

**MINUTES FOR REGULAR BUSINESS MEETING
ASHLAND PARKS & RECREATION COMMISSION
May 12, 2021
Electronic Meeting – 6:00 p.m.**

Present: Commissioners Gardiner (Chair), Landt (Vice-Chair), Bell, Eldridge, Lewis; Director Black; Recreation Superintendent Dials; Senior Services Superintendent Glatt, Analyst Kiewel; Assistant Sullivan.

Absent: None

This meeting was recorded by RVTV. The recording can be found on the [City of Ashland video archive](#).

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. APPROVAL OF MINUTES

APRC Study Session – April 7, 2021

Motion: Landt moved to approve the minutes from April 7, 2021. Seconded by Bell.

Vote: The vote was all yes

APRC Regular Business Meeting – April 14, 2021

Motion: Landt moved to approve the minutes from April 7, 2021. Seconded by Lewis.

Vote: The vote was all yes

III. ADDITIONS OR DELETIONS TO THE AGENDA

None

IV. PUBLIC FORUM

Written comments were received and have been [posted online](#)

V. CONSENT AGENDA

- a) Subcommittee Minutes Acknowledgment
 - Bee City USA – January 27, 2021
 - Ashland Senior Advisory Committee (ASAC) – March 8, 2021

Motion: Landt moved to acknowledge the two sets of Subcommittee Minutes. Seconded by Bell.

Vote: The vote was all yes

VI. DIRECTORS REPORT

Black reported on the following items.

Citizen Budget Committee Presentation

- Black, Landt, Gardiner and Kiewel presented at the Citizen Budget Committee Meeting held on May 14, 2021. Presentation topics included the history of APRC, and the importance of amenities offered to the community, a brief summary of APRC goals under consideration, expenses and revenues, the ending fund balance and the proposed dedication of Food & Beverage (F&B) Tax to APRC for operational expenses
- Landt emphasized and encouraged other Commissioners to communicate that the allocation of F&B to APRC would be reestablishing a dedicated funding source that was in place prior to the 1990s when state law overruled the dedicated funding source outlined in the City Charter and that the reason Ashland has such an excellent park system is because dedicated funds were made available in the past

Osher Lifelong Learning Institute (OLLI) Class Presentation

- Black and Gardiner presented to an OLLI class organized by former Mayor John Stromberg relating to city operations
- Topics included the budget, Japanese Garden, and allowed time for Q&A

Daniel Meyer Pool

- Initial hiring has been completed for the Daniel Meyer Pool season and the first staff training will be held on May 18
- Pool opening date is set for June 1
- Information on the pool schedule for June including swim lessons and online registration will be released soon
- Calendar will be released Monthly (instead of for the entire summer) in case programs need to be adjusted
- Currently the pool is being leased by Ashland High, Phoenix High and Rogue Valley Masters and all equipment is functioning
- The Splash Pad will open Memorial Day weekend

VII. UNFINISHED BUSINESS

a) The Freshwater Trust Lease Amendment (Action)

Black referenced the [staff report included in the packet](#) and stated this is an amendment to an existing lease that is also approved by the City Council and introduced Kaylea Kathol, Public Works and Eugene Weir of The Freshwater Trust. Kathol reported on the following items:

