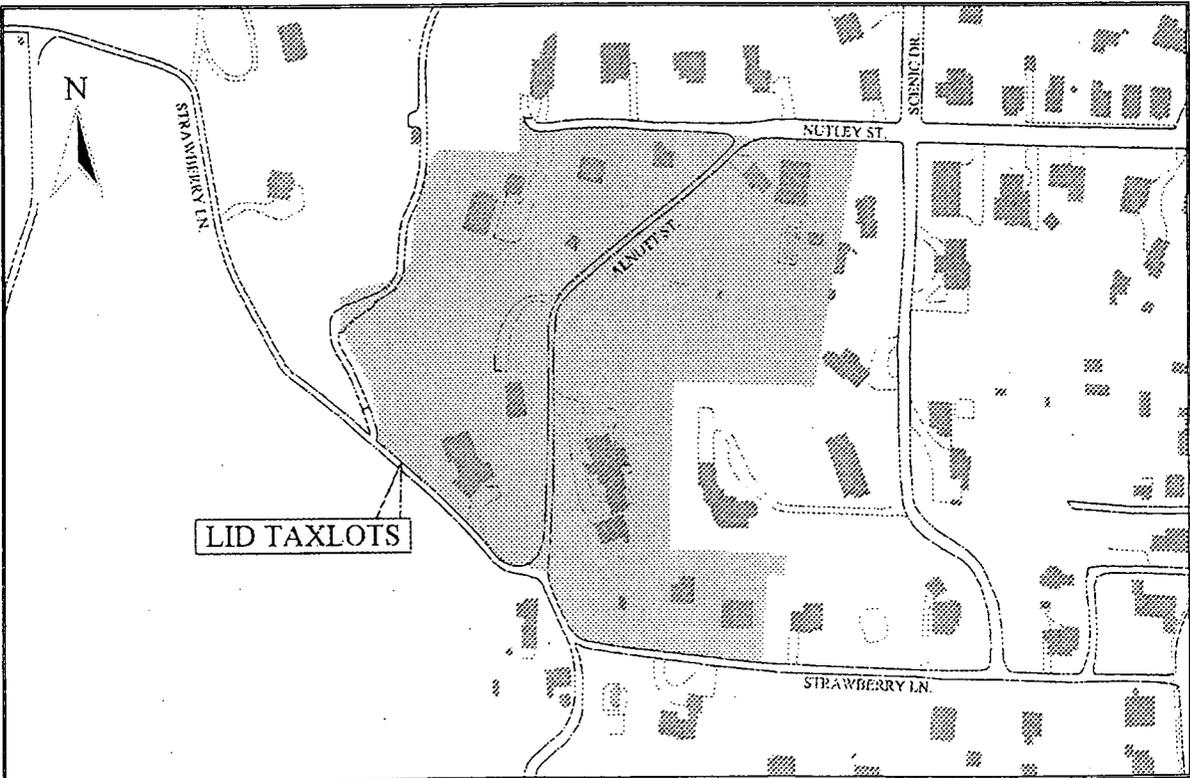
<u>Funding Source</u>	
\$ 56,100	LID / Developer
\$ 58,500	SDCs
\$ <u>25,000</u>	Transportation Fees
\$ 93,600	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$
2003	\$ 93,600
2004	\$
2005	\$

Project Description

Alnutt Street is currently an unimproved dirt road. As part of road improvements and future access to new development, an LID will need to be formed. Development costs will be shared by the neighbors, developers, and the City. Roadway improvements include asphalt paving, curb and gutter, sidewalks (as practical), driveway improvements, and related storm drain system improvements.

Improvements for this project may be coordinated with the Strawberry Lane and Nutley Street improvements.



TRANSPORTATION

Project Title	Miscellaneous LID Projects
Project Type	Transportation / Public Safety
Responsible Department	Department of Public Works / Engineering Division

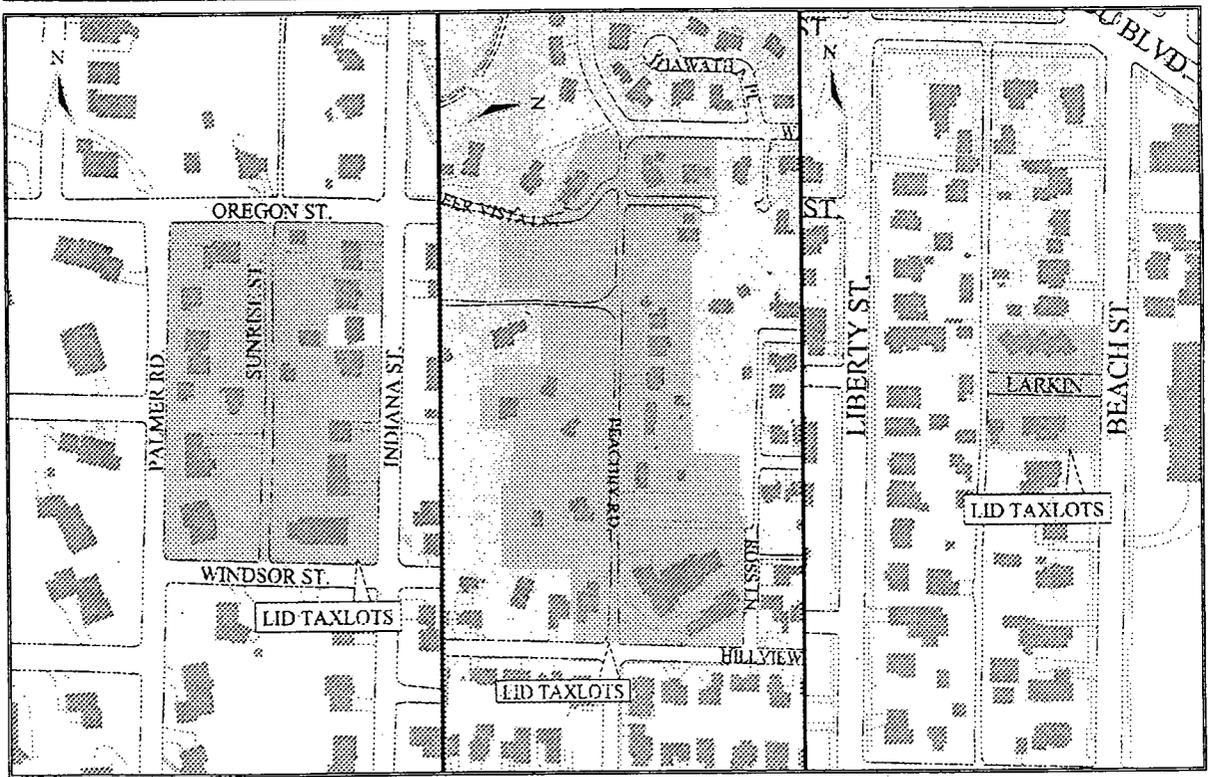
Funding Source	
\$ 125,400	LID Portion
\$ 58,500	SDCs
\$ <u>25,000</u>	Transportation Fees
\$ 209,000	

Project Cost by Budget Year	
2001	\$
2002	\$
2003	\$ 69,000
2004	\$ 70,000
2005	\$ 70,000

Project Description

Although not specifically defined, these projects will require formation of LIDs to construct roadways primarily on dirt or unimproved roads to improve air and water quality. These improvements could include re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.

Possible street improvements include Peachy, Larkin, Ohio, Sunrise and Glenview.



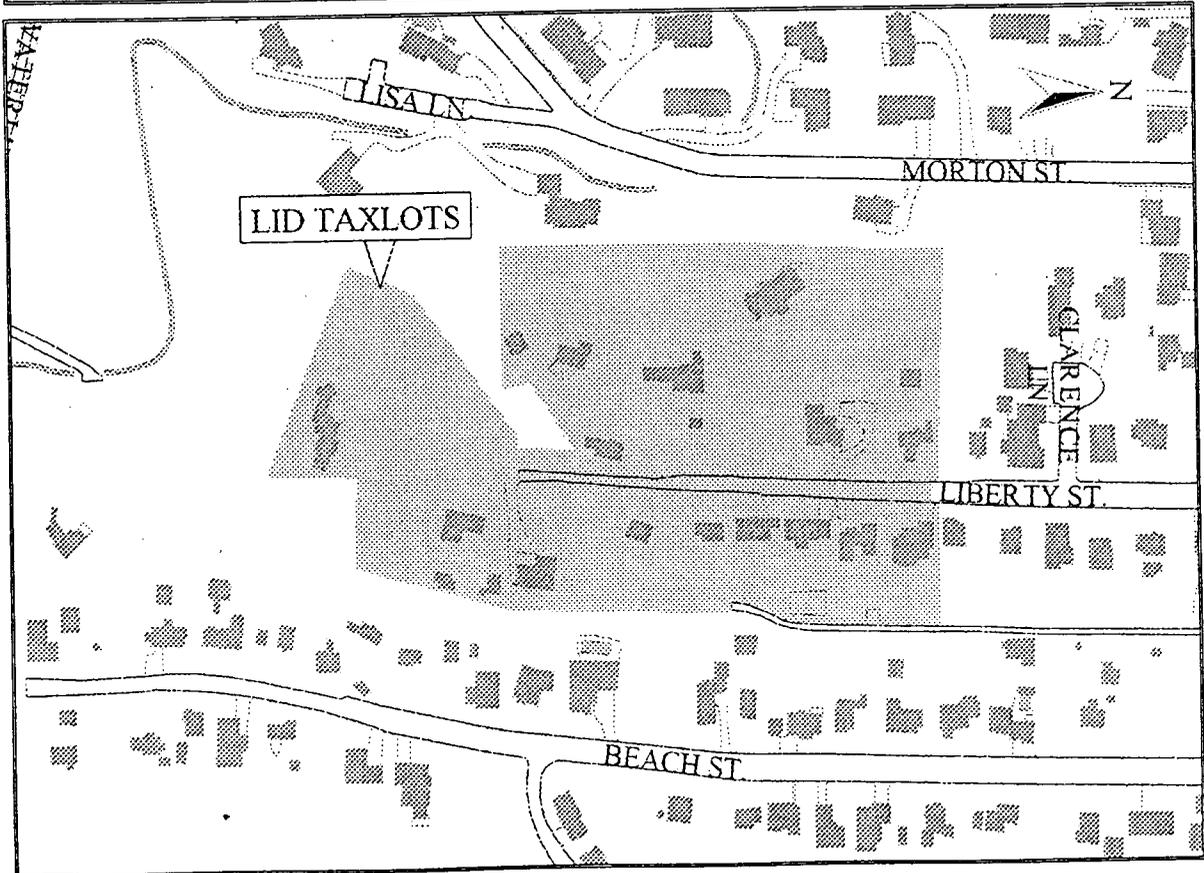
Project Title	Liberty Street LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	40,800	LID Portion
\$	19,000	Transportation SDCs
\$	<u>8,200</u>	Transportation Fees
\$	68,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	68,000
2004	\$	
2005	\$	

Project Description

The upper portion of Liberty is currently an unimproved road. This project will require formation of an LID to construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.



TRANSPORTATION

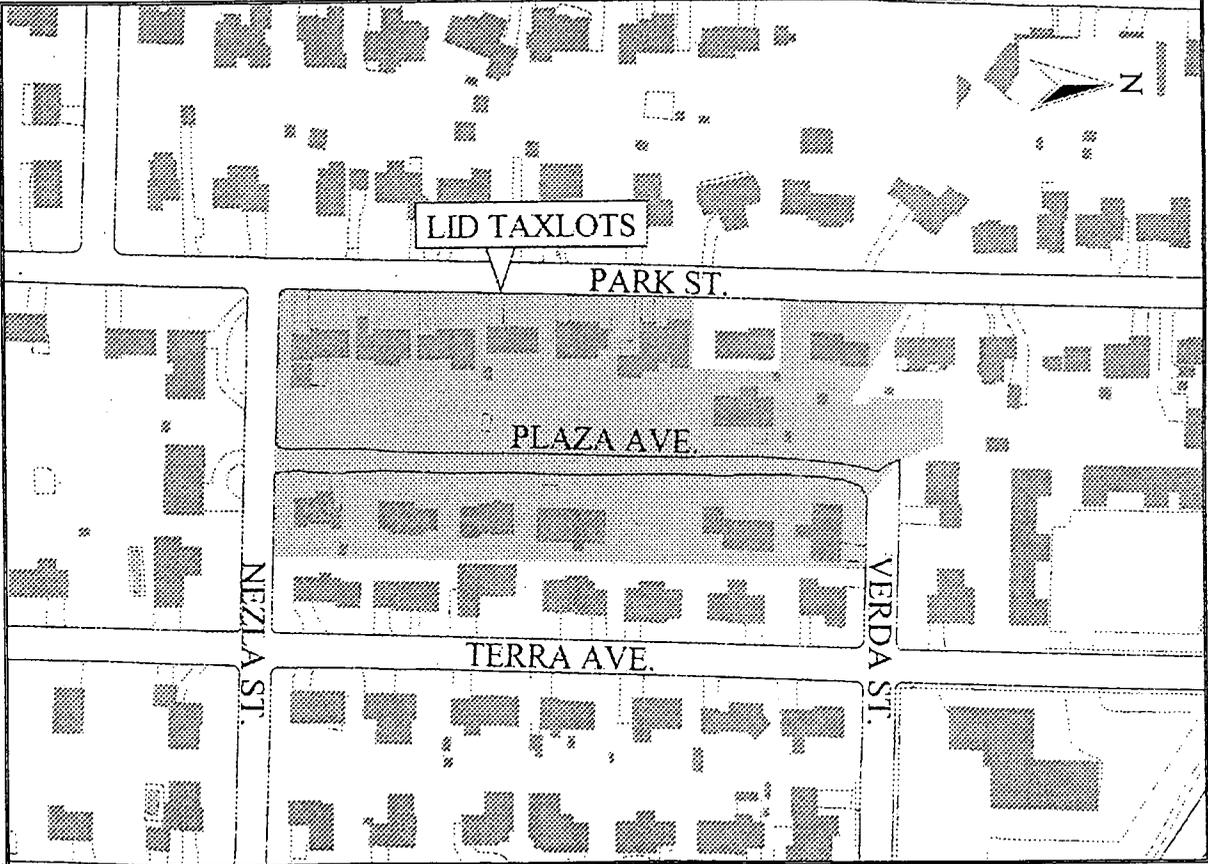
Project Title	Plaza Avenue LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

Funding Source		
\$	43,200	LID Portion
\$	20,200	SDCs
\$	<u>8,600</u>	Transportation Fees
\$	72,000	

Project Cost by Budget Year		
2001	\$	
2002	\$	
2003	\$	
2004	\$	72,000
2005	\$	

Project Description

Plaza Avenue is currently an unimproved street. Neighbors have looked at the possibility of forming an LID several times in the past without success. This project would initiate an LID to construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.



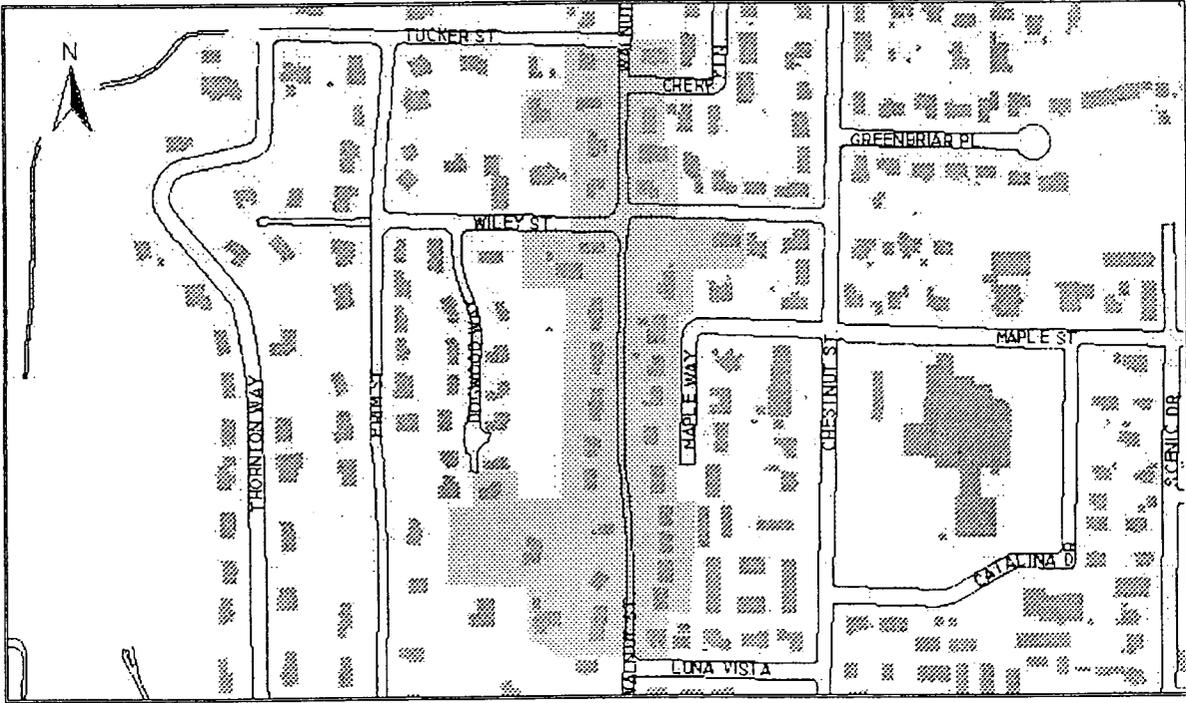
Project Title	Walnut Street LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	128,400	LID
\$	60,000	SDCs
\$	<u>25,600</u>	Transportation Fees
\$	214,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	
2004	\$	214,000
2005	\$	

Project Description

Walnut Street is currently an unimproved dirt road. This project will require formation of an LID to construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.



TRANSPORTATION

Project Title	Waterline Road LID
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

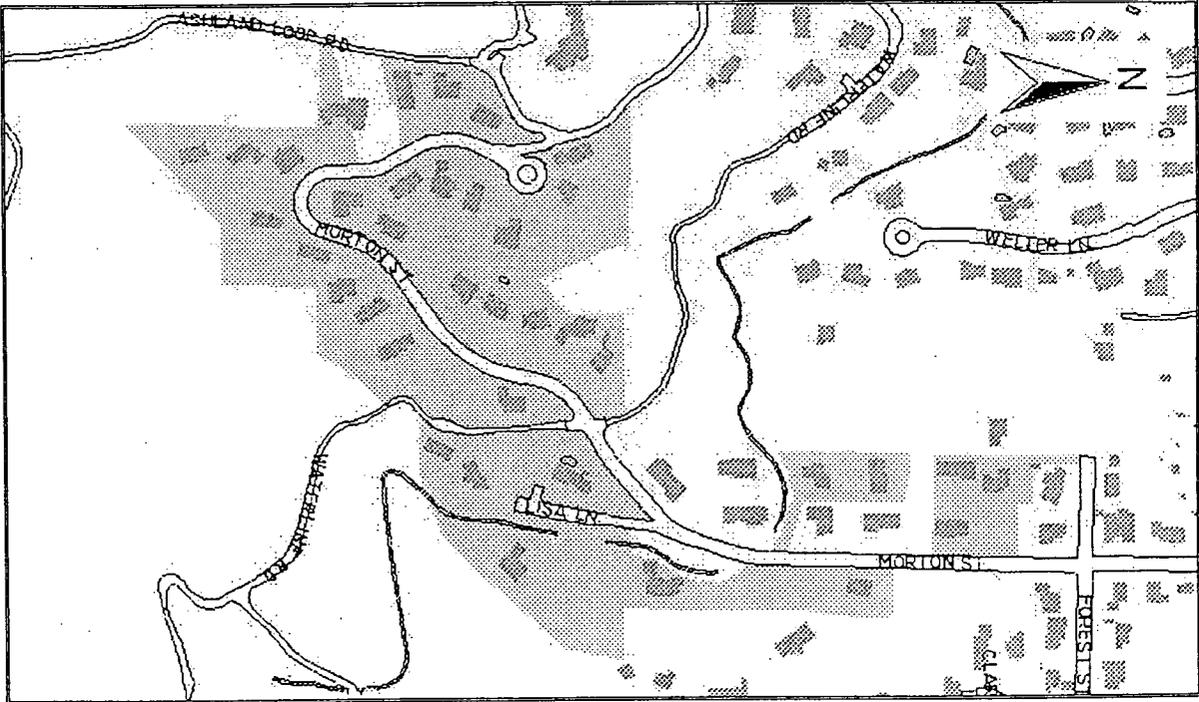
<u>Funding Source</u>		
\$	122,400	LID
\$	57,100	Transportation SDCs
\$	<u>24,500</u>	Transportation Fees
\$	204,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	
2004	\$	204,000
2005	\$	

Project Description

Waterline Road is an unpaved, unimproved local street. With development, an LID would be formed to complete all of the improvements as required by the Park Estates Homeowners and any new development off Waterline Road as that occurs.

Roadway improvements include re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.



Project Title	Airport Improvements
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

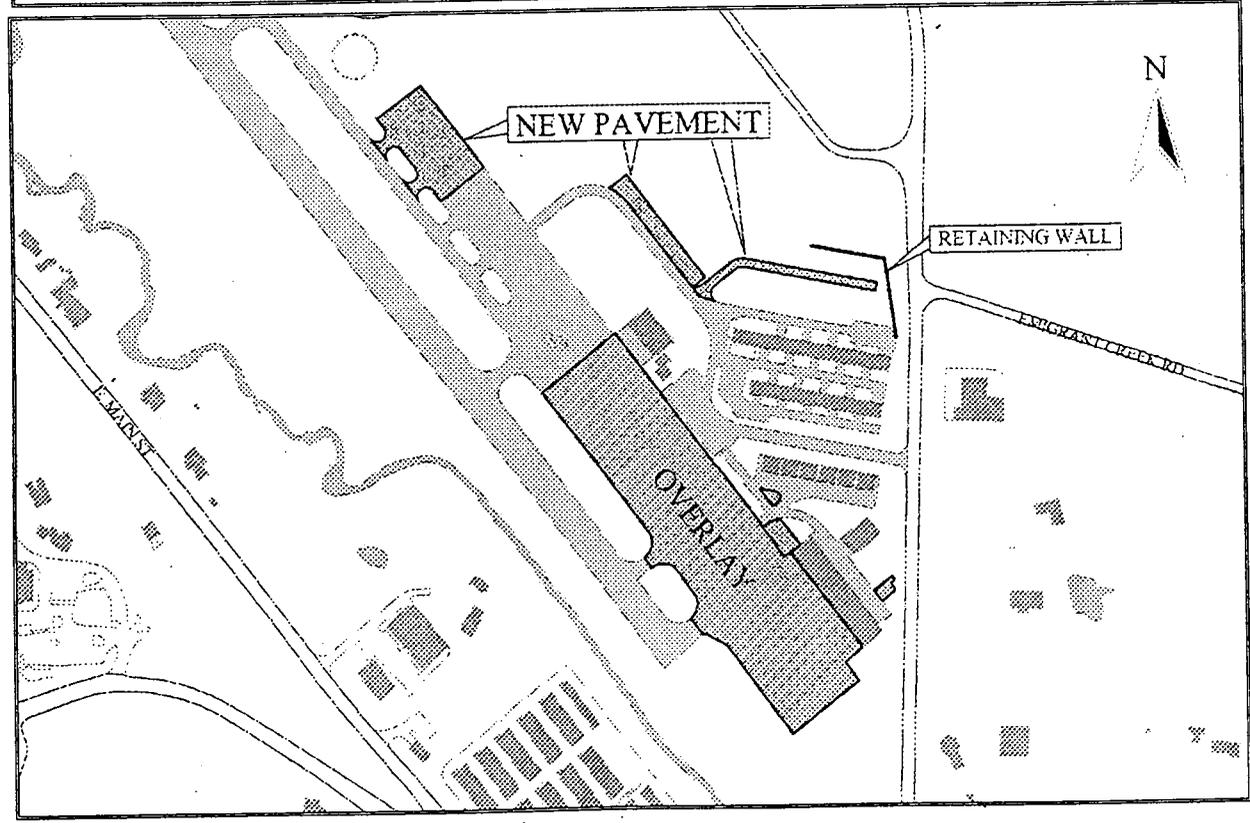
<u>Funding Source</u>		
\$	450,000	FAA Grant
\$	<u>50,000</u>	Local Soft-Match
\$	500,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 250,000
2003	\$ 250,000
2004	\$
2005	\$

Project Description

Construct airport improvements including pavement overlay, and related storm drain system improvements.

- Construction of a tie-down apron
- Overlay of existing tie-down aprons
- Construction of a taxilane and site preparation for a future T-hangar
- Upgrade of existing low intensity low intensity runway edge lighting to medium intensity lighting
- Acquisition of an approach and clear zone easement at runway 30



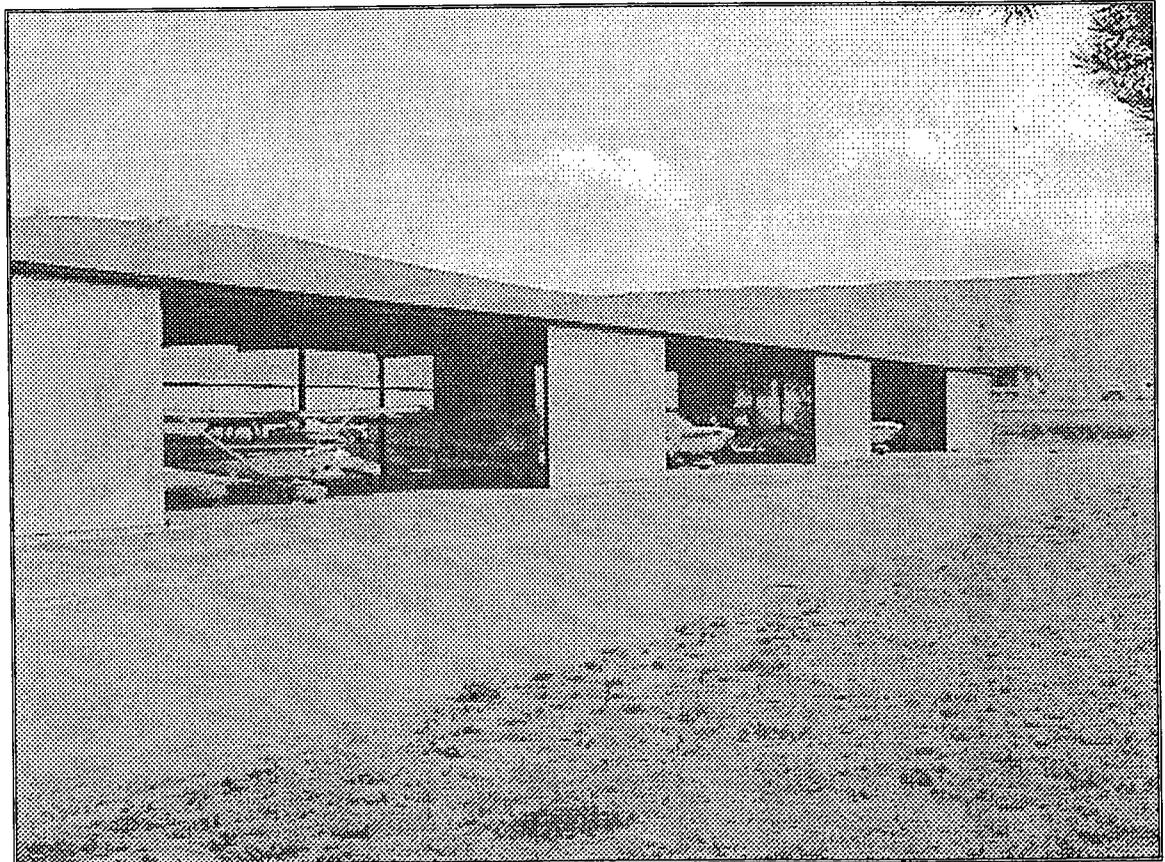
Project Title	Airport Hangar Construction
Project Type	Transportation \ Public Safety
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	<u>225,000</u>	Privately Funded
\$	225,000	

<u>Project Cost by Budget Year</u>		
2001	\$	225,000
2002	\$	
2003	\$	
2004	\$	
2005	\$	

Project Description

Construct 11 new T-hangars to be leased on a monthly basis. Currently there is a waiting list for the existing T-hangars. The additional hangars will provide a needed increase in the activity level at the airport.



Project Title	Garfield Street & Vista Street
Project Type	Storm Drains
Responsible Department	Department of Public Works \ Engineering Division

Funding Source	
\$ 6,000	SD SDCs
\$ 20,000	Soft-Match (In-House)
\$ <u>24,000</u>	SD Utility Fees
\$ 50,000	

Project Cost by Budget Year	
2001	\$ 50,000
2002	\$
2003	\$
2004	\$
2005	\$

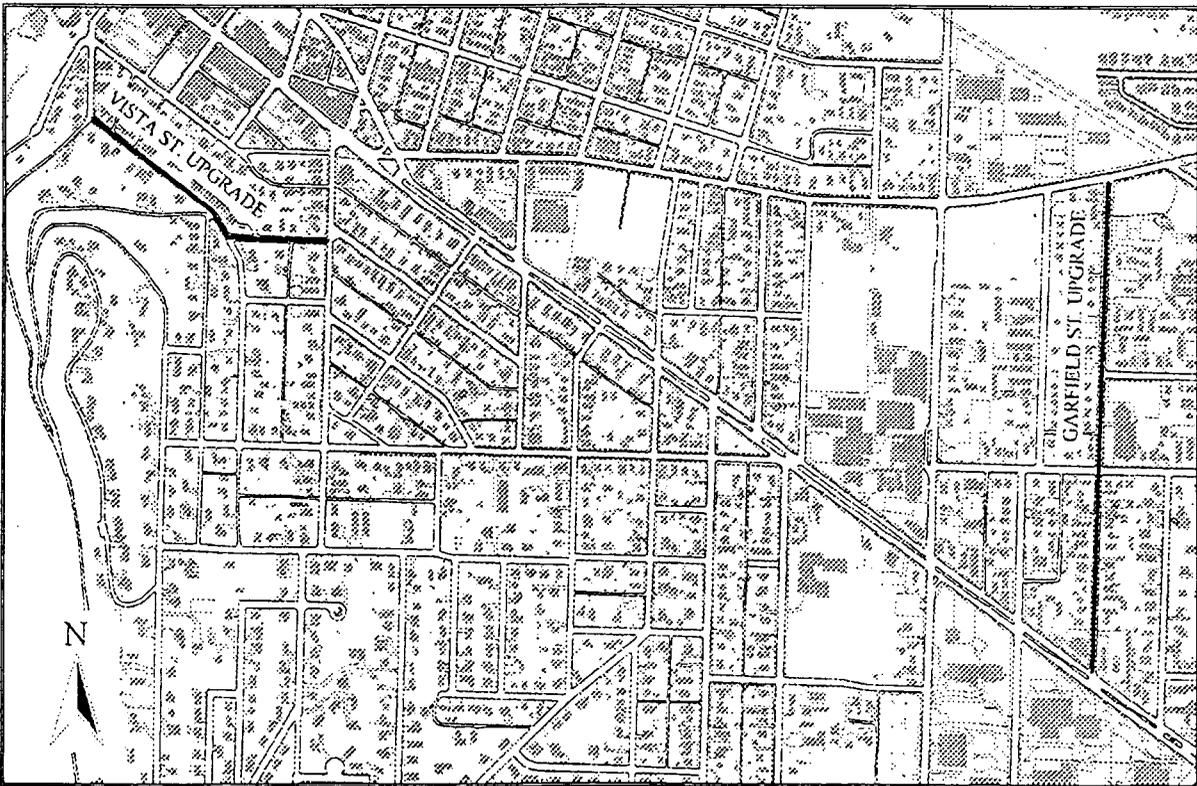
STORM DRAINS

Project Description

This is a combination of several minor storm drain system improvements within the City. These improvements provide either new storm drain lines or significant upsizing of storm drain lines to enable adequate flows and capacities.

In each case, the line size will be 12 inch PVC pipe to meet the City's minimum line size requirements.

This project is a major component of the City's long term drainage planning process and is linked to the Wightman Street storm drain improvements. The project involves the acquisition of an easement through the Southern Oregon University campus. Project funding also includes future storm drain installation design work.



STORM DRAINS

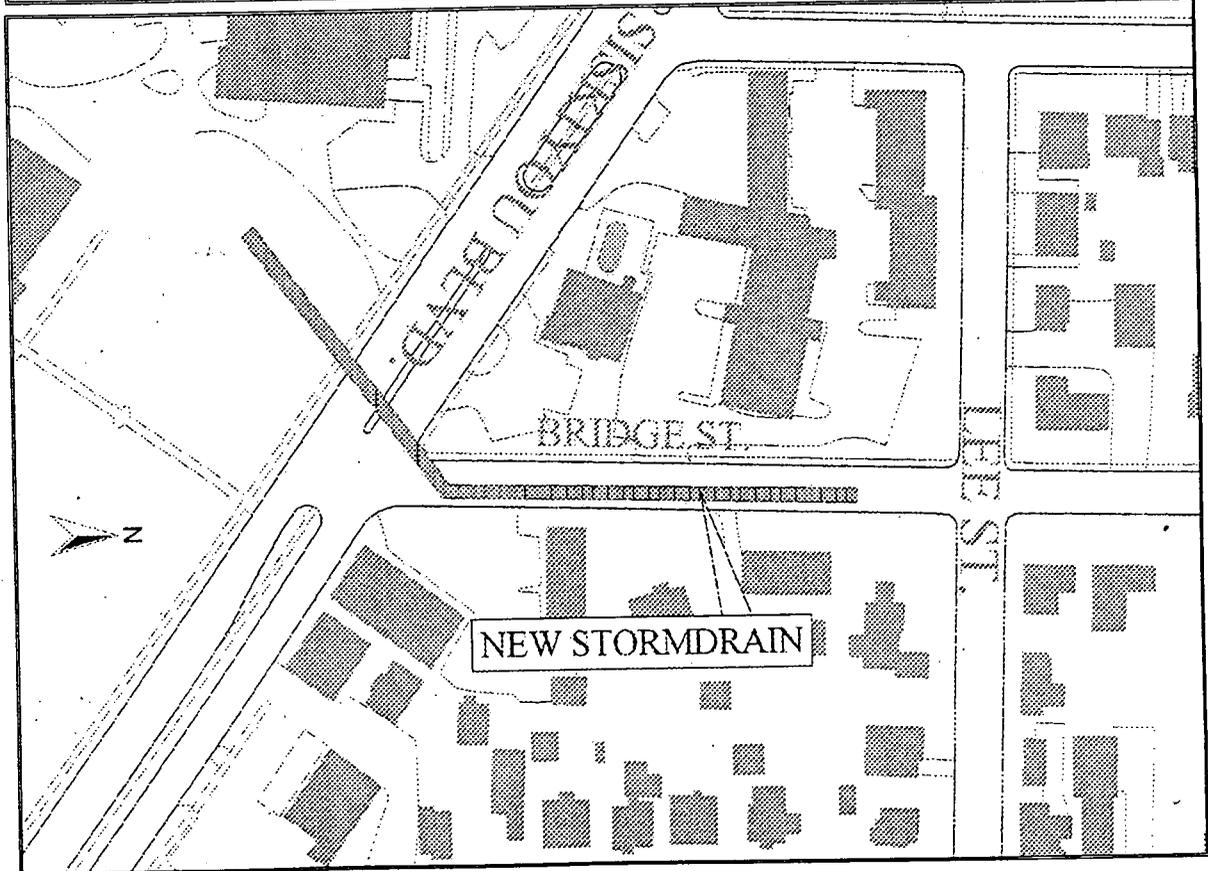
Project Title	Bridge Street, Lee to Siskiyou Wightman Street Storm Drain (Phase IV)
Project Type	Storm Drains
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	39,000	Storm Drain SDCs
\$	<u>156,000</u>	SD Utility Fees
\$	195,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 195,000
2003	\$
2004	\$
2005	\$

Project Description

Storm drain improvements on Bridge Street have been identified as a top priority in the 1999 Storm Drain and Drainage Master Plan. This phase of the total improvement is to install a new 36-inch line to adequately accommodate storm water flows from the Roca Creek drainage.



Project Title	Roca Channel Improvements
Project Type	Storm Drains
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	5,000	SD SDCs
\$	<u>20,000</u>	SD Fees
\$	25,000	

<u>Project Cost by Budget Year</u>		
2001	\$	25,000
2002	\$	
2003	\$	
2004	\$	
2005	\$	

Project Description

This project completes the Roca Creek Channel Improvements that began in 1998. This will complete the upper detention basin off E. Main Street and help improve water quality prior to storm water discharges into Bear Creek.

STORM DRAINS



STORM DRAINS

Project Title	Water Quality Improvements – Drainage Basins / Riparian Areas
Project Type	Storm Drains
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	20,000	SD SDC
\$	<u>80,000</u>	SD Fees
\$	100,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 25,000
2003	\$ 25,000
2004	\$ 25,000
2005	\$ 25,000

Project Description

As noted in the specific storm drain projects in this document, the City storm drain system resulted in the Storm Drain and Drainage Master Plan, the guiding document for future storm drain improvements.

These projects will provide water quality enhancements by improving surface water drainage areas, detention basins or landscaping features to retain and treat water prior to discharging into streams.



Project Title	Easement Acquisition –Billings Property
Project Type	Storm Drain
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	21,750	Storm Drain SDCs
\$	<u>123,250</u>	Storm Drain Utility Fee
\$	145,000	

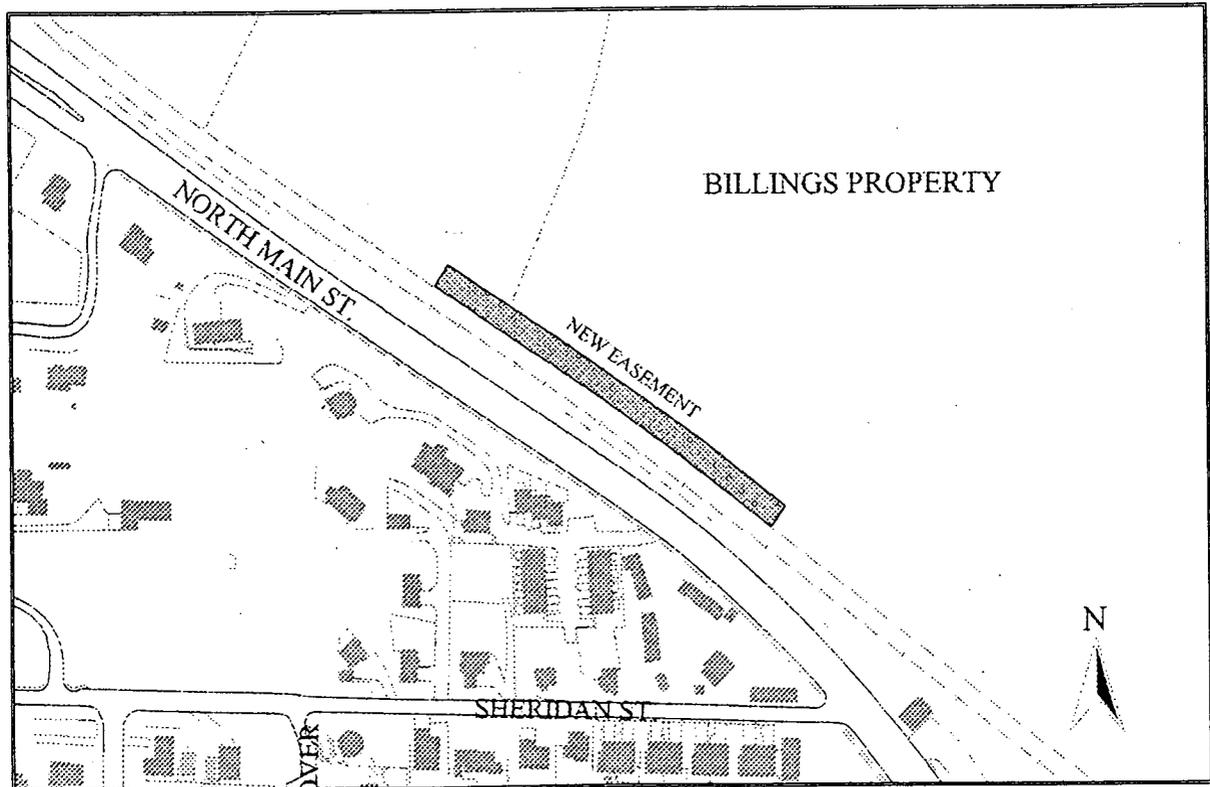
<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 25,000
2003	\$ 120,000
2004	\$
2005	\$

STORM DRAINS

Project Description

This project is the initial phase of necessary upgrades to the City's storm water conveyance system. An open storm drain system needs to be piped for efficiency at the northern edge of the City limits.

This first step in the upgrade process is to acquire an easement for the storm drain line.



STORM DRAINS

Project Title	Strawberry/Alnut/Nutley Streets Storm Drain Replacement
Project Type	Storm Drains
Responsible Department	Department of Public Works \ Engineering Division

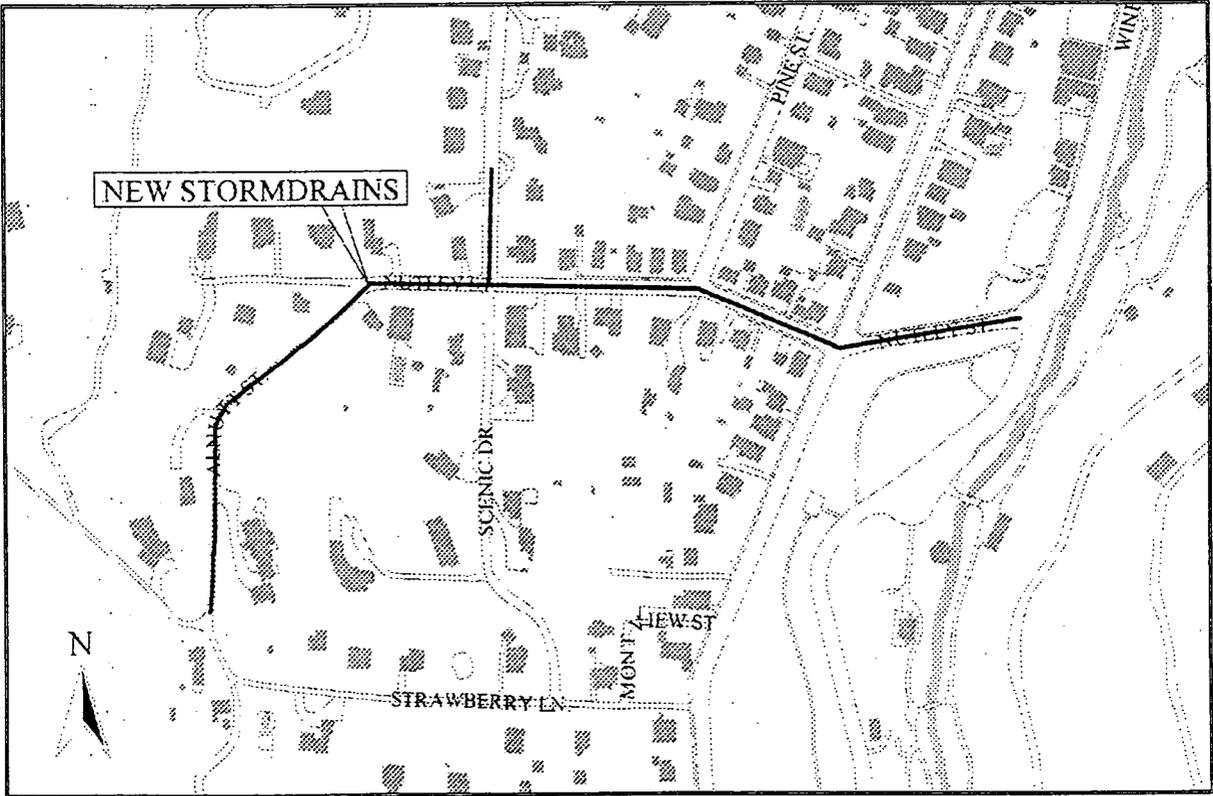
<u>Funding Source</u>		
\$	113,400	LID
\$	53,400	Storm Drain SDC
\$	100,200	Storm Drain Fees
\$	267,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	267,000
2004	\$	
2005	\$	

Project Description

This project will provide 18, 24 and 30-inch storm drains within Nutley and Alnut Streets. The lines will replace existing surface flow drains and undersized drain lines that serve the Strawberry/Alnut/Nutley Street area.

Other portions of this storm drain system will be installed as development in the area occurs.



Project Title	Beach Creek & Future Storm Drain Improvement Projects
Project Type	Storm Drains
Responsible Department	Department of Public Works \ Engineering Division

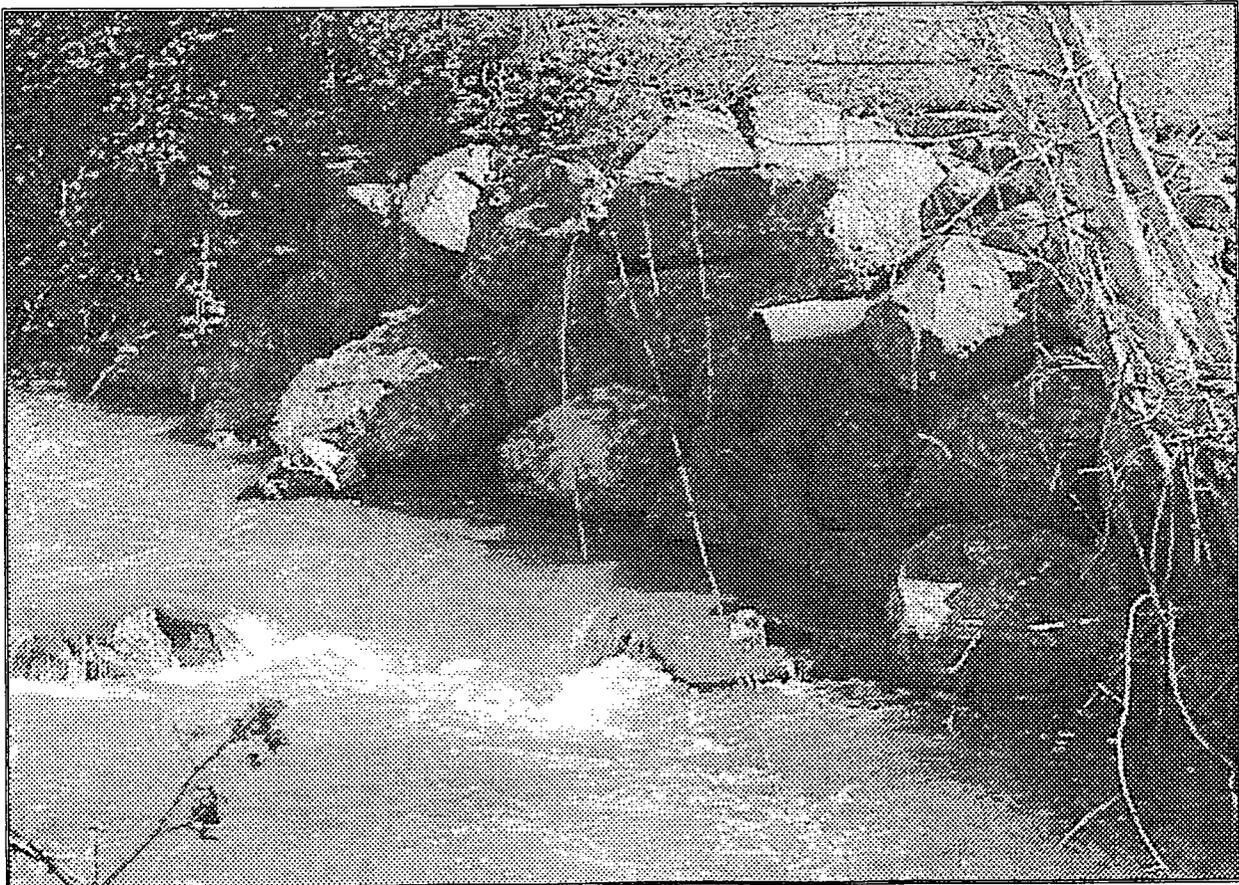
Funding Source		Project Cost by Budget Year	
\$	60,000	2001	\$
\$	<u>340,000</u>	2002	\$
\$	400,000	2003	\$
	Storm Drain SDCs	2004	\$ 200,000
	Storm Drain Utility Fee	2005	\$ 200,000

Project Description

As noted in the specific storm drain projects in this document, the City's storm drain system was reviewed and recommendations made in the Storm Drain and Drainage Master Plan.

Major system upgrades are necessary to the Mountain and the Beach Creek drainage areas. Along with these upgrades, water quality enhancements are also needed. This provides planning and a funding mechanism for future upgrades and water quality improvements to our system.

STORM DRAINS



WATER

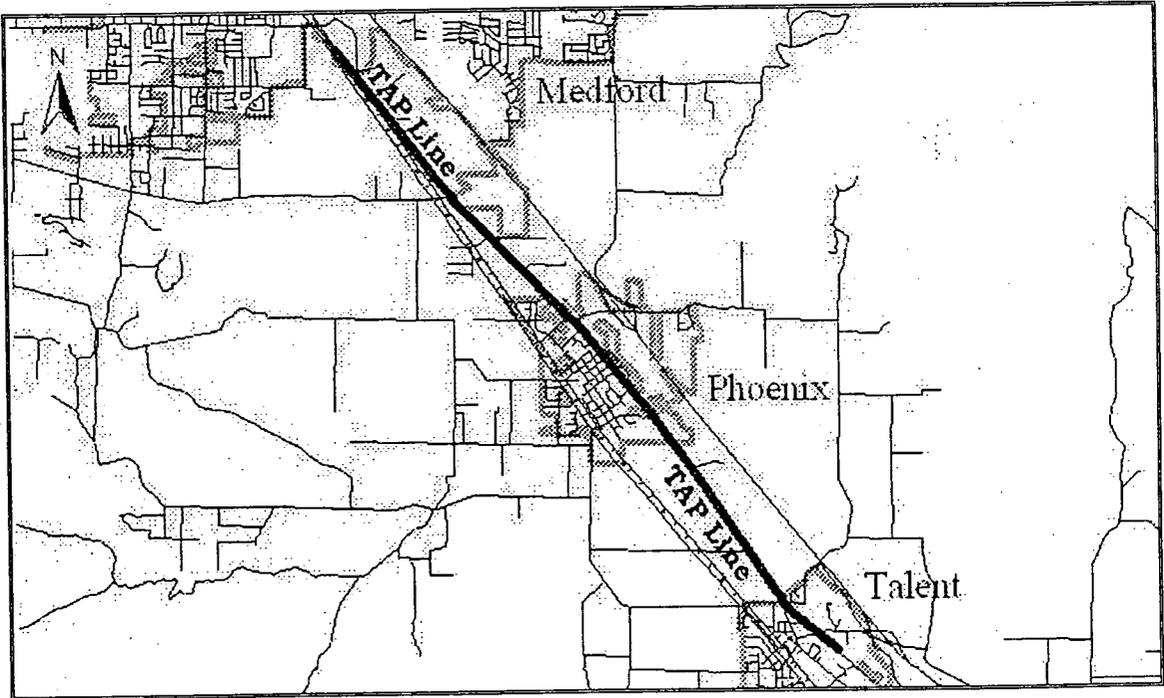
Project Title	TAP Talent-Ashland-Phoenix Intertie
Project Type	Water Supply
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		<u>Project Cost by Budget Year</u>	
\$	544,000	2001	\$ 1,401,000
\$	<u>1,632,000</u>	2002	\$ 775,000
\$	2,176,000	2003	\$
		2004	\$
		2005	\$

Project Description

The Talent-Ashland-Phoenix Water Intertie Project (TAP) is a coordinated effort between the three communities and the Medford Water Commission. This first phase brings the water pipeline from Medford to the City of Talent, preserving capacity for the City of Ashland to tie in at a future time. This project also provides the basis for water rights purchase in Lost Creek Lake. The total cost of this phase is \$2,321,000, with \$265,000 committed prior to the 2001 fiscal year.

The second phase of the project will bring the line from Talent to Ashland. This phase is less than definite and funding is unclear. It is anticipated that water will be needed between 2010 – 2016.



Project Title	Replace Transmission Line from Reeder Reservoir to Plant
Project Type	Water Supply
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	396,000	Water SDCs
\$	<u>704,000</u>	Water Rates
\$	1,100,000	

<u>Project Cost by Budget Year</u>		
2001	\$	50,000
2002	\$	
2003	\$	550,000
2004	\$	500,000
2005	\$	

Project Description

The main water transmission line from Reeder Reservoir to the water treatment plant needs to be replaced, given its age. The project replaces the existing one mile length of 24" waterline and supporting structures with 30" ductile iron pipe line, as well as improving drainage related to the support structures.



WATER

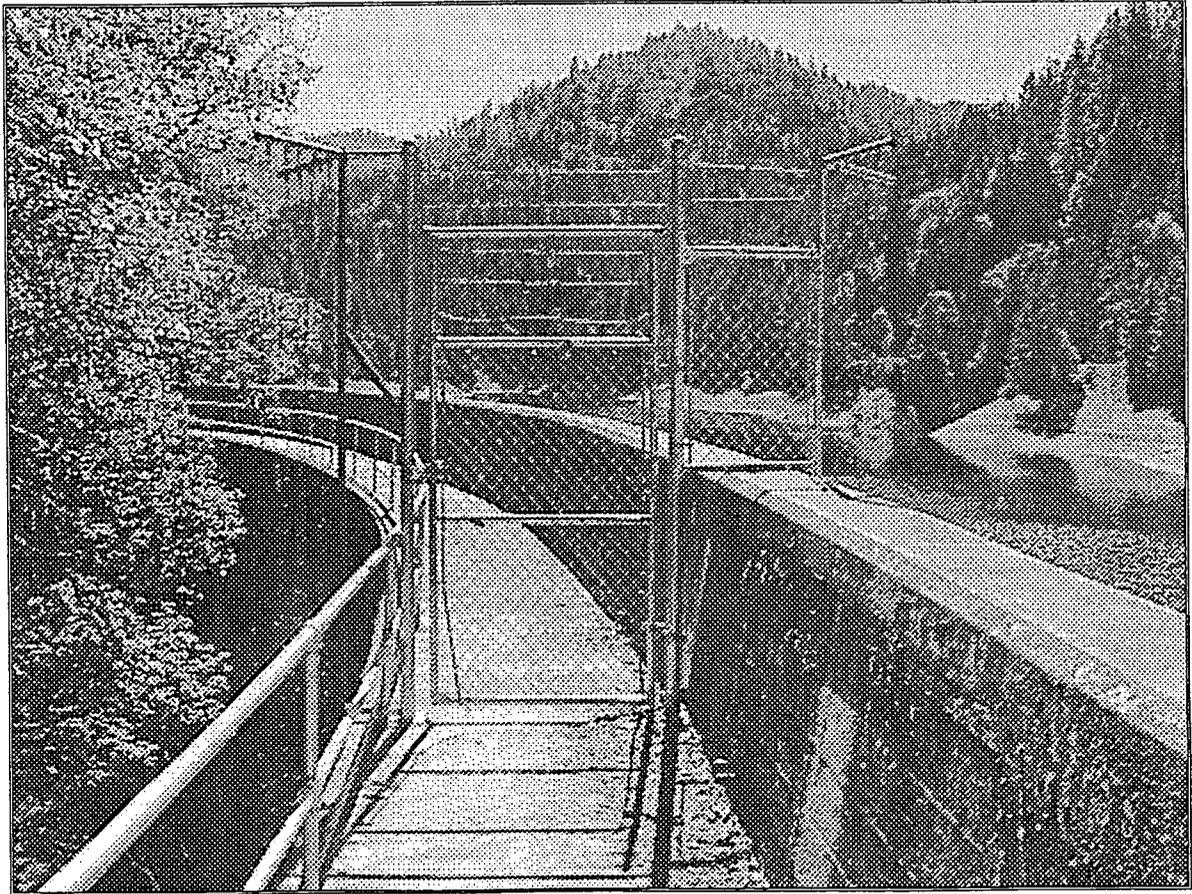
Project Title	Hosler Dam Security & Telemetry
Project Type	Water Treatment Plant
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	124,000	Water Fees
\$	-0-	Water SDCs
\$	124,000	

<u>Project Cost by Budget Year</u>	
2001	\$ 24,000
2002	\$
2003	\$
2004	\$
2005	\$ 100,000

Project Description

The Water Treatment Plant is facing several improvements over the next few years. This project evaluates and improves the security system at Hosler Dam.



