

CITY OF ASHLAND



Application for Economic Development, Cultural, Tourism and Sustainability Grants

Applicant/Organization	The Green Bag Solution / Neighborhood Food Project		
Mailing Address	P.O. Box 1089, Ashland OR 97520		
Contact Name	Gregg Gassman	Contact Phone #1	541.601.9136
Email #1	gassmang@sou.edu		
Contact Name #2	Steve Russo	Contact Phone #2	541.944.3215
Email #2	sallysteverusso@gmail.com		
Federal Tax ID	██████████	IRS Class (Exemption)	501(c)(3)
		Total Grant Request	\$10,000

NOTE: "The Green Bag Solution" documentary may be viewed at: <https://youtu.be/jy5P74-lhQE>

Application for Economic Development, Cultural, Tourism and Sustainability Grants

Please note: "The Green Bag Solution" is a documentary on the history and impact of the Ashland Food Project in providing a consistent and sustainable source of food to the Ashland Emergency Food Bank. The Neighborhood Food Project is the parent organization for the Ashland Food Project and is sponsoring "The Green Bag Solution." The Neighborhood Food Project holds the 501(c)(3) under which this application is submitted.

1. The Purpose and Objectives of the Ashland Food Project and "The Green Bag Solution"

The Ashland Food Project was started in January 2009 by a group of residents who wanted to make it easy for people to donate to the Ashland Emergency Food Bank. A simple door-to-door collection system was created enabling neighbors to help neighbors. The Ashland Food Project delivers more than 24,000 pounds of food every other month with over 2800 Ashland households participating. The success of the Ashland Food Project led to the creation of the Neighborhood Food Project in 2011, which serves as the umbrella organization for food projects throughout the Rogue Valley.

The goals of the Ashland Food Project are:

1. To provide a regular supply of food to our hungry neighbors
2. To create new neighborhood connections and strengthen our community
3. To serve as a model for other communities

In the telling of the story of the Ashland Food Project, "The Green Bag Solution" illustrates how solutions to pressing social issues (in this case, feeding hungry neighbors) can come from a group of dedicated individuals within the community. Highlighted in the story is the impact the solution has on those in need, as well as those who give. "Feeding the body and the spirit" is a reoccurring theme in the documentary. Completing the documentary will inform and inspire more Ashlanders to become involved in the Ashland Food Project, as well as promoting similar projects to address other social issues within the community. The documentary also highlights the spirit, compassion and innovative nature of Ashland's citizens. Once completed, "The Green Bag Solution" will be entered into regional film festivals and made available to service and civic organizations as a model of civic engagement and volunteerism.

2. Grant Goal and Activity, and Funding

"The Green Bag Solution" highlights both Ashland's efforts to address the issue of hunger and how the Ashland Food Project created a consistent and sustainable source of food for the Ashland Emergency Food Bank. This aligns with the Goal of Sustainability and the activity of "program development, education and training, and outreach related to local food supply." As noted above, the goals of the documentary are to illustrate how a group of citizens came together to address hunger in Ashland, and how this model can be replicated for other issues of concern in the community. As noted in the documentary, the Ashland Food Project has a profound impact on families. Those families who are food at-risk can rely on the Ashland Emergency Food Bank to have a consistent supply of food; those families who participate in the Ashland Food Project are modeling for their children the benefits of serving the community through volunteerism. In this way, "The Green Bag Solution" is a model of social engagement, as well as an opportunity for schools, community service organizations, and civic leaders to promote service and volunteerism.

The Ashland City Grant will provide funding to complete the documentary, assist with submissions to regional film festivals and public television, and generate informational media (e.g., brochures, flyers, etc.). While an initial version of the documentary has been completed and entered into the Ashland Independent Film Festival, revisions are planned based on focus group discussions and feedback from viewers at the film festival. Re-mastering of the audio track is planned, as well as adding footage focusing on younger volunteers and their impressions of volunteering. Once revisions have been made, the documentary will be submitted to other festivals, and to SOPTV and OPB for broadcast. The producers of the documentary will reach out to civic organizations and schools to hold special screenings. Discussions at these screenings will focus on hunger, building community, and grassroots approaches to solving social issues.