- The amendment will result in the following changes
 - Extend the boundary of the leased lands to better follow the alignment of Ashland Creek
 - Add APRC as a signatory
- The riparian restoration being undertaken on the leased lands by The Freshwater Trust will provide credits through a water quality trading program to the City of Ashland to meet compliance with the Clean Water Act because the City is releasing effluent that is warmer than what is required under state standards
- Black displayed [the map included in the staff report](#) and Kathol stated the original lease did not properly follow the alignment of Ashland Creek, which became evident after the fire. The boundary expansion more correctly follows the stream channel and separates lands on the north back of Ashland Creek from areas where Lomakatsi will be working with APRC on fire restoration
- Landt stated there is an area on the map (located on tax lot 1500 near the wastewater treatment plant) that is questionable as whether it should be included as part of Ashland Ponds. Landt stated that approval to use herbicides was granted for Ashland Ponds, but does not state anything about the use of herbicides upstream
 - Black stated he accepts the inclusion of the upstream area directly adjacent to Ashland Ponds as part of the herbicide use exemption that was granted
 - Wier clarified the upstream area on tax lot 1500 was included in the original lease that received an herbicide use exemption that was separate from the exemption granted for the Ashland Ponds property
- Wier stated there are leased water rights that could be used for this project, but the City of Ashland has provided access city water from the Hardesty property that can be used to irrigate the restoration efforts. Wier is also planning on exploring the possibility of using treated wastewater for irrigation purposes
- Lewis stated support for riparian restoration and acknowledged The Freshwater Trust as experts in this field. Lewis added support for utilizing wastewater for irrigation and sees the limited use of glyphosate by restoration professionals as acceptable to achieve improved riparian habitat
- Landt inquired if herbicides were used by APRC or Freshwater Trust crews on the areas on tax lot 1500 that is between the wastewater treatment plant and dog park and where the Almeda Fire began. Landt added that members of the public have told him that herbicide was used in these areas when blackberry were recently removed
 - Black stated that work has been done by APRC on those areas, herbicides were not used and that all the blackberries were removed using mechanical methods
 - Weir stated that he did not direct his crews to use herbicides in these areas and that spray crews were directed to work along the riparian corridor. He was not on site so would need to provide confirmation and will report back to APRC
- Landt inquired if the use of spray will occur at a more advantageous time, referencing the spraying that was done earlier in the year at Ashland Ponds, and asked if volunteers could be utilized to grub out blackberries on the Ashland Ponds property
 - Wier stated that the treatment undertaken early in the year was not optimal but was a best effort to suppress as much as possible. Wier added that that mechanical methods will be used through the spring and summer to keep weeds at a manageable level and will be spraying in the fall, which is the most optimal time for spraying

- Wier stated that any blackberries that are completely removed by volunteers will result in less plants that need to be sprayed, but stated the extent of the project area is too large to wholly rely on these types of methods to remove non-native, invasive species. Wier added that it is standard practice to remove non-natives prior to planting native vegetation that spraying is a necessary component of successful restoration projects
- Kathol clarified that chillers and cooling towers were explored and found to be cost prohibitive, which led to the decision to seek credits through the water quality trading program

Motion: Bell moved approval of the amendment as written, "I move to approve amending the Riparian Land Lease with The Freshwater Trust on tax lots 381E33-400, 381E33-402, 381E33-1500, and 381E33-1900 to modify the boundaries of the leasehold and add Ashland Parks and Recreation Commission as a signatory party to the Lease." Seconded by Lewis.

Vote: The vote was all yes

b) Biennium 21-23 Goals Adoption (Action)

- Black [displayed slides](#) at 33:15 in the meeting video, reviewing the goals from the 19-21 Biennium
- Black displayed the following slide used to summarize the ranking exercise undertaken by all individual Commissioners (see the [form used by Commissioners](#) to rank the goals). The slide identifies the top five goals ranked by each Commissioner:

GARDINER	LANDT	LEWIS	BELL	ELDRIDGE	
A	A	I	G	A	A. INVESTIGATE, DEVELOP AND IMPLEMENT A DEDICATED PERMANENT FUNDING SOURCE TO ENSURE THE LONG-TERM FINANCIAL SUSTAINABILITY OF THE ASHLAND PARKS AND RECREATION COMMISSION.
B	M	A	A	C	I. BUILD EAST MAIN STREET NEIGHBORHOOD PARK INCLUDING THE DOG PARK, BIKE-SKILLS PARK AND PUMP TRACK.
I	B	J	F	D	G. ENVIRONMENTAL SUSTAINABILITY AND IMPLEMENTATION PLAN
M	H	K	M	G	
G	G	M	I	I	M. IMPROVE PUBLIC AQUATIC RECREATION AND COMPETITIVE OPTIONS IN ASHLAND CONSISTENT WITH THE FINDINGS AND RECOMMENDATIONS OF THE POOL AD HOC COMMITTEE AND ENSURE THE CONTINUOUS OPERATION OF AN ADEQUATE RECREATIONAL POOL IN ASHLAND DURING THE SUMMER MONTHS, AT A MINIMUM UNTIL CONSTRUCTION BEGINS ON A NEW POOL