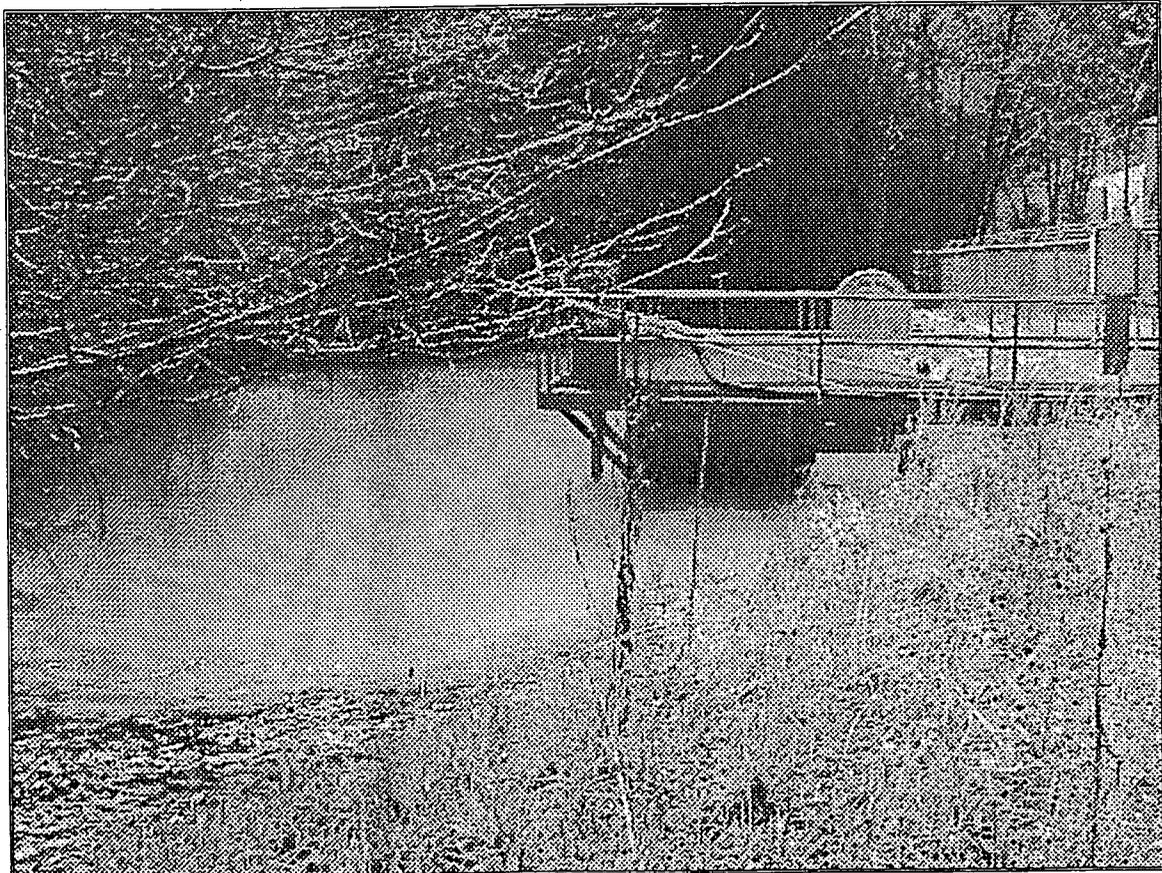
Project Title	Backwash Sludge Lagoon Improvements
Project Type	Water Treatment Plant
Responsible Department	Department of Public Works \ Engineering Division

WATER

<u>Funding Source</u>		<u>Project Cost by Budget Year</u>	
\$	225,000	2001	\$ 25,000
\$	-0-	2002	\$ 200,000
\$	225,000	2003	\$
		2004	\$
		2005	\$

Project Description

The Water Treatment Plant is facing several improvements over the next few years. This project evaluates and improves the treatment plant's backwash sludge lagoons to be more protective of water quality in Ashland Creek.



WATER

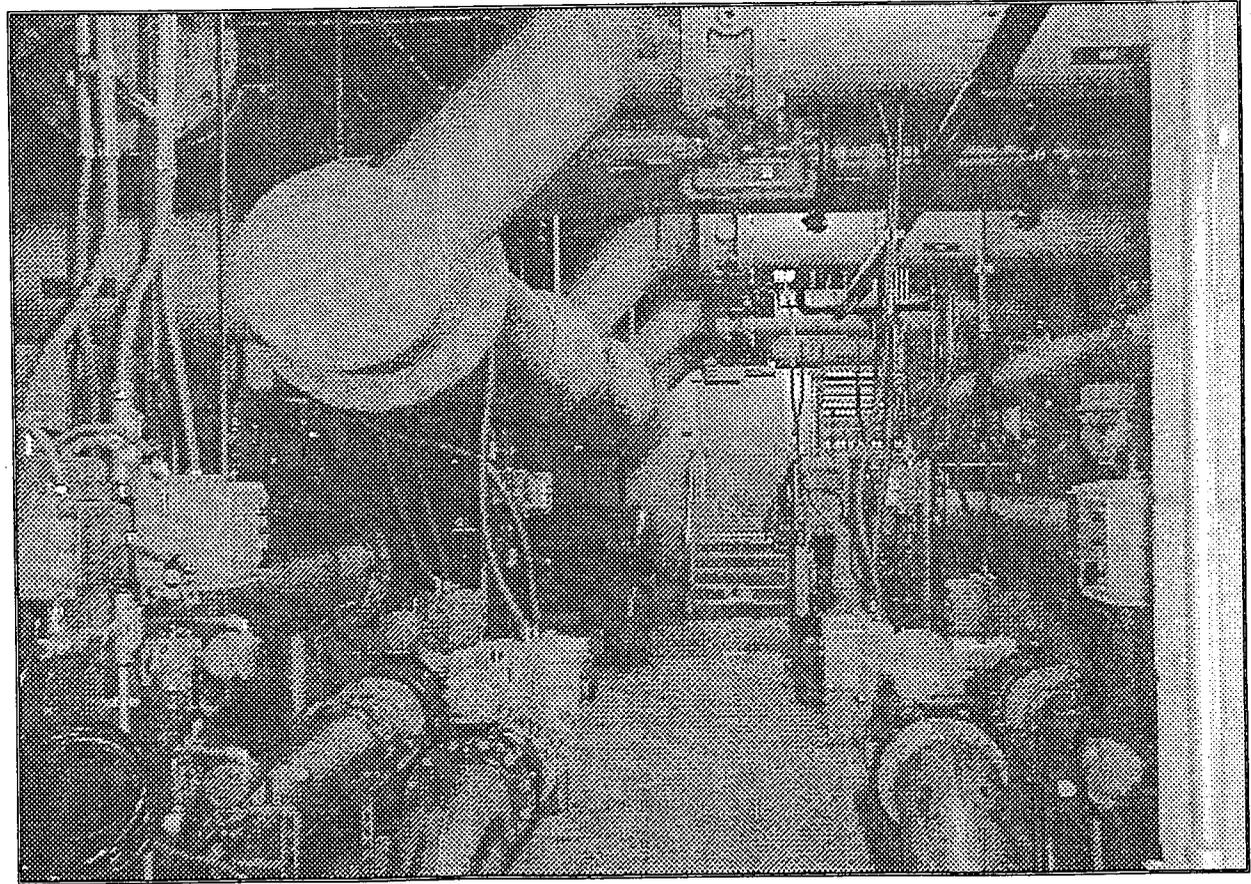
Project Title	Water Treatment Plant – Improve Filters 5 & 6
Project Type	Water Treatment Plant
Responsible Department	Department of Public Works \ Engineering Division

Funding Source		
\$	33,000	Water Fees
\$	-0-	Water SDCs
\$	33,000	

Project Cost by Budget Year	
2001	\$ 33,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

The Water Treatment Plant is facing several improvements over the next few years. This project improves and maintains the media in two of the existing filters to improve treatment capabilities.



Project Title	Water Treatment Plant – Miscellaneous Filter Improvements
Project Type	Water Treatment Plant
Responsible Department	Department of Public Works \ Engineering Division

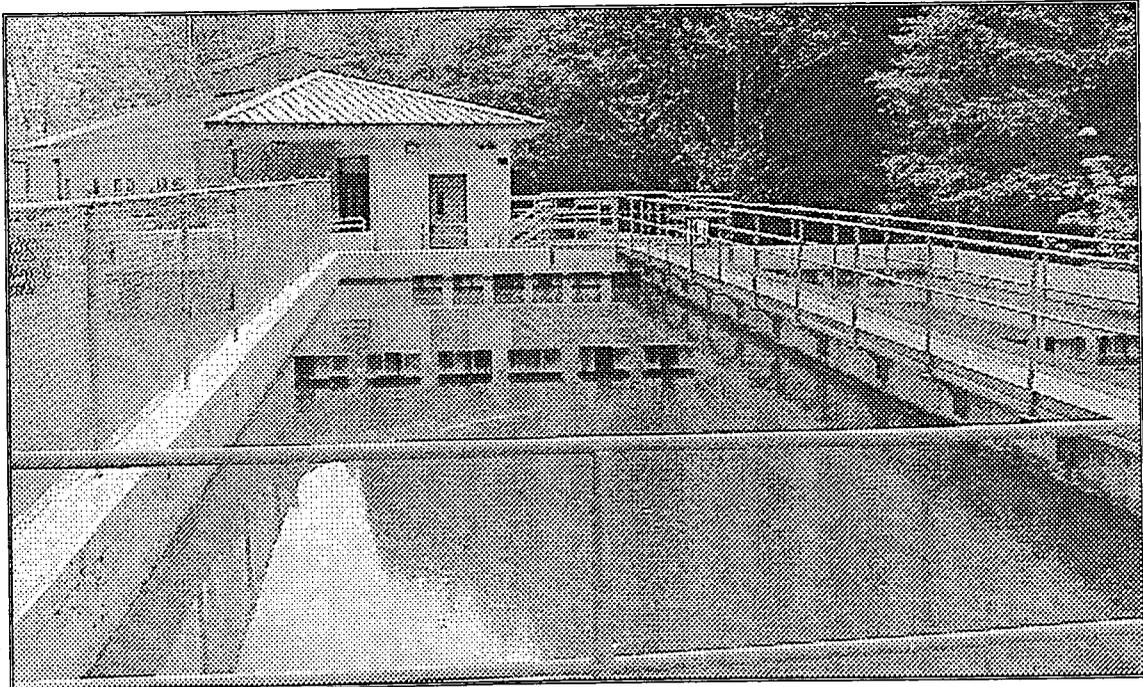
WATER

<u>Funding Source</u>		
\$	200,000	Water Fees
\$	<u>-0-</u>	Water SDCs
\$	200,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2004	\$ 40,000
2005	\$ 80,000
2004	\$
2005	\$ 80,000

Project Description

The Water Treatment Plant is facing several improvements over the next few years. This project evaluates and improves the filter aid system of the existing water treatment plant filter system to improve treatment capabilities.



Project Title	Crowson Reservoir Roof
Project Type	Water Distribution
Responsible Department	Department of Public Works \ Engineering Division

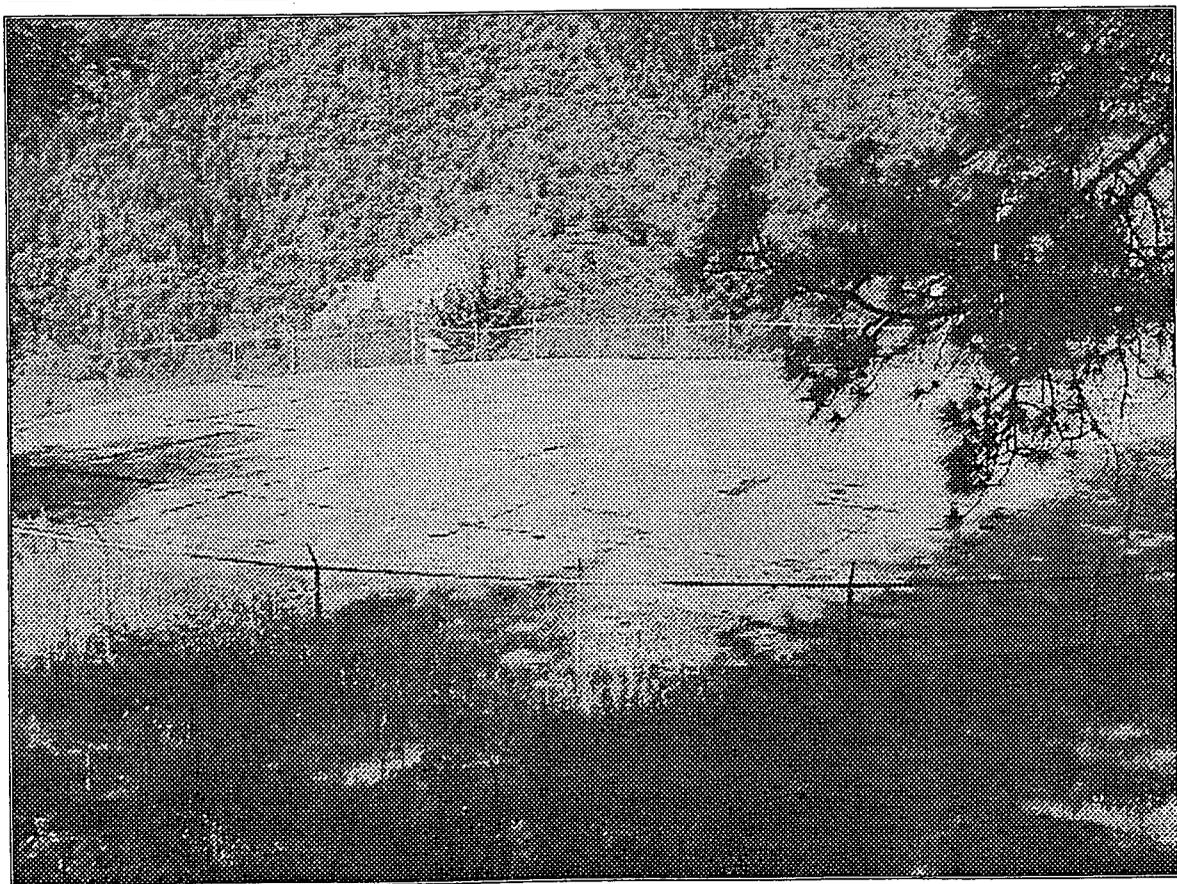
WATER

<u>Funding Source</u>		
\$	<u>300,000</u>	Water Fees
\$	300,000	

<u>Project Cost by Budget Year</u>		
2001	\$	300,000
2002	\$	
2003	\$	
2004	\$	
2005	\$	

Project Description

Crowson Reservoir is the City's primary distribution reservoir. Built in 1923, the concrete roof structure was constructed in the late 1950's. This project removes the existing roof structure and replaces it with a new composite steel and concrete structure, which will maintain the capacity of the reservoir.



WATER

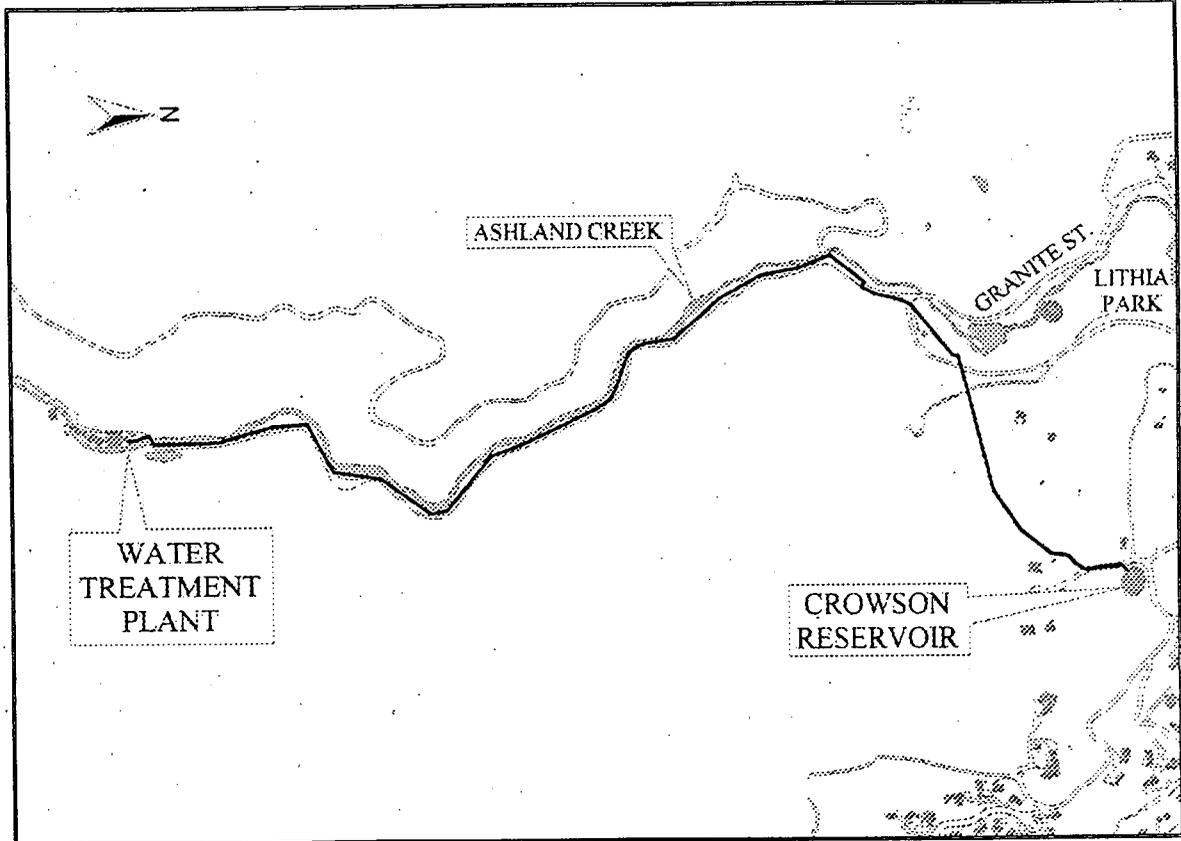
Project Title	Replace Main Feeder Line from Water Treatment Plant to Crowson Reservoir
Project Type	Water Distribution
Responsible Department	Department of Public Works \ Engineering Division

Funding Source		
\$	353,000	Water SDCs
\$	<u>277,000</u>	Water Rates
\$	630,000	

Project Cost by Budget Year		
2001	\$	30,000
2002	\$	600,000
2003	\$	
2004	\$	
2005	\$	

Project Description

The main drinking water feeder line from the water treatment plant to Crowson Reservoir needs to be replaced, given its age and size. The project replaces the existing one mile length of the 24" waterline with a 30" line. This will enhance capacity and improve overall distribution of water to the City.



Project Title	Update the Water Distribution Analysis and CIP Project List
Project Type	Water Distribution
Responsible Department	Department of Public Works \ Engineering Division

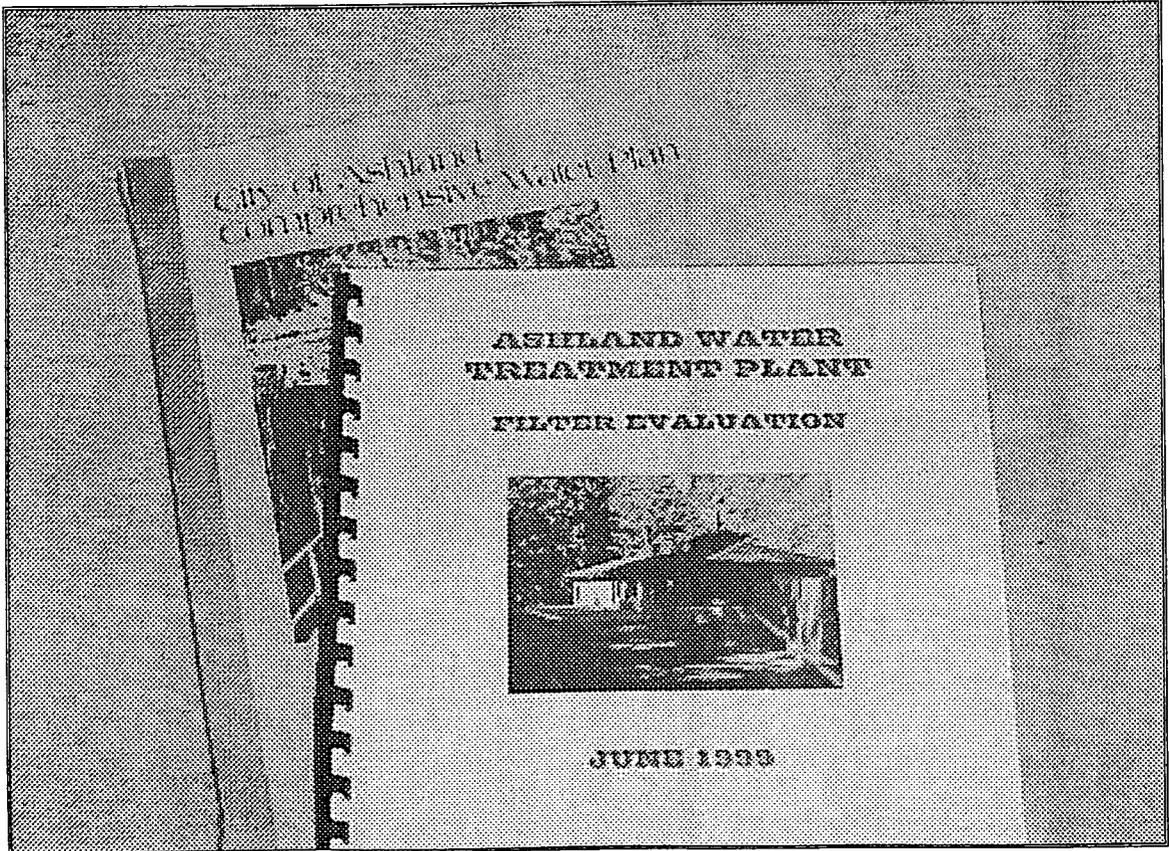
WATER

Funding Source		
\$	17,500	Water Fees
\$	<u>52,500</u>	Water SDCs
\$	70,000	

Project Cost by Budget Year		
2001	\$	70,000
2002	\$	
2003	\$	
2004	\$	
2005	\$	

Project Description

The last update to the water distribution system was 20 years go, and the construction projects list has been nearly exhausted. This will update that plan and provide a new course of action for water distribution projects.



WATER

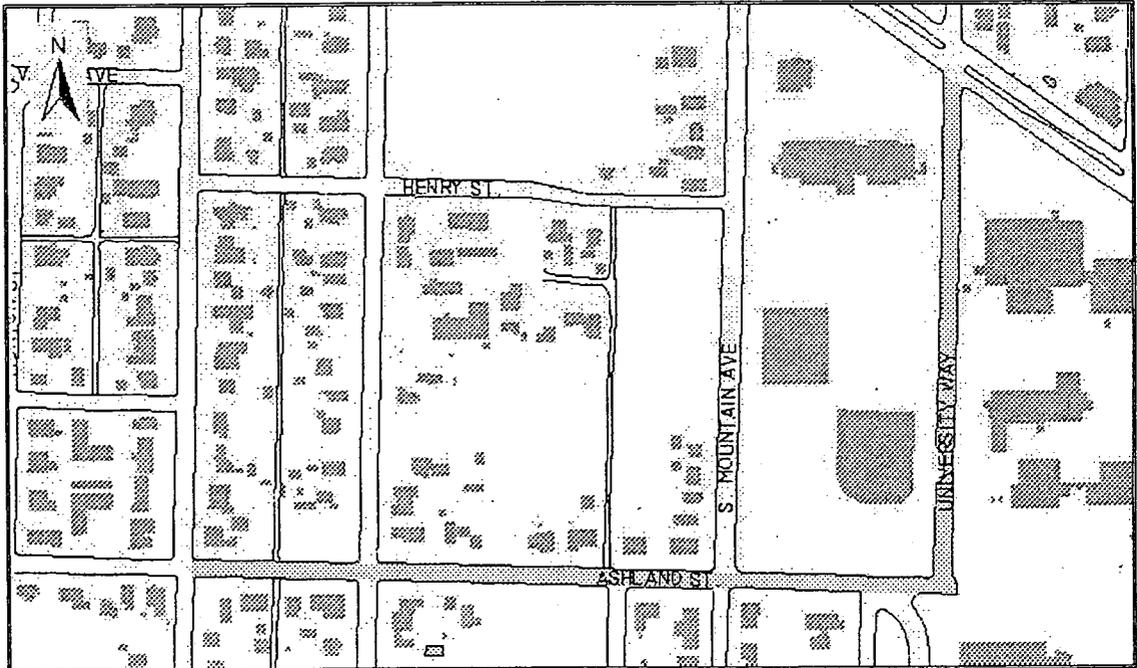
Project Title	Ashland Street Water Line
Project Type	Water Distribution
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	39,000	Water Fees
\$	<u>111,000</u>	Water SDC
\$	150,000	

<u>Project Cost by Budget Year</u>	
2001	\$
2002	\$ 150,000
2003	\$
2004	\$
2005	\$

Project Description

This project is the second phase of the Ashland Street main line replacement. This portion is from Liberty Street to University Way and on the connection at Siskiyou Boulevard. This project includes construction of water pipe improvements including installation of ductile iron pipe materials, valves, fittings, fire hydrants, trench backfill, and pavement patching.



Project Title	Water Line Replacements – Lee & Winburn
Project Type	Water Distribution
Responsible Department	Department of Public Works \ Engineering Division

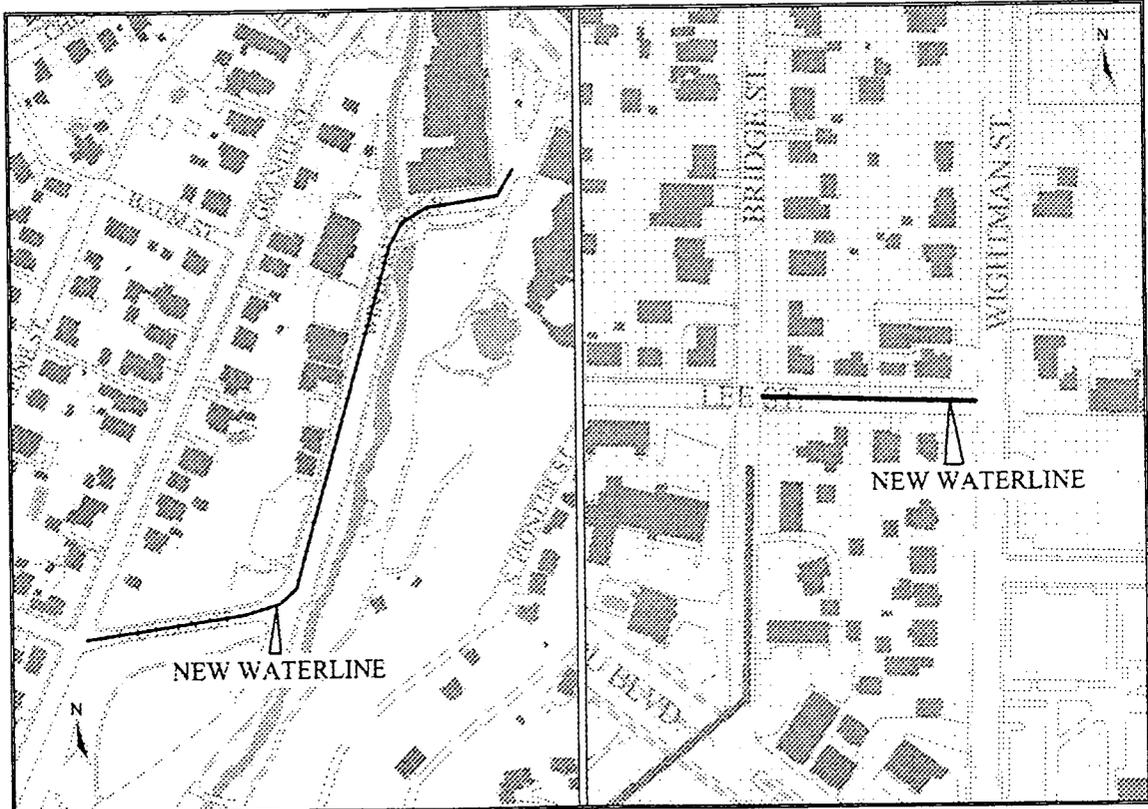
WATER

<u>Funding Source</u>		
\$	22,100	Water Fees
\$	<u>62,900</u>	Water SDC
\$	85,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	85,000
2004	\$	
2005	\$	

Project Description

This project completes upgrades to water lines in Lee Street (Bridge to Wightman) and at Winburn (from the Plaza to Granite Street). These portions were differed from prior year's project lists. This project includes construction of water pipe improvements including installation of ductile iron pipe materials, valves, fittings, fire hydrants, trench backfill, and pavement patching.



WATER

Project Title	Waterline Replacements – CIP List
Project Type	Water Distribution
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	130,000	Water Fees
\$	<u>70,000</u>	Water SDCs
\$	200,000	

<u>Project Cost by Budget Year</u>		
2001	\$	
2002	\$	
2003	\$	
2004	\$	100,000
2005	\$	100,000

Project Description

Once the Distribution Analysis is completed and a new master waterline replacement list generated, it is anticipated that the City will need to include \$100,000 per year for several years to complete all of the work recommended by the plan. These unidentified projects are placeholders for that work.

Project Title	Treatment Plant Improvements
Project Type	Wastewater
Responsible Department	Department of Public Works \ Engineering Division

Funding Source	
(\$24,000,000 CWSRF Loan)	
\$ 2,500,000	SDCs
\$ 9,400,000	Food & Bev
\$ <u>24,000,000</u>	WW Rates
\$ 35,900,000	(Note: Includes Prior years)

Project Cost by Budget Year	
2001	\$ 13,530,000
2002	\$ 2,750,000
2003	\$
2004	\$
2005	\$

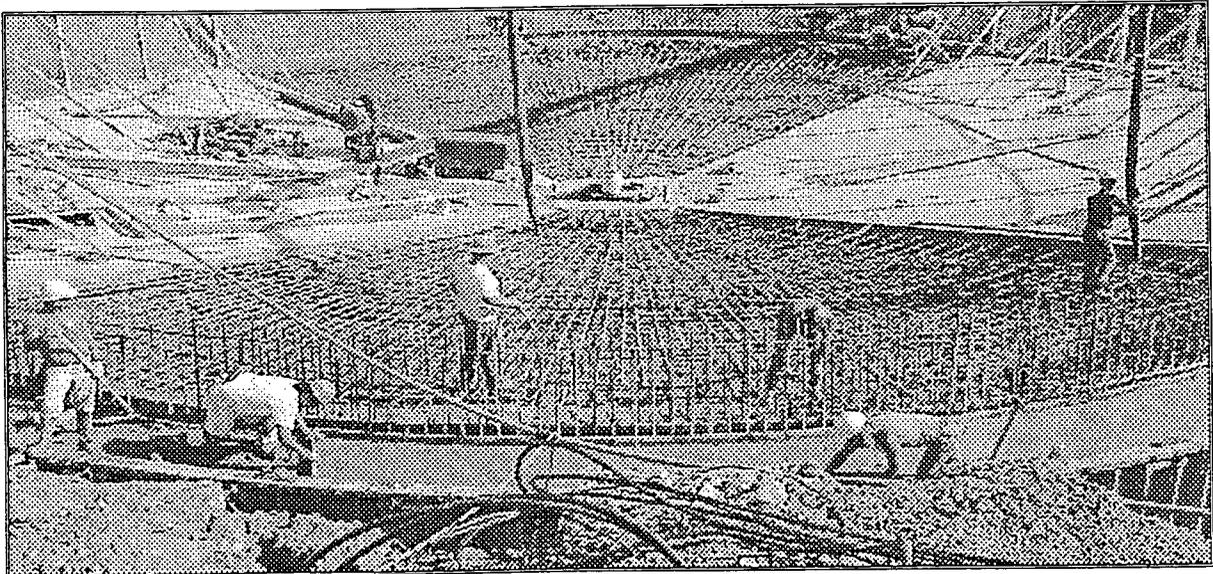
Project Description

On Site Process Improvements - The existing wastewater treatment plant is beyond its life expectancy and process capabilities. Construction of new process improvements began in 1998 and is expected to be completed by December 2000. These improvements include demolishing the existing activated sludge system and building an Eimco Carrosel Process. These improvements enable more effective and efficient operational capabilities. Also included is a complete rebuild of the Ashland Creek Pump Station. (Estimated Costs = \$18,500,000)

Off Site Reuse - This portion of the treatment plant improvements provides for full reuse of the treated effluent during the summer on City owned EFU land. This project is fully designed and construction is expected to begin in the summer of 1999. The project should be on line for biosolids in the winter/spring of 2000 and for effluent reuse in the spring of 2001. (Estimated Costs \$12,800,000)

Wetlands Demonstration - This "pilot" project began in 1997 to test phosphorus removal capabilities. Ongoing expenditures include data collection, maintenance and changes to the system for evaluation purposes. (Cost to date = \$580,000)

WASTEWATER



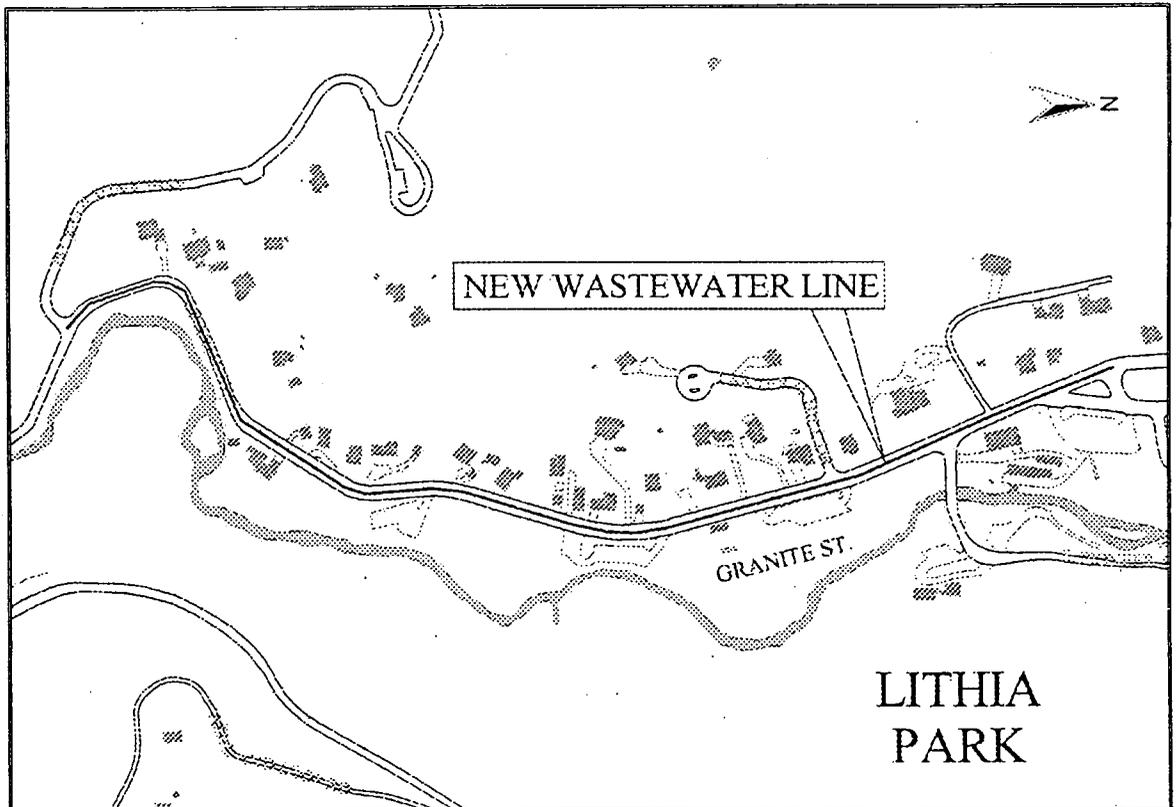
Project Title	Granite Street Sewer Replacement
Project Type	Wastewater Collection System
Responsible Department	Department of Public Works \ Engineering Division

Funding Source	Project Cost by Budget Year
\$ <u>120,000</u> WW Fees/Rates	2001 \$ 120,000
\$ 120,000	2002 \$
	2003 \$
	2004 \$
	2005 \$

WASTEWATER

Project Description

This project upgrades the sewer collection line in Granite Street from Lithia Creek Way to Winburn Way.



Project Title	Bear Creek Interceptor Upsizing
Project Type	Wastewater Collection System
Responsible Department	Department of Public Works \ Engineering Division

<u>Funding Source</u>		
\$	<u>452,000</u>	WW SDC
\$	<u>452,000</u>	

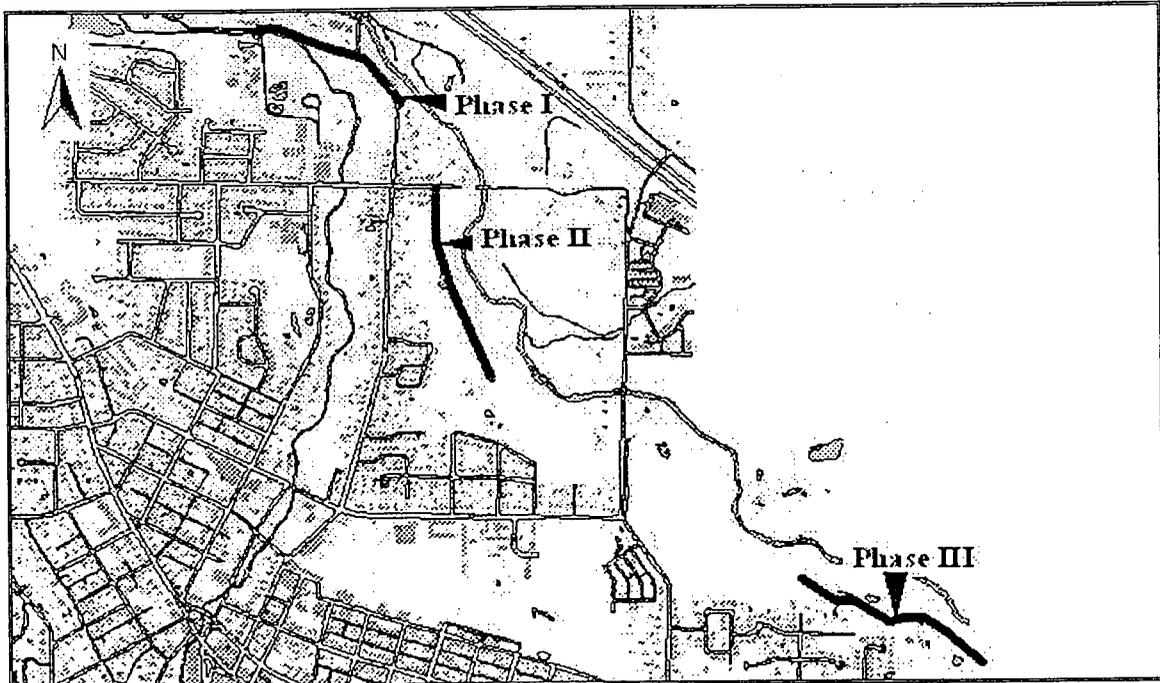
<u>Project Cost by Budget Year</u>		
2001	\$	200,000
2002	\$	114,000
2003	\$	38,000
2004	\$	100,000
2005	\$	

Project Description

Install 24-inch lines parallel to the existing undersized sewer main trunk lines along Bear Creek . The existing lines will be available for use along with the new line should the need arise. The use of the parallel lines will prevent any interruption in flow throughout the installation process.

Phase I is located near the wastewater treatment plant and runs to Oak Street
Phase II begins near Nevada Street and runs to the area north of Carol Street
Phase III begins near the North Mountain Park and extends to Walker Avenue

WASTEWATER



Project Title	Install New Services & Transformers/ Underground
Project Type	Electric Utility Upgrade
Responsible Department	City of Ashland Electric Utilities

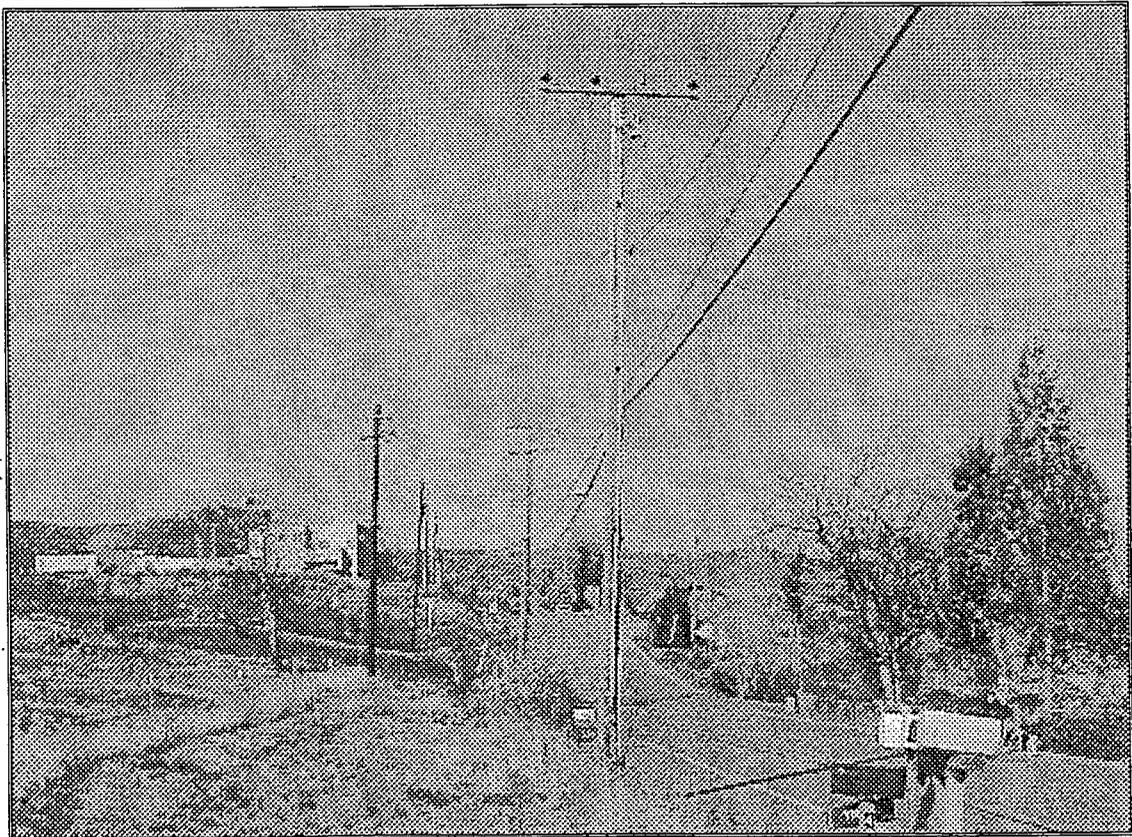
<u>Funding Source</u>		
\$	<u>2,001,000</u>	Electric Revenues
\$	<u>2,001,000</u>	

<u>Project Cost by Budget Year</u>		
2001	\$	401,000
2002	\$	400,000
2003	\$	400,000
2004	\$	400,000
2005	\$	400,000

Project Description

Install new services and transformers for new subdivisions. Minor replacement of overhead lines to underground lines.

ELECTRIC UTILITIES



Project Title	High Speed Data and Cable Distribution Equipment
Project Type	Telecommunications
Responsible Department	City of Ashland Electric Utilities

Funding Source	
\$ 2,410,000	Loan (repay through AFN fees)
\$ 2,410,000	

Project Cost by Budget Year	
2001	\$ 2,334,000
2002	\$ 19,000
2003	\$ 19,000
2004	\$ 19,000
2005	\$ 19,000

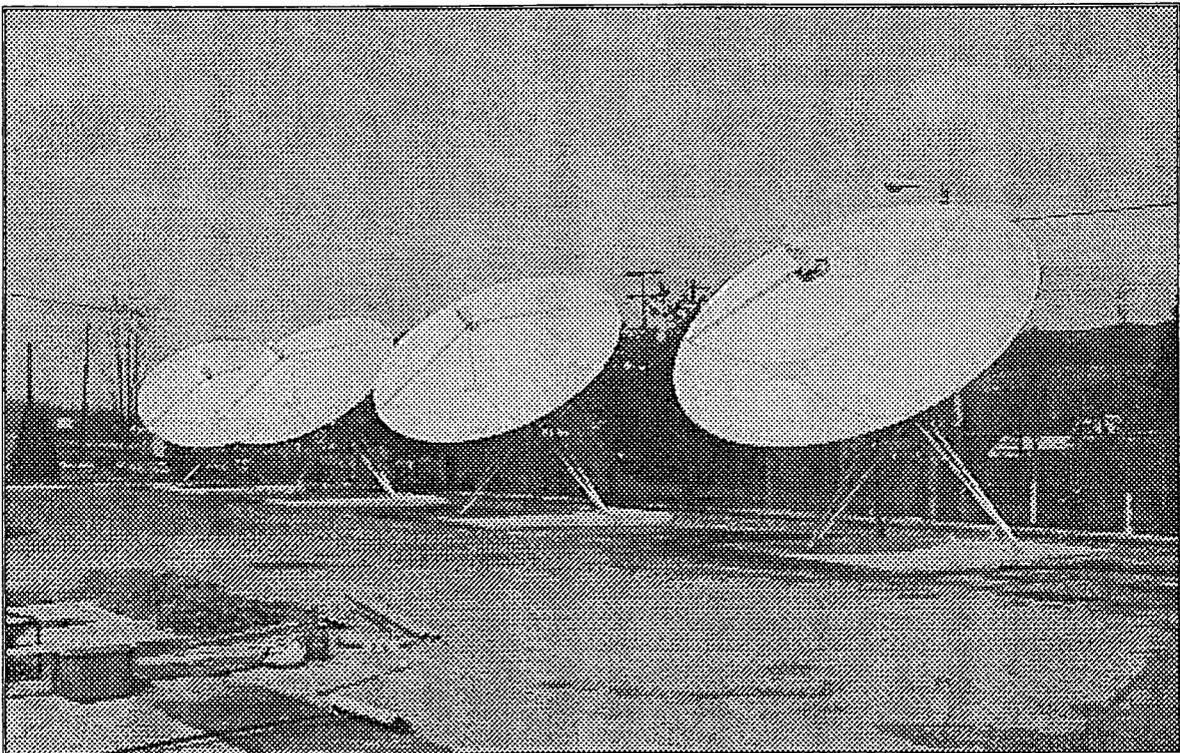
Project Description

The City of Ashland Department of Electric Utilities has recently begun its preparations for providing residents of Ashland with high speed data service (internet) and cable television service through the Ashland Fiber Network (AFN).

A major component of providing these services is the acquisition and connection of specific computer equipment designed to provide the needed switching and data transfer operations that take place constantly to route the data to customers of AFN.

For additional information on the Ashland Fiber Network, refer to the approved AFN business plan.

ELECTRIC UTILITIES



Project Title	Hillah Temple Office Remodel / Restrooms & Trash Recycling
Project Type	Administration
Responsible Department	Department of Public Works \ Engineering Division

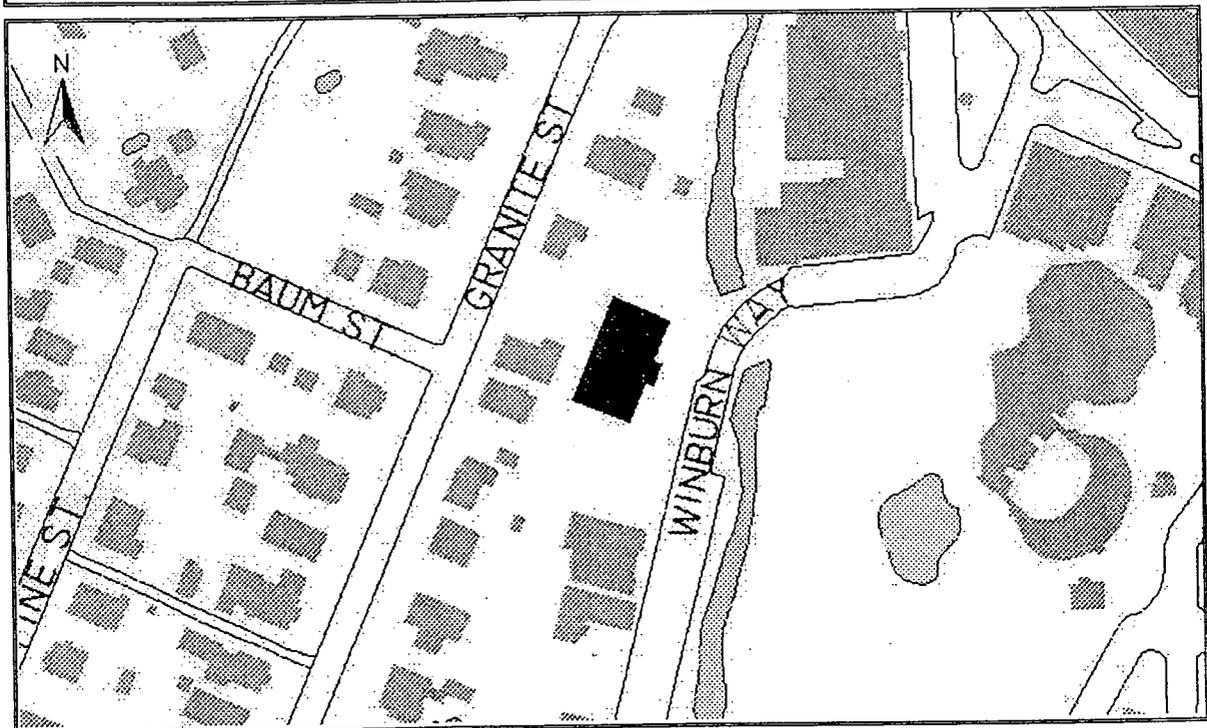
Funding Source		
\$	1,340,000	Loan
\$	<u>310,000</u>	Future Capital
\$	1,650,000	

Project Cost by Budget Year	
2001	\$ 1,650,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

The purchase of the property occupied by the former Hillah Temple occurred in 1998. This project includes the re-model and expansion of the existing structure to provide approximately 11,000 sq. ft. of new office space for Community Development and Public Works Administration/Engineering. Project also includes the development of a trash and recycle area, public restrooms and off-street parking.

ADMINISTRATION



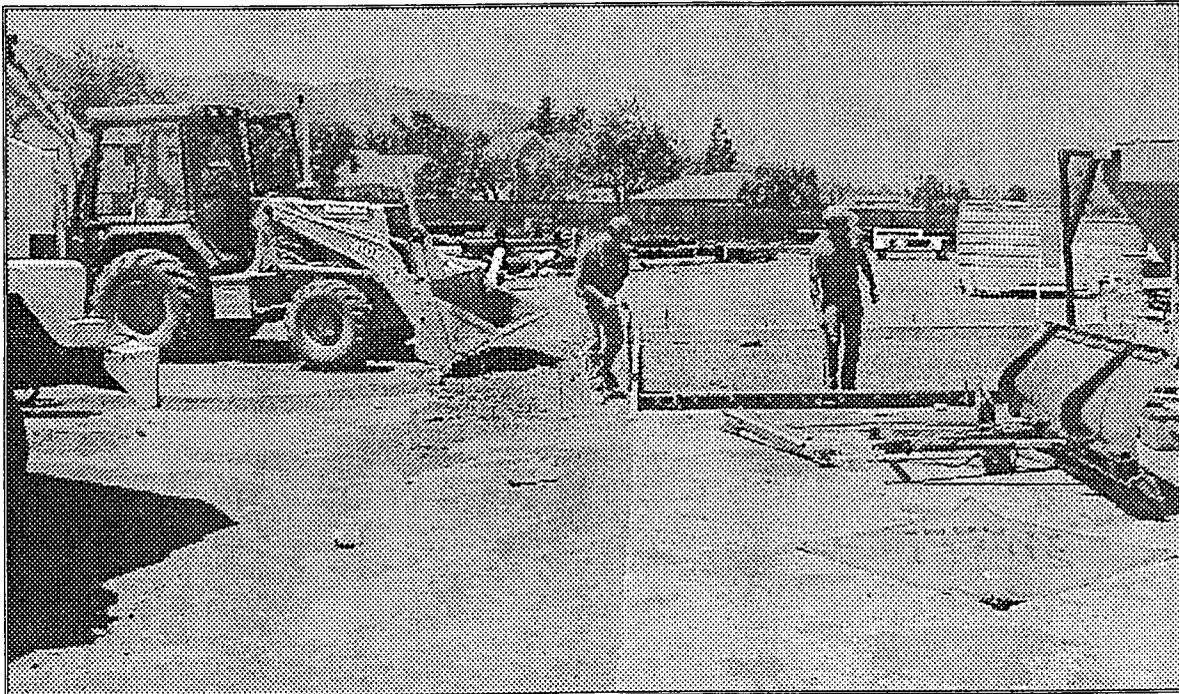
Project Title	B Street Yard Improvements
Project Type	Administration
Responsible Department	Department of Public Works \ Engineering Division

Funding Source		
\$	<u>35,000</u>	All Fund
\$	35,000	

Project Cost by Budget Year	
2001	\$ 35,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

This property was purchased in 1997 to expand the existing storage and equipment parking area adjacent to the new site that has been used by the City since its purchase in 1985. Site improvements (landscaping, sidewalks, and some lighting) required by the Planning Commission in the zone change process have been completed. The bulk of the improvements were made in FY00, including the installation of a vehicle wash rack, site drainage, area paving and a new building. The FY01 expenses will be to finish installation of a new storage building after the Fire Department moves into Fire Station #1.



ADMINISTRATION

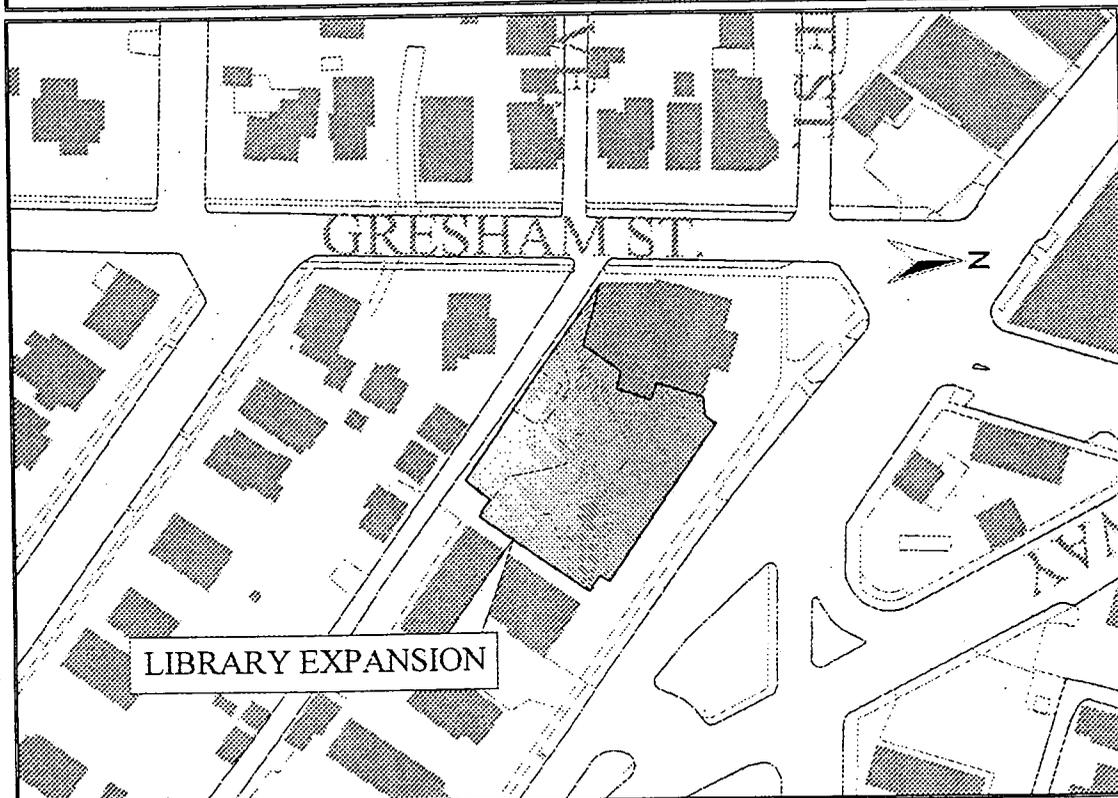
Project Title	Ashland Library Expansion	
Project Type	Administration	
Responsible Department	Administration & Department of Public Works / Engineering Division	
Funding Source	Project Cost by Budget Year	
\$ 5,460,000 Bond Proceeds or	2001 \$ 2,750,000	
\$ 5,460,000 Grant Funds	2002 \$ 2,710,000	
(Note: repay through property tax)	2003 \$	
	2004 \$	
	2005 \$	

Project Description

The library is owned by the City of Ashland and is operated by Jackson County, which has a network of 15 public library facilities. County studies have indicated that the current facility is in poor repair and recommends expansion from its current 7,000 square feet to over 23,000 square feet.