3. Grant Category

Grant Category	Grant Request
Sustainability	\$10,000.00
City of Ashland support for "The Green Bag Solution" will allow the project to meet the activity of "program development, education and training, and outreach related to local food supply." The documentary is multi-faceted: It highlights the unique qualities of the citizens of Ashland in supporting neighbors in need; it highlights a simple solution to the pressing issue of hunger; it offers a model in addressing social issues; it demonstrates the impact such a model has on families in need and families who give; it celebrates intergenerational interactions and promotes understanding and compassion; and it inspires community engagement and volunteerism. Over 25% of the households in Ashland participate in the Ashland Food Project. Telling this story will motivate more Ashlanders to become involved. It will promote efforts to address other pressing social issues. To reach a greater audience, support is needed to complete the documentary, generate informational materials, and submit it into regional film festivals and public television.	

4. Reduced Funding

Preliminary funding of "The Green Bag Solution" was generated through a mini-grant from the Ashland Food Project and a KickStarter campaign. These funds were used to produce the initial version of the documentary. The production team has volunteered time and resources in the creation of the documentary, with the exception of the director and videographer, Laney D'Aquino. Ms. D'Aquino is a professional videographer who has accepted minimal compensation for her work. Other funds have been earmarked for contracted services (e.g., original music, technical assistance, etc.). The amount requested from the City of Ashland grant (\$10,000) would allow for the completion of the film and remuneration to Ms. D'Aquino for her time and skills, outreach to civic organizations and schools, and creation of informational materials. Should a smaller award be made, the production staff will prioritize funding options. The first priority is the completion of the documentary and compensation to Ms. D'Aquino for the work she has undertaken in the creation of the documentary. Revisions will ensure the documentary is broadcast-ready for SOPTV and OPB and to be screened for civic organizations. The second priority is entering the documentary in regional film festivals to highlight the Food Project and how Ashland builds community.

5. Outcomes

The outcomes of "The Green Bag Solution" can have direct and indirect impact on the City of Ashland. Direct outcomes include (1) an increase in the number of donors to the Ashland Food Project; (2) greater discretionary funds available to the Ashland Emergency Food Bank based on an increase in the amount of food donated via the Ashland Food Project; and (3) exposure for the City of Ashland through showings of the documentary at various film festivals and on public television. To measure these direct outcomes, the increase in the number of households donating will be monitored. Of those households, questionnaires will be administered to determine why they decided to join. To measure the financial impact on the Ashland Emergency Food Bank, the average pounds collected over the next twelve months will be calculated. To determine the financial impact, analysis of the amount of food collected will be correlated with the number of households joining the Ashland Food Project as a result of viewing "The Green Bag Solution". The increase in food donated will be computed in terms of net worth of the food; this will result in a dollar amount of funds generated through these donations. During each showing of the documentary at regional film festivals, surveys will be distributed to gain feedback on the impact of the film and the likelihood the participants will visit Ashland as a result.

There are a number of indirect outcomes anticipated. For example, the impact on volunteerism in Ashland, the understanding and empathy for those who are food insecure, how others in the community come together to

address other social issues are expected outcomes. Those, however, would be difficult to measure. It is hoped these would be self-evident in the way Ashland continues to create "community."

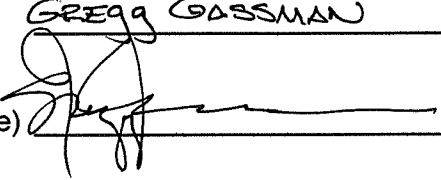
By signing below you certify that:

You, the grantee, understand that you must comply with all federal, state and local requirements applicable for the activities funded by this grant. Award of a grant by the City does not waive the grantee's obligation to obtain, at grantee's sole expense, all applicable permits that may be required for grantee's program or project.

