

Council Business Meeting

November 17, 2020

Agenda Item	Resolution No. 2020-21 amending the Miscellaneous Fees and Charges Schedule and repealing Resolution No. 2020-02	
From	Rachel Dials	APRC Recreation Superintendent
Contact	Rachel.dials@ashland.or.us	

SUMMARY

Before the Council is Resolution No. 2020-21 amending the City’s Miscellaneous Fees and Charges Schedule and repealing Resolution No. 2020-02. The specific fees being updated are those fees associated with the Oak Knoll Golf Course.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

The Miscellaneous Fees and Charges Schedule was last amended at the February 4, 2020 Council Business Meeting through the adoption of Resolution No. 2020-02.

BACKGROUND AND ADDITIONAL INFORMATION

The cost of services varies over time, and it is sometimes necessary to make adjustments to the fees and charges levied by the City in order to cover the full costs of services provided. Updated fees for the Oak Knoll Golf Course were approved by the Ashland Parks and Recreation Commission (APRC) at its October 14, 2020 Business Meeting. The attached memo from the Ashland Parks and Recreation provides details on the fee adjustments for the Oak Knoll Golf Course.

The proposed changes to the fees for Oak Knoll Golf Course were communicated to the public before the APRC meeting on October 14, 2020. APRC staff gathered input from the public a month ahead of the meeting through the Oak Knoll Golf Course’s newsletter. Since the fees were approved by the APRC, staff has provided this information to the public via the Oak Knoll Golf Course monthly newsletter, and details on the fees have been updated on the APRC website.

FISCAL IMPACTS

For the Miscellaneous Fees and Charges being changed or adjusted please see the attached memo from Rachel Dials, Recreation Superintendent.

STAFF RECOMMENDATION

Staff recommends adoption of Resolution No. 2020-21.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to approve adoption of Resolution No. 2020-21 amending the Miscellaneous Fees and Charges Schedule and repealing Resolution No. 2020-02.

REFERENCES & ATTACHMENTS

Attachment 1: Resolution No. 2020-21

- Exhibit A to Resolution No. 2020-21: Miscellaneous Fees and Charges Schedule

Attachment 2: Memo from Rachel Dials, APRC Recreation Superintendent

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RESOLUTION NO. 2020-21

**A RESOLUTION AMENDING THE CITY’S MISCELLANEOUS FEES AND CHARGES
SCHEDULE AND REPEALING RESOLUTION NO. 2020-02**

RECITALS:

- A. City of Ashland sets its fees and charges by resolution; and
- B. Miscellaneous fees and charges for the City are currently set forth in Resolution No. 2020-02 which was adopted on February 4, 2020; and
- C. It is necessary to make adjustments to the City’s fees and charges to cover the full cost of providing certain City services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,

RESOLVES AS FOLLOWS:

SECTION 1. There are hereby established, and there shall be collected, fees and charges as set forth in “Exhibit A,” which is attached hereto and incorporated herein by this reference.

SECTION 2. Resolution No. 2020-02 is hereby repealed. This resolution supersedes any other resolution to the extent such resolution enacts fees and charges of the type set forth herein.

SECTION 3. This resolution is effective upon adoption.

ADOPTED by the City Council this _____ day of _____, 2020.

ATTEST:

Melissa Huhtala, City Recorder

SIGNED and APPROVED this _____ day of _____, 2020.

John Stromberg, Mayor

Reviewed as to form:

David H. Lohman, City Attorney

CITY OF ASHLAND



MISCELLANEOUS FEES AND CHARGES DOCUMENT

ADOPTED: February 4, 2020

EFFECTIVE: March 1, 2020



PARKS AND RECREATION MISCELLANEOUS FEES AND CHARGES

PROPOSED ADOPTION: November 17, 2020

EFFECTIVE: November 18, 2020





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City Wide Miscellaneous Fees and Charges

Copy Fees

Black and White Copies	Letter/Legal	Single-Sided	\$ 0.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$ 0.40 each
Black and White Copies	Tabloid	Single-Sided	\$ 0.40 each
Black and White Copies	Tabloid	Double-Sided	\$ 0.80 each
Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Non-Sufficient Funds Check Fee \$35.00

Rates and Charges Set by Separate Resolutions

System Development Charges (SDCs)

- Parks and Recreation SDCs Resolution
- Transportation SDCs Resolution
- Sewer SDCs Resolution
- Storm SDCs Resolution
- Water SDCs Resolution

Utility Rates and Fees

- Ashland Forest Resiliency Surcharge Resolution
- Public Safety Support Fee Resolution
- AFN Utility Fees Resolution
- Electric Rates Resolution
- Wastewater (Sewer) Rates Resolution
- Storm Drain Fees Resolution
- Transportation Fees Resolution
- Water Rates Resolution

Research Fee

- A. The City shall charge a research fee based on the hourly wage of the staff person doing the research, and the fee shall be billed in fifteen minute increments. The hourly wage used to calculate the research fee shall not include the cost of benefits. The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the actual cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, supervising a person's inspection of original documents to protect the integrity of the records, summarizing, compiling, or tailoring a record, either in organization of media, to meet the person's request.
The City may charge for search time even if it fails to locate any records responsive to the requestor even if the records located are subsequently determined to be exempt from disclosure.
Copies of documents provided by a routine file search of 15-30 minutes or less will be charged at a copy rate established in the annual fee resolution.
- B. The City may include a fee established to reimburse for the costs of time spent by the city attorney in reviewing the public records, redacting materials from the public records into exempt and nonexempt records. The City fee may also include the cost of time spent by an attorney for the City in determining the application of the provisions of ORS 192.505.
- C. The minimum fee is \$25. Any research estimate above \$25 will be provided in writing to the requester in advance. The requester must confirm in writing that he/she wants the City to proceed with making records available before the work is done

City Wide

D. Prepayment shall be required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, an overpayment shall be refunded.

****All of the above resolutions can be found in full text on the City of Ashland's Website:***

Administrative Services / Finance Miscellaneous Fees and Charges

Administrative Billing Charge (up to 10%) Per Billing

Business License Fees

Initial Business License Application Fee

Licensee shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year from the date of the application with a minimum fee of \$25.00 applicable to all businesses except for rental properties with fewer than 2 dwellings, pursuant to AMC 6.04.020.A.

\$120.00 for first 2 employees*
+\$5.00 for each additional EE

Temporary Business License Application Fee

\$25.00

Renewal Application Fee

\$75.00 for first 2 employees*
\$10.00 for each additional EE

Late Application Fee

\$25.00

Late Renewal Fee (paid 30 days after the due date)

10%, minimum of \$25.00

Reprint Business License

\$10.00

*Pursuant to AMC 6.04.020.F. Employee. Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. For purposes of this ordinance employee also means a licensed real estate sales person or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

Marijuana Dispensary Permit Fees

Permit Application Fee

Initial application - July 1 – June 30

\$80.00

Applicant shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year, from the date of the application with a minimum fee of \$40.00 and an \$80.00 maximum.

\$10.00/month

Permit Renewal Fee

Due each July 1

\$60.00

Late Application Fee

After the start of business

\$25.00

Late Renewal Fee (paid 30 days after the due date)

10%, minimum of \$25.00

Utility Billing Miscellaneous Fees and Charges

Administrative Fees:

Notification of Pending Termination	\$10.00
Returned Check Charge	\$35.00

Reconnection Charge:

During Business Hours	\$30.00
After Hours or Holidays	\$125.00

Service Connection:

Normal working hours	\$10.00
Other Hours or Holidays	\$125.00

Parking Fees - as per Resolution 2016-14

<u>Charging Fees for Electric Vehicles:</u>	\$0.20/kWh
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Paid Parking Fees (where applicable):

City structure or lot:	
6:00 a.m. - 6:00 p.m. (or segment)	\$2.00
6:00 p.m. - 2:00 a.m. (per hour)	\$2.00
6:00 a.m. - 2:00 a.m. (maximum)	\$10.00

Parking permit (where applicable in City structure or lot)	
6:00 a.m. - 6:00 p.m. Monday - Saturday (unless otherwise posted)	\$30.00

Other Downtown Parking Area Fees:

Short Term (<30 minutes) unloading from "marked" business vehicle with flashers	No charge
Daily parking permit (Orange): 1st day or fraction of day	\$10.00/day
Additional days (limited to 5 days; no charge on Sunday or federal holidays)	\$2.00/day

- Applicable permits/licenses must be current
- Limit of two permits per business address at a time
- Each permit is good for one parking space
- Not applicable to handicapped or short term spaces equal to or less than 15 minutes, green loading zones, fire or other restricted areas.

