

CITY OF ASHLAND



Application for Economic Development, Cultural, Tourism and Sustainability Grants

******DUE NO LATER THAN 4:00 pm March 22, 2017******

**One (1) single sided, signed hard copy to
NO STAPLES PLEASE**

In an envelope titled:

City of Ashland

Attn: Diana Shiplet, Administration Department

Grant Application

20 East Main Street, Ashland, OR 97520

Applicant/Organization	Lotus Rising Project		
Mailing Address	711 Medford Ctr #154, Medford OR 97504		
Contact Name	Evan Mouledoux	Contact Phone #1	541.631.9691
Email #1	evan@lotusrisingproject.org		
Contact Name #2	Mario Fregoso	Contact Phone #2	541.690.4824
Email #2	mario@lotusrisingproject.org		
Federal Tax ID	██████████	IRS Class (Exemption)	501(c)(3)
		Total Grant Request (\$5,000 min)	\$10,000

Application Submittal Checklist

In addition to the completed application form to be mailed and emailed, all submittals must contain the following;

1. List of all board members, their occupations, and years on the board;
2. Organizational client demographic profile;
3. Grant program budget (for activities/programs/events that are part of this grant application);
4. Organization 501© letter verifying your no-profit status;
5. Organization corporate bylaws;
6. Organization's most recent Form 990 IRS filing (summary page only);
7. Organization's previous year financial statement summarizing expenses and revenues.

Application for Economic Development, Cultural, Tourism and Sustainability Grants

1. Briefly describe the purpose and objectives of your organization and mission statement (*please limit to approximately 500 words*)

Lotus Rising Project is a youth initiated, compassion-based service organization that embraces diversity. We create community and social change through respect, education and responsible action. We are the foremost LGBTQ+ social justice organization in Southern Oregon. Founded in 2008, LRP is a nonprofit serving Queer people (particularly youth) in Jackson and Josephine counties. Our programs include the Sexuality and Gender Alliance (a Queer youth social group), RevRising (a partnership with Planned Parenthood that develops young social justice leaders through the medium of interactive performance), and Del's House (Providing emergency funding. These funds helps with emergency needs such as: Shelter, Clothing, Healthcare, and food assistance.)

While primarily a service-based organization, the last couple years have represented a paradigm shift in our work after collaborating with Southern Oregon University and Southern Oregon Pride, Inc. to host the Rogue Valley Pride Celebration. Last year, SOPride officially began handing off Rogue Valley Pride to the Lotus Rising Project in an effort to put more focus on their SOU scholarship. LRP successfully organized its first Pride celebration in 2016, attracting numerous visitors to Ashland because of LRP's networking capacity in neighboring areas. This year, LRP will continue the tradition of hosting Rogue Valley Pride in Ashland. The City of Ashland's continued track record of fiscal support for social and cultural enrichment will ensure the success of this year's celebration.

2. Reference the list of eligible activities provided in the 2012 Policy for Economic, Cultural, Tourism, and Sustainability Grant (page 10) to briefly describe how the City grant would be used and how your activities meet the eligibility criteria (*please limit to approximately 1,000 words*)

Rogue Valley Pride is a prime example of an activity that meets the target goals for the Cultural Development category. RVPride is the only major Pride celebration between Redding and Eugene. Oftentimes, specialized events like Pride are only held in major towns or cities, such as Eugene or Portland. Queer residents of rural Oregon deserve an offering in their local area. In fact, the lack of support for LGBTQ+ individuals in rural Oregon is a major factor in Queer Oregonians moving away from small towns like Ashland, in favor of larger metropolitan areas. RVPride puts Ashland on the map, nationally, in terms of small-town Pride celebrations. The advent of a local Pride celebration has significantly bolstered Ashland's reputation as a welcoming and inclusive community, which ultimately has an economic return for the city.