- Black stated the table illustrates what the top 4 goals could be based on this analysis
- Black [displayed a table](#) of the cumulative point values provided by Commissioners, which establishes a rank for each goal and generally aligns with the four goals displayed in the table above with the addition of the Mountain Bike Trail Goal (C) coming in at #5
- Black stated all 15 goals are a priority, but the top 5 can be used to easily communicate the goals that rose to the top as well as directing staff to pay close attention to these goals
- Some goals list objectives and some do not. This does not mean objectives cannot be added at a later date. The objectives listed here were provided by Commissioners and are now considered the top objectives for each goal
- The top five goals based on Commissioner prioritization are as follows:

TOP FIVE GOALS

1	A.	INVESTIGATE, DEVELOP AND IMPLEMENT A DEDICATED PERMANENT FUNDING SOURCE TO ENSURE THE LONG-TERM FINANCIAL SUSTAINABILITY OF THE ASHLAND PARKS AND RECREATION COMMISSION.	1	UPDATE MOU WITH THE CITY OF ASHLAND AND IMPLEMENT NEW FEE SCHEDULE
			2	WITH THE CITY OF ASHLAND, INVESTIGATE AND IMPLEMENT DEDICATED FUNDING SOURCES DIRECTED TO APRC, SUCH AS FOOD AND BEVERAGE TAX AND TRANSIENT OCCUPANCY TAX
			3	SDC FEE EVALUATION
			4	EXPLORE THE FEASIBILITY OF FORMING AN INDEPENDENT TAXING DISTRICT
2	G.	ENVIRONMENTAL SUSTAINABILITY AND IMPLEMENTATION PLAN	1	PERFORM GREENHOUSE GAS INVENTORY
			2	PERFORM A COMPREHENSIVE ENERGY AUDIT
			3	OBTAIN A QUOTE TO COVER THE POOL AND DO AN ANALYSIS ON HEATING COSTS WITH AND WITHOUT THE COVER
3	M.	IMPROVE PUBLIC AQUATIC RECREATION AND COMPETITIVE OPTIONS IN ASHLAND CONSISTENT WITH THE FINDINGS AND RECOMMENDATIONS OF THE POOL AD HOC COMMITTEE AND ENSURE THE CONTINUOUS OPERATION OF AN ADEQUATE RECREATIONAL POOL IN ASHLAND DURING THE SUMMER MONTHS, AT A MINIMUM UNTIL CONSTRUCTION BEGINS ON A NEW POOL		
4	I.	BUILD EAST MAIN STREET NEIGHBORHOOD PARK INCLUDING THE DOG PARK, BIKE-SKILLS PARK AND PUMP TRACK.		
5	C.	EXPLORE THE FEASIBILITY OF AND MAKE DECISION ON ALL TRAILS AND PROPOSALS BY THE ROGUE VALLEY MOUNTAIN BIKE ASSOCIATION.	1	REVIEW AND DECIDE ON REQUESTED MOUNTAIN BIKE TRAIL IN LITHIA PARK
			2	REVIEW PROPOSED TRAILS SUSTAINABILITY PLAN FOR MOUNTAIN BIKING IN ASHLAND

Discussion:

- Black clarified that the top five are a representation of what the Commissioners think are the most important goals and that it does not mean that work on other goals will need to wait until the top five goals are accomplished. Different goals take different types of resources, so work on goals ranked lower on the list can take place at the same time as higher ranked goals if resources allow, such as being awarded a grant for a specific project or utilizing staff time to accomplish a goal that does not require other financial resources
 - Gardiner clarified that work on the goals does not need to happen chronologically based on prioritization and that all goals have been identified as important and a starting point for staff to determine the path forward for each goal and that work on some goals may be spurred if specific opportunities arise
 - Lewis stated the Mountain Bike Trail Goal has staff time and public meeting component associated with it and may not take significant financial resources, so this goal could move forward at the same time as goals that take financial resources. Lewis added that his support for E Main Park as his first priority is a statement that this project is important and should be listed high since action from the City Council will be necessary to move forward with some components of building the park
- Landt stated disappointment that the Lithia Park Master Plan ended up low on the prioritization list. APRC has spent \$250,000 on developing the plan and it is close to coming to the Commissioners for approval. Landt is concerned that the placement in the prioritization could slow the process, which would then further delay moving forward with addressing the need to reconfigure Winburn Way for bicycle and pedestrian safety
 - Gardiner stated he is less concerned about ranking of the Lithia Park Master Plan because most of the work to be done will be done by Commissioners and does not see work on this goal being delayed or slowed
 - Lewis stated that APRC should be seeking out grants and assistance from volunteer groups to implement recommendations in the Lithia Park Master Plan
- Landt stated the goals from the last biennium included a goal that Lincoln School Park remain open to the public and that the only things that has changed since then is that the Ashland School Board has stated that they plan to keep the property open, but that future School Boards could revoke that decision. Landt stated that because of the lack of certainty of public access into the future that APRC should continue to work to bring the property into the APRC system and provided the following goal to be included in the list.: *Continue to explore ways to ensure Lincoln School Park, designated on the City's Comprehensive Plan as a park, remains in public ownership and functions as a park in perpetuity with the ultimate goal of APRC ownership or long-term APRC lease.*
 - Gardiner stated he looks at the public statement from the School Board about keeping this property open to the public as long as it is owned by the School District as a victory and a result of advocacy by APRC. Since there is not a willing seller at this

