

ASHLAND HISTORIC COMMISSION

Meeting Minutes

February 8, 2017

Community Development/Engineering Services Building – 51 Winburn Way – Siskiyou Room

CALL TO ORDER:

Commission Chair, Shostrom called the meeting to order at 6:02pm in the Siskiyou Room at the Community Development and Engineering Offices located at 51 Winburn Way, Ashland OR 97520.

Commissioners Present:	Council Liaison:
Shostrom	Not yet assigned
Skibby	
Whitford	Staff Present:
Emery	Mark Schexnayder; Staff Liaison
Swink	Regan Trapp; Secretary
Von Chamier	
Leonard	
Giordano	
Commissioners Absent:	

APPROVAL OF MINUTES:

Leonard motioned to approve minutes from January 11, 2017. Whitford seconded. Voice vote; All AYES. Motion passed

PUBLIC FORUM:

There was no one in the audience wishing to speak.

COUNCIL LIAISON REPORT:

A Council Liaison has not been appointed.

PLANNING ACTION REVIEW

PLANNING ACTION: PA-2016-02095 (Continued)

SUBJECT PROPERTY: 563 Rock Street

APPLICANT: Advantage Building & Design

OWNER: Michael & Maxine McNab

DESCRIPTION: A request for a Site Design Review to allow for the construction of a 990 square foot second dwelling unit at 563 Rock Street. The project involves restoring the existing historic contributing residence and the construction of a new second dwelling unit located off of Maple Street. The proposal also requests an Exception to Site Development and Design Standards to allow for a parking buffer less than eight feet from a residential structure. Seven non-hazardous trees are proposed for removal from the subject property as part of the application. **COMPREHENSIVE PLAN DESIGNATION:** Low Density Multiple-Family Residential; **ZONING:** R-2; **ASSESSOR'S MAP:** 39 1E 05 DA; **TAX LOT:** 5200.

Emery and Giordano stated that they have been working with Ms. Gunter on unrelated projects but will not affect their decision on this project.

Schexnayder gave the staff report for PA-2016-02095.

Shostrom opened the public hearing to the applicants.

Amy Gunter, Rogue Planning and Development, 1424 S. Ivy St, Medford, OR and Melanie Smith, Contractor, of Advantage Building and Design, addressed the Commission regarding the project.

Shostrom closed the public hearing and opened to the Commission for comments.

After a discussion regarding windows, siding, plate heights of the garage, and dormers, the Commission came to an agreement on some recommendations. They expressed their appreciation to the applicants, for the work they have put into the plans and stated that it's a great improvement from the previous month's application.

Shostrom motioned to approve PA-2016-02095 with recommendations. Whitford seconded. Voice vote; All AYES. Motion passed.

Recommendations:

North Elevation – Windows should be single hung with no divided lights.

East Elevation – Double casement windows with 3 inches in between (2nd story of house). Single hung windows (1st floor of house). Lower the garage plate height to 8 feet with a 7 foot garage door (Garage). Single hung windows with 3 inches in between (Garage). Dormer should be setback 3 feet from the exterior garage wall (Garage). Carriage style door should be used (Garage).

South Elevation – Single hung windows (Garage).

All Elevations – 4 to 6 inch smooth textured siding should be used for the garage and second dwelling unit.

PLANNING ACTION: PA-2016-02114

SUBJECT PROPERTY: 556 B Street

OWNER/APPLICANT: Jamie & David Kaufman

DESCRIPTION: A request for a Site Design Review to allow for the construction of a 485.5 square foot detached accessory resident unit (ARU) on the subject property. The proposed structure will also include a two vehicle garage. **COMPREHENSIVE PLAN DESIGNATION:** Low Density Multiple-Family Residential; **ZONING:** R-2; **ASSESSOR'S MAP:** 39 1E 09 AB; **TAX LOT:** 7500.

Skipby stated that he sold the applicants some historic photos.

Shostrom stated that he did some design work for the applicants about 14 years ago but will not affect his decision making.

Emery stated that he has a conflict of interest as he has been working with the applicants on this project. He recused himself and went to the lobby.

Schexnayder gave the staff report for PA-2016-02114

Shostrom opened the public hearing to the applicants.

Jamie Kaufman, owner, 556 B Street, and Amy Gunter, applicant's representative, 1424 S. Ivy, Medford, OR, addressed the Commission regarding the project.

Shostrom closed the public hearing and opened to the Commission for comments.

After a brief discussion on the project, the Commission came up with a recommendation for approval.

