

Council Business Meeting

March 2, 2021

Agenda Item	Annual Appointment to the Citizens' Budget Committee	
From	Melissa Huhtala	City Recorder
Contact	Melissa.huhtala@ashland.or.us ; (541) 488-5307	

SUMMARY

Appointment of three vacant positions on the Citizens' Budget Committee with two terms ending June 30, 2023 and one term ending June 30, 2024.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Citizens' Budget Committee members Paula Hyatt and Shaun Moran terms ended on December 31, 2021 when they became elected to the City Council. Committee member Pamela Lucas resigned effective immediately in January 2021. Notice was made to the public of these vacancies. Eleven applications have been received for consideration from the following members of the public: Ellen Alphonso, Saladin Amery, Andy Card, Jim Falkenstein, Stephen Gagne, Donald Holm, Jessica Kensinger, Kristen Roy, David Runkel, Dennis Slattery, and James Whitaker.

Selection Process (Voting)

The seven Councilmembers will consider a field of eleven applicants for filling three Budget Committee vacancies.

This vote will be done via Zoom. Each Councilor will vote using the "Chat Feature" and will write their name and the name of the person(s) they vote for. The City Recorder will tally the votes and read them aloud.

The Council could choose any one of several voting schemes (or hybrids of them) to use for making of selections: e.g., "ranked choice" voting ("instant-run-off" voting); "exhaustive ballot" voting; "first-past-the-post" ("plurality") voting; or "approval" voting. Each of these schemes has its advocates and detractors, and each scheme entails some risk of the "spoiler effect": Candidate A would be the most-preferred candidate in a two-candidate race; but in a race with three or more candidates, Candidate B wins because Candidate C receives only a few votes, some of which Candidate A would receive if Candidate C were not in the race.

In order to reduce the risk of a "spoiler effect", to minimize the possibility of "tactical voting" (voting for a candidate other than one's most-favorite candidate to try to prevent one's least-favorite candidate from winning), and to avoid the complications of possible deadlocks and a plethora of subsequent balloting, staff is proposing a hybrid system. For the full selection process see attachment #12.

FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

N/A

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to appoint _____ and _____ to the Citizens' Budget Committee with term ending June 30, 2023 and appoint _____ to the Citizens' Budget Committee with term ending June 30, 2024.

REFERENCES & ATTACHMENTS

- Attachment 1: Ellen Alphonso
- Attachment 2: Saladin Amery
- Attachment 3: Andy Card
- Attachment 4: Jim Falkenstein
- Attachment 5: Stephen Gagne
- Attachment 6: Donald Holm
- Attachment 7: Jessica Kensinger
- Attachment 8: Kristen Roy
- Attachment 9: David Runkel
- Attachment 10: Dennis Slattery
- Attachment 11: James Whitaker
- Attachment 12: Selection Process (Voting).

**APPLICATION FOR APPOINTMENT TO
CITY COMMISSION/COMMITTEE**

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 20 E Main Street, or email melissa.huhtala@ashland.or.us. If you have any questions, please feel free to contact the City Recorder at 488-5307. **Attach additional sheets if necessary.**

Name Ellen Alphonso

Requesting to serve on: Citizen's Budget Committee (Commission/Committee)

Address 185 East Nevada St, Ashland, OR 97520

Occupation Accountant Phone: Home 404-234-5990

Work _____

Email ellen.alphonso@gmail.com

Fax _____

1. Education Background

What schools have you attended? Georgia Southern University, University of Iowa, Southern Oregon University

What degrees do you hold? B.S. in Communication Arts, M.F.A. Theater Arts- Design,

Post-Baccalaureate Certificate in Accounting- Public Accounting Focus

What additional training or education have you had that would apply to this position?

Over 100 hours in 5 years in continuing professional education related to governmental accounting and auditing standards.

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

In my previous position, I was on audit teams for multiple governmental entities, predominately city and county. As part of my

work experience, I performed oregon minimum standard budget testing. In my current work, I audit employee benefits

plans, so I no longer have a work conflict with volunteering for city of Ashland.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? I always think further training would be helpful. It's hard to know

what level and topic would be most important without knowing further details.



3. Interests

Why are you applying for this position? _____

4. Availability

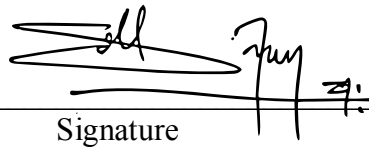
Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? _____

5. Additional Information

How long have you lived in this community? _____

Please use the space below to summarize any additional qualifications you have for this position

Date



Signature



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Name _____

Requesting to serve on: _____ (Commission/Committee)

Address _____

Occupation _____ Phone: Home _____

Work _____

Email _____

Fax _____

1. Education Background

What schools have you attended? _____

What degrees do you hold? _____

What additional training or education have you had that would apply to this position?

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? _____



3. Interests

Why are you applying for this position? _____

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? _____

5. Additional Information

How long have you lived in this community? _____

Please use the space below to summarize any additional qualifications you have for this position

Date

Signature



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Name Andrew Card

Requesting to serve on: Budget Committee (Commission/Committee)

Address 479 E. Hersey St, Ashland, Oregon 97520

Occupation Self-employed

Phone: Home 541-601-9803

Work _____

Email _____

Fax _____

1. Education Background

What schools have you attended?

Northwest Christian University, Southern Oregon University, University of Applied Sciences, HTW - Germany

What degrees do you hold?

