

Council Communication

May 19, 2015, Business Meeting

Public Hearing and Adoption of Miscellaneous Fees & Charges for FY 2016, Incorporating Ashland Airport Fees and Repealing Resolutions 2014-07 and 2014-09

FROM:

Lee Tuneberg, Administrative Services Director, tuneberl@ashland.or.us

SUMMARY

This public hearing is to consider changes to some of the various fees and charges used by the city. Most remain the same but some are recommended to increase by an inflationary factor. Others are to be adjusted to cover cost of service as recommended by staff. There are a few new charges recommended as well as minor corrections. Staff is also requesting to incorporate airport fees and charges into this document and process.

BACKGROUND AND POLICY IMPLICATIONS:

In the past the City of Ashland adopted many separate resolutions and ordinances that set specific rates and fees for the multitude of services rendered to the public. That was greatly simplified during FY 2010-2011 when the current process of adopting a single fee resolution was approved. A staff goal had been to create an annual process that deals with most, if not all, miscellaneous fees and charges, and a booklet that is comprehensive yet easy to use. This is the fourth annual renewal of that process. The booklet improves each year as we centralize and coordinate miscellaneous fees not previously addressed.

Attached are the draft booklet and a resolution to establish or update the included fees effective July 1, 2015, unless another effective date is set by separate Council action. New fees and changes to old ones are identified in a “proposed” or “corrected” column and are bolded in red. If an entry is not bolded in red or identified as a new or changed fee it is the existing amount or methodology for calculation. Also attached are memos from departments explaining significant changes beyond inflationary adjustments.

Please note that:

1. Items not approved may come back to Council separately or in this process next year.
2. Not all fees and charges are changing.
3. City and Park fees are included.
4. Utility rates and system development charges are examples of charges that are not incorporated within this process and resolution.
5. Some of the larger increases relate to “cost of providing the service,” as substantiated by the departmental memo, and are intended to have the requester bear the cost.



We should expect that there may be some “errors and omissions” so staff is requesting through the resolution that the new fee schedule take priority over any disconnects or conflicts with prior resolutions that were not repealed. When such incidents occur, staff will correct them as soon as possible and incorporate the revisions in updates to this new, annual process.

Those departments requesting changes are listed below. To assist you in your review, the following proposed changes are attached:

- Community Development
- Public Works
- Parks & Recreation

COUNCIL GOALS SUPPORTED:

This process and document supports various goals of Council but is not a single goal in and of itself.

FISCAL IMPLICATIONS:

These adjustments will fund or help to fund operations, most representing payments for requested services.

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends Council approve these charges.

SUGGESTED MOTION:

I move approval of the resolution titled, “A Resolution Adopting a Miscellaneous Fees & Charges Document and Repealing Prior Fee Resolutions 2014-07 and 2014-09.”

ATTACHMENTS:

Departmental Memos:

- Community Development
- Public Works
- Airport
- Parks & Recreation

Resolution 2014-07 & 2014-09

Miscellaneous Fees & Charges Document – Draft 2014-2015



Memo

DATE: May 11, 2015

TO: Lee Tuneberg, Director of Administrative Services

FROM: Bill Molnar, Director of Community Development

RE: Miscellaneous Fees and Charges Update

The Community Development Department is requesting the following updates to the Miscellaneous Fees and Charges document:

Site Design Review – Accessory Residential Unit

The planning application process for an accessory residential unit was changed from a Conditional Use Permit to Site Review with the adoption of the revised land use ordinance in December 2014. The fee is not changed.

Special Inspection Agreement (QAA) Review Fee: Due to the prescriptive requirements of chapter 17 of the Oregon Structural Specialty Code (OSSC), the Building Department has implemented policy BD-PP-0028 (Special Inspection and Testing Agreement) for permit applicants of projects requiring special inspections and/or testing to obtain an approved agency for the submittal of inspection reports for review and records to the Building Department. Chapter 17 of the 2014 Oregon Structural Specialty Code states: *An approved agency shall provide all information necessary for the Building Official to determine that the agency meets the applicable requirements.* The review fee of \$65.00 accounts for the time involved for Building Department Plans Examiners to review Special Inspection Agreements in accordance with the applicable provisions of Chapter 17 of the Oregon Structural Specialty Code.

Temporary Certificate of Occupancy and Reapplication Fee(s): Chapter 1, Section 111.3 of the Oregon Structural Specialty Code states: *The Building Official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The Building Official shall set a time period during which the temporary certificate of occupancy is valid.* The Building Department currently charges \$56.00 for a temporary certificate of occupancy and will charge an additional \$56.00 per reapplication for time involved for Building Plans Examiners, Building Inspectors, and Administrative staff to review the applications and to assure that the building is safe for the proposed temporary occupancy as outlined in the application.



Demolition Permit: Chapter 1 Section 105.1 of the Oregon Structural Specialty Code states: *Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, change the character or use of the occupancy, or change the occupancy of a building or structure which is regulated by this code, or to cause any such work to be done, shall first make application to the Building Official and obtain the required permit.* A Demolition Permit is required to be obtained prior the demolition of any existing building or structure. The Building Department will charge a permit fee of \$65.00 to review the demolition permit application and to perform when appropriate, preliminary and or final inspections on the site to ensure all building and safety requirements are satisfied.

Re-inspection Fee: The current fee in place of \$50.00 has become inadequate to continue affording the cost involved for city staffing and resources to complete the necessary re-inspection(s) of a building. The fee has been increased from \$50.00 to \$65.00 to assist with the expenses involved for city staffing and resources to complete a re-inspection. Additionally, the increase re-aligns the fee commiserate with other Building Department related inspection fees.

Building Permit Reinstatement Fee: Currently the Building Department charges a reactivation fee of \$50.00 per construction discipline to reinstate an existing permit that has expired. However, in some specific instances, customers have obtained minor building permits in which the total valuation of the permit is less than \$50.00. Therefore it has become apparent and unjustifiable for the Building Department to charge \$50.00 for reactivating a permit that was less than this amount when it was originally obtained. To remedy reinstating permits with these circumstances, the Building Department has elected to charge a reinstatement fee of equal to half of the value of the original permit fee.



Memo

CITY OF
ASHLAND

Date: May 5, 2015
From: Betsy Harshman
To: Lee Tuneberg
Re: Miscellaneous Fees and Charges

The 2014 CPI value did not change enough to warrant increases to the corresponding fees. Fees in the following categories will remain the same as last year (except for a few housekeeping items listed below) and include:

- Plat & Plan Checks
- Inspections, Permits, etc.
- GIS Data & Mapping Services
- Cemetery Fees

Based on the 2015 March ENR value, an increase in the amount of 2.8% should be applied to sanitary sewer and water connection fees as per the attached documents.

Please note a few housekeeping items that should be corrected:

1. On page 27 of the manual, please delete the subdivision improvement plat check and 5% engineering fee. This fee is a duplicate and is collected in the subdivision plat and/or inspection fee.
2. On page 28, the special events fee was inadvertently raised by the CPI and should not have been since it can only be changed by resolution. Please change it back to \$130.
3. The water meter field test on page 30 should only be \$51.
4. Niche vases on page 31 should be \$152.

Please let us know if you have any questions.



Memo

DATE: May 13, 2015
TO: Lee Tuneberg, Finance Director
FROM: Scott A. Fleury-Engineering Services Manager
SUBJECT: Airport Rates

Public Works is requesting the Ashland Municipal Airport Rate structure approval be added into the yearly adoption of its miscellaneous fees. Please repeal resolution 2014-09 the previous stand alone Airport Rate Resolution and adopt the proposed 2016 Airport Rates with the new miscellaneous fee resolution. The fee schedule is shown in the attached table 1.



RESOLUTION NO. 2014-09

A RESOLUTION ESTABLISHING RATES FOR THE ASHLAND MUNICIPAL AIRPORT, AND REPEALING RESOLUTION 2013-16

RECITALS:

- A. The Airport Commission reviewed established airport rates and recommended increasing current airport rates.
- B. The City has determined it is necessary to increase user rates for aircraft hangar rentals, hangar ground leases, freight charges and aircraft tie downs.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1. Effective July 1, 2014, unless otherwise provided by an agreement or lease, the rates shown on "Exhibit A" are established for facilities at the Ashland Municipal Airport.

SECTION 2. Classification of the fees specified in Section 1 of this resolution are classified as not subject to the limits of Section 11B of Article XI of the Oregon Constitution (Ballot Measure 5).


SECTION 3. Resolution No. 13-16 is repealed on the effective date of this Resolution.

SECTION 4. This resolution was duly PASSED and ADOPTED this 3 day of June 2014, and takes effect upon signing by the Mayor.

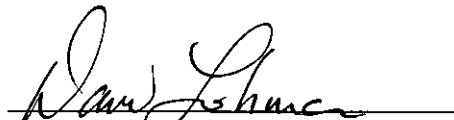
This resolution was duly PASSED and ADOPTED this _____ day of _____ 2014, and takes effect upon signing by the Mayor.


Barbara Christensen, City Recorder

SIGNED and APPROVED this 4 day of June, 2014.


John Stromberg, Mayor

Reviewed as to form:


David H. Lohman, City Attorney

The following are revised rates for the airport.
 The new CPI index (All Urban Consumers) rate is 233.916 (January 2014).
 The CPI rate increase for this year was 1.58%; half CPI was .79%.

RATES FOR ASHLAND AIRPORT FACILITIES
 July 1, 2014- JUNE 30, 2015

LEASE TYPE		NEW MONTHLY RATES
CITY OWNED - RENTALS		
T-HANGARS WITHOUT DOORS		\$180.00
T-HANGARS WITH DOORS VINTAGE		\$228.00
T-HANGARS WITH DOORS CONTEMPORARY		\$286.00 *
HELICOPTER HANGAR		\$228.00
BOX HANGAR "SHELL RENTAL" (privately built City owned)	0.28 SQ-FT/MONTH (building footprint)	
"Amenities" for any City owned hangar		
Office Space	.25 SQ-FT/MONTH (office space inside dimension)	
Bathroom	.03 SQ-FT/MONTH (building footprint)	
Heat	.01 SQ-FT/MONTH (building footprint)	
<ul style="list-style-type: none"> Heat: any upgraded heat source including gas and electric Building footprint = outside wall dimension 		
MONTHLY TIE-DOWNS**	\$47.00(SMALL)	\$58.00 (LARGE)
OVERNIGHT TIE-DOWNS**	\$7.00 (SMALL)	\$11.00 (LARGE)
GROUND LEASE - CITY OWNED HANGARS		
B		
GROUND LEASE - NO MINIMUM FOOTAGE		20.0¢ /sq ft/yr
GROUND LEASE - PRIVATELY OWNED HANGARS		
C		
PRIVATELY OWNED GROUND LEASE MINIMUM FOOTAGE 60' X 40'		46.8¢ /sq ft/yr

HANGAR RESERVATION FEES

T-Hangar - Basic Fee: \$100.00; and 75.00 is applied to first months rent.

Ground Lease Space – \$2,000.00 Non Refundable space reservation fee. Reservation fee is valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite.

SPECIALIZED AVIATION SERVICE OPERATIONS (SASO) FEE (Annual)

The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate.

MOBILE SERVICE PROVIDERS (MSP) AIRPORT USER FEE (Annual)

Basic Fee: \$350.00 for first two employees, plus \$25.00 each additional employee for annual operators.
\$100.00 for Temporary MSPs (90 days maximum – not renewable).

FREIGHT OPERATION (Follows Medford International Airport adjustments annually)

Tariff Rate: \$5.83 / 1,000 LBS.

*Additional electrical surcharge of \$5.00 per month will be added to this amount.

** Large aircraft defined as a single engine turbo-prop or multi-engined aircraft with a gross certified aircraft weight of 6000 lbs or greater

ASHLAND PARKS AND RECREATION COMMISSION

340 S. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Jim Lewis
Matt Miller
Vanston Shaw



Michael A. Black
Director

TEL: 541.488.5340
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MEMORANDUM

TO : Lee Tuneberg, Finance Director

FROM : Rachel Dials, Recreation Superintendent

DATE : April 28, 2015

SUBJECT : Fees and Charges of the Ashland Parks and Recreation Commission

In 2006 the Ashland Parks and Recreation Commission (APRC) set a goal of reviewing fees and charges annually each November. Annual reviews include the Calle Guanajuato, North Mountain Park Nature Center, Ashland Senior Center, adult and youth recreation programs, indoor and outdoor reserved facilities, the Oak Knoll Golf Course, the Daniel Meyer Pool and the Ashland Rotary Centennial Ice Rink. The review process provides a snapshot of the budget and subsidies for programs and services over the previous fiscal year. It also assists the APRC in budget planning and goal setting.

The most recent fee and charges review included a staff presentation to the APRC in November 2014 and a public input period spanning November 2014 through January 2015. At the APRC regular meeting of January 26, 2015, the APRC reviewed and approved new fees, consolidated fees and made fee adjustments. Each of the fee changes was scheduled for implementation on July 1, 2015.

2015 fee adjustments included:

Wedding Packages

All-day wedding rate:	Discontinue all-day rate of \$800; not utilized
½ day wedding rate:	Reduce rate from \$400 to \$200
Wedding Package:	Discontinue rate of \$1,150; not utilized

Group Picnic Rentals

Picnic areas:	Discontinue the \$60 & \$65 rates; keep picnic fees consistent at \$55 & \$75
Madrone Picnic Area:	Currently \$60; change to \$55
Brinkworth Area:	Currently \$60; change to \$55
Lawn Below Upper Duck Pond:	Currently \$60; change to \$75

Security Deposits

Currently \$190 and \$300 for events; decrease to \$150. (All security deposits are refundable after events are concluded and facilities cleaned up.)

General Building Reservations

The Grove / Otte-Peterson Room	\$23 / hr on weekdays	\$35 / hr on weekends
Hunter Park Senior Center	\$23 / hr on weekdays	\$35 / hr on weekends
Long Term User Fee	\$23 / hr on weekdays	\$35 / hr on weekends
Oak Knoll Golf Course	\$23 / hr on weekdays	\$35 / hr on weekends (plus staffing costs)
Long-Term User Fee	\$20 / hr (at least six days per year)	
Pioneer Hall / Community Center	\$23 / hr on weekdays	\$35 / hr on weekends

NEW FEE: Electricity Use Fee

Any requests for jump houses in parks or batting cages will be charged \$25 for every 1-4 hours of electricity use.

NEW FEE: Seasonal Field Use Fee

Any fields used by leagues at North Mountain Park and Hunter Park will be charged the new per-season usage fee.