And, that a grant may be conditioned on submission or other approvals to the City of a Certificate of General Liability Insurance in the amount of up to \$1,000,000 naming the City of Ashland, its officers and employees as additional insured.

And, that you the undersigned have legal authority to submit the above information on behalf of the organization named above.

Name (print) GREGG GASSMAN

Name (signature)  _____

Title PRODUCER, "THE GREEN BAG SOLUTION"

Applicant Organization Board Member Information Reporting Sheet

Name	Address	Phone	Occupation	Title	Term of Office
John Javna	219 Almond St. Ashland OR 97520	541.482.6140	Writer	Chair	2011-current
Paul Giancarlo	916 Garden Way Ashland OR 97520	541.482.7070	LCSW	Member	2011 - current
Jane Maynard	50 N Wightman St Ashland OR 97520	541.482.3051	Retired	Secretary	2011 - current
Marilyn Kovtunovich	276 Almond St Ashland OR 97520	541.482.8193	Retired	Treasurer	2011 - current
Mark Adams	327 Cambridge St Ashland, OR 97520	541.482.6075	Chiropractor	Member	2015 - current

City of Ashland Customer Demographic Profile

Please note: The information below reflects data from Ashland Food Project donors, Ashland Emergency Food Bank clients, and targets for "The Green Bag Solution" documentary. Data are reported as "AFP" / "AEFB" / "Documentary". The Neighborhood Food Project is the umbrella organization for the Ashland Food Project, as well as four other Food Projects in the Rogue Valley (Phoenix, Medford, Central Point and Eagle Point). Because the documentary focuses only on the Ashland Food Project and the Ashland Emergency Food Bank, the other Food Projects are not represented in these data.

The Ashland Food Project currently has over 2800 households donating an average of 24,000 pounds of food every other month. Data on the percentages on "Customers Age" are extrapolated from current census data on household make-up in Ashland. The Ashland Emergency Food Bank serves nearly 700 clients each month.

Organization Name: Neighborhood Food Project

Program/Event Name: The Green Bag Solution Documentary

For the Twelve month period of: January 2016 to December 2016

I. Customer Age (percentage)

Youth 0 to 17 years	<u>21 / 31 / 5 %</u>
Adult 18 to 39 years	<u>29 / 38 / 10 %</u>
Adult 40 to 64 years	<u>36 / 19 / 50 %</u>
Adult 65 and over	<u>14 / 12 / 35 %</u>
Unknown	<u>0 / 0 / 0 %</u>
Total	<u>100 / 100 / 100 %</u>

II. Staff Residence (percentage)

Ashland	<u>100 / 100 / 100 %</u>
Rogue Valley	<u>0 / 0 / 0 %</u>
Other	<u>0 / 0 / 0 %</u>
Total	<u>100 / 100 / 100 %</u>

II. Customer Residence (percentage)

Ashland	<u>100 / 73 / 60 %</u>
Rogue Valley	<u>0 / 0 / 15 %</u>
Other (within 50 miles)	<u>0 / 27 / 15 %</u>
Other (greater than 50 miles)	<u>0 / 0 / 10 %</u>

III. Of the Customers identified above, what percent do you estimate stayed overnight to attend your program, service or event? (Data for "The Green Bag Solution" documentary only) 15 %