In November 1998, the City Council approved a request by the Friends of the Library to move forward with a program to expand the Ashland Public Library. The current library facility is historically significant and is one of more than 1,600, which were developed around the country with grant monies from Andrew Carnegie. Ashland voters approved a bond measure during the May 18th ballot for the \$5.46 million dollar expansion. Design is currently well underway and construction is expected to span two fiscal years, FY01 and 02.

ADMINISTRATION



Project Title	Fire Station No. 1
Project Type	Administration
Responsible Department	Fire Department

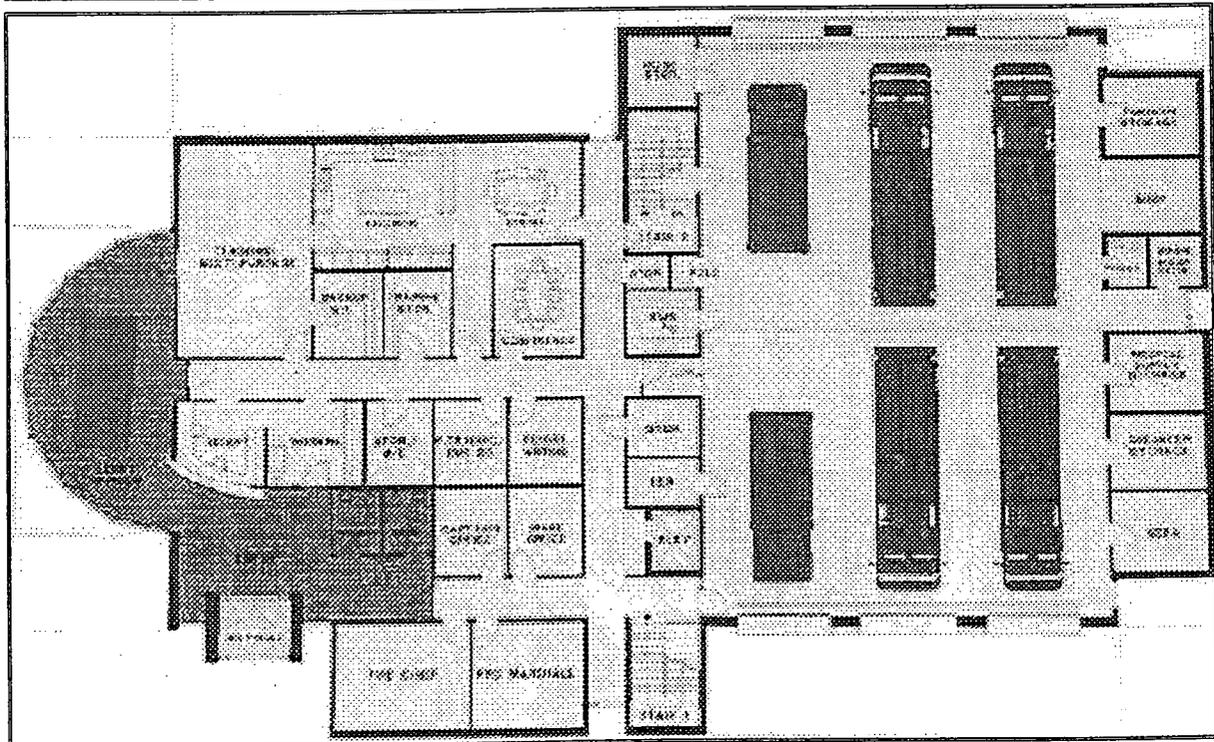
Funding Source	
\$	<u>2,540,000</u> Bond
\$	2,540,000
(Note: repay through property tax)	

Project Cost by Budget Year	
2001	\$ 2,540,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

Purchase of the adjacent real property for expansion of Fire Station No. 1. Project is necessary to eliminate the existing sub-standard fire station, which creates operational difficulties. The new facility will consist of approximately 13,000 sq. ft. and will provide drive through storage for up to six apparatus, new living quarters, emergency communication equipment, off-street parking and public meeting space.

Funding for this project is based upon bond approvals gained by Ashland citizens in the 1999 fall election. Total Project is estimated at \$3,140,000.



Project Title	Elks Parking Lot Addition
Project Type	Administration
Responsible Department	Department of Public Works \ Engineering Division

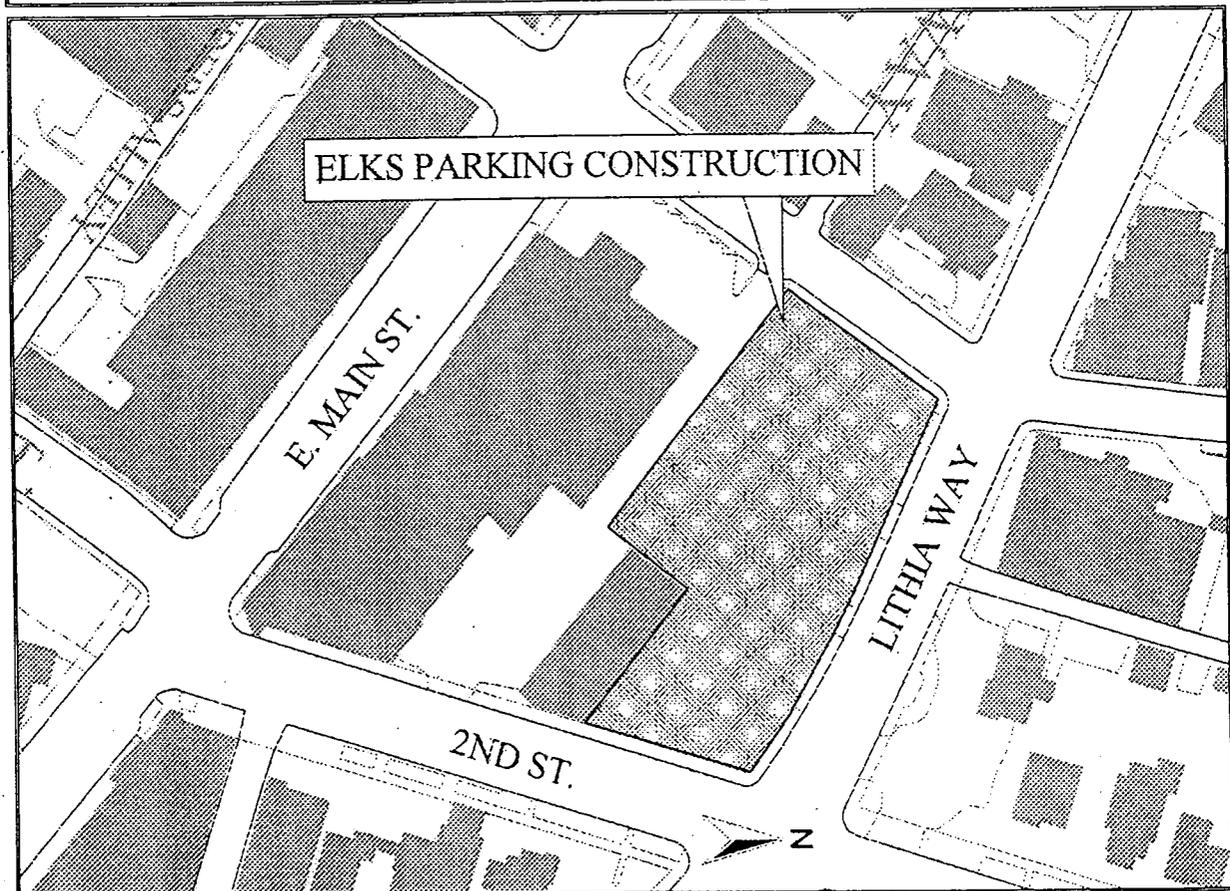
Funding Source	
\$ 25,000	Transportation Fees
\$ 25,000	

Project Cost by Budget Year	
2001	\$ 25,000
2002	\$
2003	\$
2004	\$
2005	\$

Project Description

This project began in FY00 and is slated to carry over into the next fiscal year for completion of landscaping and lighting. The Elks has donated a large portion of their parking area to the City for City Parking. This project in total improves all of the sidewalks, planter areas/peripheral landscaping, parking lot paving, and painting for the parking areas.

ADMINISTRATION



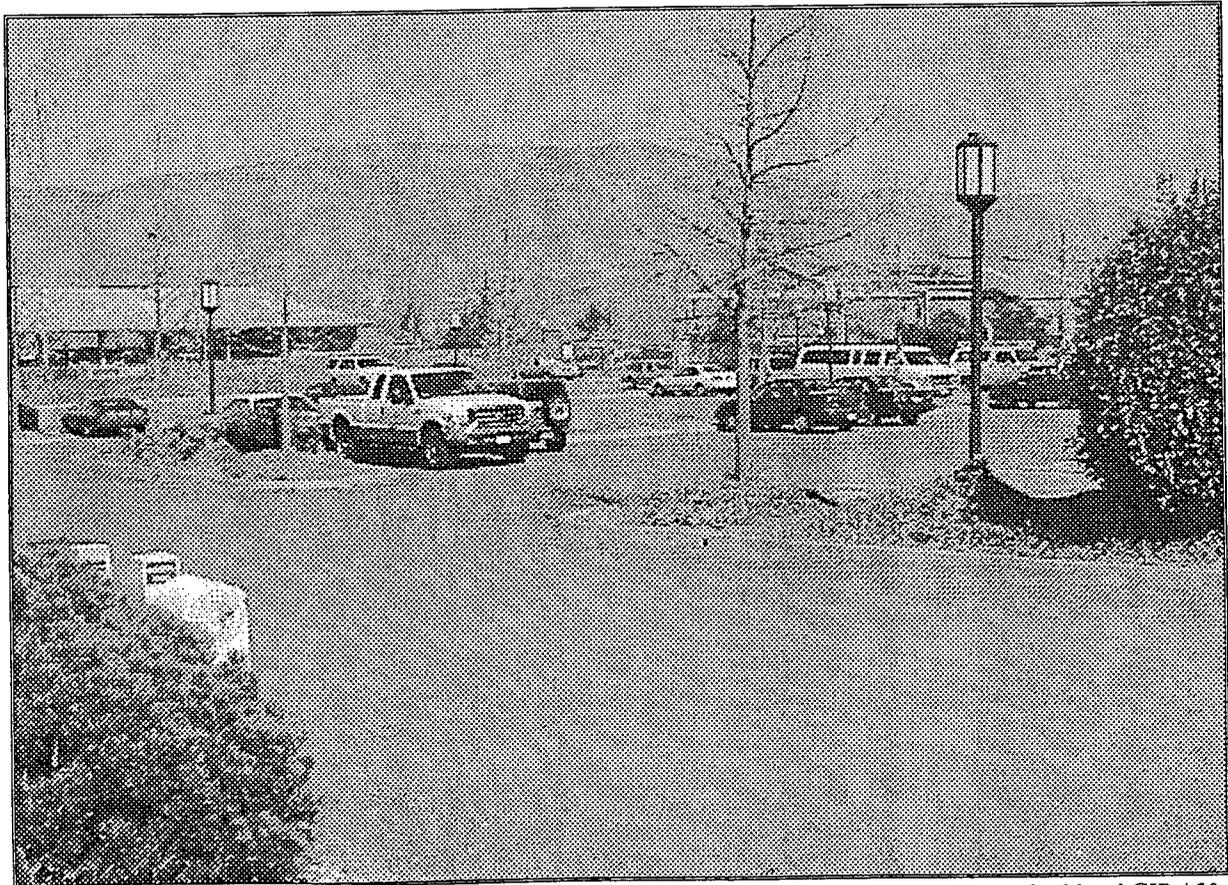
Project Title	Expand Police Parking Area
Project Type	Administration
Responsible Department	Police Department / Public Works / Engineering Division

Funding Source		
\$	<u>60,000</u>	All Funds
\$	60,000	

Project Cost by Budget Year	
2001	\$
2002	\$ 60,000
2003	\$
2004	\$
2005	\$

Project Description

Additional parking for the Police Department behind the Civic Center lawn area which includes a walkway, storm drain installation and limited covered parking.



ADMINISTRATION

Project Title	Fire Station No. 2
Project Type	Administration
Responsible Department	Fire Department

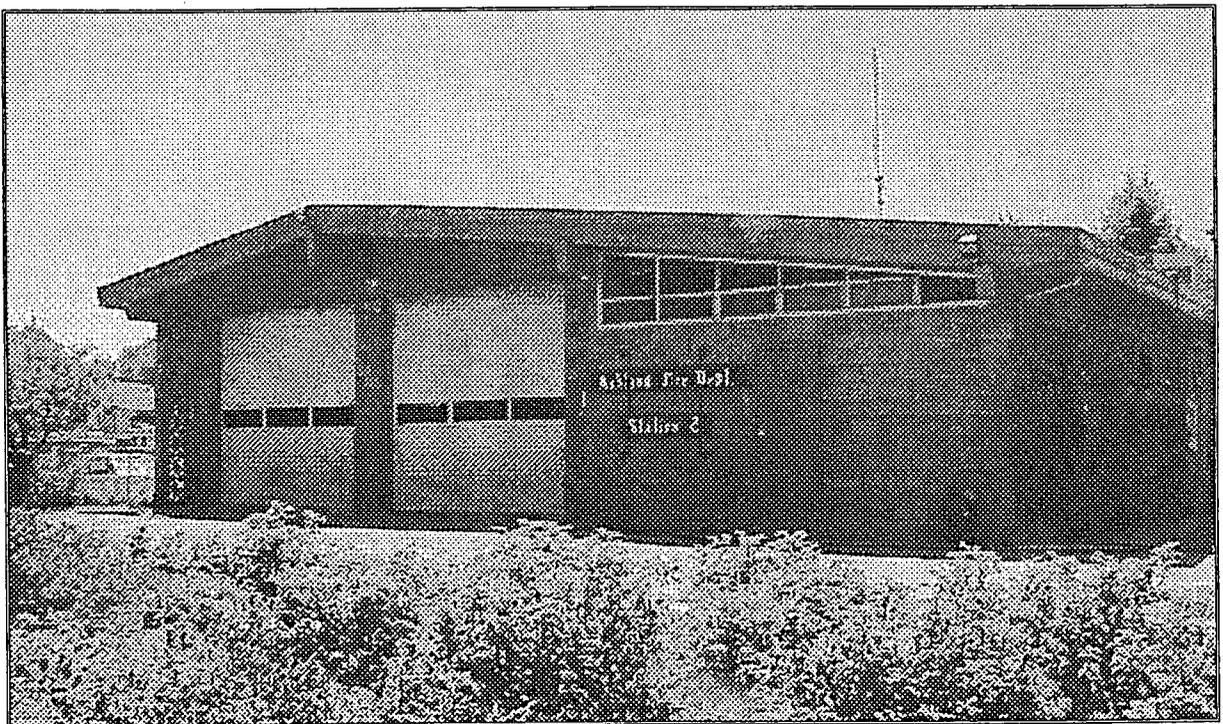
Funding Source	
\$ 1,000,000	Bond
\$ 500,000	Future General Capital
\$ 1,500,000	
(Note: repay through property tax)	

Project Cost by Budget Year	
2001	\$
2002	\$
2003	\$
2004	\$
2005	\$ 1,500,000

Project Description

Project is necessary to eliminate the existing sub-standard fire station, which creates operational difficulties. The new facility will provide drive through storage for up to four apparatus, new living quarters, emergency communication equipment, off-street parking and public meeting space.

ADMINISTRATION



Project Title	Permit Tracking Software
Project Type	Technology Upgrade
Responsible Department	Department of Community Development

<u>Funding Source</u>		
\$	<u>35,000</u>	Equipment Fund
\$	<u>35,000</u>	

<u>Project Cost by Budget Year</u>		
2001	\$	35,000
2002	\$	
2003	\$	
2004	\$	
2005	\$	

Project Description

The Department of Community Development is in need of a new planning and building permit tracking software program to replace an aging "in-house" program that no longer meets the needs of the Department.

This is a continuation of a program that began in FY99 to complete the acquisition of software that meets the needs of the department.

ADMINISTRATION

Project Title	Management Information System
Project Type	Technology / Software and Hardware Acquisition
Responsible Department	Finance Department

<u>Funding Source</u>		<u>Project Cost by Budget Year</u>	
\$	<u>100,000</u>	Equipment Fund	2001 \$ 100,000
\$	<u>100,000</u>		2002 \$
			2003 \$
			2004 \$
			2005 \$

Project Description

Complete the installation of the financial management information system. The system will provide immediate on-line access to budgetary and financial status to all City Departments. Update customer information system to provide for customer billing and inquiry needs.

ADMINISTRATION

Project Title	Calle Guanajuato Improvements & Restrooms and Recycling Area
Project Type	Parks & Recreation
Responsible Department	Parks Department

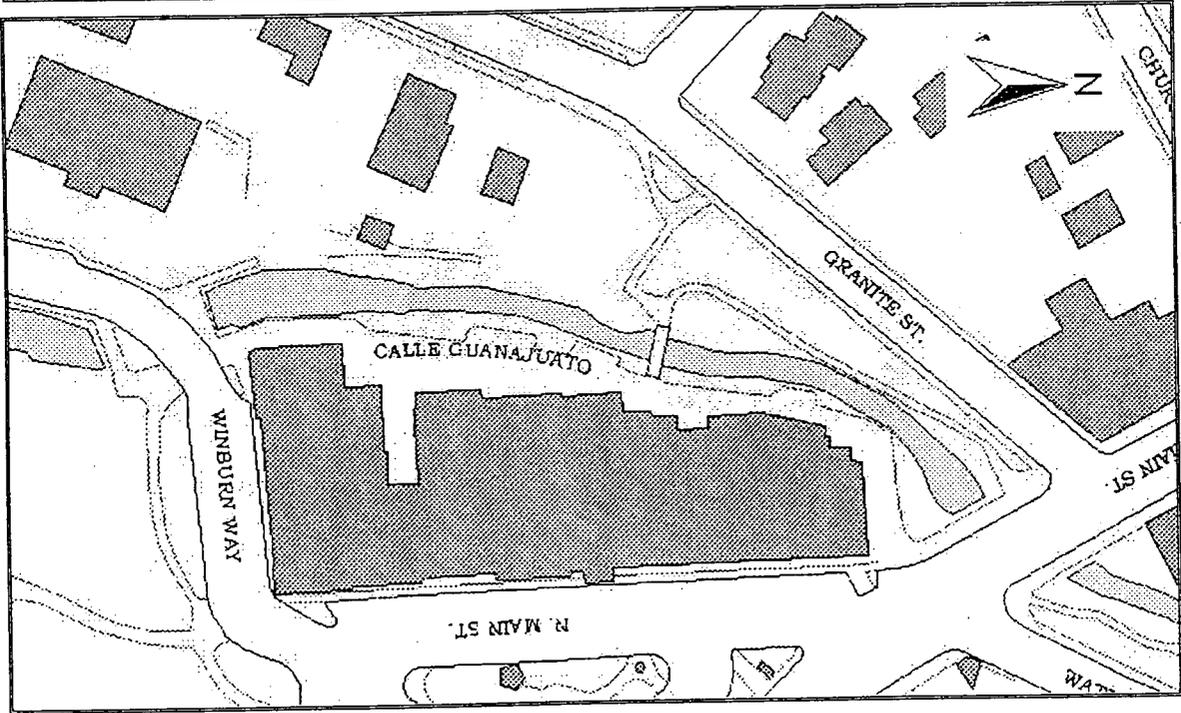
Funding Source		Project Cost by Budget Year	
\$	477,000	Bond	2001 \$ 877,000
\$	200,000	City General Fund	2002 \$
\$	200,000	Parks	2003 \$
\$	877,000		2004 \$
			2005 \$
(Note: repay through property tax)			

Project Description

The 1997 New Year's Day flood caused significant damage throughout the City. One of the hardest areas hit was the downtown area, including the section of Ashland Creek that passes next to Calle Guanajuato.

This project covers the initial phase of improvements to the Calle area. The Ashland Parks & Recreation Department is taking the lead to develop the master plan for the affected area, with the City's focus on flood carrying capacity.

This project will address Plaza and Downtown merchants, restaurateurs, Saturday Market and tourist needs for the Calle area.



PARKS & RECREATION

Project Title	Open Space Acquisition
Project Type	Parks & Recreation
Responsible Department	Parks Department

Funding Source		
\$	<u>1,000,000</u>	Meals Tax & Fees
\$	<u>1,000,000</u>	

Project Cost by Budget Year		
2001	\$	200,000
2002	\$	200,000
2003	\$	200,000
2004	\$	200,000
2005	\$	200,000

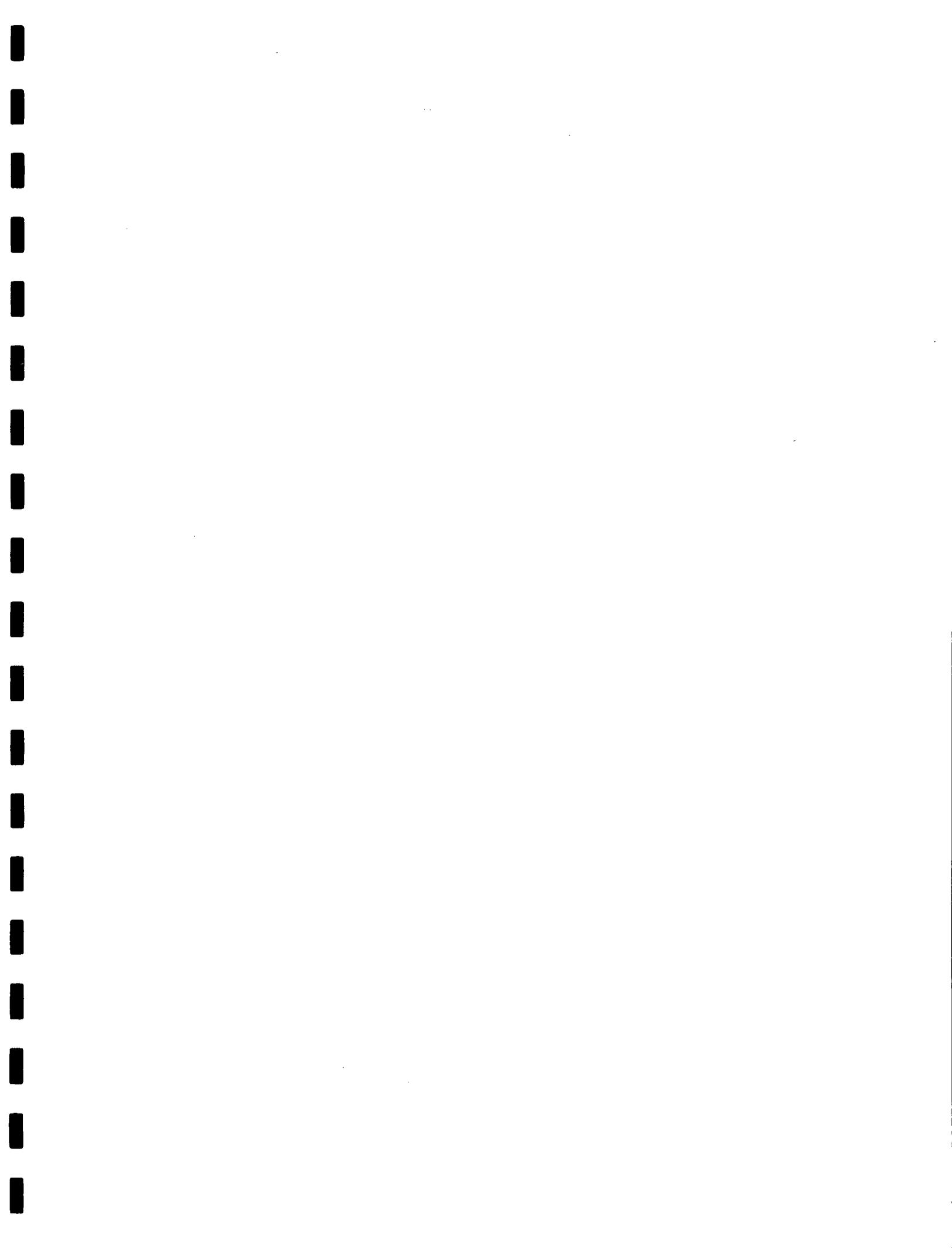
Project Description

The City of Ashland, in conjunction with the Ashland Parks & Recreation Department adopted an Open Space Plan in 1989. The plan identifies five types of parks: neighborhood parks, community parks, open space, natural parks and pocket parks. In the ten years since its adoption, over 380 acres of land have been purchased.

A continued commitment to the acquisition of open space parkland is shown in this project. Specific property acquisition is dependent on market factors. The Open Space Plan and corresponding map provides further detail on the types and location of land that has been identified as vital for Ashland's future.

PARKS & RECREATION





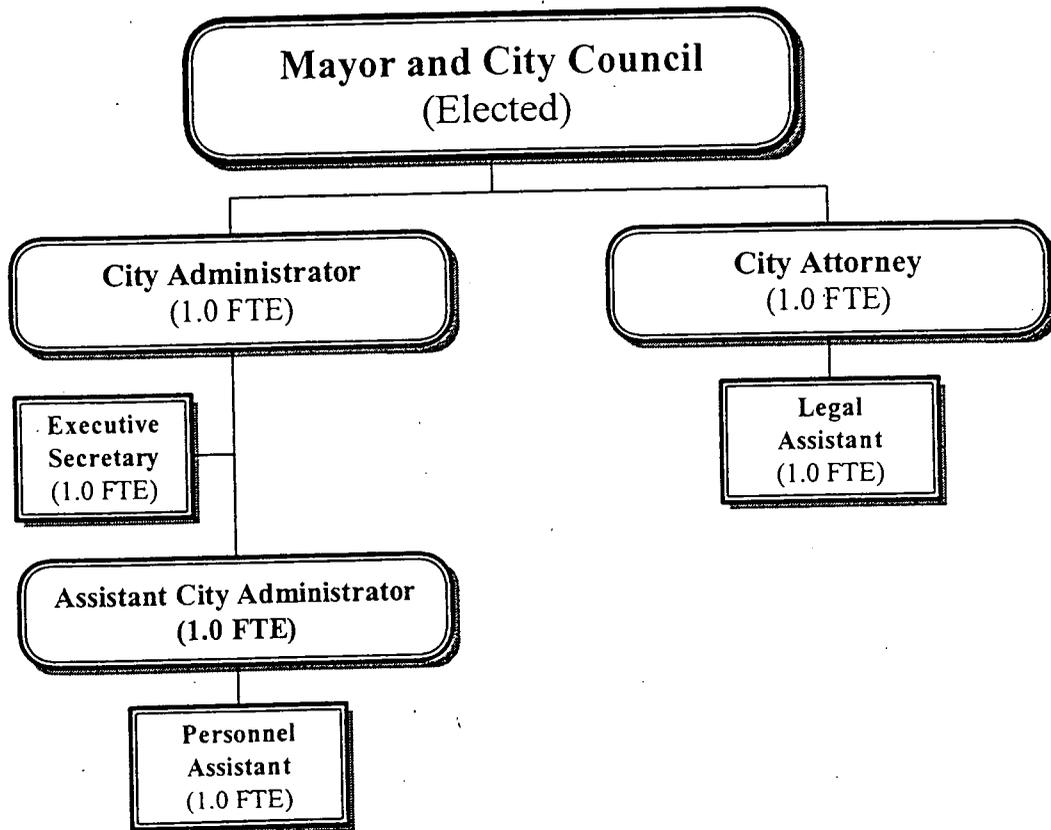


Department Funds

Administration And Legal Departments	37
Administrative Services Department	43
Finance Department	49
City Recorder/Treasurer	59
Municipal Court Department	63
Police Department	67
Fire & Rescue Department	71
Public Works Department	75
Community Development Department	101
Senior Program Department	107
Electric Department	111
Parks And Recreation Department	121
Non-Departmental Activities	126
Interfund Loans	126
Operating Transfers Out	126
Operating Contingencies	128
Unappropriated Ending Fund Balance	130



administration and legal departments
6.0 FTE



ADMINISTRATION DEPARTMENT

The Administration Department budget includes expenditures for the mayor and council, City Administration, and Personnel. The mayor and councilors are elected officials responsible for setting City policy. The city administrator is responsible for the supervision and coordination of all City departments administering those policies, with the exception of the Parks and Recreation Department.

Strategic Plan Goals

- Implement the City Council's Strategic Plan.
- Coordinate public facilities construction of the Library, Fire Station, and Hillah Temple building.
- Complete union negotiations with the Police and Fire Departments and update personnel code.
- Implement the technology master plan.
- Implement the organizational effectiveness goals.

Significant Budget Changes

None.

LEGAL DEPARTMENT

The Legal Department consists of one full-time city attorney and one full-time legal assistant. This department provides legal advice regarding official matters to City elected officials and City officers and employees; prosecutes municipal court cases in which the defendant is represented by legal counsel; represents the City in litigation; and prepares ordinances, resolutions, and contracts. Through this department all tort claims against the City are processed; contempt claims for municipal court are prepared and filed; and collection action is taken against delinquent food and beverage accounts and transient occupancy tax accounts.

Strategic Plan Goals

- Update the City Charter.
- Update the Ashland Municipal Code to remove any conflicting information and to bring it into compliance with current standards.

Significant Budget Changes

- Contractual Services has been increased by \$6,000 in the line item *Professional Services*. This amount is to cover the cost involved to have the Ashland Municipal Code completely reviewed and updated.
- Contractual Services has been increased by \$4,000 in the line item *Legal Services*. This increase is to begin the implementation of contracting out the municipal court prosecution and debt collection tasks.

administration and legal departments

ADMINISTRATION DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	507,708	571,702	529,000	568,345
600 Materials and Services	163,311	202,410	149,000	149,655
	<u>671,019</u>	<u>774,113</u>	<u>678,000</u>	<u>718,000</u>
Department Total By Fund				
710 Central Services Fund	671,019	774,113	678,000	718,000
	<u>671,019</u>	<u>774,113</u>	<u>678,000</u>	<u>718,000</u>
Position Profile				
710 Mayor (Elected)				
710 Councilors (6 Elected)				
710 Administrator	1.00	1.00	1.00	1.00
710 Assistant Administrator	0.75	0.75	1.00	1.00
710 Conservation/Regional Affair	1.00	1.00	-	-
710 Exectuive Secretary	1.00	1.00	1.00	1.00
710 Personnel Assistant	1.00	1.00	1.00	1.00
710 City Attorney	1.00	1.00	1.00	1.00
710 Legal Assistant	1.00	1.00	1.00	1.00
	<u>6.75</u>	<u>6.75</u>	<u>6.00</u>	<u>6.00</u>

administration and legal departments

CENTRAL SERVICES FUND
 ADMINISTRATION DEPARTMENT
 MAYOR AND COUNCIL DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	2,600	2,600
520 Fringe Benefits	-	-	32,100	38,695
Total Personnel Services	-	-	34,700	41,295
Materials and Supplies				
601 Supplies	-	-	2,000	6,275
603 Communications	-	-	-	500
604 Contractual Services	-	-	5,000	6,000
605 Misc. Charges and Fees	-	-	1,000	-
606 Other Purchased Services	9,222	15,963	36,000	42,930
608 Commissions	-	-	1,000	1,000
Total Materials and Services	9,222	15,963	45,000	56,705
	9,222	15,963	79,700	98,000

CENTRAL SERVICES FUND
 ADMINISTRATION DEPARTMENT
 ADMINISTRATION AND HUMAN RESOURCES DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	384,382	430,453	256,310	267,255
520 Fringe Benefits	123,326	141,250	78,990	91,545
Total Personnel Services	507,708	571,703	335,300	358,801
Materials and Services				
601 Supplies	14,931	20,030	11,000	10,399
602 Rental, Repair, Maintenan	2,765	713	-	-
603 Communications	7,725	7,903	5,000	3,900
604 Contractual Services	43,494	81,843	40,000	26,900
605 Misc. Charges and Fees	12,301	6,014	3,000	1,000
606 Other Purchased Services	72,873	69,944	24,000	19,000
610 Programs	-	-	-	-
Total Materials and Services	154,089	186,447	83,000	61,199
	661,797	758,150	418,300	420,000

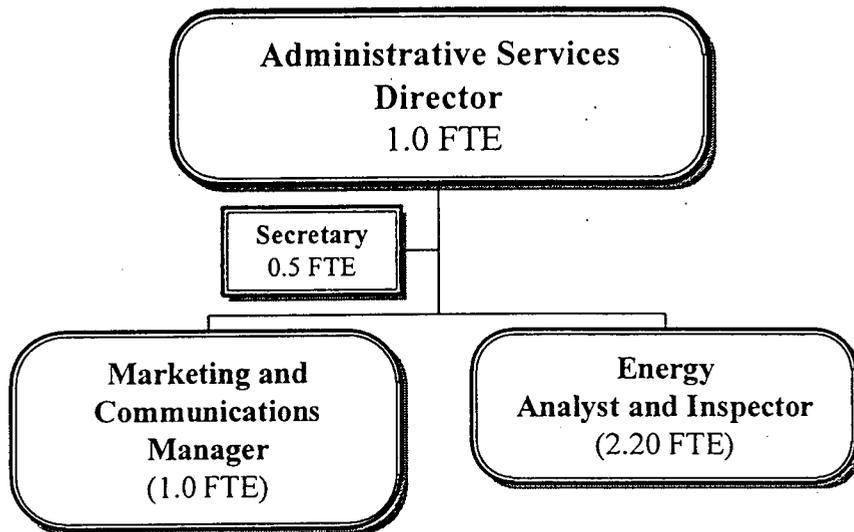
administration and legal departments

CENTRAL SERVICES FUND
ADMINISTRATION DEPARTMENT
LEGAL DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	121,090	125,498
520 Fringe Benefits	-	-	37,910	42,752
Total Personnel Services	-	-	159,000	168,250
Materials and Services				
601 Supplies	-	-	3,000	4,000
602 Rental, Repair, Maintenanc	-	-	-	-
603 Communications	-	-	3,000	1,750
604 Contractural Services	-	-	7,000	17,000
605 Misc. Charges and Fees	-	-	1,000	-
606 Other Purchased Services	-	-	7,000	9,000
610 Programs	-	-	-	-
Total Materials and Services	-	-	21,000	31,750
	-	-	180,000	200,000



administrative services department
4.70 FTE



OVERVIEW

The Administrative Services Department has two divisions: Administrative Services and Conservation.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division comprises Public and Community Relations, Marketing and Communications, Intergovernmental, Legislative and Environmental Affairs, and Customer Service. It publishes the *City Source* newsletter and manages the overall public information efforts of the City.

Strategic Plan Goals

- Develop additional methods for enhancing citizen communication and participation, including developing a new web page and using Rogue Valley Television (RVTV) more effectively.
- Continue the implementation of the Communication Plan.
- Maximize the capacity of the Ashland Fiber Network (AFN) by establishing the City as the *lead planner* for other organizations who use the network.
- Provide more information to the community on growth and planning issues.
- Provide comprehensive information to the community of City budget and financial issues.
- Conduct a community attitude survey and employee survey.
- Implement the customer service program.
- Continue to market AFN.

Significant Budget Changes

- The community and employee surveys are completed every other year. Consequently, this year the department budget increases by \$13,000.
- The development of a communication workbook that includes graphic standards, document templates, media relations tips and guidelines, and other communication resources will increase the budget by \$3,500.

CONSERVATION DIVISION

The Conservation Division is responsible for operating the City's Air, Water, Recycling, and Energy Conservation Programs.

The City's Water Conservation Program provides a free water audit consisting of free installation of low-flow showerheads and sink aerators, a review of irrigation and landscaping, and a \$50 rebate for toilet replacement with low flush models. The division also works with the Ashland School District, Southern Oregon University, and Ashland businesses to increase the efficiency of their water usage. In January 2000, the division added a new conservation rebate program for customers who purchase a resource efficient dishwasher.

This division also provides staff support for the City's Tree Commission.

The Electric Conservation programs include Residential Weatherization, Super Good Cents, Energy Smart Design, Appliance Efficiency, Wood Stove Rebate, the Heat Pump Retrofit Program, and the the Solar Pioneer Program.

This division also provides staff support to the City's Conservation Commission.

Strategic Plan Goals

- Explore the possible expansion of the City's conservation programs.

Significant Budget Changes

- No significant budget changes for the Water Conservation Division.
- The Electric Conservation budget reflects additional funds for Solar Pioneer program.

Included in this is a budget item of \$360,000 for a Small-scale Energy Loan (SELP) from the Oregon Office of Energy. While the money has already been set aside for this program, borrowing the money makes the project eligible for a state tax credit. The Avista Corporation has agreed to purchase this tax credit, which amounts to \$100,000 of additional funding for more solar generation. Also, \$30,000 is included for loan application, origination and interest, and for payments for solar electricity generated by the systems funded by our institutional partners.

administrative services department

ADMINISTRATIVE SERVICES DEPARTMENT

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	169,781	141,194	333,000	336,316
600 Materials and Services	512,627	602,027	618,000	1,033,684
	<u>682,408</u>	<u>743,220</u>	<u>951,000</u>	<u>1,370,000</u>

Division Total by Division

Administrative Services

110 General Fund	82,774	94,353	109,000	90,000
691 Telecommunications Fund	-	202,312	105,000	127,000
710 Central Services Fund	-	-	247,000	269,000
	<u>82,774</u>	<u>296,665</u>	<u>461,000</u>	<u>486,000</u>

Conservation

670 Water Fund	100,020	105,741	112,000	115,000
690 Electric Fund	499,613	340,814	378,000	769,000
	<u>599,633</u>	<u>446,555</u>	<u>490,000</u>	<u>884,000</u>
	<u>682,408</u>	<u>743,220</u>	<u>951,000</u>	<u>1,370,000</u>

Position Control by Division

710 Director	-	-	1.00	1.00
710 Marketing Manager	-	-	1.00	1.00
670 Energy Analyst	1.00	1.00	1.00	1.00
690 Secretary	0.50	0.50	0.50	0.50
690 Energy Analyst	2.00	1.40	1.40	1.20
	<u>3.50</u>	<u>2.90</u>	<u>4.90</u>	<u>4.70</u>

3

administrative services department

**General Fund
Administrative Services Department**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractual Services	-	-	105,000	86,000
608 Commissions	82,774	94,353	4,000	4,000
Total Materials and Services	<u>82,774</u>	<u>94,353</u>	<u>109,000</u>	<u>90,000</u>
	<u>82,774</u>	<u>94,353</u>	<u>109,000</u>	<u>90,000</u>

**Water Fund
Administrative Services Department
Conservation Division**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	37,400	39,636	41,000	43,041
520 Fringe Benefits	12,646	13,842	16,000	17,509
Total Personnel Services	<u>50,047</u>	<u>53,479</u>	<u>57,000</u>	<u>60,550</u>
Materials and Services				
601 Supplies	-	-	750	400
602 Rental, Repair, Maintenance	-	-	-	1,500
603 Communications	-	-	500	500
605 Misc. Charges and Fees	31,000	32,210	31,000	28,000
606 Other Purchased Services	3,831	4,942	2,750	3,050
610 Programs	15,143	15,110	20,000	21,000
Total Materials and Services	<u>49,974</u>	<u>52,262</u>	<u>55,000</u>	<u>54,450</u>
	<u>100,020</u>	<u>105,741</u>	<u>112,000</u>	<u>115,000</u>

administrative services department

**Electric Fund
Administrative Services Department
Conservation Division**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	88,488	64,699	73,000	65,656
520 Fringe Benefits	31,246	23,016	30,000	27,144
Total Personnel Services	119,734	87,715	103,000	92,800
Materials and Services				
601 Supplies	1,607	1,393	1,900	1,900
602 Rental, Repair, Maintenance	5,018	3,979	-	4,500
603 Communications	2,240	1,837	1,500	1,500
605 Misc. Charges and Fees	94,000	89,170	86,000	92,000
606 Other Purchased Services	18,348	9,536	10,000	10,700
610 Programs	258,667	147,185	175,600	565,600
Total Materials and Services	379,879	253,099	275,000	676,200
	499,613	340,814	378,000	769,000

**Telecommunications Fund
Administrative Services Department**

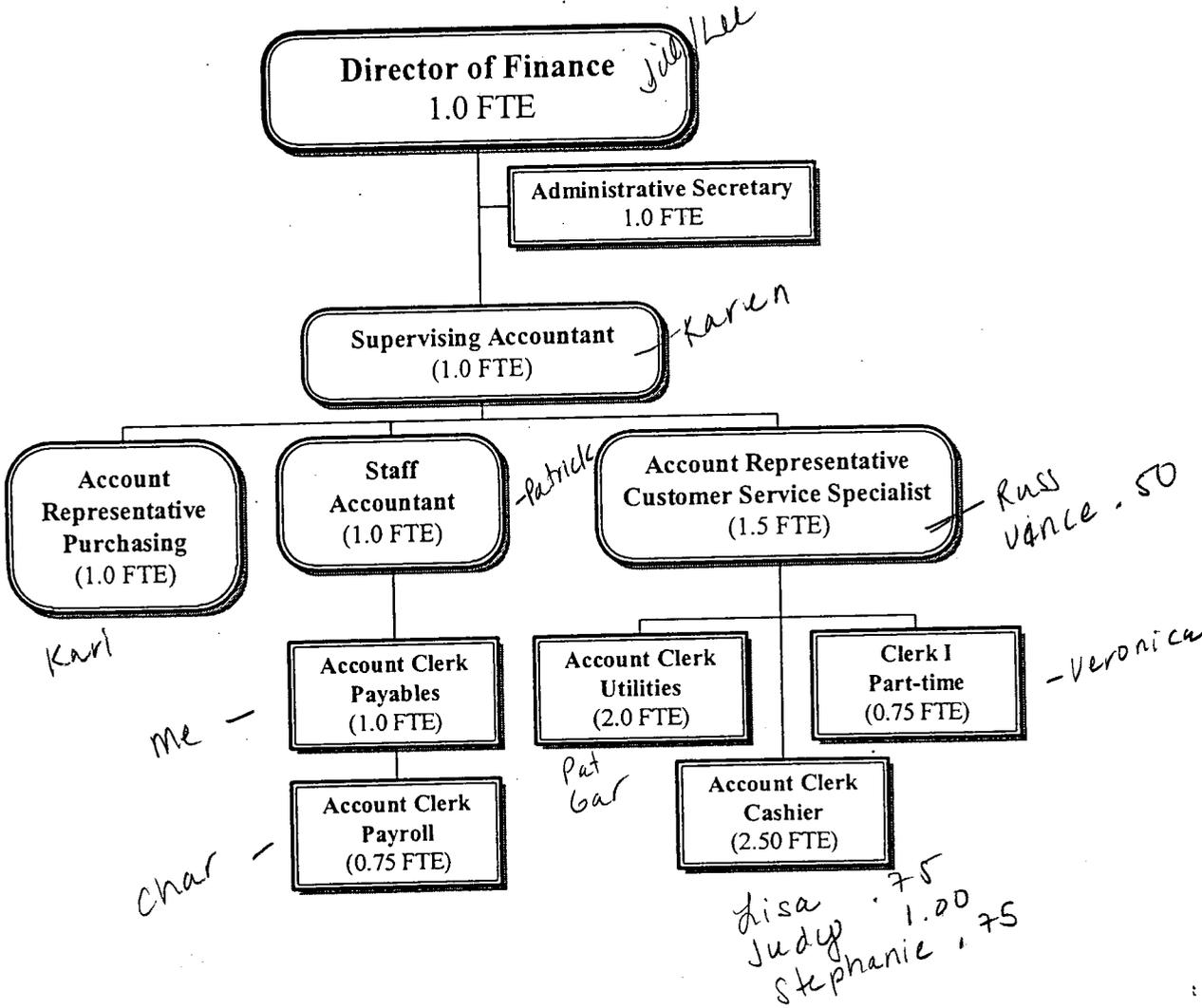
Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
603 Communications	-	-	-	5,000
604 Contractual Services	-	63,819	52,500	100,000
606 Other Purchased Services	-	138,492	52,500	22,000
Total Materials and Services	-	202,312	105,000	127,000
	-	202,312	105,000	127,000

administrative services department

**Central Services Fund
Administrative Services Department**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	129,000	135,510
520 Fringe Benefits	-	-	44,000	47,456
Total Personnel Services	-	-	173,000	182,966
Materials and Services				
601 Supplies	-	-	4,000	2,000
602 Rental, Repair, Maintenance	-	-	500	-
603 Communications	-	-	2,000	1,000
604 Contractural Services	-	-	10,000	21,500
606 Other Purchased Services	-	-	7,500	9,534
610 Programs	-	-	50,000	52,000
Total Materials and Services	-	-	74,000	86,034
	-	-	247,000	269,000

finance department
13.5 FTE



OVERVIEW

The Finance Department is composed of three divisions: Accounting, Customer Information Services, and Purchasing. Each division provides services internally to other City departments and directly to the public.

ACCOUNTING DIVISION

The Accounting Division is responsible for the annual budget, debt management, accounts payable, payroll, monthly reports, and annual financial reports.

Strategic Plan Goals

- The City will develop and implement a financial management plan that addresses existing and potential revenue source. This plan will ensure that City revenues are balanced from property taxes, user fees, grants, and other revenues. The plan should also create long-term operating projections for all funds.
- Provide comprehensive information to the community on City budget and financial issues. This action should promote a thorough understanding of how the City receives its funding, and how it is spent, and what services are provided.
- Develop a funding plan for community social services. The plan will be based on the development of a health and human services strategy for the City.

Division Goals

- Continue with the Eden System installation.
- Redesign the 2000-01 budget process and design.
- Finance the following projects: Wastewater Treatment Plant, Fire stations, parkland, Hillah Temple remodel, and Local Improvement Districts.
- Prepare long-term financial plans.
- Bid services, e.g., general insurance, auditor, bond attorney, and financial consultant.
- Update water rates.
- Update water and Parks System Development Charges.

CUSTOMER INFORMATION SERVICES DIVISION

The Customer Information Services Division performs billing and customer service for electric, water, wastewater, storm drain, transportation utility fees, and the Ashland Fiber Network (AFN). The division includes business license registration, billing and information management, and collection of Food and Beverage Taxes and Hotel/Motel Taxes.

Strategic Plan Goals

None.

Division Goals

- Evaluate the customer service (utility billing) software options.
- Enhance Ashland Fiber Network customer services.

Significant Budget Changes

- Addition of 1.0 FTE Account Clerk position.
- A .50 FTE account representative position was added during the 1999-2000 year.

PURCHASING DIVISION

The Purchasing Division is responsible for ordering and maintenance of major inventory groups within the City. The Purchasing Division handles the general supply inventory and bid process.

Strategic Plan Goals

None.

Division Goals

- Review purchasing functions.
- Develop a contract database.

Significant Budget Changes

- A reduction of a .50 FTE building maintenance worker (transferred to Public Works).

finance department

FINANCE DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	671,289	593,880	704,000	771,322
600 Materials and Services	1,328,830	1,197,841	1,375,000	1,613,278
700 Capital Outlay	940,170	920,930	2,835,000	7,286,000
800 Debt Service	1,214,609	992,092	702,000	976,000
	<u>4,154,897</u>	<u>3,704,743</u>	<u>5,616,000</u>	<u>10,646,600</u>
Department Total By Division				
Operating Divisions				
710 Customer Information Services	64,248	60,176	367,890	445,482
710 Accounting	829,960	817,469	456,500	522,366
720 Accounting	658,250	487,379	626,000	719,000
710 Purchasing \ Acquisition	11,814	9,254	158,610	125,152
110 Band	-	48,585	53,000	57,000
240 Band Fund	48,589	-	-	-
	<u>1,612,861</u>	<u>1,422,861</u>	<u>1,662,000</u>	<u>1,869,000</u>
Non-operating Divisions				
110 Social Services	83,030	86,305	91,000	97,000
110 Economic and Cultural	233,350	256,004	275,000	366,600
110 Miscellaneous	7,565	8,359	8,000	8,000
410 S.D.C. - Parks Open Space	89,188	628,142	346,000	277,000
410 L.I.D.'s and Transportation	914,295	276,085	656,000	112,000
410 Municipal Buildings	207,855	788,340	491,000	1,000
410 Fire Stations	-	34,894	1,875,000	6,940,000
530 Bancroft Debt	465,302	163,833	112,000	207,000
530 General Obligation Debt	424,694	504,651	178,000	362,000
530 Notes and Contracts Debt	324,613	323,608	412,000	407,000
	<u>2,749,892</u>	<u>3,070,221</u>	<u>4,444,000</u>	<u>8,777,600</u>
Position Profile				
710 Director	1.00	1.00	1.00	1.00
710 Supervising Accountant	1.00	1.00	1.00	1.00
710 Administrative Assistant	1.00	1.00	1.00	1.00
710 Staff Accountant	1.00	1.00	1.00	1.00
710 Customer Service Rep.	1.00	1.00	1.00	1.50
710 Account Clerk	6.75	5.75	6.25	6.25
710 Clerk I	-	-	0.75	0.75
710 Account Clerk	1.75	1.75	1.75	1.75
710 Purchasing Agent	1.00	-	-	-
710 Purchasing Representative	-	1.00	1.00	1.00
710 Building Maintenance Worker	2.75	0.50	0.50 ?	-
710 Risk Management Analyst	0.25	-	-	-
	<u>15.75</u>	<u>12.25</u>	<u>13.50</u>	<u>13.50</u>

finance department

GENERAL FUND
FINANCE DEPARTMENT
BAND DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	3,185	3,353	4,550	4,000
520 Fringe Benefits	335	517	450	1,000
Total Personnel Services	3,520	3,870	5,000	5,000
Materials and Services				
601 Supplies	1,945	3,508	2,000	1,000
602 Rental, Repair, Maintenance	8,506	1,533	3,000	7,000
604 Contractual Services	27,618	30,433	31,000	31,000
605 Misc. Charges and Fees	7,000	9,240	11,000	12,000
606 Other Purchased Services			1,000	1,000
Total Materials and Services	45,069	44,715	48,000	52,000
	48,589	48,585	53,000	57,000

GENERAL FUND
FINANCE DEPARTMENT
SOCIAL SERVICES DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
609 Grants	83,030	86,305	91,000	97,000
Total Materials and Services	83,030	86,305	91,000	97,000
	83,030	86,305	91,000	97,000

GENERAL FUND
FINANCE DEPARTMENT
ECONOMIC AND CULTURAL SERVICES DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
609 Grants	233,350	256,004	275,000	366,600
Total Materials and Services	233,350	256,004	275,000	366,600
	233,350	256,004	275,000	366,600

GENERAL FUND
FINANCE DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
605 Misc. Charges and Fees	7,565	8,359	8,000	8,000
Total Materials and Services	7,565	8,359	8,000	8,000
Debt Service				
801 Debt Service - Principal	69,994	69,994	-	-
802 Debt Service - Interest	8,422	5,109	-	-
Total Debt Service	78,416	75,102	-	-
	85,981	83,461	8,000	8,000

CAPITAL IMPROVEMENTS FUND
FINANCE DEPARTMENT
S.D.C. - PARKS OPEN SPACE DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractual Services	-	-	5,000	-
605 Misc. Charges and Fees	82,077	24,175	41,000	43,000
Total Materials and Services	82,077	24,175	46,000	43,000
Capital Outlay				
701 Land	7,111	603,967	300,000	234,000
Total Capital Outlay	7,111	603,967	300,000	234,000
	89,188	628,142	346,000	277,000

CAPITAL IMPROVEMENTS FUND
FINANCE DEPARTMENT
L.I.D.'S AND TRANSPORTATION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Capital Outlay				
704 Improvements Other Than Bldgs.	914,295	276,085	656,000	112,000
Total Capital Outlay	914,295	276,085	656,000	112,000
	914,295	276,085	656,000	112,000

finance department

CAPITAL IMPROVEMENTS FUND
 FINANCE DEPARTMENT
 PUBLIC BUILDING DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	1,000	1,000
Total Personnel Services	-	-	1,000	1,000
Capital Outlay				
702 Buildings	207,855	823,234	2,325,000	6,940,000
703 Equipment	-	-	40,000	-
Total Capital Outlay	207,855	823,234	2,365,000	6,940,000
	207,855	823,234	2,366,000	6,941,000

GENERAL BOND FUND
 FINANCE DEPARTMENT
 BANCROFT DEBT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Debt Service				
801 Debt Service - Principal	424,981	140,000	80,000	155,000
802 Debt Service - Interest	40,321	23,833	32,000	52,000
Total Debt Service	465,302	163,833	112,000	207,000
	465,302	163,833	112,000	207,000

GENERAL BOND FUND
FINANCE DEPARTMENT
GENERAL OBLIGATION DEBT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Debt Service				
801 Debt Service - Principal	235,000	275,000	135,000	140,000
802 Debt Service - Interest	189,694	229,651	43,000	222,000
Total Debt Service	424,694	504,651	178,000	362,000
	424,694	504,651	178,000	362,000

GENERAL BOND FUND
FINANCE DEPARTMENT
NOTES AND CONTRACTS DEBT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Debt Service				
801 Debt Service - Principal	200,203	207,008	291,200	292,000
802 Debt Service - Interest	124,409	116,600	120,800	115,000
Total Debt Service	324,613	323,608	412,000	407,000
	324,613	323,608	412,000	407,000

CENTRAL SERVICES FUND
FINANCE DEPARTMENT
CUSTOMER INFORMATION SERVICES DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	227,489	263,738
520 Fringe Benefits	-	-	64,401	89,934
Total Personnel Services	-	-	291,890	353,672
Materials and Services				
601 Supplies	13,760	4,753	17,000	24,350
602 Rental, Repair, Maintenance	6,040	4,783	-	-
603 Communications	25,685	44,656	41,500	41,000
604 Contractual Services	-	-	11,000	5,400
606 Other Purchased Services	-	-	2,500	21,060
Total Materials and Services	45,484	54,192	72,000	91,810
Capital Outlay				
703 Equipment	18,764	5,983	4,000	-
Total Capital Outlay	18,764	5,983	4,000	-
	64,248	60,176	367,890	445,482

finance department

CENTRAL SERVICES FUND
FINANCE DEPARTMENT
ACCOUNTING DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	500,527	444,364	179,107	213,824
520 Fringe Benefits	153,727	140,239	87,893	79,194
Total Personnel Services	654,254	584,603	267,000	293,018
Materials and Services				
601 Supplies	31,330	37,686	18,000	22,000
602 Rental, Repair, Maintenance	65,000	65,000	4,000	728
603 Communications	5,396	4,478	11,500	27,300
604 Contractual Services	59,059	75,610	50,000	69,960
605 Misc. Charges and Fees	2,286	38,531	97,000	92,000
606 Other Purchased Services	12,635	11,561	9,000	17,360
Total Materials and Services	175,706	232,866	189,500	229,348
Capital Outlay				
703 Equipment	-	-	-	-
Total Capital Outlay	829,960	817,469	456,500	522,366

CENTRAL SERVICES FUND
FINANCE DEPARTMENT
PURCHASING \ ACQUISITION DIVISION

DESCRIPTITON	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	108,404	85,805
520 Fringe Benefits	-	-	23,706	24,827
Total Personnel Services	-	-	132,110	110,632
Materials and Services				
601 Supplies	2,351	559	3,000	1,000
602 Rental, Repair, Maintenance	9,463	8,695	11,200	5,300
603 Communications	-	-	6,800	2,700
604 Contractual Services	-	-	-	-
606 Other Purchased Services	-	-	5,500	5,520
Total Materials and Services	11,814	9,254	26,500	14,520
Capital Outlay				
703 Equipment	-	-	-	-
Total Capital Outlay	11,814	9,254	158,610	125,152

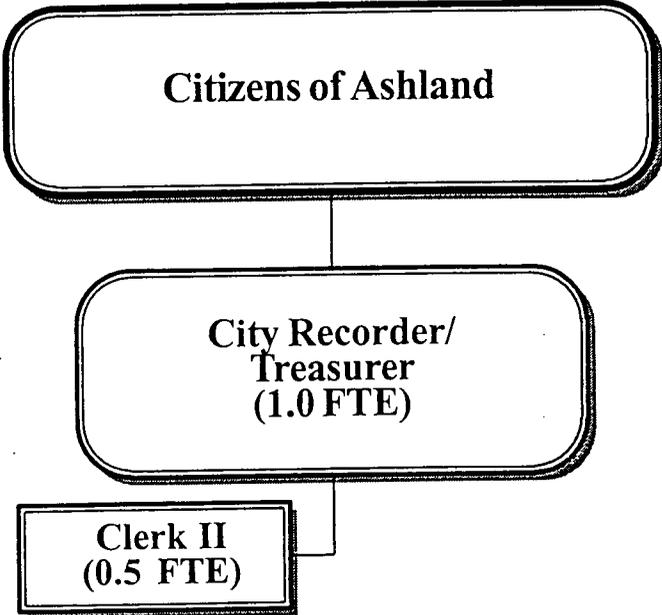
INSURANCE SERVICES FUND
 FINANCE DEPARTMENT
 ACCOUNTING DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	12,529	5,014	5,660	4,221
520 Fringe Benefits	986	393	1,340	3,779
Total Personnel Services	13,515	5,408	7,000	8,000
Materials and Services				
601 Supplies	-	-	500	0
604 Contractual Services	12,631	29,522	86,000	16,000
605 Misc. Charges and Fees	55,000	81,650	82,000	80,000
606 Other Purchased Services	2,200	65	500	0
607 Premiums, Claims & Judgmnts.	574,904	370,734	450,000	555,000
610 Programs	-	-	-	60,000
Total Materials and Services	644,735	481,971	619,000	711,000
	658,250	487,379	626,000	719,000



city recorder / treasurer

1.5 FTE



OVERVIEW

The city recorder/treasurer is an elected official and by direction of the City Charter shall act as Clerk of the Council and keep plain and correct records of all business proceedings of the City Council. The City Recorder/Treasurer's Office is responsible for maintaining and making available all records and papers of the City. The city recorder/treasurer draws all orders for proper payment of monies against the proper funds and may make periodic audits of all City Accounting Department records.