In order to facilitate a successful, meaningful, and impactful celebration, we will be leveraging numerous resources. Income sources for RVPride will include earned income from fees associated with parade entries and booths, proceeds from our annual August barbecue benefit, and contributions from private donors, sponsors, and charitable foundations. Among these sponsors is the City of Ashland. We are asking the city for \$7,500 in the cultural development category, an increase of \$2,500 over previous years. By comparison, however, our projected gross income and expenses have both grown by approximately 160%, owed to our expanded selection of activities and offerings, a more comprehensive recruitment plan, and inclusion of a staff stipend to reduce volunteer workload and burnout. In addition to the increase in our ask to the City, costs are offset by our larger donor base and earned income.

Last year, we envisioned a Pride celebration larger than a parade. RVPride became an entire week of events, featuring dances, mixers, workshops, trainings, and drag shows. We partnered with businesses like Hearsay, Standing Stone Brewery, Louie's, Ashland Springs Hotel, Love Revolution, Live at the Armory, and the Elks Club to bring in customers by hosting events in their venues. Hearsay hosted a adults-only fundraiser featuring "Bedpost Confessions," a sex-themed comedy troupe. In the case of Standing Stone, we hosted a dance to kick off the week. SS provided a unique menu for the celebration, including "Rainbow Shots." The back area of Standing Stone, which is fairly large, was packed to the gills with patrons from around the valley. Both of these examples were unique offerings, and therefore brought in visitors from Medford and beyond, as well as Josephine County. Because of Pride's ability to offer events not found in other areas of Southern Oregon, we are able to draw in visitors who would not otherwise patronize businesses and spend money in Ashland. However, effective recruitment for these events requires significant capacity, both in the form of personnel and funding.

Based on results from last year's recruitment tactics, LRP is developing a comprehensive recruitment plan which uses a multi-pronged approach, including social media, earned media, advertisement, and personal targeted recruitment. We plan to advertise in print publications including local news, the Eugene Weekly, Grants Pass Daily Courier, and Portland's *Just Out*. Social media promotion will consist of both free and sponsored elements. The recruitment plan will be fleshed out and implemented by a marketing consultant, who will work closely with LRP staff.

In order to effectively recruit visitors from out of town, thereby infusing the local economy with business from as far as Portland, we estimate that we will need \$2,500. Ashland restaurants, hotels, and shops will see a significant return on this investment.

2.1. If your grant request is for date specific events, programs or activities, please complete the following table

Program/Event Title	Anticipated Dates of Event		Funding Request
	Start	End	
Rogue Valley Pride Celebration	Oct 2	Oct 7	\$10,000

3. Which grant category (or categories) does your request fall under? (please check all that apply)

<input type="checkbox"/>	Grant Category	Grant Request
<input type="checkbox"/>	Economic Development	\$
Per Economic Development eligible activities (page 10), please explain how your activities qualify (please limit to approx. 250 words):		
<input checked="" type="checkbox"/>	Cultural	\$7,500
Per Cultural Development eligible activities (page 11), please explain how your activities qualify (please limit to approx. 250 words):		
<p><i>Rogue Valley Pride is a prime example of an activity that meets the target goals for the Cultural Development category. RV Pride is the only major Pride celebration between Redding and Eugene. RV Pride puts Ashland on the map, nationally, in terms of small-town Pride celebrations. The advent of a local Pride celebration has significantly bolstered Ashland's reputation as a welcoming and inclusive community,</i></p>		

which ultimately has an economic return for the city. We are asking the city for \$7,500 in the cultural development category, an increase of \$2,500 over previous years. By comparison, however, our projected gross income and expenses have both grown by approximately 160%, owed to our expanded selection of activities and offerings, a more comprehensive recruitment plan, and inclusion of a staff stipend to reduce volunteer workload and burnout.

X	Tourism	\$2,500
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Per Tourism eligible activities (page 11), please explain how your activities qualify (please limit to approx. 250 words):

Based on results from last year's recruitment tactics, LRP is developing a comprehensive recruitment plan which uses a multi-pronged approach, including social media, earned media, advertisement, and personal targeted recruitment. We plan to advertise in print publications including local news, the Eugene Weekly, Grants Pass Daily Courier, and Portland's Just Out. Social media promotion will consist of both free and sponsored elements. The recruitment plan will be fleshed out and implemented by a marketing consultant, who will work closely with LRP staff.