**CITY OF ASHLAND
GRANTS PROGRAM BUDGET**

APPLICANT/ORGANIZATION: The Green Bag Solution / Neighborhood Food Project

PROGRAM/EVENT TITLE: The Green Bag Solution Documentary

PROJECT PERIOD: July 1, 2017 to June 30, 2018

REVENUE		
City of Ashland Grant Funds		\$10,000
Jackson County Funds /Identify:		\$
Other State or Federal Funds /Identify:		\$
Other Funds /Identify – KickStarter Campaign		\$ 6000
Other Funds (cont) – Ashland Food Project Mini-Grant		\$ 750.00
TOTAL REVENUE		\$ 16,800
EXPENDITURES		
A. PERSONAL SERVICES <i>(List costs by job title or function)</i>		
Total Salaries	% of time to project	\$ 13,200
1. <u>Laney D'Aquino, director/videographer</u>	<u>86%</u>	
2. <u>Teah Banks, production assistant</u>	<u>10%</u>	
3. <u>Rachel Davis, graphic designer</u>	<u>1%</u>	
4. <u>Mike Stephens, musical score</u>	<u>3%</u>	
Total Benefits		\$ NA
TOTAL PERSONAL SERVICES		\$ 13,200
B. MATERIALS & SERVICES:		
Video Supplies		\$ 300
Audio Engineering (Contracted)		\$ 750
Print Materials		\$ 500
Festival Entry Fees		\$ 1,000
Miscellaneous Supplies		\$ 300
Teaser Video for KickStarter Campaign		\$ 750
TOTAL MATERIALS & SERVICES		\$ 3,600
TOTAL EXPENDITURES		\$ 16,800



the
neighborhood food project
BUILDING COMMUNITY. SHARING FOOD.

March 20, 2017

To Whom It May Concern:

This is to confirm "The Green Bag Solution" documentary is sponsored by the Neighborhood Food Project under our 501(c)(3), federal identification number [REDACTED]

Please let me know if you have questions or need further information.

Sincerely,

John Javna
President and Chair
Neighborhood Food Project

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

FEB 17 2012

THE NEIGHBORHOOD FOOD PROJECT INC
PO BOX 1089
ASHLAND, OR 97520

Employer Identification Number:

[REDACTED]

DLN:

[REDACTED]

Contact Person:

SHEILA M ROBINSON

ID# 31220

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

September 1, 2011

Contribution Deductibility:

Yes

Addendum Applies:

No

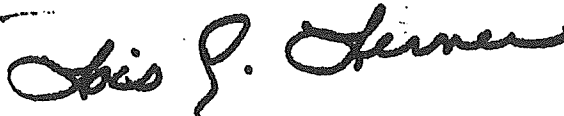
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



09/01/11 341 850.00

Articles of Incorporation - Nonprofit

Secretary of State - Corporation Division - 255 Capitol St. NE, Suite 151 - Salem, OR 97310-1327 - http://www.FilingInOregon.com - Phone: (503) 986-2200

FILED

SEP - 1 2011

OREGON SECRETARY OF STATE

REGISTRY NUMBER:

For office use only

In accordance with Oregon Revised Statute 192.410-192.490, the information on this application is public record. We must release this information to all parties upon request and it will be posted on our website.

For office use only

Please Type or Print Legibly in Black Ink. Attach Additional Sheet if Necessary.

1) NAME: The Neighborhood Food Project, Inc.

2) REGISTERED AGENT: (Individual or entity that will accept legal service for this business) John Javna

3) REGISTERED AGENT'S PUBLICLY AVAILABLE ADDRESS: (Must be an Oregon Street Address, which is identical to the registered agent's business office. Must include city, state, zip; No PO boxes.) 219 Almond Street Ashland, OR 97520

4) ADDRESS FOR MAILING NOTICES: 219 Almond Street Ashland, OR 97520

5) OPTIONAL PROVISIONS: (Attach a separate sheet.)

INDEMNIFICATION:

The corporation elects to indemnify its directors, officers, employees, agents for liability and related expenses under ORS 65.387 to 65.414.

6) TYPE OF CORPORATION: (SELECT ONLY ONE) Public Benefit Mutual Benefit Religious

9) INCORPORATORS: (List names and addresses of each incorporator. Attach a separate sheet if necessary.)