Strategic Plan Goals

- Establish an efficient and economic City Records Management Program where records can be created, maintained, retrieved, and disposed of easily and where costs can be reduced or kept to a minimum for the program.
- Provide information that will assist in the welfare and positive progression of municipal government.

Significant Budget Changes

- Banking service charges have increased due to the addition of the Direct Payment service for utility bills and the acceptance of credit cards for payment of City services. However, these charges decrease costs associated with staff time while enhancing services offered by the City.
- Clerk II position has been increased from .25 FTE to .50 FTE to accommodate the implementation of the Records Management Program and assist in the growing demands placed on this office.

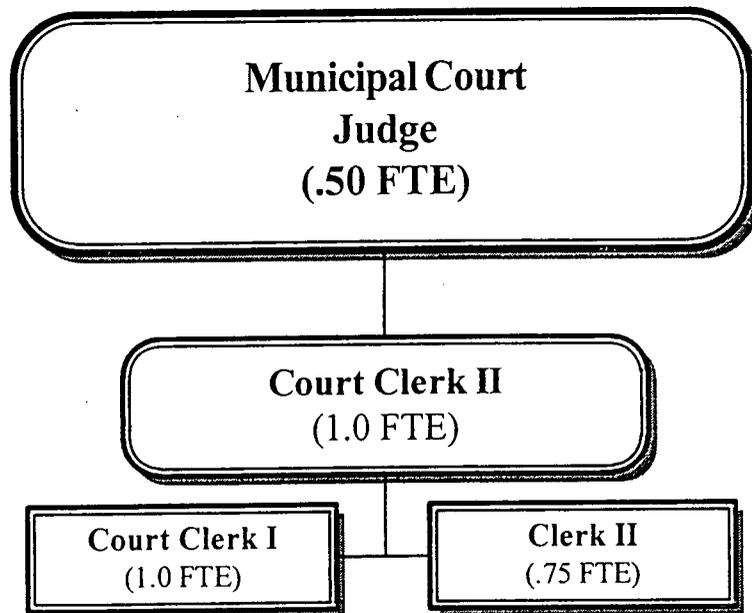
**CENTRAL SERVICES FUND
CITY RECORDER DEPARTMENT**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	71,107	73,678	60,480	68,752
520 Fringe Benefits	24,036	25,057	21,520	25,495
Total Personnel Services	95,143	98,735	82,000	94,247
Materials and Services				
601 Supplies	2,208	2,258	3,000	4,000
603 Communications	586	637	600	1,100
604 Contractual Services	175	164	1,000	1,000
605 Misc. Charges and Fees	5,026	3,650	7,000	16,250
606 Other Purchased Services	10,535	8,862	2,400	4,403
Total Materials and Services	18,530	15,572	14,000	26,753
Capital Outlay				
703 Equipment	-	-	15,000	-
Total Capital Outlay	-	-	15,000	-
	113,673	114,307	111,000	121,000
Position Control				
City Recorder /Treasurer	1.00	1.00	1.00	1.00
Clerk II	1.00	1.00	0.25	0.50
	2.00	2.00	1.25	1.50



municipal court department
3.5 FTE

3.25



OVERVIEW

The Ashland Municipal Court has jurisdiction of infractions and misdemeanors committed within the City of Ashland. The court adjudicates complaints filed with the court and imposes and enforces sentences imposed by the court.

Significant Budget Changes

- Addition of .25 FTE clerk II.
- Purchase of a copy machine.

Strategic Plan Goals

- Expand the use of sentencing options that compel the parents of young adult offenders to participate in the rehabilitation process.
- Expand the use of mandatory notification of the parents of young adult offenders of substance abuse offenses committed by their children.
- Expand the use of creative sentencing to promote the rehabilitation of young adult offenders.

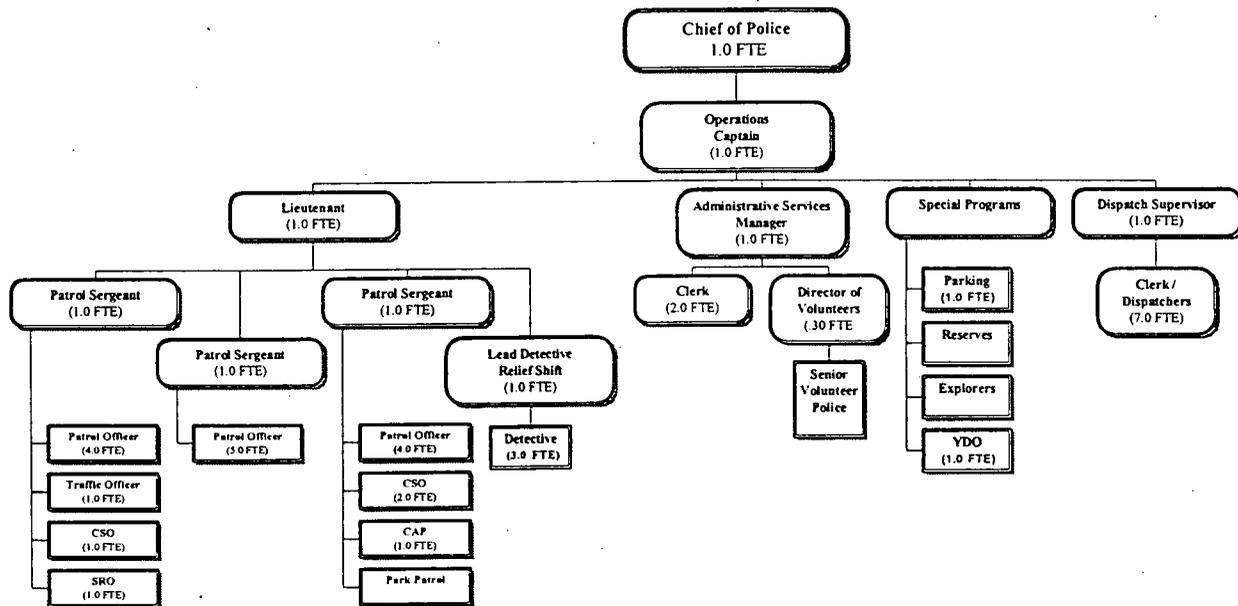
**GENERAL FUND
MUNICIPAL COURT DEPARTMENT**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	102,392	106,535	111,000	113,891
520 Fringe Benefits	32,925	34,152	43,000	44,839
Total Personnel Services	135,318	140,687	154,000	158,730
Materials and Services				
601 Supplies	3,838	7,482	5,100	9,300
602 Rental, Repair, Maintenance	4,414	3,665	1,000	5,700
603 Communications	1,848	1,961	6,400	1,070
604 Contractual Services	9,434	6,950	13,100	12,500
605 Misc. Charges and Fees	35,965	45,577	44,500	49,000
606 Other Purchased Services	75	145	1,900	3,700
Total Materials and Services	55,575	65,780	72,000	81,270
	190,893	206,467	226,000	240,000
Position Profile				
Municipal Judge	0.50	0.50	0.50	0.50
Court Clerk II	1.00	1.00	1.00	1.00
Court Clerk I	1.00	1.00	1.00	1.00
Clerk II	0.10	0.40	0.50	0.75
	2.60	2.90	3.00	3.25



police department

42.3 FTE



OVERVIEW

The Ashland Police Department is composed of the Operations Division and the Support Division. The Police Department is not directly involved with any of the specific goals identified in the recent citywide strategic planning process. However, our Department mission, goals, and objectives serve to support many of the citywide goals such as enhanced communication/interaction with the public and ensuring a high quality of life for the citizens of Ashland. Several of these are listed in this narrative under Division Goals.

OPERATIONS DIVISION

The Ashland Police Department Operations Division is responsible for providing all field services such as patrol, investigations, school resource officer, community service officers, traffic officer (motorcycle), central area patrol officer, and park patrol. The Operations Division also provides a number of crime prevention and other public education programs to the community.

Division Goals

- Continue with our *high visibility* programs such as foot patrol, bike patrol, central area patrol officer, school resource officer, and other projects and programs that increase citizen interaction.
- Maintain and upgrade our ability to effectively deal with critical incidents such as floods, major crimes, and hazardous material spills.
- Continue to focus on providing comprehensive training for our personnel in areas such as customer service, interpersonal communication, law, and other specialized skills.

Significant Budget Changes

- Full funding of the school resource officer position.

SUPPORT DIVISION

The Ashland Police Department Support Division includes the Communications Center (911/dispatch), front office/ records, the youth diversion officer, reserve police officers, explorers, senior volunteers, parking enforcement, and administrative services that include the budget, purchasing, facilities, fleet, supplies, and equipment. The Support Division coordinates personnel matters such as the recruitment and hiring of new employees.

Division Goals

- Continue with the Citizens' Academy program.
- Implement the new regional Computer Aided Dispatch/Records Management System
- Expand the capabilities of our Communications Center to better serve our community as well as attract the business of other local agencies.

Significant Budget Changes

- Addition of 1.0 FTE dispatcher position, funding for which will be offset by revenues received from contract services.

Police Department

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	2,078,600	2,274,569	2,491,000	2,637,957
600 Materials and Services	693,489	700,997	815,000	876,543
700 Capital Outlay	36,129	315,042	73,000	37,500
	<u>2,808,219</u>	<u>3,290,608</u>	<u>3,379,000</u>	<u>3,552,000</u>

Department Total By Fund

110 General Fund	<u>2,808,219</u>	<u>3,290,608</u>	<u>3,379,000</u>	<u>3,552,000</u>
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Position Profile

110 Chief of Police	1.00	1.00	1.00	1.00
110 Police Captain	1.00	1.00	2.00	1.00
110 Police Lieutenant	-	-	-	1.00
110 Police Sergeants	4.00	4.00	4.00	3.00
110 Admin. Services Manager	1.00	1.00	1.00	1.00
110 Police Officers	19.00	20.00	18.50	20.00
110 Youth Diversion Officer	1.00	1.00	1.00	1.00
110 Community Service Officer	1.00	2.00	3.00	3.00
110 Parking Control Officer	1.50	1.00	1.00	1.00
110 Dispatcher Supervisor	1.00	1.00	1.00	1.00
110 Dispatcher	6.00	6.00	6.00	7.00
110 Police/Court Clerk I	2.00	2.00	2.00	2.00
110 Comm. Ser Volunteer Coordinator	0.30	0.30	0.30	0.30
	<u>38.80</u>	<u>40.30</u>	<u>40.80</u>	<u>42.30</u>

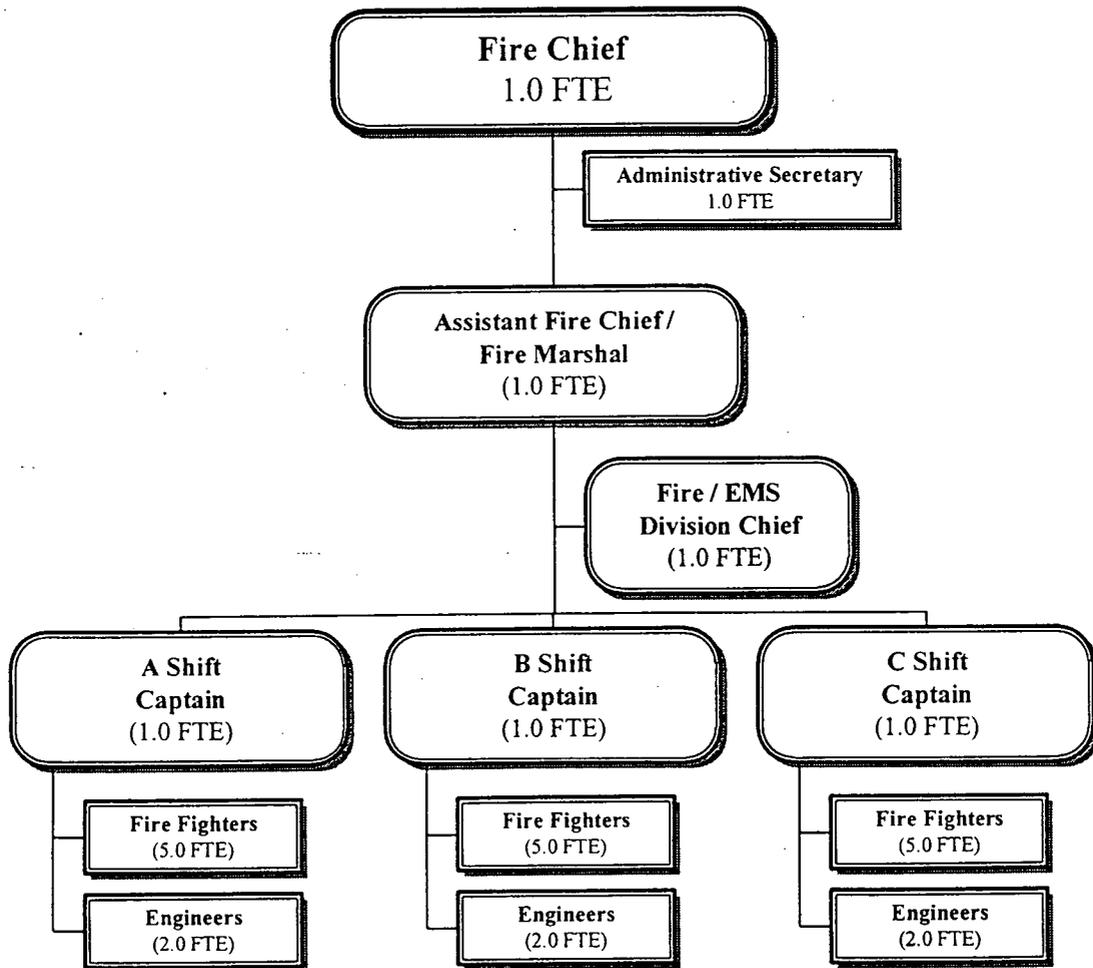
**General Fund
Police Department Support Division**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	226,960	229,598	473,405	598,952
520 Fringe Benefits	65,375	72,701	170,345	222,355
Total Personnel Services	292,335	302,299	643,750	821,307
Materials and Services				
601 Supplies	6,430	10,994	25,430	27,071
602 Rental, Repair, Maintenance	2,398	4,194	38,336	20,922
603 Communications	11,905	13,527	20,700	13,880
604 Contractural Services	3,770	5,761	139,700	198,284
605 Misc. Charges and Fees	43,470	44,157	297,000	316,000
606 Other Purchased Services	4,301	6,318	22,420	19,297
610 Programs	-	-	-	-
Total Materials and Services	72,274	84,951	543,586	595,454
Capital Outlay				
703 Equipment	15,746	288,129	25,000	-
704 Impr. Other Than Bldngs	-	-	-	37,500
Total Capital Outlay	15,746	288,129	25,000	37,500
	380,355	675,379	1,212,336	1,454,261

**General Fund
Police Department Operations Division**

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	1,357,548	1,480,310	1,341,595	1,312,274
520 Fringe Benefits	428,717	491,961	505,655	504,376
Total Personnel Services	1,786,265	1,972,270	1,847,250	1,816,649
Materials and Services				
601 Supplies	47,776	54,778	38,380	73,589
602 Rental, Repair, Maintenance	180,628	155,178	164,664	148,007
603 Communications	46,507	36,626	33,500	27,482
604 Contractural Services	13,160	27,625	8,000	5,711
605 Misc. Charges and Fees	299,692	318,280	-	-
606 Other Purchased Services	33,453	23,559	26,870	26,300
610 Programs	-	-	-	-
Total Materials and Services	621,215	616,046	271,414	281,090
Capital Outlay				
703 Equipment	20,383	26,913	48,000	-
Total Capital Outlay	20,383	26,913	48,000	-
	2,427,863	2,615,229	2,166,664	2,097,739

ashland fire & rescue department
28.0 FTE



OVERVIEW

The Fire Department comprises two divisions: Fire Operations and Emergency Medical Services. The primary purposes of these divisions are to provide fire and life safety services to the community, to prevent the occurrence of fire and medical emergencies, to promote community emergency preparedness, and to mitigate the effects of natural and technological disasters within the community.

Department Goals

- Reconstruct Fire Station No. 1 during the 2000-2001 fiscal year.
- Enhance inter-department communications through employee training on communications and conflict resolution.
- Develop comprehensive, standard operating procedures for the department.
- Computerize department records management program.
- Preserve department history through the displaying of historical photos within the new fire station.

FIRE OPERATIONS DIVISION

The Fire Operations Division provides fire and rescue, hazardous materials response, public education, fire code enforcement, and emergency management services to the community.

Division Goals

- Implement OSFM *Life Safety 2000* fire prevention program.
- Achieve compliance with Oregon Wildland Firefighter Training Standards.
- Develop emergency response protocols and extend necessary training for Special Rescue Operations.
- Complete phase two of OSHA Respiratory Program compliance.
- Adopt the 2000 Uniform Fire Code.

Significant Budget Changes

None.

EMERGENCY MEDICAL SERVICES DIVISION

The Emergency Medical Services Division provides ambulance service throughout a 650 square mile geographical area within the Jackson County Ambulance Service Area Plan known as Ambulance Service Area No. 3. Both emergency and non-emergency ambulance services are provided to a population of over 29,000 people.

Division Goals

- Provide Community Emergency Response Team (CERT) training to 160 citizens.
- Evaluate and enhance the quality of emergency service delivery through patient satisfaction surveys and restructuring of the Emergency Medical Services (EMS) Committee.
- Provide emergency medical response services to all patients within Ambulance Service Area (ASA) response time standards.
- Obtain renewal of the Ambulance Service Area Contract through Jackson County Health & Human Services.

Significant Budget Changes

- CERT program funding.

FIRE & RESCUE DEPARTMENT

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	1,739,824	1,874,915	2,007,000	2,070,463
600 Materials and Services	882,969	921,179	963,000	1,085,337
700 Capital Outlay	33,247	6,235	62,000	65,600
	<u>2,656,040</u>	<u>2,802,329</u>	<u>3,032,000</u>	<u>3,221,400</u>
Department Total By Fund				
110 General Fund	1,997,420	2,125,865	3,032,000	3,221,400
6610 Ambulance Fund	658,620	676,463	-	-
	<u>2,656,040</u>	<u>2,802,329</u>	<u>3,032,000</u>	<u>3,221,400</u>
Position Profile				
110 Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00
EMS Fire Training Coord.	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00
Engineer	6.00	6.00	6.00	6.00
Firefighter	15.00	15.00	15.00	15.00
	<u>28.00</u>	<u>28.00</u>	<u>28.00</u>	<u>28.00</u>

ashland fire & rescue department

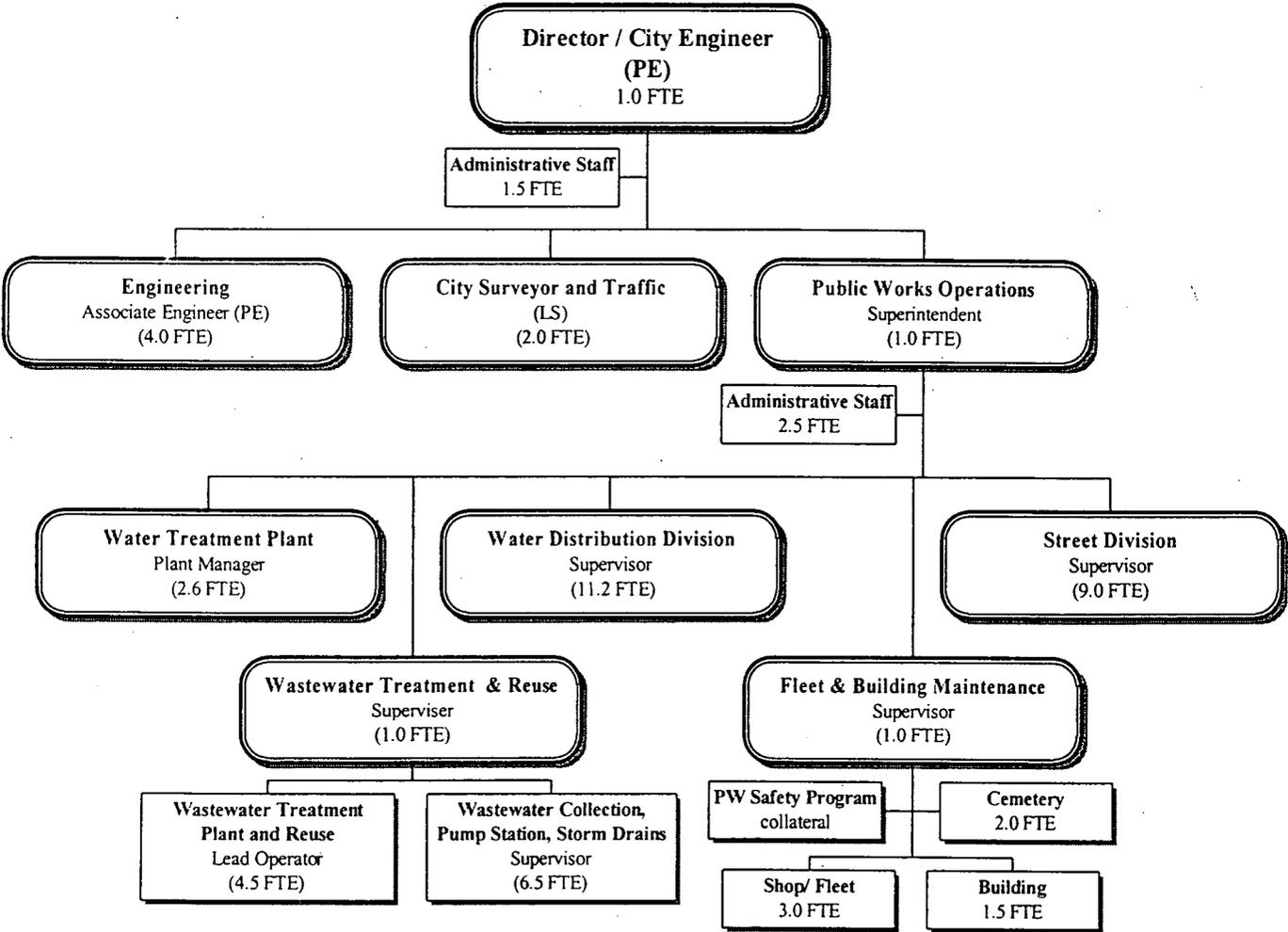
GENERAL FUND
OPERATIONS DIVISION

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	1,192,991	1,288,026	1,338,000	1,375,711
520 Fringe Benefits	373,901	423,268	478,000	519,139
Total Personnel Services	1,566,892	1,711,294	1,816,000	1,894,850
Materials and Services				
601 Supplies	42,970	55,155	44,700	76,031
602 Rental, Repair, Mtc.	164,141	123,248	139,300	160,208
603 Communications	20,524	23,440	21,000	19,287
604 Contractual Services	2,050	18,885	23,000	13,000
605 Misc. Charges and Fees	140,681	153,799	156,000	173,600
606 Other Purchased Services	28,493	27,404	28,500	36,656
610 Programs	11,688	10,299	24,500	8,768
Total Materials and Services	410,546	412,231	437,000	487,550
Capital Outlay				
703 Equipment	19,982	2,340	29,000	-
Total Capital Outlay	19,982	2,340	29,000	-
	1,997,420	2,125,865	2,282,000	2,382,400

GENERAL FUND
EMERGENCY SERVICES DIVISION

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	151,328	140,882	156,000	153,845
520 Fringe Benefits	21,603	22,738	35,000	21,768
Total Personnel Services	172,931	163,620	191,000	175,613
Materials and Services				
601 Supplies	29,403	29,118	3,000	12,880
602 Rental, Repair, Maintenance	178,707	149,375	158,300	169,200
603 Communications	1,672	1,713	3,500	21,100
604 Contractual Services	43,404	45,372	53,000	59,000
605 Misc. Charges and Fees	176,552	234,110	245,000	260,000
606 Other Purchased Services	42,684	49,259	63,200	63,607
610 Programs	-	-	-	12,000
Total Materials and Services	472,423	508,948	526,000	597,787
Capital Outlay				
703 Equipment	13,266	3,895	33,000	65,600
Total Capital Outlay	13,266	3,895	33,000	65,600
	658,620	676,463	750,000	839,000

public works department
54.3 FTE



OVERVIEW

The Public Works Department is composed of five Operational Divisions and the Engineering and Administrative Divisions. The Operational Divisions include Water, Wastewater, Streets, Fleet, and Facilities Maintenance. The Engineering and Administration Divisions comprise the engineering, development, surveying, and long-range public works planning functions. The director and other shared staff positions are included in the Administration Division.

Strategic Plan Goals

- Complete the Wastewater Treatment Plant Construction and long-term reuse program. Evaluate the feasibility of improving the City's wastewater plant for long-term beneficial reuse of the treated effluent. *Level 4* is not anticipated for the near future, but it is a possibility for long-term conservation, reuse, and wise water use for the City.
- Finalize design of and monitor construction to the City of Talent of the Talent Ashland Phoenix (TAP) Intertie. Continue to review need and capabilities of the pipeline extension to Ashland as water use increases.
- Begin the design phase of Siskiyou Boulevard for bike lanes, sidewalks, bus shelters, restrooms, etc. This includes completing the jurisdictional exchange with ODOT and identifying a community solutions group for design concepts.
- Evaluate long term water program financing for capital projects and rate impacts.

Significant Budget Changes

- Reduce Engineering Division personnel by 2.0 FTE. Remove the majority of in-house surveying and a large amount of engineering design capabilities.
- Refocus work activities in the Street and Storm Drain Division
- An increase in the number of Wastewater Treatment Plant operational budget line items due to bringing the new Wastewater treatment plant on-line

public works department

PUBLICWORKS DEPARTMENT

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	2,485,825	2,759,233	3,145,000	3,102,283
600 Materials and Services	3,278,038	3,751,041	4,230,000	5,014,844
700 Capital Outlay	3,825,700	11,977,044	18,136,000	18,353,050
800 Debt Service	340,499	331,277	1,040,000	2,063,500
	<u>9,930,062</u>	<u>18,818,594</u>	<u>26,551,000</u>	<u>28,533,677</u>
Department Total By Fund				
General Fund	-	238,274	308,000	491,000
Cemetery Fund	217,971	-	-	-
Street Fund	2,282,628	2,325,184	2,144,000	2,578,677
Airport Fund	42,134	75,548	513,000	294,000
Water Fund	2,194,329	2,597,238	4,300,000	5,081,000
Wastewater Fund	4,102,444	12,213,222	16,649,000	17,775,000
Central Services Fund	541,472	712,237	1,065,000	1,136,000
Equipment Fund	549,084	656,891	1,572,000	1,178,000
	<u>9,930,062</u>	<u>18,818,594</u>	<u>26,551,000</u>	<u>28,533,677</u>
Position Profile				
Director of Public Works	1.00	1.00	1.00	1.00
Public Works Superintendent	2.00	1.00	1.00	1.00
Engineering Services Manager	1.00	1.00	1.00	1.00
Supervisor	5.00	6.00	6.00	5.00
Administrative Assistant	1.00	-	-	-
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Engineer	-	-	-	1.00
Assistant Engineer	-	-	1.00	1.00
GIS Specialist/Engineering Assist.	-	-	-	2.00
Engineering Tech III/Surveyor	1.00	1.00	1.00	-
Engineering Tech II	3.00	4.00	3.00	1.00
Engineering Tech I	-	1.00	1.00	-
Clerk II -	1.00	1.50	1.50	-
Cemetery Sexton	1.00	1.00	1.00	1.00
Cemetery Maintenance Worker	1.00	-	-	-
Treatment Plant Operator	5.00	5.00	5.00	5.00
Utility Worker IV	2.00	2.00	2.00	2.00
Utility Worker III	13.00	13.00	13.00	13.00
Utility Worker II	7.00	7.00	6.00	6.00
Utility Worker I	6.00	6.00	6.00	6.00
Meter Reader/Repair	0.80	0.80	0.80	0.80
Facilities Maintenance Worker	-	1.00	1.00	1.00
Building Maintenance Worker	-	0.50	0.50	1.00
Mechanic	2.00	3.00	3.00	3.00
	<u>50.80</u>	<u>56.30</u>	<u>55.80</u>	<u>54.30</u>

public works department

GENERAL FUND
PUBLIC WORKS DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
610 Programs	-	-	20,000	-
Total Materials and Services	-	-	20,000	-
Capital Outlay				
704 Improvements other than Bldgs.				200,000
Total Capital Outlay			20,000	200,000

GENERAL FUND
PUBLIC WORKS DEPARTMENT
CEMETERY DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	61,933	60,833	78,700	71,031
520 Fringe Benefits	23,806	17,522	28,300	25,214
Total Personnel Services	85,739	78,354	107,000	96,245
Materials and Services				
601 Supplies	9,945	16,418	16,700	18,400
602 Rental, Repair, Maintenance	53,148	59,382	77,775	64,050
603 Communications	-	775	625	2,355
604 Contractual Services	245	160	8,000	3,000
605 Misc. Charges and Fees	57,924	54,304	54,000	62,000
606 Other Purchased Services	125	750	900	2,750
Total Materials and Services	121,387	131,789	158,000	152,555
Capital Outlay				
701 Land	95	-	1,000	1,000
703 Equipment	10,750	3,024	7,000	26,200
704 Improvements Other Than Bldgs.	-	25,106	15,000	15,000
Total Capital Outlay	10,845	28,131	23,000	42,200
	217,971	238,274	288,000	291,000

public works department

AIRPORT FUND
PUBLIC WORKS DEPARTMENT

Description	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	1,000	1,000
520 Fringe Benefits	-	-	-	-
Total Personnel Services	-	-	1,000	1,000
Materials and Services				
602 Rental, Repair, Maintenance	18,193	51,920	37,000	39,250
604 Contractual Services	2,000	1,368	-	-
605 Misc. Charges and Fees	21,861	22,179	24,400	28,000
606 Other Purchased Services	80	80	100	250
608 Commissions	-	-	500	500
Total Materials and Services	42,134	75,548	62,000	68,000
Capital Outlay				
702 Buildings	-	-	225,000	225,000
704 Improvements Other Than Bldgs.	-	-	225,000	-
Total Capital Outlay	42,134	75,548	513,000	294,000

OVERVIEW

The Street Division has five primary areas of responsibility: street patching and paving, ditch cleaning and street grading, street sweeping and bikepath maintenance, street signs and crossings, and minor storm drain pipeline construction. Street crews are also responsible for unplanned street maintenance and cleanup of accidents, flooding, snow removal, deicing activities, etc., and analyzing street conditions through the new pavement management system.

The Street Division is undergoing a change of priorities. These changes will be noticeable by an increase in the amount of street patching, general street maintenance, and storm drain ditch maintenance; and a decrease in construction activities and grading. Staff is concentrating on improving services, response times, and efficiencies for division workloads. The Street Division has 9.0 FTE employees, and it maintains almost 100 miles of paved streets, 7 miles of unpaved streets, over 20,000 signs, and over 2 miles of open ditches.

Strategic Plan Goals

- Develop a street improvement and financing plan. This will ultimately link the Pavement Management System (PMS) information on street conditions, city council/community desires for additional bike path maintenance, to a manageable and operationally capable street maintenance program. Full implementation of the PMS program is expected in fiscal year 2001-02.
- Accelerate the development of bikelanes, bikepaths, and sidewalk construction. Requires a review of funding options for additional sidewalks and bikepaths versus other street improvements. To be accomplished as a part of the street improvement and financing plan.
- Begin the design phase of Siskiyou Boulevard for bike lanes, sidewalks, bus shelters, restrooms, etc., including completing the jurisdictional exchange with ODOT.
- Study the feasibility of jurisdictional exchange for other county roadways in the City with Jackson County and present to the city council.

Division Goals

- Maintain a safe, smooth, convenient street system network for all users.
- Respond to street user complaints and safety concerns in a quick and efficient manner.
- Evaluate street sweeping service levels.
- Implement the pavement management system.
- Systematically look at street operations, efficiencies, service needs, and community expectations. Revise work priorities and functions to better respond to the community's service needs.

Significant Budget Changes

- Reduce staffing levels from 10.33 FTEs and 1.5 temporary employees to 9.0 FTEs and the equivalent of 1.0 temporary employees (paint crew only – no winter temporary employees).
- Separate the Street Fund from the Storm Drain program so that the new water quality requirements are fully realized and accounted for separately.

public works-street division

STREET FUND
PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	393,411	409,350	257,920	316,027
520 Fringe Benefits	135,853	154,913	108,480	136,524
Total Personnel Services	529,264	564,263	366,400	452,551
Materials and Services				
601 Supplies	20,829	18,639	37,100	23,100
602 Rental, Repair, Maintenance	405,744	469,236	247,580	288,193
603 Communications	4,250	5,303	2,300	6,074
604 Contractual Services	111,917	164,147	125,000	236,502
605 Misc. Charges and Fees	330,229	409,961	315,000	357,100
606 Other Purchased Services	9,314	7,520	3,200	4,290
608 Commissions	1,745	5,370	2,500	3,000
Total Materials and Services	884,028	1,080,177	732,680	918,259
Capital Outlay				
703 Equipment	-	6,758	15,000	9,000
704 Improvements Other Than Bldgs.	424,096	284,536	329,000	556,000
Total Capital Outlay	424,096	291,294	344,000	565,000
Debt Service				
801 Debt Service - Principal	2,172	2,172	2,500	2,000
802 Debt Service - Interest	583	404	500	500
Total Debt Service	2,755	2,576	3,000	2,500
	1,840,143	1,938,310	1,446,080	1,938,310

STREET FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - TRANSPORTATION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	-	-
Total Personnel Services	-	-	-	-
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	71,000	177,000
Total Capital Outlay	-	-	71,000	177,000
	-	-	71,000	177,000

public works-street division

STREET FUND
PUBLIC WORKS DEPARTMENT
COLLECTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	171,080	96,943
520 Fringe Benefits	-	-	72,520	42,675
Total Personnel Services	-	-	243,600	139,618
Materials and Services				
601 Supplies	-	-	4,400	9,600
602 Rental, Repair, Maintenance	36,574	9,763	164,720	67,600
603 Communications	-	-	200	300
604 Contractual Services	-	-	3,500	3,500
605 Misc. Charges and Fees	-	-	160,000	167,000
606 Other Purchased Services	-	-	500	6,500
Total Materials and Services	36,574	9,763	333,320	254,500
Capital Outlay				
704 Improvements Other Than Bldgs.	405,911	377,111	42,750	60,250
Total Capital Outlay	405,911	377,111	42,750	60,250
	442,485	386,874	619,670	454,368

STREET FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - STORM DRAIN DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	-	-
Total Personnel Services	-	-	-	-
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	7,250	9,000
Total Capital Outlay	-	-	7,250	9,000
	-	-	7,250	9,000



OVERVIEW

The Water Division has three areas of responsibility: distribution, treatment plant, and supply. The distribution system includes over 70 miles of water lines, 5 pump stations, 29 pressure reducing stations, 925 fire hydrants, and over 6700 individual services and meters. Division personnel are responsible for new service installations, main line construction, and the maintenance and repair of the existing system. Maintenance and repair of the Lithia water system and irrigation system are included in the distribution area of responsibility. The Water Treatment Plant treats up to 7 million gallons of water per day and division personnel are responsible for ensuring the water is treated to meet the drinking water standards. The supply area of responsibility includes the water held in Reeder Reservoir before it is treated at the water treatment plant, as well as the Talent, Ashland, Phoenix (TAP) Intertie project and long-term acquisition of water rights.

The division is responsible for all water system testing to ensure total compliance with various regulatory requirements. The Water Division is made up of 13.45 FTE employees with the main emphasis of the upcoming year to be more self-reliant and efficient. The Water Division is looking at the possibility of cross-training employees to meet plant operations and distribution system needs, as well as compensate for necessary warehousing functions.

Strategic Plan Goals

- Finalize design and monitor construction from Ashland to Talent of the TAP Intertie.
- Continue to review need and capabilities of the pipeline extension to Ashland as water use increases.
- Evaluate water program financing for capital projects and rate impacts.

Division Goals

- Provide high-quality, clean, safe drinking water to each city customer.
- Operate the water treatment and distribution system in an efficient and fiscally responsible manner.
- Provide an adequate supply of drinking water and maximize the use of appropriate conservation efforts.

Significant Budget Changes

- Shift between functions within the overall water division, for example, cross training, etc.
- Long-term review of capital needs for the water supply, treatment plant, and system improvements.
- Evaluate the irrigation water use opportunities.

public works—water division

WATER FUND
PUBLIC WORKS DEPARTMENT
TREATMENT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	115,150	127,940
520 Fringe Benefits	-	-	45,660	50,400
Total Personnel Services	-	-	160,810	178,340
Materials and Services				
601 Supplies	-	-	67,700	72,200
602 Rental, Repair, Maintenance	11,297	10,482	83,650	91,200
603 Communications	-	-	3,000	12,420
604 Contractural Services	10,519	21,989	-	7,000
605 Misc. Charges and Fees	-	-	118,730	108,250
606 Other Purchased Services	-	-	73,650	29,590
Total Materials and Services	21,817	32,471	346,730	320,660
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	24,000	82,000
Total Capital Outlay	-	-	24,000	82,000
Debt Service				
801 Debt Service - Principal	109,164	52,083	95,000	40,000
802 Debt Service - Interest	153,013	163,609	135,000	128,000
Total Debt Service	262,178	215,692	230,000	168,000
	283,994	248,163	761,540	749,000

WATER FUND
PUBLIC WORKS DEPARTMENT
FOREST INTERFACE DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	3,087	7,056	6,000	5,000
520 Fringe Benefits	-	-	-	-
Total Personnel Services	3,087	7,056	6,000	5,000
Materials and Services				
604 Contractural Services	68,761	52,215	71,000	71,900
606 Other Purchased Services	56	-	2,000	2,600
608 Commissions	128	-	1,000	500
Total Materials and Services	68,945	52,215	74,000	75,000
	72,032	59,271	80,000	80,000

public works-water division

WATER FUND
PUBLIC WORKS DEPARTMENT
CONSTRUCTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractual Services	-	-	-	-
Total Materials and Services	-	-	-	-
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	231,000	-
Total Capital Outlay	-	-	231,000	-
Debt Service				
801 Debt Service - Principal	-	-	-	-
802 Debt Service - Interest	-	-	-	-
Total Debt Service	-	-	231,000	-

WATER FUND
PUBLIC WORKS DEPARTMENT
SUPPLY DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
602 Rental, Repair, Maintenance	-	-	-	-
604 Contractual Services	-	-	50,000	-
606 Other Purchased Services	37,960	46,271	45,000	45,000
Total Materials and Services	37,960	46,271	95,000	45,000
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	-	362,000
Total Capital Outlay	-	-	-	362,000
Debt Service				
801 Debt Service - Principal	-	-	11,000	10,000
802 Debt Service - Interest	-	-	20,000	20,000
Total Debt Service	-	-	31,000	30,000
	37,960	46,271	126,000	437,000

public works-water division

WATER FUND
PUBLIC WORKS DEPARTMENT
DISTRIBUTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	568,323	566,721	506,220	452,059
520 Fringe Benefits	189,385	193,790	189,970	182,291
Total Personnel Services	757,708	760,511	696,190	634,350
Materials and Services				
601 Supplies	90,682	93,714	24,300	22,550
602 Rental, Repair, Maintenance	230,689	215,515	192,250	220,000
603 Communications	12,029	9,980	14,000	18,050
604 Contractual Services	59,521	65,585	-	77,000
605 Misc. Charges and Fees	384,656	478,926	475,720	468,850
606 Other Purchased Services	30,634	13,862	8,000	15,200
610 Programs	5910.03	8011.54	3000	2000
612 Franchises	-	-	-	151,000
Total Materials and Services	814,122	885,594	717,270	974,650
Capital Outlay				
703 Equipment	21,218	5,679	10,000	10,000
704 Improvements Other Than Bldgs.	126,129	367,123	477,000	427,000
Total Capital Outlay	147,348	372,803	487,000	437,000
Debt Service				
801 Debt Service - Principal	6,754	6,754	104,000	274,000
802 Debt Service - Interest	1,812	1,255	181,000	97,000
Total Debt Service	8,566	8,009	285,000	371,000
	<u>1,727,744</u>	<u>2,026,917</u>	<u>2,185,460</u>	<u>2,417,000</u>

public works—water division

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - SUPPLY DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractural Services	-	-	-	5,000
Total Materials and Services	-	-	-	5,000
Capital Outlay				
704 Improvements Other Than Bldgs.	5,599	111,616	790,000	1,194,000
Total Capital Outlay	5,599	111,616	790,000	1,194,000
	5,599	111,616	790,000	1,199,000

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - TREATMENT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractural Services	-	-	-	5,000
Total Materials and Services	-	-	-	5,000
Debt Service				
801 Debt Service - Principal	14,586	48,921	80,000	108,000
802 Debt Service - Interest	52,414	56,079	20,000	52,000
Total Debt Service	67,000	105,000	100,000	160,000
	67,000	105,000	100,000	165,000

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - DISTRIBUTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractural Services	-	-	20,000	10,000
Total Materials and Services	-	-	20,000	10,000
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	-	17,000
Total Capital Outlay	5,599	111,616	790,000	17,000
Debt Service				
801 Debt Service - Principal	-	-	6,000	7,000
Total Debt Service	-	-	6,000	7,000
	-	-	26,000	34,000



OVERVIEW

The Wastewater Division has two primary areas of responsibility: (1) collection and (2) treatment plant and reuse. Staff is also responsible for the storm water pipe network for cleaning and maintenance. The collection system includes over 85 miles of sanitary sewer lines ranging in size from 4 to 24 inches and 6 pump stations. The first sewer lines were installed in the early 1900s. Personnel continually replace old sewer lines as they fail or become undersized, and install new services for homes and buildings. The system presently serves over 6,400 customers. Maintenance of both the sanitary and storm sewers is accomplished with the following specialized equipment: jet rodder, mechanical rodder, vacuum machines, and video inspection equipment. The Wastewater Treatment Plant (WWTP) treats an average of 2 million gallons of waste per day and division personnel are responsible for ensuring both the effluent and biosolids are treated to meet discharge and reuse standards.

The division is responsible for all wastewater testing to ensure total compliance with various regulatory requirements. The Wastewater Division has 12.0 FTE employees with the emphasis on improving efficiency and understanding demands of the new treatment plant during the upcoming year. The Wastewater Division will be cross-training employees to meet both plant operations and collection system needs, as well as storm drain cleaning. This will make more efficient use of shared equipment, and will ensure our personnel are better trained for the overall program needs.

Strategic Plan Goals

- Complete construction of the on-site process work and resolve the off-site and reuse portions related to the WWTP construction.
- Evaluate the feasibility of improving the City's wastewater plant effluent to the higher unrestricted use (level 4 treatment). This is a continuation of discussions for long-term beneficial reuse of the treated effluent. Although this highest level of treatment is not anticipated for the near future, it is a possibility for long-term conservation, reuse and wise water use for the City.

Division Goals

- Provide high quality treated wastewater effluent and biosolids product that meets or exceeds required state permit requirements.
- Provide high-quality wastewater collection and maintenance system operation that ensures no disruption in services.

Significant Budget Changes

- Significant increases in utilities and chemicals as the new plant comes on-line.
- Review of personnel needs for the new treatment plant and reuse facilities. An increase of 1.0 FTE at the plant and 0.5 FTE for storm drain maintenance work.
- Conduct an evaluation of the sewage collection system to determine system needs.
- Continue the review of illegal cross-connection. This is accomplished by smoke testing the collection system.

public works—wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
COLLECTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	360,585	368,257	208,918	231,384
520 Fringe Benefits	117,875	127,921	86,700	94,594
Total Personnel Services	478,460	496,178	295,618	325,978
Materials and Services				
601 Supplies	16,488	22,902	11,800	31,600
602 Rental, Repair, Maintenance	209,227	230,883	151,840	152,230
603 Communications	2,896	4,314	16,000	10,532
604 Contractural Services	10,462	1,371	5,000	38,000
605 Misc. Charges and Fees	387,460	500,079	368,300	304,180
606 Other Purchased Services	5,171	5,753	4,700	4,410
610 Programs	6,040	5,069	2,000	550
612 Franchises	98,948	97,457	106,000	80,000
Total Materials and Services	736,693	867,830	665,640	621,502
Capital Outlay				
703 Equipment	4,689	4,390	9,000	10,000
704 Improvements Other Than Bldgs.	38,400	28,294	193,000	143,500
Total Capital Outlay	43,089	32,684	202,000	153,500
	1,258,243	1,396,692	1,163,258	1,100,980

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
CONSTRUCTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
604 Contractural Services				
605 Misc. Charges and Fees	13,098	258	20,000	20,000
Total Materials and Services	13,098	258	20,000	20,000
Capital Outlay				
704 Improvements Other Than Bldgs.	1,505,452	10,721,617	13,095,000	11,530,000
Total Capital Outlay	1,505,452	10,721,617	13,095,000	11,530,000
	1,518,549	10,721,875	13,115,000	11,550,000

public works—wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
TREATMENT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	196,082	205,571
520 Fringe Benefits	-	-	64,300	80,829
Total Personnel Services	-	-	260,382	286,400
Materials and Services				
601 Supplies	10,872	27,881	12,200	185,100
602 Rental, Repair, Maintenance	31,365	24,987	97,060	192,620
603 Communications	-	-	7,000	3,550
604 Contractual Services	55	-	-	28,000
605 Misc. Charges and Fees	-	-	160,700	303,820
606 Other Purchased Services	-	-	38,900	28,030
610 Programs	-	-	1,500	500
612 Franchises	-	-	-	80,000
Total Materials and Services	42,292	52,868	317,360	821,620
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	5,000	4,000
Total Capital Outlay	-	-	5,000	4,000
Debt Service				
801 Debt Service - Principal	-	-	308,000	344,000
802 Debt Service - Interest	-	-	77,000	981,000
Total Debt Service	-	-	385,000	1,325,000
	42,292	52,868	967,742	2,437,020

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - TREATMENT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	600,000	2,000,000
Total Capital Outlay	-	-	600,000	2,000,000
	-	-	600,000	2,000,000

public works—wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - COLLECTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	200,000	200,000
Total Capital Outlay	-	-	200,000	200,000
	-	-	200,000	200,000

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
FLOOD RESTORATION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Capital Outlay				
700 Capital Outlay				
704 Improvements Other Than Bldgs.	1,283,361	41,787	603,000	487,000
Total Capital Outlay	1,283,361	41,787	603,000	487,000
	1,283,361	41,787	603,000	487,000

OVERVIEW

The Public Works Administration and Engineering Divisions have two distinct functions: (1) overall public works administration and (2) related City engineering and surveying work.

ADMINISTRATION DIVISION

In addition to being responsible for the entire Public Works program, the director provides hands-on management and administration of the various commissions and master planning projects that affect the City's infrastructure and future growth. In the past two years, the City has completed a Comprehensive Water Master Plan, Storm Water and Drainage Master Plan, is in the process of a \$30 million upgrade to the Wastewater Treatment Plant, and is involved with a wide variety of other projects. Staff is also responsible for monitoring the Capital Improvements Program. The division houses the new Geographic Information Systems (GIS) program that will develop the City's infrastructure and add specialty data layers through coordination with other departments. Staff supports the Airport, Forest, and Traffic Safety Commissions and provides various staff liaison functions for the Jackson/Josephine Transportation Committee (JJTC), Rogue Valley Area Commission on Transportation (RVACT), Ashland Watershed Partnership, Bear Creek 2050 Committee, TAP Water Intertie Committee, and other local and regional groups.

ENGINEERING DIVISION

The Engineering Division provides the City's engineering and surveying services and technical support to our community as a whole, as well as to other City departments. Staff provides direction, plan review services, and valuable infrastructure information to consulting engineers, surveyors, and developers within the City. Staff is also responsible for managing project design, survey, and construction management functions for all public works projects. The Engineering Division also maintains and updates utility locations; rights-of-way and easement locations; boundary surveys; land divisions; and changes to maps, roads and property addresses.

Strategic Plan Goals

- Begin the design phase of Siskiyou Boulevard for bike lanes, sidewalks, bus shelters, restrooms, etc. This includes completing the jurisdictional exchange with ODOT and identifying a community solutions group for design concepts.
- Evaluate water program financing for capital projects and rate impacts.

- Complete the Wastewater Treatment Plant (WWTP) construction and evaluate the feasibility of improving the City's wastewater plant to Level 4 treatment. This is a continuation of discussions for long-term beneficial reuse of the treated effluent. Although Level 4 is not anticipated for the near future, it is a possibility for long-term conservation, reuse, and wise water use for the City.
- Finalize design and monitor construction to Talent for the TAP Intertie. Continue to review need and capabilities of extension to Ashland as water use increase.

Division Goals

- Provide effective review, oversight, and inspection services on all public works projects so that the community receives safe and acceptable infrastructure improvements.
- Provide efficient and effective project management for design consultants, surveying professionals, construction management, and general project management.
- Ensure each construction project meets quality objectives and standards through daily documented construction inspections and weekly supervisory site reviews.
- Ensure all programmed Capital Improvement Projects are started within the construction year and completed on schedule with minimal disruption to our community.
- Participate in developing and keeping current on design and construction standards for development of street and traffic safety issues.
- Ensure our staff is trained to meet the needs of a changing technological and environmentally proactive community.
- Develop and use high quality mapping and resource elements (Geographical Information System) to better track and manage the City's infrastructure for all departments.

Significant Budget Changes

- The surveying component of the Engineering Group was reduced by 2.0 FTE (overall), and there will be an increase the amount of contract work in this area.
- The amount of actual in-house design will be reduced. This will be realized by an increase in design contracting, but will be passed to the specific project as a related expense.

public works—administration & engineering

CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
SUPPORT AND ADMINISTRATION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	363,395	464,154	238,470	247,736
520 Fringe Benefits	101,189	143,241	82,700	88,499
Total Personnel Services	464,584	607,395	321,170	336,235
Materials and Services				
601 Supplies	18,143	25,467	8,700	10,280
602 Rental, Repair, Maintenance	36,632	39,555	17,750	19,555
603 Communications	6,486	5,334	3,900	3,900
604 Contractural Services	2,902	-	1,500	-
605 Misc. Charges and Fees	2,594	22,080	500	-
606 Other Purchased Services	10,131	12,405	3,500	6,030
Total Materials and Services	76,888	104,842	35,850	39,765
	541,472	712,237	357,020	376,000

CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	301,530	244,003
520 Fringe Benefits	-	-	109,300	94,202
Total Personnel Services	-	-	410,830	338,205
Materials and Services				
601 Supplies	-	-	15,300	10,375
602 Rental, Repair, Maintenance	-	-	21,600	38,100
603 Communications	-	-	3,750	6,400
604 Contractural Services	-	-	1,500	15,000
605 Misc. Charges and Fees	-	-	1,000	1,000
606 Other Purchased Services	-	-	6,000	6,820
Total Materials and Services	-	-	49,150	77,695
Capital Outlay				
703 Equipment	-	-	10,000	8,100
Total Capital Outlay	-	-	10,000	8,100
	-	-	469,980	424,000

OVERVIEW

The Facilities Maintenance Division was two areas of responsibility: City facilities and Cemetery. The responsibilities of the City facilities portion include the maintenance, improvements, and janitorial services for all City owned buildings. The City has well over 100 facilities, of which 55 facilities are under the responsibility of this division. These include major buildings such as City Hall, Hilliah Temple, Fire Stations, Police Station, Council Chambers, Pioneer Hall, airport hangars, and the information kiosk in the Plaza.

The Cemetery portion of the Facilities Maintenance Division operates and maintains the City's three cemeteries. Cemeteries are an important part of Ashland's history and community heritage. All three cemeteries—Ashland Cemetery (1880), Mountain View Cemetery (1904), and Hargadine Cemetery (1868)—are listed on the National Register of Historic Places. The three cemeteries total approximately 20 acres with over 11,500 cemetery plots. City staff maintains the cemetery grounds, sells plots and headstones, conducts internments, and provides other services as needed. The cemetery staff is also responsible for maintaining the grass median strips on Siskiyou Boulevard.

Strategic Plan Goals

None.

Division Goals

- Reduce cemetery vandalism to the headstones and markers with the addition of appropriate fencing or patrols.
- Continue efforts to develop and implement a routine maintenance schedule for the cemeteries to address tree trimming, pruning, sprinkler maintenance, and other grounds issues.
- Complete long-term cemetery restoration and maintenance guidelines with an appropriate historic perspective.
- Ensure that our community and employees have safe, efficient, clean, and contemporary City facilities.

Significant Budget Changes

- A half time (0.50 FTE) position was added to the Cemetery Division, which will reduce the need for summer help.

public works—facilities maintenance division

CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
MAINTENANCE - PROPERTY DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	75,510	79,209
520 Fringe Benefits	-	-	29,490	34,281
Total Personnel Services	-	-	105,000	113,490
Materials and Services				
601 Supplies	-	-	5,100	6,000
602 Rental, Repair, Maintenance	-	-	116,900	193,200
603 Communications	-	-	1,700	3,760
604 Contractural Services	-	-	-	3,000
605 Misc. Charges and Fees	-	-	-	2,000
606 Other Purchased Services	-	-	1,300	6,550
610 Programs	-	-	8,000	8,000
Total Materials and Services	-	-	133,000	222,510
	-	-	238,000	336,000

OVERVIEW

The Fleet Maintenance Division has two areas of responsibility: equipment replacement and equipment shop maintenance. The equipment replacement portion includes a fund to lease vehicles and equipment to other divisions and departments that establishes a fund for future replacement purchases. The equipment maintenance and repair function provides for staff time to perform routine maintenance, preventive maintenance, and both major and minor repairs of City vehicles, pumps, equipment and other rolling stock.

Strategic Plan Goals

None.

Division Goals

- Integrate a fleet maintenance and replacement program to better evaluate the City's fleet vehicles and replacement needs.
- Integrate alternate fuel vehicles (compressed natural gas) into the fleet to encourage alternative fueling systems and to raise environmental awareness.
- Provide adequate training opportunities for service mechanics and equipment users on the new equipment and technology available for diagnostics.
- Provide a high quality and effective City fleet section that ensures effective maintenance, repairs, and service needs for City vehicles and other equipment.
- Provide a safe and efficient shop repair facility.

Significant Budget Changes

None.

Equipment Purchase & Acquisitions

Table 1: The table below shows the purchase and acquisitions for fiscal year 2000-01.

