

Council Communication

August 4, 2015, Business Meeting

Jackson County Supervising Physician Direct Award Request

FROM:

John Karns, Fire Chief, Ashland Fire & Rescue, karnsj@ashland.or.us

SUMMARY

This is a request to continue directly awarding sole source contracts to PSR Physician Services for supervising physician services for up to five additional fiscal years at a cost of \$7696.00 to \$10,000.00 per fiscal year.

BACKGROUND AND POLICY IMPLICATIONS:

As with all emergency medical service (EMS) providers in Jackson County, Ashland Fire & Rescue is required to work under direction of a county designated supervising physician per OAR 333-250-0047. Paul S. Rostykus, MD, is licensed to practice medicine in Oregon, is qualified and approved as a supervising physician and has been chosen by Jackson County Health and Human Services to act as the supervising physician for Jackson County. Paul S. Rostykus, MD, is the sole provider for supervising physician services in Jackson County for EMS providers.

COUNCIL GOALS SUPPORTED:

None.

FISCAL IMPLICATIONS:

The City of Ashland will pay PSR \$7,696 for FY 2016. This cost is budgeted in AF&R's EMS Division budget. Annual increases have averaged 3%.

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends approval of continuing direct award of sole source contracts to PSR Physician Services for up to five additional fiscal years.

SUGGESTED MOTION:

I move to approve the request to continue directly awarding sole source contracts to PSR Physician Services for the supervising physician program for the next five years.

ATTACHMENTS:

Form #8, Sole Source Determination and Written Findings



SOLE-SOURCE DETERMINATION AND WRITTEN FINDINGS

PERSONAL SERVICES
Greater than \$75,000

To: City Council, Local Contract Review Board

From: John Karns, Fire Chief

Date: July 28, 2015

Re: **Sole Source Determination and Written Findings for Personal Services**

In accordance with AMC 2.50.090(F), the Department Head shall determine in writing that there is only one provider of a product or service of the quality and type required available.

Estimated total value of contract:

FY 2016 - \$7,696.00,

FY 2017 to FY 2020 – Estimate \$7,696.00 to \$10,000.00 per fiscal year

Project name: Supervising Physician

Description of project: Supervising Physician Services for EMS

Background:

All EMS providers in Jackson County are required to operate under the guidance of a Supervising Physician. Jackson County Health and Human Services has chosen Paul S. Rostykus, MD, who is licensed to practice medicine in the state of Oregon and is qualified and approved as a Supervising Physician by the Oregon Medical Board pursuant to OAR 847-035-0020, as the Supervising Physician for Jackson County. Paul S. Rostykus will be the sole provider for Supervising Physician services in Jackson County.

Findings:

[The findings below must include factual information supporting the determination].

Market Research Overall finding:

Paul S. Rostykus, MD is the qualified and approved Supervising Physician for all of Jackson County and represents all three Ambulance Service Areas and EMS first responders.

[In accordance with ORS 279B.075, these are the examples of findings that should be addressed. Select at least one of the findings and prepare the determination as it specifically relates to the good or service being procured. More than one finding can be addressed. The findings are as follows.]

Pursuant to ORS 279B.075 (2)(a): Provide findings supporting your determination that the efficient utilization of existing goods requires the acquisition of compatible goods or services from only one source.

N/A

Pursuant to ORS 279B.075 (2)(b): Provide findings supporting your determination that the goods or services required for the exchange of software or data with other public or private agencies are available from only one source.

N/A

Pursuant to ORS 279B.075 (2)(c): Provide findings supporting your determination that the goods or services are for use in a pilot or an experimental project.

N/A

Pursuant to ORS 279B.075 (2)(d): Any other findings that support the conclusion that the goods or services are available from only one source.

In accordance with the state of Oregon OAR 333-250-0047, Ashland Fire & Rescue is required to comply with the Ambulance Service EMS Medical Director Operational Requirements:

1. The licensee must have a single EMS Medical Director except:
 - a. When the licensee operates in non-contiguous counties, then the licensee may have one EMS Medical Director in each non-contiguous county of operation; or
 - b. Where a county or regional EMS system prescribes that multiple agencies within a county or region must have a governmentally appointed EMS Medical Director, that agency may have a different EMS Medical Director in contiguous counties. In this event, the signed agreement or contract may be between the EMS Medical Director and the county or regional EMS system

PUBLIC NOTICE:

Pursuant to OAR 137-047-0275 (2), a Contracting Agency shall give public notice of the Contract Review Authority's determination that the Goods and Services or class of Goods and Services are available from only one source in a manner similar to the public notice of Competitive Sealed Bids under ORS 279B.055(4) and OAR 137-047-0300. The public notice shall describe the Goods or Services to be acquired by a Sole Source Procurement. The Contracting Agency shall give such public notice at least seven days before Award of the Contract.

After the Sole Source Procurement has been approved by the City Council, the following public notice will be posted on the City's website to allow for the seven (7) day protest period.

Date Public Notice first appeared on www.ashland.or.us - *[If approved by Council, August 5, 2015]*

PUBLIC NOTICE
Approval of a Sole Source Procurement

First date of publication: *[If approved by Council, August 5, 2015]*

A request for approval of a Sole Source procurement was presented to and approved by the City Council, acting as the Local Contract Review Board, on *[If approved by Council, August 4, 2015]*.

It has been determined based on written findings that the following Personal Services are available from only one source.

Paul S. Rostykus, MD is the qualified and approved Supervising Physician for Jackson County and represents all three Ambulance Service Areas and EMS first responders. The approval of this sole source procurement allows the Fire Department to continue contracting directly with PSR Physician Services for these services.

The contract terms, conditions and specifications may be reviewed upon request by contacting the Fire Chief, John Karns, at 541 -488-2770.

An affected person may protest the determination that the personal services are available from only one source in accordance with OAR 137-047-0710. A written protest shall be delivered to the following address: City of Ashland, John Karns, Fire Chief, 455 Siskiyou Blvd, Ashland, Or 97520. The seven (7) day protest period will expire at 5:00pm on *[If posted on August 5th, the expiration date will be August 12, 2015]*.

This public notice is being published on the City's Internet World Wide Web site at least seven days prior to the award of a public contract resulting from this request for approval of a Sole Source procurement.