\$100 per season:	1 day per week
\$150 per season:	2 days per week
\$200 per season:	3 - 4 days per week
\$250 per season:	5 - 7 days per week

Daniel Meyer Pool

Admission:	\$2 - increased to \$3 for youth and \$3.50 for adults
Lap Swim:	\$2.50 - increased to \$3 for youth and \$3.50 for adults
Water Fitness (Aerobics):	\$3.25 - increased to \$4
Senior Only Sessions:	\$2 - increased to \$3 (65 and up)
Open Swim/Lap Swim Punchcard:	\$30 / \$40 - increased to \$25 / \$40 or \$30 / \$50 (depending on age and whether it's a 10 or 20-punch card)
Season Pass	\$140 - increased to \$165 / \$195 (depending on age)

RESOLUTION NO. 2015-_____

A RESOLUTION ADOPTING A MISCELLANEOUS FEES AND CHARGES DOCUMENT AND REPEALING PRIOR FEE RESOLUTIONS 2014-07 & 2014-09

Recitals:

- A. The City currently has many resolutions and ordinances that establish fees for different departments and activities.
- B. The City desires to provide all of its miscellaneous fees and charges in one document so citizens can easily determine the costs of city services.
- C. The City desires to repeal all prior resolutions that establish fees and charges and adopt all fees and charges with one resolution for convenience of its citizenry.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1. The Miscellaneous Fees and Charges Document, which is attached hereto and incorporated herein by this reference, is hereby approved and establishes the fees and charges for City services. New fees, those not charged before, are not affective until 30 days following date of approval unless otherwise established by Council action.

SECTION 2. The following resolutions are specifically repealed: Resolutions 2014-07 & 2014-09 and all other fees and charges inconsistent with the fees and charges set forth herein are repealed.

SECTION 3. This resolution was duly PASSED and ADOPTED this _____ day of _____, 2015, and takes effect upon signing by the Mayor.

Barbara Christensen, City Recorder

SIGNED and APPROVED this ____ day of May, 2015.

John Stromberg, Mayor

Reviewed as to form:

David Lohman, City Attorney

CITY OF ASHLAND



MISCELLANEOUS FEES AND CHARGES DOCUMENT

ADOPTED: June 3, 2014

EFFECTIVE: July 1, 2014

Revised: January 4, 2015

2015 PROPOSED CHANGES



PARKS AND RECREATION MISCELLANEOUS FEES AND CHARGES

ADOPTED: June 3, 2014

EFFECTIVE: July 1, 2014

2015 PROPOSED CHANGES





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Section 1-Administration

Administration Services/Finance Miscellaneous Fees and Charges

Administrative Billing Charge

(up to 10%) Per Billing

Business License Fees

Initial Business License Application Fee

Licensee shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year from the date of the application with a minimum fee of \$25.00

\$120.00 for first 2 employees*
+\$5.00 for each additional employee

Temporary Business License Application Fee

\$25.00

Renewal Application Fee

\$75.00 for first 2 employees*
+\$10.00 for each additional employee

Rental Property Fees

Same as above for activity including two or more dwelling units of any kind for any length.

Late Application Fee

\$25.00

Late Renewal Fee (paid 30 days after the due date)

10% with a minimum of \$25.00

*Pursuant to AMC 6.04.020.F. Employee. Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. For purposes of this ordinance employee also means a licensed real estate sales person or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

Medical Marijuana Dispensary Permit Fees as per Res 2014-16

Permit Application Fee

Initial application - July 1 – June 30

\$80.00

Applicant shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year, from the date of the application with a minimum fee of \$40.00 and an \$80.00 maximum.

\$10.00/month

Permit Renewal Fee

Due each July 1

\$60.00

Late Application Fee

After the start of business

\$25.00

Late Renewal Fee (paid 30 days after the due date)

10% with a minimum of \$25.00

Utility Billing Miscellaneous Fees and Charges

Administrative Fees:

Notification of Pending Collection	\$10.00
Returned Check Charge	\$35.00

Reconnection Charge:

During Business Hours	\$25.00
After Hours or Holidays	\$100.00

Service Connection:

Normal working hours	\$10.00
Other Hours or Holidays	\$100.00

Parking Fees

Parking Structure Fees:

6:00 a.m. - 6:00 p.m. (or segment)	\$1.00
6:00 p.m. - 2:00 a.m. (per hour)	\$1.00
6:00 a.m. - 2:00 a.m. (maximum)	\$3.00

Parking permit (where applicable in City structure or lot)	
6:00 a.m. - 6:00 p.m. Monday - Saturday (unless otherwise posted)	\$20.00

<u>Parking Ticket Surcharge (citywide)</u>	\$4.00
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Downtown Parking Area Fees:

Short Term (<30 minutes) unloading from “marked” business vehicle with flashers	No charge
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Daily parking permit (Orange)- 1st day or fraction of day	\$10.00/day
Additional days (limited to 5 days; no charge on Sunday or federal holidays)	\$2.00/day

- Limit of two per business address at a time
- Applicable permits/licenses must be current
- Each permit is good for one parking space
- Not applicable to handicapped or short term spaces equal to or less than 15 minutes, green loading zones, fire or other restricted areas.

Section 2—City Recorder

City Recorder Miscellaneous Fees & Charges

Copy Fees:

Black and White Copies	Letter/Legal	Single-Sided	\$.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$.40 each
Black and White Copies	Tabloid	Single-Sided	\$.40 each
Black and White Copies	Tabloid	Double-Sided	\$.80 each
Color Copies	Letter Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Audio Tapes:

CD/DVD/Cassette	\$5.00 each
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Liquor Licenses:

Temporary Liquor License (processing fee)	\$10.00
Liquor License (new processing fee)	\$100.00
Liquor License (change of ownership processing fee)	\$75.00
Annual Renewal Liquor License	\$35.00

Taxicab Licenses:

New Certification application (one-time processing fee)	\$250.00
Annual Renewal of Certificate	\$200.00 (per vehicle)

Lien Searches: (fees set by Ordinance 2385 in 1986)

Routine requests	\$20.00
Rush/Fax Requests	\$30.00

Elections: (amount set by Resolution #2009-05)

Required deposit for Citizens Initiative	\$500.00
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Street/Alley Vacations: (filing fee set by Resolution 1994-24)

Required deposit of filing fee	\$500.00
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Ambulance:

Annual renewal fee	\$300.00
Annual ambulance fee (each vehicle)	\$100.00

Annexation:

Processing fee for County Department of Assessment	\$300.00
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Research Fee:

Refer to Section 12, pg 37

Planning/Community Development Miscellaneous Fees and Charges

<u>Pre-Application Conference:</u>	\$131.00
<u>Administration Actions:</u>	
Final Plat Review:	
Partitions*	\$131.00+\$10/lot
Subdivisions*	\$335.00+\$28/lot
New Sign Permit	\$131.00+\$2.50/sq ft
Replacement Sign Permit	\$28.00+\$2.50/sq ft
Home Occupation Permits	\$28.00
Zoning permit (fence, accessory structure, etc.)	\$28.00
Land Use Approval Extension Request	\$335.00
Lot Line Adjustments	\$335.00
Any other Administrative Action	\$335.00
<u>Type I Reviews:</u>	
Tree Removal Permit (not associated with another action)	\$28.00
Solar Setback Variance	\$1,012.00
Amendments to Conditions	\$1,012.00
Physical & Environmental Constraints Permit	\$1,012.00
Conditional Use Permit - Accessory Residential Unit	\$658.00
Site Design Review	
Conditional Use Permit (Type I only)	\$1,012.00
Variance (Type I only)	\$1,012.00
Residential Site Review	\$1,012.00+\$67/unit
Final Plan Performance Standards	\$1,012.00+\$67/unit
Land Partitions	\$1,012.00+\$67/unit
Commercial Site Review	\$1,012.00+.5% of project value**
Any other Type I Review	\$1,012.00
Independent Review of Wireless Communication Facilities***	\$5000.00
<u>Type II Reviews:</u>	
Conditional Use Permit (Type II only)	\$2,032.00
Variance (Type II only)	\$2,032.00
Outline Plan or Preliminary Plat for Subdivisions	\$2,032.00+\$136/lot
Final Plan with Outline	\$2,705.00+\$136/lot
Commercial Site Review	\$2,032.00+.5%(.005) of project value**
Any other Type II Review	\$2,032.00
Independent Review of Wireless Communication Facilities***	\$5000.00

*(Does not include Public Works review fee, See pg 27)

**Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.

***The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000, and shall be used by the City for the costs of expert review of the application. If any time during the planning application process the account balance is less than \$1,000, the Applicant shall upon notification by the City replenish the account so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$10,000, and any unused portion of fee will be refunded.

Section 3-Community Development

Type III Reviews:

Zone/Comprehensive Plan Map Change	\$2,705.00
Comprehensive Plan Change	\$2,705.00
Annexation	\$4,070.00
Urban Growth Boundary Amendment	\$4,070.00
Any other Type III Review	\$3,389.00

Legislative Amendments:

Comprehensive Plan Map/Large Zoning Map Amendment	\$4,750.00
Land Use Ordinance Amendment	\$4,750.00
Comprehensive Plan Amendment	\$4,750.00
City Sponsored Legislation (City Council Directive)	\$0.00

Appeals:

Appeal for initial Public Hearing <i>(Building Appeals Board/Demolition Review Board/Planning Commission)</i>	\$150.00
Appeal for Final Decision of City <i>(Planning Commission or City Council)</i>	\$325.00

Solar Access:

Solar Access Permit (not a Solar Variance)	\$50.00+\$10.00 per lot affected
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Community Development Fee:

This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review.	1.1% (.011) of new construction per building code definition of valuation
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Community Development Copy Fees

Copy Fees:

Black and White Copies	Letter/Legal	Single-Sided	\$.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$.40 each
Black and White Copies	Tabloid	Single-Sided	\$.40 each
Black and White Copies	Tabloid	Double-Sided	\$.80 each
Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Prepared Documents:

Site Design & Use Standards	\$5.00
Street Tree Guide	\$5.00
Transportation Element	\$5.00
Downtown Plans (2001, 1998)	\$5.00
Street Standards Guide	\$5.00
Comprehensive Plan/Land Use Code	\$40.00

Research Fee:

Refer to Section 12 on page 37

Building Division Permit Fees for Commercial and Residential

In accordance with OAR 918-050-0030, the applicant for a building permit shall provide an estimate of construction costs at the time of application. Permit valuations shall include value of all work, including materials and labor, for which the permit is issued. This estimate shall also include the cost of electrical, gas, mechanical, plumbing, and permanent equipment and systems. The City will also prepare an estimate of the building valuation based on the current ICC Valuation table that is published and updated annually. The building permit will be based on the highest of these two estimates.

<u>Building Permit Fees:</u>	CURRENT	PROPOSED
<u>Total Value of Work Performed:</u>		
\$1.00 to \$500.00	\$10.00	
\$501.00 to \$2,000.00		\$10.00 for the first \$500.00 plus \$1.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00		\$32.50 for the first \$2000.00 plus \$6.00 for each additional \$1000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00		\$170.50 for the first \$25,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00		\$283.00 for the first \$50,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up		\$433.00 for the first \$100,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof

Plan Review Fee for Commercial and Residential:

Plan Review Fee	A plan review fee equal to 65% of the structural permit fee shall be due at application	
Additional Plan Review Fee	\$65.00 per hour	
Special Inspection Agreement (QAA) Review Fee	N/A	\$65.00 per hour
Deferred Submittal Fee	65% of structural permit fee of deferred submittal valuation with a \$50.00 minimum fee	

Miscellaneous Fees for Commercial:

Commercial Fire Sprinkler/Fire Suppression/ Fire Alarm	Total value of work performed (structural permit fee)
Commercial Fire Sprinkler/Fire Suppression/ Fire Alarm Plan Review	65% of structural permit fee

Note: See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/ value of work

Section 3-Community Development

	CURRENT	PROPOSED
<u>Inspection Fees for Commercial and Residential:</u>		
Inspections for which no building permit applies (minimum 1 hour)	\$65.00 per hour; per inspector	
Re-inspection Fee	\$50.00	\$65.00
Inspections outside normal business hours (minimum 1 hr)	\$130.00 per hour; per inspector	
Temporary Certificate of Occupancy and Reapplication Fee (s)	N/A	\$56.00
Demolition Permit Fee (per Building)	N/A	\$65.00
<u>Change of Occupancy Fees:</u>		
Special Inspection:		
Single Building	\$65.00 per hour; 1 hour minimum	
Multiple Buildings or Tenant Spaces in a building or on a single lot	\$65.00 per building, per inspector, per hour; 1 hour Minimum	
Special Inspection Report	\$65.00 per hour	
Re-issued Certificate of Occupancy	No Charge	

Residential Plumbing Permit Fees

<u>New Residential:</u>	<u>Cost Each</u>
1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose bibs; ice maker; under floor low-point drains; and rain-drain packages)	\$285.00
2 bathrooms/1 kitchen	\$345.00
3 bathrooms/1 kitchen	\$405.00
Each additional bathroom (over 3)	\$45.00
Each additional kitchen (over 1)	\$45.00
<u>Remodel / Alterations:</u>	
Remodel / Alterations (minimum fee)	\$40.00
Each fixture, appurtenance, and first 100 ft of piping	\$15.00
<u>Miscellaneous Residential:</u>	
Minimum Fee	\$40.00
Piping or private storm drainage systems exceeding the first 100 ft	\$22.00
Backflow Assembly	\$15.00
<u>Residential Fire Sprinkler (include plan review):</u>	
\$2.44 x total square footage of structure = Sprinkler Valuation (use Building Permit Fees Valuation Table on page 13 for fee calculation)	
<u>Manufactured Dwelling or Pre-Fab:</u>	
Connections to building sewer and water supply	\$50.00
<u>RV and Manufactured Dwelling Parks:</u>	
Base fee (including the first 10 or fewer spaces)	\$150.00
Each additional 10 spaces	\$100.00

Commercial Plumbing Permit Fees

Commercial, Industrial, and Dwellings other than one - or two-family:

Minimum fee	\$40.00
Each fixture	\$15.00
Piping (based on number of feet)	\$0.75/ft

Miscellaneous:

Minimum fee	\$40.00
Specialty fixtures	\$15.00
Re-inspection (no. of hrs. x fee per hour)	\$65.00
Special requested inspections (no. of hrs x fee per hour)	\$65.00

Medical gas piping:

Minimum fee	\$50.00
Valuation \$500 to \$2,000	\$50.00 + \$5 per \$100 of valuation
Valuation \$2,001 to \$25,000	\$125.00 + \$18 per \$100 of valuation
Valuation \$25,001 to \$50,000	\$540.00 + \$14 per \$100 of valuation
Valuation \$50,001 to \$100,000	\$890.00 + \$9 per \$100 of valuation
Valuation greater than \$100,000	\$1,340.00 + \$8 per \$100 of valuation

Residential Mechanical Permit Fees

<u>Mechanical Permit Minimum Fee:</u>	\$50.00
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Furnace/Burner including ducts & vents:

Up to 100k BTU/hr.	\$12.00
Over 100k BTU/hr.	\$15.00

Heaters/Stoves/Vents:

Unit Heater	\$15.00
Wood/pellet/gas stove/flue	\$15.00
Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system	\$12.00
Evaporated cooler	\$15.00
Vent fan with one duct/appliance vent	\$7.50
Hood with exhaust and duct	\$10.00
Floor furnace including vent	\$15.00

Gas Piping:

One to four outlets	\$6.00
Additional outlets (each)	\$0.75

Air-handling Units, including Ducts:

Up to 10,000 CFM	\$10.00
Over 10,000 CFM	\$15.00

Section 3-Community Development

	CURRENT	PROPOSED
<u>Compressor/Absorption System/Heat Pump:</u>		
Up to 3 hp/100K BTU	\$15.00	
Up to 15 hp/500K BTU	\$25.00	
Up to 30 hp/1,000 BTU	\$50.00	
Up to 50 hp/1,750 BTU	\$60.00	
Over 50 hp/1,750 BTU	\$75.00	

Incinerator:

Commercial Mechanical Permit Fees

Domestic incinerator	\$25.00
Minimum Fee	\$50.00
Total valuation of mechanical system and installation costs	0.5% of valuation

Miscellaneous Fees:

Re-inspection	\$50.00	\$65.00
Specially requested inspection (per hour)	\$65.00	
Regulated equipment (un-classed)	\$50.00	

Electrical Permit Fees

Residential per unit, service included:

Cost Each

1,000 sq. ft. or less	\$106.00
Each additional 500 sq. ft. or portion thereof	\$19.00
Limited energy	\$25.00
Each manufactured home or modular dwelling service or feeder	\$50.00
Multi-family residential	\$45.00

Residential and Commercial—Services or Feeders: installation, alteration, relocation:

200 amps or less	\$63.00
201 to 400 amps	\$75.00
401 to 600 amps	\$125.00
601 to 1,000 amps	\$163.00
Over 1,000 amps or volts	\$375.00
Reconnect Only	\$50.00

Temporary Services or Feeders:

200 amps or less	\$50.00
201 to 400 amps	\$69.00
401 to 600	\$100.00
Over 600 amps or 1,000 volts, see services or feeders section above	

Branch Circuits: new, alteration, extension per panel:

Branch circuits <u>with</u> purchase of a service or feeder	\$3.00
Branch circuits <u>without</u> purchase of a service or feeder:	
First branch circuit	\$43.00
Each additional branch circuit	\$3.00

Section 3-Community Development

Miscellaneous Fees: service or feeder not included:

Each pump or irrigation circle	\$50.00
Each sign or outline lighting	\$50.00
Signal circuit or a limited energy panel, alteration or extension	\$50.00
Specially requested inspection (per hour)	\$65.00
Each additional inspection over the allowable	\$50.00

Residential Restricted Energy Electrical Permit Fees

<u>Fee for all systems*:</u>	\$25.00
Audio and stereo systems	
Burglar alarm system	
Doorbell	
Garage-door opener	
Heating, ventilation, & air-conditioning systems	
Landscape lighting & Sprinkler controls	
Landscape irrigation controls	
Outdoor landscape lighting	
Vacuum Systems	
Each additional inspection	\$25.00

*For new construction, this permit fee covers all systems listed or can be sold separately.

Renewable Energy Systems:

5 KVA or less	\$79.00
5.01 KVA to 15 KVA	\$94.00
15.01 KVA to 25 KVA	\$156.00

Wind generation systems in excess of 25 KVA:

25.01 KVA to 50 KVA	\$204.00
50.10 KVA to 100 KVA	\$469.00

For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040

Solar generation systems in excess of 25 KVA: \$6.25/KVA

The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this sub-section include three inspections. Additional inspections will be billed at an hourly rate.

Building Permit Reinstatement Fee

A building permit expires after a period of 180 days from the date of issue with no inspection activity.

To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Building, Plumbing, Mechanical, Electrical).

***If the sum of the original permit fee subject to reinstatement is less than \$50.00, a reinstatement fee equal to half of the value of the original permit fee shall be accessed for permit reinstatement.**

Section 3-Community Development

State of Oregon Surcharge - ORS 455.210(4)

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

Building Permit Refund Policy

The City Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

The following fees are not refundable:

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process. Refund amounts can be placed on account for future use and no administrative fees are charged.

How to request a refund

Submit the following documents to the Community Development Department at 51 Winburn Way:

- Approved set of plans (stamped)
- Job Inspection card
- Letter of refund request signed by applicant/owner with mailing address for refund check

The refund will be processed within 30 days of the date of the request letter.

Excavation/Grading Fees

See attachment 1. Exhibit A, Resolution 2006-19 (page 40)

Electric Miscellaneous Fees and Charges
Temporary Service Drop:

Single Phase Underground temp 300 amps or less	\$247.00
Single Phase Overhead temp 300 amps or less	\$295.00
Three Phase	Actual Cost

Meter Charges:**Meter Tests for accuracy:**

Once in twelve months	No Charge
Two or more times in twelve months	\$176.00
Meter repairs/replacement (Damaged by Customer)	Actual Cost

Non Radio Frequency Meter Charges:

Conversion from Radio Frequency (RF) to Non RF meter	No Charge
Monthly Fee to manually read Non RF meter	No Charge

Non Sufficient Funds Check Fee: \$35.00

Reconnection Charge:

Normal working hours	\$25.00
Other hours or Holidays	\$100.00

Service Calls:

Once in twelve months	No Charge
Two or more times in twelve months	\$203.00
Other hours or Holidays	\$303.00

Service Connection for Applicant:

Normal working hours	\$10.00
Other hours or Holidays	\$100.00
Deenergize Service	\$254.00

Scheduled work after hours: Actual Cost

Unauthorized Connection: \$215.00

Section 4– Electric

Line Extension Charges

New Single-Family Residential Service:

Overhead service in existing developed areas from distribution line to and including meter	\$580.00
Overhead service upgrade or increased service for 300 amps or less	\$580.00
Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City.	\$1217.00
Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City.	\$697.00
*Underground Distribution Installation Charges: Per Lot less house service and engineering fees.	\$1,186.00
*Subdivisions of 0 to 20 engineering fee per lot	\$171.00
* Subdivisions of 21+ engineering fee per lot	\$259.00
*Three Phase subdivision as required by city per lot	\$259.00
Any overhead/underground service over 300 amps	Actual Cost
Commercial, Institutional and Industrial Service	Actual Cost
**Blower Door Leak Test (gas heat customers only)	\$75.00
**Duct Leak Test (gas heat customers only)	\$125.00

* Methodology: $\text{Current ENR Rate} - \text{Old ENR Rate} / \text{Old ENR Rate} = \% \text{ Rate of Adjustment}$
 $(9515.86 - 9289.65) / 9289.65 = 2.44\%$

Source: Engineering News Record Construction Cost Index (ENR)

**Electric heat customers = no fee

Fire Miscellaneous Fees and Charges**Copy Fees:**

Black and White Copy	Letter/Legal Single Sided	\$.20 each
Black and White Copies	Letter/Legal Double Sided	\$.40 each
Black and White Copies	Tabloid Single Sided	\$.40 each
Black and White Copies	Tabloid Double-Sided	\$.80 each
Color Copy	Letter/Legal Single Sided	\$ 1.50 each
Color Copy	Tabloid	\$ 3.00 each

Report Fees:

Non patient		
Pre-hospital Care Reports		\$12.00 for 10 pages or less \$15.00 over 10 pages

Fire Incident Reports		\$12.00 for 10 pages or less \$15.00 over 10 pages
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Photographs		\$12.00 per case request
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CD/DVD		\$19.00 per case request
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Mailing Cost		Actual Cost
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Research Fee:

Refer to Section 12
on page 37

Fire Fees:

Cost Recovery	Equipment	*Per Current Oregon State Fire Marshal Standardized Cost Schedule
	Personnel	*\$50.00 per person per hour – 2 Hour minimum per person
Hazardous Materials Cleanup		Actual Cost

Emergency Medical Services:

FireMed Annual Household Fee-Annual Renewal	\$55.00 per year
FireMed Plus Annual Household Fee-Annual Renewal	\$95.00 per year
Emergency Medical Service Fee –Aid Call	\$310.00 per patient - revised 01/04/15
Ambulance Base Rate (per current rate schedule)	\$1,055.44 per patient - revised 01/04/15
Ambulance Mileage Rate (per current rate schedule)	\$14.00 per mile
Ambulance Base rate for sit-up patients	\$527.72 per patient - revised 01/04/15
Ambulance Waiting Time	\$25.00 per 1/2 hour
Ambulance Stand By (2 hour minimum)	\$100.00 per hour
On scene Coordinator	\$50.00 per hour
Extra attendant	\$45.00 each

Ambulance Service Area III 2015 rate schedule

Base rates will be adjusted (in bold) each calendar year by the most current rate schedule posted by the Center for Medicare/Medicaid Services (CMS) that sets the “Ambulance Inflation Factor”. Other rates and mileage charges will be updated as approved by the County Commissioners.

Section 5-Fire

Fire and Life Safety:

Plan Checks:

Any Building Permit - 24% of the Building Division Structural Permit Fee and Plan Check Fee
New Subdivision or Land Partition - 24% of the Engineering Subdivision Plat Check Fee

Other:

Fire Hydrant Flow Tests required for new installations will be assessed at \$100 per flow test.
Any review required by the Oregon Fire Code, and which does not involve a building permit, will be charged at the rate of \$50.00 per hour. A minimum charge of \$25.00 will be assessed to these reviews. When the Building Division assesses additional fees for plan reviews and/or field inspections, any fire department staff time associated with that activity will be included in their fees at their specified rate.

First Aid/CPR Classes:

Basic Life Support (BLS) for Healthcare Providers CPR Class	\$55.00/person
Heart Saver CPR & First Aid Class	\$55.00/person
Heart Saver CPR Class	\$35.00/person
Family and Friends CPR Class	\$5.00/person

Inspection Fees:

Initial Inspection (Re-inspection Included)

Occupancy Type "B"	0-1,000 sf. 1,001-3000 sf.	\$35.00 \$52.00
Occupancy Type "A, E, F, H, I, M, S"	0-3,000 sf. + B 1,001-3,000	\$52.00
Occupancy Type "A,B, E, F, H, I, M, S"	3,001-10,000 sf. 10,001-20,000 sf. Over 20,000 sf.	\$102.00 \$152.00 \$203.00
Occupancy Type "R, SR"	3 to 10 Units 11 to 40 Units 41 to 70 Units Over 70 Units	\$52.00 \$102.00 \$153.00 \$203.00
Non-Compliance after 2 nd Inspection Inspection Fee +		\$54.00
Non-Compliance after 3 rd Inspection Inspection Fee +		\$107.00
Non-Compliance after 4 th Inspection / Subsequent Inspections Inspection Fee +		\$158.00

Weed Abatement:

Staff time	Refer to Section 12 on page 37
Mailing Cost	Actual Cost
Weed Abatement by Contractor	Actual Cost

Information Technology Miscellaneous Fees and Charges*

Installation Fees:

Basic installation-Pre-wired CATV outlets only (Additional charges for parts and supplies apply)	\$ 20.00
Add Trap (“filter”)	\$10.00
New customer cable modem activation	\$10.00
Cable Modem Refurbished 90 –day replacement warranty	\$50.00
Additional materials Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets.	\$10.00
Wi Max standard installation	\$200.00

Disconnect Fees:

Disconnect	\$50.00
Remove Trap (“Filter”)	\$10.00

Truck Roll:

\$35.00

Field Technician Hourly Rate:

Non-standard work such as advancing troubleshooting, non-standard outlets, fishing wire inside walls, etc.	\$55.00
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Consulting and Technical Support Hourly Rate:

For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge on hour.	\$85.00
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Non-City Employee Staff Screening:

Charge for each vendor employee submitted for authorization to Access AFN and City Service Center facilities.	\$150.00
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Fiber Service Installation:

Overhead served connections	Individual Business Case (IBC) & quote
Underground served connections	IBC & quote

Ethernet:

Transit @ 100 Mbps	IBC & quote
Transit @ 1000 Mbps	IBC & quote

Section 6-Information Technology

Static IP Address: \$5.00/mo each

Maximum of 5 Static Internet Protocol (IP) addresses*

- Minimum level of service for static IP and Quality of Service (QoS) is “CHOICE” or higher service tier.

QoS Fee: \$3.50/mo

VOIP (phone) enhancement available with AFN

Choice or higher service level through AFN certified

Modems.

Business Augmented Upload Package (additional 5 Mbps): \$15.00/mo

Available exclusively on AFN Direct Small Office/Home Office (SOHO) or Small Business

Must have current City of Ashland Business License

**Additional fee added to base AFN Direct retail rates on specific packages.*

Maximum SOHO upload speed with augmented upload service at up to 9 Mbps

Small Office/Home Office Business Augmented Upload Package @\$80/month

Maximum Small Business upload speed with augmented upload service at up to 10 Mbps

Small Business Augmented Upload Package @ \$100.00/month

Non-return of customer premise equipment (CPE) devices: \$300.00

CPE's must be returned on disconnect date of AFN services.

Cable TV (CATV) Seasonal Reconnects & Disconnects: \$10.00/visit

Disconnects & reconnects

Service change

Install HBO filter

CATV House Amp Fee: \$35.00/each

Utility Billing Lobby Signage Fee: \$100.00/mo.

Cable Modem Rental \$5.00/mo.

Non Return of Rented Modem at Closing of Account \$50.00each

Cable Modem Purchase \$50.00/each

* Resolution 2010-28 (Section 2, page 38) grants Information Technology management ability to set promotional rates.