	Equipment	Technology	Buildings & Improvements	Total
Fleet Replacements:				
Police Patrol Sedan	21,500			21,500
Police Patrol DUV	28,000			28,000
Police Staff Sedan	16,500			16,500
Street Flusher	90,000			90,000
Street Three-yard Dump Truck	30,000			30,000
Wastewater Camera Van	108,000			108,000
Water One-ton Pickup	30,000			30,000
Water One-ton Pickup	30,000			30,000
Undesignated	16,000			16,000
Fleet Additions				
Electric Backhoe (used)	40,000			40,000
Building (SNG) Pickup	20,000			20,000
Technology Acquisitions and Enhancements				
Management Information system		100,000		100,000
Parcel and Permit system		35,000		35,000
Land and Improvements				
Service Center Paving			35,000	35,000
Total	430,000	135,000	35,000	600,000

public works—fleet maintenance division

EQUIPMENT FUND
PUBLIC WORKS DEPARTMENT
PURCHASING AND ACQUISITION DIVISION

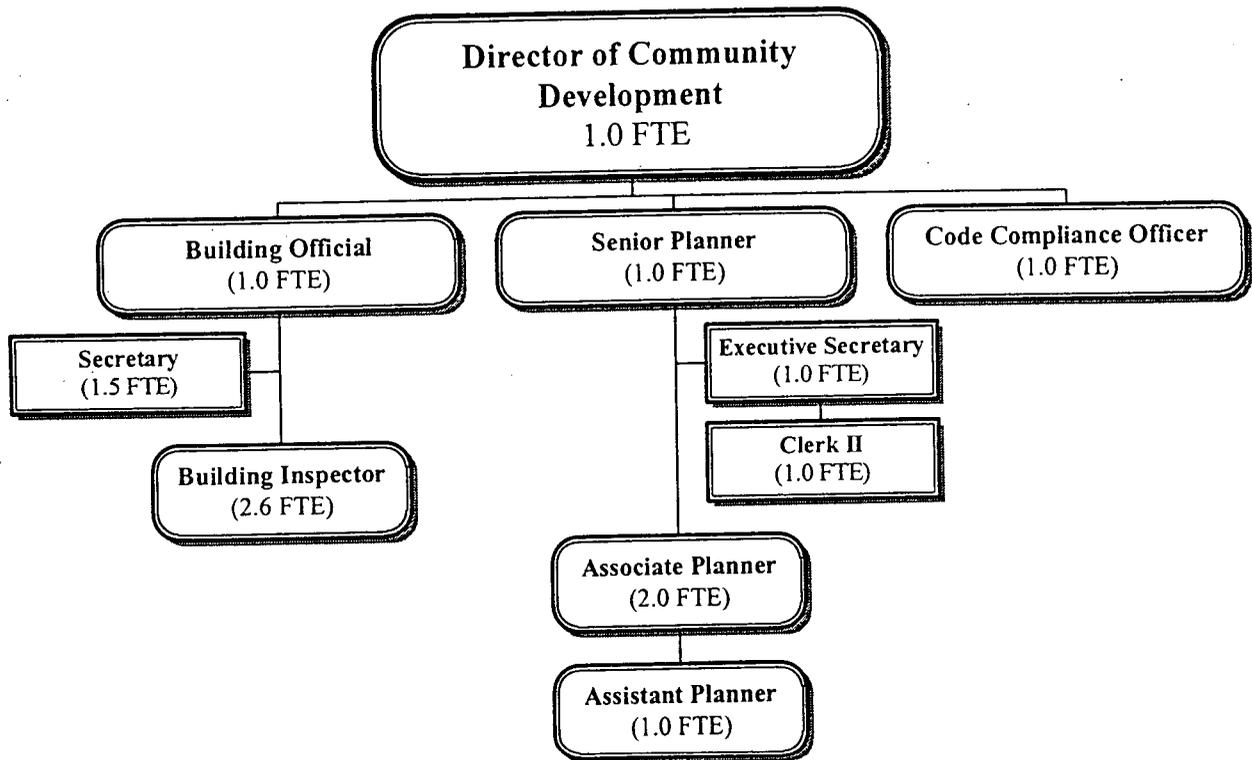
DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Materials and Services				
605 Misc. Charges and Fees	-	-	250	-
606 Other Purchased Services	-	-	200	-
Total Materials and Services	-	-	450	-
Capital Outlay				
703 Equipment	-	-	951,000	600,000
Total Capital Outlay	-	-	951,000	600,000
	-	-	951,450	600,000

EQUIPMENT FUND
PUBLIC WORKS DEPARTMENT
MAINTENANCE - EQUIPMENT DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	129,810	188,305	128,000	142,228
520 Fringe Benefits	37,173	57,170	43,000	52,643
Total Personnel Services	166,982	245,475	171,000	194,872
Materials and Services				
601 Supplies	27,278	29,236	33,700	39,200
602 Rental, Repair, Maintenance	253,237	257,360	278,200	188,000
603 Communications	2,766	3,736	4,100	6,040
605 Misc. Charges and Fees	95,633	117,272	132,250	146,988
606 Other Purchased Services	3,187	3,812	1,300	2,900
Total Materials and Services	382,102	411,416	449,550	383,128
	549,084	656,891	620,550	578,000



community development department
13.1 FTE



OVERVIEW

The Community Development Department comprises two divisions: Planning and Building. The Planning Division is responsible for the maintenance and updating of the Comprehensive Plan, developing and implementing new planning programs, and the administration of the land use ordinance, an important component of the Ashland Municipal Code. The Building Division provides a full-inspection program for all building related needs: electrical, mechanical, plumbing, structural, and plan review.

Strategic Plan Goals

- **Administration.** Complete the update to the City's economic development Comprehensive Plan element. Develop written materials that outline the City's policies and philosophies on economic development issues.
- **Administrative Services.** Provide more information to the community on growth and planning issues. In particular, more information is needed regarding state land use law, infill policy, growth rate, development standards, and the development process.
- Finalize the riparian ordinance.
- Develop a program that will encourage the paving of unpaved driveways and parking lots. (The City's new Local Improvement District policies will address unpaved streets.)
- Develop and implement a community land trust program to ensure that affordable housing needs are met.
- Review the City's land use ordinances to ensure they are meeting, or will meet, the community needs/values for future businesses as they pertain to parking requirements, environmental constraints (e.g., trees), structure size, mixed use, landscaping, and promoting alternative transportation.
- Integrate the concept of *living wage* into the existing economic development element of the City's comprehensive plan and develop policies for encouraging more *living wage* jobs in Ashland.
- Develop a transit plan for the City of Ashland that meets the community's needs and desires and provides for a method to pay for the services.
- Complete the master overlay plan for the undeveloped railroad property. Work to resolve the brownfield clean-up.
- Complete the update to the Downtown Plan.
- Update the Housing element of the Comprehensive Plan.
- Update the Public Services element of the Strategic Plan.
- Develop a long-range, fundable, affordable housing program.
- Encourage the redevelopment and remodeling of existing structures through modifications in the City's System Development Charges (SDCs).
- Develop a neighborhood livability grant program for neighborhood initiated projects. Combine the grant program with existing City programs such as Local Improvement Districts (LIDs) and sidewalk construction.
- Coordinate the Citywide parking and transit analysis. Include Southern Oregon University and Ashland Community Hospital in the analysis. (Downtown parking issues are being addressed in the update to the City's Downtown Plan.)
- **Administration.** Evaluate any changes the City could make to the development code to try and minimize excessive lighting. (This was referred to the Planning Commission).

BUILDING DIVISION

The Ashland Building Division provides a full-service building inspection program for the development community. The traditional responsibilities include plan review, enforcement, and inspection of structural, mechanical, plumbing, and electrical installations. Additionally, the Division provides *educational enforcement* with periodic, timely code education for the development community. The Building Division also staffs the Ashland Building Appeals Board, which provides a forum for code interpretations including sanction of local decisions regarding the Oregon Disabled Access Code (based on the Americans for Disabilities Act) for new construction and alterations.

Significant Budget Changes

- Increase staffing of .20 FTE building inspector to reflect a shift in inspection duties of one inspector from energy conservation to building.
- Increase in contracted services to reflect projected increase in need for third-party plan reviews to assist staff during the high construction period.

community development department

COMMUNITY DEVELOPMENT DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	583,263	669,396	699,000	778,978
600 Materials and Services	437,089	825,878	564,000	719,022
700 Capital Outlay	35,000	-	71,000	-
	<u>1,055,352</u>	<u>1,495,275</u>	<u>1,334,000</u>	<u>1,498,000</u>
Department Total By Fund				
110 General Fund	847,689	999,568	1,055,000	1,184,000
250 CD Block Fund	207,663	495,707	279,000	314,000
	<u>1,055,352</u>	<u>1,495,275</u>	<u>1,334,000</u>	<u>1,498,000</u>
Position Profile				
110 Director of Comm. Dev.	1.00	1.00	1.00	1.00
110 Senior Planner	1.00	1.00	1.00	1.00
110 Building Official	1.00	1.00	1.00	1.00
110 Executive Secretary	1.00	1.00	1.00	1.00
110 Associate Planner	2.00	2.00	2.00	2.00
110 Building Inspector	1.80	2.20	2.40	2.60
110 Assistant Planner	-	-	-	1.00
110 Code Compliance Officer	0.50	1.00	1.00	1.00
110 Secretary	1.50	1.50	1.50	1.50
110 Clerk II	1.00	1.00	0.75	1.00
	<u>10.80</u>	<u>11.70</u>	<u>11.65</u>	<u>13.10</u>

PLANNING DIVISION

The Ashland Planning Division is responsible for the maintenance of the Comprehensive Plan, developing and implementing new planning programs, and the administration of the land use ordinance—an important component of the Ashland Municipal Code.

The Current Planning program is generally involved with processing applications for building permits and planning approvals. These range from simple sign or fence permits to complex zone changes, subdivisions, and shopping center reviews.

The Long-range Planning Program is project related, often involving multi-year projects. Generally, the projects fall into two broad categories: (1) those that are required for compliance with statewide planning goals and mandates, and (2) those that are local initiatives, either from the Planning Commission, City Council, or local citizen

groups. These are frequently the most controversial and most effective planning efforts the city undertakes. Examples of past long-range projects are the Comprehensive Plan, the Parks and Open Space Program, the Transportation Plan, and the Downtown Commercial Development Standards.

Significant Budget Changes

- Staffing increase of 1.0 FTE Assistant Planner to reflect our commitment to GIS services and technology.
- Staffing increase of .25 FTE Clerk II.

**COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	228,733	263,999	258,000	305,733
520 Fringe Benefits	83,723	90,069	94,000	114,967
Total Personnel Services	312,455	354,068	352,000	420,700
Materials and Services				
601 Supplies	11,580	14,091	16,250	14,100
602 Rental, Repair, Mtc.	1,669	654	7,700	13,500
603 Communications	6,628	6,492	7,650	4,600
604 Contractural Services	14,040	22,995	58,000	58,500
605 Misc. Charges and Fees	148,003	158,310	152,000	163,500
606 Other Purchased Services	10,017	11,710	13,500	18,100
608 Commissions	1,326	3,244	4,900	4,000
610 Programs	-	-	30,000	30,000
Total Materials and Services	193,263	217,495	290,000	306,300
	505,718	571,562	642,000	727,000

community development department

COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	186,383	209,633	225,000	236,866
520 Fringe Benefits	49,145	62,702	80,000	80,934
Total Personnel Services	235,529	272,335	305,000	317,800
Materials and Services				
601 Supplies	6,356	4,818	6,000	11,170
602 Rental, Repair, Mtc.	6,928	14,335	19,100	26,755
603 Communications	3,424	3,542	4,200	5,300
604 Contractural Services	32,551	58,980	15,000	31,000
605 Misc. Charges and Fees	51,004	70,120	57,000	97,000
606 Other Purchased Services	6,179	3,876	6,700	7,975
Total Materials and Services	106,443	155,671	108,000	179,200
	341,971	428,005	413,000	497,000

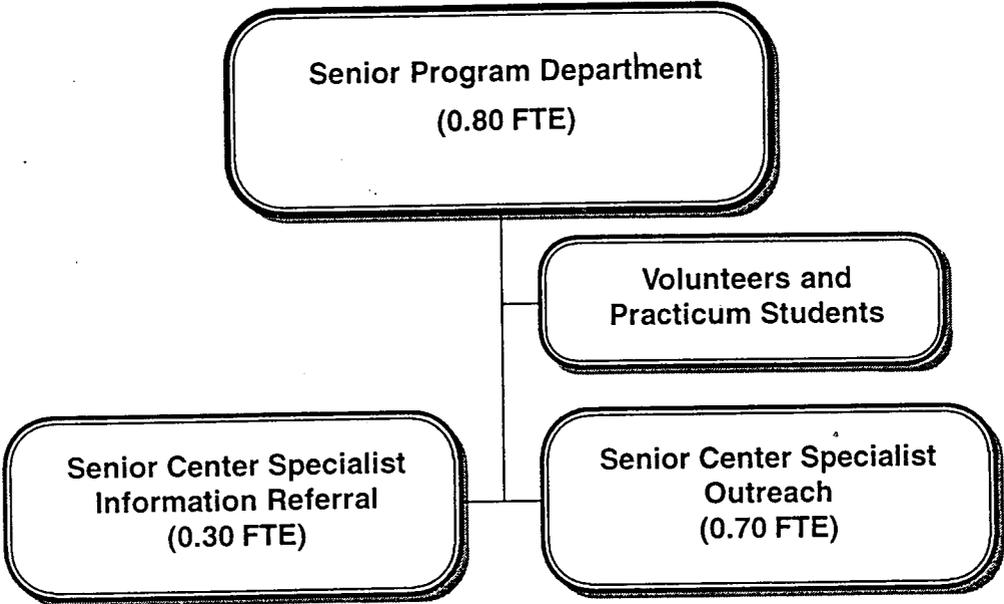
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	29,456	31,847	32,000	29,504
520 Fringe Benefits	5,823	11,147	10,000	10,975
Total Personnel Services	35,279	42,994	42,000	40,478
Materials and Services				
601 Supplies	-	-	-	-
602 Rental, Repair, Mtc.	-	-	-	98,698
604 Contractural Services	869	65,701	22,350	-
606 Other Purchased Services	-	-	-	1,274
609 Grants	136,515	387,012	143,650	173,550
Total Materials and Services	137,384	452,713	166,000	273,522
Capital Outlay				
702 Buildings	35,000	-	71,000	-
Total Capital Outlay	35,000	-	71,000	-
	207,663	495,707	279,000	314,000



senior program department

1.80 FTE



OVERVIEW

The Senior Program Department provides a support system that enables the senior residents of Ashland to remain independent members of the community. The services provided include:

- **Outreach/Information and Referral.** The major functions of the Outreach/Information and Referral Programs are to identify the needs of the elderly and to provide assistance in seeing that appropriate resources meet those needs.
- **Transportation.** Transportation provides payment for approximately 150 taxi rides per year that are needed for Ashland seniors who do not qualify for existing transportation resources.
- **Miscellaneous City Services.** Many special services are too small to list as separate programs, but are important services to many Ashland seniors. For example: City utility discount program, blood pressure and foot care clinics, flu shot clinic, scheduling for tax assistance, and Ashland Heat Program screening.
- **Senior Activity Center.** Social, recreational and health related activities are available for Ashland seniors at no cost or for a minimal fee. Some examples are line dancing, yoga, tai chi, computer classes, knitting, card games, discussion groups, drama, writing, educational seminars, old movies, and parties.

Strategic Plan Goals

None.

Significant Budget Changes

- Discontinuation of senior shuttle bus service.
- Reduction in program director's time to .80 FTE.
- Reduction of donations due to discontinuation of shuttle bus service.

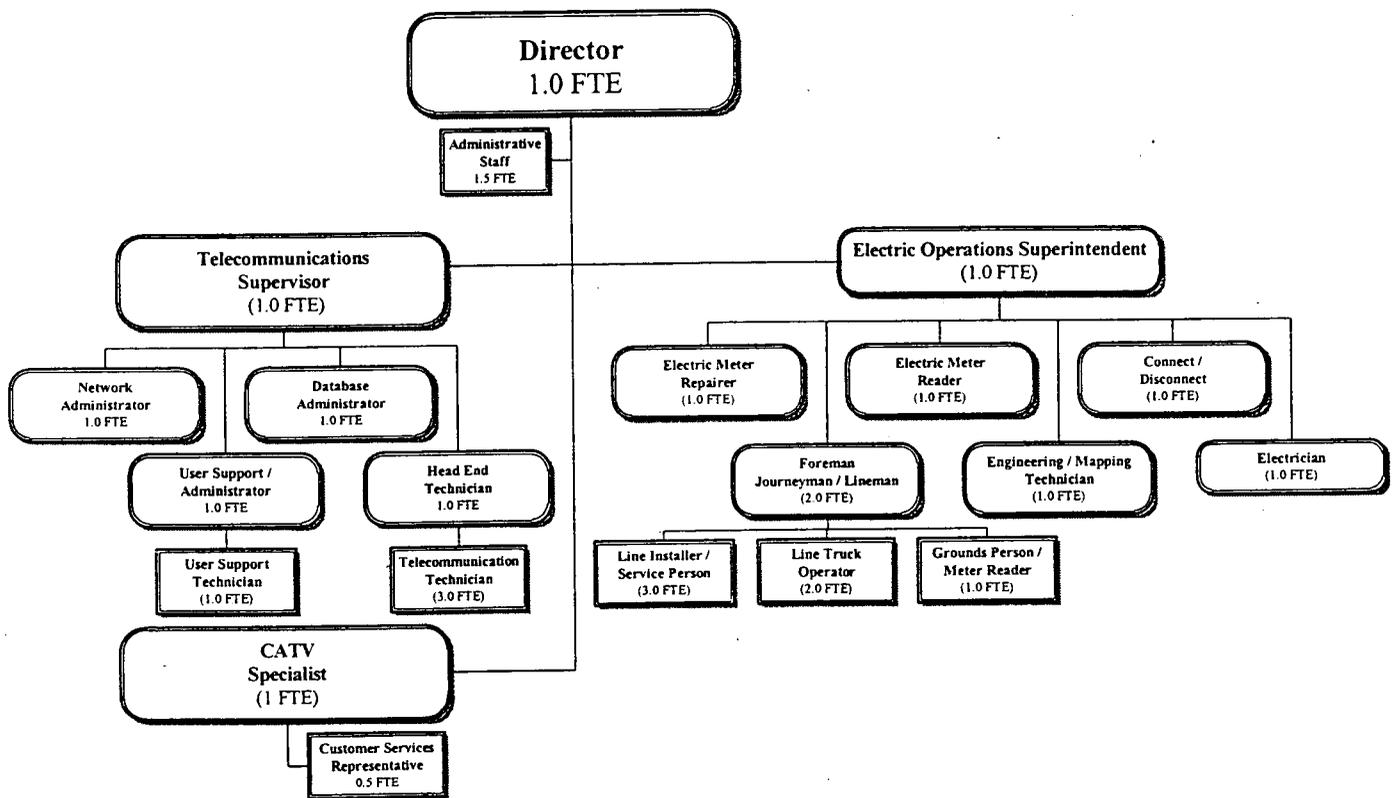
General Fund
Senior Services Department

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	69,824	69,382	76,880	53,480
520 Fringe Benefits	23,070	22,105	27,120	17,682
Total Personnel Services	92,894	91,487	104,000	71,162
Materials and Services				
601 Supplies	1,352	1,386	1,500	2,088
602 Rental, Repair, Maintenance	4,554	2,722	5,800	900
603 Communications	1,507	1,451	2,400	2,200
604 Contractural Services	-	-	-	10,000
605 Misc. Charges and Fees	18,300	19,150	21,000	19,000
606 Other Purchased Services	1,102	400	1,300	1,650
610 Programs	-	-	-	-
Total Materials and Services	26,815	25,108	32,000	35,838
	119,708	116,595	136,000	107,000
Position Profile				
110 Senior Program Director	1.00	1.00	1.00	0.80
110 Senior Center Specialist	1.00	1.00	1.00	1.00
110 Transportation	0.65	0.65	0.65	-
	2.65	2.65	2.65	1.80



electric department

27.0 FTE



OVERVIEW

The Electric Department is composed of 3 divisions: Electric Utilities, Telecommunications, and Computer Services.

ELECTRIC DIVISION

Overview

The City of Ashland Electric Department is a public electrical utility with the responsibility of serving the public's needs for power, a responsibility the City has held since 1908. Power for the City of Ashland is purchased from the Bonneville Power Administration and the City-owned Hydro Plant, metered at distribution substations and dispersed through City-owned feeder and distribution lines, transformers and meters, for each customer. The Department is responsible for the engineering, construction and maintenance of the system for distribution of electrical energy. The Operations Division works together with other City departments to provide additional services.

Some of those additional services are:

- Processing both electric and water connects and disconnects.
- Installing electrical facilities within areas of the Wastewater Treatment Plant, Water Treatment Plant and water pump stations.
- Provide and maintain back-up generation systems for facilities within City-owned buildings that are sensitive to outages.

The Division designs, constructs and maintains electrical transformers, overhead and underground power lines and meters for power and water consumption. The Operations Division annually trims trees along 65 miles of overhead power lines to minimize outages during wind storms and maintains approximately 1800 City-owned street lights. The Division also provides community services such as installing and removing Christmas decorations, hanging banners and providing educational services.

The Operations Division is committed to providing its customers with superior electric services at competitive prices in an environmentally responsible manner.

Strategic Plan Goals

- Develop a Green Power alternative for the community.
- Evaluate the leasing of fuel cells to electric customers.

- Continue evaluating the acquisition of additional utilities, as they may become available to the City.
- Overhead to Underground power line conversions.

Significant Budget Changes

No significant budget changes are projected for this Division.

TELECOMMUNICATIONS DIVISION

Overview

The Telecommunications Division manages the fiber optic infrastructure, known as Ashland Fiber Network (AFN) within the Ashland area. This high-speed network will interconnect with other governmental, municipal, educational and health care institutions and enable the division to provide an enhanced portfolio of products and services to the citizens of Ashland.

AFN offers the following services:

- **High-speed data**, which provides connectivity for broadband data, video, conferencing and voice applications at speeds of 10 Mbps or 100 Mbps utilizing a direct fiber link;
- **Internet Access**, which provides high-speed connections of up to 5 Mbps using a cable modem and allows private Internet Service Providers (ISP) to utilize our *Open Access Network*; and
- **Cable Television**, an alternative to traditional CATV that offers an extensive channel line-up at competitive prices.

Strategic Plan Goals

- Complete the AFN Build Out by budget year-end.
- The Division will continue to provide the City of Ashland with an advanced telecommunications infrastructure capable of interacting with and supporting private enterprise.

Significant Budget Changes

None.

COMPUTER SERVICES DIVISION

Overview

The Computer Services Division is responsible for City-wide computer operations, including hardware and software purchasing, support, repair and maintenance.

This division is a new arrival to the Electric Department. Computer Services was relocated, recently, to the North Mountain Service Center. The new location will allow personnel to be most effective when dealing with the Computer Network Administration.

The Computer Services Division has been reorganized and refocused to better service the end user.

Strategic Plan Goals

- Increase end user support.
- Reduce Network down time by 90 percent.
- Evaluate end user support costs versus a joint end user relationship with Southern Oregon University.

Significant Budget Changes

None.

electric department

ELECTRIC DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Department Total By Function				
500 Personnel Services	1,260,096	1,428,215	1,727,000	2,044,272
600 Materials and Services	6,041,714	6,398,024	7,015,000	7,652,494
700 Capital Outlay	1,287,158	1,190,352	3,199,000	2,297,234
800 Debt Service	50,000	64,175	1,990,000	1,871,000
	<u>8,638,968</u>	<u>9,080,765</u>	<u>13,931,000</u>	<u>13,865,000</u>
Department Total By Fund				
690 Electric Fund	8,257,013	7,755,033	7,832,000	7,982,000
691 Telecommunications Fund	-	889,225	5,670,000	5,377,000
710 Central Services	381,955	436,508	429,000	506,000
	<u>8,638,968</u>	<u>9,080,765</u>	<u>13,931,000</u>	<u>13,865,000</u>
Position Profile				
690 Electric Utility Director	1.00	1.00	1.00	1.00
690 Electric Op. Superintendent	1.00	1.00	1.00	1.00
691 Leadworking Line Installer	1.00	2.00	2.00	2.00
691 Line Installer/Service Person	4.00	3.00	3.00	3.00
691 Line Truck Driver	2.00	2.00	2.00	2.00
690 Meter Repair	1.00	1.00	1.00	1.00
690 Electrician	1.00	1.00	1.00	1.00
690 Connect / Disconnect	1.00	1.00	1.00	1.00
690 Grounds Person / Meter Reader	2.00	2.00	2.00	2.00
690 Mapping Specialist	0.75	0.75	1.00	1.00
690 Administrative Assistant	-	-	1.00	1.00
690 Marketing	-	1.00	-	-
690 Telecommunications Eng	-	0.10	0.20	0.20
690 Clerk II	-	-	0.50	0.50
690 Administrative Secretary	0.50	1.00	-	-
691 Telecommunications Engineer	-	0.40	0.80	0.60
691 Communications Technician	-	-	1.00	1.00
691 Cable TV Specialist	-	-	1.00	1.00
691 Account Representative	-	-	-	0.50
691 Network Administrator	-	-	-	1.00
691 Telecommunications Technician	-	-	3.00	3.00
710 Data Base Administrator	-	-	1.00	1.00
710 User Support Administrator	-	-	-	1.00
710 Telecommunications Engineer	-	-	-	0.20
710 Computer Technician	1.00	1.00	2.00	1.00
710 Computer Systems Manager	1.00	1.00	-	-
710 Programmer	-	-	1.00	-
	<u>17.25</u>	<u>20.25</u>	<u>26.50</u>	<u>27.00</u>

electric department

ELECTRIC FUND
ELECTRIC DEPARTMENT
SUPPLY DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	1,000	-
520 Fringe Benefits	-	-	-	-
Total Personnel Services	-	-	1,000	-
Materials and Services				
602 Rental, Repair, Maintenance	71,718	63,587	27,800	22,000
606 Other Purchased Services	4,060,168	4,353,432	4,400,000	3,725,000
Total Materials and Services	4,131,886	4,417,019	4,427,800	3,747,000
Capital Outlay				
704 Improvements Other Than Bldgs.	261,360	28,068	523,000	-
Total Capital Outlay	261,360	28,068	560,000	-
Debt Service				
801 Debt Service - Principal	50,000	50,000	62,000	63,000
802 Debt Service - Interest	-	-	13,000	10,000
Total Debt Service	50,000	50,000	75,000	73,000
	4,443,246	4,495,087	4,503,800	3,820,000

ELECTRIC FUND
ELECTRIC DEPARTMENT
TRANSMISSION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	-	1,000	-
520 Fringe Benefits	-	-	-	-
Total Personnel Services	-	-	1,000	-
Materials and Services				
602 Rental, Repair, Maintenance	6,194	3,966	4,000	4,053
606 Other Purchased Services	-	-	-	842,000
Total Materials and Services	6,194	3,966	4,000	846,053
Capital Outlay				
602 Improvements Other Than Bldgs.	507,926	2,632	25,000	-
Total Capital Outlay	507,926	2,632	25,000	-
	514,120	6,598	30,000	846,053

electric department

ELECTRIC FUND
ELECTRIC DEPARTMENT
DISTRIBUTION DIVISION

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	847,471	712,165	723,000	777,347
520 Fringe Benefits	257,366	218,668	248,000	287,957
Total Personnel Services	1,104,837	930,833	971,000	1,065,303
Materials and Services				
601 Supplies	11,263	17,378	30,000	29,144
602 Rental, Repair, Maintenance	204,393	211,058	265,200	286,700
603 Communications	-	-	18,000	15,300
604 Contractual Services	155,836	74,720	20,000	9,000
605 Misc. Charges and Fees	549,762	577,905	591,000	637,000
606 Other Purchased Services	36,366	30,373	40,000	41,000
610 Programs	-	-	12,000	15,500
612 Franchises	827,017	769,508	816,000	816,000
Total Materials and Services	1,784,637	1,680,943	1,792,200	1,849,644
Capital Outlay				
702 Buildings	-	190,864	-	-
703 Equipment	-	34,771	37,000	-
704 Improvements Other Than Bldgs.	410,173	415,936	523,000	401,000
Total Capital Outlay	410,173	641,572	560,000	401,000
	3,299,647	3,253,348	3,323,200	3,315,947

telecommunications division

TELECOMMUNICATIONS FUND
ELECTRIC DEPARTMENT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	-	273,657	395,000	583,000
520 Fringe Benefits	-	70,457	144,000	189,982
Total Personnel Services	-	344,114	539,000	772,982
Materials and Services				
601 Supplies	-	11,131	8,000	40,335
602 Rental, Repair, Maintenance	-	7,156	74,000	102,140
603 Communications	-	29,430	158,000	160,662
604 Contractual Services	-	-	-	12,000
605 Misc. Charges and Fees	-	1,897	237,000	330,342
606 Other Purchased Services	-	16,941	148,000	225,600
612 Franchises	-	2,000	29,000	113,705
Total Materials and Services	-	68,555	654,000	984,784
Capital Outlay				
703 Equipment	-	-	-	-
704 Improvements Other Than Bldgs.	-	462,382	2,562,000	1,821,234
Total Capital Outlay	-	462,382	2,562,000	1,821,234
Debt Service				
801 Debt Service - Principal	-	-	1,635,000	1,415,000
802 Debt Service - Interest	-	14,175	280,000	383,000
Total Debt Service	-	14,175	1,915,000	1,798,000
	-	889,225	5,670,000	5,377,000

computer services division

CENTRAL SERVICE FUND
ELECTRIC DEPARTMENT
COMPUTER SERVICES DIVISION

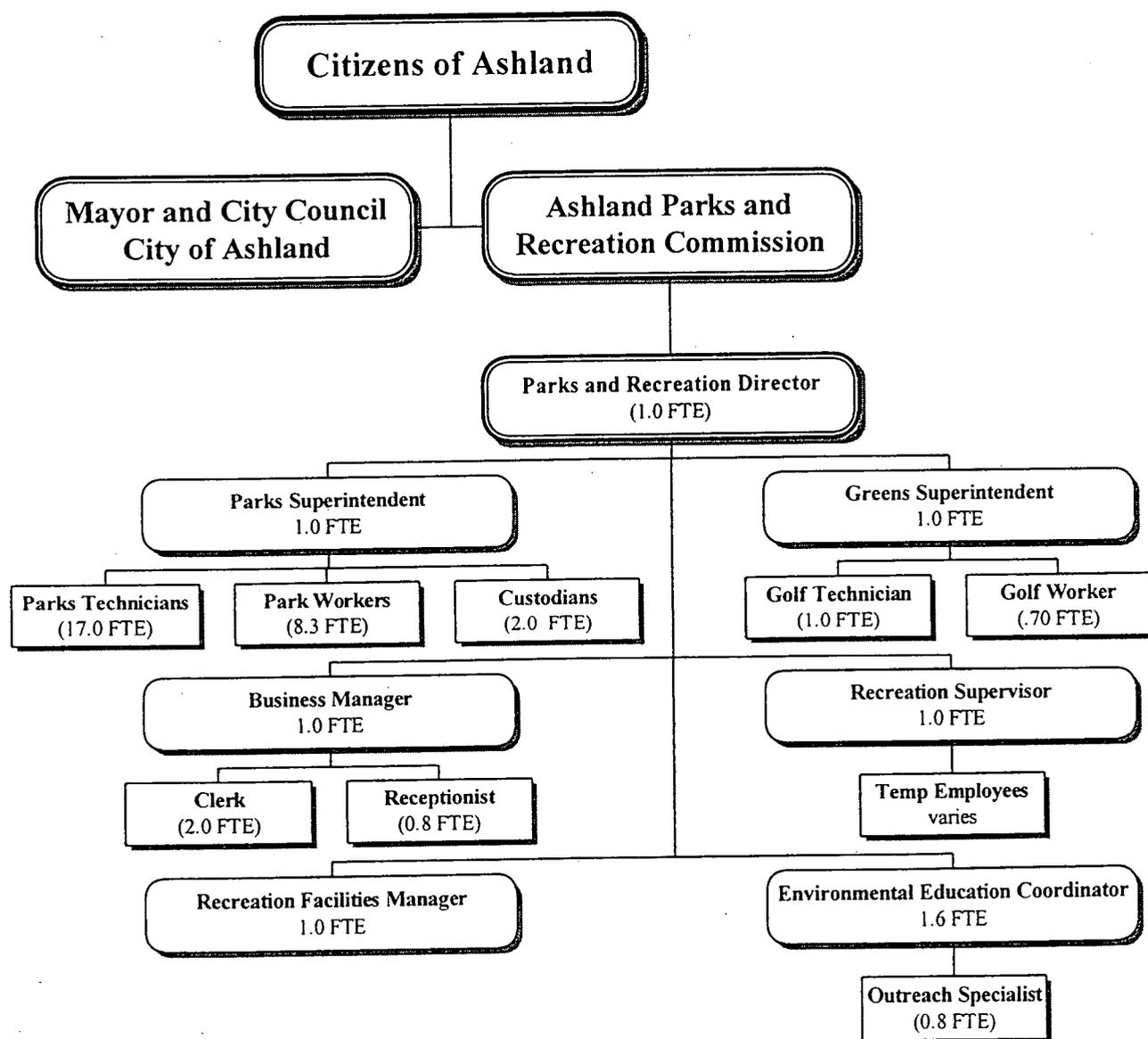
DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services				
510 Salaries and Wages	128,864	123,779	159,000	154,912
520 Fringe Benefits	26,395	29,489	56,000	51,075
Total Personnel Services	155,258	153,268	215,000	205,987
Materials and Services				
601 Supplies	90,647	81,871	25,200	8,200
602 Rental, Repair, Maintenance	3,980	10,833	6,300	-
603 Communications	7,618	8,883	15,000	53,313
604 Contractual Services	9,336	112,701	61,200	128,000
605 Misc. Charges and Fees	2,050	6,927	24,600	24,000
606 Other Purchased Services	5,365	6,328	4,700	11,500
Total Materials and Services	118,997	227,541	137,000	225,013
Capital Outlay				
703 Equipment	107,699	55,698	77,000	75,000
Total Capital Outlay	107,699	55,698	77,000	75,000
	381,955	436,508	429,000	506,000





parcs and recreation department

40.2 FTE



OVERVIEW

The Parks and Recreation Department is composed of three divisions: Parks, Recreation, and Golf. These divisions are accounted for in the Parks and Recreation Fund, the Parks Capital Improvement Fund, and the Youth Activities Levy Fund.

The overall budget for the Parks and Recreation Department has decreased from last year by \$1,265,000.

PARKS DIVISION

The Parks Division operates, maintains, constructs, and plans park and recreational facilities within the system including developing new parks and administering open space areas.

Division Goals and Projects

- Begin construction of the Calle Guanajuato Restoration Project.
- Remove fish barrier dams in the section of Ashland Creek that flows through Lithia Park.
- Continue development of North Mountain Park.
- Complete the planning and construction of improvements at Clay Street Park.
- Replace the solar heating system at Daniel Meyer Memorial Pool.
- Improve the amenities of the Dog Park.
- Improve the fields at the YMCA City Park.
- Begin planning for a neighborhood park at the Cline/Bryant property.
- Develop a new five-year capital improvement plan.

Significant Budget Changes

- Capital expenditures are reduced \$881,000 in the proposed budget as construction of North Mountain Park nears completion.
- Addition of 1.7 FTE positions.
- Addition of items for operation of North Mountain Park Resource Center and natural area.

- Increase in computer technology to integrate with the Ashland Fiber Network and the City computer network.

RECREATION DIVISION

The Recreation Division provides general recreation and aquatics program activities for residents of all ages.

Division Goals

- Continue to provide high quality recreation programs for the community.
- Develop a plan to evaluate customer service.

Significant Budget Changes

None.

GOLF DIVISION

The Golf Division operates, maintains, constructs, and provides professional services for the Oak Knoll Golf Course, a municipal course owned by the City of Ashland.

Division Goals

- Provide a quality municipal golfing experience.
- Complete needed improvements to the golf course.
- Increase revenues by increasing the number of rounds played.
- Develop a marketing strategy.

Significant Budget Changes

None.

parks and recreation department

**PARKS AND RECREATION FUND
RESOURCES SUMMARY**

	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Working Capital Carryover	1,216,128	2,077,455	1,931,000	991,500
Taxes	2,252,385	2,405,435	2,387,000	2,541,000
Intergovernmental Revenues	29,693	131,845	117,000	81,235
Charges for Services	456,903	432,417	600,000	727,704
Interest on Investments	146,741	80,780	56,000	75,500
Miscellaneous Revenues	113,613	57,907	18,000	12,000
Operating Transfers In	50,000	20,000	205,000	-
	<u>4,265,463</u>	<u>5,205,839</u>	<u>5,314,000</u>	<u>4,428,939</u>

PARKS DIVISION REQUIREMENTS

	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services	1,017,101	1,331,028	1,543,000	1,671,000
Materials and Services	590,749	655,622	893,000	982,085
Capital Outlay	326,934	938,926	1,421,000	380,000
Debt Service	3,092	2,939	4,000	4,000
Other Financing Uses	130,000	-	105,000	50,000
Contingency	-	-	40,000	40,000
Unappropriated Ending Fund Balance	2,077,455	1,966,644	592,000	589,354
	<u>4,145,331</u>	<u>4,895,159</u>	<u>4,598,000</u>	<u>3,716,439</u>

GOLF DIVISION REQUIREMENTS

	1998 Actual	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services	-	-	135,000	138,500
Materials and Service	-	-	221,000	172,500
Capital Outlay	-	-	26,000	70,000
Debt Service	-	-	18,000	7,000
Other Financing Uses	-	-	-	20,000
	<u>-</u>	<u>-</u>	<u>400,000</u>	<u>408,000</u>

YOUTH ACTIVITIES LEVY FUND

By contractual agreement with the Ashland School District, the Youth Activities Levy Fund provides monies for a wide variety of extra-curricular, recreational activities for students in the district's elementary, middle, and high schools. Approximately 8 percent of the fund's resources are used to enhance recreational opportunities throughout the community.

Fund Goals

- To provide the Ashland School District with the resources to offer a variety of extra-curricular, recreational activities.
- To enhance community recreational activities.

Significant Budget Changes

- The overall budget for the fund has increased by \$552,000.

Requirements

	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Personnel Services	41,241	98,925	115,000	138,000
Materials and Services	990,500	940,624	969,000	1,570,000
Other Financing Uses	-	20,000	30,000	-
Contingency	-	-	51,000	-
Unappropriated Ending Fund Balance	92,499	133,769	-	9,000
	<u>1,124,240</u>	<u>1,193,318</u>	<u>1,165,000</u>	<u>1,717,000</u>

Parks Capital Improvement Fund

This fund accounts for revenues from inter-fund transfers and depreciation charges that are used for construction of parks and recreation facilities, for equipment acquisition and replacement, and other related purposes.

Fund Goals

- To replace vehicles and equipment as needed.
- To fund long-term development projects.

Significant Budget Changes

None.

Requirements

	1998 Actual	1999 Actuals	2000 Adopted	2001 Adopted
Capital Outlay	112,822	240,000	660,000	337,700
Unappropriated Ending Fund Balance	684,105	536,494	195,000	137,300
	<u>796,927</u>	<u>776,494</u>	<u>855,000</u>	<u>475,000</u>

non-departmental activities

INTERFUND LOANS

All intervened operating loans, which are not paid back by the end of the fiscal year, are budgeted in the following fiscal year. The loans shown here are for the operations of the telecommunication fund.

OPERATING TRANSFER OUT

Transfers from one fund to another are shown on this page as expenditure and also in each fund as revenue. The 2001 proposed column represent the normal reoccurring transfers. The adopted 2000 were unusually high with the close out of several funds

non-departmental activities

INTERFUND LOANS

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Other Financing Uses				
901 Electric Fund	-	-	565,000	599,000
Equipment Fund	-	978,859	1,000,000	1,000,000
Total City	-	978,859	1,565,000	1,599,000

OPERATING TRANSFERS OUT

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Other Financing Uses				
902 General Fund	3,000	500	1,000	1,000
Street Fund				
General Operations	-	-	125,000	13,480
S.D.C. - Storm Drains	-	-	8,000	11,000
S.D.C. - Transportation	80,000	80,000	12,000	20,000
Airport Fund	-	-	10,000	-
Capital Improvement Fund				
S.D.C. - Parks	303,000	266,000	347,000	369,000
Affordable Housing	-	-	30,000	30,000
Bancroft Bond Fund	40,000	40,000	240,000	-
General Bond Fund	-	-	311,000	40,000
Ambulance Fund	-	15,000	357,000	-
Cemetery Trust Fund	38,903	41,000	41,000	43,000
Total City	464,903	442,500	1,482,000	527,480
Parks And Recreation	130,000	20,000	310,000	70,000
	594,903	462,500	1,792,000	597,480

OPERATING CONTINGENCIES

The operating contingencies meet policy requirements. Overall the contingencies have decreased \$370,000 or 8% from the previous year. During 1998 and 1998 no monies are shown as being spent from the contingencies. Instead a transfer of appropriations resolution to the category moves the contingency appropriation where actual expenditures are incurred.

non-departmental activities

OPERATING CONTINGENCIES

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
909 General Fund	-	-	344,000	271,000
Street Fund	-	-	78,000	257,520
Airport Fund	-	-	22,000	5,000
Capital Improvement Fund	-	-	200,000	500,000
Water Fund	-	-	490,000	300,000
Wastewater Fund	-	-	2,093,000	1,694,000
Electric Fund	-	-	500,000	500,000
Telecommunications Fund	-	-	415,000	295,000
Central Services Fund	-	-	69,000	80,000
Insurance Services Fund	-	-	150,000	160,000
Equipment Fund	-	-	250,000	250,000
Total City	-	-	4,611,000	4,312,520
Parks And Recreation	-	-	111,000	40,000
Total-	-	-	4,722,000	4,352,520

**UNAPPROPRIATED ENDING FUND
BALANCE**

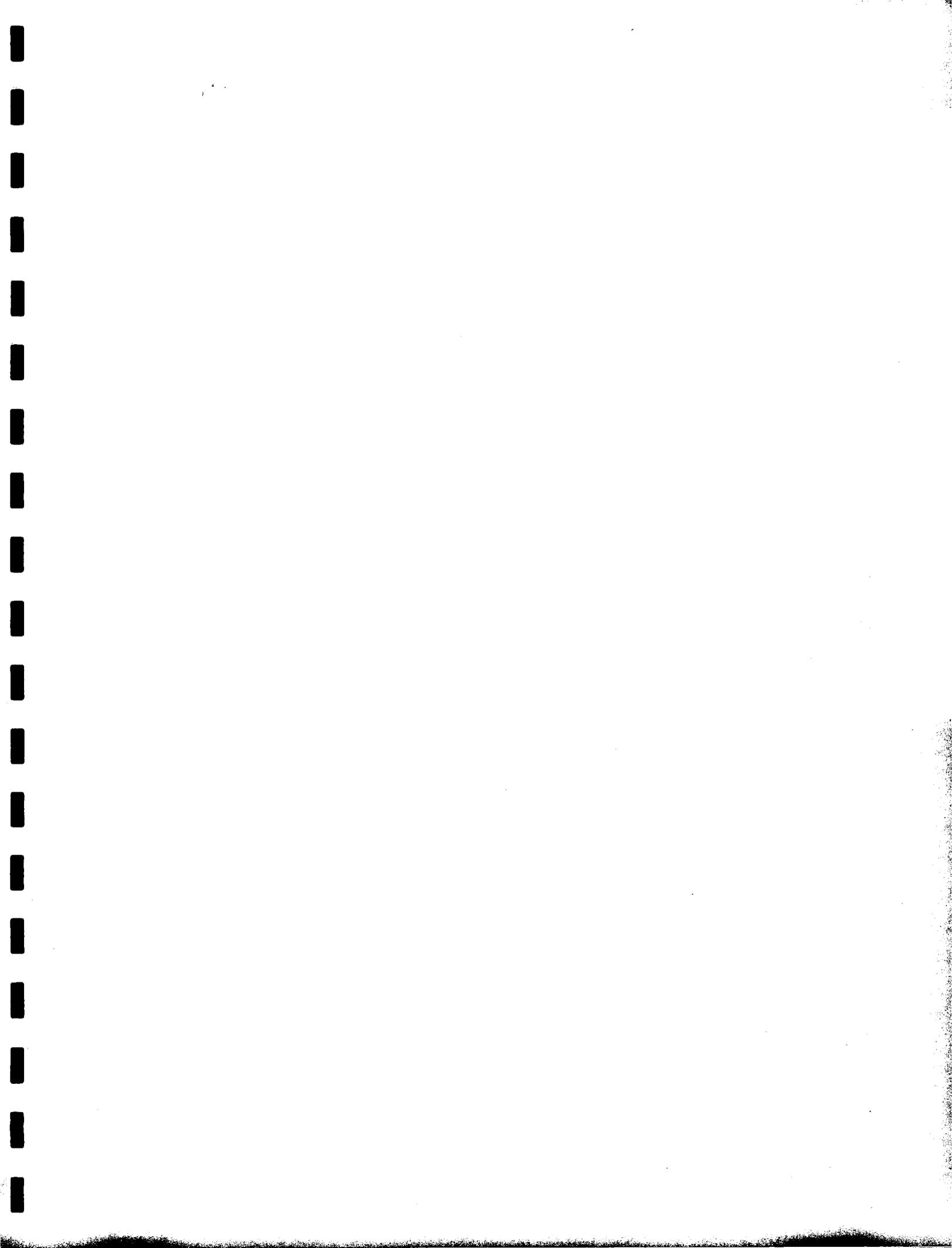
After three years of steady decline from in excess of \$22 million in 1997, the balance reflects a 2.3% increase over the prior year. While one year is not a trend, it is a measure of stability.

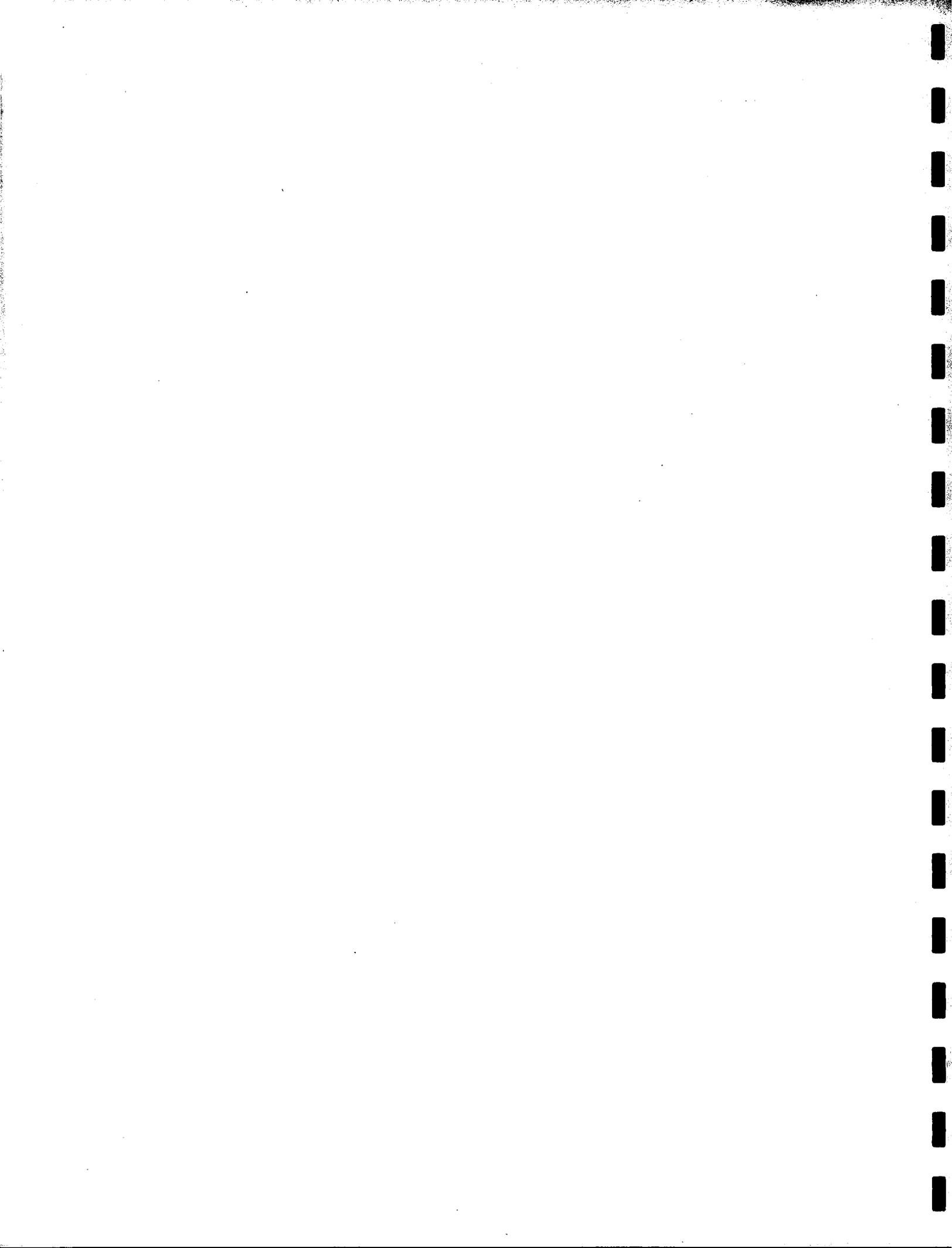
non-departmental activities

UNAPPROPRIATED ENDING FUND BALANCE

DESCRIPTION	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
909 General Fund	1,148,196	1,480,892	679,000	1,152,000
Community Block Grant Fund	233,923	2	-	-
Street Fund				
General Operations	273,362	-81,661	-44,000	-181,002
S.D.C. - Storm Drains	8,352	235,444	282,750	438,085
S.D.C. - Transportation	197,083	64,880	139,250	547,239
Airport Fund	46,856	32,771	5,000	23,000
Capital Improvement Fund				
S.D.C. - Parks	543,947	-201,467	362,100	-119,000
Affordable Housing	77,233	81,221	52,600	62,000
L.I.D.'s And Transportation	-644,298	-36,058	124,500	600,000
Public Buildings	958,484	695,308	2,048,800	3,068,000
Debt Service Fund	520,984	625,737	427,000	292,000
Ambulance Fund	198,926	342,279	-	-
Water Fund				
Construction	333,897	333,897	334,000	334,000
S.D.C. - Supply	737,317	777,785	146,000	-169,000
S.D.C. - Treatment	78,658	95,365	45,000	113,000
S.D.C. - Distribution	724,745	964,808	1,160,000	2,216,000
General Operations	1,370,752	1,038,063	119,000	538,000
Wastewater Fund				
S.D.C. - Treatment	522,911	971,882	598,977	223,000
S.D.C. - Collection	235,856	397,092	230,540	623,000
Flood Monies	-485,641	416,877		
General Operations	5,492,939	4,787,054	1,550,483	2,190,000
Electric Fund	1,875,564	1,613,655	1,180,000	108,000
Telecommunications Fund	-	-112,678	400,000	-
Central Services Fund	117,282	68,154	-	-
Insurance Services Fund	944,951	630,294	242,000	230,000
Equipment Fund	2030508	370942	786000	72,000
Cemetery Trust Fund	651,276	660,698	680,000	185,000
Total City	18,296,807	16,253,234	11,549,000	13,046,322
Parks And Recreation Component	3,077,533	2,839,688	787,000	735,715
	21,374,340	19,092,922	12,336,000	13,782,037
Reserved Or Restricted	5,095,570	6,054,513	4,700,217	5,476,324
Operating	16,278,770	13,038,409	7,635,783	8,305,713
	21,374,340	19,092,922	12,336,000	13,782,037







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revenues

GENERAL FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	809,606	1,147,196	1,179,000	1,845,000
Taxes				
Property Taxes				
Current	1,118,041	1,466,430	1,549,000	1,640,000
Prior	79,744	96,116	130,000	154,000
Electric Utility User Tax	1,656,591	1,652,030	1,665,000	1,656,000
Franchises	1,249,801	1,296,064	1,286,000	1,347,000
Hotel/Motel Tax	793,374	840,390	815,000	970,000
Total Taxes	4,897,551	5,351,031	5,445,000	5,767,000
Licenses And Permits				
License	142,268	141,588	144,000	159,000
Planning and Zoning Fees	57,627	63,133	80,000	200,000
Building Permits	430,246	530,936	405,000	500,000
Total Licenses and Permits	630,141	735,656	629,000	859,000 ✓
Intergovernmental Revenue				
Federal	32,066	51,713	25,000	23,000
State	372,229	384,265	370,000	395,000
Total Intergovernmental	404,295	435,979	395,000	418,000
Charges For Services				
Police	96,948	134,931	112,000	165,000
Court	279,608	312,535	292,000	355,000
Fire and Rescue	1,395	2,373	706,000	836,000
Cemetery	-	36,721	67,000	45,000
Planning Division Services	58,361	90,499	75,000	121,000
Building Division Services	19,402	5,257	-	-
Rent	3,511	3,109	7,000	4,000
Parking Utility Fee	18,927	19,071	10,000	-
Total Charges for Services	478,153	604,495	1,269,000	1,526,000 ✓
Fines				
Court Fines	209,568	163,872	178,000	169,000
Total Fines	209,568	163,872	178,000	169,000 ✓
Interest On Investments				
Interest on Pooled Investments	61,095	89,440	65,000	113,000
Total Interest on Investments	61,095	89,440	65,000	113,000 ✓

GENERAL FUND CONT'D

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Miscellaneous Revenues				
Donations	11,228	24,077	9,000	4,000
Miscellaneous Income	5,534	11,537	10,000	6,000
Notes Receivable Payments	48,972	48,972	49,000	49,000
Total Miscellaneous Revenues	65,734	84,586	68,000	59,000 ✓
Other Financing Sources				
Operating Transfers In:				
From Cemetery Fund	233,923	-	-	-
From Band Fund	99,743	-	-	-
From Capital Improvements	-	-	30,000	30,000
From Debt Fund	40,000	40,000	40,000	40,000
From Cemetery Trust	-	41,000	41,000	43,000
From Ambulance Fund	-	-	357,000	-
Total Other Financing Sources	40,000	414,667	468,000	113,000 ✓
TOTAL GENERAL	7,596,143	9,026,920	9,696,000	10,869,000

revenues

COMMUNITY BLOCK FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	-	4,001	-	-
Intergovernmental Revenue				
Federal	211,664	491,709	279,000	314,000
Total Intergovernmental	211,664	491,709	279,000	314,000
Interest On Investments				
Interest on Pooled Investments	-	-	-	-
Total Interest on Investments	-	-	-	-
Total Community Block	211,664	495,709	279,000	314,000

revenues

STREET FUND				
DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	884,667	478,797	130,000	699,000
Taxes				
Franchises	333,231	337,164	325,000	334,000
Total Taxes	333,231	337,164	325,000	334,000
Intergovernmental Revenue				
Federal:	-	-	90,000	-
State:	801,602	918,952	823,000	831,000
County and Other:	-	-	178,000	178,000
Total Intergovernmental	801,602	918,952	1,091,000	1,009,000 ✓
Charges For Services				
Public Works Services	4,000	-	8,000	-
System Development Charges:	110,762	182,651	240,000	554,000
Sales:				25,000
Storm Drain Utility	218,720	224,160	245,000	250,000
Transportation Utility Fee	455,217	464,771	699,000	747,000
Total Charges for Services	788,699	871,582	1,192,000	1,576,000 ✓
Interest On Investments				
Interest on Pooled Investments	34,257	5,908	7,000	42,000
Interest on Proprietary	-	4,907	-	-
Total Interest on Investments	34,257	10,815	7,000	42,000 ✓
Miscellaneous Revenues				
Miscellaneous Income	107	6,538	-	25,000
Total Miscellaneous Revenues	107	6,538	-	25,000 ✓
Total Street	2,842,562	2,623,847	2,745,000	3,685,000

revenues

AIRPORT FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	34,484	46,856	29,000	26,000
Intergovernmental Revenue				
Federal:	-	-	225,000	225,000
Total Intergovernmental	-	-	225,000	225,000
Charges For Services				
Rent:	51,706	60,037	69,000	69,000
Total Charges for Services	51,706	60,037	69,000	69,000
Interest On Investments				
Interest on Pooled Investments	2,800	1,425	2,000	2,200
Total Interest on Investments	2,800	1,425	2,000	2,200
Other Financing Sources				
Total Other Financing Sources	-	-	225,000	-
Total Other Financing Sources	-	-	225,000	-
Total Airport	88,990	108,319	550,000	322,000