Bachelor of Arts, Business Administration; Master of Business Administration;

Master of International Management

What additional training or education have you had that would apply to this position?

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

I have spent the past few years managing budgets for multiple small businesses in and outside of Ashland, Oregon. My duties include driving the companies' financial planning, revenue forecasting, budgeting

financial/cash flow statement analysis, ROI modeling for future investments/opportunities, etc. Prior to being self-employed, I spent three years in the marketing and communications department of UPS Europe

managing customer communications across each business segment and provided revenue management guidance and ROI modeling support.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? It is always beneficial to further one's knowledge regardless of skill level

and experience; therefore, yes, I agree that it would be advantageous to attend conferences or seminars.



3. Interests

Why are you applying for this position?

I want to give back to the City of Ashland with my experience in

finance, budgeting, and investing. As a member of the younger generation, I want to be part of building Ashland's future.

I have a fresh perspective on longterm ROI for our citizens and I want to ensure that our budget is sustainable into the future.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? I have a very flexible schedule and am able

to attend special meetings at any time of day.

5. Additional Information

How long have you lived in this community?

Rogue Valley Native. Left for college/career. Returned in 2016.

Please use the space below to summarize any additional qualifications you have for this position

I have spent the past five years doing business in Ashland and that has given me great insight into the wants and needs of the Ashland community. Understanding the values of your community is the foundation of priority-based budgeting.

This is an important qualification to have when determining where the city should allocate its financial resources.

Furthermore, being a business leader has honed my decision making ability when dealing with large financial decisions.

I work on complicated budgetary questions and have to make tough management choices every day, which will provide the experience that's

needed to successfully manage a budget as complex as the City of Ashland's.

1-29-2021

Date

Andy Card

Signature

Digitally signed by Andy Card
Date: 2021.01.29 20:38:43 -0800



CITY OF ASHLAND

APPLICATION FOR APPOINTMENT TO CITY COMMISSION/COMMITTEE

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 20 E Main Street, or email melissa.huhtala@ashland.or.us. If you have any questions, please feel free to contact the City Recorder at 488-5307. **Attach additional sheets if necessary.**

Name Jim Falkenstein

Requesting to serve on: Citizens Budget (Commission/Committee)

Address 540 Lakota Way, Ashland OR 97520

Occupation Television Property Master

Phone: Home 541-708-0185

Work 818-468-2849

Email falkenprops@gmail.com

Fax _____

1. Education Background

What schools have you attended?

Michigan State University, The University of Michigan, University of Cincinnati, Cleveland State University

What degrees do you hold?

BS in Forestry, MA in Film&Television

What additional training or education have you had that would apply to this position?

Three years of producing the 5 Minute Meeting has been pretty educational.

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

25 years as head of the Property Department for 100s of television programs managing a yearly budget of

approximately \$200,000.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? Absolutely. Why would anyone want to stop learning?



3. Interests

Why are you applying for this position?

"The Budget" isn't some unknowable mystery.

It can be more clearly explained and presented to citizens and officials alike.

I enjoy distilling and communicating information and think my skills will benefit this process.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings?

My jobs are occasional and out of town, but with Zoom, I can make all meetings.

5. Additional Information

How long have you lived in this community?

9 years

Please use the space below to summarize any additional qualifications you have for this position

I'm a quick study and good with numbers.

Sure, I don't have a degree in finance or accounting but that isn't what I'm here for. Clarification and communication, that's my bag. Many times it's not what you say, but how you say it.

Don't let the jokes and good looks fool you, I'm a smart son-of-a-bitch and there's not a lazy bone in my body.

I'd love to do more to help this awesome little town.

8-20-20

Date

james-iac.local

Signature

Digitally signed by james-iac.local
Date: 2020.08.20 13:10:33 -0700



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Name Stephen R. Gagne

Requesting to serve on: Citizen's Budget Committee (Commission/Committee)

Address 155 Westwood Street, Ashland OR 97520

Occupation Filmmaker Phone: Home 541/488-2669

Work _____

Email wcp_chair@97520.net

1. Education Background

What schools have you attended? New York University, School of the Arts (film school)

What degrees do you hold?

During my last 2 years at NYU Film School, I was also working full time as head audio engineer at Bill Graham's Fillmore East. When Bill closed down his NYC operation in 1971 I moved west and left film school before graduation because, while I had been Dean's List at NYU, I was actually learning more at the Fillmore. I then became head of Bill Graham's Fillmore West / Winterland audio division. Years later, when I left rock and roll to work at Peninsula School in Menlo Park, CA, I was promoted to head teacher after 3 years training, and continued teaching there for 17 years before moving to Ashland.

What additional training or education have you had that would apply to this position?

At Peninsula School (est. 1920; 50 staff & 250 students) I was appointed staff representative and VP of the school board. Served also on the board's budget committee for years. In Ashland, I have served on the board of RWE, the nonprofit Rogue World Ensemble, including serving as board chair, overseeing budget. I've served on Ashland's Wildfire Safety Commission for over 6 years, and have chaired that commission for the last several years.

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position? Peninsula School, Ltd., where I taught for 20 years, was founded on a consensus model, which was utilized by administration and in the classroom. I grew to have great respect for how the consensus process leads to well informed decisions — where each voice is honored before decisions are made.

