



HPAC Committee Minutes

September 6, 2023

4:00PM – 5:00PM

Community Development/Engineering Services Building – 51 Winburn Way

6:00PM CALL TO ORDER

Chair Hovenkamp called the meeting to order at 4:03

Commissioners Present:	Council Liaison:
Shostrom	Jeff Dahle - Zoom
Hovenkamp	Staff Present:
Bonetti - Zoom	Derek Severson; Planning Manager
Repp - Zoom	Regan Trapp; Admin Support
Scharen	
Whitford	
Commissioners Absent:	S kibby
	Emery

READING OF LAND ACKNOWLEDGEMENT

Land Acknowledgement was read by Hovenkamp.

"We acknowledge and honor the aboriginal people on whose ancestral homelands we live, –the Ikirakutsum Band of the Shasta Nation, including the original past indigenous inhabitants, as well as the diverse Native communities who make their home here today. We also recognize and acknowledge the Shasta village of K'wakhakha – "Where the Crow lights"—that is now the Ashland City Plaza."

(4:05) APPROVAL OF AGENDA (5 min)

- Commissioner suggested amendments to Agenda.

(4:10) APPROVAL OF MINUTES (5 min)

- Historic Commission meeting of June 7, 2023

Whitford/Scharen m/s to accept the minutes of June 7, 2023. ALL AYES. Motion passed.

(4:15) PUBLIC FORUM (15 min)

There was no one in the audience wishing to speak.



HPAC Committee Minutes

(4:30) LIAISON REPORTS (5 min)

Councilor Dahle gave liaison report. Items discussed were:

- The council advisory committee workplan will be updated to the Committee at the next meeting in October.
- Council moving forward with the shelter at 2200 Ashland Street. They will be canvassing the neighborhood on Monday 9/11 and having a neighborhood meeting on Wednesday 9/13. Letters will be going out to neighbors on Friday 9/8.
- No staff report was given by Severson.

(4:40) DISCUSSION ITEMS (10 min)

A. Roll-Up Window at Martolli's Pizza/38 East Main Street

- Cynthia Guthrie, architect on the project, was present to discuss the proposal. Cynthia wanted to clear up the confusion that the project is a roll up window, and NOT a door. The window will be custom fit, to fit the height and width of the area. The base will be pushed back to accommodate the countertop under the window will fill the framed area with stucco. Severson reminded the Committee that this is just at the pre-application stage and a formal submittal will be forthcoming. This meeting is just to address comments and recommendations for the applicant.

Committee recommendations and discussion

- Committee members were generally supportive of the idea and of the specific proposal.
- Committee members recommended looking at the height of the bar stools relative to the height of the bar surface and suggested that there might be a need to have off-set or stepped bar surface heights for the street-side and restaurant-size seats.
- Committee members also suggested that the stools for the sidewalk-side seating might need to be movable or removable rather than a permanent/fixed installation.



HPAC Committee Minutes

B. Marking Ashland Places (MAP) II Project Next Steps (**See item C**)

C. Plaque highlighting history of Siskiyou Boulevard

- This item should go hand in hand with the MAP II Project Next Steps. We should denote some of the history of Siskiyou Blvd and make this a priority per Brent Thompson's letter. The details will be sorted out within the subcommittee, which will be made up of HPAC members, Hovenkamp, Shostrom, Scharen, 2 committee members from PAC, Peter Finkle, and a Parks Representative.

Whitford/Bonetti m/s to have Hovenkamp, Shostrom and Scharen represent the MAPS II project on the new subcommittee. Voice vote. ALL AYES, Motion passed.

D. Council Advisory Committee Workplan Direction

- This item has been tabled until October meeting.

E. Review Board sign-ups

- Sept 7 – Canceled
- Sept 14 – Repp, Whitford
- Sept 21 – Repp, Shostrom, Hovenkamp
- Sept 28 – Repp, Scharen, Shostrom

ITEMS NOT ON THE AGENDA

Hovenkamp alerted the Committee that Jeff Lalande is teaching an architecture class at Olli. Hovenkamp is registered and more are invited to sign up. She suggested that maybe Mr. Lalande would waive the registration fee for Committee members. Classes will start the week of Sept 10th and run for 10 sessions.

ADJOURNMENT

*Next meeting is scheduled for October 4, 2023, at 4:00pm at, 51 Winburn Way
There being no other items to discuss, the meeting adjourned at 4:50 pm
Respectfully submitted by Regan Trapp*