Parking Fines and Fees (city-wide):

Basic fine for overtime, improperly parked, non-payment, etc.	\$22.00
Additional fine for receiving 3 or 4 tickets in a calendar year	\$25.00
Additional fine for receiving 5 or more tickets in a calendar year	\$50.00
Parking fine for Handicap Space violation	\$190.00 (or as set by state law)
Disabling / Boot Removal Fee; available as negotiated by the City with tow company for 24-hour availability	\$85.00

City Recorder Miscellaneous Fees & Charges

Audio Tapes

CD/DVD/Cassette \$5.00 each

Liquor Licenses

Temporary Liquor License (processing fee)
(In addition to Fire fee listed on page 24) \$10.00
Liquor License (new processing fee) \$100.00
Liquor License (change of ownership processing fee) \$75.00
Annual Renewal Liquor License \$35.00

Lien Searches

Routine Requests \$35.00

Elections (amount set by Resolution #2009-05)

Required deposit for Citizens Initiative \$500.00

Street/Alley Vacations (filing fee set by Resolution 1994-24)

Required deposit of filing fee \$500.00

Ambulance

Annual renewal fee \$300.00
Annual ambulance fee (each vehicle) \$100.00

Annexation

Processing fee for County Department of Assessment \$300.00

Research Fee

Refer to Section 1, pg. 7

Planning / Community Development Miscellaneous Fees and Charges

<u>Pre-Application Conference</u>	\$142.25
<u>Administration Actions</u>	
Final Plat Review:	
Partitions*	\$142.25+\$11.25/lot
Subdivisions*	\$361.25+\$30.50/lot
New Sign Permit	\$142.25+\$2.75/sq. ft.
Street Tree Removal Permit	\$30.50
Replacement Sign Permit	\$30.50+\$2.75/sq. ft.
Home Occupation Permits	\$30.50
Zoning permit (fence, accessory structure, etc.)	\$30.50
Land Use Approval Extension Request	\$361.25
Lot Line Adjustments	\$361.25
Any other Administrative Action	\$361.25
<u>Type I Reviews</u>	
Tree Removal Permit (not associated with another action)	\$30.50
Solar Setback Variance	\$1,092.00
Amendments to Conditions	\$1,092.00
Physical & Environmental Constraints Permit	\$1,092.00
Site Design Review - Accessory Residential Unit	\$710.00
Conditional Use Permit (Type I only)	\$1,092.00
Variance (Type I only)	\$1,092.00
Residential Site Review	\$1,092.00+\$72.50/unit
Final Plan Performance Standards	\$1,092.00+\$72.50/unit
Land Partitions	\$1,092.00+\$72.50/unit
Commercial Site Review	\$1,092.00+.5% of project value**
Any other Type I Review	\$1,092.00
Independent Review of Wireless Communication Facilities***	\$5,000.00
<u>Type II Reviews</u>	
Conditional Use Permit (Type II only)	\$2,190.75
Variance (Type II only)	\$2,190.75
Outline Plan or Preliminary Plat for Subdivisions	\$2,190.75+\$143.25/lot
Final Plan with Outline	\$2,917.75+\$143.25/lot
Commercial Site Review	\$2,188.50+.5% (.005) of project value**
Any other Type II Review	\$2,190.75
Independent Review of Wireless Communication Facilities***	\$5,000.00

*Does not include Public Works review fee, See pg. 29

**Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.

***The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000, and shall be used by the City for the costs of expert review of the application. If any time during the planning application process the account balance is less than \$1,000, the Applicant shall upon notification by the City replenish the account so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$10,000, and any unused portion of fee will be refunded.

Planning / Community Development

Type III Reviews

Zone/Comprehensive Plan Map Change	\$2,917.25
Comprehensive Plan Change	\$2,917.25
Annexation	\$4,388.00
Urban Growth Boundary Amendment	\$4,388.00

Any other Type III Review \$3,654.00

Legislative Amendments

Comprehensive Plan Map/Large Zoning Map Amendment	\$5,121.25
Land Use Ordinance Amendment	\$5,121.25
Comprehensive Plan Amendment	\$5,121.25
City Sponsored Legislation (City Council Directive)	\$0.00

Appeals

Appeal for initial Public Hearing <i>(Building Appeals Board/Demolition Review Board/Planning Commission)</i>	\$150.00
Appeal for Final Decision of City (Planning Commission or City Council)	\$325.00

Solar Access

Solar Access Permit (not a Solar Variance) \$52.00+\$12.00 per lot affected

Community Development Fee

This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review. 1.2% (.012) of new construction per building code definition of valuation

Research Fee

Refer to Section 1, pg. 7

Community Development Copy Fees

Prepared Documents

Site Design & Use Standards	\$5.00
Street Tree Guide	\$5.00
Transportation Element	\$5.00
Downtown Plans (2001, 1998)	\$5.00
Street Standards Guide	\$5.00
Comprehensive Plan/Land Use Code	\$40.00

Building Division Permit Fees for Commercial and Residential

In accordance with OAR 918-050-0100: “Residential construction permit fees shall be calculated using the following methodologies. (c) Effective January 1, 2009, a structural permit fee for new construction and additions shall be calculated using the ICC Building Valuation Data Table current April 1 of each year, multiplied by the square footage of the dwelling unit to determine the valuation. The valuation shall then be applied to the municipality’s fee schedule to determine the permit fee. The plan review fee shall be based on a pre-determined percentage of the permit fee set by the municipality. (A) The square footage of a dwelling, addition, or garage shall be determined from outside exterior wall to outside exterior wall for each level. (B) The square footage of a carport, covered porch, or deck shall be calculated separately at fifty percent of the value of a private garage from the ICC Building Valuation Data Table current as of April 1. (C) Permit fees for an alteration or repair shall be calculated based on the fair market value as determined by the Building Official, and then applying the valuation to the municipality’s fee schedule.

Commercial construction permit fees shall be calculated using the following methodologies. (c) A structural permit fee shall be calculated by applying the valuation to the municipality’s fee schedule with a set minimum fee. Valuation shall be the greater of either. (A) The valuation based on the ICC Building Valuation Table current as of April 1 of each year, using the occupancy and construction type as determined by the Building Official, multiplied by the square footage of the structure; or (B) The value as stated by the applicant and approved by the building official. (C) When the construction or occupancy does not fit the ICC Building Valuation Data Table, the valuation shall be determined by the Building Official with input from the applicant.”

Building Permit Fees

Total Value of Work Performed	
\$1.00 to \$500.00	\$90.00 per hour
\$501.00 to \$2,000.00	\$90.00 for the first \$500.00 plus \$10.00 for each additional \$1000.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$110.00 for the first \$2,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$294.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$494.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$744.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof

Plan Review Fee for Commercial and Residential

Plan Review Fee	A plan review fee equal to 65% of the structural permit fee shall be due at application
Fire and Line Safety Plan Review (when applicable)	40% of permit fee
Additional Plan Review required by changes, additions, or revisions	\$90.00 per hour (1/2-hour minimum) Plus valuation increase based on tables

Planning / Community Development

Special Inspection Agreement (QAA) Review Fee

\$90.00 per hour

Foundation Only

\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase.