After moving to Ashland in 2002, I saw how valuable that training was when I became co-director and later post production supervisor and lead editor of the Thrive movie, working with a 7 million dollar budget over a 7 year period. (Thrive has been seen by over 85 million people and is in over 20 languages.) After Thrive wrapped in 2012 I've again found these skills of constructive engagement essential in my work with the Wildfire Safety Commission and the other (RWE) board I have chaired.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why?

I have regularly been viewing City Council meeting videos and study sessions on the City web site, and if appointed also plan, in advance of next spring's budget meetings, to watch the full catalog of budget meetings from the last biennial budget committee's sessions as part of my preparations for working on the next budget. I'm also open to other recommendations of pertinent trainings if needed.



3. Interests

Why are you applying for this position?

Shortly after becoming chair of the Wildfire Safety Commission, I delivered that commission's annual report to Ashland's City Council. That report contained strong financial recommendations regarding wildfire budget needs that, in hindsight, were insufficiently informed and ill-advised. It became clear that while Council shared our wildfire concerns, our commission knew little about the intricacies and limitations of Ashland's budget planning process. I became highly motivated to fill that knowledge gap, and as I began learning how it all worked, I discovered I'm quite interested in helping Ashland arrive at a viable budget that really matches the needs and wishes of its citizens.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Yes. _____

Do you prefer day or evening meetings? Day preferred; evening also OK. _____

5. Additional Information

How long have you lived in this community? Since early 2002 _____

Please use the space below to summarize any additional qualifications you have for this position

I've discovered, in my various careers, that I get great pleasure and satisfaction from healthy collaborations, and believe I have good things to offer when working with others. I seem to naturally gravitate towards keeping the larger picture in mind, what might be called the 30,000 foot view.

The City Budget committee feels like an excellent match for my skill set, and as I described above, it is an area of high interest.

My wife and I hope to remain in Ashland for the rest of our lives, and love it here. I have a big investment in doing whatever I can to help this community hold on to the countless ways it is remarkable, as well as being open to the problems and working to find constructive, well balanced solutions.

Recommendations: In addition to what's below, there are additional recommendations on a separate PDF titled Stephen Gagne- recommendations suppliment.pdf

Stephen and I worked very closely together during the founding years of Rogue World Music, and I'm writing to offer an enthusiastic recommendation.

Stephen was on Rogue World Music's board from our launch in 2009, and was chair of the board for several years. Over time his role expanded to include Technical Director and Instrumental Coordinator for all annual performances of the Rogue World Ensemble. Stephen's contribution over his many years of service was instrumental in our organization's early success. At the heart of his board work was a genuine dedication to collaborative problem solving and leadership. He arrived well-prepared for important conversations, provided thoughtful and focused critical insights, and clearly enjoyed the creative process of making our mission happen.

In Stephen's roles as Technical Director and Instrumental Coordinator, he handled demanding sound and technical needs for our ambitious choral performances with relaxed professionalism and attention to detail. These roles required a highly skilled communicator working as a liaison between the Artistic and Musical directors and a wide variety of instrumental accompanists. Not only did he ensure good communications but also provided recording, editing and distribution of all repertoire to our collaborators. Stephen brought joy to the job and elevated the quality of our performances every time.

Sincerely, Megan Danforth
Founder, Rogue World Music
541-613-1306
frendzfam@gmail.com
December, 2020

Date Dec. 17, 2020


Signature



Stephen Gagne application for Citizen Budget Committee, addendum page 1: Recommendations on Linked-in covering my work from 2005-2012 on the Thrive movie:

in (5) Stephen Gagne | LinkedIn x +


https://www.linkedin.com/in/stephengagne1/

in Search Home My Network Jobs Messaging

Stephen Gagne
Manager & musician with Band du Pays Swing. Also handle production & editing/mixing of concert videos and C...


Recommendations Ask for a recommendation

Received (3) Given (0)




Lee Waterworth
Entrepreneur in Residence
// Catalyst // Digital Media Specialist
December 1, 2012, Lee worked with Stephen in different groups

Stephen has to be the most meticulous, detail oriented director I have ever had the pleasure of working with. His process is flawless. Every possible outcome is mapped out in detail and planned for thoroughly. He is consistently willing to go the extra mile and is a real team player - not a sniff of an ego here. He's a brilliant problem solver and an invaluable member of any production team. I wish more directors were like him as my life would become so much easier, hence this gushing recommendation! [See less](#)



Kimberly Carter Gamble
Producer, Director, Co-Writer
October 15, 2012, Kimberly was a client of Stephen's

I was the Producer and Co-Writer of THRIVE, a feature-length documentary that has been seen by 10 million people in 20 languages since its release less than one year ago. I worked closely with Stephen for seven years. He was officially the Director of Photography, Director, Line Producer and Editor, but that is only part of what he provided. He gave trusted and up-to-date tech support, indispensable consultation on absolutely everything including computer graphics, animation and the script itself. He was good-natured, reliable, a great communicator and a real team player. He has unparalleled standards of excellence and the best can-do attitude of anyone I have ever met. Stephen added brilliantly to the quality of the final movie and to the process of its creation, and I will be forever grateful to him. I offer my uninhibited endorsement and recommendation and am happy to talk to anyone lucky enough to have the prospect of working with Stephen in their future. [See less](#)



Foster Gamble
Co-creator, Co-Writer, Director of Visual Design for THRIVE II: This is What it Takes! President, ThriveOn, LLC
February 26, 2012, Foster was a client of Stephen's

Stephen's expertise in numerous areas is extraordinary and constantly updating - photography, sound, editing, lighting, directing... He is the ultimate problem solver and extremely detail-oriented. He has great common sense, warmth and profound "human" sensibility. He is a very innovative creative artist as well as a completely competent technologist. His commitment to excellence and timeliness is unwavering. Working with Stephen I could totally relax about his trustworthiness - to do a great job with complete integrity. He was absolutely indispensable to the success of THRIVE: What on Earth Will It Take? and to the joy of making it. Anyone would be fortunate to have him join their team. [See less](#)

PENINSULA SCHOOL, Ltd.