Municipal Court Miscellaneous Fees and Charges

<u>Court Administration Fees:</u>	<u>Crime</u>	<u>Violation</u>
Appeal Transcript Fee	\$35.00	\$10.00
City Attorney Deferred Sentence/Diversion	\$60.00	N/A
Civil Compromise Costs	\$75.00	N/A
Compliance Inspection Fee	N/A	\$25.00
Court Appointed Counsel Fees and Charges	Billed ranging from \$250 - \$600	
Default Judgment	N/A	\$15.00
Discovery Fees Imposed in Accordance with Miscellaneous Fee & police Department Resolutions	See Police and City Recorder Fees	
Diversion by Municipal Court: Classes I-IV, A-D		
Unclassified and Specific Fine Violations	N/A	Presumptive Fine
Extend/Amend City Attorney Deferred Sentence/Diversion	\$45.00	N/A
Failure to appear for Bench Trial/Show Cause hearing	\$90.00	\$70.00
Failure to Appear for Jury Trial	\$150.00	N/A
Forfeiture of Security	\$25.00	\$25.00
Mediation of Violation (Municipal Court Mediation)	N/A	\$65.00
Non Sufficient Funds Check	\$25.00	\$25.00
Court Costs	\$35.00	\$45.00
Expunction	\$240.00	\$240.00
Show cause Admission of Allegation	\$25.00	N/A
Bench Probation Fee	\$100.00	N/A
	<u>Bank Costs</u>	
Warrant	\$25.00	
	<u>Other</u>	
Domestic Partnership Registration	\$25.00	

All other fees and charges inconsistent with the fees and charges set forth herein are repealed. Nothing in the Resolution is intended to detract from the inherent power of the Court pursuant to general law to impose fees and charges established in state law of city ordinance in addition to the fees and charges specified herein.

Section 8-Police

Police Miscellaneous Fees and Charges

<u>Police Reports:</u>	\$12.00 for reports 10 pages or less \$15.00 for reports over 10 pages
<u>Research Fee:</u>	Refer to Section 12 on page 37
<u>Visa Letters:</u>	\$19.00
<u>Fingerprints Cards:</u>	\$35.00 first card \$10.00 each additional card
<u>Photographs (CD):</u>	\$19.00
<u>Audio Tapes/ ICOP Videos:</u>	\$19.00
<u>Non Sufficient Funds Check Fee:</u>	\$35.00
<u>Impound/Tow Fee:</u>	\$105.00 Cash only
<u>Taxi Operator License:</u>	\$20.00 renewal \$42.00 new

Public Works Miscellaneous Fees and Charges

Copy Fees:

Black and White Copies	Letter/Legal	Single-Sided	\$0.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$0.40 each
Black and White Copies	Tabloid	Single-Sided	\$0.40 each
Black and White Copies	Tabloid	Double-Sided	\$0.80 each

Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Existing maps printed in color on HP1055CM plotter (24lb bond Paper)

Arch C	18 x 24	3.00 sq. ft.	\$18.00
Arch D	24 x 36	6.00 sq. ft.	\$36.00
Arch E	36 x 48	12.00 sq. ft.	\$72.00

Existing maps or copies of existing maps copied in B&W on Xerox 3030 large format copier (20lb bond paper)

Arch C	18 x 24	\$2.00
Arch D	24 x 36	\$3.00
Arch E	36 x 48	\$4.00

Note: Maps printed on materials other than the specified bond are double the standard print fee

Plat & Plan Checks:

Subdivision Plats

(does not include planning review fee See page 11)

\$741.00 plus
\$112.00 per lot

Condominium Plats

\$741.00 plus
\$112.00 per lot

Partition Plats

(does not include 24% Fire Department Review Fee) \$397.00

~~Subdivision Improvement Plat Check~~ ~~5% Engineer Fee (5% of the public improvement cost)~~

Delete duplicate fee. Collected in the subdivision plat and/or inspection fee

Engineering Development Fee

(this fee is charged concurrently with Building Permit Fees at the time of building permit applications. Applies To all new residential dwelling units and commercial Developments. Remodels, additions and accessory Buildings are not assessed this fee.)

0.75% of valuation

Section 9-Public Works

Public Works/Engineering Inspections, Permits, etc:

	CURRENT	PROPOSED	CORRECTION
Subdivision Construction Inspection/ Public Works Improvement Inspection	5% Engineer Fee (5% of the public improvement cost)		
Street or Alley Excavation Permit	\$200.00 + based on pavement age		
Encroachment Permit	\$200.00		
Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway Apron, etc.)	\$65.00		
Dust Suppression Permit	\$65.00		
Driveway Painting Permit (includes a can of paint)	\$16.00		
Right-of Way Closure-Street	\$200.00		
Right-of Way Closure-Sidewalk(>72 hrs)	\$65.00		
Right-of Way Closure-Sidewalk(<72 hrs)	\$16.00		
Right-of Way Closure-Parking Space(>72 hrs)	\$65.00		
Right-of Way Closure-Parking Space(<72 hrs)	\$16.00		
Block Party	\$16.00		
Sidewalk Dining–Annual Renewal (minimum 50 sq. ft)	\$4.50/sq. ft.		
Functional Item–Annual Renewal	\$65.00		
Special Event Permits (per Resolution 2012-08): Base Special Event Permit Fee (plus applicable	\$132.00		\$130.00*
Fees below) Events that require city staff overtime Rush Fee (less than 90 days advance notice)	60% of city staff O/T \$250.00		

***Per resolution—requires council to change**

Public Works/Engineering Inspections, Permits, etc. (cont)

Loaned Functional Item, Pennant Application Fee	\$135.00
Publication Box Per Publication-Annual Renewal	\$27.00
Special vehicle Permit-Initial Fee	\$276.00
Special vehicle Permit-Annual Renewal	\$111.00
Penalty for No Permit	150% of permit cost
Street or Alley Vacation	\$669.00

An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one-year following the application date.

GIS Data & Mapping Services:

GIS Hourly Rate	\$81.00
Information on Disk	\$41.00/utility per Quarter section
Planning Pre-Application Maps	\$22.00
Plotting Fee	\$6.00/square foot
New Address Assignment	\$38.00/address #
Street Name Approval Fee	\$107.00

Section 9-Public Works

	CURRENT	PROPOSED	CORRECTION
<u>Sanitary Sewer Connection Fees:</u>			
Sanitary sewer mainline video inspection (cost based on time and materials)	\$325.00 minimum	\$334*	
<u>Water Connection Fees:</u>			
The installation of all new water services and large taps regardless of size will be charged on a time and materials basis.			
First Utility Locate at an address	No Charge		
Additional Locates at same address	\$71.00	\$73.00*	
Water meter re-read			
Once in 12 months	No Charge		
Each additional re-read in 12 months	\$32.00	\$33.00*	
Water Meter Field Test	\$56.00		\$51.00
Water Meter Bench Test			
3/4" or 1" Water Meter	\$110.00	\$113.00*	
1 1/2" or 2" Water Meter	\$206.00	\$212.00*	
Larger Meters	Actual Cost		
Water pressure check once in 12 month	No Charge		
Each additional pressure check in 12 months	\$40.00	\$41.00*	
Water Chlorination Test -Subdivision retest upon failure (cost based on time and materials)	\$653.00	\$671.00*	
Water Pressure Test -Subdivision retest up failure (cost based on time and materials)	\$391.00	\$402.00*	

***Based on the 2015 March ENR value, an increase in the amount of 2.8% should be applied to sanitary sewer and water connection fees as per the attached documents**

	CURRENT	PROPOSED	CORRECTION
<u>Cemetery Fees:</u>			
Sales of grave spaces or burial plots: (fees split, 40% to the cemetery fund & 60% to the cemetery trust fund)			
Grave Space -Lawn and Monument Sections	\$514.00		
Grave Space -Baby Land	\$162.00		
Grave Space -Niches (bronze)	\$434.00		
Grave Space -Urn garden	\$162.00		
Grave space -Crypt	\$1,087.00		
<u>Sales of liners and markers:</u>			
(fees split, 40% to the cemetery fund & 60% to the cemetery trust fund)			
Concrete cemetery box, including setting	\$434.00		
Concrete liners	Cost plus 10%		
Final inscriptions	\$158.00 min charge		
Niche Vases	\$162.00		\$152.00
Grave markers	Wholesale cost X 2.5 not to exceed \$700.00		
Grave marker setting, concrete base	\$162.00		
Monticello burial vault (sealed concrete)	\$1,196.00		

Section 9-Public Works

Sexton Fees:

Opening and closing graves, ground	\$434.00
Opening and closing graves, double-deep	\$488.00
Opening and closing graves, infant	\$162.00
Opening and closing crypts	\$434.00
Opening closed crypts	\$434.00
Opening and closing niches	\$110.00
Opening closed niche	\$110.00
Inter cremains in grave spaces	\$162.00
Scattering of cremains	\$110.00
Disinterment	\$1,081.00/in advance
Saturday, Sunday or Holiday burial	\$434.00

Miscellaneous Fees:

Grave Setup Rental	\$108.00/occurrence
Tent Rental	\$54.00
Perpetual care lots, sold before 1927	\$110.00

Vases:

Galvanized	\$44.00
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*cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

2013 CPI and ENR Calculations:

Methodology: $\text{Current CPI Rate} - \text{Old CPI Rate} / \text{Old CPI Rate} = \% \text{ Rate of Adjustment}$
 $(236.293 - 232.773) / 232.773 = 1.5\%$

Methodology: $\text{Current ENR Rate} - \text{Old ENR Rate} / \text{Old ENR Rate} = \% \text{ Rate of Adjustment}$
 $(9701.96 - 9455.98) / 9455.98 = 2.6\%$

CPI used for:

Plat & Plan Checks
Public Works/engineering Inspections, Permits, etc.
GIS Data & Mapping Services
Cemetery Fees

ENR used for:

Sanitary Sewer Connection Fees
Water Connection Fees

Ashland Airport Fees

Fees are new to Miscellaneous Fees & Charges book only . No changes to previous years fees as per Resolution 2014-09

Lease type A - City owned - Rentals

T-Hangars without doors	\$180.00
T-Hangars with doors vintage	\$228.00
T-Hangars with doors contemporary	\$286.00*
Helicopter Hangar	\$228.00
Box Hangar “shell rental” (privately built City owned)	0.28 sq ft/month (building footprint)

“Amenities” for any City owned hangar

Office Space	.25 sq ft/month (office space inside dimension)
Bathroom	.03 sq ft/month (building footprint)
Heat	.01 sq ft/month (building footprint)

- Heat = any upgraded heat source including gas and electric
- Building footprint = outside wall dimension

Month tie-downs**	\$47.00 (small)	\$58.00 (large)
Overnight tie-downs**	\$7.00 (small)	\$11.00 (large)

Lease type B - Ground Lease - City owned hangars

Ground Lease - No minimum footage	20.0¢/sq ft/yr
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Lease type C - Ground Lease - Privately owned hangars

Privately owned ground lease Minimum footage 60x40	46.8¢/sq ft/yr
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Hangar reservation fees

T-Hangar - Basic Fee	\$100.00; and 75.00 is applied to first months rent
Ground Lease Space	\$2,000.00 Non Refundable space reservation fee*

*Reservation fee is valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite.

Specialized Aviation Service Operations (SASO) Fee (Annual)

The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate.

Section 9-Public Works

Mobile Service Providers (MSP) Airport User Fee (Annual)

Basic Fee \$350.00 for first two employees, plus \$25.00 each additional employee for annual operators.
\$100.00 for Temporary MSPs (90 days maximum – not renewable).

Freight Operation

(follows Medford International Airport adjustments annually)

Tariff Rate 5.83/1,000 lbs

*Additional electrical surcharge of \$5.00 per month will be added to this amount.

** Large aircraft defined as a single engine turbo-prop or multi-engined aircraft with a gross certified aircraft weight of 6000 lbs or greater



Section 10
Parks and Recreation
Miscellaneous Fees and Charges

Section 10-Parks and Recreation

Parks Miscellaneous Fees and Charges

	CURRENT	PROPOSED
<u>Wedding Packages:</u>		
Lithia Park Sites	\$800.00/8 hrs. \$400.00/4 hrs.	Discontinued \$200.00/4 hrs.
Community Center	\$1,150.00 park site included	Discontinued
Pioneer Hall	\$1,150.00 park site included	Discontinued
<u>Group Picnic Rentals:</u>		
Cotton Memorial Area	\$75.00/4 hrs.	
Madrone Area	\$60.00/4 hrs.	\$55.00/4 hrs.
Top Southern Lawn	\$55.00/4 hrs.	
Hillside Picnic Area	\$55.00/4 hrs.	
Sycamore Grove	\$75.00/4 hrs.	
Brinkworth Area	\$60.00/4 hrs.	\$55.00/4 hrs.
Lawn below Upper Duck Pond	\$60.00/4 hrs.	\$75.00/4 hrs.
Butler Bandshell	\$220.00/8 hrs.	
<u>Deposits:</u>		
Picnic Areas	\$75.00	
Lithia Park Weddings	\$75.00	
Butler Bandshell	\$190.00	\$150.00
Buildings Security	\$300.00 for events (refundable) \$150.00 for meetings (refundable)	Discontinued (refundable after cleaning)
<u>Special Event Fees:</u>		
Special Event Application Fee	\$25.00	
Street Closure Fee	\$75.00	
Park Booth fee	\$25.00/per booth (max. 10)	
<u>Alcohol Fee:</u>		
	\$150.00 (non-refundable)	
<u>General Building Reservations:</u>		
The Grove Full Facility	\$41.50/hr. on weekdays \$50.00/hr. on weekends	
The Grove Otte/Petterson	\$22.50/hr. on weekdays \$25.00/hr. on weekends	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Hunter Park Senior Center	\$21.00/hr. on weekdays \$33.00/hr. on weekends	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Long Term User Fee	\$18.00/hr. (at least 6 days/yr)	\$20.00 (at least 6 days/yr)
Oak Knoll Golf Course	\$21.00/hr. on weekdays \$33.00/hr. on weekends	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Pioneer Hall/Community Center	\$21.00/hr. on weekdays \$33.00/hr. on weekends	\$23.00/hr. on weekdays \$35.00/hr. on weekends
Miscellaneous Equipment Fee	\$100.00	
Electricity Use Fee	N/A	\$25.00 per 4 hours (jump houses & Batting Cages)

