

Council Communication

June 2, 2015, Business Meeting

Declaration and Authorization to Dispose of Surplus Property in a Sealed Bid Auction

FROM:

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SUMMARY

City staff intends to facilitate a sealed bid auction in accordance with AMC 2.54 to dispose of City property that has been declared surplus property.

BACKGROUND AND POLICY IMPLICATIONS:

Near the end of each fiscal year, City staff conducts a sealed bid auction in accordance with AMC 2.54 to dispose of City property that has been declared surplus property. The public sale allows the general public, including local citizens of Ashland, to participate in the sealed bid auction process. Thus far, there has been a great deal of interest, numerous sealed bids received, and a successful turn-out at each of the previous auctions. Therefore, staff recommends that we conduct another sealed bid auction to dispose of the property being declared surplus. Please refer to AMC Chapter 2.54 for more information regarding the disposal of surplus property

COUNCIL GOALS SUPPORTED:

N/A

FISCAL IMPLICATIONS:

Disposing of this property will avoid any future storage, handling and labor costs. The City equipment fund (730) and Parks fund (411) will receive the revenue generated by the sealed bid auction under the category of “sale of assets” (480.310).

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends that the vehicles and equipment on the attached list, and miscellaneous low dollar items no longer of value to the City and held in storage for the sealed bid auction, be declared surplus property and City staff be given authority to conduct a sealed bid auction in accordance with AMC 2.54.

SUGGESTED MOTION:

The Council, acting as the Local Contract Review Board, moves to declare the property shown on the list titled, “Sealed Bid Auction – June 2015” surplus, allow City staff to include any additional low dollar items offered up by departments and/or located in storage areas prior to advertising for the sealed bid auction, and gives City staff authority to conduct a sealed bid auction.



ATTACHMENTS:

The list of vehicles and equipment (major items) intended to be declared as surplus property is as follows:

SEALED BID AUCTION - JUNE, 2015			
<u>EQUIP # / LOT #</u>	<u>DEPT</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>
452	AFN	2000 Ford E-350 w/ALTEC A200SV, Vin #1FTSE34L2YHB18046, 79,167 Miles	1
477	Electric	2000 Ford E-350 w/ALTEC A200SV, Vin #1FTSE34LXYHB17937, 106,880 Miles	1
624	Police	2009 Police Dodge Charger, Vin #2B3KA43VX9H607926, 94,619 Miles	1
405	Wastewater	2001 Chevrolet Camera Van G30, Vin #1GBJG31R4Y1236157, 89,458 Miles	1
295	Facilities	1997 GMC Chevrolet Savanna Van, Vin #1GTGG25RXV1040083, 79,472 Miles	1
483	Building	2004 Jeep Liberty, Vin #1J4GL48KX4W105077, 75,884 Miles	1
749	Parks	2007 Kromer B-100 Field Striper, 181 Hours	1
675	Parks	2003 Pioneer Brite Striper 1500 Field Striper	1
651	Parks	2000 Toro 5500-D Fairway Mower (5) Gang, 5,072 Hours	1
841	AFN	2011 Alton-D12120 Diesel Generator 12 volt, 200 Hours	1
727	Parks	Stihl BR-420 Leaf Blower	1
786	Parks	Parker Hurricane HC8880K Blower	1
551A	Street	2006 Stihl BG-85 Blower	1
780	Parks	Toro 21" Walk Behind Lawn Mower (two cycle)	1
1	Parks	MTD Chipper/Shredder 3.5hp Briggs and Stratton	1
2	Police	Trailer Axle w/Wheels, Tires and Springs 3500lb	1
2	Fleet	Chemsearch Parts Washer	1
580A	Street	Husky Hotsaw (Parts)	1
286A	Water	Stihl TS760 AV	1
4	Electric	Stihl 021 Chainsaw	1
5	Facilities	Storage Bins for Van	1 Lot
6	Facilities	2-drawer black file cabinet (letter size)	1
7	Facilities	Computer/printer stand with casters	1
8	Facilities	Podium	1
9	Facilities	Ricoh printer / copier	1
10	Facilities	Wood office chairs with dark green fabric and casters	5
11	Facilities	Ricoh printer	1



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LOT #	DEPT	DESCRIPTION	QUANTITY
12	Facilities	5-drawer light beige lateral filing cabinet	1
13	Facilities	Samsung Cash Register Model ER-650	1
14	Facilities	Conference table (6 feet long)	1
15	Facilities	Coffee table (4 feet long)	1
16	Facilities	Swivel desk chairs – light purple with black plastic frames	2
17	Facilities	Large swivel office chair – grey fabric with black plastic	1
18	Facilities	Desk with return	1
19	Facilities	Desks (light color/dark color)	1
20	Facilities	Desk (light color/dark color)	1
21	Facilities	Fabric/steel frame bench	1
22	Facilities	Table with drawer -- 2.5'x3.5' feet	1
23	Facilities	Table – 2.5'x3.5' feet	1
24	Facilities	Mops	2
25	Facilities	Desk lamp	1
26	Facilities	Mirror – 40"x20" feet	1
27	Facilities	Office chair with blue fabric and black steel frame	1
28	Facilities	White board – 6'x4'	1
29	Facilities	White board – 6'x4'	1
30	Facilities	Wood file cabinet with 2 drawers	1
31	Facilities	Organ	1
32	Facilities	Space Heater	1
33	Facilities	Space Heater	1
34	Facilities	4-drawer black file cabinets	1
35	Facilities	4-drawer black file cabinets	1
36	Facilities	Wood/laminate cabinet	1
37	Facilities	Miscellaneous restroom equipment	1 Lot
38	Facilities	Gym lockers (1 set)	1
39	Facilities	Gym lockers (1 set)	1
40	Facilities	Gym lockers (1 set)	1
41	Facilities	Gym lockers (1 set)	1
42	Facilities	Gym lockers (1 set)	1
43	Facilities	Gym lockers (1 set)	1
44	IT	17" Monitor, CTL 171Lx	1
45	IT	17" Monitor, CTL 171Lx	1
46	IT	17" Monitor, CTL 171Lx	1
47	IT	17" Monitor, CTL 171Lx	1
48	IT	17" Monitor, CTL 171Lx	1
49	IT	17" Monitor, CTL 171Lx	1
50	IT	17" Monitor, CTL 171Lx	1
51	IT	17" Monitor, CTL 171Lx	1
52	IT	17" Monitor, CTL 171Lx	1