Residential Deferred Submittal Fee

65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item.

Commercial Deferred Submittal Fees (*Payable at building plan review and is in addition to plan review of deferred work*)

65% of structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item

Phased Permit Fee

\$275.00 per phase + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase.

Shell Building and Tenant Improvement Spaces

Permit fee for the construction of the shell building is based on 80% of the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation

Foundation Only

\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase

Planning / Community Development

Miscellaneous Fees for Commercial

Commercial Fire Sprinkler/Fire Suppression/
Fire Alarm

Total value of work performed
(structural permit fee)

Commercial Fire Sprinkler/Fire Suppression/
Fire Alarm Plan Review

65% of structural permit fee

Note: See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/value of work.

Inspection Fees for Commercial and Residential

Re-inspection Fee

\$90/hr. (1/2 hour Minimum)

Inspections outside normal business hours (minimum 1 hour)

\$130.00 per hour; per
inspector

Temporary Certificate of Occupancy and Reapplication Fee (s)

\$50.00 per
discipline/permit.
Renewal required every 30
Days

Site Observation-Inspection (e.g. pre permit consultation)

\$90/hr (1 hr. minimum)

Change of Occupancy (without additional work done)

\$90/hr \$150 minimum

Change of Occupancy Fees (without additional work being done)

\$90 per hour, \$150 minimum

Special Inspection Report
Re-issued Certificate of Occupancy

\$65.00 per hour
No Charge

Demolition Fees

Demolition Review Fee (non-exempt structures)

\$360.00

Demolition Permit Fee (per building)

Permit fee for verifying utilities
have been safely removed and
capped off. 1 hr. minimum.
\$90/hr.

Demolition Capping off Sewer, Water, Rain Drain

\$90.00/hour (1hour minimum)

Residential Plumbing Permit Fees

New Residential

1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose-bibs ice maker; under floor low-point drains; and rain-drain packages)	\$400.00
2 bathrooms/1 kitchen	\$500.00
3 bathrooms/1 kitchen	\$575.00
Each additional bathroom (over 3)	\$50.00 each additional
Each additional kitchen (over 1)	\$50.00 each additional

Remodel / Alterations

Remodel / Alterations (minimum fee)	\$75.00
Each fixture, appurtenance, and first 100 ft. of piping	\$20 each additional

Miscellaneous Residential

Minimum Fee	\$75.00
<i>When purchased as bathroom unit(s) – includes the first 100 ft. of water service, sanitary & storm.</i>	
Piping or private storm drainage systems exceeding the first 100 ft.	\$22.00
Backflow Assembly	\$25.00
Re-pipe water supply	\$90.00
Alternate Water Heating Systems (coils, heat pumps, etc.)	\$60.00
Solar	\$60.00
Swimming Pool Piping	\$50.00

Residential Fire Sprinkler (include plan review)

0-2,000 Square Feet	\$200.00
2,001-3,600 Square Feet	\$250.00
3,601-7,200 Square Feet	\$350.00
7,201+ Square Feet	\$450.00

Manufactured Dwelling or Pre-Fab

Connections to building sewer and water supply	\$50.00/space
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RV and Manufactured Dwelling Parks

Installation Fee	\$150.00
State Fee	\$30.00
Factory Manufactured Awning/Carport	Fee based on valuation of installation cost and system equipment. Refer to structural permit fees.
Each additional 10 spaces	\$100.00

Commercial Plumbing Permit Fees

Commercial, Industrial, and Dwellings other than one- or two-family

Minimum fee	\$75.00
Each fixture	\$40.00
Swimming Pool Piping	\$60.00
Piping (based on number of feet)	\$0.75/ft.
Plumbing Plan Review	30%

Sanitary Services

First 100 Feet	\$0.75
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Planning / Community Development

Each Additional 100 Feet or fraction thereof \$0.75

Storm Services

First 100 Feet \$0.75

Each Additional 100 Feet or fraction thereof \$0.75

Water Services

First 100 Feet \$0.75

Each Additional 100 Feet or fraction thereof \$0.75

Commerical Fire Sprinkler (include plan review)

Fee based on valuation of installation cost and system equipment

\$1.00 to \$500.00 \$90.00

\$501.00 to \$2,000.00 \$90.00 for the first \$500.00 plus \$10.00 for each additional \$1000.00 or fraction thereof, to and including \$2,000.00

\$2,001.00 to \$25,000.00 \$110.00 for the first \$2,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00

\$25,001.00 to \$50,000.00 \$294.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00

\$50,001.00 to \$100,000.00 \$494.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00

\$100,001.00 and up \$744.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof

Fire Sprinkler/Fire Suppression/Fire Alarm Plan Review 65% of structural permit fee

Minimum Permit Fee \$90.00

Miscellaneous

Minimum fee \$90.00

Specialty fixtures \$40.00

Re-inspection (no. of hrs. x fee per hour) \$90/hr. (1/2 hr. minimum)

Special requested inspections (no. of hrs. x fee per hour) \$90.00

Medical gas piping

Minimum fee \$50.00

Valuation \$500 to \$2,000 \$50.00 + \$5 per \$100 of valuation

Valuation \$2,001 to \$25,000 \$125.00 + \$18 per \$100 of valuation

Valuation \$25,001 to \$50,000 \$540.00 + \$14 per \$100 of valuation

Valuation \$50,001 to \$100,000 \$890.00 + \$9 per \$100 of valuation

Valuation greater than \$100,000 \$1,340.00 + \$8 per \$100 of valuation

Rainwater Harvesting System

Fee based on valuation of work to be performed.

Minimum fee \$75.00

Valuation \$1 to \$500 \$75 for the first \$500 plus \$9 for each additional \$100 or fraction

Planning / Community Development

Valuation \$2,001 to \$25,000	thereof, to and including \$2,000 \$210 for the first \$2,000 plus \$10 per \$1,000, or fraction thereof, to and including \$25,000
Valuation \$25,001 to \$50,000	\$440 for the first \$25,000 plus \$10 per \$1,000, or fraction thereof, to and including \$50,000
Valuation \$50,001 to \$100,000	\$690 for the first \$50,000 plus \$9 per \$1,000, or fraction thereof, to and including \$100,000
Valuation greater than \$101,000 and up	\$1,140 for the first \$100,000 plus \$9 per \$1,000 or fraction thereof

Residential Mechanical Permit Fees

Mechanical Permit Minimum Fee \$75.00

Furnace/Burner including ducts & vents

Up to 100k BTU/hr.	\$20.00
Over 100k BTU/hr.	\$20.00

Heaters/Stoves/Vents

Unit Heater	\$20.00
Wood/pellet/gas stove/flue	\$20.00
Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system	\$20.00
Evaporated cooler	\$20.00
Vent fan with one duct/appliance vent	\$20.00
Hood with exhaust and duct	\$20.00
Floor furnace including vent	\$20.00

Gas Piping

One to four outlets (any number of outlets)	\$20.00
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Air-handling Units, including Ducts

Up to 10,000 CFM	\$20.00
Over 10,000 CFM	\$20.00

Compressor/Absorption System/Heat Pump

Up to 3 hp/100K BTU	\$20.00
Up to 15 hp/500K BTU	\$20.00
Up to 30 hp/1,000 BTU	\$20.00
Up to 50 hp/1,750 BTU	\$35.00
Over 50 hp/1,750 BTU	\$45.00

Incinerator

Domestic incinerator	\$20.00
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Commercial Mechanical Permit Fees

Planning / Community Development

Valuation \$1 to \$500	\$90/minimum
Valuation \$501- \$100,000	\$90 for the first \$2,000 plus \$10 for each additional \$1,000 or fraction thereof.
Valuation \$100,000+	\$1,070 plus \$10 for each additional \$1,000 or fraction thereof.
Deferred Submittals + Fees	\$100 each item plus 65% of mechanical permit fee of deferred submittal valuation.
Plan Review Fee	25% of permit fee