Section 10-Parks and Recreation

	CURRENT	PROPOSED	
<u>Field Usage:</u>			
Tournaments	\$36.50/day each team		
Ball field Lights	\$34.00/hr		
1 Day per week/season	N/A	\$100.00	
2 Days per week/season	N/A	\$150.00	
3-4 Days per week/season	N/A	\$200.00	
5-7 Days per week/season	N/A	\$250.00	
<u>Calle Seating:</u>			
Artisans	\$7.00/sq. foot		
Restaurant Seating	\$6.00/sq. foot		
<u>Daniel Meyer Pool:</u>			
Admission	\$2.00	<u>Youth</u>	<u>Adult</u>
Lap Swim	\$2.50	\$3.00	\$3.50
Water Aerobics	\$3.25	\$4.00	\$4.00
Swim Lessons	\$40/\$42/\$48		
	(age of child/length of lesson)		
Senior Only Sessions	N/A	\$3.00 (65 and over)	
		<u>10 Punch</u>	<u>20 Punch</u>
Private Lessons	\$18.00		
Open Swim/ Lap punch card	\$30.00	\$25.00/30.00	\$40.00/50.00
		(age dependant)	
Lap Swim punch card	\$40.00	Discontinued	
Water Aerobics punch card	\$55.00		
Season Pass	\$140.00	\$165.00/195.00 (age dependant)	
<u>Youth Recreation Programs:</u>	60/40 split with instructor and Parks Department		
<u>Adult Recreation Programs:</u>	60/40 split with instructor and Parks Department		
<u>Ashland Rotary Centennial</u>			
<u>Ice Rink:</u>			
Youth Admission	\$3.50		
Adult Admission	\$4.00		
Skate Rental	\$2.50		
Adult Hockey Admission	\$5.50		
Youth Hockey Admission	\$5.00		
Adult Hockey Punch Card	\$50.00		
Youth Hockey Punch Card	\$45.00		
Open Skate/Kids Only Punch Card	\$30.00		
Ice Skating Private Lesson	\$10.00 per 30mins		
Helmets	\$8.00		
Group Rental	\$5.00		
<u>Oak Knoll Golf Course Annual Passes:</u>			
Annual Pass-Single		\$1,100.00	
Annual Pass-Family		\$1,540.00	

Section 10-Parks and Recreation

Daily Adult Fees (ages 18 to 54)

<u>9 Holes:</u>	November-February	\$14.00
	March-October	\$16.00
<u>18 Holes:</u>	November-February	\$20.00
	March-October	\$24.00
	Daily Coupon Rate	\$10.00

Daily Senior Fees (ages 55 & up)

Monday-Friday Only

<u>9 Holes:</u>	November-February	\$12.00
	March-October	\$14.00
<u>18 Holes:</u>	November-February	\$18.00
	March-October	\$22.00

Daily Junior Fees (ages 8 to 17)

<u>9 Holes:</u>	Year-Round	\$5.00
<u>18 Holes:</u>	Year-Round	\$10.00

<u>Driving Range</u>	One token (35) balls	\$3.00
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Cart Fees (per person)

<u>9 Holes:</u>	Year Round	\$10.00
	Year Round Senior rate	\$8.00
<u>18 Holes:</u>	Year Round	\$13.00

<u>Community Garden Fees:</u>	10x10	\$29.00-\$34.50 depending on location
	10x20	\$49.00-\$57.50 depending on location
	20x20	\$75.00-\$86.50 depending on location
	4x12	\$29.00
	Refundable Deposit	\$20.00

<u>Nature Center School Programs:</u>	\$200.00/Class
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<u>Nature Center Community Programs:</u>	70/30 split with instructor and Parks Department
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Oak Knoll Golf Course Wedding Fees:

November-February	\$1,500.00 - full day
November-February	\$800.00 - half day
March-October	\$750.00 - full day
March-October	\$400.00 - half day

<u>Maps:</u>	City of Ashland Map	\$3.00 (or 2 maps for \$5.00)
	Watershed Map	\$3.00 (or 2 maps for \$5.00)

Section 11-Rates and Charges Set by Separate Resolutions

Rates and Charges Set by Separate Resolutions Listed Below*

System Development Charges (SDCs)

Parks and Recreation SDCs -Resolution 2000-29
Transportation SDCs -Resolution 1999-42
Sewer SDCs -Resolution 2006-27
Storm SDCs -Resolution 2002-15
Water SDCs -Resolution 2006-27

Utility Rates and Fees

AFN Utility Fees -Resolution 2010-28
Electric Rates - Resolution 2014-06
Sewer Rates -Resolution 2014-03
Storm Drain Fees -Resolution 2014-05
Transportation Fees -Resolution 2014-04
Water Rates -Resolution 2014-02

SECTION 12 - Research Fee

- A. The City shall charge a research fee based on the hourly wage of the staff person doing the research, and the fee shall be billed in fifteen minute increments. The hourly wage used to calculate the research fee shall not include the cost of benefits. The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the actual cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, supervising a person's inspection of original documents to protect the integrity of the records, summarizing, compiling, or tailoring a record, either in organization of media, to meet the person's request.
- The City may charge for search time even if it fails to locate any records responsive to the requestor even if the records located are subsequently determined to be exempt from disclosure. Copies of documents provided by a routine file search of 15-30 minutes or less will be charged at a copy rate established in the annual fee resolution.
- B. The City may include a fee established to reimburse for the costs of time spent by the city attorney in reviewing the public records, redacting materials from the public records into exempt and nonexempt records. The City fee may also include the cost of time spent by an attorney for the City in determining the application of the provisions of ORS 192.505.
- C. The City may not establish a fee greater than \$25 unless the requester is provided with written notification of the estimated amount of the fee and the requestor confirms in writing that he/she wants the City to proceed with making the records available.
- D. Prepayment shall be required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, and overpayment shall be refunded.

**All of the above resolutions can be found in full text on the City of Ashland's Website:
<http://ashland.or.us>*

Section 13 - Building Valuation Data

Community Development Department —Building Safety Division

Methodology for calculation of permit valuation



People Helping People Build a Safer World®

Building Validation Data – February 2015

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2015. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2012 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural

building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.
2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$161.88/sq. ft. Permit Fee:
Business = 16,000 sq. ft. x \$161.88/sq. ft x 0.0075
= \$19,426

Section 13 - Building Valuation Data

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{a, b, c, d}

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	229.03	221.51	216.10	207.06	194.68	189.07	200.10	177.95	171.21
A-1 Assembly, theaters, without stage	209.87	202.35	196.94	187.90	175.62	170.01	180.94	158.89	152.15
A-2 Assembly, nightclubs	177.89	172.85	168.07	161.49	151.98	147.78	155.80	137.68	132.99
A-2 Assembly, restaurants, bars, banquet halls	176.89	171.85	166.07	160.49	149.98	146.78	154.80	135.68	131.99
A-3 Assembly, churches	211.95	204.43	199.02	189.98	177.95	172.34	183.02	161.22	154.48
A-3 Assembly, general, community halls, libraries, museums	176.88	169.36	162.95	154.91	141.73	137.12	147.95	125.00	119.26
A-4 Assembly, arenas	208.87	201.35	194.94	186.90	173.62	169.01	179.94	156.89	151.15
B Business	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
E Educational	195.85	189.10	183.56	175.25	163.21	154.58	169.21	142.63	137.99
F-1 Factory and industrial, moderate hazard	108.98	103.99	97.83	94.17	84.37	80.56	90.16	69.50	65.44
F-2 Factory and industrial, low hazard	107.98	102.99	97.83	93.17	84.37	79.56	89.16	69.50	64.44
H-1 High Hazard, explosives	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	N.P.
H234 High Hazard	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	58.67
H-5 HPM	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
I-1 Institutional, supervised environment	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
I-2 Institutional, hospitals	308.50	301.79	295.93	287.50	272.14	N.P.	281.10	254.09	N.P.
I-2 Institutional, nursing homes	213.56	206.85	200.99	192.56	179.22	N.P.	186.16	161.17	N.P.
I-3 Institutional, restrained	208.37	201.66	195.80	187.37	174.54	167.98	180.97	156.48	148.74
I-4 Institutional, day care facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
M Mercantile	132.61	127.57	121.79	116.21	106.35	103.15	110.52	92.05	88.36
R-1 Residential, hotels	182.28	175.70	170.83	162.68	150.87	146.84	162.68	135.49	131.23
R-2 Residential, multiple family	152.86	146.27	141.41	133.25	122.04	118.01	133.25	106.66	102.41
R-3 Residential, one- and two-family	143.93	139.97	136.51	132.83	127.95	124.61	130.57	119.73	112.65
R-4 Residential, care/assisted living facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
S-1 Storage, moderate hazard	101.01	96.02	89.86	86.20	76.60	72.79	82.19	61.73	57.67
S-2 Storage, low hazard	100.01	95.02	89.86	85.20	76.60	71.79	81.19	61.73	56.67
U Utility, miscellaneous	77.10	72.64	68.12	64.64	58.13	54.28	61.62	45.49	43.33

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

Miscellaneous Fees and Charges

Attachment 1.



CITY OF
ASHLAND
GRADING FEES

Exhibit A

General. Fees shall be assessed in accordance with the provisions of this section.

Plan Review Fees. When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be as set forth in Table A. Separate plan review fees shall apply to retaining walls or major drainage structures as required. For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

Grading Permit Fees. A fee for each grading permit shall be paid to the City of Ashland, Building Dept. as set forth in Table B. Separate permits and fees shall apply to retaining walls or major drainage structures as required. There shall be no separate charge for standard terrace drains and similar facilities.

TABLE A – GRADING PLAN REVIEW FEES

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$100.00
101 to 1,000 cubic yards	\$125.00
1,001 to 10,000 cubic yards	\$150.00
10,001 to 100,000 cubic yards	\$100.00 for the first 100,000 cubic yards, plus \$25.00 for each additional 10,000 yards or fraction thereof.
Other Fees:	
Additional plan review required by changes, additions or revisions to approved plans.....\$65.25 per hour* (minimum charge – one-half hour)	

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

TABLE B – GRADING PERMIT FEES¹

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$75.00
101 to 1,000 cubic yards	\$75.00 for the first 100 cubic yards plus \$25.00 for each additional 100 cubic yards or fraction thereof.
Other Inspections and Fees:	
• Inspections outside of normal business hours (minimum charge – two hours)	\$65.25 per hour
• Re-inspection fees	\$65.25 per hour
• Inspections for which no fee is specifically indicated (minimum charge-one half hour)	\$65.25 per hour ²

¹The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

²Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead equipment, hourly wages and fringe benefits of the employees involved.



RESOLUTION NO. 2014- 07

A RESOLUTION ADOPTING A MISCELLANEOUS FEES AND CHARGES DOCUMENT AND REPEALING PRIOR FEE RESOLUTION 2013-17

Recitals:

- A. The City currently has many resolutions and ordinances that establish fees for different departments and activities.
- B. The City desires to provide all of its miscellaneous fees and charges in one document so citizens can easily determine the costs of city services.
- C. The City desires to repeal all prior resolutions that establish fees and charges and adopt all fees and charges with one resolution for convenience of its citizenry.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1. The Miscellaneous Fees and Charges Document, which is attached hereto and incorporated herein by this reference, is hereby approved and establishes the fees and charges for City services. New fees, those not charged before, are not affective until 30 days following date of approval unless otherwise established by Council action.

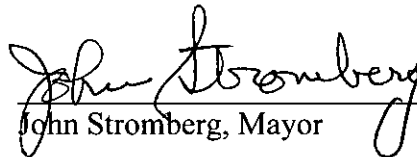
SECTION 2. The following resolutions are specifically repealed: Resolutions 2013-17 and all other fees and charges inconsistent with the fees and charges set forth herein are repealed.

SECTION 3. This resolution was duly PASSED and ADOPTED this 3 day of June, 2014, and takes effect upon signing by the Mayor.




Barbara Christensen, City Recorder

SIGNED and APPROVED this 4 day of June, 2014.


John Stromberg, Mayor

Reviewed as to form:


David Lohman, City Attorney

CITY OF ASHLAND



MISCELLANEOUS FEES AND CHARGES DOCUMENT

ADOPTED: June 3, 2014

EFFECTIVE: July 1, 2015



PARKS AND RECREATION MISCELLANEOUS FEES AND CHARGES

ADOPTED: June 3, 2014

EFFECTIVE: July 1, 2015



CITY OF
ASHLAND

MISCELLANEOUS FEES AND CHARGES ALPHABETICALLY BY DEPARTMENT

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Section 1-Administration

Administration Services/Finance Miscellaneous Fees and Charges

Administrative Billing Charge

(up to 10%) Per Billing

Business License Fees

Initial Business License Application Fee

Licensee shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year from the date of the application with a minimum fee of \$25.00

\$120.00 for first 2 employees*
+\$5.00 for each additional employee

Temporary Business License Application Fee

\$25.00

Renewal Application Fee

\$75.00 for first 2 employees*
+\$10.00 for each additional employee

Rental Property Fees

Same as above for activity including two or more dwelling units of any kind for any length.

Late Application Fee

\$25.00

Late Renewal Fee (paid 30 days after the due date)

10% with a minimum of \$25.00

*Pursuant to AMC 6.04.020.F. Employee. Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. For purposes of this ordinance employee also means a licensed real estate sales person or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

Utility Billing Miscellaneous Fees and Charges

Administrative Fees:

Notification of Pending Collection	\$10.00
Returned Check Charge	\$35.00

Reconnection Charge:

During Business Hours	\$25.00
After Hours or Holidays	\$100.00

Service Connection:

Normal working hours	\$10.00
Other Hours or Holidays	\$100.00

Parking Fees

Parking Structure Fees:

6:00 a.m. - 6:00 p.m. (or segment)	\$1.00
6:00 p.m. - 2:00 a.m. (per hour)	\$1.00
6:00 a.m. - 2:00 a.m. (maximum)	\$3.00

Parking permit (where applicable in City structure or lot)	
6:00 a.m. - 6:00 p.m. Monday - Saturday (unless otherwise posted)	\$20.00

<u>Parking Ticket Surcharge (citywide)</u>	\$4.00
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Downtown Parking Area Fees:

Short Term (<30 minutes) unloading from "marked" business vehicle with flashers	No charge
Daily parking permit (Orange)- 1st day or fraction of day	\$10.00/day
Additional days (limited to 5 days; no charge on Sunday or federal holidays)	\$2.00/day

- Limit of two per business address at a time
- Applicable permits/licenses must be current
- Each permit is good for one parking space
- Not applicable to handicapped or short term spaces equal to or less than 15 minutes, green loading zones, fire or other restricted areas.