In order to effectively recruit visitors from out of town, thereby infusing the local economy with business from as far as Portland, we estimate that we will need \$2,500. Ashland restaurants, hotels, and shops will see a significant return on this investment.

	Sustainability	\$
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Per Sustainability eligible activities (page 11), please explain how your activities qualify (please limit to approx. 250 words):

4. If you do not receive the full amount of your request, describe how your organization would use a smaller amount of funds in each of the categories being applied for (please limit to approximately 250 words)

Cultural: If we did not receive the full \$7,500 for cultural activities, we would forego the annual dance at the Armory. We would have to choose between cancelling the parade and the dance, and the parade has consistently been described as the centerpiece of Pride by our stakeholders. We would also decrease staff time spent on coordinating logistics for the parade. We are reluctant to do this, however, as volunteers struggled with filling this role last year.

Tourism: Without the full \$2,500 for recruitment, our ability to bring in out-of-area visitors would be compromised. That said, we would scale down our emphasis on earned media and give the marketing consultant fewer hours.

5. Using the attached City of Ashland Policy for Economic, Cultural, Tourism and Sustainability Grants, Section III (page 12), please explain how you will measure success or desired outcomes. (please limit to approximately 250 words)

This year, we will focus on determining the demographics and geographic makeup of the event. Beyond a level of satisfaction, success will be defined by the amount of out-of-town visitors we bring in, as well as the degree to which they patronized local businesses. We will distribute a survey both online and on social media (electronically) and along the parade route (paper). The number of groups marching, number of spectators, and diversity of the organizations tabling or marching at the event will also be key indicators of success.

Thank you for your time and efforts in preparing this information for consideration by the Grants Committee.

By signing below you certify that:

You, the grantee, understand that you must comply with all federal, state and local requirements applicable for the activities funded by this grant. Award of a grant by the City does not waive the grantee's obligation to obtain, at grantee's sole expense, all applicable permits that may be required for grantee's program or project.

And, that a grant may be conditioned on submission or other approvals to the City of a Certificate of General Liability Insurance in the amount of up to **\$1,000,000** naming the City of Ashland, its officers and employees as additional insured.

And, that you the undersigned have legal authority to submit the above information on behalf of the organization named above.

Name (print) Evan Mouledoux

Name (signature) 

Title Grant Writer / Board Member

City of Ashland Customer Demographic Profile

The primary goal of the grant award process is to allocate funds to organizations that are providing economic, tourism, cultural and/or sustainability programs, services or events that reach a demographically diverse customer base, both locally and from outside our region. The following questions are intended to provide guidance for the possible types of customer demographics that would help the grant review/award sub-committee understand the customer types that your application would likely reach.

** If your organization tracks this data or other related data, in other formats, please feel free to submit that format directly. This form is provided as a template and is not required to be completed in this format, but customer demographic information is an application submittal requirement.*

Organization Name: Lotus Rising Project

Program/Event Name: Rogue Valley Pride Celebration

For the Twelve month period of: N/A

I. Customer Age (percentage)

Youth 0 to 17 years	30%
Adult 18 to 39 years	25%
Adult 40 to 64 years	20%
Adult 65 and over	20%
Unknown	5%
Total	100%

II. Staff Residence (percentage)

Ashland	67%
Rogue Valley	33%
Other	0%
Total	100%

II. Customer Residence (percentage)

Ashland	50%
Rogue Valley	35%
Other (within 50 miles)	10%
Other (greater than 50 miles)	5%

III. Of the Customers identified above, what percent do you estimate stayed overnight to attend your program, service or event? 15%

Rogue Valley Pride Budget 2017

REVENUE

Fundraising	
Individual donors	\$500.00
Buisness donors	\$500.00
August BBQ Fundraiser	\$200.00
Subtotal	\$1,200.00
Grants	
City of Ashland	\$10,000.00
Pride Foundation	\$500.00
Subtotal	\$10,500.00
Earned Income	
Booth App Fees	\$900.00
Parade App Fees	\$600.00
Subtotal	\$1,500.00
TOTAL REVENUE \$13,200.00	