point, it does not make sense to keep it on the goals list since the goal spoke to ensuring the property remained open to the public and that has been accomplished for the time being

- Lewis agreed about the importance of Lincoln School and suggested approaching the School Board after the election to encourage that body to restate the commitment to keep the property open to the public
- Landt stated this could potentially be the last time for Lincoln Park to be included as a goal because the property could be added to the Open Space Plan when it is updated
- Gardiner stated this could be added as an objective under the Open Space Goal or could be added as a goal at the bottom the list
 - After discussion, it was determined that this item would be added as an objective under the Open Space Plan Goal and that the proposed goal language provided by Landt would be best included as a clarifying statement within the Open Space Plan when it is updated

Motion: Landt moved to approve the goals as ranked and as amended with the objective amendment for the Open Space for Lincoln School. Seconded by Lewis.

Vote: The vote was all yes

Gardiner thanked Commissioners and Black for their efforts to finalize the goals and is glad to see permanent funding goal ranked so high because this needs to be goal number 1 for the next 18 months. Landt added that if funding for the 23-25 biennium stays at the level proposed for the 21-23 biennium APRC will receive over 10% less in funds because of \$1,000,000 of the budget is coming from the existing ending fund balance that will not be available and that without identifying additional funding over the next 18 months it will be necessary to make radical changes to programming and staffing.

Landt requested VIII.b. Property Acquisition be addressed prior to voting on the Capital Improvement Budget Adoption

VIII. NEW BUSINESS

b) Property Acquisition (approximately 1 acre adjacent to the E Main Park property) (Action)

Black displayed a [slide identifying the property in question](#) located at 2290 E Main Street:

- Black provided the following point that support the purchase of this property
 - Provides neighborhood connection through an existing pedestrian right of way from the adjacent neighborhood to the park
 - The additional acre will accommodate the uses identified through the community planning exercise
 - This additional acre would replace the exact acreage when the YMCA was sold
 - Helps meet the goal to have a park within a ¼ mile of every Ashland neighborhood
 - Funds are available for purchase of the is parcel through the sale of other properties. All of the proceeds from the real estate transactions listed below remain in the re-development coffers for developing a park in this area. Money from the General Fund will not be used to purchase this property.
 - 2.7 Acres sold to Jackson County Housing Authority for \$1,091,00
 - Proceeds from this sale were used to purchase 5.5 acres (YMCA Park) for \$1,000,000
 - Leaving \$91,000 available to put towards purchasing this property at the cost of \$100,000
 - The remaining \$9,000 will be taken from the proceeds from selling the YMCA Park, which earned \$480,000
 - Additionally, 1/4 acre of land was sold to the City of Ashland that was adjacent to the 2.7 acres sold to the Jackson County Housing Authority that may have netted somewhere in the \$100,000 range (Black could not recall the exact number)
 - The purchase price is being offered below market value
 - There is wide community support for acquiring the parcel
- Black stated there is a covenant on the property that it cannot be subdivided until it is annexed into Ashland, which has resulted in a delay in moving forward with the transaction
- Black stated that if acquisition is approved there may be a need to place a temporary easement on the property until the annexation into the City of Ashland and sale to APRC can be finalized

- Staff is requesting authorization to purchase this 1-acre property for \$100,000

Motion: Bell moved to approve the purchase of the 1-acre property for \$100,000 as discussed by Director Black. Seconded by Landt.

