

IMPORTANT: Any citizen may orally address the Parks Commission on non-agenda items during the Public Forum. Any citizen may submit written comments to the Commission on any item on the Agenda, unless it is the subject of a public hearing and the record is closed. Time permitting, the Presiding Officer may allow oral testimony. If you wish to speak, please out the Speaker Request Form located near the entrance to the Council Chambers. The chair will recognize you and inform you as to the amount of time allotted to you, if any. The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to speak, and the length of the agenda.



**AGENDA**  
**ASHLAND PARKS & RECREATION COMMISSION**  
**Current Parks, Conservation, and Maintenance Subcommittee**  
**March 3, 2020**  
**Lithia Cabin 340 S. Pioneer**

2:00 p.m.

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- Current Parks, Conservation, and Maintenance Subcommittee – January 21, 2020

**PUBLIC PARTICIPATION**

- Open Forum

**BUSINESS**

- Standard Memorial Approval (Action) – *Background information included in packet*
- Historical Features Preservation Plan Discussion (Informational) – *Background information included in packet*
- Water Conservation Update (Informational) – *Staff will provide a verbal update on a staff level meeting held on 2/27/20*
- Fuel Audit (Informational) – *This item is a continuation of past discussions. Background information has not been provided*

**SET NEXT MEETING DATE / TIME / PLACE**

**ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number (800) 735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I). Parks Commission meetings are broadcast live on Channel 9, or on CHARTER CABLE CHANNEL 180. Visit the City of Ashland's website at [www.ashland.or.us](http://www.ashland.or.us).

**MINUTES**  
**ASHLAND PARKS & RECREATION COMMISSION**  
**Current Parks, Conservation, and Maintenance Subcommittee**  
**January 21, 2020**  
**Lithia Cabin 340 S. Pioneer**

Present: Commissioner Lewis, Bell; Director Black; Superintendent Oxendine; Tech III Minica Tech III Miller; Assistant Sullivan

**CALL TO ORDER**

Lewis called the meeting to order at 2:03 p.m.

**APPROVAL OF MINUTES**

- Current Parks, Conservation, and Maintenance Subcommittee – December 10, 2019

**Motion:** Lewis moved to approve the minutes from December 10, 2019 as presented. Bell Seconded.

**Vote:** The vote was all yes.

**PUBLIC PARTICIPATION**

**Open Forum**

None

**BUSINESS**

**APRC/City of Ashland Coordination on the Climate and Energy Action Plan (CEAP) (Informational)**

Discussion on this item included the following points:

Stu Green, from the City of Ashland Conservation Division stated that the CEAP has been adopted by Ordinance and is applicable to all City of Ashland and APRC activities. Black stated that APRC follows all requirements outlines in the CEAP, such as considering alternative fuels when purchasing vehicles.

Bell stated the goal of the Built Environment Subcommittee is to insert aspects of the CEAP into the City's Comprehensive Plan. Black clarified that once goals included in the CEAP are adopted into the Comprehensive Plan, the goals can then be implemented through the planning process for the general public.

Green stated that City of Ashland subcommittees working on conservation issues are still working through the process of how to implement the CEAP to the wider community. Black requested that information on proposals coming out of the subcommittees be communicated to APRC.

Black stated that an opportunity for collaboration between APRC and the City of Ashland could be on design practices that APRC is seeking to implement that would reduce the level of maintenance required and would therefore reduce energy consumption.

Bell inquired if there is a policy related to artificial turf. Black stated that there are no policies in place regarding artificial turf; however, using artificial turf is an option on APRC properties.

Green is planning on releasing a summary report in the spring detailing the activities of the Climate Division.

Black stated that a discussion at the next APRC Business Meeting could be held regarding a dedicated APRC position on the Climate Policy Commission and Bell's role in this process. Bell was appointed to this Commission by the Mayor as a private citizen.

Black stated that APRC will be in touch with Green regarding the pool construction project regarding reducing the use of natural gas.

Public Input:

**Joanne Eggers of Ashland** spoke regarding establishing an oak/riparian habitat as a non-manicured component of Ashland Creek Park.