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	1,758,067	935,363	409,000	2,854,520
Taxes				
Franchise	29,499	19,130	20,000	20,000
Food and Beverage Tax	251,884	261,700	259,000	275,000
Total Taxes	281,383	280,830	279,000	295,000
Intergovernmental Revenue				
Federal	73,714	-	100,000	-
Local	-	-	-	5,850,000
Total Intergovernmental	73,714	-	100,000	5,850,000 ✓
Charges For Services				
Rent	-	5,650	-	-
System Development Charges	129,454	224,796	170,000	279,000
Use of Facilities Fee	65,000	65,000	65,000	65,000
Total Charges for Services	194,454	295,446	235,000	344,000 ✓
Assessments				
Unbonded Assessments:	31,036	206,209	100,000	100,000
Total Assessment Payments	31,036	206,209	100,000	100,000
Interest On Investments				
Interest on Pooled Investments	65,654	29,987	22,000	514,000
Total Interest on Investments	65,654	29,987	22,000	514,000 ✓
Miscellaneous Revenues				
Donations	300	7,900	-	-
Loan Proceeds	24,531	11,100	20,000	20,000
Miscellaneous Income	5	2,207	-	-
Notes Receivable Payments	145,233	7,250	8,000	8,000
Total Miscellaneous Revenues	170,069	28,457	28,000	28,000 ✓
Other Financing Sources				
Proceeds from Debt Issuance	-	-	5,215,000	1,840,000
Operating Transfers In	-	15,000	-	-
From Street Fund	(80,000)	80,000	145,000	44,480 ✓
From Wastewater Fund	-	135,000	-	-
From Electric Fund	-	233,000	-	-
From Insurance Services	-	300,000	-	-
Total Other Financing Sources	(80,000)	763,000	5,360,000	1,884,480 ✓
Total	2,494,376	2,539,292	6,533,000	11,870,000

revenues

DEBT SERVICE FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Total Working Capital Carryover	<u>702,255</u>	<u>520,985</u>	<u>104,000</u>	<u>307,000</u>
Taxes				
Property Taxes:				
Current	279,080	201,947	111,000	366,000
Prior	<u>13,699</u>	<u>14,577</u>	<u>8,000</u>	<u>12,000</u>
Total Taxes	-	-	119,000	378,000
Charges For Services				
Rent:	<u>36,183</u>	<u>36,183</u>	<u>36,000</u>	<u>36,000</u>
Total Charges for Services	<u>36,183</u>	<u>36,183</u>	<u>36,000</u>	<u>36,000</u> ✓
Assessments				
Principle Assessments:	224,800	261,118	270,000	200,000
Interest Assessments:	-	<u>37,436</u>	-	-
Total Assessment Payments	<u>224,800</u>	<u>298,554</u>	<u>270,000</u>	<u>200,000</u>
Interest On Investments				
Interest on Pooled Investments	<u>45,352</u>	<u>39,468</u>	<u>9,000</u>	<u>19,000</u>
Total Interest on Investments	<u>45,352</u>	<u>39,468</u>	<u>9,000</u>	<u>19,000</u> ✓
Miscellaneous Revenues				
Miscellaneous Income	-	-	-	-
Notes Receivable Payments	<u>6,225</u>	<u>25,115</u>	-	-
Total Miscellaneous Revenues	<u>6,225</u>	<u>25,115</u>	-	-
Operating Transfers In:				
From General Fund	3,000	-	-	-
From Capital Improvements Fund	303,000	266,000	347,000	369,000
From General Bond Fund	-	-	59,000	-
From Bancroft Bond Fund	-	-	185,000	-
From Water Fund	<u>162,000</u>	<u>255,000</u>	-	-
Total Other Financing Sources	<u>468,000</u>	<u>521,000</u>	<u>591,000</u>	<u>369,000</u> ✓
Total Debt Service	<u>2,556,153</u>	<u>2,578,148</u>	<u>1,129,000</u>	<u>1,309,000</u>

revenues

WATER FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	2,541,472	2,973,162	3,092,000	4,471,000
Taxes				
Property Taxes:				
Current	-	-	136,000	163,000
Prior	-	-	11,000	12,000
Total Taxes	-	-	147,000	175,000
Charges For Services				
Public Works Services	1,722	798	-	-
System Development Charges:	493,880	718,942	465,000	832,000 ✓
Sales:	2,347,412	2,693,771	2,632,000	2,850,000
Total Charges for Services	2,843,014	3,413,510	3,097,000	3,682,000
Interest On Investments				
Interest on Pooled Investments	190,612	128,368	146,000	200,000 ✓
Total Interest on Investments	190,612	128,368	146,000	200,000
Miscellaneous Revenues				
Miscellaneous Income	28,598	42,079	-	-
Total Miscellaneous Revenues	28,598	42,079	-	-
Other Financing Sources				
Operating Transfers In:				
From Debt Fund	-	-	224,000	-
Total Other Financing Sources	-	-	224,000	-
Total Water	5,603,696	6,557,119	6,706,000	8,528,000

revenues

WASTEWATER FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	4,164,332	6,039,191	7,765,000	8,518,000
Taxes				
Food and Beverage Tax	1,007,423	1,047,311	1,038,000	1,099,000
Total Taxes	1,007,423	1,047,311	1,038,000	1,099,000
Intergovernmental Revenue				
Grants:	663,249	573,391	-	-
Total Intergovernmental	663,249	573,391	-	-
Charges For Services				
Public Works Services	11,000	-	-	-
System Development Charges:	346,079	571,995	386,000	745,000 ✓
Sales:	1,972,015	2,087,135	2,126,000	2,227,000
Total Charges for Services	2,329,094	2,659,130	2,512,000	2,972,000
Interest On Investments				
Interest on Pooled Investments	299,376	265,910	429,000	446,000
Total Interest on Investments	299,376	265,910	429,000	446,000 ✓
Miscellaneous Revenues				
Miscellaneous Income	-	206	-	-
Total Miscellaneous Revenues	-	206	-	-
Other Financing Sources				
Bond Sale Proceeds	1,080,000	-	-	-
Loan Proceeds:	648,162	10,121,838	9,208,000	9,300,000
Interfund Loans	-	-	170,000	170,000
Total Other Financing Sources	1,728,162	10,121,838	9,378,000	9,470,000
Total Wastewater	10,191,636	20,706,977	21,122,000	22,505,000

revenues

ELECTRIC FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	1,992,634	1,875,563	1,727,000	915,000
Intergovernmental Revenue				
Grants:	307,269	73,976	-	-
Total Intergovernmental	307,269	73,976	-	-
Charges For Services				
Sales:	8,107,444	7,817,066	7,855,000	7,923,000
Miscellaneous Services	74,782	69,026	112,000	38,000 ✓
Total Charges for Services	8,182,226	7,886,092	7,967,000	7,961,000
Interest On Investments				
Interest on Pooled Investments	105,804	53,144	103,000	60,000
Total Interest on Investments	105,804	53,144	103,000	60,000 ✓
Miscellaneous Revenues				
Donations:	4,815	5,778	-	5,000
Loan Proceeds:	4,906	27,902	20,000	47,000
Miscellaneous Income	34,535	20,047	45,000	80,000
Total Miscellaneous Revenues	44,256	1,032,586	65,000	132,000
Other Financing Sources	-	-	-	-
Interfund Loans	-	978,859	565,000	890,000
From Debt Fund	-	-	28,000	-
Total Other Financing Sources	-	978,859	593,000	890,000
Total Electric	10,632,189	10,921,361	10,455,000	9,958,000

revenues

TELECOMMUNICATION FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	-	-	-	2,454,000
Charges For Services				
Sales:	-	-	511,000	1,663,000
Total Charges for Services	-	-	511,000	1,663,000
Interest On Investments				
Interest on Pooled Investments	-	-	-	83,000
Total Interest on Investments	-	-	-	83,000
Miscellaneous Revenues				
Miscellaneous Income	-	-	-	-
Total Miscellaneous Revenues	-	-	-	-
Other Financing Sources				
Interfund Loans	-	-	1,196,000	1,599,000
Proceeds from Debt Issuance	-	-	4,883,000	-
Total Other Financing Sources	-	-	6,079,000	1,599,000
Total Telecommunication	-	-	6,590,000	5,799,000

CENTRAL SERVICE FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	159,753	117,282	123,000	28,000
Charges For Services				
Finance Department Services	11,757	13,606	13,000	15,000
Lien Search	21,790	25,090	28,000	20,000
Public Works Services	43,457	90,432	67,000	90,000
Interdepartmental:	2,550,996	2,772,976	3,328,000	3,747,000
Total Charges for Services	2,628,000	2,902,103	3,436,000	3,872,000 ✓
Interest On Investments				
Interest on Pooled Investments	17,317	10,124	7,000	18,000
Total Interest on Investments	17,317	10,124	7,000	18,000 ✓
Miscellaneous Revenues				
Miscellaneous Income	2,217	6,213	1,000	5,000
Total Miscellaneous Revenues	2,217	6,213	1,000	5,000 ✓
Other Financing Sources				
Operating Transfers In:				
From Debt Fund	-	-	15,000	-
Total Other Financing Sources	-	-	15,000	-
Total Central Service	2,807,287	3,035,722	3,582,000	3,923,000

revenues

INSURANCE SERVICE FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	1,192,050	952,593	538,000	530,000
Charges For Services				
Interdepartmental:	317,789	343,679	400,000	444,000
Rebates	5,011	75,635	25,000	15,000
Total Charges for Services	322,800	419,314	425,000	459,000 ✓
Interest On Investments				
Interest on Pooled Investments	97,415	46,570	55,000	60,000
Total Interest on Investments	97,415	46,570	55,000	60,000 ✓
Miscellaneous Revenues				
Miscellaneous Income	(112)	20	-	60,000
Total Miscellaneous Revenues	(112)	20	-	60,000 ✓
Total Insurance Service	1,612,153	1,418,496	1,018,000	1,109,000

revenues

EQUIPMENT FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	1,667,713	2,030,508	1,304,000	287,000
Charges For Services				
Interdepartmental:	1,071,356	1,338,109	1,229,000	1,164,000
Total Charges for Services	1,071,356	1,338,109	1,229,000	1,164,000
Interest On Investments				
Interest on Pooled Investments	121,606	89,208	60,000	24,000
Total Interest on Investments	121,606	89,208	60,000	24,000
Miscellaneous Revenues				
Miscellaneous Income	3,455	1,857	5,000	-
Sale of Equipment	23,263	56,580	10,000	25,000
Total Miscellaneous Revenues	26,718	58,437	15,000	25,000
Other Financing Sources				
Interfund Loans	-	-	1,000,000	1,000,000
Total Other Financing Sources	-	-	1,000,000	1,000,000
Total Equipment	2,887,393	3,516,261	3,608,000	2,500,000

revenues

CEMETERY TRUST FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	635,506	651,276	664,000	669,500
Charges For Services				
Sales	10,703	11,052	15,000	14,500
Total Charges for Services	10,703	11,052	15,000	14,500
Interest On Investments				
Interest on Pooled Investments	43,470	38,870	41,000	43,000
Total Interest on Investments	43,470	38,870	41,000	43,000
Miscellaneous Revenues				
Miscellaneous Income	-	-	-	-
Total Miscellaneous Revenues	-	-	-	-
Other Financing Sources				
Operating Transfers In				
From General Fund	-	500	1,000	1,000
From Cemetery Fund	500	-	-	-
Total Other Financing Sources	500	500	1,000	1,000
Total Cemetery Trust	690,179	701,698	721,000	728,000

PARKS AND RECREATION FUND - RESOURCES

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	1,216,128	2,077,455	1,931,000	991,500
Taxes				
Property Taxes - Current	2,131,102	2,276,995	2,188,000	2,318,000
Property Taxes - Prior	121,283	128,440	199,000	223,000
Total Taxes	2,252,385	2,405,435	2,387,000	2,541,000
Intergovernmental Revenue				
FEMA	29,693	131,845	-	-
Grants	-	-	117,000	81,235
Total Intergovernmental Revenues	29,693	131,845	117,000	81,235
Charges For Services				
Community Center Rent	35,897	36,412	31,000	35,000
Contract Service Fees	255,305	255,536	123,000	235,765
Golf Course Fees	-	-	325,000	336,000
Other Park Fees	10,689	13,980	10,000	10,000
Recreation Program Fees	155,012	126,489	111,000	111,000
Total Charges for Services	456,903	432,417	600,000	727,765
Interest On Investments	146,741	80,780	56,000	75,500
Miscellaneous Revenues				
Donations	113,009	54,345	15,000	9,000
Miscellaneous Income	604	3,562	3,000	3,000
Total Miscellaneous Revenues	113,613	57,907	18,000	12,000
Operating Transfers In				
From Wastewater Fund	50,000	-	-	-
From Golf Course Fund	-	175,000	-	-
From Youth Activities Levy Fund	-	20,000	30,000	-
Total Operating Transfers	50,000	20,000	205,000	-
Total Park and Recreation	4,265,463	5,205,839	5,314,000	4,429,000

revenues

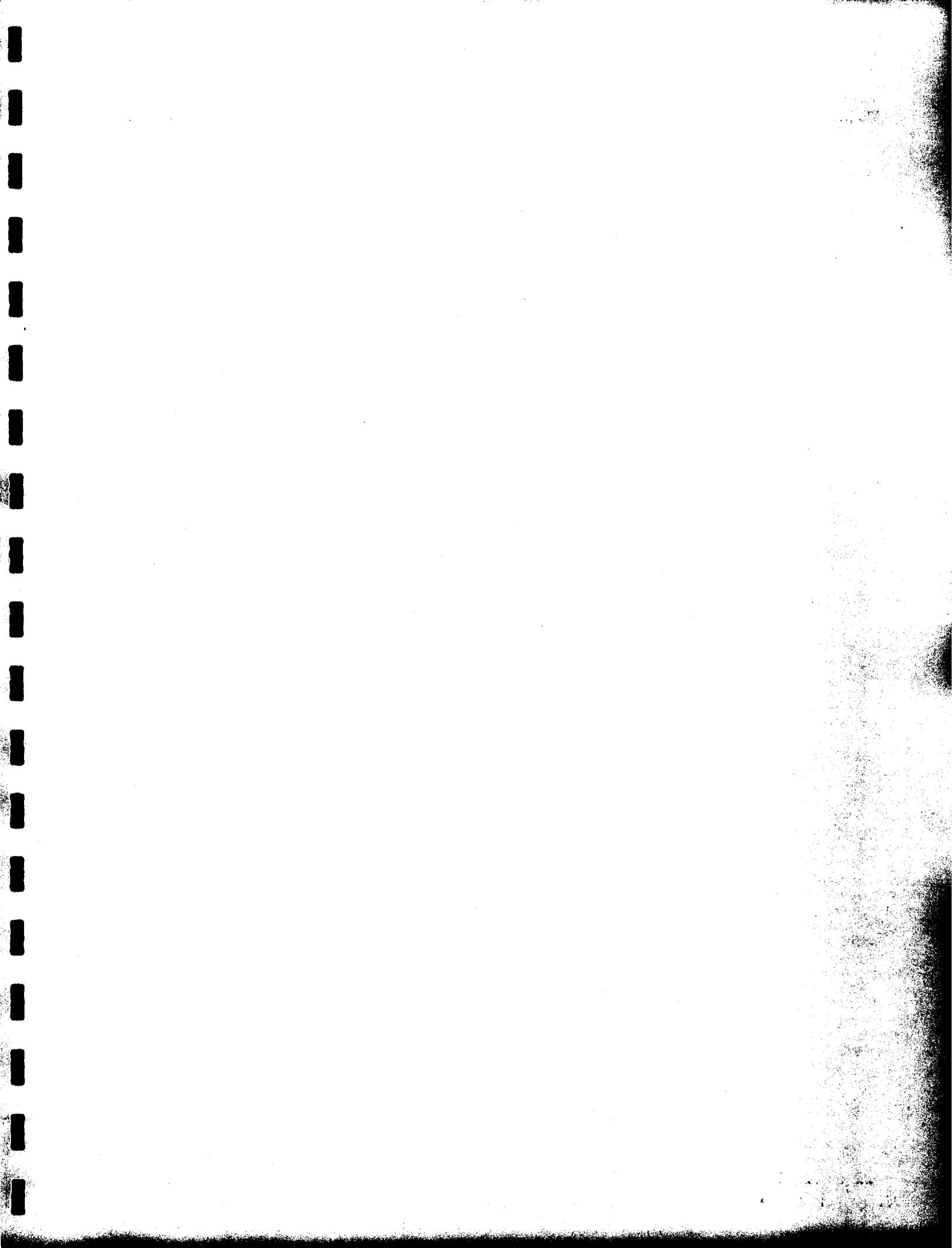
YOUTH ACTIVITIES LEVY FUND

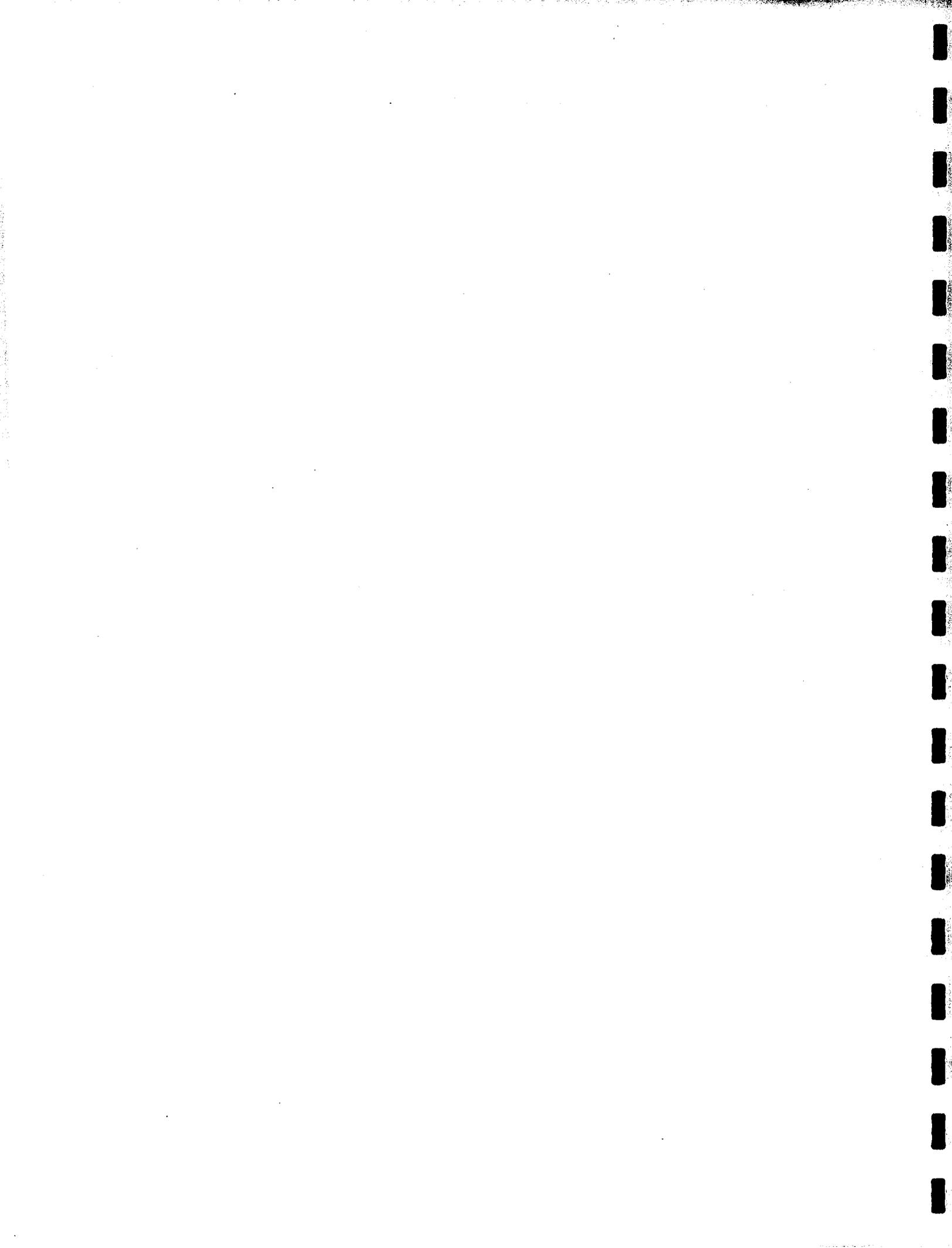
DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryove	30,111	92,498	81,000	95,000
Taxes				
Property Taxes - Current	1,012,160	1,019,264	979,000	1,508,000
Property Taxes - Prior	62,143	64,994	91,000	99,000
Total Taxes	1,074,303	1,084,258	1,070,000	1,607,000
Charges For Services				
Activities Fees	1,048	380	-	-
Interest On Investments	18,778	16,182	14,000	15,000
Miscellaneous Revenues	-	-	-	-
Total Youth Activities Levy Fund	1,124,240	1,193,318	1,165,000	1,717,000

PARKS CAPITAL IMPROVEMENT FUND

DESCRIPTION	1998 ACTUALS	1999 ACTUALS	2000 ADOPTED	2001 ADOPTED
Working Capital Carryover	582,540	684,105	582,000	285,000
Charges For Services				
Funded Depreciation	-	10,000	85,000	95,000
Lease Payments	51,000	48,000	52,000	-
Total Charges for Services	51,000	58,000	137,000	95,000
Interest On Investments	33,387	34,389	31,000	25,000
Operating Transfers In				
From Parks & Recreation Fund	130,000	-	105,000	70,000
Total Parks Capital Improvement	796,927	776,494	855,000	475,000







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GENERAL FUND RESOURCES

Ashland's diverse tax revenues are emphasized in this General Fund budget with five classifications of taxes, none bearing more than 18 percent of total revenues. Taxes represent 66 percent of the proposed revenues, with current property taxes and electrical utility users tax each comprising 18 percent of the total. Highlighted below are significant resource items.

Current Property Taxes. This is the City portion of the City of Ashland's permanent tax rate as defined by Measure 50. The permanent tax rate is split between the General fund and the Parks fund. The General fund taxes are increasing by 5.92% increase in valuation, therefore maintaining the same tax rate as the current year.

Electric Utility Users Tax. The Electric Utility Users Tax is equal to 25 percent of the electric bill. This line item increased expected to fall .5% over the present budget, then increase with growth and electric rate increases.

Cable TV Franchise. The 5 percent franchise tax on cable TV is split, with 70 percent going to the General Fund and the balance to the Street Fund. Fifty-seven percent of the General Fund tax is dedicated to support the public access TV channel with Southern Oregon University. The City has negotiated a 60-cent per account Public Education and Government (PEG) accesses fee. This fee is dedicated to the public access channel. This franchise is expected to decrease 7.5% with the 20% lower rates due to the competition provided by the Ashland Fiber Network (AFN).

Natural Gas Franchise. The total franchise fee as shown in this budget is 5 percent of the gas utility's gross receipts. The fee is projected to increase with growth.

Telephone Franchise. This line item is expected to decline because of the pending credit being given by US West. Revenues will rebound the following year.

Water Occupation Tax. The Water Occupation Tax is equal to 5 percent of water revenues. Water revenues are expected to increase by 3 percent annually.

Hotel-Motel Tax. Included in this document is a 19 percent increase in the total Hotel-Motel Tax over the present budget. Hotel-Motel Tax collections are projected to increase by an average of 4.5% in the future.

Building Permits. The present year estimate is approximately \$130,000 more than the most recent estimate. Building activity is expected to remain at the \$500,000 level.

Planning and Zoning Fees. The proposed budget includes increases in planning fees over the next three years to better balance the costs associated with

development with those planning costs that should be paid for by users other than the general property tax payer. The staff recommends that planning fees be tripled and then increased again in the future. The 2001 budget generates an additional \$120,000 in planning fees.

State Liquor Tax, Cigarette Tax, and State Revenue Sharing. These estimates are based on the per capita information compiled by the League of Oregon Cities. Total Intergovernmental Revenues have leveled off and are trending to increase proportionately with population growth.

Ambulance Revenues. Ambulance revenues and expenditures are included in this budget for the second time. These revenues are based on 1276 transports which is equal to the 1999 fiscal year.

LONG TERM ASSUMPTIONS

- City assessed value and general fund property taxes will increase by 5 %
- General Fund Tax rate will maintain level at \$1.50
- Electric Utility Users Tax will increase or decrease in proportion to the Electric Fund revenue
- Electric utility users tax will increase an average of 3.9%
- Electric Utility franchise will increase 6% on average
- Natural gas franchise will increase 3% on average
- Telephone Franchise will increase 6% per year after 2001
- Water franchise will increase 3% on average
- Wastewater franchise will increase 1.4% on average.
- Transit occupancy will increase at 4.6 % on average
- Planning fees will increase from \$65,000 to \$200,000 to \$300,000 to \$400,000
- Building permits will increase 3.6% on average
- Intergovernmental revenues will grow at 2% on average
- Court fees will grow at 5.6% on average
- Ambulance revenues are expected to grow at 3% per year.

long-term plans

Fund Balance. This fund is expected to maintain its fund balance at the 10% of fund revenues.

GENERAL FUND	1,998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
REVENUES					
Taxes	5,039,457	5,492,205	5,588,000	5,648,000	5,925,000
Licenses and Permits	507,637	599,202	486,000	601,000	701,000
Intergovernmental Revenue	404,295	435,979	395,000	431,000	418,000
Charges for Services	458,751	599,775	1,269,000	1,453,000	1,526,000
Fines and Forfeitures	209,568	163,872	178,000	172,000	169,000
Interest on Investments	65,143	89,440	65,000	105,000	113,000
Miscellaneous Revenues	66,114	84,586	68,000	59,000	59,000
Operating Transfers In	40,000	414,667	468,000	423,000	113,000
TOTAL REVENUES	6,790,965	7,879,726	8,517,000	8,892,000	9,024,000
EXPENDITURES					
Administrative Services	-	-	109,000	109,000	90,000
Band	-	48,585	53,000	52,000	57,000
Social Services Grant	83,030	86,305	91,000	90,000	97,000
Economic and Cultural Development	233,350	256,000	275,000	289,000	366,600
Miscellaneous	90,339	102,713	8,000	5,850	8,000
Debt Service	78,416	75,102	-	-	-
Municipal Court	191,203	206,467	226,000	212,640	240,000
Police	2,808,219	3,290,055	3,379,000	3,222,941	3,552,000
Fire	1,997,420	2,125,865	3,032,000	2,895,768	3,221,400
Public Works	-	-	20,000	20,000	200,000
Cemetery	-	238,274	288,000	232,000	291,000
Planning Division	505,718	571,563	642,000	608,204	727,000
Building Division	342,972	428,006	413,000	441,026	497,000
Senior Program	119,709	116,595	136,000	99,721	107,000
Operating Transfers Out	3,000	500	1,000	500	1,000
Operating Contingency	-	-	344,000	219,242	261,000
TOTAL EXPENDITURES	6,453,376	7,546,030	9,017,000	8,497,892	9,717,000
Excess (Deficiency) of Revenues over Expenditures	337,589	333,696	-500,000	394,108	-693,000
Working Capital Carryover	809,606	1,147,196	1,179,000	1,480,892	1,845,000
ENDING FUND BALANCE	1,147,195	1,480,892	679,000	1,875,000	1,152,000
Fund Balance Policy	679,000	788,000	852,000	889,000	902,000
Fund Balance and Contingency	1,147,195	1,480,892	1,023,000	2,094,242	1,424,000
Excess (deficiency)	468,195	692,892	171,000	1,205,242	522,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENT CHANGE
6,488,000	6,824,000	7,056,000	7,301,000	7,549,000	
826,000	942,000	966,000	991,000	1,016,000	
410,000	415,000	429,000	443,000	459,000	
1,581,000	1,637,000	1,696,000	1,756,000	1,818,000	
173,000	177,000	181,000	185,000	189,000	
69,000	74,000	81,000	83,000	79,000	
65,000	72,000	79,000	87,000	96,000	
81,000	43,000	44,000	45,000	46,000	
9,693,000	10,184,000	10,532,000	10,891,000	11,252,000	
94,000	98,000	102,000	107,000	112,000	104.500%
60,000	63,000	66,000	69,000	72,000	104.500%
104,000	115,000	113,000	125,000	116,000	Calculated
340,000	353,000	367,000	382,000	397,000	Calculated
8,000	8,000	8,000	8,000	8,000	104.500%
251,000	262,000	274,000	286,000	299,000	104.500%
3,712,000	3,879,000	4,054,000	4,236,000	4,427,000	104.500%
3,366,000	3,517,000	3,675,000	3,840,000	4,013,000	104.500%
0					
304,000	318,000	332,000	337,000	352,000	104.500%
760,000	794,000	830,000	867,000	896,000	104.500%
519,000	542,000	566,000	591,000	618,000	104.500%
101,000	106,000	111,000	116,000	121,000	104.500%
1,000	1,000	1,000	1,000	1,000	Per charter
291,000	306,000	316,000	327,000	338,000	
9,911,000	10,362,000	10,815,000	11,292,000	11,770,000	
-218,000	-178,000	-283,000	-401,000	-518,000	
1,152,000	1,226,000	1,353,000	1,386,000	1,312,000	Assumes contingency is not used
934,000	1,047,000	1,070,000	985,000	794,000	
969,000	1,018,000	1,053,000	1,089,000	1,125,000	
1,225,000	1,353,000	1,386,000	1,312,000	1,132,000	
257,000	335,000	333,000	223,000	7,000	



CDBG RESOURCES

The City of Ashland is an entitlement city for Community Development Block Grant funds from the Department of Housing and Urban Development (HUD). This will be the sixth year the City has received these funds that must be used to assist low and moderate income neighborhoods and households.

This year's federal allocation is approximately \$221,000. An additional \$93,000 will be carried over last year's grant allocations. The funds are used for a variety of purposes that include administration, architectural barrier removal to comply with the Americans with Disabilities Act, and public facilities such as sidewalks in qualifying neighborhoods. The majority of the funds are set aside for community projects to be awarded via a *Request for Proposal* process. Past grants have included the purchase of a site for the Interfaith Care Community of Ashland (ICCA) to operate a homeless resources center, the Jackson County Housing Authority for rehabilitation and repair of homes of qualifying families, Community Works for the Ashland Family Resource Center, and ACCESS, Inc. for a weatherization program for homes of qualifying families.

Long term Assumptions

The Community Development Block Grant is expected to remain constant.

Fund Balance

There is no fund balance policy.

long-term plans

	1998	1999	2000	2000	2001
COMMUNITY BLOCK GRANT FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Intergovernmental Revenue	211,664	491,708	279,000	208,000	314,000
Interest on Investments	-	-	-	-	-
Total Revenues	211,664	491,708	279,000	208,000	314,000
Expenditures					
Personal Services	35,279	42,994	42,000	42,000	40,000
Materials and Services	137,384	452,713	166,000	166,000	274,000
Capital Outlay	35,000	-	71,000	-	-
Total Expenditures	207,663	495,707	279,000	208,000	314,000
Excess (Deficiency) of Revenues over Expenditures	4,001	-3,998	-	-	-
Working Capital Carryover	-	4,001	-	-	-
Ending Fund Balance	4,001	3	-	-	-

No Fund Balance Policy

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS AND PERCENTAGES
221,000	221,000	221,000	221,000	221,000	
221,000	221,000	221,000	221,000	221,000	
42,000	42,000	42,000	42,000	42,000	
179,000	179,000	179,000	179,000	179,000	
221,000	221,000	221,000	221,000	221,000	
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	



STREET RESOURCES

Taxes-Cable TV Franchise. The 5 percent cable TV franchise fee is split, with 30 percent placed in the Street Fund and the balance in the General Fund. It is expected to be stable.

Taxes-Electric Utility Franchise. A portion of the Electric Utility Franchise Fee is used to fund street maintenance in the Street Fund. This will remain at \$300,000.

Intergovernmental Revenues. The primary source of Intergovernmental Revenue the State Gasoline Tax is budgeted at \$42.05 per capita, a decrease of 36 cents over, while Ashland's population is estimated to increase 1.5 percent. Also included in this budget are the State and Federal grants and the amounts co-funded by various local governmental agencies for City Transportation projects.

Charges for Service-Storm Drain Utility Fee. This fee is calculated on the impervious area for commercial customers. Residential customers pay a flat fee per month. The City updated the storm drain data and adopted a rate design in 1994.

Charges for services-Transportation Utility Fee. The Transportation Utility fee was last increased on April 1, 1999.

Long term Assumptions

- Transportation Utility fees and Storm Drain fees are expected to increase by 1.5% annually based on growth
- Transportation Utility Fees and Storm Drain fees will increase by 3 % in July 1 2001, 2003 and 2005.
- May require debt financing on future large projects
- Allows for an additional \$100,000 annually for a transportation program

Fund Balance

The fund balance policy requires a balance of 10 percent of revenues. The long-term budget shows that maintaining this balance will be difficult.

long-term plans

STREET FUND	1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Revenues					
Taxes	333,231	337,164	325,000	334,000	334,000
Intergovernmental Rev.	800,464	918,952	1,091,000	938,000	831,000
Intergovernmental Rev. Grants	178,000				
Charges for Services	677,936	688,931	832,000	982,000	1,022,000
Rate Inc TUF, Storm Dr					
Sdc rev	110,763	182,652	360,000	360,000	554,000
Interest on Investments	34,257	10,815	7,000	9,338	42,000
Other Financing Sources	-	-	-	-	-
Miscellaneous Revenues	107	6,538	-	-	25,000
Total Revenues	1,956,758	2,145,052	2,615,000	2,623,338	2,986,000
Expenditures					
Personal Services	529,264	564,263	610,000	587,000	592,171
Materials and Services	920,602	1,089,940	1,066,000	1,058,176	1,072,757
Increase Bus Fare program	100,000				
Capital Outlay	830,007	668,405	465,000	350,000	811,250
Debt Service	2,755	2,576	3,000	2,500	2,500
Operating Transfers Out	80,000	80,000	145,000	145,000	44,480
Operating Contingency	-	-	78,000	-	257,520
Total Expenditures	2,362,628	2,405,184	2,367,000	2,142,676	2,880,678
Excess (Deficiency) of					
Revenues over Expenditures	-405,870	-260,132	248,000	480,662	105,322
Working Capital Carryover	884,667	478,797	130,000	218,662	699,000
Ending Fund Balance	478,797	218,665	378,000	699,324	804,322
SDCTransportation Fund Balance	102,996	10,744	65,239	277,239	547,239
SDC Storm Fund Balance	191,283	195,855	235,085	334,085	438,085
Operations Fund Balance	184,518	12,066	77,676	88,000	-181,002
Fund Bal. Policy Requirement	185,000	196,000	226,000	226,000	243,000
Excess (deficiency)	-482	-183,934	-70,324	-138,000	-166,482

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
334,000	334,000	334,000	334,000	334,000	100.000%
856,000	882,000	908,000	935,000	963,000	103.000%
660,000	1,665,000	180,000	155,000	250,000	
1,037,000	1,053,000	1,069,000	1,085,000	1,101,000	101.500%
31,000	32,000	64,000	65,000	99,000	3% every other year
574,000	594,000	615,000	636,000	658,000	
64,000	99,000	157,000	148,000	106,000	6.000%
-	-	-	-	1,200,000	
3,556,000	4,659,000	3,327,000	3,358,000	4,711,000	
625,000	659,000	695,000	733,000	773,000	105.500%
1,132,000	1,194,000	1,275,000	1,345,000	1,419,000	105.500%
100,000	100,000	100,000	100,000	100,000	
899,000	1,655,000	1,261,000	1,773,000	2,425,000	
0	0	0	0	0	
211,000	92,000	142,000	109,000	150,000	
107,000	140,000	100,000	101,000	141,000	3% of Annual revenue
3,074,000	3,840,000	3,573,000	4,161,000	5,008,000	
482,000	819,000	-246,000	-803,000	-297,000	
1,063,000	1,652,000	2,611,000	2,465,000	1,763,000	Assumes contingency is not used
1,545,000	2,471,000	2,365,000	1,662,000	1,466,000	
749,239	888,239	1,139,239	810,239	293,239	
514,085	590,085	660,085	748,085	872,085	
281,676	992,676	565,676	103,676	300,676	
298,000	407,000	271,000	272,000	405,000	
90,676	725,676	394,676	-67,324	36,676	



AIRPORT RESOURCES

This special fund is used to account for Airport operations and revenues from service charges, rental, and lease fees.

Intergovernmental Revenues. This budget shows a FAA grant for improvements to the airport of \$450,000. The total project will cost \$495,000 and cover two budget years. The Airport share will be staff time and site work near the proposed additional hangers.

Rental Income. The 2001 budget calls for an increase in Airport revenue of \$8,200 or 13.5%. This can be obtained from additional leases and rate increases. Recent improvement of water pressure and installation of additional fire hydrants has enhanced the opportunity for private and commercial hangar development by making it easier to meet fire code requirements.

Long term Assumptions

- Rental rates or new revenues will increase by 13% in 2001.
- Rental rates will increase at 2.5% in the long term
- Operational expenses will increase at 3% per year

Fund Balance

The fund balance policy requires a balance of 16 percent of revenues. The long-term budget shows that this balance will be maintained

long-term plans

AIRPORT FUND	1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Revenues					
Intergovernmental Revenue	-	-	225,000	-	225,000
Charges For Services	51,706	60,037	69,000	60,100	69,000
Interest On Investments	2,800	1,425	2,000	1,500	2,000
Other Financing Sources	-	-	225,000	-	-
Total Revenues	54,506	61,462	521,000	61,600	296,000
Expenditures					
Personal Services	-	-	1,000	-	1,000
Materials And Services	42,134	75,548	62,000	68,000	68,000
Capital Outlay	-	-	450,000	-	225,000
Operating Transfers Out	-	-	10,000	-	-
Operating Contingency	-	-	22,000	-	5,000
Total Expenditures	42,134	75,548	545,000	68,000	299,000
Excess (Deficiency) Of Revenues Over Expenditures	12,372	-14,086	-24,000	-6,400	-3,000
Working Capital Carryover	34,484	46,856	29,000	32,770	26,000
Ending Fund Balance	46,856	32,770	5,000	26,370	23,000
Fund Balance Policy Requireme	9,000	10,000	83,000	10,000	47,000
Excess (Deficiency)	25,484	36,856	-32,000	22,770	-16,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
225,000	-	-	-	-	
71,000	73,000	75,000	77,000	79,000	102.500%
2,000	2,000	2,000	2,000	2,000	Assumes a rate Inc of 8,200 in July 00
-	-	-	-	-	Assumes private hangers
298,000	75,000	77,000	79,000	81,000	
1,000	1,000	1,000	1,000	1,000	
70,000	72,000	74,000	76,000	78,000	103.000%
225,000	-	-	-	-	Assumes a City Soft Match of \$50,000
-	-	-	-	-	
5,000	5,000	5,000	5,000	5,000	
301,000	78,000	80,000	82,000	84,000	
-3,000	-3,000	-3,000	-3,000	-3,000	
28,000	30,000	32,000	34,000	36,000	
25,000	27,000	29,000	31,000	33,000	
48,000	12,000	12,000	13,000	13,000	
-15,000	23,000	25,000	26,000	28,000	



CIP RESOURCES

Prepared Food and Beverage Tax. In March of 1993 the citizens approved a prepared food and beverage tax. One percent of the tax (\$275,000) is dedicated to purchasing park and open space properties. The other 4 percent of the tax are dedicated to the Wastewater Treatment Plant upgrade and are shown in the Wastewater Fund. This is expected to grow 5% percent per year.

System Development Charges. The City revised System Development Charges for water, wastewater, transportation, storm drain, and parks during the 1996-97 fiscal year. This budget includes only the Parks SDCs. Other SDCs are shown in the appropriate operating department funds.

Assessment Payments. These are payments made on Local Improvement Projects by property owners prior to the City permanently financing the project. After the project is financed the payments are made to the Debt Fund. Property owners pay for the improvements upon completion of the project either over time or in full.

Other financing Sources. This represents the proceeds from a bank loan for the Hillah Building remodel and \$500,000 used to finance various local improvement district projects. In addition the refinancing of the Bryant Open Space property purchase may be refinanced.

Transfer from Street Fund. This money is dedicated to the arterial street assistance \$50,000 and city match local improvement district improvement program \$96,000.

Long term Assumptions

- Food and Beverage Taxes will increase at 5% annually
- System Development Charges will grow at 3.5%
- Upgrade to the Hillah will cost \$1.6 million, with remaining budget of \$1.65 million.
- Construction of Fire station one will cost \$3.1 million with remaining budget of \$2.54 million
- Transfer \$30,000 general fund monies for an affordable housing program
- Opens Space land acquisition of \$235,000
- Local improvement district construction \$112,000

Fund Balance

There is no fund balance policy for this fund.

long-term plans

	1998	1999	2000	2000	2001
CAPITAL IMPROVEMENTS	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	281,383	280,830	279,000	282,000	295,000
Intergovernmental Revenues	73,714	-	100,000	100,000	5,850,000
Charges For Services	194,454	295,446	235,000	335,000	344,000
Assessment Payments	31,036	206,209	100,000	125,000	100,000
Interest On Investments	65,674	29,987	22,000	36,000	514,000
Miscellaneous Revenues	170,049	28,457	28,000	20,000	28,000
Other Financing Sources	-	-	5,215,000	9,100,000	1,840,000
Operating Transfers In	80,000	763,000	145,000	145,000	44,480
Total Revenues	896,310	1,603,929	6,124,000	10,143,000	9,015,480
Expenditures					
Personal Services	-	-	1,000	-	1,000
Materials And Services	95,389	78,302	46,000	42,000	43,000
Capital Outlay	1,320,623	1,655,986	3,321,000	1,845,000	7,286,000
Operating Transfers Out	303,000	266,000	377,000	222,000	399,000
Operating Contingency	-	-	200,000	-	500,000
Total Expenditures	1,719,012	2,000,288	3,945,000	2,109,000	8,229,000
Excess (Deficiency) Of					
Revenues over Expenditures	-822,702	-396,359	2,179,000	8,034,000	786,480
Working Capital Carryover	1,758,067	935,363	409,000	539,000	2,824,520
Ending Fund Balance	935,365	539,004	2,588,000	8,573,000	3,611,000

No Fund Balance Required

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
270,000	270,000	284,000	298,000	313,000	105.000%
289,000	289,000	303,000	318,000	334,000	105.000%
100,000	100,000	100,000	100,000	100,000	100.000%
249,000	87,000	87,000	76,000	107,000	
					102.500%
100,000	100,000	103,000	1,106,000	1,134,000	102.500%
147,000	147,000	145,000	145,000	145,000	
1,155,000	993,000	1,022,000	2,043,000	2,133,000	
1,000	1,000	1,000	1,000	1,000	
43,000	43,000	43,000	43,000	43,000	
3,219,000	800,000	509,000	2,009,000	800,000	
345,000	345,000	345,000	345,000	345,000	
200,000	200,000	200,000	200,000	200,000	
3,808,000	1,389,000	1,098,000	2,598,000	1,389,000	
-2,653,000	-396,000	-76,000	-555,000	744,000	
4,111,000	1,658,000	1,858,000	2,058,000	2,258,000	
1,458,000	1,262,000	1,782,000	1,503,000	3,002,000	



DEBT SERVICE FUND RESOURCES

This fund accounts for most long-term indebtedness, both bonded and unbonded. The Bancroft bond fund, General Obligation Bond Fund were merged with the Debt service fund. All enterprise debt is found in the appropriate fund.

Operating Transfers In. This budget proposes a transfer of up to \$369,000 from open space monies and parks SDC for parks and opens space debt service.

Property Taxes. The proposed budget calls for the following property tax levies:

1997 Flood Restoration Bond issue	\$100,000
2000 Flood Restoration Bond issue	16,000
2000 Fire Station Bond issue	<u>295,000</u>
Total	\$971,000

Assessment Payments. Benefited property owners are eligible to pay for their assessments over a ten-year period at an interest rate of from 6.95 percent to 10.5 percent.

Operating Transfers In. This budget proposes a transfer of up to \$369,000 from open space monies and parks SDC for the notes on the Siskiyou Mountain, Mountain Avenue, and Strawberry Lane Parks. The prepared food and beverage tax and parks System Development Charges are the resources for these land payments.

Fund Balance. The fund balance policy requires a balance of annual revenue as required by specific debt instruments. This balance is being met through out the long-term budget.

long-term plans

	1998	1999	2000	2000	2001
DEBT SERVICE FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	-	-	119,000	119,000	378,000
Charges For Services	36,183	36,183	36,000	36,000	36,000
Assessment Payments	-	-	270,000	153,000	200,000
Interest On Investments	14,852	12,982	9,000	13,000	19,000
Miscellaneous Revenues	6,225	25,115	-	-	-
Operating Transfers In	306,000	266,000	591,000	439,000	369,000
Total Revenues	363,260	340,280	1,025,000	760,000	1,002,000
Expenditures					
Operating Transfers Out	-	-	-	-	40,000
Debt Service	324,613	323,608	702,000	556,031	976,000
Total Expenditures	324,613	323,608	702,000	556,031	1,016,000
Excess (Deficiency) Of					
Revenues Over Expenditures	38,647	16,672	323,000	203,969	-14,000
Working Capital Carryover					
Ending Fund Balance	47,712	86,359	104,000	103,031	307,000
	86,359	103,031	427,000	307,000	293,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
878,000	895,000	843,000	865,000	868,000	
36,000	36,000	36,000	36,000	36,000	
200,000	200,000	200,000	200,000	200,000	
16,700	5,000	4,000	2,000	2,000	
170,000	170,000	170,000	170,000	170,000	Hillah Remodel
315,300	306,000	306,000	306,000	306,000	
1,616,000	1,612,000	1,559,000	1,579,000	1,582,000	
40,000	38,000	-	-	-	
1,745,000	1,582,000	1,592,000	1,600,000	1,594,000	
1,785,000	1,620,000	1,592,000	1,600,000	1,594,000	
-169,000	-8,000	-33,000	-21,000	-12,000	
293,000	124,000	124,000	116,000	91,000	
124,000	116,000	91,000	95,000	79,000	



WATER FUND RESOURCES

This enterprise fund is used to account for the income and expense related to the supply, treatment and delivery of water to our customers.

Property Taxes. Shown in this budget are the property taxes that support the general obligation water debt. The property taxes levy increased \$30,000 to \$183,000. This property tax levy is expected to stay at this level for several years.

Water Sales. The proposed budget shows a 4 percent increase in water rates in July 2001 and then again in July 03. This increase will generate an additional \$116,000 per year. This increase is needed to pay for additional operational costs and payment of capital construction debt. Water use is expected to increase at 1.5 percent over the present year.

Bond Sale Proceeds. Shown in the 2002 budget year is a proposed bond issue of \$4,000,000. This proposed revenue bond would be used to finance the TAP project, water treatment plant filter improvements, and upgrade to the water distribution line from the treatment plant to Crowson Reservoir. Exact details of this proposal, as well as an update to the water rate model, will be prepared prior to issuing these bonds.

Long term Assumptions

- Water revenues are expected to increase by 1.5% annually based on growth
- Water rates are expected to increase 4 % in July 2001 and July 2003 by 4 %
- Issue revenue bonds of \$4,000,0000 after Jan 2001
- Water capital projects of 5.5 million

Fund Balance

The fund balance policy requires a balance of 20 percent of revenues. The long-term budget shows that this balance will be maintained

long-term plans

	1998	1999	2000	2000	2001
WATER FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	-	-	147,000	140,000	163,000
Charges For Services	2,843,015	3,413,510	3,097,000	3,605,000	2,862,000
Rate Increase 4% July 2001	-	-	-	-	-
Rate Increase 4% July 2003	-	-	-	-	-
Charges For Services Sdc	832,000	-	-	-	-
Interest On Investments	190,613	128,368	146,000	156,000	200,000
Miscellaneous Revenues	28,598	42,079	-	-	-
Bond Issue	-	-	-	-	-
Operating Transfers In	-	-	224,000	224,083	-
Total Revenues	3,062,226	3,583,957	3,614,000	4,125,083	4,057,000
Expenditures					
Forest Interface	72,032	60,062	80,000	60,000	80,000
Conservation	100,021	105,741	112,000	110,000	115,000
Operations	1,958,738	2,597,698	3,568,000	2,042,000	2,173,000
Operations Capital	-	-	-	-	2,092,000
Debt Service	228,579	328,701	652,000	652,000	736,000
Additional Debt Service	-	-	-	-	-
Operating Transfers Out	162,000	255,000	-	-	-
Operating Contingency	-	-	490,000	-	300,000
Total Expenditures	2,521,370	3,347,202	4,902,000	2,864,000	5,496,000
Excess (Deficiency) Of					
Revenues over Expenditures	540,856	236,755	-1,288,000	1,261,083	-1,439,000
Working Capital Carryover					
Ending Fund Balance	2,704,513	2,973,162	3,092,000	3,209,917	4,471,000
Fund Balances					
Sdc Water Supply Fund Bala	737,317	777,785	146,000	855,000	-169,000
Sdc Water Treatment Fund B	78,658	95,364	45,000	131,000	113,000
Sdc Water Distribution Fund	724,745	964,808	1,160,000	1,577,000	2,216,000
Bond Reserves Fund Balance	333,897	333,897	334,000	334,000	334,000
Water Bond Proceeds Balanc	-	-	-	-	-150,000
Water Operations Fund Blanc	1,370,752	1,038,063	119,000	1,574,000	688,000
Total Fund Balance	3,245,369	3,209,917	1,804,000	4,471,000	3,032,000
Fund Balance Policy Require					
Excess (Deficiency)	612,000	717,000	723,000	825,000	645,000
	758,752	321,063	-114,000	749,000	343,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
163,000	163,000	163,000	163,000	163,000	
2,905,000	2,949,000	2,993,000	3,038,000	3,084,000	101.500%
116,000	118,000	120,000	122,000	123,000	
-	-	125,000	126,000	128,000	
865,000	900,000	936,000	974,000	974,000	
182,000	363,000	377,000	405,000	453,000	106.000%
-	-	-	-	-	105.000%
4,000,000	-	-	-	-	
-	-	-	-	-	105.000%
8,231,000	4,493,000	4,714,000	4,828,000	4,925,000	
82,000	84,000	86,000	88,000	90,000	102.000%
120,000	125,000	130,000	135,000	140,000	104.000%
2,282,000	2,396,000	2,516,000	2,642,000	2,774,000	105.000%
1,790,000	775,000	650,000	330,000	200,000	
720,000	720,000	600,000	550,000	550,000	105.000%
270,000	270,000	270,000	270,000	270,000	
-	-	-	-	-	105.000%
247,000	135,000	141,000	145,000	148,000	3.000%
5,511,000	4,505,000	4,393,000	4,160,000	4,172,000	
2,720,000	-12,000	321,000	668,000	753,000	
3,332,000	6,299,000	6,422,000	6,884,000	7,697,000	
6,052,000	6,287,000	6,743,000	7,552,000	8,450,000	
1,360,000	1,226,000	1,110,000	1,165,000	1,232,000	
108,000	113,000	128,000	147,000	168,000	
2,489,000	3,248,000	4,074,000	4,971,000	5,948,000	
334,000	334,000	334,000	334,000	334,000	
750,000	-	-	-	-	
1,011,000	1,366,000	1,097,000	935,000	768,000	
6,052,000	6,287,000	6,743,000	7,552,000	8,450,000	
673,000	719,000	756,000	771,000	790,000	Does not incl. SDC or Bond rev.
585,000	782,000	482,000	309,000	126,000	



WASTEWATER FUND RESOURCES

This enterprise fund is used to account for wastewater charges, food and beverage taxes and related expenditures for personnel, materials and services, capital outlay, debt service and other expenditures.

Wastewater Sales. Charges for Wastewater services are expected to increase by 1.5 percent over the present year. This proposal has no rate increases in the long term. However, if the City is unsuccessful at obtaining favorable financing on the wastewater treatment plant, or the costs continue to escalate, the rates will need to be increased. The residential wastewater rates are based on winter consumption, while commercial rates are based on year-round water consumption. Although we have increased commercial rates faster than residential rates, our current rate study points out that commercial users were not paying for full cost of service.

Long Term Budget Assumptions

- Wastewater revenues are expected to increase by 1.5% annually based on growth
- No rate increases are planned in Wastewater fees
- Food and Beverage taxes are expected to increase by 5% annually
- Upgrade to the Wastewater Plant totals \$31.9.
- Estimated WWTP Project costs is \$25.2 million at June 30, 2000.
- Balance on the upgrade will cost \$10.7 million
- Committed WWTP SRF Loan is \$18 million
- Addition loan of \$7.3 million is needed to complete the project
- One additional person will be added in 2002
- Additional operational costs are included in 2001 of \$300,000.

Fund Balance

The fund balance policy requires a balance of 15 % percent of revenues, but no less than required by the Wastewater Treatment Plant Upgrade loan. The long-term budget shows that this balance will be maintained

long-term plans

	1998	1999	2000	2000	2001
WASTEWATER FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	1,007,423	1,047,311	1,038,000	1,047,000	1,099,000
Intergovernmental Revenue	663,249	573,391	-	-	-
Charges For Services	2,329,095	2,659,130	2,512,000	2,911,751	2,972,000
Interest On Investments	299,376	265,910	429,000	420,000	446,000
Miscellaneous Revenues	-	206	-	10,000	-
Interfund Loan	-	-	-	-	-
Other Financing Resources	1,728,162	10,121,838	9,378,000	5,159,494	9,470,000
Total Revenues	6,027,305	14,667,786	13,357,000	9,548,245	13,987,000
Expenditures					
Operations					
Personal Services	478,460	496,178	556,000	539,000	612,378
Materials And Services	861,891	934,863	1,008,000	1,012,000	1,463,122
Capital Outlay	2,762,193	10,782,181	14,700,000	7,838,000	14,374,500
Debt Service	-	-	385,000	-	1,325,000
Interfund Loan	-	-	-	-	-
Operating Transfers Out	50,000	135,000	-	-	-
Operating Contingency	-	-	2,093,000	-	1,694,000
Total Expenditures	4,152,544	12,348,222	18,742,000	9,389,000	19,469,000
Excess (Deficiency) Of					
Revenues over Expenditures	1,874,761	2,319,564	-5,385,000	159,245	-5,482,000
Working Capital Carryover	4,538,368	6,039,191	7,765,000	8,358,755	8,518,000
Ending Fund Balance	6,413,129	8,358,755	2,380,000	8,518,000	3,036,000
SDC Collection	235,856	397,092	230,540	601,092	623,000
SDC Treatment	522,911	971,882	597,977	1,569,882	223,000
Flood Monies	-485,641	416,877	-	-	-
Operations	6,140,003	6,572,904	1,551,483	6,347,026	2,190,000
Total Fund Balance	6,413,129	8,358,755	2,380,000	8,518,000	3,036,000
Fund Balance Policy Require	1,074,000	1,074,000	1,074,000	1,074,000	1,800,000
Excess (Deficiency)	5,066,003	5,498,904	2,570,483	5,273,026	2,084,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
1,154,000	1,212,000	1,273,000	1,337,000	1,404,000	105.000%
-	-	-	-	-	
3,017,000	3,062,000	3,108,000	3,155,000	3,202,000	101.500%
284,000	200,000	231,000	243,000	256,000	ASSUME 6 %
-	-	-	-	-	
-	413,000	66,000	-	-	
-	-	-	-	-	
4,455,000	4,887,000	4,678,000	4,732,000	4,862,000	
703,000	798,000	838,000	880,000	924,000	105.000%
1,536,000	1,613,000	1,694,000	1,779,000	1,868,000	105.000%
1,337,000	38,000	100,000	-	-	
1,857,000	1,857,000	1,857,000	1,857,000	1,857,000	
413,000	66,000	-	-	-	
-	-	-	-	-	
300,000	147,000	140,000	142,000	146,000	
6,146,000	4,519,000	4,629,000	4,658,000	4,795,000	
-1,691,000	368,000	49,000	77,000	67,000	
4,730,000	3,339,000	3,854,000	4,043,000	4,262,000	
3,039,000	3,707,000	3,903,000	4,120,000	4,329,000	
693,092	897,092	1,058,092	1,335,092	1,636,092	
255,882	290,882	328,882	370,882	414,882	
-	-	-	-	-	
2,090,026	2,519,026	2,516,026	2,414,026	2,278,026	
3,039,000	3,707,000	3,903,000	4,120,000	4,329,000	
1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	MIN. BOND REQUIREMENT
590,026	866,026	856,026	756,026	624,026	



ELECTRIC FUND RESOURCES

This Enterprise Fund is used to account for the electric operations and electric conservation programs. Resources are primarily from charges for services. The City of Ashland electrical rates and electric users tax combined is slightly lower than the rates of other service providers in our area.

Electrical Sales. Electric sales are proposed to increase to \$7,613,000 which is an increase of 5% over the current year. This comes after a year in which sales have decreased approximately 4 %.

Long Term Assumptions

- Assumes an overall rate increase of 7% in July of 2001.
- Assumes a second rate increase of 4% in July of 2002.
- Estimated power sales and power purchases for 1999-2000 are 4% less than the previous year.
- Power sales are expected to increase 5% for 2001 and then grow at 1.5% per year.
- BPA power usage is expected to increase by 5 % and then 1.5% per year.
- BPA rate increase of 1.5% for energy and demand and 30% for transmission in October of 2001.
- Includes green power purchase of \$135,000 in 2001 budget.
- Continues with a green power purchase of \$135,000 and billing credit of \$70,000 in 2002.
- The 3-person construction crew working for telecommunication will move to Electric on July 2001.