Miscellaneous Fees

Re-inspection	\$90.00
Specially requested inspection (per hour)	\$65.00
Regulated equipment (un-classed)	\$50.00

Electrical Permit Fees

Residential per unit, service included **Cost Each**

1,000 sq. ft. or less	\$135.00
Each additional 500 sq. ft. or portion thereof	\$25.00
Limited energy	\$32.00
Each manufactured home or modular dwelling service or feeder	\$50.00
Multi-family residential	\$65.00

Residential and Commercial—Services or Feeders/installation, alteration, relocation

200 amps or less	\$95.00
201 to 400 amps	\$115.00
401 to 600 amps	\$190.00
601 to 1,000 amps	\$250.00
Over 1,000 amps or volts	\$550.00
Reconnect Only	\$75.00

Temporary Services or Feeders

200 amps or less	\$75.00
201 to 400 amps	\$100.00
401 to 600 amps	\$150.00
601-1000 amps	\$250.00
Over 1,000 amps or volts	\$450.00

Branch Circuits: new, alteration, extension per panel

Branch circuits with purchase of a service or feeder	\$6.00
Branch circuits without purchase of a service or feeder:	
First branch circuit	\$65.00
Each additional branch circuit	\$7.50

Miscellaneous Fees: service or feeder not included

Each pump or irrigation circuit	\$65.00
Each sign or outline lighting	\$65.00
Signal circuit(s) or low voltage system, alteration or extension (each system)	\$65.00
Subdivision lighting per pole in addition to service	\$40.00

Planning / Community Development

Swimming pool (panel, 3 circuits and bonding)	\$90.00
Specially requested inspection (per hour)	\$90.00
Each additional inspection over the allowable in any of the above, for those not covered under residential inspection caps (per inspection)	\$90/hr. (1/2-hour minimum)
Special Inspection	\$90/hr. (1/2-hour minimum)
Reinspection	\$90/hr. (1/2-hour minimum)
Field Review-Change of use	\$90/hr. (1/2-hour minimum)

Residential Restricted Energy Electrical Permit Fees

<u>Fee for all systems*</u>	\$25.00
Audio and stereo systems	
Burglar alarm system	
Doorbell	
Garage-door opener	
Heating, ventilation, & air-conditioning systems	
Landscape lighting & sprinkler controls	
Landscape irrigation controls	
Outdoor landscape lighting	
Vacuum Systems	
Each additional inspection	\$25.00

*For new construction, this permit fee covers all systems listed or can be sold separately.

Renewable Energy Systems

5 KVA or less	\$100.00
5.01 KVA to 15 KVA	\$100.00
15.01 KVA to 25 KVA	\$156.00
25.01 KVA and above	\$156 plus \$6.25/KVA for each additional

Engineered Systems

(Separate Electrical application required)

Plan Review	65% of Building Permit
Re-Inspection Fee	\$90/hr (1/2 hr. minimum)

Wind generation systems in excess of 25 KVA:

25.01 KVA to 50 KVA	\$204.00
50.10 KVA to 100 KVA	\$469.00

For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040

Solar generation systems in excess of 25 KVA:	\$6.25/KVA
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The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this sub-section include three inspections. Additional inspections will be billed at an hourly rate.

Building Permit Reinstatement Fee

A building permit expires after a period of 180 days from the date of issue with no inspection activity.

To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Building, Plumbing, Mechanical, Electrical).

*If the sum of the original permit fee subject to reinstatement is less than \$50.00, a reinstatement fee equal to half of the value of the original permit fee shall be assessed for permit reinstatement.

Grading Fees

Plan Review Fee	\$90 per hour
50 cubic yards or less	No Fee
51-100 cubic yards	\$125
101-1,000 cubic yards	\$200
1,001-10,000 cubic yards	\$400
10,001-100,000 cubic yards	\$500 for the first 10,001 cubic yards plus \$50 for each additional 10,000 cubic yards or fraction thereof
Additional plan review required for changes, additions, or revisions to approved plans	\$90/ hr. (1/2 hr. minimum)

Permit Fees

50 cubic yards or less	No fee
51-100 cubic yards	\$100

101-1,000 cubic yards	\$100 for first 101 yards plus \$35 for each additional 100 cubic yards or fraction thereof
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Investigation Fees

Investigation Fee A

\$90/hr.

Low effort to determine Compliance

Investigation Fee B

\$90/hr. (\$150 minimum)

Medium effort to gain compliance. Stop Work order posted. Applicant obtains required permits within 10 business days.

Investigation Fee C

\$90/hr. (\$250 minimum)

High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits.

State of Oregon Surcharge - ORS 455.210(4)

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

Building Permit Refund Policy

The City of Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

How to request a refund

Submit the following documents to the Community Development Department at 51 Winburn Way:

- Approved set of plans (stamped)
- Job Inspection card
- Letter of refund request signed by applicant/owner with mailing address for refund check
The refund will be processed within 30 days of the date of the request letter.

The following fees are not refundable

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process.

Electric

Electric Miscellaneous Fees and Charges

Banners

\$125.00 each

Temporary Service Drop

Single Phase Underground temp 300 amps or less

\$247.00

Single Phase Overhead temp 300 amps or less

\$295.00

Three Phase

Actual Cost

Street Light

Install of Light Shroud

\$80.00

Meter Charges

Meter Tests for Accuracy

Once in twelve months

No Charge

Two or more times in twelve months

\$176.00

Meter repairs/replacement (Damaged by Customer)

Actual Cost

Non Radio Frequency Meter Charges

Conversion from Radio Frequency (RF) to Non RF meter

No Charge

Monthly Fee to manually read Non RF meter

No Charge

Service Calls

Once in twelve months

No Charge

Two or more times in twelve months

\$203.00

Other hours or Holidays

\$303.00

Service Connection for Applicant

De-energize Service

\$254.00

Scheduled work after hours

Actual Cost

Unauthorized Connection

\$215.00

Line Extension Charges

New Single-Family Residential Service

Overhead service in existing developed areas from distribution line to and including meter.

\$580.00

Overhead service upgrade or increased service for 300 amps or less

\$580.00

Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City.

\$1,217.00

Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City.

\$697.00

Electric

*Underground Distribution Installation Charges: Per lot less house service and engineering fees.	\$1,186.00
*Subdivisions of 0 to 20 engineering fee per lot	\$171.00
* Subdivisions of 21+ engineering fee per lot	\$259.00
*Three Phase subdivision as required by city per lot	\$259.00
Any overhead/underground service over 300 amps	Actual Cost
Commercial, Institutional and Industrial Service	Actual Cost
**Blower Door Leak Test (gas heat customers only)	\$75.00
**Duct Leak Test (gas heat customers only)	\$125.00

ENR Calculations

* Methodology: $\text{Current ENR Rate} - \text{Old ENR Rate} / \text{Old ENR Rate} = \% \text{ Rate of Adjustment}$
 $(9515.86 - 9289.65) / 9289.65 = 2.44\%$

Source: Engineering News Record Construction Cost Index (ENR)

**Electric heat customers = no fee

Fire

Fire Miscellaneous Fees and Charges

Report Fees:

Non patient Pre-Hospital Care Reports	\$20.00 for 10 pages or less, \$0.25 each additional page
Fire Incident Reports	\$12.00 for 10 pages or less \$15.00 over 10 pages
Crew Incident Reports	\$20.00 for 10 pages or less, \$0.25 each additional page
CD/DVD	\$19.00 per case request
Mailing Cost	Actual Cost

Fire Investigation and Fire Marshal Reports

Narrative Report	\$20.00 for 10 pages or less, \$0.25 each additional page
Digital Copy	\$30.00
Photos	\$1.00 each
Photo Log	\$20.00
Investigation Drawings/Chart	\$20.00 each
CD/DVD	\$19.00 per case request
Mailing Cost	Actual Cost