Peninsula Way
Menlo Park, Calif. 94025
Phone (415) 325-1584



April 6, 1997

I am writing this letter of recommendation for Stephen Redding Gagné, with whom I worked during my four-year tenure as director of Peninsula School from 1992-96. As background, Peninsula School is a private nonprofit progressive alternative nursery and elementary school established in 1925.

Stephen has taught at Peninsula School since 1979. During my directorship, he taught 9,10 and 11 year olds in the 5th grade—the first year of Peninsula's Upper School (grades 5-8).

Stephen is a highly gifted, dedicated, loving, and very creative teacher. Year after year Stephen meets his primary goal of establishing close, nurturing relationships with each child in his class as well as establishing strong working relationships with each family. From September to June, Stephen immerses himself in his working with children, with a strong curriculum which is guided and often times emerges from the classes interests as well as interests of individual children. He brings incredible energy and expertise in a number of specialized areas such as computer and electronic technology, writing, graphic arts, animation, natural science/oceanography, music, film, and photography.

In addition to his very full-time work with children, Stephen spent the last decade developing an amazing computer program, valued at \$70,000, enabling Peninsula's Upper School youngsters to explore everything from word processing to multimedia presentation authoring. Since there was essentially no budget, Stephen outfitted several Peninsula class rooms by soliciting and rebuilding donated computers. Due to the success of his efforts, the school was recently awarded an anonymous gift of \$50,000 to acquire new, state-of-the-art equipment.

Stephen works very closely and collegially with his teaching assistants both supporting their work as well as learning and growing along with them as a peer. He has also volunteered his time and energy volunteering for positions on the Board of Directors, including serving as Vice President.

Stephen is a very warm and caring person. He is very articulate, open and direct in his communication as well as being very present in his interactions. You know where you stand with Stephen. I found my interactions with him to be refreshing, stimulating and sometimes challenging, all of which I appreciated because of his honesty and integrity.

I recommend Stephen most highly for any number of different positions and would gladly speak with anyone regarding his employment in more detail. I can be reached at my home address: Star Route 1, Box 75, La Honda, California; by telephone at 415-747-0276; by FAX at 415-747 0453; or email at youngholt@southcoast.net.

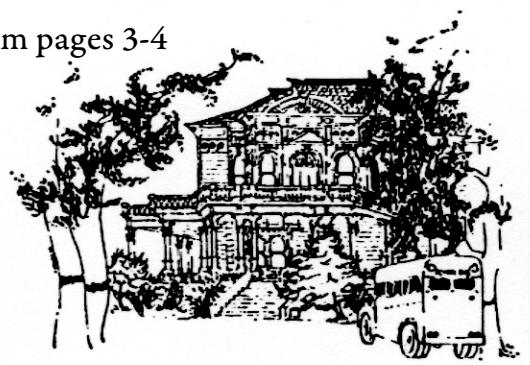
Sincerely,

Handwritten signature of Carol Lou Young-Holt

Carol Lou Young-Holt

PENINSULA SCHOOL, Ltd.

Peninsula Way
Menlo Park, Calif. 94025
Phone (415) 325-1584



February, 1994

I write in enthusiastic recommendation of Stephen Gagne for consideration for any opportunity he is interested in pursuing!

I have known Stephen since 1979 when he came to Peninsula School where I was the Director, interested in volunteering in a teaching capacity so that he could see if that was indeed what he wanted to do, if he was good at it and if he enjoyed it. He began as a volunteer assistant in the fifth grade classroom, by the next year he was hired as the half-time woodshop teacher and a half-time classroom assistant. He became a full-time head teacher in the fifth grade in 1982, and is teaching there now. One year during these fifteen years he served as the "swing" teacher, working as the additional head teacher in the 5th-8th grades. Until 1992 when I retired as the Director, I was Stephen's supervisor, and I enjoyed a lively and mutually supportive collegial relationship.

Stephen is a dynamic, talented and creative person, with many skills and interests, and he shares this knowledge enthusiastically and effectively with children and adults alike. He is a born learner and tinkerer, and loves the challenge of solving a problem, whether it is a better way to explain a math concept or dealing with a particularly difficult social problem with children.

Stephen enjoys being with kids, enjoys their energy, their games, their silliness and good humor. He is patient with children, respectful of their ideas and concerns, and thoughtful about helping them become skilled at solving their own problems and working together. He is adept at enabling children to discover concepts and apply their new skills and understanding, in both their academic work and their social and emotional development.

A highly intelligent person, Stephen not only works effectively in a linear, rational way, but is intuitive and creative in his learning, teaching and communicating. He is insightful about children and adults, and is serious and thoughtful about his own process of self-discovery. He is a mature and responsible person, a friendly and cooperative colleague.

Stephen's interests include photography, music, computers, and video, and he has shared his real talents in these areas with his students and the school community. Many of the pictures he has taken at school have been used in our school publications and publicity, and we have commissioned him to do the photography for some events in the community.