Section 2—City Recorder

City Recorder Miscellaneous Fees & Charges

Copy Fees:

Black and White Copies	Letter/Legal	Single-Sided	\$.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$.40 each
Black and White Copies	Tabloid	Single-Sided	\$.40 each
Black and White Copies	Tabloid	Double-Sided	\$.80 each
Color Copies	Letter Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Audio Tapes:

CD/DVD/Cassette	\$5.00 each
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Liquor Licenses:

Temporary Liquor License (processing fee)	\$10.00
Liquor License (new processing fee)	\$100.00
Liquor License (change of ownership processing fee)	\$75.00
Annual Renewal Liquor License	\$35.00

Taxicab Licenses:

New Certification application (one-time processing fee)	\$250.00
Annual Renewal of Certificate	\$200.00 (per vehicle)

Lien Searches: (fees set by Ordinance 2385 in 1986)

Routine requests	\$20.00
Rush/Fax Requests	\$30.00

Elections: (amount set by Resolution #2009-05)

Required deposit for Citizens Initiative	\$500.00
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Street/Alley Vacations: (filing fee set by Resolution 1994-24)

Required deposit of filing fee	\$500.00
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Ambulance:

Annual renewal fee	\$300.00
Annual ambulance fee (each vehicle)	\$100.00

Annexation:

Processing fee for County Department of Assessment	\$300.00
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Research Fee:

Refer to Section 12
on page 37

Planning/Community Development Miscellaneous Fees and Charges

<u>Pre-Application Conference:</u>	\$131.00
<u>Administration Actions:</u>	
Final Plat Review:	
Partitions*	\$131.00+\$10/lot
Subdivisions*	\$335.00+\$28/lot
New Sign Permit	\$131.00+\$2.50/sq ft
Replacement Sign Permit	\$28.00+\$2.50/sq ft
Home Occupation Permits	\$28.00
Zoning permit (fence, accessory structure, etc.)	\$28.00
Land Use Approval Extension Request	\$335.00
Lot Line Adjustments	\$335.00
Any other Administrative Action	\$335.00
<u>Type I Reviews:</u>	
Tree Removal Permit (not associated with another action)	\$28.00
Solar Setback Variance	\$1,012.00
Amendments to Conditions	\$1,012.00
Physical & Environmental Constraints Permit	\$1,012.00
Conditional Use Permit - Accessory Residential Unit	\$658.00
Conditional Use Permit (Type I only)	\$1,012.00
Variance (Type I only)	\$1,012.00
Residential Site Review	\$1,012.00+\$67/unit
Final Plan Performance Standards	\$1,012.00+\$67/unit
Land Partitions	\$1,012.00+\$67/unit
Commercial Site Review	\$1,012.00+.5% of project value**
Any other Type I Review	\$1,012.00
Independent Review of Wireless Communication Facilities***	\$5000.00
<u>Type II Reviews:</u>	
Conditional Use Permit (Type II only)	\$2,032.00
Variance (Type II only)	\$2,032.00
Outline Plan or Preliminary Plat for Subdivisions	\$2,032.00+\$136/lot
Final Plan with Outline	\$2,705.00+\$136/lot
Commercial Site Review	\$2,032.00+.5%(.005) of project value**
Any other Type II Review	\$2,032.00
Independent Review of Wireless Communication Facilities***	\$5000.00

**(Does not include Public Works review fee, See pg 27)*

****Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.**

*****The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000, and shall be used by the City for the costs of expert review of the application. If any time during the planning application process the account balance is less than \$1,000, the Applicant shall upon notification by the City replenish the account so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$10,000, and any unused portion of fee will be refunded.**

Section 3-Community Development

Type III Reviews:

Zone/Comprehensive Plan Map Change	\$2,705.00
Comprehensive Plan Change	\$2,705.00
Annexation	\$4,070.00
Urban Growth Boundary Amendment	\$4,070.00
Any other Type III Review	\$3,389.00

Legislative Amendments:

Comprehensive Plan Map/Large Zoning Map Amendment	\$4,750.00
Land Use Ordinance Amendment	\$4,750.00
Comprehensive Plan Amendment	\$4,750.00
City Sponsored Legislation (City Council Directive)	\$0.00

Appeals:

Appeal for initial Public Hearing <i>(Building Appeals Board/Demolition Review Board/Planning Commission)</i>	\$150.00
Appeal for Final Decision of City <i>(Planning Commission or City Council)</i>	\$325.00

Solar Access:

Solar Access Permit (not a Solar Variance)	\$50.00+\$10.00 per lot affected
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Community Development Fee:

This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review.	1.1% (.011) of new construction per building code definition of valuation
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Community Development Copy Fees

Copy Fees:

Black and White Copies	Letter/Legal	Single-Sided	\$.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$.40 each
Black and White Copies	Tabloid	Single-Sided	\$.40 each
Black and White Copies	Tabloid	Double-Sided	\$.80 each
Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Prepared Documents:

Site Design & Use Standards	\$5.00
Street Tree Guide	\$5.00
Transportation Element	\$5.00
Downtown Plans (2001, 1998)	\$5.00
Street Standards Guide	\$5.00
Comprehensive Plan/Land Use Code	\$40.00

Research Fee:

Refer to Section 12 on page 37

Building Division Permit Fees for Commercial and Residential

In accordance with OAR 918-050-0030, the applicant for a building permit shall provide an estimate of construction costs at the time of application. Permit valuations shall include value of all work, including materials and labor, for which the permit is issued. This estimate shall also include the cost of electrical, gas, mechanical, plumbing, and permanent equipment and systems. The City will also prepare an estimate of the building valuation based on the current ICC Valuation table that is published and updated annually. The building permit will be based on the highest of these two estimates.

Building Permit Fees:

Total Value of Work Performed:

\$1.00 to \$500.00	\$10.00
\$501.00 to \$2,000.00	\$10.00 for the first \$500.00 plus \$1.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$32.50 for the first \$2000.00 plus \$6.00 for each additional \$1000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$170.50 for the first \$25,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$283.00 for the first \$50,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$433.00 for the first \$100,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof

Plan Review Fee for Commercial and Residential:

Plan Review Fee	A plan review fee equal to 65% of the structural permit fee shall be due at application
Additional Plan Review Fee	\$65.00 per hour
Deferred Submittal Fee	65% of structural permit fee of deferred submittal valuation with a \$50.00 minimum fee

Miscellaneous Fees for Commercial:

Commercial Fire Sprinkler/Fire Suppression/ Fire Alarm	Total value of work performed (structural permit fee)
Commercial Fire Sprinkler/Fire Suppression/ Fire Alarm Plan Review	65% of structural permit fee

Note: See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/value of work

Section 3-Community Development

Inspection Fees for Commercial and Residential:

Inspections for which no building permit applies (minimum 1 hour)	\$65.00 per hour; per inspector
Re-inspection Fee	\$50.00
Inspections outside normal business hours (minimum 1 hr)	\$130.00 per hour; per inspector

Change of Occupancy Fees:

Special Inspection:	
Single Building	\$65.00 per hour; 1 hour minimum
Multiple Buildings or Tenant Spaces in a building or on a single lot	\$65.00 per building, per inspector, per hour; 1 hour Minimum
Special Inspection Report	\$65.00 per hour
Re-issued Certificate of Occupancy	No Charge

Residential Plumbing Permit Fees

New Residential:

	<u>Cost Each</u>
1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose bibs; ice maker; under floor low-point drains; and rain-drain packages)	\$285.00
2 bathrooms/1 kitchen	\$345.00
3 bathrooms/1 kitchen	\$405.00
Each additional bathroom (over 3)	\$45.00
Each additional kitchen (over 1)	\$45.00

Remodel / Alterations:

Remodel / Alterations (minimum fee)	\$40.00
Each fixture, appurtenance, and first 100 ft of piping	\$15.00

Miscellaneous Residential:

Minimum Fee	\$40.00
Piping or private storm drainage systems exceeding the first 100 feet	\$22.00
Backflow Assembly	\$15.00

Residential Fire Sprinkler (include plan review):

\$2.44 x total square footage of structure = Sprinkler Valuation
(use Building Permit Fees Valuation Table on page 13 for fee calculation)

Manufactured Dwelling or Pre-Fab:

Connections to building sewer and water supply	\$50.00
--	---------

RV and Manufactured Dwelling Parks:

Base fee (including the first 10 or fewer spaces)	\$150.00
Each additional 10 spaces	\$100.00

Commercial Plumbing Permit Fees

Commercial, Industrial, and Dwellings other than one - or two-family:

Minimum fee	\$40.00
Each fixture	\$15.00
Piping (based on number of feet)	\$0.75/ft

Miscellaneous:

Minimum fee	\$40.00
Specialty fixtures	\$15.00
Re-inspection (no. of hrs. x fee per hour)	\$65.00
Special requested inspections (no. of hrs x fee per hour)	\$65.00

Medical gas piping:

Minimum fee	\$50.00
Valuation \$500 to \$2,000	\$50.00 + \$5 per \$100 of valuation
Valuation \$2,001 to \$25,000	\$125.00 + \$18 per \$100 of valuation
Valuation \$25,001 to \$50,000	\$540.00 + \$14 per \$100 of valuation
Valuation \$50,001 to \$100,000	\$890.00 + \$9 per \$100 of valuation
Valuation greater than \$100,000	\$1,340.00 + \$8 per \$100 of valuation

Residential Mechanical Permit Fees

<u>Mechanical Permit Minimum Fee:</u>	\$50.00
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Furnace/Burner including ducts & vents:

Up to 100k BTU/hr.	\$12.00
Over 100k BTU/hr.	\$15.00

Heaters/Stoves/Vents:

Unit Heater	\$15.00
Wood/pellet/gas stove/flue	\$15.00
Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system	\$12.00
Evaporated cooler	\$15.00
Vent fan with one duct/appliance vent	\$7.50
Hood with exhaust and duct	\$10.00
Floor furnace including vent	\$15.00

Gas Piping:

One to four outlets	\$6.00
Additional outlets (each)	\$0.75

Air-handling Units, including Ducts:

Up to 10,000 CFM	\$10.00
Over 10,000 CFM	\$15.00

Section 3-Community Development

Compressor/Absorption System/Heat Pump:

Up to 3 hp/100K BTU	\$15.00
Up to 15 hp/500K BTU	\$25.00
Up to 30 hp/1,000 BTU	\$50.00
Up to 50 hp/1,750 BTU	\$60.00
Over 50 hp/1,750 BTU	\$75.00

Incinerator:

Domestic incinerator	\$25.00
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Commercial Mechanical Permit Fees

Minimum Fee	\$50.00
Total valuation of mechanical system and installation costs	0.5% of valuation

Miscellaneous Fees:

Re-inspection	\$50.00
Specially requested inspection (per hour)	\$65.00
Regulated equipment (un-classed)	\$50.00

Electrical Permit Fees

Residential per unit, service included:

	<u>Cost Each</u>
1,000 sq. ft. or less	\$106.00
Each additional 500 sq. ft. or portion thereof	\$19.00
Limited energy	\$25.00
Each manufactured home or modular dwelling service or feeder	\$50.00
Multi-family residential	\$45.00

Residential and Commercial—Services or Feeders: installation, alteration, relocation:

200 amps or less	\$63.00
201 to 400 amps	\$75.00
401 to 600 amps	\$125.00
601 to 1,000 amps	\$163.00
Over 1,000 amps or volts	\$375.00
Reconnect Only	\$50.00

Temporary Services or Feeders:

200 amps or less	\$50.00
201 to 400 amps	\$69.00
401 to 600	\$100.00
Over 600 amps or 1,000 volts, see services or feeders section above	

Branch Circuits: new, alteration, extension per panel:

Branch circuits <u>with</u> purchase of a service or feeder	\$3.00
Branch circuits <u>without</u> purchase of a service or feeder:	
First branch circuit	\$43.00
Each additional branch circuit	\$3.00

Section 3-Community Development

Miscellaneous Fees: service or feeder not included:

Each pump or irrigation circle	\$50.00
Each sign or outline lighting	\$50.00
Signal circuit or a limited energy panel, alteration or extension	\$50.00
Specially requested inspection (per hour)	\$65.00
Each additional inspection over the allowable	\$50.00

Residential Restricted Energy Electrical Permit Fees

<u>Fee for all systems*:</u>	\$25.00
Audio and stereo systems	
Burglar alarm system	
Doorbell	
Garage-door opener	
Heating, ventilation, & air-conditioning systems	
Landscape lighting & Sprinkler controls	
Landscape irrigation controls	
Outdoor landscape lighting	
Vacuum Systems	
Each additional inspection	\$25.00

*For new construction, this permit fee covers all systems listed or can be sold separately.

Renewable Energy Systems:

5 KVA or less	\$79.00
5.01 KVA to 15 KVA	\$94.00
15.01 KVA to 25 KVA	\$156.00

Wind generation systems in excess of 25 KVA:

25.01 KVA to 50 KVA	\$204.00
50.10 KVA to 100 KVA	\$469.00

For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040

Solar generation systems in excess of 25 KVA: \$6.25/KVA

The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this subsection include three inspections. Additional inspections will be billed at an hourly rate.

Building Permit Reinstatement Fee

A building permit expires after a period of 180 days from the date of issue with no inspection activity.

To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Building, Plumbing, Mechanical, Electrical).

State of Oregon Surcharge - ORS 455.210(4)

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

Section 3-Community Development

Building Permit Refund Policy

The City Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

The following fees are not refundable:

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process. Refund amounts can be placed on account for future use and no administrative fees are charged.

How to request a refund

Submit the following documents to the Community Development Department at 51 Winburn Way:

- Approved set of plans (stamped)
- Job Inspection card
- Letter of refund request signed by applicant/owner with mailing address for refund check

The refund will be processed within 30 days of the date of the request letter.

