

Council Business Meeting

August 6, 2019

Agenda Item	Community Budget Presentation	
From	Kelly Madding on behalf of Councilor Graham	City Administrator
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SUMMARY

Councilor Graham has proposed to the City Administrator that a public forum should be held where the City's 2019-2021 biennial budget would be presented. This project will require more than two hours of staff time, therefore per Ashland Municipal Code Section 2.04.080(A), the City Council is being asked to take action on this use of staff time.

POLICIES, PLANS & GOALS SUPPORTED

Continue to improve the budget process including budget transparency, rigor, innovation, community involvement and collaboration.

PREVIOUS COUNCIL ACTION

None

BACKGROUND AND ADDITIONAL INFORMATION

On June 4, 2019, the City Council adopted the 2019-2021 biennial budget. Councilor Graham approached the City Administrator with a proposal to hold a public forum/public presentation on the newly adopted budget. This will require more than two hours; therefore, it is coming before the City Council for action.

There are multiple ways the budget can be presented to attendees at a public meeting. Here are just a few thoughts:

- Staff could make a presentation and would be available for questions. Council members could also attend and be available to answer questions as well.
- There could be a more intimate setting in which there are tables with staff and Councilors where a brief presentation could be given and open it up to participant's questions and thoughts.
- A combination of the two. There could be an overall presentation with staff and Councilors answering questions at tables and talking in detail to small groups.

Staff recommends that if the Council would like to proceed with this that the meeting be held in late September.

FISCAL IMPACTS

This project is estimated to take at least 30 hours. Staff estimates the cost no more than \$5,000. However, this is a very rough estimate because a variety of staff, all having different costs, will work on the project.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

- 1) I move to direct the City Administrator to proceed with a 2019-2021 biennial budget public presentation.
- 2) I move to amend Councilor Graham's proposal in the following way _____ and direct the City Administrator to proceed with _____.