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LOT #	DEPT	DESCRIPTION	QUANTITY
53	IT	17" Monitor, CTL 171Lx	1
54	IT	17" Monitor, CTL 171Lx	1
55	IT	17" Monitor, CTL 171Lx	1
56	IT	17" Monitor, CTL 171Lx	1
57	IT	17" Monitor, CTL 171Lx	1
58	IT	17" Monitor, CTL 171Lx	1
59	IT	17" Monitor, CTL 171Lx	1
60	IT	17" Monitor, CTL 171Lx	1
61	IT	17" Monitor, CTL 171Lx	1
62	IT	17" Monitor, CTL 171Lx	1
63	IT	17" Monitor, CTL 171Lx	1
64	IT	17" Monitor, CTL 171Lx	1
65	IT	17" Monitor, CTL 171Lx	1
66	IT	17" Monitor, CTL 171Lx	1
67	IT	17" Monitor, CTL 171Lx	1
68	IT	17" Monitor, CTL 171Lx	1
69	IT	17" Monitor, CTL 171Lx	1
70	IT	19" Monitor, CTL, 191Lx	1
71	IT	17" Dell Monitor	1
72	IT	19" Monitor, ACER	1
73	IT	19" Monitor, ACER	1
74	IT	19" Monitor, ACER	1
75	IT	19" Monitor, ACER	1
76	IT	22" Dell Monitor	1
77	IT	22" Dell Monitor	1
78	IT	22" Dell Monitor	1
79	IT	22" Dell Monitor	1
80	IT	22" Dell Monitor	1
81	IT	22" Dell Monitor	1
82	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
83	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
84	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
85	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
86	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
87	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
88	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1



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LOT #	DEPT	DESCRIPTION	QUANTITY
89	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
90	IT	Panasonic Toughbook Laptop, CF30, 2GB RAM, 1.66GHz Core Duo, 80GB HD	1
91	IT	Panasonic Toughbook Laptop, CF52, NO Ram	1
92	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
93	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
94	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
95	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
96	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
97	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
98	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
99	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
100	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
101	IT	Panasonic Toughbook WKB3138M Keyboard - NEW	1
102	IT	Dell Power connect 5424 Switch	1
103	IT	Dell Power connect 5424 Switch	1
104	Electric	Adding Machine	1
105	Electric	Adding Machine	1
106	Parks	Canvas street banners, labeled "Ashland", "Guanajuato", etc.	1
107	Parks	Canvas street banners, labeled "Ashland", "Guanajuato", etc.	1
108	Parks	Canvas street banners, labeled "Ashland", "Guanajuato", etc.	1
109	Parks	Canvas street banners, labeled "Ashland", "Guanajuato", etc.	1
110	Parks	Canvas street banners, labeled "Ashland", "Guanajuato", etc.	1
111	Parks	IBM Selectric Typewriter, blue	1
112	Parks	Picture frames, wood. Size approx. 19 1/2 x 15 1/2	5
113	Parks	Floral design Vase	1
114	Parks	Overhead Projector, 3M, Model 1700 AJF, #994090, 10 1/2 glass	1
115	Parks	Wicker Basket, small, 10" diameter	1
116	Parks	Plastic desk trays	2
117	Parks	Watering can, small, metal with fertilizer	1
118	Parks	HP Printer, Model C8137A, #SG3AC31018	1
119	Parks	Metal file tray, old school vertical for desktop	1
120	Parks	Electric Space Heater, "Lakewood"	1
121	Parks	Hobart meat slicer, Model 512, #37-111-950\	1
122	Parks	Eureka upright vacuum, "The Boss"	1
123	Parks	Wooden book shelf, 32x24x26 height	1



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<u>LOT #</u>	<u>DEPT</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>
124	Parks	Table, Square 30"	1
125	Parks	File Cabinet, 4 drawer, metal	1
126	Parks	Small Refrigerator, GE	1
127	Parks	JVC TV, 27", #AV-27533	1
128	Parks	Magnavox TV, 32", #YA1A0406027515	1
129	Parks	DVD/VCR Player, #C4IA41291, unknown make	1
130	Parks	Audio/Visual cart, metal, 3 shelves, 25x30x49 height	1

Note: Miscellaneous low dollar items no longer of value to the City and held in storage for the sealed bid auction will be logged and tagged when the items are transported from storage and staged on sight for the sealed bid auction.