Discussion: Bell stated this is a generous offer and has community support. Black clarified that if an easement is placed on the property it will be temporary and the end result would be outright acquisition of the property. Lewis stated this park will be transformative for the community and excited about moving forward with this park; Black stated the annexation process was slowed by COVID-19 and the consultant will be re-engaging if this motion passes. Lewis stated that it is necessary for the City Council to approve the purchase of this property. Landt restated the funds to purchase this property are coming from real estate transactions.

Vote: The vote was all yes

Gardiner moved IX.a. Misc. Fee Adoption to be addressed prior to the Capital Improvement Plan Budget Approval

NEW BUSINESS

a) Misc. Fees Adoption (Action)

Dials and Glatt reviewed the [staff report included in the meeting packet](#), which included the following points:

The only changes of fees since 2019-20 are:

- **Senior Services Division**
 - “Gentle Yoga for 60+” classes, previously offered for \$5/class drop-in or \$15/four classes, was be raised \$20/four classes or \$6/class drop-in, to be able to attract new instructors.
 - “Senior Archery” is a new class, with fee set at \$10/hour including equipment.
 - “Art Class Series for Seniors” is a new class, set \$10/class hour plus materials.
- **Recreation Division**
 - Allowance for up to an 80/20 split with instructors to keep affordable for the community for some low-cost programs.
 - Other minor edits to the document that were incorrect based on past fee approvals.

It will be necessary for the City Council to provide final approval for these fees, which is expected to take place in June.

Motion: Landt moved to approve the fee structure as presented by staff. Seconded by Bell.

Vote: The vote was all yes

UNFINISHED BUSINESS

a) Capital Improvement Plan (CIP) Budget Adoption (Action)

Black displayed the following slide listing revenue for the Capital Improvement Plan (CIP) budget (note: periods in the table should be commas)

SOURCE	Ending Fund Balance - 2020/21	Revenue - 2021/22	New Revenue - 2022/23	Total Biennial 2021/23	Total Biennial Expense
F&B	1.188.900	600.000	600.000	2.388.900	2.334.734

- Black stated that F&B taxes could come in higher than budgeted if COVID restrictions are lifter earlier than anticipated
- Black stated that the budget being presented is sufficient to cover the goals adopted by the Commissioners
- Landt stated that the proposed budget allocated F&B funds to the Oak Knoll playground, but grant funds are required to build the court at Ashland Creek Park (ACP). Landt added that since ACP ranks higher than the playground at Oak Knoll the F&B funds should be used for the ACP project
 - Black stated that Commissioners can make changes such as this prior to adopting the CIP budget

Black displayed the proposed CIP Budget (below), which is different from what was included in the packet (The packet documents show \$75K in the grant column under the in the 2nd Bear Creek Greenway Pedestrian Bridge line. This has been removed in the budget proposed in the meeting):

Description	2021/23 Budget Proposal	FY 2021/22				FY 2022/23				2022/23 Grand Total
		F&B	SDC	Other (grant/loan)	2019-20 Totals	F&B	SDC	Other (grant/loan)	2022-23 Totals	
Dept Payments (Calle, Briscoe, Garfield)	374,734	187,687			187,687	187,047			187,047	374,734
Operations Transfer	870,000	435,000			435,000	435,000			435,000	870,000
Real Estate Acquisition (East Main)	150,000		100,000		100,000		50,000		50,000	150,000
Repair Perozzi Fountain @ Lithia Park	435,000	35,000		75,000	110,000			325,000	325,000	435,000
Japanese Garden	1,250,000			1,250,000	1,250,000				-	1,250,000
Daniel Meyer Pool Rebuild	5,255,000	255,000			255,000			5,000,000	5,000,000	5,255,000
East Main Park Development	941,000	125,000		691,000	816,000			125,000	125,000	941,000
Kestral Park Bridge	550,000			550,000	550,000				-	550,000
Lithia Park Improvements	243,000			243,000	243,000				-	243,000
All Parks Master Plan	200,000	150,000	50,000		200,000				-	200,000
Mace Property Trail	25,000	25,000			25,000				-	25,000
Skills Park	225,000				-			225,000	225,000	225,000
Oak Knoll Playground	125,000				-	125,000			125,000	125,000
TID Improvements	100,000	50,000			50,000	50,000			50,000	100,000
Ashland Creek Park Basketball Court	75,000			75,000	75,000				-	75,000
2nd Bear Creek Greenway Pedestrian Bridge	750,000	75,000			75,000			675,000	675,000	750,000
Beach Creek Restoration	35,000			35,000	35,000				-	35,000
ICC Motorola Control (Irrigation)	200,000				-	200,000			200,000	200,000
Total	11,803,734	1,337,687	150,000	2,919,000	4,406,687	997,047	50,000	6,350,000	7,397,047	11,803,734