Research Fee

Refer to Section 1, pg. 7

COST RECOVERY FEES (MVC, Haz-Mat, Rescue):

MCVs with Engine Responses

Level 1 MVC - Assessment and stabilization	\$435.00
Level 2 MVC – Level 1 plus fluid clean-up	\$495.00
MVC with Extrication (requires use of extrication equipment)	\$1,305.00

Hazardous Material Incidents

Level 1 – Incident command, isolate and deny entry, evacuations if needed	\$700.00
Haz-Mat 8 Activation with AF&R engine standby	\$400.00 hourly
Haz-Mat 8 Activation with AF&R ambulance standby	\$300.00 hourly

Victim Rescues

Engine Response (per engine)	\$400.00 hourly
Technical Rescue Team (per person)	\$50.00 hourly

Emergency Medical Services

AF&R Ambulance Membership-Basic	\$66.00 per year
AF&R Ambulance Membership-Plus	\$112.00 per year
Emergency Medical Service Fee – Aid Call	\$317.00 per patient
Ambulance Base Rate (per current rate schedule)	\$1,095.00 per patient

Fire

Ambulance Mileage Rate (per current rate schedule)	\$14.30 per mile
Ambulance Waiting Time	\$25.00 per 1/2 hour
Ambulance Stand By (2 hour minimum)	\$100.00 per hour
On scene Coordinator	\$50.00 per hour
Extra attendant	\$45.00 each

Ambulance Service Area III 2019 rate schedule

Base rates will be adjusted each calendar year by the most current rate schedule posted by the Center for Medicare/Medicaid Services (CMS) that sets the "Ambulance Inflation Factor". Other rates and mileage charges will be updated as approved by the County Commissioners.

Emergency Medical Services/Standby Fees

Structure Engine Standby for Events	\$400.00 per hour
Brush Engine Standby for Events	\$250.00 per hour
Fire and Life Safety Division Standby	\$75.00 per hour

Fire and Life Safety

Plan Checks

- Any Building Permit - 24% of the Building Division Structural Permit Fee and Plan Check Fee
- Condominium- 24% of the Building Division Structural Permit Fee and Plan Check Fee
- New Subdivision or Land Partition - 24% of the Engineering Subdivision Plat Check Fee

Other

All Hydrant Flow Requests. To be charged to the developer or installer. \$150.00

First Aid/CPR Classes

Basic Life Support (BLS) for Healthcare Providers CPR Class	\$65.00/person
Heart Saver CPR & First Aid Class	\$65.00/person
Heart Saver CPR Class	\$40.00/person
Family and Friends CPR Class	\$5.00/person

Inspection Fees

Initial Inspection (Re-inspection Included)

Travelers Accommodation		\$40.00
Occupancy Type "B"	0-1,000 sf.	\$40.00
	1,001-3000 sf.	\$75.00
Occupancy Type "A, E, M, S"	0-3,000 sq ft	\$75.00
Occupancy Type "F, H, I"	0-3,000 sq ft	\$125.00
	3,001-10,000 sq ft	\$200.00
	10,001-20,000 sq ft	\$250.00
	Over 20,000 sq ft	\$300.00
Occupancy Type "A, B, E, M, S"	3,001-10,000 sq ft	\$125.00
	10,001-20,000 sq ft	\$175.00
	Over 20,000 sq ft	\$225.00
Occupancy Type "R, SR"	3 to 10 Units	\$75.00
	11 to 40 Units	\$125.00
	41 to 70 Units	\$175.00
	Over 70 Units	\$250.00
Non-Compliance after 2 nd Inspection: Inspection Fee +		Base Fee +\$100.00
Non-Compliance after 3 rd Inspection: Inspection Fee +		Base Fee +\$200.00

Fire

Non-Compliance after 4th Inspection / Subsequent Inspections: Inspection Fee +

Base Fee +\$400.00

Operational Permits:

Fire Works Public Display	\$150.00
Exhibits and Trade Shows	\$150.00
Fumigation and Thermal Insecticide Fogging	\$300.00
Vehicles or Equipment in Assembly Buildings	\$50.00
Pyrotechnic and Special Effects	\$75.00
Open Flame	\$75.00
Haunted Houses	\$50.00
Marijuana Processing	\$500.00
Fire Performances (per event):	\$75.00
Temporary Membrane Structures, Tents and Canopies 200-400 sq ft	\$50.00
Temporary Membrane Structures, Tents and Canopies Above 400 sq ft	\$125.00

Hydrostatic Test	\$75.00
Underground Flush Test	\$75.00
Hood System Trip Test	\$75.00
Fire Acceptance Test	\$150.00
Egress Light Test	\$150.00
Above Ground LP Tank Install	\$75.00
Above Ground LP Tank Removal	\$150.00
Commercial LP Usage Less than 500 gallons	\$75.00
Underground Fuel Tank Install	\$300.00
Underground Fuel Tank Removal	\$500.00

Construction and Use Permits

Compressed Gas	\$150.00
Flammable and Combustible Liquid Storage	\$150.00
Hazardous Materials Storage	\$300.00
Hazardous Materials Production	\$300.00
Industrial Ovens	\$150.00
High Piled Combustible Storage	\$150.00
Permits not specifically mentioned but required by Fire Code	\$50.00 - \$500.00 depending on staff hours and complexity
Temporary Liquor License (In addition to City Recorder fee listed on page 11)	\$15.00
Pre Application Comments	\$25.00
After Hours and Weekend Inspections	\$150.00

Fire Systems Cover Up/ Acceptance Test Inspections:

0-3,000 sq ft	\$75.00
3,001 to 10,000 sq ft	\$125.00
10,001 to 20,000 sq ft	\$175.00
20,000 to 40,000 sq ft	\$350.00
40,000 to 80,000 sq ft	\$700.00
Above 80,000 sq ft	\$1,000.00

Weed Abatement

Staff time	
Mailing Cost	
Weed Abatement by Contractor	

Refer to Section 1, pg. 7
Actual Cost
Actual Cost

Fire

Other

Coffee Mugs	\$15.00
CERT Backpack	\$20.00
T-Shirt	\$20.00
Sweat Shirts	\$35.00
Challenge Coins	\$25.00
Misc. Apparel items, prices may vary.	

Information Technology Miscellaneous Fees and Charges

Installation Fees

Basic installation - Pre-wired CATV outlets only (Additional charges for parts and supplies apply)	\$ 20.00
Add Trap ("filter")	\$10.00
New customer cable modem activation	\$10.00
Cable Modem [Refurbished 90 –day replacement warranty]	\$50.00
Additional materials	\$10.00
Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets.	
Wi Max standard installation	\$200.00

Disconnect Fees

Disconnect	\$50.00
Remove Trap ("Filter")	\$10.00

Truck Roll

\$35.00

Field Technician Hourly Rate

Non-standard work such as advancing troubleshooting, non-standard outlets, fishing wire inside walls, etc.	\$55.00
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Consulting and Technical Support Hourly Rate

For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge one hour.	\$85.00
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Non-City Employee Staff Screening

Charge for each vendor employee submitted for authorization to Access AFN and City Service Center facilities.	\$150.00
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Fiber Service Installation

Overhead served connections	Individual Business Case (IBC)	IBC & quote
Underground served connections		IBC & quote

Ethernet

Transit @ 100 Mbps	IBC & quote
Transit @ 1000 Mbps	IBC & quote

Static IP Address

Maximum of 5 Static Internet Protocol (IP) addresses*	\$5.00/month each
<ul style="list-style-type: none"> • Minimum level of service for static IP and Quality of Service (QoS) is "CHOICE" or higher service tier. 	

