

**DRAFT MINUTES COST REVIEW AD-HOC COMMITTEE  
WEDNESDAY, NOVEMBER 20TH, 2019 3PM – 5PM  
SISKIYOU ROOM  
51 INBURN WAY**

**I. CALL TO ORDER**

**Chair Slattery called the meeting at 3:00 PM**

**Members in attendance were Jim Bachman, Roberta Stebbins, Pamela Lucas, Stefani Seffinger and Shaun Moran.**

**Members Julie Akins, Mike Morris and Mark Welch were absent.**

**City Administrator Kelly Madding, Administrative Services Manager Bryn Morrison, Ashland Fire Chief Shepherd and CEO of Mercy Flights Doug Stewart were also in attendance.**

**II. APPROVAL OF MINUTES:**

**1. Cost Ad-Hoc Review Committee November 6, 2019**

**Bachman/Stebbins moved to approve the minutes. All Ayes. Motion passed unanimously.**

City Administrator Kelly Madding gave a brief overview and introduced Medford Fire Chief Fish and Fire District 3 Chief Horton.

**III. MEDFORD FIRE CHIEF FISH PRESENTATION**

**IV. FIRE DISTRICT 3 CHIEF HORTON PRESENTATION**

Chief Fish and Chief Horton gave a brief background about themselves.

Items discussed were:

- The amount of 911 calls.
- Type of 911 calls.
- Response time to 911 calls based on the type of call.
- Data collection.
- Working with Mercy Flights.
- Patient treatment care.

***(Shane Hunter arrived at 3:35 PM).***

- Communication with Mercy Flights and each Fire Department.
- Budget.
- Dispatch systems.

- County Communication with Emergency Communications of Southern Oregon (ECSO).
- Risk tolerance.
- ASA Issues.
- Ambulance response time.
- Rating from 1-10 on working with Mercy Flights.
- Cooperation and service with working with Mercy Flights.

The Committee discussed the upcoming schedule.

**V. CENTRAL SERVICES CONTINUED**

This item was continued to the next meeting.

**VI. ADJOURNMENT**

**The Meeting was adjourned at 4:50 PM.**

**Respectfully submitted by:**

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**City Recorder Melissa Huhtala**

**Attest:**

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**Chair Slattery**

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