EXPENSE

Dance	
DJ/Entertainment	\$350.00
Venue Deposit	\$200.00
Venue	\$500.00
Venue Bar	\$225.00
Venue Security	\$200.00
Decorations	\$350.00
Food	\$200.00
Misc: materials, glow sticks, signage, etc.	\$145.00
Subtotal	\$2,170.00
Parade	
Coordinator Stipend	\$1,450.00
Event Insurance	\$540.00
Parks and Rec Deposit	\$190.00
Parks and Rec Fee	\$25.00
Special Event Application Fee	\$175.00
Band Shell Fee	\$220.00
Police Prescense and OT	\$1,300.00
Recycling	\$200.00
Banner & Banner Installation	\$500.00
Street Closure Fee	\$1,200.00
Special Event Application fee	\$130.00
August BBQ: permit, food, etc.	\$400.00
Parks & Rec Booth Fee	\$500.00
Band Shell Activities: art supplies, materials	\$200.00
Misc: equip rental, signage, lanyards, ropes, etc.	\$250.00
Merchandise for LRP Booth	\$500.00
Sound Equipment Rental	\$750.00
Subtotal	\$8,530.00
Marketing	
Marketing Consultant	\$500.00
Earned Media	\$1,000.00
Social Media	\$250.00
Posters/fliers and handbills	\$450.00
Radio (JPR)	\$300.00
Subtotal	\$2,500.00
TOTAL EXPENSE \$13,200.00	

4
INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 02 2008

Employer Identification Number:
[REDACTED]

DLN:
[REDACTED]

LOTUS RISING PROJECT
C/O DELAINE DUE
711 MEDFORD CENTER STE 154
MEDFORD, OR 97501

Contact Person:
GREGORY WOO ID# 95340

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:
170(b)(1)(A)(vi)

Form 990 Required:
Yes

Effective Date of Exemption:
February 1, 2008

Contribution Deductibility:
Yes

Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

BYLAWS OF LOTUS RISING PROJECT

Revised February 2017

SECTION I General Information

1.1 Purpose. The purpose of this corporation is to engage exclusively in charitable and educational activities, none of which is for profit, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to any corresponding provision of any subsequent or future federal tax law. No part of the net earnings of the corporation shall inure to the benefit of any trustee, director, or officer of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation), and no trustee, director, or officer shall be entitled to share in the distribution of any of the corporate assets upon dissolution of the corporation. No substantial part of the activities of the corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Code), or participating in, or intervening in (including the publication or distribution of statements), and political campaign on behalf of or in opposition to any candidate for public office.

1.2 Name. The name of the corporation is Lotus Rising Project, which sometimes is abbreviated to LRP.

1.3 Address. The address of Lotus Rising Project is 711 Medford Center, #154, Medford, OR 97504.

1.4 Mission. Lotus Rising Project provides a variety of programs which work comprehensively to support, inform, and reach out to lesbian, gay, bisexual, polyamorous, transgender, queer, gender-nonconforming, and gender fluid youth across Southern Oregon.

1.5 Vision & Philosophy. We envision a world without oppression, where respect and compassionate activism create a climate in which people can express freely their sexual orientation and gender identity without fear of retribution. In this world, everyone creatively contributes to social change, and youth are empowered to build actively the world in which they want to live.

1.6 Composition. LRP is comprised of employees, consultants, volunteers (all of the preceding sometimes referred to as “staff”), and the Board of Directors.

1.7 Scope of Services. LRP provides services for the youth of our region who identify as lesbian, gay, bisexual, polyamorous, transgender, gender non-conforming, gender fluid, and/or queer through, but not limited to, mentoring, support groups, teen theatre, financial and emotional support, and community development.

1.8 Non-Discrimination. In the delivery of its services to the public, Lotus Rising Project does not discriminate against any person on the basis of ethnicity, nationality, place of origin, religion, gender identity, sexual orientation, marital status, familial status, economic status, age, or mental

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or physical disability.