QoS Fee

VOIP (phone) enhancement available with AFN Choice or higher service level through AFN certified Modems.	\$3.50/month
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Information Technology

Business Augmented Upload Package (additional 5 Mbps) \$15.00/month
Available exclusively on AFN Direct Small Office/Home Office (SOHO) or Small Business
Must have current City of Ashland Business License

**Additional fee added to base AFN Direct retail rates on specific packages.*

Maximum SOHO upload speed with augmented upload service at up to 9 Mbps
Small Office/Home Office Business Augmented Upload Package @\$80/month

Maximum Small Business upload speed with augmented upload service at up to 10 Mbps
Small Business Augmented Upload Package @ \$100.00/month

Non-return of customer premise equipment (CPE) devices \$300.00
CPE's must be returned on disconnect date of AFN services.

Cable TV (CATV) Seasonal Reconnects & Disconnects \$10.00/visit
Disconnects & reconnects
Service change
Install HBO filter

CATV House Amp Fee \$35.00/each

Utility Billing Lobby Signage Fee \$100.00/month

Cable Modem Rental \$5.00/month

Non Return of Rented Modem at Closing of Account \$50.00/each

Cable Modem Purchase \$50.00/each

* Resolution 2010-28 (Section 2, page 38) grants Information Technology management ability to set promotional rates.

Municipal Court Miscellaneous Fees and Charges

<u>Court Administration Fees</u>	<u>Crime</u>	<u>Violation</u>
Appeal Transcript Fee	\$35.00	\$10.00
City Attorney Deferred Sentence/Diversion	\$60.00	N/A
Civil Compromise Costs	\$75.00	N/A
Compliance Inspection Fee	N/A	\$25.00
Default Judgment	N/A	\$15.00
Discovery Fees Imposed in Accordance with Miscellaneous Fees and Police Department Resolutions	See Police and City Recorder Fees	
Diversion by Municipal Court: Classes I-IV, A-D		
Unclassified and Specific Fine Violations	N/A	Presumptive Fine
Extend/Amend City Attorney Deferred Sentence/Diversion	\$45.00	N/A
Failure to appear for Bench Trial/Show Cause hearing	\$90.00	\$70.00
Failure to Appear for Jury Trial	\$150.00	N/A
Forfeiture of Security	\$25.00	\$25.00
Court Costs	\$35.00	\$45.00
Expunction	\$240.00	\$240.00
Show cause Admission of Allegation	\$25.00	N/A
Bench Probation Fee	\$100.00	N/A
Warrant	Bank Costs \$25.00	

All other fees and charges inconsistent with the fees and charges set forth herein are repealed. Nothing in the Resolution is intended to detract from the inherent power of the Court pursuant to general law to impose fees and charges established in state law of city ordinance in addition to the fees and charges specified herein.

Police Miscellaneous Fees and Charges

<u>Police Reports</u>	\$12.00 for reports 10 pages or less \$15.00 for reports over 10 pages
<u>Research Fee</u>	Refer to Section 1, pg. 8
<u>Visa Letters</u>	\$19.00
<u>Fingerprints Cards</u>	\$35.00 first card \$10.00 each additional card
<u>Photographs (CD)</u>	\$19.00
<u>Audio Recordings</u>	\$19.00*
<u>Mobil Audio Video Recordings (MAV)</u>	\$19.00*
<u>Body Camera Video</u>	\$19.00*

*Any audio or video recording requiring extensive redaction, more than 30 minutes, shall be charged at a rate outlined under Research Fee. Refer to section 1, pg. 8.

<u>Impound/Tow Fee</u>	\$105.00 Cash only
<u>Vehicles for Hire (per Ordinance 3160)</u>	
Permit Fee for Transportation Network Company	\$5,000
Permit Fee for Taxi or Limousine Company	\$500
Permit for Vehicle for Hire Drivers	\$60.00 new / \$60.00 renewal

Public Works Miscellaneous Fees and Charges

Existing maps printed in color on HP1055CM plotter (24lb bond paper)

Arch C	18 x 24 3.00 sq. ft.	\$18.00
Arch D	24 x 36 6.00 sq. ft.	\$36.00
Arch E	36 x 48 12.00 sq. ft.	\$72.00

Existing maps or copies of existing maps copied in B&W on Xerox 3030 large format copier (20lb bond paper)

Arch C	18 x 24	\$2.00
Arch D	24 x 36	\$3.00
Arch E	36 x 48	\$4.00

Note: Maps printed on materials other than the specified bond are double the standard print fee

2019 CPI and ENR Calculations – (NEW-OLD)/OLD = % Rate of Adjustment

March 2019 CPI value = 254.202 (NEW)

March 2018 CPI value = 249.554 (OLD)

$(254.202-249.554)/249.554 = 1.9\%$

March 2019 ENR value = 11227.88 (NEW)

March 2018 ENR value = 10958.79 (OLD)

$(11227.88-10958.79)/10958.79 = 2.5\%$

January 2019 CPI value = 251.712 (NEW)

January 2018 CPI value = 247.867 (OLD)

$(251.712-247.867)/247.867 = 1.6\%$

March CPI used for

- Plat & Plan Checks
- Public Works/Engineering Inspections, Permits, etc.
- GIS Data & Mapping Services
- Cemetery Fees

March ENR used for

- Sanitary Sewer Connection Fees
- Water Connection Fees

January CPI used for

- Airport Fees

Plat & Plan Checks

Subdivision Plats (does not include 24% Fire Department Review Fee or Planning Review Fee) \$799.00 plus \$121.00 per lot

Condominium Plats (does not include 24% Fire Department Review Fee) \$799.00 plus \$121.00 per lot

Partition Plats (does not include 24% Fire Department Review Fee or Planning Review Fee) \$429.00

Engineering Development Fee 0.75% of valuation

(This fee is charged concurrently with Building Permit Fees at the time of building permit applications. Applies to all new residential dwelling units and commercial developments. Remodels, additions and accessory buildings are not assessed this fee.)

Public Works

Public Works / Engineering Inspections, Permits, etc.

Subdivision Construction Inspection/ Public Works Improvement Inspection	5% Engineer Fee (5% of the public improvement cost)
Street or Alley Excavation Permit	\$216.00 plus per foot cost based on pavement age
Encroachment Permit	\$216.00
Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway apron, etc.)	\$71.00
Dust Suppression Permit	\$71.00
Driveway Painting Permit (includes a can of paint)	\$16.00
Right-of Way Closure-Street	\$216.00
Right-of Way Closure-Sidewalk (>72 hours)	\$71.00
Right-of Way Closure-Sidewalk (<72 hours)	\$16.00
Right-of Way Closure-Parking Space (>72 hours)	\$71.00
Right-of Way Closure-Parking Space (<72 hours)	\$16.00
Block Party	\$16.00
Sidewalk Dining – Annual Renewal (Minimum 50 sq. ft.)	\$4.50/sq. ft.
Functional Item – Annual Renewal	\$71.00
Special Event Permit Base Fee (per Resolution 2012-08)	\$130.00
Special Event Permit - events that require city staff overtime	60% of city staff overtime
Special Event Permit - Rush Fee (less than 90 days' advance notice)	\$250.00
Street Painting Permit	\$16.00
Loaned Functional Item, Pennant Application Fee	\$145.00
Publication Box per Publication - Annual Renewal	\$30.00
Bike Rack Purchase	\$143.00
Special Vehicle Permit-Initial Fee	\$298.00
Special Vehicle Permit-Annual Renewal	\$120.00
Penalty for No Permit	150% of permit cost
Street or Alley Vacation	\$721.00

An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one-year following the application date.

GIS Data & Mapping Services

GIS Hourly Rate	\$88.00
Information on Disk	\$44.00 per utility per quarter- quarter section
Planning Pre-Application Maps	\$24.00
Plotting Fee	\$6.00 per square foot
New Address Assignment	\$41.00 per address number
Street Name Approval Fee	\$116.00 per street

Sanitary Sewer Connection Fees

Sanitary sewer mainline video inspection (cost based on time and materials)	\$361.00 minimum charge
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Public Works

Water Connection Fees

The installation of all new water services and taps regardless of size will be charged on a time and materials basis.