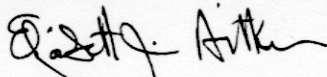
His photography class for students has resulted in some outstanding creative work by kids as they take their new understanding of how a camera works and use it to catch images of great creativity. With his own enthusiasm for music, he has enabled his students to really enjoy singing together. He has taken his interest in improvisational drama and video and worked with his classes to create wonderful video plays which they have written, filmed, acted and edited themselves with great pride and enjoyment.

In recent years, Stephen has taught himself to use computers for his own work and has developed an extensive program at the school for students to learn how to use computers for writing, game creation, and graphic design, as well as using some interesting educational software. His work with children and computers has been exciting and effective, and this has influenced other teachers to look at ways of using computers in their own classrooms. He has volunteered his time in recent years to help the office staff use computers for the writing, alumni data and bookkeeping work of the school.

Always interested in the challenge of new learning, Stephen took his dissatisfaction with textbook math teaching and went about creating his own program using the innovative and pioneering work of several renowned math teachers and "translating" them into lesson plans for fifth graders. This work was not only effective for teaching and learning math in his own classroom, but inspired other teachers at the school to extend their own math teaching to include these approaches to teaching math concepts using manipulative materials and intuitive thinking strategies.

My knowledge of Stephen's work is primarily in teaching, but I am aware of his talents and contributions in other fields. I can say that whatever he decides to do, he does it with energy, imagination and heart. I recommend Stephen with great confidence and enthusiasm.

If you have any questions or would like to speak with me about this recommendation, please contact me at (415) 851-7202.



Elizabeth J. Aitken
Director Emeritus

CITY OF
ASHLAND

**APPLICATION FOR APPOINTMENT TO
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Name Donald Holm

Requesting to serve on: Citizens' Budget Committee (Commission/Committee)

Address 735 Leonard Street

Occupation Semi-retired Diplomat,
U.S. Foreign Service Phone: Home 541-363-6658
Work _____
Email holmwork10@gmail.com
Fax _____

1. Education Background

What schools have you attended? Macalester College, University of Colorado

What degrees do you hold? B.A., post-graduate Studies
in law and accounting.

What additional training or education have you had that would apply to this position?

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

Managerial positions in the U.S. Foreign Service,
including as American Consul General, and Deputy
and Acting Ambassador.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? I have no first-hand

Knowledge of how the Ashland City government
functions.



3. Interests

Why are you applying for this position?

As an Ashland resident and property owner, I would like to be involved in determining how the City's resources are spent.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings?

No restrictions on my availability.

5. Additional Information

How long have you lived in this community?

Three years.

Please use the space below to summarize any additional qualifications you have for this position

March 16, 2020
Date

Ronald Delun
Signature



January 29, 2021

Melissa Huhtala
City Recorder
City Hall
20 E Main St
Ashland, OR 97520

Dear Ms. Huhtala,

It is my understanding that there are three open seats for the Citizens' Budget Committee, and I would like to put my name in for consideration once again.

The reason that I am interested in this position is that nearly half of Ashland's citizens are under age 40, and we are historically underrepresented on the City Council as well as on committees and commissions. As a millennial, I represent younger generations of Ashlanders wanting to have a seat at the decision-making table. Moreover, I will take an active role in helping vulnerable populations cope with our changing economy by advocating for smart public policy actions.

My resume is enclosed with this letter so you can read my education, work experience, and achievements. I would appreciate an opportunity to talk with you, or a member of the Council to see how my experience and skills could benefit the Committee. Thank you for your time and consideration. I look forward to speaking to you in the near future.

Sincerely,


Jessica Kensinger

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Name Jessica Kensinger

Requesting to serve on: Citizens' Budget Committee (Commission/Committee)

Address 130 Orange Ave, Ashland, OR 97520

Occupation Graduate Student, SOU Phone: Home 541-661-6030

Work _____

Email jessicakensinger@gmail.com

Fax _____

1. Education Background

What schools have you attended? Univ. of Southern California; Univ. of Nevada Las Vegas; SOU

What degrees do you hold? BA Gender Studies (USC)

What additional training or education have you had that would apply to this position?

I am a first year MBA student at SOU.

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

Managing Partner, Eminence Luxury Services, LLC (NV)

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? Yes. To strengthen the City's budget.



3. Interests

Why are you applying for this position?

Please see attached letter.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? Yes. Evenings.

5. Additional Information

How long have you lived in this community?

1.5 years

Please use the space below to summarize any additional qualifications you have for this position



1/29/2021

Date

Jessica Kevanigh
Signature



Jessica Kensinger

130 Orange Ave, Ashland, OR 97520
541.661.6030 • jessicakensinger@gmail.com

Work Experience

Unashamed Ministries - Brookings, OR

07/2017 – Present

A ministry advocating for marginalized people and populations

Co-Director

- In collaboration with community partners (mental health organizations, nonprofits, and churches) relieve the suffering of addicts and their families by providing education and guidance / in turn achieving beneficial outcomes and improving upon their quality of life through recommended changes in work or living environments, consistent with their needs and capabilities
- Facilitate change via in-home visits, assistance and education including but not limited to: health/wellness, community resources/services, housing options, securing employment, and optional bible instruction and prayer; conduct regular ongoing assessment of family and living conditions
- Provide appropriate agency (AA/NA, Mental Health Services, Hotlines, Food Pantries, Social Services...) referrals for victims of systematic corruption, individuals with addictions, bullied children/adults, individuals unjustly accused of crimes, or those dealing with the stigma of addiction and mental health issues
- Effectively and consistently communicate addiction service offerings and plans in alignment with client needs, establishing positive relationships throughout the course of services and support meetings
- Establish and maintain effective and consistent communication with donors, mentors (experts, clergy, politicians...), staff/out sourced contractors, volunteers, and collaborators (small business owners, nonprofits, landlords, doctors...)
- Maintain safe and competent practices promoting and adhering to HIPAA and Ministries standards and regulations