Giordano motioned to approve PA-2016-02114 with recommendation. Von Chamier seconded. Voice vote; All AYES. Motion passed.

Recommendations:

Elevation # 1 – Gable above door and small window with a 3 foot deep porch.

PLANNING ACTION: PA-2017-00013

SUBJECT PROPERTY: 15, 35, 44 & 51 South Pioneer Street

OWNER/APPLICANT: City of Ashland/Oregon Shakespeare Festival

DESCRIPTION: A request to approve a campus signage and way finding plan for the Oregon Shakespeare Festival's campus at 15 South Pioneer Street as a Conditional Use Permit under the provisions of AMC 18.4.7.120. **COMPREHENSIVE PLAN DESIGNATION:** Commercial Downtown;

ZONING: C-1-D; **ASSESSOR'S MAP & TAX LOT:** 39 1E 09 Tax Lot #100; 39 1E 09BB Tax Lots #14200, #14300 & #14700; and 39 1E 09BC Tax Lot #1000

There was no conflict of interest or ex-parte contact indicated by the Commission.

Schexnayder gave the staff report for PA-2017-00013.

Shostrom opened the public hearing to the applicants.

Chelsea McCann, project manager at Walker Macy, 111 SW Oak in Portland, OR and Ted DeLong, manager of OSF at 15 S. Pioneer, Ashland, addressed the Commission regarding the project. Ms. McCann stated they wanted to create a clean and easy to spot comprehensive sign package.

Mr. DeLong impressed upon the fact that the Shakespeare Festival is more about the experience than the look and wants to reflect the fact that they are contemporary and diverse. He feels the look is consistent with who they are. Mr. DeLong went on to say that they have a long standing problem with people not being able to find the venues and really needs an effective way to show the correct way to different theaters.

Shostrom closed the public hearing and opened to the Commission for comments.

After a discussion regarding design, placement of signs, and colors of the project, the Commission agreed that the timber wolf (silver) is too much color for the signs. They would like to see a color that is more muted in tone.

Shostrom motioned to PA-2017-00013 as presented. Swink seconded. Voice vote; All AYES. Motion passed.

Recommendations:

Changing the proposed silver colors to a color that is darker or one that is more muted in tone.

DISCUSSION ITEMS:

There were no items to discuss.

COMMISSION ITEMS NOT ON AGENDA:

Shostrom discussed the events of the relationship of the Public Arts Commission and the Historic Commission.

Shostrom talked about the possibility of a goal setting meeting in April.

Schexnayder spoke about the presentation to City Council in April. He encouraged someone new to take the reins and give the presentation to the City Council this year.

NEW ITEMS:

- Review board schedule
- Project assignments for planning actions
- HPW – Nominations & Schedule of Events.
 - Historic Pres. Awards to be held on Tuesday, May 16, 2017 at the Community Center.
 - A time of 12 noon was decided for the awards ceremony. Possible dates and times for the Mausoleum tour and walking tours were also discussed but Commissioners needed to get back to Ms. Trapp on specific dates.

OLD BUSINESS:

There were no items to discuss.

Review Board Schedule

February 16 th	Terry, Bill, Dale
February 23 rd	Terry, Taylor, Sam
March 2 nd	Terry, Taylor, Piper
March 9 th	Terry, Keith, Tom

Project Assignments for Planning Actions

PA-2014-00710	143 Nutley	Swink & Whitford
PA-2014-02206	485 A Street	Whitford
PA-2015-00878	35 S. Pioneer	Leonard
PA-2015-01695	399 Beach	Skibby
PA-2015-01517	209 Oak	Shostrom
PA-2016-00387	95 N. Main	Shostrom
PA-2016-00209	25 N. Main	Giordano
PA-2016-00818	175 Pioneer	Shostrom & Skibby
PA-2016-00847	252 B Street	Whitford
PA-2016-01027	276 B Street	Shostrom & Leonard

PA-2016-01641	221 Oak Street	Shostrom
PA-2016-01947	549 Fairview	Emery
PA-2016-02103	133 Alida	Swink
PA-2016-02095	563 Rock St.	Whitford
PA-2016-02114	556 B	Von Chamier
PA-2017-00013	15, 35, 44 & 51 S. Pioneer Street	ALL

ANNOUNCEMENTS & INFORMATIONAL ITEMS:

Next meeting is scheduled March 8, 2017 at 6:00 pm

There being no other items to discuss, the meeting adjourned at 8:45pm

Respectfully submitted by Regan Trapp