Excavation/Grading Fees

See attachment 1. Exhibit A, Resolution 2006-19 (page 40)

Electric Miscellaneous Fees and Charges
Temporary Service Drop:

Single Phase Underground temp 300 amps or less	\$247.00
Single Phase Overhead temp 300 amps or less	\$295.00
Three Phase	Actual Cost

Meter Charges:**Meter Tests for accuracy:**

Once in twelve months	No Charge
Two or more times in twelve months	\$176.00
Meter repairs/replacement (Damaged by Customer)	Actual Cost

Non Radio Frequency Meter Charges:

Conversion from Radio Frequency (RF) to Non RF meter	No Charge
Monthly Fee to manually read Non RF meter	No Charge

Non Sufficient Funds Check Fee: \$35.00

Reconnection Charge:

Normal working hours	\$25.00
Other hours or Holidays	\$100.00

Service Calls:

Once in twelve months	No Charge
Two or more times in twelve months	\$203.00
Other hours or Holidays	\$303.00

Service Connection for Applicant:

Normal working hours	\$10.00
Other hours or Holidays	\$100.00
Deenergize Service	\$254.00

Scheduled work after hours: Actual Cost

Unauthorized Connection: \$215.00

Section 4- Electric

Line Extension Charges

New Single-Family Residential Service:

Overhead service in existing developed areas from distribution line to and including meter	\$580.00
Overhead service upgrade or increased service for 300 amps or less	\$580.00
Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City.	\$1217.00
Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City.	\$697.00
*Underground Distribution Installation Charges: Per Lot less house service and engineering fees.	\$1,186.00
*Subdivisions of 0 to 20 engineering fee per lot	\$171.00
* Subdivisions of 21+ engineering fee per lot	\$259.00
*Three Phase subdivision as required by city per lot	\$259.00
Any overhead/underground service over 300 amps	Actual Cost
Commercial, Institutional and Industrial Service	Actual Cost
**Blower Door Leak Test (gas heat customers only)	\$75.00
**Duct Leak Test (gas heat customers only)	\$125.00

* Methodology: $\text{Current ENR Rate} - \text{Old ENR Rate} / \text{Old ENR Rate} = \% \text{ Rate of Adjustment}$
(9515.86-9289.65)/9289.65 = 2.44%

Source: Engineering News Record Construction Cost Index (ENR)

**Electric heat customers = no fee

Fire Miscellaneous Fees and Charges**Copy Fees:**

Black and White Copy	Letter/Legal Single Sided	\$.20 each
Black and White Copies	Letter/Legal Double Sided	\$.40 each
Black and White Copies	Tabloid Single Sided	\$.40 each
Black and White Copies	Tabloid Double-Sided	\$.80 each
Color Copy	Letter/Legal Single Sided	\$ 1.50 each
Color Copy	Tabloid	\$ 3.00 each

Report Fees:

Non patient Pre-hospital Care Reports	\$12.00 for 10 pages or less \$15.00 over 10 pages
Fire Incident Reports	\$12.00 for 10 pages or less \$15.00 over 10 pages
Photographs	\$12.00 per case request
CD/DVD	\$19.00 per case request
Mailing Cost	Actual Cost

Research Fee:

Refer to Section 12
on page 37

Fire Fees:

Cost Recovery	Equipment	*Per Current Oregon State Fire Marshal Standardized Cost Schedule
	Personnel	*\$50.00 per person per hour – 2 Hour minimum per person
Hazardous Materials Cleanup		Actual Cost

Emergency Medical Services:

FireMed Annual Household Fee-Annual Renewal	\$55.00 per year
FireMed Plus Annual Household Fee-Annual Renewal	\$95.00 per year
Emergency Medical Service Fee –Aid Call	\$305.42 per patient
Ambulance Base Rate (per current rate schedule)	\$1,039.84 per patient
Ambulance Mileage Rate (per current rate schedule)	\$14.00 per mile
Ambulance Base rate for sit-up patients	\$519.92 per patient
Ambulance Waiting Time	\$25.00 per 1/2 hour
Ambulance Stand By (2 hour minimum)	\$100.00 per hour
On scene Coordinator	\$50.00 per hour
Extra attendant	\$45.00 each

Ambulance Service Area III 2013 rate schedule

Base rates will be adjusted each calendar year by the most current rate schedule posted by the Center for Medicare/Medicaid Services (CMS) that sets the "Ambulance Inflation Factor". Other rates and mileage charges will be updated as approved by the County Commissioners.

Section 5-Fire

Fire and Life Safety:

Plan Checks:

Any Building Permit - 24% of the Building Division Structural Permit Fee and Plan Check Fee
New Subdivision or Land Partition - 24% of the Engineering Subdivision Plat Check Fee

Other:

Fire Hydrant Flow Tests required for new installations will be assessed at \$100 per flow test.
Any review required by the Oregon Fire Code, and which does not involve a building permit, will be charged at the rate of \$50.00 per hour. A minimum charge of \$25.00 will be assessed to these reviews.
When the Building Division assesses additional fees for plan reviews and/or field inspections, any fire department staff time associated with that activity will be included in their fees at their specified rate.

First Aid/CPR Classes:

Basic Life Support (BLS) for Healthcare Providers CPR Class	\$55.00/person
Heart Saver CPR & First Aid Class	\$55.00/person
Heart Saver CPR Class	\$35.00/person
Family and Friends CPR Class	\$5.00/person

Inspection Fees:

Initial Inspection (Re-inspection Included)

Occupancy Type "B"	0-1,000 sf.	\$35.00
	1,001-3000 sf.	\$52.00
Occupancy Type "A, E, F, H, I, M, S"	0-3,000 sf. + B 1,001-3,000	\$52.00
Occupancy Type "A,B, E, F, H, I, M, S"	3,001-10,000 sf.	\$102.00
	10,001-20,000 sf.	\$152.00
	Over 20,000 sf.	\$203.00
Occupancy Type "R, SR"	3 to 10 Units	\$52.00
	11 to 40 Units	\$102.00
	41 to 70 Units	\$153.00
	Over 70 Units	\$203.00
Non-Compliance after 2 nd Inspection Inspection Fee +		\$54.00
Non-Compliance after 3 rd Inspection Inspection Fee +		\$107.00
Non-Compliance after 4 th Inspection / Subsequent Inspections Inspection Fee +		\$158.00

Weed Abatement:

Staff time	Refer to Section 12 on page 37
Mailing Cost	Actual Cost
Weed Abatement by Contractor	Actual Cost

Information Technology Miscellaneous Fees and Charges*

Installation Fees:

Basic installation-Pre-wired CATV outlets only \$ 20.00
(Additional charges for parts and supplies apply)

Add Trap (“filter”) \$10.00

New customer cable modem activation \$10.00

Cable Modem \$50.00
Refurbished 90 –day replacement warranty

Additional materials \$10.00
Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets.

Wi Max standard installation \$200.00

Disconnect Fees:

Disconnect \$50.00

Remove Trap (“Filter”) \$10.00

Truck Roll:

\$35.00

Field Technician Hourly Rate:

Non-standard work such as advancing troubleshooting, non-standard outlets, fishing wire inside walls, etc. \$55.00

Consulting and Technical Support Hourly Rate:

For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge on hour. \$85.00

Non-City Employee Staff Screening:

Charge for each vendor employee submitted for authorization to Access AFN and City Service Center facilities. \$150.00

Fiber Service Installation:

Overhead served connections Individual Business Case (IBC) & quote
Underground served connections IBC & quote

Ethernet:

Transit @ 100 Mbps IBC & quote
Transit @ 1000 Mbps IBC & quote

Section 6-Information Technology

Static IP Address: \$5.00/mo each

Maximum of 5 Static Internet Protocol (IP) addresses*

- Minimum level of service for static IP and Quality of Service (QoS) is "CHOICE" or higher service tier.

QoS Fee: \$3.50/mo

VOIP (phone) enhancement available with AFN

Choice or higher service level through AFN certified

Modems.

Business Augmented Upload Package (additional 5 Mbps): \$15.00/mo

Available exclusively on AFN Direct Small Office/Home Office (SOHO)

or Small Business

Must have current City of Ashland Business License

**Additional fee added to base AFN Direct retail rates on specific packages.*

Maximum SOHO upload speed with augmented upload service at up to 9 Mbps

Small Office/Home Office Business Augmented Upload Package @\$80/month

Maximum Small Business upload speed with augmented upload service at up to 10 Mbps

Small Business Augmented Upload Package @ \$100.00/month

Non-return of customer premise equipment (CPE) devices: \$300.00

CPE's must be returned on disconnect date of AFN services.

Cable TV (CATV) Seasonal Reconnects & Disconnects: \$10.00/visit

Disconnects & reconnects

Service change

Install HBO filter

CATV House Amp Fee: \$35.00/each

Utility Billing Lobby Signage Fee: \$100.00/mo.

Cable Modem Rental \$5.00/mo.

Non Return of Rented Modem at Closing of Account \$50.00each

Cable Modem Purchase \$50.00/each

* Resolution 2010-28 (Section 2, page 38) grants Information Technology management ability to set promotional rates.

Municipal Court Miscellaneous Fees and Charges

<u>Court Administration Fees:</u>	<u>Crime</u>	<u>Violation</u>
Appeal Transcript Fee	\$35.00	\$10.00
City Attorney Deferred Sentence/Diversion	\$60.00	N/A
Civil Compromise Costs	\$75.00	N/A
Compliance Inspection Fee	N/A	\$25.00
Court Appointed Counsel Fees and Charges	Billed ranging from \$250 - \$600	
Default Judgment	N/A	\$15.00
Discovery Fees Imposed in Accordance with Miscellaneous Fee & police Department Resolutions	See Police and City Recorder Fees	
Diversion by Municipal Court: Classes I-IV, A-D		
Unclassified and Specific Fine Violations	N/A	Presumptive Fine
Extend/Amend City Attorney Deferred Sentence/Diversion	\$45.00	N/A
Failure to appear for Bench Trial/Show Cause hearing	\$90.00	\$70.00
Failure to Appear for Jury Trial	\$150.00	N/A
Forfeiture of Security	\$25.00	\$25.00
Mediation of Violation (Municipal Court Mediation)	N/A	\$65.00
Non Sufficient Funds Check	\$25.00	\$25.00
Court Costs	\$35.00	\$45.00
Expunction	\$240.00	\$240.00
Show cause Admission of Allegation	\$25.00	N/A
Bench Probation Fee	\$100.00	N/A

Bank Costs

Warrant	\$25.00
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Other

Domestic Partnership Registration	\$25.00
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All other fees and charges inconsistent with the fees and charges set forth herein are repealed. Nothing in the Resolution is intended to detract from the inherent power of the Court pursuant to general law to impose fees and charges established in state law of city ordinance in addition to the fees and charges specified herein.

Section 8-Police

Police Miscellaneous Fees and Charges

<u>Police Reports:</u>	\$12.00 for reports 10 pages or less \$15.00 for reports over 10 pages
<u>Research Fee:</u>	Refer to Section 12 on page 37
<u>Visa Letters:</u>	\$19.00
<u>Fingerprints Cards:</u>	\$35.00 first card \$10.00 each additional card
<u>Photographs (CD):</u>	\$19.00
<u>Audio Tapes/ ICOP Videos:</u>	\$19.00
<u>Non Sufficient Funds Check Fee:</u>	\$35.00
<u>Impound/Tow Fee:</u>	\$105.00 Cash only
<u>Taxi Operator License:</u>	\$20.00 renewal \$42.00 new

Public Works Miscellaneous Fees and Charges

Copy Fees:

Black and White Copies	Letter/Legal	Single-Sided	\$0.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$0.40 each
Black and White Copies	Tabloid	Single-Sided	\$0.40 each
Black and White Copies	Tabloid	Double-Sided	\$0.80 each
Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Existing maps printed in color on HP1055CM plotter (24lb bond Paper)

Arch C	18 x 24	3.00 sq. ft.	\$18.00
Arch D	24 x 36	6.00 sq. ft.	\$36.00
Arch E	36 x 48	12.00 sq. ft.	\$72.00

Existing maps or copies of existing maps copied in B&W on Xerox 3030 large format copier (20lb bond paper)

Arch C	18 x 24	\$2.00
Arch D	24 x 36	\$3.00
Arch E	36 x 48	\$4.00

Note: Maps printed on materials other than the specified bond are double the standard print fee

Plat & Plan Checks:

	<u>Current</u>	<u>Proposed</u>
Subdivision Plats (does not include planning review fee See page 11)	\$741.00 plus \$112.00 per lot	
Condominium Plats	\$741.00 plus \$112.00 per lot	
Partition Plats (does not include 24% Fire Department Review Fee)	\$397.00	
Subdivision Improvement Plat Check	5% Engineer Fee (5% of the public improvement cost)	
Engineering Development Fee (this fee is charged concurrently with Building Permit Fees at the time of building permit applications. Applies To all new residential dwelling units and commercial Developments. Remodels, additions and accessory Buildings are not assessed this fee.)	0.75% of valuation	

Section 9-Public Works

Public Works/Engineering Inspections, Permits, etc:

Subdivision Construction Inspection/ Public Works Improvement Inspection	5% Engineer Fee (5% of the public improvement cost)
Street or Alley Excavation Permit	\$200.00 + based on pavement age
Encroachment Permit	\$200.00
Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway Apron, etc.)	\$65.00
Dust Suppression Permit	\$65.00
Driveway Painting Permit (includes a can of paint)	\$16.00
Right-of Way Closure-Street	\$200.00
Right-of Way Closure-Sidewalk(>72 hrs)	\$65.00
Right-of Way Closure-Sidewalk(<72 hrs)	\$16.00
Right-of Way Closure-Parking Space(>72 hrs)	\$65.00
Right-of Way Closure-Parking Space(<72 hrs)	\$16.00
Block Party	\$16.00
Sidewalk Dining—Annual Renewal (minimum 50 sq. ft)	\$4.50/sq. ft.
Functional Item—Annual Renewal	\$65.00
Special Event Permits (per Resolution 2012-08):	
Base Special Event Permit Fee (plus applicable Fees below) Events that require city staff overtime	\$132.00 60% of city staff O/T
Rush Fee (less than 90 days advance notice)	\$250.00

Public Works/Engineering Inspections, Permits, etc. (cont)

Loaned Functional Item, Pennant Application Fee	\$135.00
Publication Box Per Publication-Annual Renewal	\$27.00
Special vehicle Permit-Initial Fee	\$276.00
Special vehicle Permit-Annual Renewal	\$111.00
Penalty for No Permit	150% of permit cost
Street or Alley Vacation	\$669.00

An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one-year following the application date.

GIS Data & Mapping Services:

GIS Hourly Rate	\$81.00
Information on Disk	\$41.00/utility per Quarter section
Planning Pre-Application Maps	\$22.00
Plotting Fee	\$6.00/square foot
New Address Assignment	\$38.00/address #
Street Name Approval Fee	\$107.00

Section 9-Public Works

Sanitary Sewer Connection Fees:

Sanitary sewer mainline video inspection \$325.00 minimum
(cost based on time and materials)

Water Connection Fees:

The installation of all new water services and large taps regardless of size will be charged on a time and materials basis.