Coastal Online Media/Junior Chamber - Brookings, OR

06/2014 – Present

Young blooded people with a desire to make a difference in the community for volunteer activities, boards, elected campaigns, nonprofits, small businesses and artistic expression

Founder/Director

- In collaboration with community partners (social action organizations, small businesses, politicians...) source leadership opportunities for disadvantaged individuals; provide education, guidance, and connect with resources (small business workshops, educational programs, grants/scholarships...) in turn enabling individuals the ability to gain experience, empowerment, and to broaden their perspective
- Responsible for mentor recruitment, training, and assignment including up to 50 mentors/10 core mentors providing leadership for up to 300 students with approximately 15-20 students selected per season for training with many currently earning a living wage and even holding public offices
- Conduct chat interviews, client evaluations, recommendations, and determine nominations, recipients of financial support and/or one-on-one training, and individuals to be cut from program
- Develop and maintain effective communication systems and protocol between clients and team
- Conduct monthly in-home visits for active students toward goal of improving upon their quality of life through recommended changes in environments consistent with their needs and capabilities
- Maintain safe and competent practices promoting and adhering to HIPAA and set agency standards and regulations

Clark County Social Resource Network - Las Vegas, NV

02/2009 – 06/2014

Offering services to improve physical and behavioral health

Founder/Director

- In collaboration with community partners (commerce, nonprofits, churches...) assisted individuals and families in need of sustaining education, guidance, and connections with resources (legal, domestic, cost saving, scholarships/loans...) in turn achieving beneficial outcomes and improving upon their quality of life through recommended changes in work or living environments, consistent with their needs and capabilities
- Provided in person and telephone assessments to develop and implement individualized objects toward achieving identified goals
- Developed and maintained resources directory (legal, financial, scholarships/loans...)
- Established and maintained effective and consistent communication with individuals/families, participating small businesses and service providers
- Maintained safe and competent practices promoting and adhering to HIPAA and set agency standards and regulations

Women's Resource Center - Oceanside, CA

06/2006 – 02/2007

Dedicated to providing the highest quality supportive services, counseling, shelter and education to women, children, and men involved in or threatened by domestic violence or sexual assault

Crisis Counselor

- Provided telephone/hotline counseling focusing support on (but not limited to) sexual assault, domestic violence, homelessness; offering supportive counseling to help with extremely stressful or overwhelming situations toward the objective of reviving, encouraging, empowering individuals/families and goal of rebuilding lives
- Practiced Trauma Informed Care providing and developing: safety, transparency and trustworthiness, choice, collaboration and mutuality, and empowerment
- Obtained 69-hour training as Sexual Assault and Domestic Violence Victim's Advocate
- Maintained safe and competent practices promoting and adhering to HIPAA and set Center standards and regulations

What Better Time Than Now - Oceanside, CA

04/2005 – 04/2010

Offering support to improve physical and behavioral health

Founder/Director

- In collaboration with community partners (nonprofits, social services, servicemen/family services) assisted our community's young women and military wives with reducing isolation and depression, to introduce women to services (as well as to one another, to aid victims of domestic violence, and provide women with emotional and/or financial crisis guidance
- Conducted regular women's group meetings in support of achieving beneficial outcomes and improving upon their quality of life
- Developed and maintained resource directory (nonprofits, social services, servicemen/family services)
- Responsible for all areas of administrative support, including submission of tax exempt application
- Conducted clothing drives to provide fashionable social and work-related attire toward goal of improving upon and reinforcing a positive public identity
- Supported food ministries including (but not limited to) collecting food, promoting services, maintaining presence on location, assisting with on and offsite distributions
- Maintained safe and competent practices promoting and adhering to HIPAA and set agency standards and regulations

Internships and Practicums

Multicultural Center/Centro Multicultural-UNLV - Las Vegas, NV

Fall 2009

- Office of Diversity and Inclusion event planning
- Founding member of the Multicultural Graduate Student Leadership Council

Beacon Academy of Nevada - Las Vegas, NV

Spring 2010

- Established and maintained effective and consistent communication with students in need of support and assistance with school and/or crisis related issues
- Updated resource directory (education/scholarships, food, housing, medical...)