Name, Street Address, City, State, & Zip Code

Marilyn Kovtunovich, 276 Almond Street, Ashland, OR 97520

John Javna, 219 Almond Street, Ashland, OR 97520

Paul Giancarlo, 916 Garden Way, Ashland, OR 97520

10) EXECUTION/SIGNATURE(S): (All Incorporators must sign. Attach a separate sheet if necessary.)

By my signature, I declare as an authorized authority, that this filing has been examined by me and is, to the best of my knowledge and belief, true, correct, and complete. Making false statements in this document is against the law and may be penalized by fines, imprisonment or both.

Signature:

Handwritten signatures and dates: Marilyn Kovtunovich (8/30/11), John Javna (8/29/11), Paul Giancarlo

Printed Name:

Marilyn Kovtunovich

John Javna

Paul Giancarlo

CONTACT NAME: (To resolve questions with this filing.)

Robert V. Kuenzel, Attorney

PHONE NUMBER: (Include area code.)

541/552-0142

THE NEIGHBORHOOD FOOD PROJECT,



NEWINC

BY-LAWS
of
THE NEIGHBORHOOD FOOD PROJECT, INC.

ARTICLE I.

Board of Directors

Section 1. Qualifications

a. The permanent governing body, to be known as the Board of Directors, of The Neighborhood Food Project, Inc. (the "Corporation") shall consist of between three (3) and thirteen (13) members, as the members of said Board of Directors shall determine from time to time.

b. Said Directors shall serve for terms of two (2) years each. Directors may serve for more than one term, including consecutive terms, without any predetermined limit.

c. The terms of the Directors will be staggered and positions will become vacant as follows: Approximately half of the Directors' terms shall expire as of November 1 of each year, with the other Directors' terms expiring as of November 1 of the following year.

Section 2. Election

a. The initial five Directors have been appointed by the incorporators of the Corporation. At any regular or special meeting of the Directors, they may determine to change the number of Directors. If they do not do so within three months of their appointment, they shall assign two-year terms to three of them, and a one-year term to the other two. If they do change the number of Directors in such period, they shall assign approximately half of the first-year Directors two-year terms, and the other Directors one-year terms. Thereafter, if there are changes in the number of Directors, terms will be allocated to maintain the staggered term schedule.

b. Directors other than the initial Directors shall be elected by a majority vote of the Board of Directors, at any duly called meeting of the Board.

Section 3. Vacancies

Any Director may be removed from office by a vote of at least two-thirds of the other Directors at any duly called regular meeting or any special meeting duly called (in whole or in part) for this purpose, and held by the Board of Directors as provided in these By-Laws.

In the event of a vacancy in the Board of Directors by death, resignation, disqualification or from any other cause, such vacancy shall be filled by the remaining members of the Board of Directors without undue delay, and the Director so elected shall hold office for the unexpired

term of the Director whom he or she succeeds. During the existence of any vacancy, the remaining Directors shall possess and exercise all the powers of the full Board.

Section 4. Regular Meetings

Regular meetings of the Board of Directors shall be held at least two times per year, at such times and places as shall be determined by the Board, with at least thirty days' prior notice thereof to all Directors.

Section 5. Special Meetings

Special meetings of the Board of Directors may be called by the President or Vice President of the Corporation, or by any two Directors, at any reasonable time by giving every Director written notice thereof at least two (2) weeks before the date of such meeting, but the attendance of such Director or his or her written consent to the holding thereof shall be deemed a waiver of such notice.

Section 6. Quorum

A majority of the Board of Directors personally participating at the meeting shall constitute a quorum necessary for the transaction of any and all business of the Corporation. The President, or in his absence, the Vice President or other designated officer shall preside at all meetings.

Section 7. Executive Committee

There shall be appointed by resolution of the Board of Directors an Executive Committee, which shall have the authority to make decisions and take actions in the Board's stead between meetings of the Board, except as to matters concerning the continued existence of the Corporation or any merger or joinder thereof or therein into or with another entity or any proposed disposition of a substantial part of the assets or properties of the Corporation except in the normal course of its operations. The Board by resolution may specify more particularly the authority of the Executive Committee and any restrictions thereon. At the request of any two (2) members of the Executive Committee or any three (3) members of the Board of Directors, any matter brought before the Executive Committee shall be referred to the entire Board.