Fund Balance

The fund balance policy requires a balance of 12% of revenues. The long-term budget shows that the fund is \$500,000 short of the requirement, because of the \$500,000 loan to the telecommunications fund. After this loan is repaid the fund balance policy will be met.

long-term plans

	1998	1999	2000	2000	2001
ELECTRIC FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Intergovernmental Revenue	307,269	73,976	-	-	-
Taxes	-	-	-	-	-
Charges For Services	8,182,226	7,886,092	7,967,000	7,587,460	7,961,000
Rate Increase 7% July 2001	-	-	-	-	-
Rate Increase 4% July 2002	-	-	-	-	-
Interest On Investments	105,804	53,144	103,000	60,000	60,000
Miscellaneous Revenues	44,256	53,727	65,000	131,000	132,000
Other Financing Sources	-	-	-	390,000	390,000
Operating Transfers In	-	-	28,000	26,885	-
Interfund Loan Proceeds	-	978,859	565,000	-	500,000
Total Revenues	8,639,555	9,045,798	8,728,000	8,195,345	9,043,000
Expenditures					
Operations-taxes	-	769,508	816,000	777,000	816,000
Operations -bpa With Gr Pwr	-	4,353,432	4,400,000	4,224,000	4,571,000
Operations -bpa Rate Increase	-	-	-	-	-
Operations- People	-	930,833	973,000	1,173,000	1,065,302
Operations -move Back Of Telecom Staff	-	-	-	-	-
Operations- Materials/Services/Capital	-	1,651,260	1,568,000	1,455,000	1,456,698
Total Operations	8,207,012	7,705,033	7,757,000	7,629,000	7,909,000
Conservation	499,613	340,814	378,000	690,000	769,000
Debt Service	50,000	50,000	75,000	75,000	73,000
Operating Transfers Out	-	233,000	-	-	-
Interfund Loan	-	-	565,000	500,000	599,000
Operating Contingency	-	-	500,000	-	500,000
Telecommunications	-	1,091,538	-	-	-
Total Expenditures	8,756,625	9,420,385	9,275,000	8,894,000	9,850,000
Excess (Deficiency) Of					
Revenues over Expenditures	-117,070	-374,587	-547,000	-698,655	-807,000
Working Capital Carryover	1,992,634	1,875,563	1,727,000	1,613,655	915,000
Ending Fund Balance	1,875,564	1,500,976	1,180,000	915,000	108,000
Fund Balance Policy Requireme	1,037,000	1,085,000	1,047,000	983,000	1,085,000
Fund Balance And Contingency	1,875,564	1,500,976	1,680,000	915,000	608,000
Excess (Deficiency)	838,564	415,976	633,000	-68,000	-479,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
-	-	-	-	-	
8,080,000	8,201,000	8,324,000	8,449,000	8,576,000	101.500%
566,000	574,000	583,000	592,000	601,000	101.500%
-	351,000	356,000	361,000	366,000	101.500%
66,000	92,000	92,000	102,000	106,000	Assume 6%
139,000	146,000	153,000	161,000	169,000	105.000%
-	-	-	-	-	
-	-	-	-	-	
599,000	85,000	-	-	-	100.000%
9,450,000	9,449,000	9,508,000	9,665,000	9,818,000	
886,000	936,000	951,000	967,000	982,000	Calculated @ 10% of revenues
4,570,000	4,639,000	4,709,000	4,780,000	4,852,000	101.500%
207,000	315,000	320,000	325,000	330,000	Per schedule 1.59 for power 30% for Trans
1,119,000	1,175,000	1,234,000	1,296,000	1,361,000	105.000%
165,000	173,000	182,000	191,000	201,000	105.000%
1,536,000	1,567,000	1,598,000	1,630,000	1,663,000	102.000%
8,483,000	8,805,000	8,994,000	9,189,000	9,389,000	Subtotal
390,000	402,000	414,000	426,000	439,000	103.000%
72,000	76,000	23,000	-	-	Per schedule
-	-	-	-	-	
85,000	-	-	-	-	
500,000	500,000	500,000	500,000	500,000	
-	-	-	-	-	
9,529,000	9,783,000	9,931,000	10,115,000	10,328,000	
-79,000	-334,000	-423,000	-450,000	-510,000	
608,000	1,029,000	1,195,000	1,272,000	1,322,000	
529,000	695,000	772,000	822,000	812,000	
1,134,000	1,134,000	1,141,000	1,160,000	1,178,000	
1,029,000	1,195,000	1,272,000	1,322,000	1,312,000	
-105,000	61,000	131,000	162,000	134,000	



TELECOMMUNICATION FUND RESOURCES

CATV. This budget assumes that the City will have 3025 CATV (Cable Television) customers by the end of the fiscal year.

Internet. This budget assumes that the City will have 2651 residential Internet customers and 150 business Internet by the end of the fiscal year.

High Speed Data Service. This budget assumes that the City will have 48 High-Speed Data customers by the end of the fiscal year.

Interfund Loan. Although the most recent Ashland Fiber Network (AFN) business plan assumes that the division will be self-supporting, it will be some years before a positive cash flow is achieved. Consequently, the division will borrow \$1.6 million for operations in addition to the bank construction loan of 5.8 million. The internal loan will be refinanced declining annually until paid in full in either 2004 or 2005.

Bank Loan. The 5.8 million-dollar loan was obtained in August of 1999. Telecommunications and Electric revenues were pledged as security.

Long Term Assumptions

Refer to the business plan for updated service levels and fund performance.

Fund Balance

There is no fund balance Policy. Currently revenues do not support operational expenses.

long-term plan

TELECOMMUNICATIONS FUND	1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Revenues					
Charges For Services	-	-	511,000	456,883	1,663,000
Interest On Investments	-	-	-	174,060	83,000
Other Financing Sources	-	-	4,883,000	5,800,000	-
Interfund Loan	-	-	1,196,000	1,329,000	1,599,000
Total Revenues	-	-	6,590,000	7,759,943	3,345,000
Expenditures					
Personal Services	-	-	539,000	699,960	772,982
Materials And Services	-	-	759,000	577,000	1,111,794
Capital Outlay	-	-	2,562,000	2,700,564	1,821,224
Debt Service	-	-	350,000	311,635	295,000
Debt Service Interfund Loan	-	-	1,565,000	992,841	1,415,000
Contingency	-	-	415,000	-	295,000
Total	-	-	6,190,000	5,282,000	6,711,000
Excess (Deficiency) Of Revenues Over Expenditures	-	-	400,000	2,477,943	-2,366,000
Working Capital Carryover	-	-	-	-112,000	2,366,000
Ending Fund Balance	-	-	400,000	2,365,943	-

long-term plan

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
3,056,000	3,416,000	3,845,000	4,148,000	4,625,000	
-	-	-	-	-	
1,085,000	664,000	177,000	-	-	
4,141,000	4,080,000	4,022,000	4,148,000	4,625,000	
465,000	482,000	498,000	517,000	534,000	
1,752,000	1,837,000	1,968,000	2,084,000	2,253,000	
19,000	19,000	19,000	19,000	545,000	
396,000	586,000	830,000	828,000	832,000	
1,703,000	1,156,000	707,000	189,000	-	
200,000	200,000	200,000	200,000	200,000	
4,535,000	4,280,000	4,222,000	3,837,000	4,364,000	
-394,000	-200,000	-200,000	311,000	261,000	
394,000	200,000	200,000	200,000	711,000	
-	-	-	511,000	972,000	



CENTRAL SERVICES FUND RESOURCES

The Central Services Fund is an internal service fund. Under governmental fund accounting, an internal service fund is one that provides support for other departments, which in turn provide services to the public. The City of Ashland has three internal service funds: (1) the Central Services fund, (2) the Equipment Fund, and (3) the Insurance Fund. The Central Services Fund includes six departments: Administration, Administrative Services, Finance, City Recorder, Public Works, and Electric.

Revenues supporting Central Services are charged out monthly to departments based on benefits received. The department allocations are made during the budget process based on a matrix called the Central Services Allocation.

Central Services. This charge has increased by \$446,000 or 13.2% are primarily increases in personnel costs. Costs are expected to increase between 6 to 7 percent each year in the future.

Long Term Assumptions

- Charges for services will increase at 6 to 7 % per year
- Expenditures are expected to increase between 6 to 7 percent each year in the future.

Fund Balance

The fund balance policy calls for the fund balance to consist of a 3% contingency. This is met in all years with the exception of 2001.

long-term plans

	1998	1999	2000	2000	2001
CENTRAL SERVICES FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Charges For Services	2,627,999	2,902,103	3,436,000	3,426,000	3,872,000
Interest On Investments	17,317	10,124	7,000	15,000	18,000
Miscellaneous Revenues	2,219	6,213	1,000	7,846	5,000
Operating Transfers In	-	-	15,000	15,000	-
Total Revenues	2,647,535	2,918,440	3,459,000	3,463,846	3,895,000
Expenditures					
Administration	671,019	774,113	678,000	680,000	718,000
Administrative Services	-	-	247,000	258,000	269,000
Finance	970,628	910,646	983,000	980,000	1,093,000
City Recorder	113,673	114,307	111,000	100,000	121,000
Public Works	552,731	731,996	827,000	833,000	800,000
Facilities And Safety	-	-	238,000	236,000	336,000
Computer Services	381,955	436,506	429,000	417,000	506,000
Contingency	-	-	69,000	-	80,000
Total Expenditures	2,690,006	2,967,568	3,582,000	3,504,000	3,923,000
Excess (Deficiency) Of					
Revenues Over Expenditures	-42,471	-49,128	-123,000	-40,154	-28,000
Working Capital Carryover	159,753	117,282	123,000	68,154	28,000
Ending Fund Balance	117,282	68,154	-	28,000	-
Fund Balance Policy Requirement	79,000	88,000	104,000	104,000	117,000
Fund Balance and Contingency	117,282	68,154	69,000	28,000	80,000
Excess (deficiency)	38,282	-19,846	-35,000	-76,000	-37,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
4,120,000	4,368,000	4,663,000	4,977,000	5,314,000	Calculated
18,000	7,000	7,000	7,000	7,000	Same
5,000	5,000	5,000	5,000	5,000	107.500%
4,143,000	4,380,000	4,675,000	4,989,000	5,326,000	
772,000	830,000	892,000	959,000	1,031,000	107.500%
289,000	311,000	334,000	359,000	386,000	107.500%
1,175,000	1,263,000	1,358,000	1,460,000	1,570,000	107.500%
126,000	131,000	136,000	141,000	147,000	104.000%
832,000	865,000	900,000	936,000	973,000	104.000%
361,000	388,000	417,000	448,000	482,000	107.500%
544,000	585,000	629,000	676,000	727,000	107.500%
124,000	131,000	140,000	150,000	160,000	3% of revenue
4,223,000	4,504,000	4,806,000	5,129,000	5,476,000	
-80,000	-124,000	-131,000	-140,000	-150,000	
80,000	124,000	131,000	140,000	150,000	Assumes contingency is not used
124,000	131,000	140,000	150,000	160,000	
124,000	131,000	140,000	150,000	160,000	



INSURANCE SERVICES FUND RESOURCES

The Insurance Services Fund is an internal service fund that accounts for insurance and risk management activities.

Long Term Assumptions

Charges for services. Charges will increase dramatically in the future years to pay for the increased claims activity and premium increases.

Fund Balance

The proposed 2001-budgeted fund balance is \$29,000 less than the current fund balance policy. With the expect new charge or cost shift of \$196,000 next year then the fund will be able to maintain a minimum fund balance as required by Policy.

long-term plans

INSURANCE SERVICES FUND	1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Revenues					
Charges For Services	317,789	343,680	425,000	430,706	459,000
New Charge Or Shift	-	-	-	-	-
Interest On Investments	89,774	46,570	55,000	45,000	60,000
Miscellaneous Revenues	4,898	75,655	-	60,000	60,000
Total Revenues	412,461	465,905	480,000	535,706	579,000
Expenditures					
Personal Services	13,522	6,011	7,000	7,000	8,000
Materials And Services	646,037	482,192	619,000	629,000	711,000
Transfers	300,000	-	-	-	-
Operating Contingency	-	-	150,000	-	160,000
Total Expenditures	659,559	788,203	776,000	636,000	879,000
Excess (Deficiency) Of					
Revenues Over Expenditures	-247,098	-322,298	-296,000	-100,294	-300,000
Working Capital Carryover					
Ending Fund Balance	1,192,050	952,592	538,000	630,294	530,000
Ending Fund Balance	944,952	630,294	242,000	530,000	230,000
Fund Balance Policy Requirement	389,000	395,000	403,000	411,000	419,000
Fund Balance And Contingency	944,952	630,294	392,000	530,000	390,000
Excess (Deficiency)	555,952	235,294	-11,000	119,000	-29,000

long-term plans

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
480,000	502,000	525,000	549,000	574,000	104.500%
203,000	189,000	206,000	224,000	242,000	104.500%
60,000	60,000	60,000	60,000	60,000	Interest at 6%
63,000	68,000	73,000	78,000	84,000	104.500%
806,000	819,000	864,000	911,000	960,000	
8,000	8,000	8,000	8,000	8,000	104.500%
750,000	791,000	835,000	881,000	929,000	105.500%
160,000	160,000	160,000	160,000	160,000	
918,000	959,000	1,003,000	1,049,000	1,097,000	
-112,000	-140,000	-139,000	-138,000	-137,000	
390,000	438,000	458,000	479,000	501,000	
278,000	298,000	319,000	341,000	364,000	
438,000	458,000	479,000	501,000	524,000	104.500%
438,000	458,000	479,000	501,000	524,000	



EQUIPMENT FUND RESOURCES

This fund is an internal service fund that provides for the maintenance and replacement of most motorized equipment within the City.

Charges for Services. Represents the charges to departments for operating, maintaining, and replacement of vehicles. Budgets are estimated based on the estimated cost providing these services. All departments and divisions are billed monthly according to use. Actual charges decreased 3 %, because fuel is charged directly to other departments.

Long Term Assumptions

- Charges for services are expected to increase 5.5 % per year

Fund Balance

With the repayment of the Telecommunications Fund loan, this fund should perform as in the past. No minimum fund balance is required

long-term plan

EQUIPMENT FUND	1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Revenues					
Charges For Services	1,071,356	1,338,109	1,229,000	1,197,881	1,164,000
Interest On Investments	121,606	89,208	60,000	61,678	24,000
Miscellaneous Revenues	26,718	58,437	15,000	29,500	25,000
Other Financing Sources	-	-	1,000,000	978,859	1,000,000
Total Revenues	1,219,680	1,485,754	2,304,000	2,267,918	2,213,000
Expenditures					
Personal Services	166,982	245,475	171,000	160,000	194,872
Materials And Services	385,866	495,424	450,000	387,059	383,128
Capital Outlay	304,037	1,425,560	951,000	854,915	600,000
Interfund Loan	-	978,859	1,000,000	962,101	1,000,000
Operating Contingency	-	-	250,000	-	250,000
Total Expenditures	856,885	3,145,318	2,822,000	2,364,075	2,428,000
Excess (Deficiency) Of Revenues Over Expenditures	362,795	-1,659,564	-518,000	-96,157	-215,000
Working Capital Carryover	1,667,713	2,030,508	1,304,000	370,942	287,000
Ending Fund Balance	2,030,508	370,944	786,000	274,785	72,000

long-term plan

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
1,228,000	1,283,000	1,341,000	1,401,000	1,478,000	105.500%
64,000	61,000	88,000	106,000	97,000	6 % of Fund Balance /Loan Balance
26,000	27,000	28,000	29,000	30,000	104.500%
1,000,000	1,000,000	664,000	177,000	-	
2,318,000	2,371,000	2,121,000	1,713,000	1,605,000	
204,000	213,000	223,000	233,000	243,000	104.500%
400,000	418,000	437,000	457,000	478,000	104.500%
775,000	610,000	637,000	666,000	706,000	106.000%
1,000,000	664,000	177,000	-	-	
250,000	261,000	273,000	285,000	298,000	104.500%
2,629,000	2,166,000	1,747,000	1,641,000	1,725,000	
-311,000	205,000	374,000	72,000	-120,000	
322,000	261,000	727,000	1,374,000	1,731,000	
11,000	466,000	1,101,000	1,446,000	1,611,000	



CEMETERY TRUST FUND RESOURCES

This fund accounts for trust monies derived from bequests and perpetual care given the city for the maintenance and preservation of the cemeteries and mausoleums. By City Charter, only the interest earned on the trust may be used for the operation and maintenance of the cemeteries, and is transferred on a quarterly basis to fund operations, while the principal continues to grow by an amount equal to the perpetual care revenues received.

Sales. The perpetual care portion of each cemetery sale of graves, niches, or crypts is accounted for here. This revenue is expected to remain stable for the near future.

Interest on Investments. Interest earnings are estimated at 6%.

Other Financing Sources. This is the annual repayment of the Telecommunications loan.

Operating Transfers In. By City Charter, the Cemetery operations is required to pay an amount not less than \$500 per year to assure the perpetual continuity of the trust.

Long Term Assumptions

- This revenue is expected to remain stable.
- Rates are expected to increase slightly at the same time as demand decreases.

Fund Balance

With the repayment of the Telecommunications Fund loan, this fund should perform as expected. No minimum fund balance is required.

long-term plan

	1998	1999	2000	2000	2001
CEMETERY TRUST FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Charges For Services	10,703	11,052	15,000	10,803	14,500
Interest On Investments	43,470	38,870	41,000	21,000	43,000
Other Financing Sources	-	-	-	-	-
Operating Transfers In	500	500	1,000	500	1,000
Total Revenues	54,673	50,422	57,000	32,303	58,500
Expenditures					
Interfund Loan	-	-	-	-	-
Operating Transfers Out	38,903	41,000	41,000	21,000	43,000
Total Expenditures	38,903	41,000	41,000	21,000	43,000
Excess (Deficiency) Of					
Revenues Over Expenditures	15,770	9,422	16,000	11,303	15,500
Working Capital Carryover					
Ending Fund Balance	635,506	651,276	664,000	660,697	669,500
Ending Fund Balance	651,276	660,698	680,000	672,000	685,000

long-term plan

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGES
14,500	14,500	14,500	14,500	14,500	Rate offset = to decline in services Interest at 6% fund balance
73,000	104,000	104,000	105,000	106,000	
1,000	1,000	1,000	1,000	1,000	Per charter
88,000	89,500	89,500	90,500	91,500	
73,000	74,000	74,000	75,000	76,000	= to interest earnings
73,000	74,000	74,000	75,000	76,000	
15,500	15,500	15,500	15,500	15,500	
685,000	700,500	716,000	731,500	747,000	
700,500	716,000	731,500	747,000	762,500	

long-term plan

	1998	1999	2000	2000	2001
PARKS AND RECREATION	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	3,435,951	3,489,693	3,457,000	-	4,148,000
Intergovernmental Revenues	29,693	131,845	117,000	-	81,235
Charges For Services	831,764	776,594	737,000	-	822,765
Interest On Investments	214,675	148,742	101,000	-	115,500
Miscellaneous	113,613	61,757	18,000	-	12,000
Operating Transfers In	180,000	20,000	310,000	-	70,000
Total Revenues	4,805,696	4,628,631	4,740,000	-	5,249,500
Expenditures					
Personal Services	1,331,976	1,737,835	2,026,000	-	2,176,000
Materials And Services	1,850,520	1,886,787	2,166,000	-	2,800,585
Capital Outlay	458,323	1,203,926	2,107,000	-	787,700
Debt Service	22,553	17,929	22,000	-	11,000
Operating Transfers Out	130,000	20,000	310,000	-	70,000
Contingency	-	-	91,000	-	40,000
Total Expenditures	3,793,372	4,866,477	6,722,000	-	5,885,285
Excess (Deficiency) Of Revenue	1,012,324	-237,846	-1,982,000	-	-635,785
Working Capital Carryover	2,065,211	3,077,532	2,769,000	-	1,371,500
Ending Fund Balance	3,077,535	2,839,686	787,000	-	735,715

long-term plan

1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 BUDGET	2001 BUDGET	ASSUMPTIONS/ PERCENTAGES
4,432,000	4,667,000	2,927,000	3,015,000	3,105,000	Assumes YAL falls off in 2004
847,000	871,000	901,000	933,000	966,000	
105,000	105,000	44,000	48,000	47,000	
70,000	70,000	50,000	50,000	50,000	
5,466,000	5,725,000	3,922,000	4,046,000	4,168,000	
2,278,000	2,387,500	2,347,000	2,453,000	2,563,000	104.500%
2,775,400	2,903,000	1,245,000	1,289,000	1,334,000	103.500%
338,000	245,000	250,000	250,000	250,000	
-	4,000	4,000	4,000	4,000	
70,000	70,000	50,000	50,000	50,000	
40,000	40,000	40,000	40,000	40,000	
5,501,400	5,649,500	3,936,000	4,086,000	4,241,000	
(47,400)	63,000	(14,000)	(40,000)	(73,000)	
727,300	680,000	744,000	730,000	690,000	
679,900	743,500	730,000	690,000	617,000	

long-term plan

	1998	1999	2000	2000	2001
CEMETERY FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	242,090	-	-	-	-
Charges For Services	50,255	-	-	-	-
Interest On Investments	11,266	-	-	-	-
Miscellaneous	563	-	-	-	-
Operating Transfers In	38,903	-	-	-	-
Total Revenues	343,077	-	-	-	-
Expenditures					
Personal Services	85,739	-	-	-	-
Materials And Services	121,387	-	-	-	-
Capital Outlay	10,845	-	-	-	-
Operating Transfers Out	500	233,923	-	-	-
Total Expenditures	218,471	233,923	-	-	-
Excess (Deficiency) Of Revenues Over Expenditures	124,606	-233,923	-	-	-
Working Capital Carryover	109,317	233,923	-	-	-
Ending Fund Balance	233,923	-	-	-	-

	1998	1999	2000	2000	2001
BAND FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Taxes	67,863	-	-	-	-
Charges For Services	-	-	-	-	-
Interest On Investments	5,622	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Revenues	73,485	-	-	-	-
Expenditures					
Personal Services	3,520	-	-	-	-
Materials And Services	44,069	-	-	-	-
Operating Transfers Out	-	99,743	-	-	-
Total Expenditures	47,589	99,743	-	-	-
Excess (Deficiency) Of Revenues Over Expenditures	25,896	-99,743	-	-	-
Working Capital Carryover	73,847	99,743	-	-	-
Ending Fund Balance	99,743	-	-	-	-

	1998	1999	2000	2000	2001
AMBULANCE FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Charges For Services	725,661	827,582	-	-	-
Interest On Investments	4,448	4,540	-	-	-
Miscellaneous Services	210	2,695	-	-	-
Total Revenues	730,319	834,817	-	-	-
Expenditures					
Personal Services	172,931	163,620	-	-	-
Materials And Services	450,990	508,948	-	-	-
Capital Outlay	13,266	3,895	-	-	-
Debt Service	271,823	-	-	-	-
Operating Transfers Out	-	15,000	357,000	342,280	-
Total Expenditures	909,010	691,463	357,000	342,280	-
Excess (Deficiency) Of Revenues Over Expenditures	-178,691	143,354	-357,000	-342,280	-
Working Capital Carryover	377,617	198,926	357,000	342,280	-
Ending Fund Balance	198,926	342,280	-	-	-

	1998	1999	2000	2000	2001
BANCROFT BOND FUND	ACTUAL	ACTUAL	BUDGET	NEW ESTIMATE	BUDGET
Revenues					
Assessment Payments	224,800	298,554	-	-	-
Interest On Investments	12,527	7,907	-	-	-
Miscellaneous Revenues	-453	-	-	-	-
Total Revenues	236,874	306,461	-	-	-
Expenditures					
Debt Service	465,302	163,833	-	-	-
Operating Transfers Out	40,000	40,000	240,000	215,823	-
Total Expenditures	505,302	203,833	240,000	215,823	-
Excess (Deficiency) Of Revenues Over Expenditures	-268,428	102,628	-240,000	-215,823	-
Working Capital Carryover	381,623	113,195	240,000	215,823	-
Ending Fund Balance	113,195	215,823	-	-	-

long-term plan

GENERAL BOND FUND	1998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Revenues					
Taxes	292,779	216,524	-	-	-
Interest On Investments	18,426	18,579	-	-	-
Operating Transfers In	162,000	255,000	-	-	-
Total Revenues	473,205	490,103	-	-	-
Expenditures					
Debt Service	424,694	504,651	-	-	-
Operating Transfers Out	-	-	311,000	306,883	-
Total Expenditures	424,694	504,651	311,000	306,883	-
Excess (Deficiency) Of Revenues Over Expenditures	48,511	-14,548	-311,000	-306,883	-
Working Capital Carryover	272,919	321,430	311,000	306,883	-
Ending Fund Balance	321,430	306,882	-	-	-



long-term plan

RESOURCE SUMMARY	1,998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
Working Capital Carryover	19,705,607	21,382,895	20,741,000	18,039,755	24,945,520
Revenues:					
Taxes	10,700,177	10,863,727	10,953,000	7,570,000	12,342,000
Licenses And Permits	507,637	599,202	486,000	601,000	701,000
Intergovernmental Revenues	2,490,348	2,625,851	2,207,000	1,677,000	7,897,235
Charges For Services	20,519,656	22,020,876	22,730,000	22,797,584	26,173,265
Fines And Forfeitures	209,568	163,872	178,000	172,000	169,000
Assessment Payments	255,836	504,763	370,000	278,000	300,000
Interest On Investments	1,317,650	956,611	1,047,000	1,117,576	1,739,500
Miscellaneous Revenues	463,117	445,465	195,000	317,346	346,000
Other Financing Sources	1,728,162	11,100,697	22,462,000	22,897,410	14,799,000
Operating Transfers In	807,403	1,719,167	1,782,000	1,273,468	597,480
Total Revenues	38,999,554	51,000,231	62,410,000	58,701,384	65,064,480
Total Resources	58,705,161	72,383,126	83,151,000	76,741,139	90,010,000

long-term plan

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGE
17,946,300	17,765,000	19,969,000	21,249,000	22,973,000	
13,719,000	14,365,000	12,880,000	13,313,000	13,736,000	
826,000	942,000	966,000	991,000	1,016,000	
2,372,000	3,183,000	1,738,000	1,754,000	1,893,000	
29,116,500	30,512,500	31,898,500	33,036,500	34,392,500	
173,000	177,000	181,000	185,000	189,000	
300,000	300,000	300,000	300,000	300,000	
1,252,700	1,229,000	1,284,000	1,339,000	1,412,000	
468,000	488,000	508,000	530,000	554,000	
7,185,000	3,177,000	2,346,000	2,766,000	3,334,000	
613,800	566,500	545,500	546,500	547,500	
56,026,000	54,940,000	52,647,000	54,761,000	57,374,000	
73,972,300	72,705,000	72,616,000	76,010,000	80,347,000	

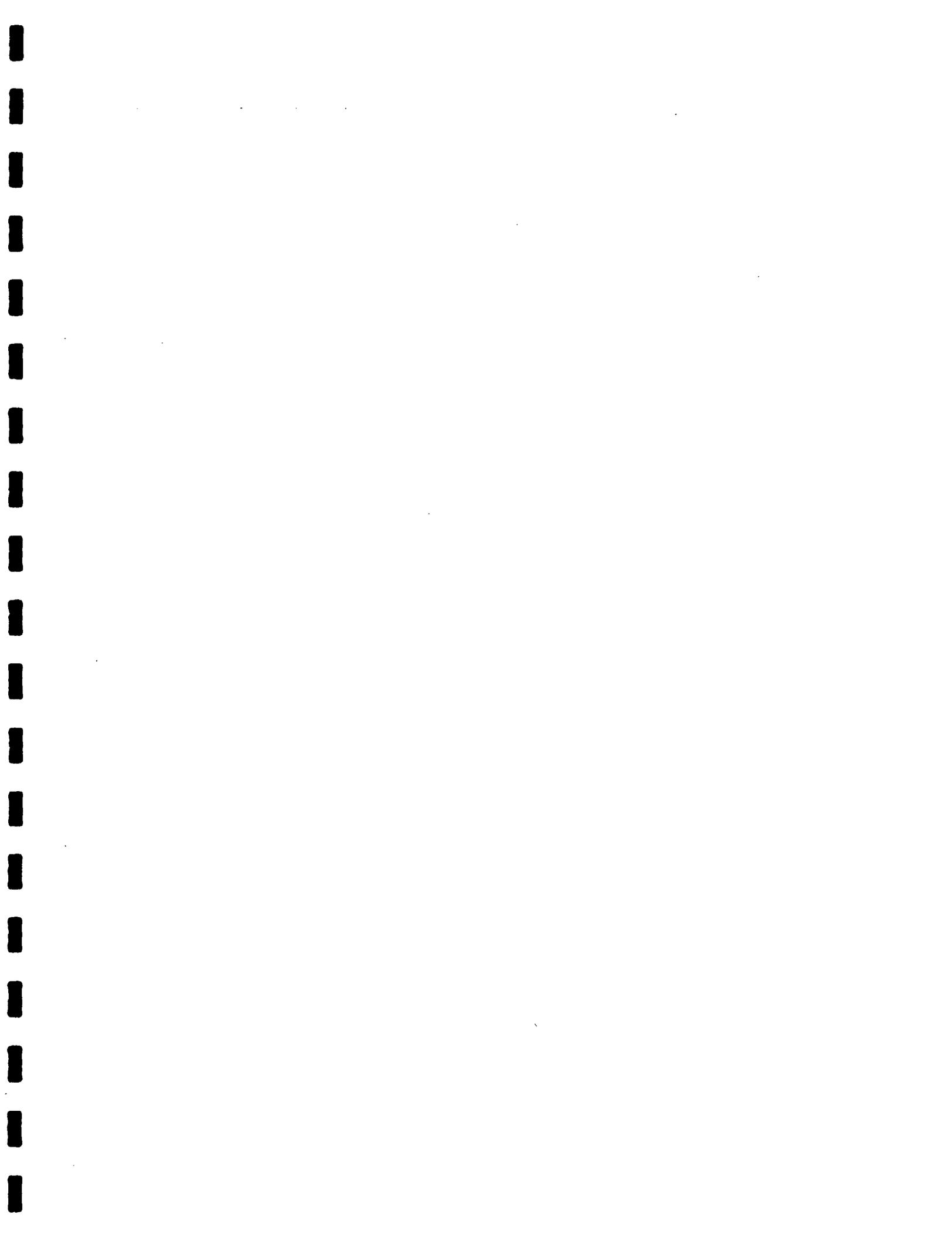
long-term plan

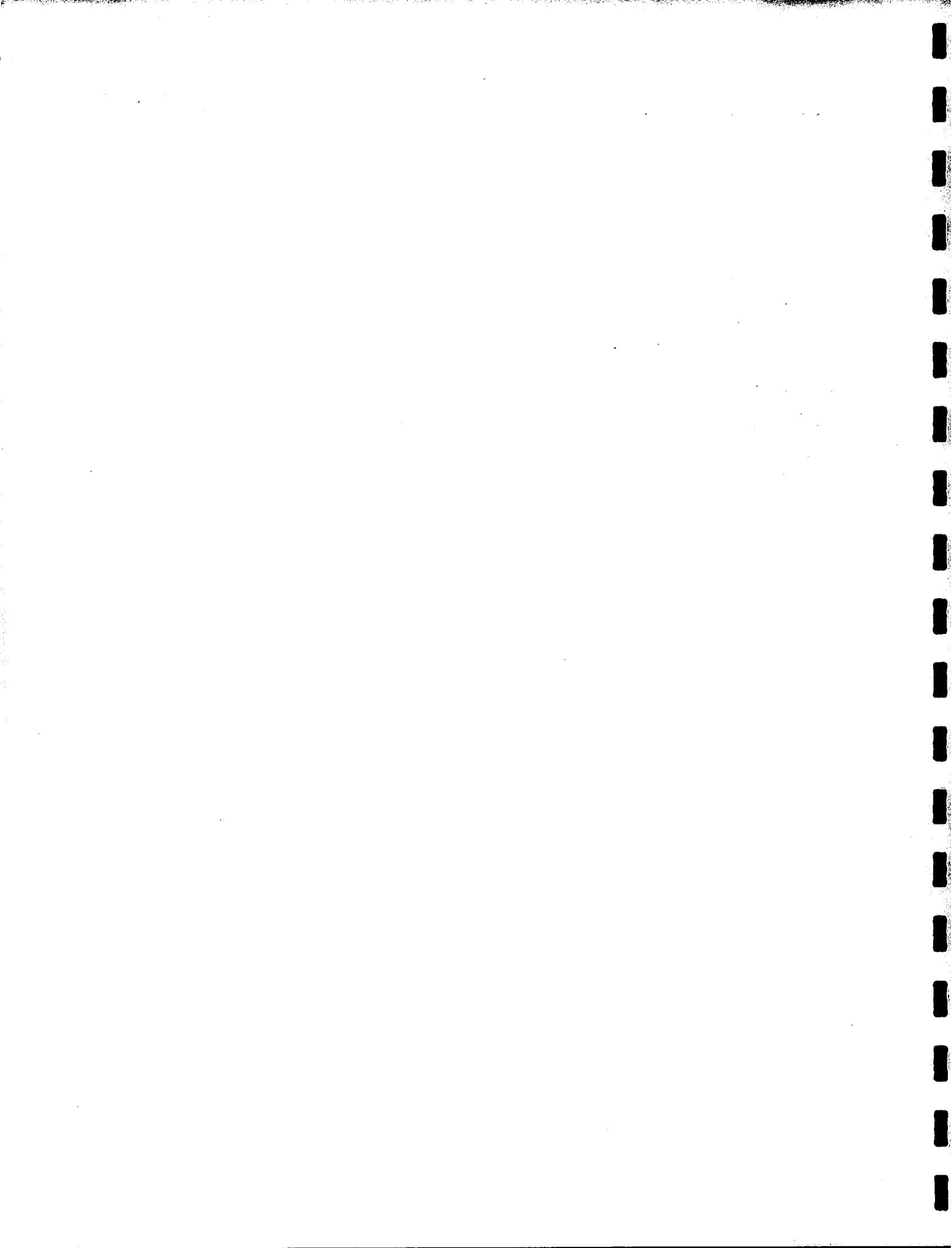
FUND TOTALS	1,998 ACTUAL	1999 ACTUAL	2000 BUDGET	2000 NEW ESTIMATE	2001 BUDGET
General Fund	7,600,571	9,026,922	9,696,000	10,372,892	10,869,000
Community Block Grant Fund	211,664	495,710	279,000	208,000	314,000
Street Fund	2,841,425	2,623,849	2,745,000	2,842,000	3,685,000
Airport Fund	88,990	108,318	550,000	94,370	322,000
Capital Improvements Fund	2,654,377	2,539,292	6,533,000	10,682,000	11,840,000
Bancroft Bond Fund	618,497	419,656	240,000	215,823	-
General Bond Fund	746,124	811,533	311,000	306,883	-
Debt Service Fund	410,972	426,639	1,129,000	863,031	1,309,000
Ambulance Fund	1,107,936	1,033,743	357,000	342,280	-
Water Fund	5,766,739	6,557,119	6,706,000	7,335,000	8,528,000
Wastewater Fund	10,565,673	20,706,977	21,122,000	17,907,000	22,505,000
Electric Fund	10,632,189	10,921,361	10,455,000	9,809,000	9,958,000
Telecommunications Fund	-	-	6,590,000	7,733,000	5,799,000
Central Services Fund	2,807,288	3,035,722	3,582,000	3,532,000	3,923,000
Insurance Services Fund	1,604,511	1,418,497	1,018,000	1,166,000	1,109,000
Equipment Fund	2,887,393	3,516,262	3,608,000	2,638,860	2,500,000
Cemetery Trust Fund	690,179	701,698	721,000	693,000	728,000
Cemetery Fund	452,394	233,923	-	-	-
Band Fund	147,332	99,743	-	-	-
Total By Fund	51,834,254	64,676,964	75,642,000	76,741,139	83,389,000
Parks And Recreation Fund	4,265,464	5,205,839	5,314,000	-	4,429,000
Recreation Serial Levy Fund	147,058	-	-	-	-
Ashland Youth Activities Levy Fund	1,124,240	1,193,318	1,165,000	-	1,717,000
Parks Capital Imp Fund	796,927	776,494	855,000	-	475,000
Golf Course Fund	537,218	530,512	175,000	-	-
	6,870,907	7,706,163	7,509,000	-	6,621,000
Grand Total	58,705,161	72,383,127	83,151,000	76,741,139	90,010,000

long-term plan

2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET	2006 BUDGET	ASSUMPTIONS/ PERCENTAGE
10,846,000	11,398,000	11,862,000	12,241,000	12,514,000	
221,000	221,000	221,000	221,000	221,000	
4,619,000	6,311,000	5,938,000	5,823,000	6,474,000	
326,000	105,000	109,000	113,000	117,000	
5,296,000	2,683,000	2,912,000	4,133,000	4,423,000	
-	-	-	-	-	
-	-	-	-	-	
1,909,000	1,736,000	1,683,000	1,695,000	1,673,000	
-	-	-	-	-	
11,563,000	10,792,000	11,136,000	11,712,000	12,622,000	
9,185,000	8,226,000	8,532,000	8,778,000	9,124,000	
9,959,000	10,348,000	10,545,000	10,744,000	10,912,000	
4,535,000	4,280,000	4,222,000	4,348,000	5,336,000	
4,223,000	4,504,000	4,806,000	5,129,000	5,476,000	
1,196,000	1,257,000	1,322,000	1,390,000	1,461,000	
2,640,000	2,632,000	2,828,000	3,057,000	3,270,000	
1,273,000	1,819,000	1,834,000	1,850,000	1,866,000	
-	-	-	-	-	
-	-	-	-	-	
67,791,000	66,312,000	67,950,000	71,234,000	75,489,000	
4,103,000	4,146,700	4,266,000	4,376,000	4,458,000	
-	-	-	-	-	
1,761,000	1,849,000	-	-	-	
317,300	397,300	400,000	400,000	400,000	
6,193,300	6,393,000	4,666,000	4,776,000	4,858,000	
73,972,300	72,705,000	72,616,000	76,010,000	80,347,000	







Appendix

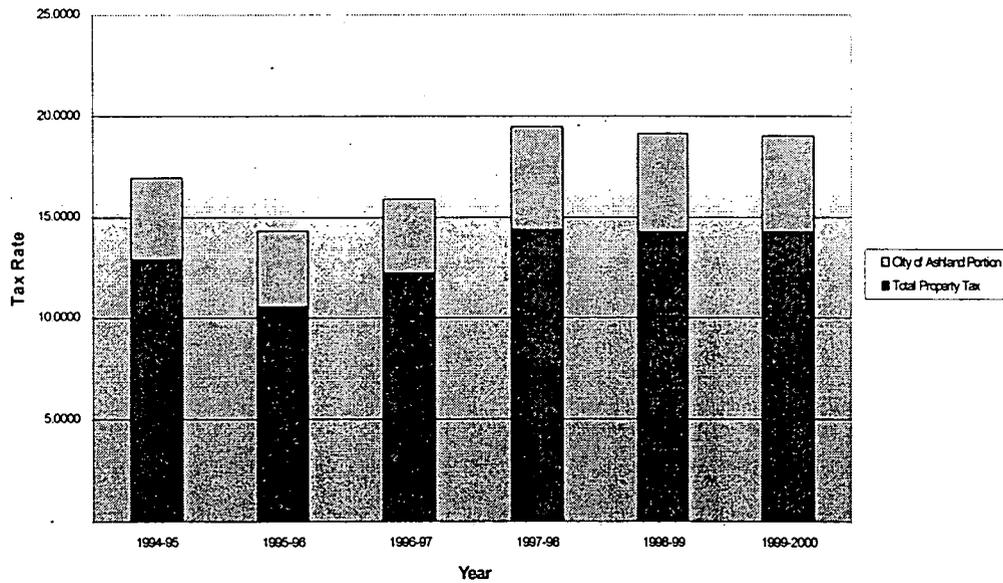
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history of combined property rates and tax levies

The table below shows combined city and county property tax rates per thousand dollars of assessed value.

	1994-95	1995-96	1996-97	1997-98	1998-99	1999-2000
	Tax Rate					
City of Ashland	4.0582	3.7505	3.6586	5.1834	4.9185	4.8139
County	0.9395	1.3636	1.9004	2.0024	2.2055	2.2534
Vector	0.0492	0.0428	0.0425	0.0428	0.0427	0.0427
RVTD	0.1866	0.1762	0.1759	0.1774	0.1772	0.1772
Schools-ESD-Rogue	7.5000	5.0000	5.0000	5.0000	5.0000	5.0253
School Debt	0.2090	0.2337	1.4697	1.9443	1.9434	1.9456
Total Tax Rate	12.9425	10.5668	12.2471	14.3503	14.2873	14.2581

COMBINED PROPERTY TAX RATES



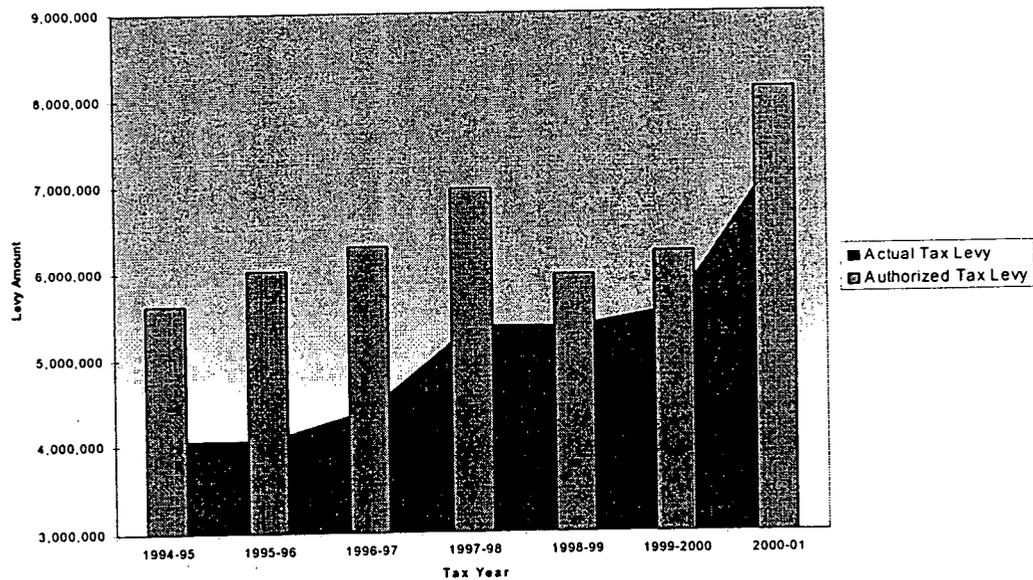
This chart shows the combined property tax rates per thousand dollars of assessed valuation from fiscal year 1994-95 through fiscal year 1999-2000.

history of property tax levies

The table below shows the total property taxes levied from 1994-95 fiscal year through the proposed 2000-01 fiscal year.

	1994-95	1995-96	1996-97	1997-98	1998-99	1999-2000	Adopted 2000-01
	Tax Levy						
General Fund	1,019,897	1,081,091	1,145,956	1,215,059	1,583,000	1,740,000	1,843,000
Parks Continuing Levy	1,616,500	1,548,000	1,826,100	2,316,029	2,458,000	2,458,000	2,604,000
Ashland Youth Activity	970,000	970,000	970,000	1,100,000	1,100,000	1,100,000	1,694,000
Recreation Serial Levy	62,000	64,000	56,800	112,623	-	-	-
Cemetery Continuing Levy	172,000	135,000	173,904	251,404	-	-	-
Band Continuing Levy	60,000	47,000	41,300	69,999	-	-	-
1982 Water Bond Levy	-	55,000	52,200	53,291	53,000	53,000	83,000
1992 Water Bond Levy	91,000	90,909	79,300	187,968	50,000	100,000	100,000
Hydro Bond Levy	74,103	68,000	62,000	-	-	-	-
1997 Flood Restoration Bonds	-	-	-	61,989	115,000	125,000	100,000
2000 Flood Restoration Bonds	-	-	-	-	-	-	16,000
2000 Fire Station Bonds	-	-	-	-	-	-	295,000
	4,065,500	4,059,000	4,407,560	5,368,362	5,359,000	5,576,000	6,735,000

Authorized Property Tax Levies



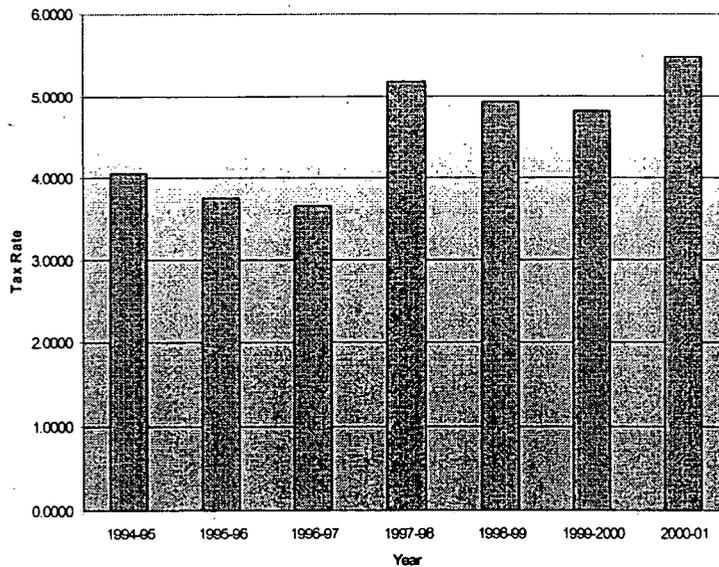
The above graph shows that the City does not levy property taxed to the extent of its authority.

history of property tax rates

The table below shows the property tax rates per thousand dollars of assessed value from fiscal year 1994-95 through the proposed rates for 2000-01.

	1994-95	1995-96	1996-97	1997-98	1998-99	1999-00	Adopted 2000-01
	Tax Rate						
General Fund	1.0181	0.9989	0.9512	1.1732	1.4529	1.5022	1.5020
Parks	1.6136	1.4303	1.5158	2.2362	2.2560	2.1220	2.1222
Ashland Youth Activities Levy	0.9683	0.8963	0.8052	1.0621	1.0096	0.9496	1.3806
Recreation Serial Levy	0.0619	0.0591	0.0471	0.1087	0.0000	0.0000	0.0000
Cemetery Continuing Levy	0.1717	0.1247	0.1444	0.2427	0.0000	0.0000	0.0000
Band Continuing Levy	0.0599	0.0434	0.0343	0.0676	0.0000	0.0000	0.0000
1982 Water Bond Levy	0.0000	0.0508	0.0433	0.0515	0.0486	0.0458	0.0676
1992 Water Bond Levy	0.0908	0.0840	0.0658	0.1815	0.0459	0.0863	0.0815
Hydro Bond Levy	0.0740	0.0628	0.0515	0.0000	0.0000	0.0000	0.0000
1997 Flood Restoration Bonds				0.0599	0.1055	0.1079	0.0815
2000 Flood Restoration Bonds							0.0130
Fire Station Bonds						0.0000	0.2404
	4.0582	3.7505	3.6586	5.1834	4.9186	4.8139	5.4890
Valuation	1,001,800,918	1,082,236,880	1,204,700,940	1,035,683,650	1,089,540,390	1,158,273,600	1,227,000,000

History of Property Taxes



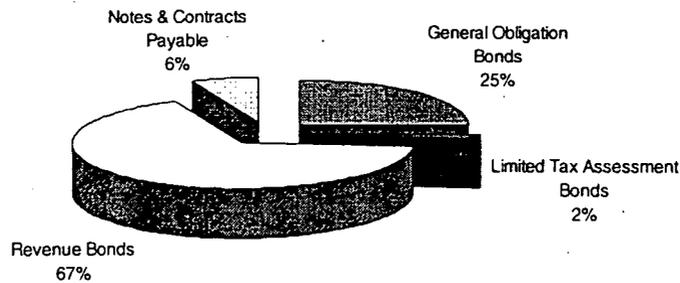
The proposed property tax rate for fiscal year 2000-01 increased to 5.95 dollars per thousand of assessed value. This increase is due to the Library bond, Fire Station bond, and the Youth Activities Levy.

future debt requirements

The table below shows the minimum requirements of Debt Service repayments. The current year budget contains provisions for additional payments on Bond and Notes with call features that allow for prepayment. The current budget also contains significant issues yet to be marked, so future requirements are not known and, therefore, not included.

	Joint Revenue & Tax Supported		Assessment Supported		Revenue Supported		Joint Revenue & Tax Supported	
	General Obligation Bonds		Limited Tax Assessment Bonds		Revenue Bonds		Note & Contracts Payable	
	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal
2000-01	139,295	375,000	17,383	75,000	336,562	140,000	55,658	134,517
2001-02	124,983	390,000	13,400	75,000	478,008	250,000	47,317	103,434
2002-03	105,970	425,000	9,343	55,000	464,707	455,000	40,722	82,427
2003-04	89,973	260,000	6,312	35,000	440,565	733,000	35,122	88,030
2004-05	79,919	195,000	4,349	15,000	402,020	769,000	29,507	58,738
2005-06	71,368	205,000			361,357	815,000	26,047	42,016
2006-07	62,284	215,000			317,904	854,000	23,282	40,269
2007-08	52,658	225,000			272,129	893,000	20,562	38,474
2008-09	42,428	240,000			224,165	934,000	17,754	41,282
2009-10	31,410	255,000			173,571	982,000	14,751	44,286
2010-11	19,463	270,000			99,772	1,035,000	11,524	47,634
2011-12	6,627	285,000			63,688	260,000	8,569	27,614
2012-13					46,831	275,000	6,277	29,906
2013-14					28,892	290,000	3,794	32,388
2014-15					9,842	310,000	1,118	29,674
Totals	\$826,374	\$3,340,000	\$50,787	\$255,000	\$3,720,013	\$8,995,000	\$342,003	\$840,690

2000-2001 Debt Requirements



This graph shows principal debt by type of debt service as a percentage of total debt.

SCOPE

The Financial Management Policies apply to fiscal activities of the City of Ashland.

Objectives

The objectives of Ashland's financial policies are as follows:

- To enhance the City Council's decision-making ability by providing accurate information on program and operating costs.
- To employ revenue policies that prevent undue or unbalanced reliance on any one source, distribute the cost of municipal services fairly, and provide adequate funds to operate desired programs.
- To provide and maintain essential public programs, services, facilities, utilities, infrastructure, and capital equipment.
- To protect and enhance the City's credit rating.
- To ensure the legal use of all City funds through efficient systems of financial security and internal control.

Investments

All City funds shall be invested to provide—in order of importance—safety of principal, a sufficient level of liquidity to meet cash flow needs, and the maximum yield possible. One hundred percent of all idle cash will be continuously invested.

Accounting

- The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Oregon Local Budget Law. The City will issue a Comprehensive Annual Financial Report (Audit report) each fiscal year. The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP and budget basis for comparison purposes.
- An independent annual audit will be performed by a certified public accounting firm that will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
- Full disclosure will be provided in financial statements and bond representations.

- The accounting systems will be maintained to monitor expenditures and revenues on a monthly basis with thorough analysis and adjustment of the annual budget as appropriate.
- The accounting system will provide monthly information about cash position and investment performance.
- Annually, the City will submit documentation to obtain the Certificate of Achievement for Excellence in financial reporting from the Government Finance Officers Association (GFOA).

Operating Budgetary Policies

- The budget committee will be appointed in conformance with state statutes. The budget committee's chief purpose is to review the city administrator's proposed budget and approve a budget and maximum tax levy for city council consideration. The budget committee may consider and develop recommendations on other financial issues as delegated by the city council.
- The City will finance all current expenditures with current revenues. The City will avoid budgetary practices that balance current expenditures through the obligation of future resources.
- The City budget will support city council goals and priorities and the long-range needs of the community.
- In contrast to the line-item budget that focuses exclusively on items to be purchased (such as supplies and equipment), the City will use a *program/objectives* format that is designed to:
 - 1) Structure budget choices and information in terms of programs and their related work activities,
 - 2) Provide information on what each program is committed to accomplish in long-term goals and in short-term objectives, and
 - 3) Measure the degree of achievement of program objectives (performance measures).
- The City will include multi-year projections in the annual budget.
- To maintain fund integrity, the City will manage each fund as an independent entity in accordance with applicable statutes and with generally accepted accounting principles.

- The City will allocate direct and administrative costs to each fund based upon the cost of providing these services. The City will recalculate the cost of administrative services each year to identify the impact of inflation and other cost increases.
- The City will submit documentation annually to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association.

FUND BALANCE POLICY

General Fund

The General Fund accounts for all financial resources not accounted for in other funds. Resources include working capital carryover, taxes, licenses and permits, intergovernmental revenue, fines and forfeitures, charges for services, miscellaneous revenues, and inter-fund transfers. Expenditures are for Social Services, Economic and Cultural Development, Police Department, Municipal Court Department, Fire and Rescue Department, Senior Program, City Band, Cemeteries, and the Department of Community Development. This fund uses the modified accrual method of accounting.

- The General Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 10 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the General fund balance is restricted for specific uses.
- The General fund was pledged in the issuance of the 1996 Limited Tax Improvement Bonds. Bond and interest payments may be paid from this fund or an additional tax levy imposed, provided assessment payments were inadequate.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds account for transactions using the modified accrual method of

accounting.

Community Development Block Grant Fund. This fund was established in 1994-95. The fund accounts for the Block Grant and related expenditures.

- A fund balance policy is not needed since this fund works on a reimbursement basis.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Street Fund. Revenues are from the state road tax, grants, franchise fees, charges for services and miscellaneous sources. Expenditures are for the maintenance, repair, and surfacing of streets, as well as the maintenance, repair and construction of storm drains.

- The Street Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 10 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The System Development Charges for Transportation and Storm Drains are included in the Street Fund balance. This portion of the Street Fund balance is restricted and shall not be used in determining the minimum fund balance.
- The City will budget a contingency appropriation to provide for unanticipated expenditures of a non-recurring nature or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Airport Fund. Revenues are from airport leases, and fuel sales. Expenditures are for airport operations.

- The Airport Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 16 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the Airport fund balance is restricted for specific uses.
- Many of the Airport assets have restrictions placed on them by the Federal Aviation Administration. None of the current revenues are pledged to outside lenders. Over the next 20 years, the Airport Fund is obligated to repay the Equipment Fund for the installation of fuel tanks through a equipment rental fee.

- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Capital Projects Funds

Capital improvement funds are established to account for financial resources that are used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds, Internal Service Funds, Special Assessment Funds, and Trust Funds). Capital projects funds use the modified accrual method of accounting.

Capital Improvements Fund. This fund accounts for revenues from grants, unbonded assessment payments, and other sources, and will account for the construction of special local improvements, usually streets, with revenues from short term borrowing and unbonded assessments. Expenditures are for construction, property and equipment acquisition and replacement, improvements and related purposes, and the repayment of short-term debt principal and interest incurred in financing improvements.

- The purpose is to accumulate funds prior to a large construction project; therefore, there is no minimum fund balance.
- The System Development Charges (SDCs) for Parks are included in the Capital Improvement fund balance. This portion of the Capital Improvements fund balance is legally restricted and shall not be used in determining the minimum fund balance. The city council has established other restrictions on this fund, such as affordable housing and office space needs.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Debt Service Funds

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Expenditures and revenues are accounted for using the modified accrual method of accounting. All bond issues and notes are separated in the accounting system.

- All of the monies within the Debt Service fund are restricted for Debt service until the specific debt is repaid in full. ORS prohibits cities from borrowing this money for any other purpose.
- The Debt Service Fund will maintain an unrestricted and undesignated balance of annual revenue as required by the specific debt instrument. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.

Enterprise Funds

Enterprise funds account for the following operations: (a) those that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) those where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes.

Enterprise funds use full accrual basis of accounting for financial statement presentations. However, the enterprise activities use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition, as well as debt principal transactions.

Water Fund. This fund accounts for water operations. Revenues are from sales of water, other charges for services, and miscellaneous sources. Expenditures are for operations, conservation programs, capital construction, and retirement of debt.

- The Water Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 20 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The Water System Development Charges and reserved debt service fund balances are included in the Water Fund balance. These portions of the Water Fund balance are restricted and shall not be used in determining the minimum fund balance.

- The net revenues of the Water Fund were pledged in the issuance of the 1994 Water Revenue Bonds used to finance the upgrade to the water treatment plant.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Wastewater Fund. This fund accounts for wastewater treatment and collection. Revenues are from charges for services. Expenditures are for operations, capital construction, and retirement of debt.

- The Wastewater Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 15 percent, but no less than required by the Wastewater Treatment Plant loan. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The Wastewater System Development Charges are included in the Wastewater Fund balance. This portion of the Wastewater Fund balance is restricted and shall not be used in determining the minimum fund balance.
- The net revenues of the Wastewater Fund that were pledged in the issuance of the 1998 Clean Water State Revolving Fund.(CWSRF) Loan used to finance the upgrade to the treatment plant.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Electric Fund. The Electric Fund accounts for the distribution of purchased electricity according to standards set forth by the Federal Energy Regulatory Commission. Revenues are from sale of electricity and other charges for services and intergovernmental grants. Expenditures are for related operations. Utility operations include wholesale power purchases, operating expenses, energy conservation incentives, capital outlay, retirement of debt, franchise tax, and related purposes.