	Actual Cost
First Utility Locate at an address	No Charge
Additional Locates at same address	\$79.00
Water meter re-read	
Once in 12 months	No Charge

Water Connection Fees - continued

Each additional re-read in 12 months	\$36.00
Water Meter Field Test	\$54.00
Water Meter Bench Test	
3/4" or 1" Water Meter	\$122.00
1 1/2" or 2" Water Meter	\$231.00
Larger Meters	Actual Cost
Water pressure check once in 12 months	No Charge
Each additional pressure check in 12 months	\$44.00
Water Chlorination Test - Subdivision retest upon failure (cost based on time and materials)	\$729.00
Water Pressure Test - Subdivision retest upon failure (cost based on time and materials)	\$440.00

Cemetery Fees, Sales of Liners, Markers

Sales of grave spaces or burial plots, liners and markers: fees split, 40% to the cemetery fund and 60% to the cemetery trust fund.

Grave Space -Lawn and Monument Sections	\$558.00
Grave Space -Baby Land	\$175.00
Grave Space -Niches (bronze)	\$472.00
Grave Space -Urn garden	\$175.00
Grave space -Crypt	\$1,179.00
Concrete cemetery box, including setting	\$472.00
Concrete liners	Cost plus 10%
Final inscriptions	\$171.00 minimum charge
Niche Vases	\$165.00
Grave markers	Wholesale cost X 2.5 not to exceed \$753.00
Grave marker setting, concrete base	\$175.00
Monticello burial vault (sealed concrete)	\$1298.00

Sexton Fees

Opening and closing graves, ground	\$472.00
Opening and closing graves, double-deep	\$529.00
Opening and closing graves, infant	\$175.00
Opening and closing crypts	\$472.00
Opening closed crypts	\$472.00
Opening and closing niches	\$120.00
Opening closed niche	\$120.00
Inter cremains in grave spaces	\$175.00
Scattering of cremains	\$120.00
Disinterment	\$1,174.00 paid in advance
Saturday, Sunday or Holiday burial	\$472.00
Grave Setup Rental	\$118.00/occurrence

Public Works

Tent Rental	\$57.00/day
Perpetual care lots, sold before 1927	\$120.00

Vases:

Galvanized	\$47.00
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Cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

Ashland Airport Fees

Lease type A - City owned - Rentals

T-Hangars without doors	\$195.00
T-Hangars with doors vintage	\$245.00
T-Hangars with doors contemporary	\$309.00
Helicopter Hangar	\$245.00
Box Hangar "shell rental" (privately built City owned).284/sq. ft.	.303/sq. ft. /month (building footprint)

"Amenities" for any City owned hangar

Office Space	.25 sq. ft./month (office space inside dimension)
Bathroom	.03 sq. ft./month (building footprint)
Heat	.01 sq. ft./month (building footprint)

- Heat = any upgraded heat source including gas and electric
- Building footprint = outside wall dimension

Month tie-downs**	\$49.00 (small); \$60.00 (large)
Overnight tie-downs**	\$7.00 (small) \$11.00 (large)

Lease type B - Ground Lease - City owned hangars

Ground Lease - No minimum footage	.208 sq. ft./yr.
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Lease type C - Ground Lease - Privately owned hangars

Privately owned ground lease minimum footage 60'x40'	.488 sq. ft./yr.
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Hangar reservation fees

T-Hangar - Basic Fee	\$100.00; and 75.00 is applied to first months' rent
Ground Lease Space	\$2,000.00 Non Refundable space reservation fee*

*Reservation fee is valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite.

Specialized Aviation Service Operations (SASO) Fee (Annual)

The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate.

Mobile Service Providers (MSP) Airport User Fee (Annual)

Basic Fee	\$350.00 for first two employees, plus \$25.00 each additional employee for annual operators. \$100.00 for Temporary MSPs (90 days maximum – not renewable).
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Public Works

Freight Operation

(Follows Medford International Airport adjustments annually)

Tariff Rate \$5.83 / 1,000 lbs.

*Additional electrical surcharge of \$5.00 per month will be added to this amount.

** Large aircraft defined as a single engine turbo-prop or multi-engined aircraft with a gross certified aircraft weight of 6000 lbs. or greater



**Section 10
Parks and Recreation
Miscellaneous Fees and Charges**

Parks Miscellaneous Fees and Charges

Wedding Packages

Lithia Park Sites \$200.00/4 hours

Group Picnic Rentals

Cotton Memorial Area	\$75.00/4 hours
Madrone Area	\$55.00/4 hours
Top Southern Lawn	\$55.00/4 hours
Hillside Picnic Area	\$55.00/4 hours
Sycamore Grove	\$75.00/4 hours
Brinkworth Area	\$55.00/4 hours
Lawn below Upper Duck Pond	\$75.00/4 hours
Butler Band shell	\$220.00/8 hours

Deposits

Picnic Areas	\$75.00
Lithia Park Weddings	\$75.00
Butler Bandshell	\$150.00
Buildings Security	\$150.00 (refundable after cleaning)

Special Event Fees

Special Event Application Fee	\$25.00
Street Closure Fee	\$75.00
Park Booth fee	\$25.00/per booth (max. 10)

Alcohol Fee

\$150.00 (non-refundable)

General Building Reservations

The Grove Full Facility	\$41.50/hr. on weekdays \$50.00/hr. on weekends
The Grove Otte/Petterson	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Hunter Park Senior Center Per Room	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Hunter Park Senior Center - full facility (excluding kitchen & office)	\$50.00/ hr on weekends only
Long Term User Fee	\$20.00 (at least 6 days/year)
Oak Knoll Golf Course	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Pioneer Hall	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Miscellaneous Equipment Fee	\$100.00
Electricity Use Fee	\$25.00 per 4 hours (jump

Parks and Recreation

houses & batting cages

Field Usage

Tournaments	\$36.50/day each team
Ball field Lights	\$34.00/hour
1 Day per week/season	\$100.00
2 Days per week/season	\$150.00
3-4 Days per week/season	\$200.00
5-7 Days per week/season	\$250.00

Calle Seating

Artisans	\$5.00 per sq. ft.	\$5.50 per sq. ft. for 2 weekend days per week
Restaurant Seating	\$7.00 per sq. ft.	\$8.00 per sq. ft. / 7 days per week OR \$5.00 per square foot for 5 days per week

Daniel Meyer Pool

	<u>Youth</u>	<u>Adult</u>
Admission	\$3.00	\$3.50
Lap Swim	\$3.00	\$3.50
Water Aerobics	\$4.00	\$4.00
Swim Lessons	\$40/\$42/\$48 (age of child/ length of lesson)	
Senior Only Sessions	\$3.00 (65 and over)	
Private Lessons	\$18.00	
Open Swim/Lap punch card (age dependent)	<u>10 Punch</u> \$25.00/\$30.00	<u>20 Punch</u> \$40.00/\$50.00
Water Aerobics punch card	\$55.00	
Season Pass (age dependent)	\$165.00/\$195.00	

Youth Recreation Programs

60/40 split with instructor and APRC

Adult Recreation Programs

60/40 split with instructor and APRC

Ashland Rotary Centennial Ice Rink

Youth Admission	\$4.00
Adult Admission	\$5.00
Skate Rental	\$3.00
Adult Hockey Admission	\$5.50
Youth Hockey Admission	\$5.00
Adult Hockey Punch Card	\$50.00
Adult Hockey Punch Card	\$45.00
Open Skate/Kids Only Punch Card	\$30.00
Skating Private Lesson	\$20.00 per 30 min
Helmets	\$8.00
Group Rental Rate	\$6.00