SECTION II Board of Directors

2.1 Scope. The affairs of this corporation shall be conducted and managed by its Board of Directors. The Board of Directors oversees policies and procedures of the agency to maintain a high quality of care and to ensure that standard operating protocols and ethics are followed by all professionals within the agency. No compensation shall be paid to the Board of Directors for their services as board members.

2.2 Board Membership. The Board of Directors, hereinafter also referred to as the Board, shall consist of not less than five or more than twelve persons.

2.2a Length of term. The terms of office shall be one or two years. Directors shall be elected by the Board of Directors at any meeting of the Board. Vacancies may be filled by appointment of the Board of Directors. A Director may choose to remain for an additional term without the need for a vote.

2.2b Qualifications. The Board shall select colleagues from the region to serve terms. Selection will be based on a dedication to the vision and mission of the organization, commitment to youth empowerment and queer activism, quality of professionalism, and support of community.

2.2c Contracts. Contracts for Board membership will be signed by all Board Members as they join the Board. These contracts shall stipulate the required behavior of Board members, outline the Conflict of Interest policy (see below), and shall list the length of the term to which the Board member is committing.

2.2d Termination. Any Board member may terminate his/her/their Board status by submitting a letter of resignation to the President. A Board member may be requested to resign if they are absent for three consecutive regular Board meetings without justifiable excuse or is found culpable in an ethics violation. Any Board Member who is under investigation for legal or ethical violations may be terminated from the Board, asked to resign, or have Board membership suspended while an investigation is in process. Board members are requested to give at least one month's advance notice, so that the Board member will attend at least one last board meeting to conclude their time on the Board.

2.3 Duties. Directors must discharge their duty of loyalty and their duty of diligence in good faith with the care an ordinarily prudent person in a like position would exercise under similar circumstances and in a manner the director reasonably believes to be in the best interest of the organization.

The Board of Directors must establish the corporation's operating policies consistent with the Articles of Incorporation and Bylaws, and review and change them as necessary, oversee its

BYLAWS OF LOTUS RISING PROJECT

Revised February 2017

programs, appoint or employ and supervise its staff director, authorize its expenditures, oversee its financial affairs, and ensure the proper management and use of its assets and property. The Board also must ensure that the corporation properly employs the necessary corporate formalities to make its decisions, that it prepares and submits all required state and federal reports, and that it operates in compliance with relevant state and federal laws.

The role of the Board includes direct management or conduct of LRP's daily operations. The Board shall approve the annual budget and determine the policies and procedures of the staff and programs of the agency. The Board members shall advise the staff on matters regarding the operation of LRP and shall transact other business that may be referred to it by the agency staff or members of the Board. Board Members shall work together with LRP staff to create protocols, to finalize decisions about major issues such as hiring paid staff and to implement programs. Board members shall also support and/or participate in general meetings related to LRP activities.

Board members must diligently prepare for, attend, and participate in the meetings of the Board of Directors and any Board committees as needed, in order to carry out these tasks.

2.4 Financial responsibility. The Board of Directors shall adopt formal Board policies that provide a system of financial controls that are adequate to prevent the misuse, embezzlement, or theft of the organization's funds and assets, and that would discover it if those problems or crimes were to occur.

The Board may, at any time, require the performance of an audit, financial review, financial compilation, or financial assessment; which must involve the services of a trusted person with bookkeeping skills and knowledge, who does not do the bookkeeping for the organization, or sign checks for the organization. This need not be a formal GAAP audit, but must at least involve a sufficiently thorough review of the organization's financial records so that it would likely discover any misuse, embezzlement, or theft of the organization's funds or assets.

SECTION III

Meeting of the Directors

3.1 Regular Board Meetings. Regular meetings of the Board of Directors shall be held at such places and times as determined by the Board. The Board shall keep minutes of its meetings and a full account of its transactions. Elected Board Members shall keep minutes and records of past Board meetings, minutes of committee meetings, financial reports, recommendations and decisions of the Board, and any other business related to the operation of Lotus Rising Project.