- The Electric Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 12 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.

- No portion of the Electric Fund balance is restricted for specific uses.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Telecommunications Fund. The Telecommunications Fund accounts for the revenues and expenditures of the Ashland Fiber Network.

- No fund balance policy has been established.

Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Internal service funds use full accrual accounting methods for financial statement presentations. However, the internal service funds use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition as well as debt principal transactions.

Central Services Fund. This fund is divided into Administration, Administrative Services, Computer Services, Finance, City Recorder, and Public Works Administration/ Engineering, and Maintenance. Expenditures are for personnel, materials and services and capital outlay for these departments. These functions are supported by charges for services by all direct service departments and divisions.

- The Central Services Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 3 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the Central Services Fund balance is restricted for specific purposes.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

financial management policies

Insurance Services Fund. Revenues in this fund are from service charges from other departments, investment income, and insurance retrospective rating adjustments. Expenditures are for insurance premiums, self-insurance direct claims, and administration.

- The Insurance Services Fund will maintain an unrestricted and undesignated balance of \$350,000 as recommended in the June 1993 Risk Financing Study. This balance will be increased annually by the Consumer Price Index (CPI) to account for inflation. This is the minimum needed to maintain the City's insurance programs and provide for uninsured exposures.
- No portion of the Insurance Services Fund balance is legally restricted for specific uses.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Equipment Fund. This fund is used to account for the maintenance and replacement of the City fleet of vehicles. Revenues are from equipment rental charges. Expenditures are for personnel, materials and services, and capital outlay. This fund is divided into two functions: equipment maintenance and equipment replacement. The purpose of the equipment replacement function is to accumulate adequate funds to replace equipment. This replacement schedule is updated annually.

- No minimum fund balance is recommended.
- No portion of the Equipment fund balance is legally restricted for specific uses. The City has a policy of renting equipment at rates that include the replacement of the specific piece of equipment.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Trust and Agency Funds

Trust and agency funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or governmental units, and/or other funds. These include (a) expendable trust funds, (b) non-expendable trust funds, (c) pension trust funds, and (d) agency funds.

Cemetery Trust Fund. The Cemetery Trust Fund is a non-expendable trust fund that uses the accrual basis of

accounting. Revenues are from interest income and perpetual care service charges on cemetery operations. Expenditures are for the repurchase of plots and transfers of earnings to the cemetery fund for operations.

- No minimum fund balance policy is recommended.

DISCRETE COMPONENTS UNIT

Parks

Parks and Recreation Fund. (Special Revenue Fund) Revenues are from property taxes, charges for services, and miscellaneous sources. Expenditures are for parks, recreational, and golf course operations purposes.

Parks Capital Improvements Fund. (Capital Projects Fund) This fund is used to account for resources from grants and inter-fund transfers that are to be expended for equipment purchases and major park renovations.

REVENUES

- The City will estimate its annual revenues by an objective, analytical process. Because most revenues are sensitive to conditions outside the City's control, estimates will be conservative.
- The City will make every effort to maintain a diversified and stable revenue base to protect its operation from short-term fluctuations in any one revenue source.
- With the exception of grants, charges for services, and earmarked donations, the City will not earmark revenue for specific purposes in the General Fund.
- The City will establish charges for enterprise funds that fully support the total cost of the enterprise. Utility rates will be reviewed annually. Rates will be adjusted as needed to account for major changes in consumption and cost increases.
- The City will charge user fees to the direct beneficiaries of City services to recover some or all of the full cost of providing that service. All user fees will be reviewed biannually to insure that direct and overhead costs are recovered in the percentage approved by City Council.
- To the extent practicable, new development shall pay necessary fees to meet all identified costs associated with that development.

- The City will work aggressively to collect all delinquent accounts receivable. When necessary, collection procedures will include termination of service, submission to collection agencies, foreclosure, and other available legal remedies.

EXPENDITURES

- The City will provide employee compensation that is competitive with comparable public jurisdictions within the relative recruitment area.
- Estimated wage increases and changes in employee benefits will be included in the proposed budget under Personnel Services.
- The City is committed to maintaining and improving the productivity of its staff by providing a proper working environment, adequate equipment and supplies, and appropriate training and supervision.
- A Social Service appropriation will be included in the proposed General Fund Budget. This appropriation will increase or decrease relative to the overall General Fund revenues.
- An Economic and Cultural Development appropriation will be included in the proposed General Fund Budget. This appropriation will increase or decrease relative to the overall Transient Occupancy Tax Revenues.

PURCHASING

- The City will purchase materials, supplies, and equipment through a competitive process that provides the best product for the least cost.

CAPITAL

- The City will provide for adequate maintenance of equipment and capital assets. The City will make regular contributions to the Equipment Replacement Fund and the City Future General Capital Improvements Account to ensure that monies will be available as needed to replace City vehicles and facilities.

- The City will update its five-year Capital Improvements Program biannually, identifying capital needs and potential capital funding sources. The Capital Improvements Program will reflect the priorities of the City Council and the long-range needs of the community.
- Future operating costs associated with new capital improvements will be projected and included in the long-term budget forecast.
- The City will determine and use the most appropriate method for financing all new capital projects.
- Special accounts dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.
- The Capital Improvement Plan will encourage a level capital replacement schedule.

DEBTS

- The City will not use long-term borrowing to finance current operations.
- Capital projects, financed through bond proceeds, will be financed for a period not to exceed the useful life of the project.
- Whenever possible, enterprise debt will be self-supporting. Regardless of the type of debt issued, the City will establish a one-year reserve for all self-supporting debt.
- The City will seek to maintain and improve its bond rating to minimize borrowing costs and to ensure its access to credit markets.
- The City will keep the final maturity of general obligation bonds at or below 20 years, with the exception of water supply and land acquisition that will be limited to 30 years.
- The City will maintain good communications with bond rating agencies about its financial condition.
- The City will not issue general obligation debt, which combined with all other overlapping jurisdictions, will exceed the medium affordability index.

RISK MANAGEMENT

- The City will provide an active risk management program that reduces human suffering and protects City assets through loss prevention, insurance, and self-insurance.

ACCOUNTING METHODS

General Fund

This fund accounts for all financial resources except those to be accounted for in another fund. Resources include working capital carryover, taxes, licenses and permits, intergovernmental revenue, fines and forfeitures, charges for services, miscellaneous revenues, and inter-fund transfers. Expenditures are for Social Services, Economic and Cultural Development, Police Department, Municipal Court Division, Communications, Fire and Rescue Department, Senior Program, Community Development, Planning Division, and the Building Division. This fund uses the modified accrual method of accounting.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Special revenue funds account for transactions on the modified accrual method of accounting.

Community Development Block Grant Fund.

This fund was created in 1994-95. The fund accounts for the Block Grant and related expenditures.

Street Fund. Revenues are from the state road tax, franchise fees, charges for services and miscellaneous sources. Expenditures are for the maintenance, repair, and surfacing of streets, as well as maintenance and construction of the storm water runoff infrastructure.

Airport Fund. Revenues are from airport leases. Expenditures are for maintenance of airport facilities.

Capital Projects Fund

Capital improvement funds are established to account for financial resources that are used for the acquisition or construction of major capital facilities (other than those financed by enterprise funds, internal service funds, special assessment funds, and trust funds). Capital projects funds use the modified accrual method of accounting.

Capital Improvements Fund. This fund accounts for revenues from grants, nonbonded assessment payments, bond proceeds, and other sources, and will account for the construction of

special local improvements, usually streets, with revenues from short-term borrowing and non bonded assessments. Expenditures are for construction, property and equipment acquisition, improvements and related purposes, and the repayment of short-term debt principal and interest incurred in financing improvements.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources to be used for payment of the debt incurred for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, and trust funds). Expenditures and revenues are accounted for on the modified accrual method of accounting.

Bancroft Bonds revenues are from Bancroft (Local Improvement District) bonded assessments. These are expended for the retirement of local improvement district bonded debt principal and interest until such debts have been fulfilled.

General Bonds revenues are from property taxes that are expended for the retirement of general obligation debt principal and interest.

Notes, Contracts, and Liens revenues are derived from operating transfers from other funds are used to repay long-term contracts that are not bonded.

Enterprise Funds

Enterprise funds account for the following operations: (1) those that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) those where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes. Enterprise funds use full accrual basis of accounting for financial statement presentations. However, the enterprise activities use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition, as well as debt principal transactions.

Water Fund. This fund accounts for water operations. Revenues are from sales of water, other charges for services, as well as property taxes dedicated to the retirement of general obligation bonds. Expenditures are for operations, conservation programs, capital construction, and retirement of debt.

Wastewater Fund. This fund accounts for wastewater treatment and collection. Revenues are from charges for services. Expenditures are for operations, capital construction, and retirement of debt.

Electric Fund. This fund accounts for the distribution of purchased electricity according to standards set forth by the Federal Energy Regulatory Commission. Revenues are from sale of electricity and other charges for services and intergovernmental grants. Expenditures are for related operations. Utility operations include wholesale power purchases, operating expenses, energy conservation incentives, capital outlay, retirement of debt, and franchise tax.

Telecommunications Fund. This fund accounts for telecommunications operations. Revenues are from cable TV, Internet connections, and high-speed data. Expenses are for operations maintenance, capital construction, and debt service.

Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Internal service funds use full accrual accounting methods for financial statement presentations. However, the internal service funds use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition as well as debt principal transactions.

Central Services. This fund is divided into the following Divisions: Elected Officials, Administration, Administrative Services, Legal, Customer Services, Accounting, Purchasing, Public Works Administration, Engineering, Maintenance, Computer Services, and the City Recorder. These Divisions fall under the umbrellas of the Administration, Administrative Services, Finance, Public Works, and the Electric Departments. These functions are supported by

charges for services by all direct service divisions and departments.

Insurance Services Fund. Revenues in this fund are from service charges from other departments, investment income, and insurance retrospective rating adjustments. Expenditures are for insurance premiums, self-insurance direct claims, and administration.

Equipment Fund. This fund is used to account for the replacement and maintenance of the city's fleet of vehicles. Revenues are from equipment rental charges. Expenditures are for personnel, materials and services, and capital outlay.

Trust and Agency Funds

Trust and agency funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or governmental units, and/or other funds. These include (a) expendable trust funds, (b) non-expendable trust funds, (c) pension trust funds, and (d) agency funds.

Cemetery Trust Fund. The Cemetery Trust Fund is a non-expendable trust fund that uses the accrual basis of accounting. Revenues are from interest income and perpetual care service charges on cemetery operations. Expenditures are for the repurchase of plots and transfers of earnings to the cemetery fund for operations.

DISCRETE COMPONENT UNIT

Parks

Parks and Recreation Fund. (Special Revenue Fund) Revenues are from the parks and recreation portion of the property tax levy, charges for services, and miscellaneous sources. Expenditures are for parks and recreational purposes as well as department operations.

Ashland Youth Activities Serial Levy Fund. (Special Revenue Fund) Revenues are from a three-year Ashland Youth Activities local option property tax levy. Expenditures are for community and youth activities and recreation.

Parks Capital Improvements Fund. (Capital Projects Fund) This fund is used to account for resources from grants and inter-fund transfers that are to be expended for equipment purchases and major park renovations.

Salary Schedule
Effective January 1, 2000

<u>Classification:</u>	<u>Minimum</u>	<u>Maximum</u>
Elected and Appointed:		
Mayor	500	500
Council	350	350
City Recorder/Treasurer	53,628	53,628
Municipal Judge	36,528	36,528
Management and Confidential:		
City Administrator	90,012	106,284
City Attorney	75,444	84,852
Assistant City Administrator/Personnel Director	69,780	78,444
Chief of Police	69,780	78,444
Director of Electric Utilities	69,780	78,444
Director of Finance	69,780	78,444
Fire Chief	69,780	78,444
Director of Public Works/City Engineer	67,116	75,444
Administrative Services Director	67,116	75,444
Director of Community Development	67,116	75,444
Electric Operations Superintendent	61,020	68,628
Assistant Fire Chief/Fire Marshall	59,592	67,008
EMS Fire Training Coordinator	57,000	64,068
Police Captain	56,232	63,216
Public Works Superintendent	55,080	62,280
Telecommunications Engineer	55,080	62,280
Engineering Services Manager	50,844	59,292
Marketing and Communications Manager	50,268	56,496
Network Administrator	50,268	56,496
Database Administrator	50,268	56,496
Supervising Accountant	47,664	53,628
Senior Planner	47,544	53,436
Police Sergeant	47,412	53,292
Building Official	45,108	50,712
Water Plant Supervisor	43,644	49,056
Water Quality Supervisor	41,112	46,224
Maintenance & Safety Supervisor	41,112	46,224
Street Supervisor	41,112	46,224
Police Administrative Services Manager	41,100	46,212
User Support Administrator	40,144	45,136
Cable TV Specialist	40,140	45,132
Communications Technician	40,140	45,132
Senior Program Director	32,184	36,168
Police Dispatch Supervisor	29,244	33,864
Legal Assistant	26,568	32,244
Personnel Assistant	26,568	32,244
Executive Secretary	26,568	32,244
Administrative Secretary	23,100	28,032
Secretary	20,004	24,264

salary schedule

<u>Classification:</u>	<u>Minimum</u>	<u>Maximum</u>
General City Services Staff:		
Electrical Inspector	38,604	46,944
Engineering Tech III	37,752	45,888
Building Inspector	35,916	45,408
Staff Accountant/EDP	34,608	43,656
Associate Planner	32,952	40,668
Engineering Assistant	32,952	40,668
Account Representative	32,256	40,332
Energy Analyst & Inspector	25,860	39,900
Facility Maintenance Worker	31,284	39,624
Engineering Tech II	30,912	39,144
GIS Specialist	30,912	39,144
Computer Technician	28,452	34,608
Assistant Planner	25,896	32,796
Engineering Tech I	24,852	31,488
Code Enforcement Specialist	25,296	31,080
Court Clerk II	23,400	29,532
Account Clerk	22,884	28,824
Court Clerk I	22,884	28,824
Secretary	21,804	27,576
Bldg. Maintenance/Warehouse Worker II	21,528	27,372
Administrative Secretary (Planning)	20,568	26,100
Clerk II	20,304	25,620
Building Maintenance Worker	19,512	24,588
Clerk I	17,556	22,068
Fire and Rescue Personnel:		
Captain/EMT P	51,108	56,040
Captain/EMT I	49,380	54,348
Captain/EMT B	48,192	53,160
Engineer/EMT P	42,708	46,260
Engineer/EMT I	40,992	44,532
Engineer/EMT B	39,804	43,320
Firefighter/EMT P	34,620	43,008
Firefighter/EMT I	32,928	41,232
Firefighter/EMT B	31,716	40,068
Police Personnel:		
Police Officer	30,852	39,180
Youth Diversion Officer	29,604	37,380
Clerk/Dispatcher	26,220	32,460
Community Services Officer	23,544	28,896
Parking Control Officer	19,920	25,212
General Labor:		
Utility Worker IV/Water Quality Tech	30,456	37,692
Cemetery Sexton	30,456	37,692
Utility Worker III	28,824	36,132
Treatment Plant Operator-Water	27,564	35,532
Mechanic	26,892	35,460
Utility Worker II	24,684	32,652
Meter Reader/Repair	24,048	31,656
Utility Worker I	22,272	29,100
Treatment Plant Operator-Wastewater	28,332	26,360

salary schedule

Electric Staff:

Lead Working Line Installer	57,594	57,594
Line Installer/Service Person	53,247	53,247
Line Installer	53,247	53,247
Electric Meter Repairer	53,247	53,247
Electrician	53,247	53,247
Apprentice Line Installer	37,273	47,943
Line Truck Driver	42,119	42,119
Mapping Specialist	32,551	40,081
Connect-Disconnect	16,952	38,167
Meter Reader	16,952	36,233
Grounds Person	16,952	36,233
Telecommunications Technician	16,952	36,233

Parks and Recreation Staff:

Parks and Recreation Director	63,600	78,900
Park Superintendent	46,150	58,200
Greens Superintendent	41,960	44,325
Business/Personnel Manager	35,000	41,915
Park Technician III	32,285	39,730
Environmental Education Coordinator	24,710	37,070
Recreation Supervisor	24,835	36,400
Park Technician II	28,500	34,700
Head Custodian	25,815	32,365
Recreation Facilities Manager	24,835	31,450
Accounts/Payroll Clerk	24,835	30,725
Park/Golf Technician I	24,835	30,725
Park/Golf Worker	17,245	24,070
Park Custodian	18,160	22,655
Receptionist	17,140	22,568

Regular Part-time employees:

Comm. Services Volunteer Coordinator	33,852	38,172
Parking Control Officer	19,920	25,212
Senior Center Specialist	20,712	23,292
Bailiff	15,708	19,776

history of positions

Department	1998 Actuals	1999 Actuals	2000 Adopted	2001 Adopted
Administration	9.00	9.75	10.00	6.00
Administrative Services	3.50	2.90	4.90	4.70
Finance	17.75	12.25	13.50	13.50
City Recorder	2.00	2.00	1.25	1.50
Municipal Court	2.60	2.90	3.00	3.50
Police	38.80	40.30	40.80	42.30
Fire	28.00	28.00	28.00	28.00
Public Works	50.80	56.30	55.80	54.30
Community Development	10.80	11.70	11.65	13.10
Senior	2.65	2.65	2.65	1.80
Electric	15.25	17.25	22.50	27.00
Subtotal	181.15	186.00	194.05	195.70
Parks	35.00	36.00	39.00	40.20
Total Staffing Requirement	216.15	222.00	233.05	235.90

A Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

ADA: Americans with Disabilities Act.

Adopted budget: The budget as finally adopted by the city council. It represents the financial plan of the City that forms the basis and limits for appropriations for the fiscal year.

AFN: Ashland Fiber Network is the state-of-the-art telecommunications infrastructure of fiber that weaves through the City's neighborhoods. AFN provides citizens of Ashland with three innovative services: high-speed data, cable modem Internet access and cable television.

AMR: Automatic Meter Reading System.

Annexation: The incorporation of land into an existing city with a resulting change in the boundaries of that city.

APD: Ashland Police Department.

Appropriation: The legal authorization granted by the city council to make expenditures and incur obligations.

Appropriation Ordinance: The legal document passed by the city council authorizing expenditures.

Assessed Value: The value set by the county assessor on real and personal taxable property as a basis for levying taxes. The value can only be raised three percent per year on existing property, or by new construction or annexation.

B Bonded Debt Levy: Property tax levy dedicated to repayment of General Obligation Bonds authorized by more than 50 percent of the community's registered voters. The levy cannot exceed the term of the bonds.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest

paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

BPA: Bonneville Power Administration. This federal agency is the major wholesaler of Northwest electric energy.

Budget: A financial operating plan with estimated expenditures and expected revenues for a given period.

Budget Committee: A panel composed of the city council and an equal number of citizens responsible for the review and recommendation of the annual budget.

Budget Message: A message prepared by the city administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the City's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the city council to be responsible for assembling the budget. For the City of Ashland, the city administrator serves this role.

C CAP: Central Area Patrol.

Capital Improvement Funds: These funds account for resources to be used for the acquisition or construction of major capital facilities.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$5,000.

CDBG: Community Development Block Grant are funds from the Department of Housing and Urban Development used to assist low and moderate income neighborhoods and households.

Central Service Charge: Reimbursement for services that are paid for out of one fund, but benefit the programs in another fund.

CERVS: Community Resource and Vital Services is a non-profit program that ICCA is part of. (See ICCA.)

CIP: Capital Improvement Plan.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

CSV: Community Service Volunteers.

CWSRF: Clean Water State Revolving Fund.

D DARE: Drug Awareness Resistance Education.

Debt Service: Payment of interest and principal related to long term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

DEQ: The Oregon Department of Environmental Quality works to restore, enhance, and maintain the quality of Oregon's air, water and land.

E EDP: Electronic Data Processing.

EMS: Emergency Medical Services.

EMT: Emergency Medical Technician.

Enterprise Funds: These account for operations that are financed and operated in a manner similar to private business enterprise. The intent is to finance or recover costs of providing goods and services through user charges.

EOC: The Emergency Operations Center is the coordinating and support organization headquarters for emergency operations within the City. The purpose of the EOC is to support Incident Command operations.

Expenditures: The money spent by the City for the programs and projects included within the approved budget.

F Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the City is prepared and adopted.

Fixed Assets: Assets of a long-term character

such as land, buildings, furniture, and other equipment.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

G GAAP: Generally accepted accounting principals as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

I IBEW: International Brotherhood of Electrical Workers

ICCA: Interfaith Care Community of Ashland is an organization that is under the auspices of CERVS. It is a coalition of faith groups and community volunteers committed to providing a coordinated program of emergency services to families and individuals in need. Also known as ICCA/CERVS.

ISTEA: Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

L LCDC: Land Conservation Development Commission

Line Item: An expenditure description at the most

glossary

detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the City of Ashland to finance improvements to neighborhoods (e.g., sidewalks) over a 10-year period.

Local Option Levy: Voter-approved property tax levies for a period of two to five years above the permanent tax rate.

M Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personnel Services or Capital Outlay.

Measure 47: In November 1996, voters passed a tax limitation initiative that was referred to as Measure 47. The measure's provisions included: a tax roll back for property taxes; a cap of 3 percent on assessed value increases in future years; a requirement that special elections for property tax increase measures must be approved by 50 percent of all registered voters, as opposed to a simple majority in general elections. Because of several complexities regarding implementation, the legislature instead proposed Measure 50 in May 1997.

Measure 50: In May 1997, voters replaced Measure 47 with Measure 50. The measure fundamentally changed the structure of property taxes in Oregon, moving from the tax base system to a permanent tax rate. Measure 50 has the same financial impact as Measure 47, with the benefit of simplified implementation.

O Ordinance: The method by which the appropriation of the budget is enacted into law by the city council per authority of the Oregon State Statutes.

Organizational unit: An administrative subdivision, such as a department or division, of the city government charged with carrying on one or more specific functions.

P PEG: Public Education and Government access fee relative to the Cable TV Franchise.

Permanent Tax Rate: The rate per thousand dollars of Assessed Value that is the maximum that can be levied for government operations. The assessed

valuation is capped and can only increase by three percent per year.

Personnel Services: Payroll expenses, such as wages, overtime pay, Social Security, insurance benefits and retirement contributions.

Program: Some departments are divided into programs for better management and tracking of resources.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

R Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenues: Monies received or anticipated by a local government from both tax and non-tax sources.

S SBA: Small Business Administration, established in 1953, is a federal agency that provides financial, technical, and management assistance to help Americans start, run, and grow their businesses.

SCADA: Supervisory Control and Data Acquisition

SDC: System Development Charges are assessed on new construction to cover the demands placed on City services. Charges collected will cover water, sewer, transportation, storm drains, and parks and recreation.

SOU: Southern Oregon University is located in Ashland, Oregon.

SOWAC: Southern Oregon Women's Access to Credit is an organization that is a recipient of an Economic and Cultural Development grant.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to increase a tax levy.

T TAP Intertie: Talent Ashland Phoenix Intertie is the connecting of all three Cities into one water system.

Tax Levy: Total amount of dollars raised in property taxes imposed by the City, permanent tax rate, local option levies, and Bonded Debt levies.

TID: Talent Irrigation District.

TPAC: Transportation Plan Advisory Committee.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.

U Unappropriated Ending Fund Balance: An amount set aside to be used as cash carryover for the next fiscal year's budget.

W Working Capital Carryover: The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.

WWTP: Wastewater Treatment Plant.

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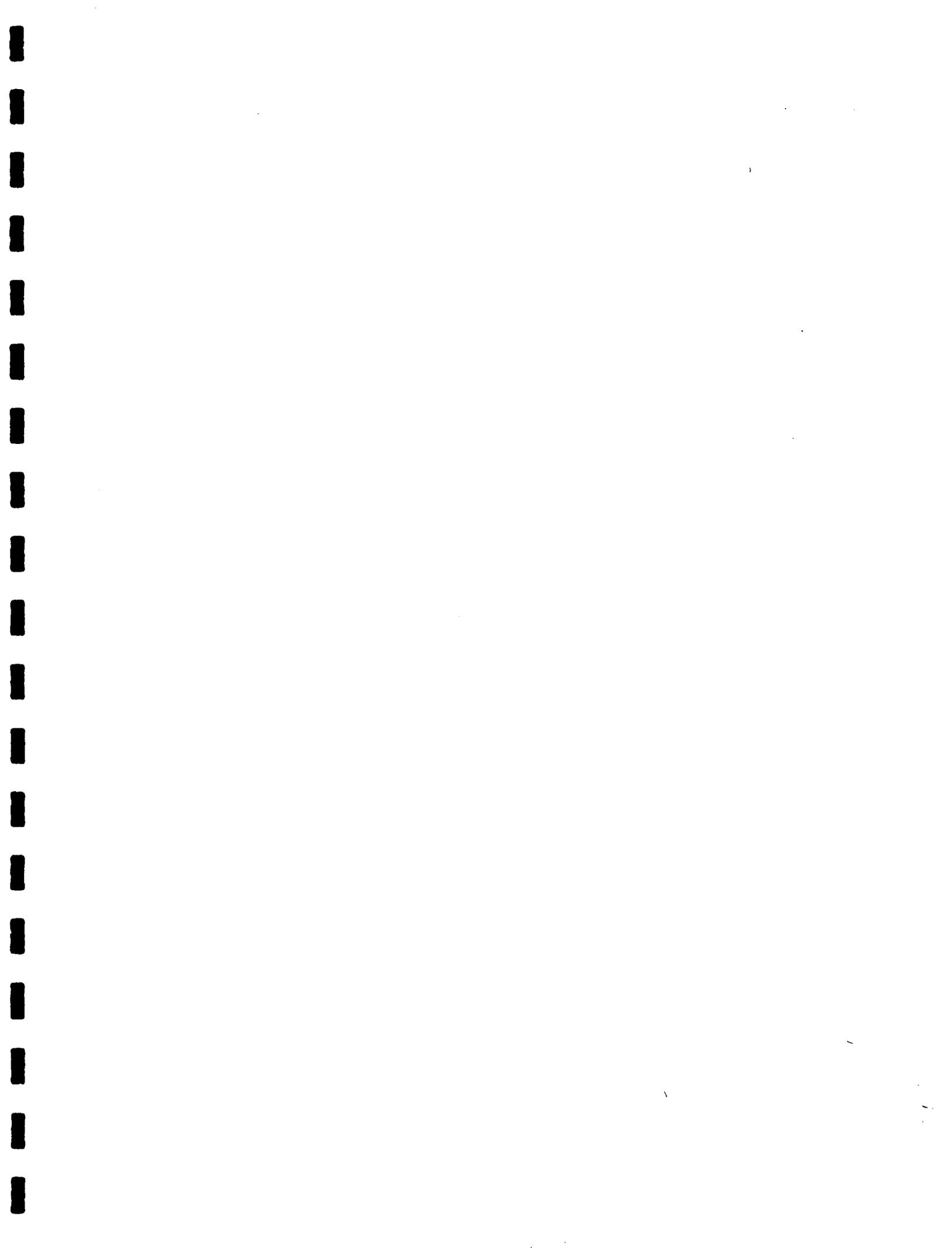
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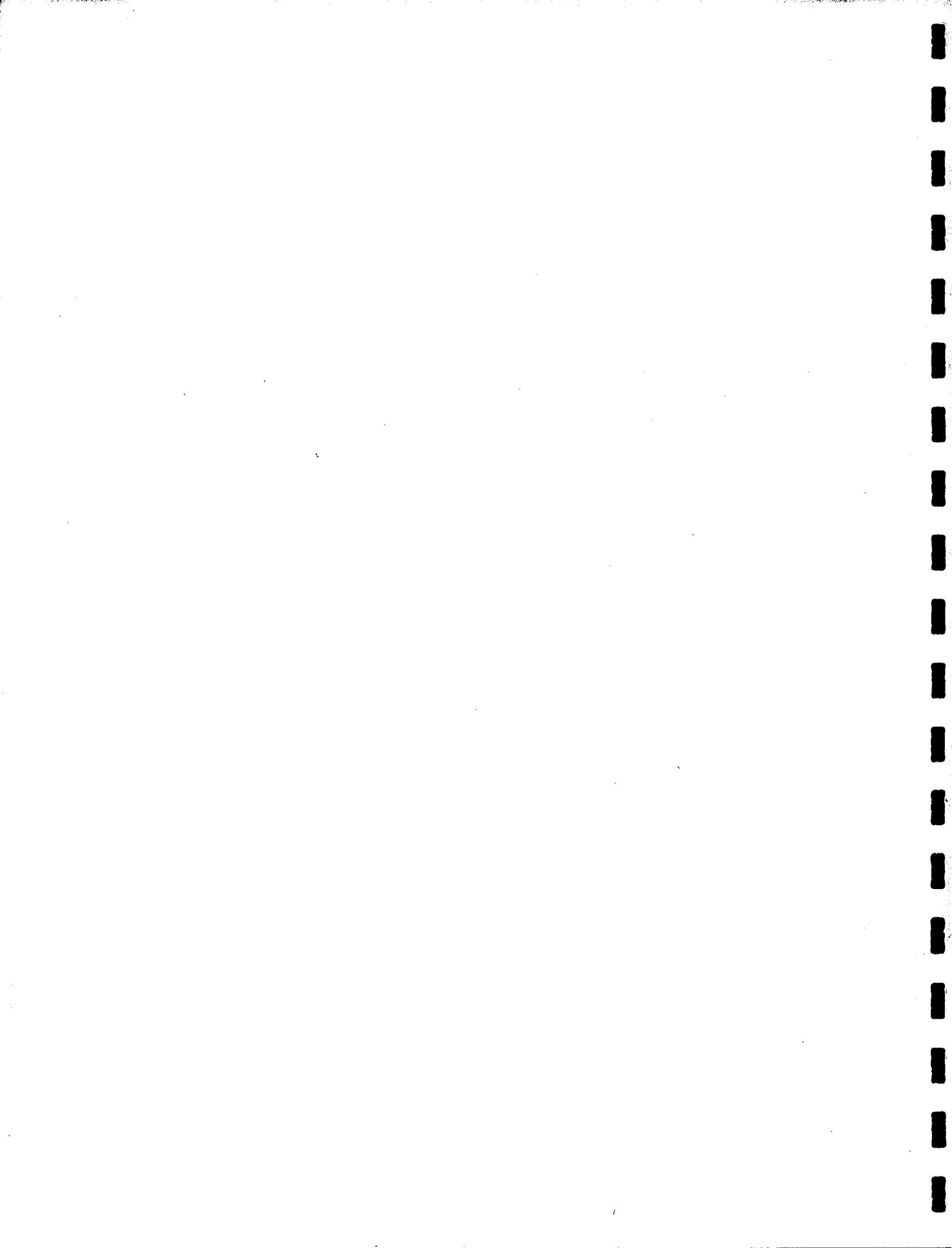
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Another notice

MEMORANDUM

To: Ashland Daily Tidings
From: Kathy Griffin, Department of Finance, 552-2002
Subject: Listing in Public Meetings Calendar
Date: August 31, 1999

Please print the following on Thursday, September 2:

There will be a public meeting of the City of Ashland Budget Committee on Thursday, September 9, at 7:30 p.m. at the Civic Center Council Chambers, 1175 East Main Street. The 2000-2001 Budget Process will be discussed.

Almanac *9/2/99*

Calendar

TODAY

GOVERNMENT MEETINGS

7 p.m. — Phoenix Talent School Board, Orchard Hill Elementary School, 1011 La Loma Drive, Medford, 535-1511.
7:30 p.m. — City of Ashland Budget Committee, Council Chambers, Civic Center, 1175 E. Main St., 552-2002.

F:\USER\BUDGET\Notice\B\Notice990999.coc

fax'd at 10:45

Ashland Daily Tidings

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STATE OF OREGON

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County of Jackson

I, Michael D. Thoye, being duly sworn, depose and say that I am the printer of ASHLAND DAILY TIDINGS, a daily newspaper of general circulation, printed and published in Ashland, in the aforesaid county and state; that such newspaper is made up of at least four pages of five columns of at least 17 1/4 inches in depth, or if smaller pages, than said comprising an equivalent amount of type matter; that said newspaper was regularly and uninterruptedly published for at least one year immediately proceeding the first publication of the attached notice, and has more than 200 bona fide subscribers within the county in which it is published; that the notice of which the one hereto attached is a true and correct copy, viz:

Was published in the regular and entire issue of said newspaper commencing with the issue dated the 30th day of December 1999, and ending with the issue dated 6th day of January 2000.

Michael D. Thoye

That the price actually charged for this notice was \$ 63.00
Subscribed and sworn to before me this 24th day of January 2000.

Linda G. Miller
NOTARY PUBLIC OF OREGON



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NOTICE OF BUDGET COMMITTEE MEETINGS

An introductory meeting of the Budget Committee of the City of Ashland, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2000, to June 30, 2001, will be held in the Council Chambers at the Ashland Civic Center, 1175 East Main Street. This meeting will take place on the 13th day of January, 2000, at 7:00 p.m. The purpose of this meeting is to discuss the budget calendar and budget assumptions.

The following Budget Subcommittee meetings will be held in the Council Chambers at the Ashland Civic Center, 1175 East Main Street on the dates and times listed below.

March 2, 2000, at 7 p.m. - Economic and Cultural Development Grant Presentations will be received.

March 9, 2000, at 7 p.m. - Community Development Block Grant Presentations will be received.

The Budget Subcommittee will receive questions and comments from the public at these meetings.

These are public meetings where deliberation of the Budget Committee takes place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

No. 129920
Publish 12/30/99 and 1/6/2000

Notice of Budget Committee Meeting

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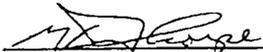
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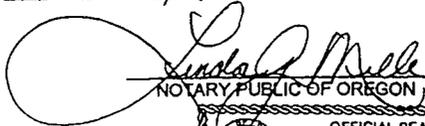
County of Jackson

I, MICHAEL D. THORPE, being duly sworn, depose and say that I am the printer of ASHLAND DAILY TIDINGS, a daily newspaper of general circulation, printed and published in Ashland, in the aforesaid county and state; that such newspaper is made up of at least four pages of five columns of at least 17 1/4 inches in depth, or if smaller pages, than said comprising an equivalent amount of type matter; that said newspaper was regularly and uninterruptedly published for at least one year immediately preceding the first publication of the attached notice, and has more than 200 bona fide subscribers within the county in which it is published; that the notice of which the one hereto attached is a true and correct copy, vtz;

Was published in the regular and entire issue of said newspaper commencing with the issue dated the 25th day of March, 2000, and ending with the issue dated 25th day of March, 2000.


MICHAEL D. THORPE

That the price actually charged for this notice was \$ 52.50. Subscribed and sworn to before me this 31st day of March, 2000.


NOTARY PUBLIC OF OREGON



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Public Notices

NOTICE OF BUDGET COMMITTEE MEETINGS

The meetings of the Budget Committee of the City of Ashland, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2000, to June 30, 2001, will be held in the Council Chambers at the Ashland Civic Center, 1175 East Main Street. The purpose of these meetings is to discuss the budget, calendar and budget assumptions. The meetings will take place as follows:

The Budget meetings will be held in the Council Chambers at the Ashland Civic Center, 1175 East Main Street on the dates and times listed below:

March 30, 2000, at 7 p.m. - Economic and Cultural Development Grant Decisions

April 20, 2000, at 7 p.m. - Full Budget Committee Meeting; Budget Message & General Fund Revenue Assumptions

April 24, 2000, at 3:30 p.m. - Budget Subcommittee: Fire Department

April 27, 2000, at 7 p.m. - Budget Subcommittee: Public Works Department/ Capital Improvement Plan

May 1, 2000, at 3:30 p.m. - Budget Subcommittee: Community Development Department/ Finance Department

May 4, 2000, at 7 p.m. - Budget Subcommittee: Municipal Court/ Police Department

May 11, 2000, at 7 p.m. - Budget Subcommittee: Parks and Recreation Department

May 15, 2000, at 3:30 p.m. - Budget Subcommittee: Administration Department/ Administrative Services Department/ Senior Services/ City Recorder's Office/ Legal Department

May 18, 2000, at 7 p.m. - Budget Subcommittee: Electric Department/ Ashland Fiber Network (AFN)

May 25, 2000, at 7 p.m. - Full Budget Committee Meeting: Budget Approval

The Budget Committee will receive questions and comments from the public at these meetings.

These are public meetings where deliberation of the Budget Committee takes place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. The Budget document will be available on April 17th at City Hall.

No. 030017
Publish 3/20, 3/25 -2000

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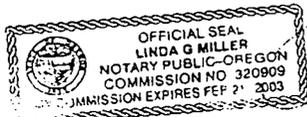
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I, MICHAEL D. THORPE, being duly sworn, depose and say that I am the printer of ASHLAND DAILY TIDINGS, a daily newspaper of general circulation, printed and published in Ashland, in the aforesaid county and state; that such newspaper is made up of at least four pages of five columns of at least 17 3/4 inches in depth, or if smaller pages, than said comprising an equivalent amount of type matter; that said newspaper was regularly and uninterruptedly published for at least one year immediately proceeding the first publication of the attached notice, and has more than 200 bona fide subscribers within the county in which it is published; that the notice of which the one hereto attached is a true and correct copy, viz:

Was published in the regular and entire issue of said newspaper commencing with the issue dated the 31st day of May, 2000, and ending with the issue dated 31st day of May, 2000.


MICHAEL D. THORPE

That the price actually charged for this notice was \$ 346.50. Subscribed and sworn to before me this 31st day of May, 2000.




NOTARY PUBLIC OF OREGON

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Public Notices Public Notices Public Notices Public Notices Public Notices Public Notices

Meeting of the Ashland City Council will be held on June 6, 2000, at 7:00 p.m. at the Civic Center, 1175 Jefferson Street, Ashland, Oregon. The purpose of the meeting is to discuss the budget for the fiscal year ending July 2000 as approved by the Ashland Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Ashland City Hall between the hours of 8:30 a.m. and 5:00 p.m. This certifies that the budget was prepared on a basis of accounting that is consistent with the best of accounting used the preceding year. Major changes, if any, and their effect on the budget are explained below.

of Ashland, Jackson County, May 25, 1999. Catherine M. Shaw, Mayor. 488-6002.

	This Year Adopted 1999- 2000	Next Year Approved 2000- 2001
ANTICIPATED REQUIREMENTS		
Personnel Services	\$ 13,981,000	\$ 14,810,076
Materials and Services	16,018,000	21,129,302
Capital Outlay	26,883,000	28,828,085
Debt Service	3,754,000	4,921,500
Interest	1,792,000	597,480
Interfund Uses (Interfund Loan)	1,565,000	1,599,000
Contingencies	4,722,000	4,342,570
Appropriated Ending Fund Balance	12,338,000	13,782,037
Total Requirements	83,151,000	90,010,000
ANTICIPATED RESOURCES		
Resources Except Property Taxes	76,188,000	84,015,000
Property Taxes Required to Balance	4,963,000	5,995,000
Total Resources	83,151,000	90,010,000
ANTICIPATED TAX LEVY		
Property Taxes Required to Balance	4,963,000	5,995,000
Due to Constitutional Limitations		
Estimated Property Taxes not to be Received		
Accounts Allowed, Other Uncollected		
Levy	613,000	740,000
Total Levy	5,576,000	6,735,000
LEVIES BY TYPE		
Maximum Rate Limit	4,198,000	4,447,000
Option Levies	1,100,000	1,694,000
Levy for Bonded Debt Obligations	278,000	594,000
Total Levies	5,576,000	6,735,000
LONG TERM DEBT		
Debt	34,537,162	42,568,008
Debt Service	2,400,251	3,839,675
Authorized But Not Incurred	170,000	5,800,000
Total Indebtedness	\$ 37,107,413	\$ 48,407,683

The proposed fiscal year 2001 budget in the amount of \$90,010,000. The 2001 budget is balanced and represents an increase of 8.3% over the 2000 adopted budget. There are no significant operational changes anticipated with the proposed budget, however there are several significant capital improvement projects planned including: the new library, new station, Hillah building remodel and the completion of the Ashland Fiber Network. The number of capital projects account for the majority of the increased costs in the proposed budget.

In the past budget year, the staff began the process of developing the budget with concern over the financial condition of the General Fund. This year, several significant increases in General Fund revenue and the probability of electric rate increases in the following two years have materially changed the multi-year projections in the fund. The proposed budget not only uses a balanced budget in the General Fund for the coming year, it is projected to be balanced in the coming five fiscal years. Strong hotel motel tax growth, building permit revenue and new planning fees and expected increases in the electric utility tax have allowed for a leveling of revenue and expenditures over this multi-year period.

The City's annual budget based upon the goals and objectives established by City Council through the annual strategic planning process. The strategic plan is included in the budget document for reference. The broad goal areas identified in the plan are:

- ✓ Citizen Participation and Involvement
- ✓ Environmental Resources
- ✓ Housing
- ✓ Economic Strategy
- ✓ Public Services
- ✓ Transportation and Transit
- ✓ Energy, Air and Water Conservation
- ✓ Parks, Open Space and Aesthetics
- ✓ Urbanization
- ✓ Historical Sites and Structures
- ✓ Regional Strategies
- ✓ Financial Management
- ✓ Social and Human Services
- ✓ Organizational Effectiveness

In the budget document, each departmental narrative emphasizes their specific strategic goal or strategy. Some of the major projects that are included in the proposed budget include:

- ✓ Completion of the Fire Station #1 Construction
- ✓ Hillah Building Remodel
- ✓ Completion of the Ashland Fiber Network

BUDGET FORMAT

The budget format has been revised. The expenditure portion of the document is organized by department and not by fund for ease of review. Both a capital improvement plan section and long-term budget section have been included in the budget to assist the Budget Committee in understanding the proposed capital improvement projects and to get a better sense of how the City is headed financially on a multi-year basis.

ACCOUNTING POLICIES

The Ambulance Fund, Bancroft Bond Fund, Debt Service Fund and Golf Course Funds were closed out in 2000 and are not shown in the 2001 budget as separate funds. The Ambulance revenues and expenditures are part of the general fund. The Bancroft and General Bond were consolidated into the Debt Service fund, other than those issues financed by Enterprise activities. The Golf Course revenues and expenditures are included in the Parks fund.

BUDGET ASSUMPTIONS

The following assumptions were used in the preparation of the proposed budget:

- ✓ Inflation will be less than 3% for 2000-2001.
- ✓ Population growth will be 1.5%.
- ✓ Property tax rate will have no increase over the prior year.
- ✓ Property tax assessed valuation growth will be 3% plus the local growth allowed by Measure 50.
- ✓ Staff will ensure efficient and effective operations prior to recommending tax level increases.
- ✓ Union contract provisions will be met and agreements reached with Police and Fire Unions.
- ✓ The budget will implement the City Council's strategic plan goals and objectives.
- ✓ The city will pay its full contribution to PERS.
- ✓ User fees will continue to support enterprise operations.
- ✓ Existing physical assets of the City will be maintained.

REVENUES

Taxes. The tax category makes up 18.9% of the total revenues. Taxes include property and Electric Utility Users tax, Food Beverage taxes, Hotel/Motel taxes and franchise fees.

Property Taxes. Property taxes are distributed to the General Fund, Parks Fund, Ashland Youth Activity Fund (Parks) for operations and the Water and Debt Service Funds for pay bonded indebtedness. The estimated tax rate for 2001 is \$5.48, which is equal to an inch .68. The proposed property tax rate for the General Fund and Parks Fund portion is to be last year's rate.

Included in the rate is an increase of \$.43 for the Ashland Youth Activities levy, which is considered by the voters in May. Also included in the rate is \$.24 for debt service for the Station and \$.13 for Flood Bond.

Charges for Services. Charges for services account for 46% of Ashland's revenues. The charges are for ambulance patient services, transportation utility fees, storm drain utility airport rental fees, water, wastewater, electric and telecommunications services, system development charges and internal service charges.

The proposed budget includes increases in planning fees and engineering fees over the next three years to better balance the costs associated with development with those planning and engineering costs that should be paid for by users rather than the general utility and property payer. Staff recommends that planning fees be tripled and then increased again in the future. The 2001 budget generates an additional \$120,000 in planning fees and \$35,000 in engineering fees. In addition the airport will need to increase their rental fees to cover maintenance and operational costs.

EXPENDITURES

Personnel Services. Personnel services costs represent 16.45% of the total proposed by the City. These projected costs are equal to an increase of 5.9% over the previous budget. It is important to note that personnel services previously increased 10.7% and 12.9% in the last two budget cycles. Included in the 2001 budget are the following changes in staffing:

Net Change (FTE) +1.4 (City) +1.2 (Parks).

The long-term budget plan includes the following total number of positions:

Fiscal Year	2000	2001	2002
City Staffing (FTE)	194.05	195.45	196.45

Materials and Services. This category represents 23.5% of the total budget. The largest increases are in the Wastewater Fund and Telecommunications Fund for additional operational costs and in the Parks Fund for operational and maintenance costs of North Mountain Park. Overall this category represents an 18% increase over the previous budget.

Capital Outlay. Capital outlay costs are increasing from a budget of \$26.9 million to \$28.9 million. A complete description of each project in the Capital Improvement section of the budget.

Debt Service. The proposed budget includes the payment of all current debt obligations to the City. The City will be financing \$170,000 in flood restoration bonds, and \$3.14 million in station #1 prior to the end of the current year. The proposed budget includes the financing of \$1.34 million for the Hillah building remodel, \$500,000 in Local Improvement District bond \$9.3 million for additional Wastewater treatment plant improvements. Also included in this is \$1.8 million in interfund loans for the start up operating costs of the Telecommunications. The long-term budget calls for water improvement financing, transportation-related debt, and

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88005	<u>schedule</u>	<u>Budget Notice Publication</u>

150-030 9/91

RESOLUTION 2000- 12

A RESOLUTION ADOPTING THE ANNUAL BUDGET AND MAKING APPROPRIATIONS

BE IT RESOLVED that the City of Ashland City Council hereby adopts the 2000-2001 fiscal year budget, now on file in the office of the City Recorder.

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2000, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND	
Administrative Services	\$ 90,000
Finance - Social Services Grants	97,000
Finance - Economic & Cultural Grants	366,600
Finance - Miscellaneous	8,000
Finance - Band	57,000
Municipal Court	240,000
Police Department	3,552,000
Fire and Rescue Department	3,221,400
Public Works - Cemetery Division	291,000
Senior Program	107,000
Community Development - Planning Division	727,000
Community Development - Building Division	497,000
Transfers	1,000
Contingency	261,000
TOTAL GENERAL FUND	9,516,000
COMMUNITY DEVELOPMENT BLOCK GRANT	
Personnel Services	40,478
Materials and Services	273,522
Capital Outlay	
Contingency	
TOTAL CDBG FUND	314,000
STREET FUND	
Public Works - Street Operations	1,935,810
Public Works - Storm Water Operations	454,368
Public Works - System Development Charges	186,000
Debt Service	2,500
Transfers	44,480
Contingency	257,520
TOTAL STREET FUND	2,880,678
AIRPORT FUND	
Personnel Services	1,000
Materials and Services	68,000
Capital Outlay	225,000
Transfers	0
Contingency	5,000
TOTAL AIRPORT FUND	299,000

Resolution Adopting 2000-2001 Fiscal Year Budget

CAPITAL IMPROVEMENTS FUND	
Personnel Services	1,000
Materials and Services	43,000
Capital Outlay	7,286,000
Transfers	399,000
Contingency	500,000
TOTAL CAPITAL IMPROVEMENTS	<u>8,229,000</u>
DEBT SERVICE FUND	
Debt Service	976,000
Transfers	40,000
	<u>1,016,000</u>
WATER FUND	
Administrative Services - Conservation Division	115,000
Public Works -Forest Lands Management Division	80,000
Public Works -Water Division	2,874,000
Public Works -System Development Charges	1,391,000
Debt Services	736,000
Contingency	300,000
	<u>5,496,000</u>
WASTEWATER FUND	
Public Works -Wastewater Division	4,025,000
Public Works -Construction	11,550,000
Public Works -System Development Charges	2,200,000
Debt Services	0
Contingency	1,694,000
TOTAL WASTEWATER FUND	<u>19,469,000</u>
ELECTRIC FUND	
Administrative Services - Conservation Division	769,000
Electric - Operations	7,909,000
Debt Service	73,000
Transfers	0
Other Financing Uses (Interfund Loan)	599,000
Contingency	500,000
TOTAL ELECTRIC FUND	<u>9,850,000</u>
TELECOMMUNICATIONS FUND	
Administrative Services - Customer Relations	127,000
Electric - Operations	3,579,000
Debt Services	1,798,000
Contingency	295,000
TOTAL TELECOMMUNICATIONS FUND	<u>5,799,000</u>

Resolution Adopting 2000-2001 Fiscal Year Budget

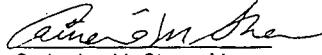
CENTRAL SERVICES FUND	
Administration Department	718,000
Administrative Services Department	269,000
Finance Department	1,093,000
City Recorder Division	121,000
Public Works - Administration and Engineering	800,000
Public Works - Facilities and Safety Division	336,000
Electric - Computer Services Division	506,000
Contingency	80,000
TOTAL CENTRAL SERVICES FUND	<u>3,923,000</u>
INSURANCE SERVICES FUND	
Personnel Services	8,000
Materials and Services	711,000
Transfers	
Contingency	160,000
TOTAL INSURANCE SERVICES FUND	<u>879,000</u>
EQUIPMENT FUND	
Personnel Services	194,872
Materials and Services	383,128
Capital Outlay	600,000
Other Financing Uses (Interfund Loan)	1,000,000
Contingency	250,000
TOTAL EQUIPMENT FUND	<u>2,428,000</u>
CEMETERY TRUST FUND	
Transfers	43,000
PARKS AND RECREATION FUND	
Parks Division	3,033,085
Recreation Division	304,500
Golf Division	381,000
Debt Service	11,000
Transfers	70,000
Contingency	40,000
TOTAL PARKS AND RECREATION FUND	<u>3,839,585</u>
ASHLAND YOUTH ACTIVITIES LEVY FUND	
Personnel Services	138,000
Materials and Services	1,570,000
Transfers	0
Contingency	9,000
TOTAL ASHLAND YOUTH ACTIVITIES LEVY FUND	<u>1,717,000</u>
PARKS CAPITAL IMPROVEMENTS FUND	
Capital Outlay	337,700
TOTAL APPROPRIATIONS	<u>\$ 76,035,963</u>

Resolution Adopting 2000-2001 Fiscal Year Budget

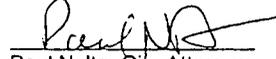
This resolution was READ BY TITLE ONLY and DULY ADOPTED at a regular meeting of the City Council of the City of Ashland on this 6 day of June, 2000.


Barbara Christensen, City Recorder

SIGNED AND APPROVED this 7 day of June, 2000.


Catherine M. Shaw, Mayor

Reviewed as to form:


Paul Nolte, City Attorney

RESOLUTION 2000- 16

RESOLUTION CERTIFYING THAT THE CITY PROVIDES SUFFICIENT MUNICIPAL SERVICES TO QUALIFY FOR STATE SUBVENTIONS

RECITALS:

- A. ORS 221.760 provides that the City of Ashland may disburse funds from the State if the City provides four or more of the following services:

1. Police Protection	5. Storm Sewer
2. Fire Protection	6. Planning, zoning and subdivision control
3. Street construction, maintenance, lighting	7. One or more utility services
4. Sanitary Sewer	

- B. City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with 221.760.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

The City of Ashland certifies that it provides the following municipal services enumerated in ORS 221.760(1):

- | | |
|---|--------------------------|
| 1. Police Protection | 5. Storm Sewer |
| 2. Fire Protection | 6. Planning |
| 3. Street construction, maintenance, lighting | 7. Electric Distribution |
| 4. Sanitary Sewer | 8. Water |

This resolution was read by title only and duly adopted at a regular meeting of the City Council of the City of Ashland on this 6 day of June, 2000.


Barbara Christensen, City Recorder

SIGNED AND APPROVED this 7 day of June, 2000.


Catherine M. Shaw, Mayor

Reviewed as to form:


Paul Nolte, City Attorney

RESOLUTION 2000- 13

A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES

RECITALS:

The City must annually adopt a resolution electing to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from tax imposed on the sale of liquor as part of State Revenue Sharing.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

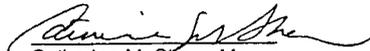
Pursuant to ORS 221.770, the City elects to receive state revenues for fiscal year 2000-2001.

This resolution was read by title only and duly adopted at a regular meeting of the City Council of the City of Ashland on this 6 day of June, 2000.



Barbara Christensen, City Recorder

SIGNED AND APPROVED this 7 day of June, 2000.


Catherine M. Shaw, Mayor

Reviewed as to form:



Paul Nolte, City Attorney

ORDINANCE NO. 2856

AN ORDINANCE LEVYING TAXES FOR THE PERIOD OF JULY 1, 2000 TO AND INCLUDING JUNE 30, 2001, SUCH TAXES IN THE SUM OF \$6,735,000.00 UPON ALL THE REAL AND PERSONAL PROPERTY SUBJECT TO ASSESSMENT AND LEVY WITHIN THE CORPORATE LIMITS OF THE CITY OF ASHLAND, JACKSON COUNTY, OREGON

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1. That the City Council of the City of Ashland hereby levies the taxes provided for in the adopted budget in the aggregate rate of \$5.4890 per thousand an amount of \$6,735,000.00 and that these taxes are hereby levied upon the assessed value for the fiscal year starting July 1, 2000, on all taxable property within the City.

SECTION 2. That the City Council hereby declares that the taxes so levied are applicable to the following funds:

	Subject to General Government Limitation		Excluded from General Government Limitation	Rate
	Permanent Rate	Local Option	Bonded Debt	Per \$1,000
General Fund	\$ 1,843,000.00			1.5020
Parks and Recreation Fund	2,604,000.00			2.1222
Youth Activities Levy		\$ 1,694,000.00		1.3806
1982 Water Bond Levy			\$ 83,000.00	.0676
1992 Water Bond Levy			100,000.00	.0815
1997 Flood Restoration Bond Levy			100,000.00	.0815
2000 Flood Restoration Bond Levy			16,000.00	.0130
2000 Fire Station Bonds			295,000.00	.2405
	<u>\$ 4,447,000.00</u>	<u>\$ 1,694,000.00</u>	<u>\$ 594,000.00</u>	<u>5.4889</u>

3.6242

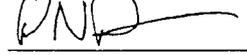
The foregoing ordinance was first READ on the 6 day of June, 2000, and duly PASSED and ADOPTED this 20 day of June, 2000.


Barbara Christensen, City Recorder

SIGNED and APPROVED this 21 day of June, 2000.


Catherine M. Shaw, Mayor

Approved as to form:


Paul Nolte, City Attorney

FORM
LB-50

Notice of Property Tax
and Certification of Intent to Impose a
Tax, Fee, Assessment or Charge on Property

2000-2001

To assessor of Jackson County

Check here if this is
an amended form

Be sure to read instructions in the 2000-2001 Notice of Property Tax Levy Forms and Instructions booklet.

The City of Ashland has the responsibility and authority to place the following property tax, fee, charge or assessment:

on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form:

20 East Main Street Ashland OR 97520
City State Zip

Greg Scoles Acting Finance Director (541) 488-5300 June 7, 2000
Contact Person Title Daytime Telephone Date

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits	
		Rate -or- Dollar Amount	
1. Permanent rate limit tax (per \$1000)	1	3.6242	
2. Local option operating tax	2	1.3806	
3. Local option capital project tax	3		Excluded from Measure 5 Limits
4. Levy for "Gap Bonds"	4		Dollar Amount of Bond Levy
5. Levy for pension and disability obligations	5		
6. Levy for bonded indebtedness not subject to Measure 5 or Measure 50	6	594,000	

Certification—Check one box.

The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.

The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	4.2865
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES — Enter all local option taxes on this schedule. If there are more than three taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Tax amount per year -or- rate authorized by voters
Operating	May 16, 2000	7/1/2000	6/30/2003	1.3806

PART IV: SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges or assessments will be imposed on specific property within your district you must attach a complete listing of properties, by assessor's account number, to which fees, charges or assessments will be imposed. Show the fees, charges or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV.)

150-504-050 (Rev. 12-99)

File with your assessor no later than JULY 15, unless granted an extension in writing.

This report is intended to promote the best possible
management of public resources.

You are welcome to keep this copy; however, if you no longer need it, please return it to:

**Finance Department
City of Ashland
20 East Main Street
Ashland, Oregon 97520**

The Finance Department maintains a file of past documents.
Your cooperation will help us save copying costs.