Ashland Rotary Centennial Ice Rink Concessions

Hats/Gloves/Socks	\$ 3.00
Coffee/Tea/Hot Chocolate	\$ 2.00
Water	\$ 1.00
Snacks/Candy	\$ 2.00

Parks and Recreation

Ashland Rotary Centennial Ice Rink Discounts

Adult Admission for Special Event	\$ 4.00
Youth Admission for Special Event	\$ 2.00
Cheap Skate-Rental	\$ 1.00
Student night Admission (includes skate rental)	\$ 6.00
Purchase of a Rec. Skate Gift Card	\$ 6.00

School Groups and Punch Cards

Youth Punch Card-All programs (5-13)	\$ 35.00
Adult Punch Card-All programs (14+)	\$ 45.00
School Groups (per group of 30)	\$ 50.00

Oak Knoll Golf Course Annual Passes:

Adult – Single	\$1099/ \$110 a month
Senior Veteran (55+) – Single	\$999/ \$100 a month
Couple/Domestic Partner – Couple	\$1299/\$125 a month
Family +2 - Couple Plus Two (18 and under) in Household	\$1499/\$215 a month
Junior-Single (17 and under)	\$199
Snowbird (For 6 months) – Single	\$750
*Student SOU Winter Term – Single	\$215
*Student SOU Fall Term – Single	\$215
*Student SOU Spring Term – Single	\$300
*Student SOU Summer Term – Single	\$380

*All membership types require minimum 12 mo. commitment except for SOU Student memberships.

Daily Adult Fees (ages 18 to 54)

***Golf Fees Effective November 18, 2020**

9 Holes	*November-February	\$15.00
	Twilight November-February	\$10.00
	March-October	\$17.00
	*Twilight March-October	\$11.00
	Weekend November-February	\$14.00
	Weekend March-October	\$17.00
	Weekday Twilight March-October	\$11.00
	Weekend Twilight March-October	\$12.00
	Continuation March-October	\$8.00
	Continuation November-February	\$7.00
	Short Loop	\$5.00
	Replay	\$10.00

18 Holes	*November-February	\$22.00
	*Twilight November-February	\$17.00
	March-October	\$25.00
	*Twilight March-October	\$19.00
	Weekend November-February	\$20.00
	Weekend March-October	\$25.00
	Weekday Twilight March-October	\$19.00
	Weekend Twilight March-October	\$17.00
	Replay	\$15.00

Parks and Recreation

Daily Senior Fees (ages 55 & up) Monday-Friday only

9 Holes	*November-February	\$13.00
	*March-October	\$15.00
18 Holes	*November-February	\$18.00
	*March-October	\$20.00

Daily Junior Fees (ages 8 to 17)

9 Holes	Year-Round	\$5.00
18 Holes	Year-Round	\$10.00

<u>Driving Range</u>	One token (30) balls	\$3.00
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Cart Fees (per person)

9 Holes	Year Round	\$8.00
18 Holes	Year Round	\$13.00

Community Garden Fees

10x10	\$45.00
10x 12	\$54.00
10x20	\$80.00
20x20	\$100.00
4x12	\$22.00-\$29.00 depending on location
Refundable Deposit	\$20.00

Nature Center School Programs

\$150/\$225.00/per class
K-2/Half Day \$150
3-5/ Full Day \$225

Nature Center Community Programs

70/30 split with instructor and APRC

Oak Knoll Golf Course Wedding Fees

November-February	\$750.00 full day
November-February	\$400.00 half day
March-October	\$1,500.00 full day
March-October	\$800.00 half day

Maps

City of Ashland Map	\$3.00 (or 2 maps for \$5.00)
Watershed Map	\$3.00 (or 2 maps for \$5.00)

Senior Recreation Programs & Services

Broadway Dance for Boomers and Beyond	\$60/8 classes
Broadway Dance 2	\$65/8 classes
Gentle Hatha Yoga for 60+	\$6/class drop-in or \$20/4 class pass
Gentle Yoga for 60+	\$5/class drop-in or \$15/4 class pass
Tai Chi for 50+	\$4-\$5 donation/class
Senior Archery	\$10/class drop-in, includes all materials
Art Class Series for Seniors	\$115/6 classes, includes all materials
Low-Income Foot Care Clinic	\$20/visit
TouchPass Lost Card Replacement	\$2/card



**CITY OF
ASHLAND
GRADING FEES**

General. Fees shall be assessed in accordance with the provisions of this section.

Plan Review Fees. When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be as set forth in Table A. Separate plan review fees shall apply to retaining walls or major drainage structures as required. For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

Grading Permit Fees. A fee for each grading permit shall be paid to the City of Ashland, Building Division as set forth in Table B. Separate permits and fees shall apply to retaining walls or major drainage structures as required. There shall be no separate charge for standard terrace drains and similar facilities.

TABLE A – GRADING PLAN REVIEW FEES

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$100.00
101 to 1,000 cubic yards	\$125.00
1,001 to 10,000 cubic yards	\$150.00
10,001 to 100,000 cubic yards \$150.00 for the first 10,000 cubic yards, plus \$25.00 for each additional 10,000 yards or fraction thereof.	
Other Fees: Additional plan review required by changes, additions or revisions to approved plans. \$62.25 per hour* (minimum charge – one half hour)	

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

TABLE B – GRADING PERMIT FEES¹

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$75.00
101 to 1,000 cubic yards \$75.00 for the first 100 cubic yards plus \$25.00 for each additional 100 cubic yards or fraction thereof.	
Other Inspections and Fees:	
<ul style="list-style-type: none"> • Inspections outside of normal business hours (minimum charge – two hours) \$65.25 per hour • Re-inspection fees \$65.25 per hour • Inspections for which no fee is specifically indicated (minimum charge – one half hour)² 	

¹ The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

² Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead equipment, hourly wages and fringe benefits of the employees involved.



Memo

DATE: 11-17-2020

TO: Melanie Purcell, Finance Director

FROM: Rachel Dials, Recreation Superintendent

RE: Fee Adjustments-Ashland Parks and Recreation Commission

The following fees were approved for increases and adjustments by the Ashland Parks and Recreation Commission on October 14, 2020.

Oak Knoll Golf Course Fees The “proposed fees” in blue were approved by the Commission on October 14, 2020. The fees are “Winter Rates” and are set to take effect from November 1, 2020-February 28, 2021. Staff has compared rates from around Southern Oregon and these changes and additions of fees are part of the business plan. Golf Miscellaneous Fees and Charges have been updated with new fees and edited for clarity.

Type	Season	Holes	Walk/Ride	Current Fee	Proposed Fee	% +/-
Regular	Winter	9	Ride	\$ 22.00	\$ 23.00	5%
Regular	Winter	9	Walk	\$ 14.00	\$ 15.00	7%
Regular	Winter	18	Ride	\$ 33.00	\$ 35.00	6%
Regular	Winter	18	Walk	\$ 20.00	\$ 22.00	10%
Senior	Winter	9	Ride	\$ 18.00	\$ 21.00	17%
Senior	Winter	9	Walk	\$ 12.00	\$ 13.00	8%
Senior	Winter	18	Ride	\$ 29.00	\$ 33.00	14%
Senior	Winter	18	Walk	\$ 18.00	\$ 20.00	11%
Twilight	Winter	9	Ride	\$ 18.00	\$ 18.00	0%
Twilight	Winter	9	Walk	\$ 10.00	\$ 10.00	0%
Twilight	Winter	18	Ride	\$ 28.00	\$ 30.00	7%
Twilight	Winter	18	Walk	\$ 19.00	\$ 17.00	-11%*
Regular	Winter	9 Hole Continuation	Walk	\$ 6.00	\$ 7.00	17%

*The current Twilight 18 Walk fee does not fit with current pricing scheme. A reduction was necessary for this fee to fit our pricing plan.

