

IMPORTANT: Any citizen attending a commission meeting may speak on any item on the agenda. If you wish to speak, please fill out the Speaker Request form located near the entrance to meeting room. The Chair will recognize you and inform you as to the amount of time allotted to you. The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to be heard, and the length of the agenda.



MINUTES FOR BEE CITY USA - ASHLAND MEETING

March 13, 2019
North Mountain Park Nature Center
620 North Mountain Ave.
3:00 p.m. – 4:30 p.m.

I. CALL TO ORDER AND WELCOME

II. APPROVAL OF MINUTES

1. Approve Minutes from previous meeting
 2. Review Action Items from previous meeting
- Libby to change agenda to minutes on the notes
 - Libby to change the logo on the top of the minutes

III. PUBLIC PARTICIPATION

1. Open Forum
2. Guests:
Kayla Bondoc, SOU Sustainability Center. Director of Sustainability and Civic Engagement
Responsible for the lovely rack card.
Karla C, Banyan Botanicals

IV. ADDITIONS OR DELETIONS TO THE AGENDA

V. UNFINISHED BUSINESS

1. Review Rack card for approval and printing (attached) – Kristina
 - Everyone get back to Kristina if there are any edits to the card in the next two days.
 - Kristina will investigate Student Publicity Center at SOU, Stevenson Union, and work to get rack cards printed.Southern Oregon Printing costs \$141 for 250 cards.
2. Discuss 2019 Tour – all

This year, we will have businesses involved in the garden tour. Carolyn and Kristina attended “Greeters” and explained the tour and new business element.
We have an article mentioned in the Chamber of commerce newsletter.

 - All members should connect with the local business owners we know, and encourage them to participate.The expected printing cost is \$3.35 for a 12 page garden tour booklet.

We will investigate the cost of printing through the SOU student publicity center.

Booklet will be printed in the last week of May, and available to the public beginning in June.

Carolyn will receive garden descriptions and pictures, and will draft a Word document of the booklet content.

Nancy will do an edit/review of the content, and Kristina will do one round of edits.

Libby will pull the booklet together in Publisher layout.

We should try to get an article in the Tidings, highlighting the two days and the businesses.

3. Grove Garden update – Nancy

Still in winter hibernation.

Parks crews did a big delivery of chips, but they covered all our plants.

Nancy will put fish emulsion on the plants, using some fertilizer we have at NMP.

Some of the spray heads are too low, and some don't have the right pattern.

Libby will set up a meeting with Wes, Hanns, Albert and Kristina, to discuss problem irrigation heads at the Grove Garden.

Libby will ask when they are going to turn on the irrigation.

Decided to remove signage from the Grove garden for now, until it is more established.

Nancy will remove the corrugated board sign.

Kristina proposes that we attend a Parks and Rec Sign Committee meeting to discuss options for signage at the Grove.

A 10'x2.5' aluminum sign would be around \$250 to produce.

4. Riverwalk Garden update – Carolyn

The homeowners are going to make donations to the Foundation, and deliver any donations to North Mountain Park.

Carolyn is going to sketch out a garden plan and share with the committee and with local nurseries.

Carolyn will share the plant list with Shooting Star Nursery to see if they have suggestions about the availability.

The sub-committee will request a grant from the Ashland Parks Foundation, during the next grant cycle. Deadline May 1.

When we take the plastic off the center planting area, we could cardboard and topsoil the area in the late summer and then plant part of it in Fall.

Backyard organics is a potential source for top soil, and they have an approved pollinator garden, so they might be interested in working with us.

Hilton is also a source of local soil.

5. Status of new park on south side – Joel

This item is on hold, because Joel was not at this meeting.

VI. NEW BUSINESS

6. Budget items – Libby

The expense budget has \$173.04 remaining, which needs to be spent by June 30, 2019.

The Foundation still has \$554.85 available.

7. BCU Recertification / Annual Dues – Libby

We are planning to pay \$100 in dues this year.

Kristina will send Libby an invoice for the \$100 renewal fee.

The subcommittee would like to advocate for an additional \$200 set aside in the expense budget to cover a \$200 renewal payment starting 2020.

Libby will try to get a meeting together to get the committee members an audience with Michael Black to ask for an increase in the budget for the next biennium.

8. Review and update 2019 Calendar (attached) – Kristina

Nancy and Albert are going to table at next weekend's Seed Swap

Need to have a weeding party at the Grove garden, which Nancy will check on and schedule.

9. Proposal: Send excerpt of my letter re KDA homes to APRC & City Council - Kristina (attached)

Kristina and Carolyn will talk to City Councilors and member of the Planning Commission about how we might incentivize pollinator friendly development.

First, Kristina will put together a simple proposal, just a few sentences, about this goal to incentivize pollinator friendly development.

Libby will share this proposal with the commissioners so that they aware that we are pursuing a dialog with the Planning Commission and City Council.

10. Proposal: Review Ashland's Master Planning documents, per BCU annual report – Kristina
Every year on the Annual Report, Bee City USA asks whether we have included the Bee City USA in the master planning documents.

As a City, are we incentivizing new developments to include pollinator habitat? If we want to develop this idea we would have to go to City Council.

Kristina will ask Phyllis Styles what is meant by the questions about Master Planning Documents in the BCU Annual Report.

VII. OTHER ITEMS FROM COMMITTEE MEMBERS

VIII. UPCOMING MEETING DATES

Wednesday June 12th 3:00pm

ACTION ITEMS

- Libby to change agenda to minutes on the notes
- Libby to change the logo on the top of the minutes
- Everyone get back to Kristina if there are any edits to the card in the next two days.
- Kristina will investigate Student Publicity Center at SOU, Stevenson Union, and work to get rack cards printed.
- All members should connect with the local business owners we know and encourage them to participate.
- Carolyn will receive garden descriptions and pictures, and will draft a Word document of the booklet content.
- Nancy will do an edit/review of the content, and Kristina will do one round of edits.
- Libby will pull the booklet together in Publisher layout.
- Nancy will put fish emulsion on the plants at the Grove garden, using some fertilizer we have at NMP.
- Libby will set up a meeting with Wes, Hanns, Albert and Kristina, to discuss problem irrigation heads at the Grove Garden.
- Libby will ask when they are going to turn on the irrigation.
Decided to remove signage from the Grove garden for now, until it is more established.
- Nancy will remove the corrugated board sign.
- Kristina proposes that we attend a Parks and Rec Sign Committee meeting to discuss options for signage at the Grove.
- Carolyn is going to sketch out a garden plan and share with the committee and with local nurseries.
- The sub-committee will request a grant from the Ashland Parks Foundation, during the next grant cycle. Deadline May 1.
- Libby will pay the \$100 Bee City USA renewal fee.
- Libby will try to get a meeting together to get the committee members an audience with Michael Black to ask for an increase in the budget for the next biennium.
- Nancy and Albert are going to table at next weekend's Seed Swap
- Need to have a weeding party at the Grove garden, which Nancy will check on and schedule.
- First, Kristina will put together a simple proposal, just a few sentences, about the goal to incentivize pollinator friendly development. Send to Libby
- Libby will share this proposal with the commissioners so that they aware that we are pursuing a dialog with the Planning Commission and City Council.
- Kristina will ask Phyllis Styles what is meant by the questions about Master Planning Documents in the BCU Annual Report.