Gender Studies and the Community - Los Angeles, CA

USC Senior Project

- Conducted Interviews and assessments with homeless and economically disadvantaged women; evaluated local resources and reported findings
- Established and maintained effective and consistent communication with respondents throughout process through to completion of projects publication

Education

- Master of Social Work/MSW (30 credits, unfinished) / 09/2009 – 02/ 2011
University of Nevada, Las Vegas - Las Vegas, NV
- BA-Gender Studies / GPA 3.3 / 09/2000 – 05/2004
University of Southern California - Los Angeles, CA

Technical/Transferable Skill Highlights

- Highly organized and detail-oriented; demonstrated ability to successfully multi-task in a high stress/high-volume environment with speed and accuracy on a daily basis
- Ability to provide guidance and training at professional level in areas of expertise; clearly communicate with coworkers and/or the general public
- Excellent ability to identify, prioritize, resolve and/or escalate time sensitive/complex issues promptly
- Mathematics (Scored 7/7 on National Career readiness WorkSourceWA exam)
- Develop and execute event outreach for web, e-communications, and guerrilla marketing – repeatedly demonstrating ability to meet tight deadlines while maintaining high-quality content
- Develop, Manage, Maintain Workflow and Operational Systems
- Project management including but not limited to data collection, recording, analysis, and reporting
- Adept PC proficiency including, but not limited to: Word, Excel, Publisher, PowerPoint, Web design, Wordpress.com/Wordpress.org, Wix, LastPass, Highrise, Basecamp, G Suite, Statistical Package for the Social Sciences (SPSS); with aptitude for learning new applications quickly
- Social media adept: Youtube, Twitter, Facebook, LinkedIn, Instagram, Streaming, XSplit, ManyCam, YouStream
- Foreign language (beginning Spanish)

**APPLICATION FOR APPOINTMENT TO
CITY COMMISSION/COMMITTEE**

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 20 E Main Street, or email melissa.huhtala@ashland.or.us. If you have any questions, please feel free to contact the City Recorder at 488-5307. **Attach additional sheets if necessary.**

Name Kristen Roy

Requesting to serve on: Citizens Budget Committee (Commission/Committee)

Address 684 Ashland Creek Drive, Ashland Oregon 97520

Occupation Healthcare Attorney and Mom Phone: Home 603-723-4445

Work 541-789-5668

Email kristen.renae.roy@gmail.com

Fax _____

1. Education Background

What schools have you attended? Berlin High School (NH), Dartmouth College (NH), Univ of NH Law School (NH)

What degrees do you hold? Bachelor of Arts, Juris Doctor

What additional training or education have you had that would apply to this position?
I have general compliance and regulatory training. As part of my education and training, fiscal accountability and financial accumen were focuses (especially during law school).

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?
I have practice heathcare law for over 10 years - working on both the east coast. I have worked in all types of legal settings - small law firm, large firm and in-house (currently Asante). I am able to analyze complex problems efficiently. I handle conflict professionally. I am enthusiastic about the work that I do.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? Yes - you can always learn more.



3. Interests

Why are you applying for this position?

I am looking to contribute to the Ashland community.

I am a professional working mom, and I think I could provide a voice for the younger families in Ashland.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings?

Generally available pending work schedule

5. Additional Information

How long have you lived in this community?

3+ years (April 2017)

Please use the space below to summarize any additional qualifications you have for this position

In my role as an Executive team leader of a major healthcare entity I am very familiar with financial budgets

and routine reviews. I also have served on many non-profit Board of Directors, where it was required to review

and approve budgets on an annual basis. These organizations include: Planned Parenthood, Dress of Success

and Sexual Assault Response Team of Southern Oregon.

7/28/20

Date

/s/ Kristen Roy

Signature



CITY OF ASHLAND

APPLICATION FOR APPOINTMENT TO CITY COMMISSION/COMMITTEE

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 20 E Main Street, or email . If you have any questions, please feel free to contact the City Recorder at 488-5307. **Attach additional sheets if necessary.**

Name David R. Runkel

Requesting to serve on: Citizens Budget (~~Commission~~/Committee)

Mailing Address 293 Plum Ridge Drive

Physical Address SAME

Occupation Retired Phone: Home 541-210-0031

Work _____
Email runkels@ketchikan.com
Fax _____

1. Education Background

What schools have you attended? Penn State

What degrees do you hold? B.S. Economics

What additional training or education have you had that would apply to this position?

Alaska Department of Revenue - annual budgeting class -

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

Business owner

state + federal grant experience in creating budgeting

repeater company city, county, state + federal budget

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? Always open to new training



3. Interests

Why are you applying for this position? _____

see Attached

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? _____

yes ~ Available

5. Additional Information

How long have you lived in this community? 19 years

Please use the space below to summarize any additional qualifications you have for this position

8/17/20
Date

Dore R. Reed
Signature



This replaces application filed earlier this year, but apparently lost or discarded.

After considerable thought and consultations with friends, I'm applying for reappointment to the Citizens Budget Committee to provide experience and continuity to the city's budgeting process. Ordinarily, I would not be seeking another term, but I've been convinced that with a city manager who may or may not have Ashland experience, a new Finance Director, a new mayor and new members of the City Council having an "old hand" on board could be valuable to the city.

I never expected to seek to step into the role (or try to fill the seat) of the late Marty Levine, whose many years of unmatched service on the Budget Committee provided the city with valuable background and knowledge of city budgeting.

Thank you for your consideration.

CITY OF ASHLAND

APPLICATION FOR APPOINTMENT TO CITY COMMISSION/COMMITTEE

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Name Dennis Slattery

Requesting to serve on: Citizen Budget Committee (Commission/Committee)

Address 1405 Pinecrest Ashland, OR

Occupation Accounting Educator Phone: Home 541 890 0506

Work _____

Email slatterd@sou.edu

Fax _____

1. Education Background

What schools have you attended? Southern Oregon University

What degrees do you hold? BS Degree in Business Administration & a Masters in Business Administration

What additional training or education have you had that would apply to this position?