Section 8. Notices.

Any notices to be given hereunder shall be given in writing by any commercially reasonable means, including without limitation by mail, hand-delivered notice, overnight delivery service, facsimile or email.

Section 9. Determination of Matters.

a. Matters before the Board of Directors shall be determined by a majority vote of a quorum present at the commencement of the meeting at which the matters are determined, except (1) if a higher voting majority is specified therefor elsewhere in these By-Laws, or (2) in connection with any proposed dissolution, or merger with another entity, or cessation of operations, or disposition of any substantial portion of the assets or properties of the Corporation except in the normal course of operations, in which cases at least a two-thirds majority shall be required to approve the proposed action(s).

b. Directors need not be personally present to participate in or vote at meetings of the Board of Directors, provided that any absent Directors are participating by telephone or videoconference such that they can hear and be heard by the other Directors. Email "votes" will not be received.

c. To the full extent allowed by law, the Directors may take any action within their authority by unanimous written consent provided without a meeting.

ARTICLE II.

Officers

Section 1. Enumeration

a. The officers of this Corporation shall consist of a President, Vice President, Secretary and a Treasurer, all of whom shall be members of the Board of Directors and who shall be serve at the pleasure of the Board, and be elected to or removed from office by a majority vote thereof.

b. The Board of Directors, in its discretion, by resolution, may appoint additional officers to conduct the business of the Corporation, who shall be elected and may be removed as aforesaid.

Section 2. Duties of Officers

a. The President shall preside at all meetings of the Board and shall perform such other duties as the Board of Directors may from time to time authorize.

b. The Vice President, in the absence of the President or in case of his or her inability to act or in case it shall be inconvenient for him or her to act, shall perform the duties pertaining to the office of President.

c. The Secretary shall take and subscribe to the minutes of all meetings of the Directors. He or she shall (as may others authorized to give notices) mail or email notices to the Directors of the holding of any meetings as prescribed by these By-Laws. He or she shall perform such

other duties as may be assigned by the Board.

d. The Treasurer shall keep and deposit all funds in the name of the Corporation in a bank or banks to be designated by the Board of Directors. He or she shall keep careful and accurate books, records and accounts, and a reasonably current inventory, of all properties, real, personal or mixed, of every kind and character, of the Corporation, or held in trust or otherwise by the Corporation; and he or she shall perform such other duties as may be assigned by the Board.

e. All funds and properties of the Corporation shall be under the supervision of the Board of Directors and shall be handled and disposed of in such manner and by such officers or agents of the Corporation as the Board of Directors may by proper resolution authorize from time to time.

f. The Board of Directors may create such subordinate offices and employ such subordinate officers or agents as it may from time to time deem expedient, may fix the compensation of such officers or agents, if any, and define their powers and duties, provided that such delegation of authority be merely for administrative functions.

ARTICLE III.

Amendment of By-Laws

The By-Laws of the Corporation shall be subject to alteration or amendment by a majority vote of the Board of Directors at any regular meeting, or at any special meeting called (in whole or in part) for such purposes.

* * * * *

The foregoing By-Laws consisting of four (4) pages containing III Articles were duly adopted by the Board of Directors on the 4th day of October, 2011.