Discussion on the proposed budget included the following items

- The proposed budget lists expenditures at \$11.8 million while available funding is approximately \$2.5 million (F&B / SDC [System Development Chargers]). Funding for many projects is dependent on identifying additional funding sources such as grants. If additional funding sources are not identified, the project will not go forward
- Black clarified that the CIP allocations can be altered at any time by Commissioners
- Black clarified the second Bear Creek Bridge is labeled as, 'second.' because the first bridge spanning Bear Creek is Kestral Park bridge (a grant for \$550,000 for the construction of this bridge was recently awarded to APRC)
 - Black clarified that money is being allocated to the second Bear Creek Bridge project because this project has been identified in other planning documents adopted by Commissioners and that the CIP budget contains projects that will fulfill priorities identified through adopted plans, such as the Trails Master Plan
 - Eldridge stated that this project also relates to an objective under the System Wide Master Plan goal which states, *bicycle and pedestrian circulation and access to park properties*
- Black clarified that the \$200,000 allocated for the All Parks Master Plan is relative to the Permanent Funding Source goal as well as the All System Master Plan goal and that he envisions these funds being spent in the first year of the budget. These expenditures would be used to pay for consultants, materials, and services
- Black clarified that past CIP budgets have allocated \$35K to the Perozzi Fountain and that the grants funds could potentially come from Ashland Parks Foundation (APF) and that a grant is not dependent upon allocating \$35K
- Landt & Bell recommended taking the \$25K allocated to the Mace Property Trail and moving it to the Green House Gases (GHG) inventory (Landt & Bell) or E Main Park (Landt)
 - Black stated that there is a need for additional work to be done on this project to address slope issues that are a safety concern for people currently using the trail on this property as well as requirements agreed upon with a neighbor of the property
- Bell stated concern that if the GHG inventory does not have allocated funds or staff time allocation that it will not move forward quickly
 - Black clarified that staff time for this goal is covered under the operating budget and recommended allocating \$25-50K to the GHG inventory project

- Lewis stated the work done on this project can be done at the Current Parks, Conservation, and Maintenance Subcommittee and there should be funds made available to actively reduce GHG in the upcoming biennium
- Black clarified that there is \$350,000 in the vehicle replacement fund that could be utilized to purchase energy efficient vehicles, which could be used to augment any funds allocated for GHG reduction in the CIP budget
 - Black clarified that the timeline for the purchase of vehicles has been delayed in recent years
- Eldridge suggested change of wording to goal G which states: *Environmental Sustainability and Implementation plan to Environmental Sustainability Plan and Rapid Implementation or Initial Implementation Steps* as a way to state that there is a desire to start acting immediately of GHG reductions. Eldridge added that the process should start with the Current Parks, Conservation, and Maintenance Subcommittee who would be charged with providing recommendations to the full Commission on how the funds will be spent to implement the plan
 - Black stated that staff will be involved in this process since there will be the potential for changes to operational activities depending on the types of recommendations put forth
- Discussion among Commissioners resulted in general agreement that funds should be taken from other CIP project lines and reallocated to formulate and implement a GHG reduction plan
 - Black clarified the budget can be rearranged so funds for this line item can be made available in the first fiscal year of the budget

Motion: Landt moved to approve the CIP as presented in the meeting with the following changes: The \$125,000 for the Oak Knoll Playground move from F&B to Other (grant/loan); that \$125,000 be moved to a new category, Clean Energy Equipment; additionally \$25,000 comes out of the All Parks Master Plan budget from F&B be added, for a total of \$150,000, to Clean Energy Equipment for 21-22. Seconded by Bell.

Vote: The vote was all yes

I. ITEMS FROM COMMISSIONERS/STAFF

None

II. UPCOMING MEETING DATES

- a) APRC Study Session — June 2, 2021(tentative)
 - Electronic Meeting—6:00 p.m.
- b) APRC Regular Business Meeting — June 9, 2021
 - Electronic Meeting—6:00 p.m.

IX. ADJOURNMENT

The meeting adjourned at 8:42 p.m.

Respectfully submitted
Sean Sullivan, Executive Assistant