3.2 Advance notice. Notice in writing of the place, date and hour of every regular and special meeting of the board shall be given no later than two days before the date set for the meeting.

3.3 Quorum. A majority of the Board present at a meeting shall constitute a quorum, provided that all members have been notified of the meeting at least two days prior to the meeting.

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3.4 Electronic attendance. Meetings may be conducted by telephone conference call or other electronic means. Individual Board Members will be considered to be present at a meeting if attending via telephone or computer conference call.

3.5 Special/Emergency meetings. Special meetings (e.g. when a vote on a decision needs to be taken before the next scheduled Board meeting) shall be held whenever called by the President, or by twenty percent of the Board in writing or via email. Emergency meetings (i.e. situations that urgently require the board's attention) may be called without adhering to the requirement for two or more days notice. A majority of the Board must be present at Special/Emergency meetings for decision making requiring a vote. Directors present shall strive to make decisions and resolutions by consensus.

3.5 Meeting Officiate. The president of the Board of Directors shall officiate at Board meetings.

3.6 Voting. All Board members shall be eligible to vote or have a role in decision making. All resolutions require a clearly stated motion, a second, and a vote that must be recorded in the written minutes. Each member of the Board of Directors will have one vote. At the request of any Director, the names will be recorded in the minutes of each director who voted for, against, or abstained on a particular motion.

3.6a Consensus. The directors must diligently and conscientiously attempt to make decisions and resolutions by consensus. They must employ all standard consensus practices and techniques including the expression and careful consideration of minority views. When a consensus apparently cannot be achieved, any Director may request and require that a vote be taken. The affirmative vote of at least a fifty-one percent majority of all of the Directors present and voting on any matter is necessary and sufficient to make a decision of the Board of Directors of Lotus Rising Project unless a greater proportion is required by law. An abstention vote counts as part of the total number of votes cast, and does not reduce the number of affirmative votes required to pass a motion. However, consensus minus one of the entire Board of Directors present at a meeting is required to elect Board Members.

3.6b Proxy Voting. No voting by proxy is allowed at any meeting of the Board of Directors or as part of reaching any decision of the Board.

3.6c Voting by electronic means. The Board may use electronic means (see above: i.e. email, telephone conference call, or online connection, such as Skype, Google Hangouts, etc.) to make any decision or take any action that is within its scope of power, without a face-to-face meeting. A clearly stated motion must be sent or presented to all of the directors on the Board, along with clear instructions that this process requires a vote of "yes", "no", or "abstain" from each director in response. If the motion is disseminated by email, a deadline for that vote shall be given, and each director must send their vote in an emailed reply. No signature is necessary.

No decisions regarding financial commitments or costs of over \$500 shall be held via email.

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Motions via email are adopted and effective on the date that a quorum has voted “Yes” or “Aye” and a reasonable time period has elapsed to allow all board members to respond. If any director fails to vote, votes against the motion, or abstains, this shall be recorded. A list of decisions made by a vote via electronic means shall be added to the last meeting’s minutes with a recording of the vote, or lack thereof, of each board member, so that the decision can be ratified at the next board meeting during the approval of the previous meeting’s minutes.

SECTION IV

Members

4.1 Membership. The corporation is not a membership corporation.

SECTION V

Officers and Employees

5.1 Officers. The officers of the corporation shall consist of President, Vice President, Secretary, and Treasurer and such other officers as the Board of Directors shall deem necessary. The Board shall define the duties, terms, and other incidences of such officers and the manner in which officers shall be selected. Any two or more offices may be held by the same person except the offices of President and Secretary. The Secretary shall be responsible for preparing minutes of Directors’ meetings and authenticating corporate records.

5.2 Employees. The Board of Directors may authorize the employment of such salaried staff as it deems necessary and proper, including but not limited to Executive Director.

SECTION VI

Sundry provisions

6.1 Fiscal year. The fiscal year of the corporation shall be July 1st - June 30th.

6.2 Checks. All checks and notes of this corporation shall be signed by such officer(s) or employee(s) as the Board of Directors shall designate. No checks shall be signed in blank.

