

Council Communication

March 2, 2015, Study Session

Review of proposed Mayor/Council budget for 2015-17 biennium

FROM:

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SUMMARY

The proposed Mayor/Council budget for the 2015-17 biennium, though small, is up about 27% over the current biennium, due primarily to an increase in health benefits charges. The proposed budget could be reduced by cutting allocations for travel and training.

BACKGROUND AND POLICY IMPLICATIONS:

Proposed 2015-17 biennial budgets for Central Service Fund divisions and departments were submitted for budget officer review in late January. The budget for the Mayor and Council Division of the Administration Department is projected to be up about 27% (biennium over biennium) due primarily to increased health benefits charges. There may be an opportunity to reduce the Mayor/Council proposed budget by cutting expenses for travel and training. We currently budget and are proposing to again budget for all Councilors to attend the League of Oregon Cities conference in both years of the biennium. A reduction in those line items would not offset the increase in health benefits, but it help reduce the division budget somewhat.

COUNCIL GOALS SUPPORTED:

- 40. Ensure on-going fiscal ability to provide desired and required services at an acceptable level.
- 40.2 Recommend budgets that are realistic and responsive to Council/Parks Commission goals and objectives

FISCAL IMPLICATIONS:

Proposed budget for the Mayor/Council Division could be reduced by \pm \$10,000.

STAFF RECOMMENDATION AND REQUESTED ACTION:

N/A

SUGGESTED MOTIONS:

N/A. This is for discussion and direction to staff only.

ATTACHMENTS:

Proposed 2015-17 Mayor and Council Division budget



CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
MAYOR AND COUNCIL DIVISION

Description	2013 Actual	BN 2013-15 Amended Budget	Estimated Biennium 2013-2015			Percent Used	Estimated Budget (Over) Under Amended Budget	Proposed Biennium 2015-17		
			Actual 2013-14	Estimated 2014-15	Total 2013-15			Year 1 2015-16	Year 2 2015-16	Total 2015-17
Fund# 710										
Personal Services										
510 Salaries and Wages	\$ 2,542	\$ 5,200	\$ 2,600	\$ 2,600	\$ 5,200	100%	\$ -	\$ 2,600	\$ 2,600	\$ 5,200
520 Fringe Benefits	59,311	156,180	77,776	78,404	156,180	100%	-	109,050	114,470	223,520
Total Personal Services	61,853	161,380	80,376	81,004	161,380	100%	-	111,650	117,070	228,720
Materials and Services										
601 Supplies	1,006	2,000	233	2,600	2,833	142%	(833)	3,000	3,000	6,000
603 Communications	1,735	1,350	159	1,190	1,349	100%	1	500	500	1,000
604 Contractual Services	5,010	7,500	6,089	1,411	7,500	100%	-	2,700	2,700	5,400
605 Misc. Charges and Fees	100	200	100	100	200	100%	-	100	100	200
606 Other Purchased Services	32,693	87,705	33,577	32,300	65,877	75%	21,828	40,500	40,500	81,000
608 Commissions	2,373	5,800	2,481	2,481	4,962	86%	838	4,700	4,700	9,400
Total Materials and Services	42,917	104,555	42,639	40,082	82,721	79%	21,834	51,500	51,500	103,000
Total Mayor Council	\$ 104,770	\$ 265,935	\$ 123,015	\$ 121,086	\$ 244,101	92%	\$ 21,834	\$ 163,150	\$ 168,570	\$ 331,720