First Utility Locate at an address	No Charge
Additional Locates at same address	\$71.00
Water meter re-read	
Once in 12 months	No Charge
Each additional re-read in 12 months	\$32.00
Water Meter Field Test	\$56.00
Water Meter Bench Test	
3/4" or 1" Water Meter	\$110.00
1 1/2" or 2" Water Meter	\$206.00
Larger Meters	Actual Cost
Water pressure check once in 12 month	No Charge
Each additional pressure check in 12 months	\$40.00
Water Chlorination Test -Subdivision retest upon failure (cost based on time and materials)	\$653.00
Water Pressure Test -Subdivision retest up failure (cost based on time and materials)	\$391.00

Cemetery Fees:

Sales of grave spaces or burial plots:

(fees split, 40% to the cemetery fund & 60% to the cemetery trust fund)

Grave Space -Lawn and Monument Sections	\$514.00
Grave Space -Baby Land	\$162.00
Grave Space -Niches (bronze)	\$434.00
Grave Space -Urn garden	\$162.00
Grave space -Crypt	\$1,087.00

Sales of liners and markers:

(fees split, 40% to the cemetery fund & 60% to the cemetery trust fund)

Concrete cemetery box, including setting	\$434.00
Concrete liners	Cost plus 10%
Final inscriptions	\$158.00 min charge
Niche Vases	\$162.00
Grave markers	Wholesale cost X 2.5 not to exceed \$700.00
Grave marker setting, concrete base	\$162.00
Monticello burial vault (sealed concrete)	\$1,196.00

Section 9-Public Works

Sexton Fees:

Opening and closing graves, ground	\$434.00
Opening and closing graves, double-deep	\$488.00
Opening and closing graves, infant	\$162.00
Opening and closing crypts	\$434.00
Opening closed crypts	\$434.00
Opening and closing niches	\$110.00
Opening closed niche	\$110.00
Inter cremains in grave spaces	\$162.00
Scattering of cremains	\$110.00
Disinterment	\$1,081.00/in advance
Saturday, Sunday or Holiday burial	\$434.00

Miscellaneous Fees:

Grave Setup Rental	\$108.00/occurrence
Tent Rental	\$54.00
Perpetual care lots, sold before 1927	\$110.00

Vases:

Galvanized	\$44.00
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*cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

2013 CPI and ENR Calculations:

Methodology: Current CPI Rate - Old CPI Rate/Old CPI Rate = % Rate of Adjustment
(236.293-232.773)/232.773=1.5%

Methodology: Current ENR Rate - Old ENR Rate/Old ENR Rate = % Rate of Adjustment
(9701.96-9455.98)/9455.98=2.6%

CPI used for:

Plat & Plan Checks
Public Works/engineering Inspections, Permits, etc.
GIS Data & Mapping Services
Cemetery Fees

ENR used for:

Sanitary Sewer Connection Fees
Water Connection Fees



Section 10
Parks and Recreation
Miscellaneous Fees and Charges

Section 10-Parks and Recreation

Parks Miscellaneous Fees and Charges

Wedding Packages:

Lithia Park Sites	\$800.00/8 hrs. \$400.00/4 hrs.
Community Center	\$1,150.00 park site included
Pioneer Hall	\$1,150.00 park site included

Group Picnic Rentals:

Cotton Memorial Area	\$75.00/4 hrs.
Madrone Area	\$60.00/4 hrs.
Top Southern Lawn	\$55.00/4 hrs.
Hillside Picnic Area	\$55.00/4 hrs.
Sycamore Grove	\$75.00/4 hrs.
Brinkworth Area	\$60.00/4 hrs.
Lawn below Upper Duck Pond	\$60.00/4 hrs.
Butler Bandshell	\$220.00/8 hrs.

Deposits:

Picnic Areas	\$75.00
Lithia Park Weddings	\$75.00
Butler Bandshell	\$190.00
Buildings Security	\$300.00 for events (refundable) \$150.00 for meetings (refundable)

Special Event Fees:

Special Event Application Fee	\$25.00
Street Closure Fee	\$75.00
Park Booth fee	\$25.00/per booth (max. 10)

Alcohol Fee:

\$150.00 (non-refundable)

General Building Reservations:

The Grove Full Facility	\$41.50/hr. on weekdays \$50.00/hr. on weekends
The Grove Otte/Petterson	\$22.50/hr. on weekdays \$25.00/hr. on weekends
Hunter Park Senior Center	\$21.00/hr. on weekdays \$33.00/hr. on weekends
Long Term User Fee	\$18.00/hr. (at least 6 days/yr)
Oak Knoll Golf Course	\$21.00/hr. on weekdays \$33.00/hr. on weekends
Pioneer Hall/Community Center	\$21.00/hr. on weekdays \$33.00/hr. on weekends
Miscellaneous Equipment Fee	\$100.00

Field Usage:

Tournaments	\$36.50/day each team
Ball field Lights	\$34.00/hr

Calle Seating:

Artisans	\$7.00/sq. foot
Restaurant Seating	\$6.00/sq. foot

Daniel Meyer Pool:

Admission	\$2.00
Lap Swim	\$2.50
Water Aerobics	\$3.25
Swim Lessons	\$40/\$42/\$48 (age of child/length of lesson)

Private Lessons	\$18.00
Open Swim punch card	\$30.00
Lap Swim punch card	\$40.00
Water Aerobics punch card	\$55.00
Season Pass	\$140.00

Youth Recreation Programs: 60/40 split with instructor and Parks Department

Adult Recreation Programs: 60/40 split with instructor and Parks Department

Ashland Rotary Centennial

Ice Rink:

Youth Admission	\$3.50
Adult Admission	\$4.00
Skate Rental	\$2.50
Adult Hockey Admission	\$5.50
Youth Hockey Admission	\$5.00
Adult Hockey Punch Card	\$50.00
Youth Hockey Punch Card	\$45.00
Open Skate/Kids Only Punch Card	\$30.00
Ice Skating Private Lesson	\$10.00 per 30mins
Helmets	\$8.00
Group Rental	\$5.00

Oak Knoll Golf Course

Annual Passes:

Annual Pass-Single	\$1,100.00
Annual Pass-Family	\$1,540.00

Daily Adult Fees (ages 18 to 54)

<u>9 Holes:</u>	November-February	\$14.00
	March-October	\$16.00
<u>18 Holes:</u>	November-February	\$20.00
	March-October	\$24.00
	Daily Coupon Rate	\$10.00

Section 10-Parks and Recreation

Daily Senior Fees (ages 55 & up)

Monday-Friday Only

9 Holes: November-February \$12.00
March-October \$14.00

18 Holes: November-February \$18.00
March-October \$22.00

Daily Junior Fees (ages 8 to 17)

9 Holes: Year-Round \$5.00

18 Holes: Year-Round \$10.00

Driving Range One token (35) balls \$3.00

Cart Fees (per person)

9 Holes: Year Round \$10.00
Year Round Senior rate \$8.00

18 Holes: Year Round \$13.00

Community Garden Fees: 10x10 \$29.00-\$34.50 depending on location
10x20 \$49.00-\$57.50 depending on location
20x20 \$75.00-\$86.50 depending on location
4x12 \$29.00
Refundable Deposit \$20.00

Nature Center School Programs: \$200.00/Class

Nature Center Community Programs: 70/30 split with instructor
and Parks Department

Oak Knoll Golf Course

Wedding Fees: November-February \$1,500.00 - full day
November-February \$800.00 - half day
March-October \$750.00 - full day
March-October \$400.00 - half day

Maps: City of Ashland Map \$3.00 (or 2 maps for \$5.00)
Watershed Map \$3.00 (or 2 maps for \$5.00)

Section 11-Rates and Charges Set by Separate Resolutions

Rates and Charges Set by Separate Resolutions Listed Below*

System Development Charges (SDCs)

Parks and Recreation SDCs -Resolution 2000-29
Transportation SDCs -Resolution 1999-42
Sewer SDCs -Resolution 2006-27
Storm SDCs -Resolution 2002-15
Water SDCs -Resolution 2006-27

Utility Rates and Fees

AFN Utility Fees -Resolution 2010-28
Electric Rates - Resolution 2014-06
Sewer Rates -Resolution 2014-03
Storm Drain Fees -Resolution 2014-05
Transportation Fees -Resolution 2014-04
Water Rates -Resolution 2014-02

SECTION 12 - Research Fee

- A. The City shall charge a research fee based on the hourly wage of the staff person doing the research, and the fee shall be billed in fifteen minute increments. The hourly wage used to calculate the research fee shall not include the cost of benefits. The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the actual cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, supervising a person's inspection of original documents to protect the integrity of the records, summarizing, compiling, or tailoring a record, either in organization of media, to meet the person's request.

The City may charge for search time even if it fails to locate any records responsive to the requestor even if the records located are subsequently determined to be exempt from disclosure.

Copies of documents provided by a routine file search of 15-30 minutes or less will be charged at a copy rate established in the annual fee resolution.

- B. The City may include a fee established to reimburse for the costs of time spent by the city attorney in reviewing the public records, redacting materials from the public records into exempt and nonexempt records. The City fee may also include the cost of time spent by an attorney for the City in determining the application of the provisions of ORS 192.505.
- C. The City may not establish a fee greater than \$25 unless the requester is provided with written notification of the estimated amount of the fee and the requestor confirms in writing that he/she wants the City to proceed with making the records available.
- D. Prepayment shall be required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, and overpayment shall be refunded.

**All of the above resolutions can be found in full text on the City of Ashland's Website:
<http://ashland.or.us>*

Section 13 - Building Valuation Data

Community Development Department —Building Safety Division

Methodology for calculation of permit valuation



People Helping People Build a Safer World™

Building Valuation Data – February 2014

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2014. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2012 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and

does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB
Area: 1st story = 8,000 sq. ft.
2nd story = 8,000 sq. ft.
Height: 2 stories
Permit Fee Multiplier = 0.0075
Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$158.70/sq. ft.
3. Permit Fee:
Business = 16,000 sq. ft. x \$158.70/sq. ft x 0.0075
= \$19,044

Section 13 - Building Valuation Data

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs^{a, b, c, d}

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	224.49	217.12	211.82	202.96	190.83	185.33	196.14	174.43	167.83
A-1 Assembly, theaters, without stage	205.71	198.34	193.04	184.18	172.15	166.65	177.36	155.75	149.15
A-2 Assembly, nightclubs	177.15	172.12	167.31	160.58	150.83	146.74	154.65	136.68	132.81
A-2 Assembly, restaurants, bars, banquet halls	176.15	171.12	165.31	159.58	148.83	145.74	153.65	134.68	131.81
A-3 Assembly, churches	207.73	200.36	195.06	186.20	174.41	168.91	179.38	158.02	151.41
A-3 Assembly, general, community halls, libraries, museums	173.36	165.99	159.69	151.83	138.90	134.40	145.01	122.50	116.89
A-4 Assembly, arenas	204.71	197.34	191.04	183.18	170.15	165.65	176.36	153.75	148.15
B Business	179.29	172.71	166.96	158.70	144.63	139.20	152.43	126.93	121.32
E Educational	192.11	185.49	180.05	171.90	160.09	151.62	165.97	139.90	135.35
F-1 Factory and industrial, moderate hazard	108.42	103.32	97.18	93.38	83.24	79.62	89.22	68.69	64.39
F-2 Factory and industrial, low hazard	107.42	102.32	97.18	92.38	83.24	78.62	88.22	68.69	63.39
H-1 High Hazard, explosives	101.53	96.44	91.29	86.49	77.57	72.95	82.34	63.02	N.P.
H234 High Hazard	101.53	96.44	91.29	86.49	77.57	72.95	82.34	63.02	57.71
H-5 HPM	179.29	172.71	166.96	158.70	144.63	139.20	152.43	126.93	121.32
I-1 Institutional, supervised environment	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
I-2 Institutional, hospitals	302.44	295.85	290.11	281.84	266.80	N.P.	275.58	249.09	N.P.
I-2 Institutional, nursing homes	209.38	202.79	197.05	188.78	175.72	N.P.	182.52	158.01	N.P.
I-3 Institutional, restrained	204.27	197.68	191.94	183.67	171.10	164.68	177.41	153.40	145.80
I-4 Institutional, day care facilities	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
M Mercantile	132.04	127.01	121.20	115.47	105.47	102.39	109.54	91.33	88.45
R-1 Residential, hotels	179.14	172.89	167.90	160.83	147.95	144.10	160.52	132.93	128.36
R-2 Residential, multiple family	150.25	143.99	139.01	131.94	119.77	115.91	131.62	104.74	100.18
R-3 Residential, one- and two-family	141.80	137.90	134.46	131.00	125.88	122.71	128.29	117.71	110.29
R-4 Residential, care/assisted living facilities	177.76	171.50	166.52	159.45	146.31	142.45	159.13	131.29	126.72
S-1 Storage, moderate hazard	100.53	95.44	89.29	85.49	75.57	71.95	81.34	61.02	56.71
S-2 Storage, low hazard	99.53	94.44	89.29	84.49	75.57	70.95	80.34	61.02	55.71
U Utility, miscellaneous	75.59	71.22	66.78	63.37	56.99	53.22	60.41	44.60	42.48

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted



CITY OF
ASHLAND
GRADING FEES

Exhibit A

General. Fees shall be assessed in accordance with the provisions of this section.

Plan Review Fees. When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be as set forth in Table A. Separate plan review fees shall apply to retaining walls or major drainage structures as required. For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

Grading Permit Fees. A fee for each grading permit shall be paid to the City of Ashland, Building Dept. as set forth in Table B. Separate permits and fees shall apply to retaining walls or major drainage structures as required. There shall be no separate charge for standard terrace drains and similar facilities.

TABLE A – GRADING PLAN REVIEW FEES

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$100.00
101 to 1,000 cubic yards	\$125.00
1,001 to 10,000 cubic yards	\$150.00
10,001 to 100,000 cubic yards	\$100.00 for the first 100,000 cubic yards, plus \$25.00 for each additional 10,000 yards or fraction thereof.
Other Fees:	
Additional plan review required by changes, additions or revisions to approved plans.....	\$65.25 per hour* (minimum charge – one-half hour)

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

TABLE B – GRADING PERMIT FEES¹

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$75.00
101 to 1,000 cubic yards	\$75.00 for the first 100 cubic yards plus \$25.00 for each additional 100 cubic yards or fraction thereof.
Other Inspections and Fees:	
• Inspections outside of normal business hours (minimum charge – two hours)	\$65.25 per hour
• Re-inspection fees	\$65.25 per hour
• Inspections for which no fee is specifically indicated (minimum charge-one half hour)	\$65.25 per hour ²

¹The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

²Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead equipment, hourly wages and fringe benefits of the employees involved.