John Javna - signature on file
President

ATTEST:

Jane Maynard - signature on file
Secretary

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2014

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2014 calendar year, or tax year beginning _____, 2014, and ending _____, 20

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
NEIGHBORHOOD FOOD PROJECT

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
PO BOX 1089

City or town, state or province, country, and ZIP or foreign postal code
ASHLAND OR 97520

D Employer identification number
XXXXXXXXXX

E Telephone number
541 482 8172

F Group Exemption Number ▶

G Accounting Method: Cash Accrual Other (specify) ▶ _____

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ www.neighborhoodfoodproject.com

J Tax-exempt status (check only one) – 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other _____

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
 Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
Revenue	1	Contributions, gifts, grants, and similar amounts received						67,748																							
	2	Program service revenue including government fees and contracts																													
	3	Membership dues and assessments																													
	4	Investment income				16																									
	5a	Gross amount from sale of assets other than inventory																													
	b	Less: cost or other basis and sales expenses																													
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)							0																						
	6	Gaming and fundraising events																													
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																													
	b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																													
c	Less: direct expenses from gaming and fundraising events																														
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)							0																							
7a	Gross sales of inventory, less returns and allowances																														
b	Less: cost of goods sold																														
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)							0																							
8	Other revenue (describe in Schedule O)							0																							
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶							67,764																							
Expenses	10	Grants and similar amounts paid (list in Schedule O)																													
	11	Benefits paid to or for members																													
	12	Salaries, other compensation, and employee benefits																													
	13	Professional fees and other payments to independent contractors																													
	14	Occupancy, rent, utilities, and maintenance																													
	15	Printing, publications, postage, and shipping																													
	16	Other expenses (describe in Schedule O)							42,767																						
17	Total expenses. Add lines 10 through 16 ▶							42,767																							
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)						24,996																							
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)							13,704																						
	20	Other changes in net assets or fund balances (explain in Schedule O)																													
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶							38,700																						

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	13,704	22 38,700
23 Land and buildings		23
24 Other assets (describe in Schedule O)		24
25 Total assets	13,704	25 38,700
26 Total liabilities (describe in Schedule O)		26
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	13,704	27 38,700

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

What is the organization's primary exempt purpose?

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28	Managing the collection of thousands of pounds of food every other month for local food banks and pantries.		
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	42,767
29			
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30			
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31	Other program services (describe in Schedule O)		
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32	Total program service expenses (add lines 28a through 31a)	32	42,767

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
John Javna President	30.00	0		
Mark Adams Vice President	2.00	0		
Eliza Kauder Treasurer	5.00	350		
Jane Maynard Secretary	2.00	0		
Philip Yates Member	1.0	0		
Matt York Member	1.0	0		
Scott Perry Member	1.0	0		
Ken Wells Member	1.0	0		

7:23 AM

03/15/17

Accrual Basis

Neighborhood Food Project
Profit & Loss
January through December 2016

	<u>Jan - Dec 16</u>
Ordinary Income/Expense	
Income	
Donations	
Corporate Contributions	27,274.99
Foundations/Grants	25,250.00
Individuals	33,707.58
Reimbursement for Expenses	3,151.24
Total Donations	<u>89,383.81</u>
Investments	
Interest-Savings, Short-term CD	3.48
Total Investments	<u>3.48</u>
Total Income	<u>89,387.29</u>
Expense	
Business Expenses	
Business Registration Fees	145.00
Total Business Expenses	<u>145.00</u>
Contract Services	
Accounting Fees	1,531.25
Outside Contract Services	5,280.00
Total Contract Services	<u>6,811.25</u>
Fundraising Expenses	38.80
Operations	
Bags	15,547.16
Cards	3,753.32
Communications - phone, email	655.01
Database	7,447.21
Postage, Mailing Service	394.17
Printed Material	5,328.06
Printing and Copying	1,757.39
Supplies	3,491.22
Video	2,729.07
Video - Green Bag Solution	1,887.50
Volunteer Recruit / Retention	7,155.16
Website	2,767.56
Operations - Other	29.90
Total Operations	<u>52,942.73</u>
Other Types of Expenses	
Other Costs	143.10
Total Other Types of Expenses	<u>143.10</u>
Total Expense	<u>60,080.88</u>
Net Ordinary Income	<u>29,306.41</u>
Net Income	<u><u>29,306.41</u></u>