SECTION VII

Conflict of Interests

7.1 Policy. Whenever a director or officer has a financial or personal interest in any matter coming before the Board of Directors, which includes the involvement or payment of friends or family, the affected person shall a) fully disclose the nature of the interest and b) withdraw physically from discussion, lobbying, and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Directors determines that it is in the best interest of the corporation to do so. The minutes of meetings at which such votes are taken shall record such disclosure, the absence of the interested party, the vote outcome, and the rationale for the vote outcome.

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7.2 Dissemination. The Conflict of Interests policy shall be reviewed with each new board member and shall be included in the contract that each board member signs upon joining the board.

SECTION VIII

Amendments

8.1 Making Amendments. The Board of Directors may propose any amendment or repeal any provision contained in these bylaws or add new provisions at any meeting of the Board. Such amendment, repeal, or addition shall become effective upon approval by a majority of the Board of Directors. No such amendment may be inconsistent with Oregon law or the Articles of Incorporation, nor any provision of the Internal Revenue Code concerning recognition of exemption of the corporation from federal income tax under Section 501(c)(3) of said code or any related provision of said code including but not limited to Section 170(c)(2) thereof.

Adopted: this _____ day of _____ 2017

President

Secretary

→ *Current version adopted
March 2017.*

Forms 990/990-EZ Return Summary

For Calendar Year _____, or tax year 7/1/2015 and ending 6/30/2016

LOTUS RISING PROJECT

Net Asset/Fund Balance at Beginning of Year 29930

Revenue

Contributions	<u>62130</u>	
Program service Revenue	<u> </u>	
Investment Income	<u> </u>	
Capital Gain/loss	<u> </u>	
Fundraising/Gaming	<u> </u>	
Gross Revenue	<u> </u>	
Direct Income	<u> </u>	
Net Income	<u> </u>	
Other Income	<u>3168</u>	
Total Revenue		<u>65298</u>

Expenses

Program services	<u> </u>	
Management and General	<u> </u>	
Fundraising	<u> </u>	
Total Expenses		<u>69667</u>
Excess/Deficit		<u>-4369</u>

Changes

Net Asset/Fund Balance at End year 25561

Reconciliation of Revenue

Reconciliation of Expenses

Total Revenue per financial statements	<u> </u>
Less:	
Unrealized gains	<u> </u>
Donated services	<u> </u>
Recoveries	<u> </u>
Other	<u> </u>
Plus:	
Investment Expenses	<u> </u>
Other	<u> </u>
Total Revenue per Return	<u><u> </u></u>

Total expenses per financial statements	<u> </u>
Less:	
Donated Services	<u> </u>
Prior year Adjustments	<u> </u>
Losses	<u> </u>
Other	<u> </u>
Plus:	
Investment expenses	<u> </u>
Other	<u> </u>
Total expenses per return	<u><u> </u></u>

	Balance Sheet	
	Beginning	Ending
Assets	<u>29930</u>	<u>25561</u>
Liabilities	<u> </u>	<u> </u>
Net assets	<u><u> </u></u>	<u><u> </u></u>
		<u>Differences</u>
		<u>-4369</u>

Miscellaneous Information

Amend return	<u> </u>
Return/extend due date	<u>10/15/2016</u>
Failure to file penalty	<u> </u>