I am a CPA and have been involved with governmental accounting for many years at various levels and institutions.

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

Managed resort type hotels, was a controller for a company in Medford, had my own CPA firm and have been an accounting educator

for the past 18 years. I have also served on the Ashland Citizen Budget committee, past chair, and on the Ashland City Council

for two terms. As a member of the Board of Trustees for SOU I was the finance committee co-chair.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? I think I am pretty up to speed, but always willing to learn more.



3. Interests

Why are you applying for this position?

I think Ashland is facing a very challenging period and would

like to continue to contribute to this community in this manner. I like strategic planning and believe the work of the CBC essential.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? Yes. I am fairly flexible but prefer evenings.

5. Additional Information

How long have you lived in this community?

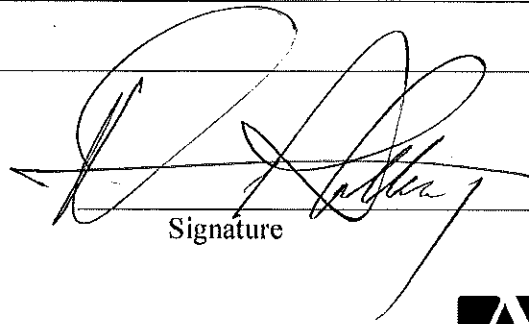
42 years

Please use the space below to summarize any additional qualifications you have for this position

I think I have pretty much outlined my qualifications in this application. I am happy to have further discussions.

1/25/2021

Date



Signature



**APPLICATION FOR APPOINTMENT TO
CITY COMMISSION/COMMITTEE**

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Name James P Whitaker

Requesting to serve on: Budget (Commission/Committee)

Address 262 Sheridan Street

Occupation Wine Shop Owner/Business Person Phone: Home 541-941-4862

Work _____

Email jwhitaker@smartspromarketing.com

Fax _____

1. Education Background

What schools have you attended? University of California, Berkeley; University of Toronto; others

What degrees do you hold? B.A. English, M.A. English

What additional training or education have you had that would apply to this position?

I have worked in and with the insurance industry since 1975. I hold two professional designations: Chartered Property &

Casualty Underwriter (CPCU) and Associate Risk Management (ARM)

2. Related Experience

What prior work experience have you had that would help you if you were appointed to this position?

I have owned my businesses since 1988. I know accounting, finance and the practical aspects of running a business.

I have served on various non-profit boards, including Siskiyou Institute, Accupuncture & Integrative Medecine College

of Berkeley, and I served as president and chairman of the board of the Golden Gate Chapter of the Society of Chartered Property Casualty Underwriters.

Do you feel it would be advantageous for you to have further training in this field, such as attending conferences or seminars? Why? It's always advantageous to acquire additional skills and keep

up with current trends in your profession and other relevant fields of interest.



3. Interests

Why are you applying for this position?

I would like to support my community with

with insights I've acquired from running my own businesses for over thirty years
and my years working in the fields of insurance and publishing.

4. Availability

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Do you prefer day or evening meetings? I'm usually

comfortable with either arrangement.

5. Additional Information

How long have you lived in this community?

22 years

Please use the space below to summarize any additional qualifications you have for this position

Multiple horizontal lines for writing additional qualifications.

6/4/2020

Date

[Handwritten Signature]
Signature



SELECTION PROCESS (VOTING)

The seven Councilmembers will consider a field of 11 applicants for filling three Budget Committee vacancies. Any one of several voting schemes (or hybrids of them) could be used for making these selections: e.g., “ranked choice” voting (“instant-run-off” voting); “exhaustive ballot” voting; “first-past-the-post” (“plurality”) voting; or “approval” voting. Each of these voting schemes has its advocates and detractors, and each scheme entails some risk of the “spoiler effect”: Candidate A would be the winning candidate in a two-candidate race; but in a race with three or more candidates, Candidate B wins because the few votes Candidate C receives would have been enough to have made Candidate A the winner if Candidate C were not in the race.

In order to reduce the risk of a “spoiler effect,” to minimize the possibility of “tactical voting” (voting for a candidate other than one’s most-favorite candidate to try to prevent one’s least-favorite candidate from winning), and to avoid the complications of possible deadlocks and a resulting plethora of subsequent balloting, staff is proposing a hybrid system, briefly described as follows:

- Initially, each of the seven Councilmembers casts one vote for each of three separate candidates. (A Councilmember must not cast more than one vote for any particular candidate.)
- If three candidates get six or more votes, the three Budget Committee vacancies are filled, and no further rounds of voting are required.
- If just two candidates receive six or more votes, those two candidates fill the first two Budget Committee vacancies, and the third Budget Committee vacancy is filled by the first of the remaining candidates to receive four votes in subsequent balloting in which each Councilmember votes for just one candidate.
- If just one candidate receives six or more votes, that candidate fills the first Budget Committee vacancy and the other two Budget Committee vacancies are filled by the first remaining candidates to receive four votes in subsequent balloting in which each Councilmember votes for just one candidate.
- Somewhat complicated subsequent balloting will be necessary if no candidate initially receives the minimum required votes. A process for such subsequent balloting has been designed to achieve publicly verifiable majority decisions after each possible combination of votes.

Since extensive subsequent balloting will be necessary only if the three Budget Committee vacancies do not get filled in the initial rounds of balloting described above, the full proposed process (involving up to nine ballots if certain tie votes occur) will be presented for consideration at the March 2 meeting only if necessary.