

Council Communication

August 2, 2016, Business Meeting

Approval of a public contract exceeding \$100,000 for a heavy duty cab and chassis

FROM

Mike Morrison, Public Works Superintendent, michael.morrison@ashland.or.us
 Wes Hoadley, Fleet Safety Supervisor, wes.hoadley@ashland.or.us

SUMMARY

The City's intent is to award a public contract to Tec Equipment, Inc. for a heavy duty cab and chassis at a cost of \$110,724.42 to be delivered complete within 30 days after receipt of order.

BACKGROUND AND POLICY IMPLICATIONS:

The sourcing method used for this procurement is a competitive sealed bid (Invitation to Bid). Bids were received from three (3) bidders as follows:

Bidder	Amount	Lead Time
Tec Equipment, Inc.	\$110,724.42	30 Days ARO
Pape Kenworth	114,899.00	120 Days ARO
Pacific Truck Centers	\$132,503.00	120 Days ARO

Section 2.50.070 Public Contracting Officer Authority

- A. Except as otherwise provided by this code, the Public Contracting Officer shall have authority to:
1. Purchase and contract for all materials, supplies, equipment, services and public improvements for which funds have been appropriated by the City Council and the contract price does not exceed \$100,000;

COUNCIL GOALS SUPPORTED:

None

FISCAL IMPLICATIONS:

Public Contracting Sourcing Method	Street vehicle scheduled for replacement:	Amount budgeted:	Vendor	Replacement vehicle:	Cost of replacement vehicle:
Competitive Sealed Bid (Invitation to Bid)	Vehicle #0036, 1995 GMC Dump Truck	\$175,000.00	Tec Equipment, Inc.	2016 Heavy Duty Cab & Chassis, Vehicle #1027	\$110,724.42
Additional information:					
Sole Source Procurement (See attached Form #5)	Note: Unique rounded bottom dump bed (16 foot transfer tub) is a required for safe operation of City's existing transfer trailer also manufactured by Hassell Fabrication.		Hassell Fabrication, Inc.	16 Foot Transfer Ready Tub, Vehicle #1027	\$29,780.00 to \$35,000.00



	Total amount budgeted:	<u>\$175,000.00</u>		Total cost of replacement vehicles:	<u>\$145,724.42</u>
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STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends the public contract for one (1) heavy duty cab and chassis be awarded to Tec Equipment, Inc.

SUGGESTED MOTION:

The Council, acting as the Local Contract Review Board, moves to approve the public contract award for one (1) heavy duty cab and chassis to Tec Equipment, Inc.

ATTACHMENTS:

Form #5, Sole Source Written Findings and Hassell Fabrication Estimate #102-67 for 16 Foot Transfer Ready Tub (dump bed) to be manufactured and installed on new heavy duty cab and chassis the City intends to purchase from Tec Equipment, Inc.



SOLE-SOURCE DETERMINATION AND WRITTEN FINDINGS**GOODS AND SERVICES****Less than \$100,000**

To: Mike Faight, Public Works Director

From: Wes Hoadley, Fleet/Safety Supervisor

Date: August 2, 2016

Re: Sole Source Determination and Written Findings for Goods and Services

In accordance with AMC 2.50.090(F), the Department Head shall determine in writing that there is only one provider of a product or service of the quality and type required available.

Estimated total value of contract: \$29,780.00 to \$35,000.00

Project name: 16 Foot Transfer Ready Tub (dump bed)

Description of goods and services:

16 Foot transfer ready tub (dump bed) to be manufactured and installed by Hassell Fabrication on new heavy duty cab and chassis the City intends to purchase from Tec Equipment, Inc. pending council approval on August 2, 2016.

Background:

The City has budgeted for the replacement of Vehicle #0036, 1995 GMC Dump Truck.

A competitive sealed bid (Invitation to Bid) was processed to procure the heavy duty cab and chassis from Tec Equipment, Inc. pending council approval on August 2, 2016.

It is in the City's best interest to use a Sole Source Procurement to have the unique rounded dump bed (16 foot transfer tub) manufactured and installed on the heavy duty cab and chassis by Hassell Fabrication, Inc. to match and allow the use of the City's existing transfer trailer that was also manufactured by Hassell Fabrication.

Hassell Fabrication, Inc. manufactured the unique rounded bottom transfer trailer. The transfer trailer has its own battery operated motor which moves the transfer trailer into the dump bed. The dump bed containing the transfer trailer then dumps the material out of the transfer trailer. The transfer trailer is a means to haul material only, it does not dump material. It is imperative that the transfer trailer be secured within the dump bed with appropriate hooks for its safe operation when the transfer trailer is being lifted within the dump bed to dump material.

Findings:

[The findings below must include factual information supporting the determination].

Market Research Overall finding:

[In accordance with ORS 279B.075, these are the examples of findings that should be addressed. **Select at least one of the findings and prepare the determination** as it specifically relates to the goods or services being procured. More than one finding can be addressed. The findings are as follows.]

Not applicable

Pursuant to ORS 279B.075 (2)(a): Provide findings supporting your determination that the efficient utilization of existing goods requires the acquisition of compatible goods or services from only one source.

Hassell Fabrication, Inc. manufactured the unique style rounded bottom transfer trailer and the transfer trailer requires the same style of dump bed (16 foot transfer tub) for its continued use and safe operation.

Pursuant to ORS 279B.075 (2)(b): Provide findings supporting your determination that the goods or services required for the exchange of software or data with other public or private agencies are available from only one source.

Not applicable

Pursuant to ORS 279B.075 (2)(c): Provide findings supporting your determination that the goods or services are for use in a pilot or an experimental project.

Not applicable

Pursuant to ORS 279B.075 (2)(d): Any other findings that support the conclusion that the goods or services are available from only one source.

It is imperative that the City purchase the 16 foot rounded bottom transfer ready tub (dump bed) from the same manufacturer of the transfer trailer for the safe and continued use of the transfer trailer.

HASSELL FABRICATION, INC.

300 Dead Indian Memorial Road
Ashland, OR 97520

541-482-8730

Date	Estimate #
1/29/2016	102-67

Name / Address
CITY OF ASHLAND 20 E MAIN STREET ASHLAND OR 97520

Description	Qty	Cost	Total
16 foot transfer ready tub, made to fit City of Ashland transfer trailer. includes two compartment fender tool boxes, full floor for anti-loader bashing, double side steps, high lift gate. Rebar side walk rails. 12 inch apron with side caster attachment points.		18,455.00	18,455.00
HITCH PLATE 1/2 t-1 heavy construction, with premier 690L hitch		1,400.00	1,400.00
SUB FRAME		750.00	750.00
INSTALL DUMP BODY AND WET KIT, use factory installed pto.		3,500.00	3,500.00
spool valve for sander. Hoses, and in cab controls for sander operation.		3,225.00	3,225.00
PAINT: WHITE BODY, BLACK SUBFRAME AND HITCH PLATE		2,450.00	2,450.00
		Total	\$29,780.00

Customer Signature _____