#### **APRC Fuel Consumption Analysis (Informational)**

Black reported that the fuel consumption analysis is ongoing. The data that has been collected was not provided in a format that can be easily analyzed. Staff will continue to work with the data to bring back findings to the subcommittee. Black reported that fuel consumption has been reduced at the golf course.

Bell requested that natural gas consumption in facilities be analyzed. Green has this data and can provide it to APRC staff. Green stated that as facilities are retired, improved and constructed, an opportunity to reduce natural gas consumption becomes possible. Significant changes to use in existing facilities is limited.

#### **Additional Sustainability Measures Discussion (Informational)**

Oxendine reported that he received a questionnaire from Osbourne Organics as a first step in establishing the test plot(s) using organic maintenance practices. Staff is working on completing this and will submit it to Osbourne Organics so they can move onto creating a prescriptive plan for the test plot(s).

Bell inquired if there is a list kept of pollinator-friendly shrubs that can be used as a guide for plantings in parks, such East Main Park. Black stated that there is a list maintained by the Water Conservation Department. Oxendine will retrieve this list and send it out to the group for review. Black stated that the designer of East Main Park is being given direction to use planning principles that will reduce maintenance. Black invited Green to participate in the planning process for East Main Park, which may consist of an Ad-Hoc working group.

Minica stated that permits are in place to burn the piles created by the Lithia Park Hillside Fuels Reduction Project. Burning will start in March and will proceed until all the piles are burned or when burning season is over, whichever comes first.

#### **SET NEXT MEETING DATE / TIME / PLACE**

TBD

#### **ADJOURNMENT**

The meeting adjourned at 3:15 p.m.

Respectfully Submitted  
Sean Sullivan, Executive Assistant

# ASHLAND PARKS & RECREATION COMMISSION

340 S PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner  
Joel Heller  
Rick Landt  
Jim Lewis  
Julian Bell



Michael A. Black, AICP  
Director

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## PARKS COMMISSIONER STAFF REPORT

**TO:** Current Parks, Conservation, and Maintenance Subcommittee

**FROM:** Sean Sullivan, Executive Assistant

**DATE:** February 27, 2020

**SUBJECT:** Standard Memorial Request: Jennifer Burris

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A standard memorial request from Jennifer Burris has been submitted to APRC seeking to install a plaque on an existing wooden table located in Lithia Park near the turnaround parking lot on Winburn Way. The plaque would commemorate the sister of Ms. Burris who is also survived by her 7-year-old daughter.

Ms. Burris would like to secure the memorial for 60 years and is willing to pay the standard cost to establish a memorial on an existing wooden bench for this period of time (\$825 (standard price for 10 years) x 6 (ten-year periods) = \$4,950).

This amount includes funds to maintain the table once every 10 years for a 60-year period. The cost also includes additional funds that could be utilized to accomplish deferred maintenance of park amenities that do not currently have a funding source.

The plaque would read:

Beautiful Erin Kaileen  
Loving Mother of Brynn

Staff is recommending approval of the memorial for a 60-year period at the upfront cost of \$4,950.

**Possible Motion:** I move to approve the memorial as proposed by staff.

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## PARKS COMMISSIONER STAFF REPORT

**TO:** Current Parks, Conservation, and Maintenance Subcommittee

**FROM:** Sean Sullivan, Executive Assistant

**DATE:** February 27, 2020

**SUBJECT:** Historic Preservation Plan Discussion

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Staff would like to start a discussion with the Subcommittee regarding the preservation of historic features throughout the parks system. The park system has various historical features including, but not limited to, the following:

- Picnic Pavilion, Triangle Park
- WWI Water Fountain, Lithia Park
- Grotto Water Fountain, Lithia Park
- Pioneer Water Fountain, Lithia Park

Many of these features have fallen into disrepair and are at risk of further degradation without intervention. Staff would like to start the conversation about the possibility of developing a plan that would inventory historical features, record the current conditions, determine repair costs, and identify potential funding sources.