Lotus Rising Project

PROFIT AND LOSS

July 2015 - June 2016

	TOTAL
INCOME	
Amazon Smile	14.51
DONATIONS	
Corporate Donations	
Dels House	20.00
Unspecified	4,585.75
Y.E.T.	250.00
Total Corporate Donations	4,855.75
Individual & Business Donations	
Admin	413.75
Reserves	284.53
Unrestricted	6,186.48
Total Individual & Business Donations	6,884.76
Total DONATIONS	11,740.51
GRANTS	
Corporate and Business Grants	35,000.00
Admin	3,000.00
Dels House	500.00
Y.E.T.	1,250.00
Total Corporate and Business Grants	39,750.00
Nonprofit Organization Grants	
Admin	2,500.00
Dels House	500.00
Outreach	6,750.00
Y.E.T.	875.00
Total Nonprofit Organization Grants	10,625.00
Total GRANTS	50,375.00
Other Types of Income	250.00
Earned Income	
Book Sales	100.00
Shaklee	1,011.94
Total Earned Income	1,111.94
Other Event Income	
4th of July Booth Sales	361.00
Total Other Event Income	361.00
Total Other Types of Income	1,722.94
Program Income	
Prom	10.00
Prom Ticket Sales	1,435.43
Total Prom	1,445.43
Total Program Income	1,445.43
Total Income	\$65,298.39

	TOTAL
GROSS PROFIT	\$65,298.39
EXPENSES	
Contract Services	
Accounting Fees	1,224.00
Consulting	210.00
Grant Writing	8,474.00
Social Marketing	400.00
Stipend	
Executive Director	12,510.00
Outreach Coordinator	1,604.00
Total Stipend	14,114.00
Total Contract Services	24,422.00
Employee Mileage reimbursement	407.26
Facilities and Equipment	
Ring Central	119.90
Storage Rent	1,610.00
Total Facilities and Equipment	1,729.90
Misc (Old)	92.92
Other Event Expenses	
4th of July	205.44
Film Project Expenses	2,188.69
Film coordinator	300.00
Total Film Project Expenses	2,488.69
Fundraising Expenses / Supplies	40.00
Prom	3,773.84
Prom Coordinator	500.00
Total Prom	4,273.84
Rogue Valley Pride	
Advertising/Promotional	35.00
Total Rogue Valley Pride	35.00
Southern Oregon Pride	6.50
Special Event Expenses	600.00
Total Other Event Expenses	7,649.47
Other Operational Expenses	
Advertising Expenses	
Facebook Marketing	20.00
Total Advertising Expenses	20.00
Bank Service Charges	20.00
Board Development	69.64
Books, Subscriptions, Reference	210.00
business cards	246.50
checks	22.65
Credit Card Merchant Fees	24.21
Exec Director Expense Allowance	1,988.69
food-Board Meeting	117.95
Insurance - Liability, E and O	2,183.00
Insurance - Workers Comp	527.68
Oregon Department of Justice	45.00

	TOTAL
Payroll Expenses	2,683.56
Cardinal	5,367.12
Total Payroll Expenses	8,050.68
Postage, Mailing Service	255.32
Printing and Copying	119.43
quickbooks - intuit	67.35
Refund	-229.80
Staff Development / Retreat	10.47
Supplies	604.26
Tax Preparation	420.00
Travel/Lodging	777.88
Total Other Operational Expenses	15,550.91
Program Expenses	
Dels House	
Awards and Grants	
Specific Assist to Individuals	400.00
Total Awards and Grants	400.00
Total Dels House	400.00
NSNS	
Meals	120.00
Program Coordinator	5,412.00
Program Supplies	185.00
Staff Development & Training	198.53
Travel & Meeting Costs	20.00
Total NSNS	5,935.53
Outreach	
Spanish Program	1,505.07
Total Outreach	1,505.07
SOGSASN	
SOGSASN Coordinator	3,008.00
Supplies	224.62
Training	354.40
Total SOGSASN	3,587.02
Y.E.T.	
Printing	50.10
Program Coordinator	5,058.00
Supplies	100.00
Total Y.E.T.	5,208.10
Total Program Expenses	16,635.72
Trans Initiative	1,473.46
Food	20.00
Total Trans Initiative	1,493.46
Travel and Meetings	
Conference, Convention, Meeting	946.27
Dining	82.78
Fuel	148.79
Parking	47.00
Total Travel and Meetings	1,224.84

	TOTAL
Total Expenses	\$69,206.48
NET OPERATING INCOME	\$ -3,908.09
OTHER EXPENSES	
Fraudulent Activity	0.00
Total Other Expenses	\$0.00
NET OTHER INCOME	\$0.00
NET INCOME	\$ -3,908.09